

PALLOTTINE MISSIONARY SISTERS
TRUSTEES REPORT AND FINANCIAL STATEMENTS
31st MARCH 2022

Charity Number 234185

Allen Mills Howard Limited
Chartered Accountants & Statutory Auditors
56 Manchester Road
Altrincham
Cheshire
WA14 4PJ

Pallottine Missionary Sisters

Contents

For the year ended 31st March 2022

	Page
Legal and Administrative Details	1
Trustees' Annual Report	2 – 17
Independent Auditors' Report	18-20
Statement of Financial Activities	21
Balance Sheet	22
Statement of Cashflows	23
Notes to the Financial Statements	24-35

Pallottine Missionary Sisters

Legal and Administrative Details

For the year ended 31st March 2022

Principal Address:	52 Park Mount Drive Macclesfield Cheshire SK11 8NT
Superior:	Sr Mary McNulty
Trustees:	Sr Mary McNulty Sr Elizabeth Rowan Rev John Martin Sr Anna Maldrzykowska – resigned 1 st August 2022
Chief Executive Officer:	Ms Jennifer Trotter
Charity Number:	234185
Governing Instrument:	The charity is governed by the Trust Deed dated 9 March 1964, varied 15 July 1987 and 2 August 1996 which administers the Trust property owned by the Pallottine Missionary Sisters.
Auditors:	Allen Mills Howard Limited Chartered Accountants & Statutory Auditors 56 Manchester Road Altrincham Cheshire WA14 4PJ
Bankers:	The Royal Bank of Scotland Plc 62-63 Threadneedle Street London EC2R 8LA
Investment Manager:	W H Ireland One New Bailey 4 Stanley Street Salford M3 5JL
Solicitors:	Fieldings Porter Silverwell House 32 Silverwell Street Bolton BL1 1PT

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

The trustees present their report with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing the accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), (effective 1 January 2019).

Structure, Governance & Management

The trust is an unincorporated trust, constituted under a trust deed dated 9th March 1964 as varied by scheme of 15th July 1987 and 2nd August 1996. The Pallottine Missionary Sisters are members of a religious Congregation, founded in Rome in 1838. A foundation was made in Germany in 1895 and in England in 1909. The accounts accompanying this report are the accounts of the charitable trust on which the assets of the congregation in England are held. The Trustees meet approximately three-monthly. We review the needs of those whom we serve, performance and service delivery, financial and risk management at our Elderly Care Home. We review reserves, property maintenance and the development of our property. We are familiar with the work in the services of the trust, through our apostolates, financial awareness, and attendance at trustee meetings. Trustees are encouraged to attend training to update their knowledge and responsibilities. The day to day running of the home is delegated to the manager and the Chief Executive Officer.

Mission and Purpose

Our mission is an all-embracing apostolate. Our aim is to respond to the needs of the time. Our main mission in the UK is meeting the needs of the elderly in our Residential Care Home. Our mission in Tanzania involves primary health care in the community, and primary and secondary education for young women.

Our charism is 'universal'. It excludes no one and includes every work for the relief of poverty, for education and for the good of all. Our methods are adaptable to the needs of the time. We uphold human dignity at every stage of life. This is acknowledged by our care of the elderly, chaplaincy in a Mental Health Hospital, home and hospital visiting in Rochdale, Macclesfield and London, and the good standard of education and health care offered to students, adults, and those impacted by HIV/AIDS in Tanzania

Public Benefit

The purpose and practice above reduce loneliness and isolation of the elderly, at home and in hospital in Rochdale, Macclesfield and London, and in our Elderly Care Home in Macclesfield, by enabling elderly persons to maintain their independence and access good care when their capacity for self-care is limited.

Facilitates hundreds of children and young women in Tanzania to access education – the key to reducing poverty. Provides good health care in developing areas in Tanzania, thus reducing suffering, neglect and infant-deaths.

We confirm that we have had regard to the Charity Commission's general guidance on public benefit when reviewing our mission, purpose and objectives and in carrying out the Trust's activities. We have concluded that the Trust operates in compliance with these guidelines.

Key Management

The Trustees consider that they, together with the Chief Executive Officer and the managers of the Home, comprise the key management of the Charity in charge of directing and controlling, running and operating the Charity on a day-to-day basis. The Trustees received no remuneration. The Chief Executive Officer and managers of the Home have their remuneration reviewed by the Trustees on an annual basis.

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

Areas of activity

Our main service to the Public in the UK is our Care Home for the Elderly, in Macclesfield. Other services include Pallotti Girls Secondary School and St Leo the Great Primary School in Tanzania, a Primary Health care facility in Tanzania and Voluntary activities in London, Macclesfield and Rochdale.

Elderly Care Homes

Park Mount Care Home currently provides care for 42 Residents in 38 single rooms and 2 double rooms.

Keele Crescent Care Home provides six care beds.

Achievements – 2021/2022

- Continued with the Cyclical Maintenance Plan for both Homes to maintain a good standard.
- Replaced the furniture in the Dining Room at Keele Crescent Care Home.
- Purchased a Summer House and a Pergola in Keele Crescent Care Home.
- Updated the Reception Area at Park Mount Care Home.
- Introduced E-Learning for all annual mandatory training.
- Maintained as close as possible to 100% occupancy throughout the year.
- Increased all Staff Salaries to meet the Living Wage legislation and above.
- Continued to support the Pallottine Sisters in their new accommodation.
- Due to the Covid-19 pandemic we have adapted the weekly activity programme to involve all staff with talents and interests to be involved without the assistance from external providers.
- Updated the Internal Auditing System in line with CQC inspection tools.
- Continued with additional staff to meet the needs of the residents due to no visiting from their families and friends.
- Started a new Contract with an external Contractor for cleaning due to additional requirements and staffing shortages.
- Offered a Stress Support Line to all employees to offer support throughout the pandemic.
- Continued with additional Infection Control Training for all staff.
- Refurbishment of two communal lounges in Park Mount Care Home.

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

Plans for 2022/2023

- Continue to promote the Home to ensure occupancy levels are maximized.
- Start to organise events and promote the Home in the local area.
- Continue to monitor budgets, financially plan to ensure wages increase and the maintenance of the Home.
- Continue with the Cyclical Maintenance Plan for the Care Homes.
- Continue to work closely with the local parish of St Albans.
- Continue to work closely with volunteers of the Homes and encouraging more to join us.
- Continue to support the missions in Tanzania.
- Refurbishment of the main lounge in Park Mount Care Home.
- Offer support groups for families and the local community for several topics including Dementia Awareness, End of Life and Funding Sources.
- Introduce outings for the Residents and in house Entertainment.
- Add dementia signage to the gardens.
- Start the regular newsletter for the Homes.
- Update the Website.

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022



Residents joining in some games celebrating St Patrick's Day



Resident enjoying baking

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022



Residents enjoying a Canal Trip



Resident enjoying flower arranging

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

Some words of thanks from the residents and families.

“We would like to thank everyone who looked after “X” over the last four and half years. I am sure “X” would have thanked you all for the love and care received over the time of her stay with you, especially through these recent months that you have all had to endure.
Lots of love to everyone, from two grateful nephews”

“Thank you so much for the wonderful care you gave to my dad and us as a family on the difficult Journey”

“To all the lovely staff at Park Mount Care Home
Thank you for looking after our Mum with such care and dedication over the past three years
It was with great sadness that she had to move to a Nursing Home from your lovely Home
Thank You”

“To everyone in the Park Mount Team
Thank you so much for the care and kindness you gave my mum.
She spoke highly of you all and we had comfort in knowing she was well cared for,
with greatest thanks”

“To the lovely carers, with love and much appreciated
From resident “x” ”

“Thank you for all the care you have given me
I’m going to miss you all
Lots of love, resident “x” ”

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

COVID-19

Since March 2020, the COVID-19 pandemic has changed the shape and nature of the world. It has impacted not only the basic nature of social interaction but has also had a significant economic impact.

The Homes have and will continue to accept new residents who have had a negative test and they isolate for fourteen days on arrival. This will ensure the Income of the Homes does not reduce.

Cheshire East have provided Grants from April 2020 – June 2021 to fund the additional PPE, cleaning and staffing, to stop the spread of the virus.

We have followed the Government Guidelines and offered Pod Visits, Contact Visits and outings according to the recommendations.

The management of the Homes meet with staff regularly to offer support and reduce any anxiety they have with regards to working throughout the Pandemic.

Should there be a need to close the Homes, or a reduction in the occupancy, The Charity would access the funds from the investments held with WH Ireland for financial support.

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

THE BACKGROUND OF TANZANIA

The Pallottine Missionary Sisters have been supporting a mission in Africa since June 1990 when three Sisters left England and opened a community in the Singida Diocese in the centre of Tanzania. In 1992 they were given 10 acres of land in Siuyu, a small village about 20km from Singida town for the purpose of building a Secondary School for Girls and a Convent for the Sisters.

From the beginning the Sisters have been involved mainly in Education and Health Care which are the keys to development and reducing real poverty and deprivation. They have also committed themselves to Formation Work - the training of young women to become Pallottine Sisters, so that the services they are providing can continue and be of benefit to the people they serve.

Activities currently undertaken are:

- **Education** - Pallotti Secondary School for Girls and Siuyu Primary School, in Siuyu, Singida, St. Leo's English Medium Primary School in Igunga, Tabora and the new school in Magogo, Morogoro, Elisabetta Sanna Pre & Primary School.
- **Health Care** – St. Joseph's Dispensary and the Rehabilitation Centre in Siuyu, the Mission Hospital in Makiungu and the Marian Health Post in Lusaka, Zambia.
- **Formation work** –The Initial Formation is in Siuyu and the Noviciate House is in Arusha. Here the Candidates have an opportunity to study together with many other young people training to become religious – both men and women.

Sisters work in the running of our institutions and others are preparing to go on for further studies. One Sister who was teaching in the local government Primary School in Siuyu, is now studying for a Two-year Diploma Course in Education at Jordan University, Morogoro. Previously she only had a Certificate in Education.

The education of the Sisters is one of the main concerns for the Trustees. The Sisters need to be professionally trained, so that they will be equipped to provide a high standard of service to the many people who depend on them, especially the poor in Tanzania. We continue to support the Sisters in Tanzania in their efforts to provide professional training for their young Sisters. During the last year, twelve Sisters followed courses at various universities, colleges or institutions in Tanzania, and five completed their studies: two with Degrees, one in Education and one in Theology. However, the latter began to study for a Master's Degree in Theology. The others graduated with Diplomas – a Clinic Officer and one in Pharmacy and in Education. Four are now working: One in Siuyu Dispensary, one at Pallotti Secondary School and the other two are in Magogo, one at the Dispensary and one in the Kindergarten School. Another Sister prior to sitting her final examinations fell ill and had to discontinue her studies. The Sisters managed to receive part sponsorship in Tanzania for tuition for four of their Sisters, and the Sister who is studying Theology at a University in Nairobi, Kenya, her tuition is sponsored from Rome.

Education: Through Education to Development

Pallotti Secondary School for Girls in Siuyu, Singida was opened in 1995 with one class of 45 students. In the year 2000 it began to receive students for Advanced Level Education in the Arts subjects - History, Geography, English and Swahili. In July 2013 it began to offer Science subjects: Physics, Chemistry, Biology and Basic Mathematics. In 2010, Pallotti School developed into a Two Form Entry School with a capacity for about 480 girls from Form One to Form Six. This year we have 440 students with 44 in Form V and VI.

The school is completely dependent on School Fees, Sponsorships and Donations. It is not government funded. With the help of generous donors, we were able to give full or half free places to 96 students, who come from deprived families mainly in the rural areas, of these many came from the Singida Region which is classified as semi-desert.

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

Some of the Key Achievements for 2021/2022

EDUCATION

The students at Pallotti Secondary School in Siuyu village in Singida are happy young people who are fully occupied by their studies, sports, religious activities and recreation. They continue to study hard and perform well academically. They know that there is much competition in the world, and that they need to have good results in order to qualify for further studies.

All of them passed the 2021 National Examinations – In Form Two, Form Four and Form Six.

FORM TWO:

- Our Form Twos performed very well again. Of the 97 students, 86 got Division One (over 88%), 10 got Division Two and one got Division Three.

FORM FOUR - CSEE - O' Level examination

Our students did exceptionally well.

- Nearly 99% got Division One or Two in the Form Four. We had 92 students and 61 of them got Division One, 30 got Division Two, and one got Division Three. In the category of having more than 40 Candidates, Pallotti came 1st out of 138 schools in the Singida Region and nationwide we came 103rd out of 4,141 schools!

ACSEE - FORM SIX – 'A' Level examination

- The 'A' Level results were also good. Of our 36 students, nearly 81% got Division One or Two (29), 16% had Division Three (6) and one student got Division Four.

We sincerely thank our teachers and students for their dedication and hard work. The staff at the school are all Tanzanians. Ten Tanzanian Pallottine Sisters are working at Pallotti Secondary School teaching and doing the work of administration. The school is making a significant contribution to the development of the Region in general, and especially to the status and dignity of women.

Since 2015 we have accepted students with special needs from Siuyu to study at Pallotti. They come to the school in their wheelchairs every morning and return to the Centre in the evening. Presently a girl using a wheelchair comes from a nearby village, but she boards at Pallotti. We are happy to be able to help these children with special needs to get a good education.

Development at Pallotti.

During the year the Students' Bathrooms, Toilets and washing areas with their clothes lines were renovated. Also, maintenance was carried out on various buildings. Many of these were built over twenty years ago and had little maintenance over the years.

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

St. Leo's English Medium Primary School

In January 2013 four Sisters from the Siuyu community moved to Igunga. Now there are five Sisters in the Igunga community. In St. Leo's English Medium Primary School, the Sisters are doing the administration work as well as teaching. The school is owned by the Diocese of Tabora. With funds from donors and a little from the congregation, the Sisters managed to build a Convent on the site. This year with funds raised by the school the Sisters renovated the Classrooms.

Presently there are 584 pupils at St Leo's – all between the ages of 4 and 13 years – about 70% are boarding at the school. The staff and pupils are working hard and getting very good results each year. In the 2021 National Examinations all of the pupils scored an A or a B! In Standard 4 - there were 76 pupils and 68 in Standard 7.

Elisabetta Sanna Pre and Primary English Medium School

In February 2017, two Sisters from the Siuyu Community in Singida went to Magogo in the Morogoro Region, in response to an Invitation by the Parish Priest of Dakawa Parish, to begin working at a small non-registered Primary School in the bush among the Maasai. Most of the local people are very poor and because of the culture, life is particularly difficult for the women and girls. Many children do not go to school, even though the law in Tanzania states that all children must have at least primary education. The children are often sent to pasture the animals.

The Convent for the Sisters was officially opened and blessed on November 21, 2019 by the Apostolic Administrator of Tanzania.

Achievements:

Elisabetta Sanna School started in 2018 with 25 pupils, it now has 187 between Kindergarten and Grade Four. In the new school Dormitory, 30 are boarding.

- We found sponsorship for 22 needy pupils.
- Presently four Sisters are working at the mission in Magogo – a Matron, a Bursar and two teachers.
- The Sisters have cultivated some of the land around the Convent and they have harvested some vegetables and various fruits: Mangoes, Bananas and Pawpaw for the Convent and the School.
- They have two small projects – a piggery and chickens.
- As the number of pupils increased, the Sisters in Tanzania managed to buy a Second-hand School bus to bring the pupils from other areas to the school.

At this mission in Magogo we are facing many **challenges:**

- Financial: to find money for the many development projects and the running of the school. Many of the pupils cannot afford to pay school fees and some Maasai parents who can afford to pay the fees are very reluctant to sell their animals for the purpose of education, especially of girls. Sadly, many do not value education.
- There is no road to the site and the mission is over 3.5 kilometres in the bush from the main road. In the rainy season the winding dirt road becomes impassable in places.
- A secure supply of fresh water. To date we have drilled twice and the water is too salty for human consumption or even for any building projects. Water has to be brought in gallon drums by vehicle from the mission in Dakawa town.
- A good power supply is urgently needed to run the school and proposed Dispensary at Magogo – We are in the process of seeking funds to install Solar panels.
- Transport is a major expense as some of the pupils live some distance from the school and need to be collected each morning and returned home in the afternoon. The two small school busses are still inadequate to provide transport for the number of pupils who wish to study at the school.
- A Dormitory for Boys is needed as well as Staff houses.
- The school needs Storage Tanks to store food.
- A Multi-purpose Hall. Presently the pupils have to eat their meals in their classrooms and there is no Assembly area apart for the open air!

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

HEALTH CARE

St. Joseph's Dispensary Siuyu

St. Joseph's was registered in 2008. It is situated on the site of Pallotti Secondary School. It offers Primary Health Care to the local villages, Pallotti Secondary School, and the Convent community. This service is essential, and it is well used. Basic primary tests are offered to diagnose and treat malaria, typhoid, fever and worms. Haemoglobin levels are assessed. Diabetes and sexually transmitted diseases are treated. Counselling and HIV tests, antenatal care, Reproductive and Child Care (RCH) services are also offered.

Some statistics for 2021:

- 3,227 patients were treated at the Dispensary: Adults: Male 986 and Female 2,054. Children: Male 62 and 125 Female.
- 3,023 Babies attended the RCH (Reproductive and Child Health Clinic) – Male 1,474 and Female 1,549. The number of Children who completed the Vaccination programme of 6 visits was 181.
- 222 Pregnant Mothers attended Antenatal Care.
- VCT – Voluntary Counselling and Testing: 85 were tested for HIV – 41 males and 44 females. One male and one female tested Positive.
- St. Joseph's Dispensary is staffed by four Sisters, two of whom are qualified Nurses, one is a Clinical Officer, and one a Laboratory Technician. As one of the Sisters, a Nurse, is the local Superior, she works part-time. One Sister is trained to do HIV Testing and Counselling. Other staff include an Assistant Laboratory Technician, an Assistant Nurse, a Village Health Worker and gardener. The running costs of the Dispensary are a further expense for the Pallottine Sisters as some who use its services, are unable to pay for medicines or treatment.

Makiungu Hospital

Three Pallottine Sisters are in full time employment at Makiungu Hospital in Singida. For more than 50 years the hospital was a Mission Hospital run by the Medical Missionaries of Mary, but it is now a District Hospital. Here the Sisters – two Registered Nurses and an Assistant Medical Officer, care for the sick and are learning many skills through working in this large institution. It is a source of income for the mission.

In Arusha at the Leadership Centre, the Pallottine Sisters are supporting the Azizi group of persons living with AIDS. They also pay school fees for some orphans or for children from families impacted by HIV/AIDS.

Rehabilitation Centre Siuyu

Sr Rosemary Ombay, the Assistant Manager, who is a Nurse and Occupational Therapist works full time at the Rehabilitation Centre in Siuyu where 41 children live and are cared for with love and commitment. One Sister who is untrained, supports Sr Rosemary and helps care for the children, while other Sisters are involved in the Centre occasionally as volunteers. Sr Rosemary is the only Sister who receives a salary. Among the 41 children, 18 are mentally challenged, 13 are both mentally and physically challenged and 10 are only physically challenged. These 10 attend the local Primary School and study in normal classes, the rest who are mentally challenged attend Special Needs classes. We thank the Union members who are volunteers and so committed in caring for these special children.

The Centre provides another very important service. Many children with disabilities who are not residents are brought by their parents or guardians to receive therapy at the Centre, and the Carers are given training on how best to care for their children at home.

Marian Health Post in Zambia

Marian Health Post at the Pallottine Mission in Westwood outside Lusaka was officially opened on 5th February 2018. One of our Sisters is the Person-in-Charge. She is working under Mwembeshi Rural Health Centre which is a Government Clinic. She has only one assistant. During 2021 more than 3,000 patients received treatment. Apart from the OPD they are offering services for the under-fives and antenatal for the pregnant mothers and counselling and testing for HIV.

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

FORMATION WORK

The Initial Training of young women to become Pallottine Sisters is undertaken in the Siuyu community and the Noviciate is in the Formation House in Poli Singisi, Arusha. In the year 2000 the Trustees decided to open a Formation House in Arusha, so that the young Sisters could avail of the many opportunities for study found in the area. The Formation House was opened as an International Noviciate in September 2017 and now provides formation for young women from Rwanda, Congo and Tanzania. Presently twenty Novices are in the Formation House, eleven of whom are Tanzanians.

Since 1990 over sixty young Tanzanian women have joined the congregation. Over forty of these have some professional training and twelve others are following courses in further education. We also have twenty-six young women at various stages in our Initial Formation Programmes in Siuyu. We trust that this will ensure the sustainability of the mission in the future.

We strongly believe that Education is the Key to Development. Education - and especially the education of girls is vital to combat poverty and sickness and to promote development especially in the rural semi-desert areas of the Singida Region and among the Maasai in Morogoro.

Conclusion:

As well as the educational and health benefits, the mission in Tanzania is providing employment for many in the schools and Health Centres and through the provision of foodstuff to the growing number of students at Pallotti Secondary School, St Leo's Primary School and our new Elisabetta Sanna Pre/Primary School in Magogo, Morogoro. Our mission has brought much needed hope and development to the areas.

Plans for 2022/23

- Continue to promote and maintain a high standard in all the services at our mission.
- Continue fundraising to renovate and upgrade at Pallotti Secondary School in Siuyu the old Staff-houses which were built before the year 2000 and other buildings at the school.
- To further develop and support our new mission among the Maasai in Morogoro in Eastern Tanzania.
- Organise events and prepare projects to raise funds for the following projects in Magogo:
 - Build a Dormitory for Boys and houses for the Staff.
 - Bring water to the School, Convent and Dispensary from the well which was recently dug with the hope that it will provide fresh water.
 - Look for funds and construct a Multi-purpose Hall.
 - Acquire equipment for the Dispensary which is almost completed and ready to be opened.
- Work with the other Pallottine Provinces to develop and maintain the Noviciate House in Arusha.

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

PARISH WORK IN LONDON

We are a small community in London. We are retired professionals and missionaries. Our apostolates still include hospital, home, and bereavement visits as well as caring for the sick elderly members. However, due to Covid these activities were stopped for a considerable time.

STUDENT SISTERS

We provide accommodation and opportunities for our missionary sisters who come to London to study.

The charity contributes towards supporting our Tanzanian Novitiate and Pallotti Girls Secondary School.

The charity continues to care for our elderly Sisters, while it is possible to care for them safely.

APOSTOLIC AND PASTORAL CARE IN ROCHDALE, LANCASHIRE

Sister Leonie carries out her weekly Ministry, as a Sister and a Volunteer in St. Patrick's Parish, Rochdale, Lancashire, UK. Not being a driver, Sr. Leonie has enlisted the help of Bridie, who also does voluntary work in the Parish.

Together, we are the named Sacristans at Church. We are among a team of Eucharistic Ministers. We visit thirteen sick and elderly Parishioners in their own place of Residence each Sunday and take them Holy Communion. We visit patients recommended to us when admitted to our local hospital. We also visit on a Sunday to meet Staff who are on duty and are unable to get to Mass.

We care for the graves of the Pallottine Sisters who are buried in Facit and Rochdale Cemeteries. According to the Season we place pots of fresh plants on each of the sets of four. We have 44 Sisters in total here in our Foundation Town of Rochdale.

As a member of the Macclesfield community, I continue to visit the sisters in the convent and Park Mount care Home I contribute to the ongoing development of our sisters in Tanzania through fundraising and by encouraging and supporting them via the media.

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

Recruitment and Training of Trustees

Trustees are nominated by the English Provincial of the Pallottine Missionary Sisters in accordance with the Deed of Trust. On appointment, new trustees are introduced to the workings of the charity and are kept updated of their responsibilities and the Charity's position.

Risk Management

The trustees confirm that they have identified and considered the major risks to which the Trust is exposed, the potential impact of individual risk should they materialise and, what mitigating actions are taken or need to be taken, in order to reduce each risk to a level which the trustees consider to be acceptable.

Volunteers

A number of people serve as volunteers to the Charity who assist in resident activities, drive vehicles and assist in the kitchen. Due to the Pandemic these activities ceased for some time but now carry on as in former times but the necessary precautions advised by Cheshire East are strictly adhered to.

Investment Policy

The charity's investments are managed by W H Ireland.

The trustees' investment powers are set out in the charity's trust deed. The investment strategy is set by the trustees and takes into account income requirements, the risk profile and the investment managers' views of the market prospects in the medium term.

The policy is to maximise total return through a diversified portfolio whilst providing a level of income advised by the trustees from time to time. There is also an ethical policy precluding investment in any company which, after reasonable enquiry, clearly has significant profits from activities such as armaments.

The performance of the portfolio and the charity's investment strategy are reviewed by the trustees and their representatives who meet the investment managers at least twice a year. The overall portfolios' performances are monitored against quarterly returns and against a selection of appropriate indices.

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

Financial Review

A summary of the year's results can be found on page 21 of this report and accounts.

Total income resources amounted to £2,285,912 (2021: £2,310,655). The prime source of income for the charity is the fees from the home which totalled £2,070,843 (2021: £2,055,328).

£113,039 (2021: £114,050) was received from donations, which included £87,010 (2021: £86,831) received from the sisters' salaries and pensions.

Other income, which related to the government grants in respect of the COVID-19 pandemic total £74,716 (2021: £114,655) and investment income amounted to £27,314 (2021: £26,622).

Resources expended amounted to £2,159,497 (2021: £2,079,689). The increase in expenditure was mainly due to an increase in temporary staff. A full analysis of costs is included in note 7 of the accounts.

Net income for the year before gains on investments was £126,415 (2021: £230,966). Net investment gains of £28,467 (2021: £336,883) resulted in an increase of funds for the year of £154,882 (2021: £567,849).

Investment performance

The total value of listed investments at 31st March 2022 was £1,688,754 (2021: £1,645,591). This represents a 2.6% increase on the previous year.

During the year, the charity's income from listed investments was £27,314 (2021: £26,622) and gains on disposal and revaluation of investments were £28,467 (2021: £336,883).

When fully invested, the Charity's aim is to achieve an income yield of 3%. An analysis of the Charity's investments can be found in note 14 of the accounts.

The Trustees continue to take a long-term view and believe their investment policy continues to be applied and remains appropriate.

Reserves policy

The Trustees have examined the need for free reserves i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed. The Trustees consider that the level of free reserves for operational existence should be equal to six months expenditure.

The balance sheet shows total reserves of £4.15million. Of this, £2.5million is represented by designated funds. These designated funds are analysed in note 17 of the accounts.

Charitable Donations

The Trust made charitable donations of £7,701(2021: £3,170) in the year.

Consultation and Engagement

The Trust employs a range of mechanisms for consulting and engaging with its staff, volunteers, beneficiaries and other stakeholders.

Their input is used to help formulate the Trusts' mission, develop operational policies and shape the way the Trusts' services are delivered on the ground.

Pallottine Missionary Sisters

Trustees Report

For the year ended 31st March 2022

Audit Information

The Trustees who held office at the date of approval of this Trustees' report confirm that, so far as they are individually aware there is no relevant audit information of which Trust's auditors are unaware and each Trustee has taken all the steps he or she ought to have taken as a Trustee to make himself or herself aware of any relevant audit information and to establish that the Trust's auditors are aware of that information.

Trustees Indemnity Arrangements

The charity has insurance to indemnify the trustees to the extent permitted by law in respect of all liabilities to third parties arising out of, or in connection with, the execution of their powers, duties and responsibilities as trustees of the charity.

Statement of the Trustees' Responsibilities

The trustees' are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provision of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Approved by order of the board of trustees on 11th October 2022 and signed on their behalf



Sister Mary McNulty

Trustee

Report of the Independent Auditors to the Trustees of

Pallottine Missionary Sisters

Opinion

We have audited the financial statements of Pallottine Missionary Sisters (the 'charity') for the year ended 31st March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flow and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2022 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, in the circumstances set out in note 25 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Report of the Independent Auditors to the Trustees of

Pallottine Missionary Sisters

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

As part of designing our audit work, we determined materiality and assessed the risks of material misstatement in the financial statements, including how fraud may occur by enquiring of management of its own consideration of fraud.

In particular, we looked at where management made subjective judgements, for example in respect of significant accounting estimates that involved making assumptions and considering future events that are inherently uncertain.

We also considered potential financial or other pressures, opportunity and motivation for fraud. As part of this discussion we identified the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations and how management monitor these processes. Appropriate procedures included the review and testing of manual journals and key estimates and judgements made by management.

We made enquiries of management with regards to compliance with applicable laws and regulations and corroborated any necessary evidence to relevant information, for example, minutes of the directors' meetings.

We addressed the risk of management override of internal controls including testing journals and evaluating whether there was evidence of bias by management that represented a risk of material misstatement due to fraud.

Our audit procedures were designed to respond to risks of material misstatement in the financial statements, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery, misrepresentation or through collusion. There are inherent limitations in the audit procedures performed and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we are to become aware of it.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Report of the Independent Auditors to the Trustees of

Pallottine Missionary Sisters

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Allen Mills Howard Limited

Chartered Accountants

& Statutory Auditors

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Lewis House

56 Manchester Road

Altrincham

Cheshire

WA14 4PJ

12th October 2022

Pallottine Missionary Sisters

Statement of Financial Activities

For the year ended 31st March 2022

	Note	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Income from:						
Donations	2	89,909	-	23,130	113,039	114,050
Operation of care home	3	2,070,843	-	-	2,070,843	2,055,328
Investments	4	27,314	-	-	27,314	26,622
Other	5	-	74,716	-	74,716	114,655
Total income		2,188,066	74,716	23,130	2,285,912	2,310,655
Expenditure on						
Cost of raising funds:						
Investment management costs		12,518	-	-	12,518	11,056
Expenditure on charitable activities:						
Charitable donations	6	7,701	-	-	7,701	3,170
Support members of the congregation and operation of care home	7	1,925,848	168,208	-	2,094,056	2,008,016
Support of the congregation work overseas	7	-	-	45,222	45,222	57,447
Total expenditure		1,946,067	168,208	45,222	2,159,497	2,079,689
Net income (expenditure)						
Before gain/(losses) on investments	9	241,999	(93,492)	(22,092)	126,415	230,966
Net gains on investments		28,467	-	-	28,467	336,883
Net income/(expenditure)	9	270,466	(93,492)	(22,092)	154,882	567,849
Transfer between funds	17	(62,595)	37,667	24,928	-	-
Net movement in funds		207,871	(55,825)	2,836	154,882	567,849
Reconciliation of funds						
Funds at beginning of year		1,440,649	2,559,112	649	4,000,410	3,432,561
Funds at the end of year		1,648,520	2,503,287	3,485	4,155,292	4,000,410

The Statement of Financial Activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Pallottine Missionary Sisters

Balance Sheet

At 31st March 2022

		2022	2021
	Note	£	£
Fixed assets			
Tangible assets	13	1,691,261	1,762,594
Investments	14	1,688,754	1,645,491
		<hr/>	<hr/>
Total fixed assets		3,380,015	3,408,085
 Current assets			
Debtors	15	148,171	102,373
Cash at bank and in hand		755,440	565,119
		<hr/>	<hr/>
Total current assets		903,611	667,492
 Liabilities			
Creditors: amounts falling due within one year	16	(128,334)	(75,167)
		<hr/>	<hr/>
Net current assets		775,277	592,325
		<hr/>	<hr/>
Net assets		4,155,292	4,000,410
		<hr/>	<hr/>
 Funds			
Restricted funds		3,485	649
Unrestricted funds:			
General funds		1,648,520	1,440,649
Designated funds		2,503,287	2,559,112
		<hr/>	<hr/>
Total charity funds	17	4,155,292	4,000,410
		<hr/>	<hr/>

The financial statements were approved by the Trustees on 11th October 2022 and signed on their behalf by:

Sister Elizabeth Rowan
Trustee

Sr. E. Rowan

Sister Mary McNulty
Trustee

A. M. McNulty

Pallottine Missionary Sisters

Statement of Cash Flows

For the year ended 31st March 2022

		2022	2021
	Note	£	£
Cash flows from operating activities:	23		
Net cash used in operating activities		199,413	260,061
		<hr/>	<hr/>
Cash flows from investing activities:			
Investment income		27,314	26,622
Purchase of tangible fixed assets		(24,710)	(5,537)
Proceeds from disposal of tangible fixed assets		3,100	-
Proceeds from the disposal of investments		95,605	59,174
Purchase of investments		(101,204)	(63,312)
		<hr/>	<hr/>
Net cash provided by investing activities		105	16,947
		<hr/>	<hr/>
Change in cash and cash equivalents in the year		199,518	277,008
Cash and cash equivalents brought forward		601,134	324,126
		<hr/>	<hr/>
Cash and cash equivalents carried forward	24	800,652	601,134
		<hr/>	<hr/>

Pallottine Missionary Sisters

Notes to the Financial Statements

For the year ended 31st March 2022

1. Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with the Charities SORP (FRS102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102 effective 1st January 2019). The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Charities Act 2011.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The charity constitutes a public benefit as defined by FRS102.

The accounts are presented in sterling and are rounded to the nearest pound.

Going concern

The trustees consider there are no material uncertainties about the charity's ability to continue as a going concern. The review of the financial position, reserves level and future plans give trustees confidence the charity remains a going concern for the foreseeable future.

Funds structure

Unrestricted funds represent those monies which are freely available for application towards achieving any charitable purpose that falls within the charitable objects.

The tangible fixed asset fund comprises the net book value of the charity's land and buildings and fixture and fittings. The existence of which is fundamental to the charity being able to perform its charitable work and thereby achieve its charitable objectives. The value represented by such assets should not be regarded therefore as realisable.

Designated funds comprise monies set aside out of unrestricted funds for specific future purpose or projects.

Restricted funds are to be used for specified purposes laid down by the donor. Expenditure for those purposes is charged to the fund.

Income recognition

All incoming resources are recognised once the charity has entitlement to the resources, it is certain the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

Income comprises fees from private individuals and local authorities, donations and investment income.

Donations, including salaries and pensions received from the sisters, are recognised when the charity has confirmation of both the amount and settlement date.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

In accordance with the Charities SORP FRS102, volunteers' time is not recognised.

Government Grants

Government grants are recognised when the grant has been received.

Financial instruments

The charity only holds financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instrument are initially recognised at transaction value and subsequently measured at their settlement value.

Pallottine Missionary Sisters

Notes to the Financial Statements (continued)

For the year ended 31st March 2022

1. Accounting policies (continued)

Expenditure recognition

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to that expenditure. All expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all costs related to the category. The classification between activities is as follows:

Expenditure on raising funds comprises investment managers' fees.

Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include donations and costs in respect of the support of members of the Congregation and enabling their ministry, including governance costs.

All expenditure is stated inclusive of irrecoverable VAT.

Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the charity it is necessary to provide the support in the form of personal development, financial procedures, provision of office services and equipment and a suitable working environment.

Governance costs comprise the costs involving the public accountability of the charity (including audit costs) and costs in respect of its compliance with regulation and good practice.

All expenditure in support and governance is attributable directly to the charitable activity of supporting members of the Congregation and enabling their ministry and hence there has been no apportionment between headings.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost, net of depreciation. As permitted by FRS102, the value assigned to the properties that were revalued is now deemed their cost.

All assets costing more than £3,000 and with an expected useful life exceeding one year are capitalised. Depreciation is charged from the year of acquisition as follows:

Freehold buildings	50 years
Furniture and equipment	3 to 10 years
Motor vehicles	25% reducing balance basis

Vehicles and equipment used overseas are considered to have a useful economic life of one year or less. They are not capitalised but are charged in full to the charitable expenditure when purchased.

Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

Realised gains (or losses) on investment assets are calculated at the difference between disposal proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Pallottine Missionary Sisters

Notes to the Financial Statements (continued)

For the year ended 31st March 2022

1. Accounting policies (continued)

Debtors

Trade and other debtors are recognised at the settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity date of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Services provided by members of the Congregation

For the purpose of these accounts, no value has been placed on the administrative and other services provided by members of the Congregation.

Operating leases

Rentals paid under operating leases are charged to the income and expenditure account on a straight-line basis over the period of the lease.

Pension scheme

The charity operates a defined contribution pension scheme for the benefit of its employees. The assets of the scheme are held independently from those of the charity in an independent administered fund. The pension costs charged in the financial statements represent the contribution payable during the year.

Critical accounting estimates and areas of judgement

Preparation of the accounts require the trustees to make significant judgements and estimates. The items in the accounts where these judgements and estimates have been made include:

- (a) estimating the useful economic life of tangible fixed assets for the purpose of determining the annual depreciation charge;
- (b) determining the size of the Sisters' retirement fund, in order to provide for the continuing care of the members.

2. Donations

	2022	2021
	£	£
Salaries and pensions	87,010	86,831
Donations	26,029	27,219
	<hr/>	<hr/>
	113,039	114,050
	<hr/>	<hr/>

Pallottine Missionary Sisters

Notes to the Financial Statements (continued)

For the year ended 31st March 2022

3. **Income from charitable activities**

	2022	2021
	£	£
Resident fees	2,070,843	2,055,328
	<hr/>	<hr/>
	2,070,843	2,055,328
	<hr/>	<hr/>

4. **Investment income**

	2022	2021
	£	£
Listed investments	27,314	26,622
	<hr/>	<hr/>
	27,314	26,622
	<hr/>	<hr/>

5. **Other income**

	2022	2021
	£	£
Government grants	74,716	114,655
	<hr/>	<hr/>
	74,716	114,655
	<hr/>	<hr/>

6. **Donations**

	2022	2021
	£	£
Institutions and individuals	7,711	3,170
	<hr/>	<hr/>
	7,711	3,170
	<hr/>	<hr/>

Pallottine Missionary Sisters

Notes to the Financial Statements (continued)

For the year ended 31st March 2022

7. Support of members of the congregation and operation of care home

	2022	2021
	£	£
Staff costs	1,263,411	1,290,548
Staff recruitment	2,310	1,475
Temporary staff	126,631	39,737
Provisions	75,985	77,274
Light and heat	54,627	56,940
Telephone	7,404	8,572
Sisters' living and personal expenses	15,992	12,302
Education, training, spiritual and holidays	5,636	4,213
Rent and rates	29,392	31,846
Insurance	50,459	36,800
Motor and travel	13,855	9,605
Repairs and renewals	104,698	95,349
Depreciation	95,512	102,770
Printing, postage & stationery	5,145	9,956
Training	2,872	5,105
Legal and professional	4,319	4,432
Resident expenses	17,303	15,967
Staff uniforms	2,930	3,763
Support costs (note 8)	138,626	116,669
Governance costs (note 8)	15,509	16,679
Hire of equipment	34,022	28,670
Subscriptions	3,350	4,292
Bad debt	(6,250)	(10,067)
Profit on disposal of fixed asset	(2,569)	-
Cleaning	27,664	43,989
Sundries	5,223	1,130
	<hr/>	<hr/>
	2,094,056	2,008,016
	<hr/>	<hr/>
Support of the congregation's work overseas	45,222	57,447
	<hr/>	<hr/>

8. Governance and support costs

	Support costs	Governance costs	2022	2021
	£	£	£	£
Staff costs	107,116	-	107,116	85,888
Advertising and marketing	1,425	-	1,425	1,025
Computer costs	17,370	-	17,370	15,284
Finance costs	2,172	-	2,172	3,154
Auditor's remuneration	-	8,160	8,160	7,980
Legal and professional	10,543	7,349	17,892	20,017
	<hr/>	<hr/>	<hr/>	<hr/>
	138,626	15,509	154,135	133,348
	<hr/>	<hr/>	<hr/>	<hr/>

Pallottine Missionary Sisters

Notes to the Financial Statements (continued)

For the year ended 31st March 2022

9. Net (expenditure) before gains on investments

	2022	2021
	£	£
This is stated after charging		
Hire of equipment	34,022	28,670
Depreciation	95,512	102,270
Auditor's remuneration	8,160	7,980
	=====	=====

10. Staff costs

	2022	2021
	£	£
Salaries and wages	1,259,405	1,270,059
Social security costs	91,086	86,319
Pension costs	20,036	20,058
	=====	=====
	1,370,527	1,376,436
	=====	=====

The average number of employees during the year was as follows:

	2022	2021
Provision of care	70	74
Administration	1	1
	=====	=====
	71	75
	=====	=====

The number of employees whose emoluments exceeded £60,000:

	2022	2021
£70,001 to £80,000	-	1
£90,000 to £100,000	1	-
	=====	=====

Key Management Personnel

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis comprise the trustees, chief executive officer and the home managers. Total amounts of employee benefits (including employer pension contributions) received by key management personnel during the year was £217,695 (2021: £161,878).

Trustees Remuneration

As members of the Congregation, the trustees' living and personal expenses during the year were borne by the charity. They received no remuneration or reimbursement of expenses in connection with their duties as trustees during the year (2021: Nil).

Pallottine Missionary Sisters

Notes to the Financial Statements (continued)

For the year ended 31st March 2022

11. Comparatives for the statement of financial activities

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2021 £
Income from:				
Donations	89,739	-	24,311	114,050
Operation of care home	2,055,328	-	-	2,055,328
Investments	26,622	-	-	26,622
Other	-	114,655	-	114,655
	<hr/>	<hr/>	<hr/>	<hr/>
Total income	2,171,689	114,655	24,311	2,310,655
	<hr/>	<hr/>	<hr/>	<hr/>
Expenditure on				
Cost of raising funds:				
Investment management costs	11,056	-	-	11,056
Expenditure on charitable activities:				
Charitable donations	3,170	-	-	3,170
Support members of the congregation and operation of care home	1,793,461	214,555	-	2,008,016
Support of the congregation work overseas	-	-	57,447	57,447
	<hr/>	<hr/>	<hr/>	<hr/>
Total expenditure	1,807,687	214,555	57,447	2,079,689
	<hr/>	<hr/>	<hr/>	<hr/>
Net income (expenditure) before gain/(losses) on investments	364,002	(99,900)	(33,136)	230,966
Net gains/(losses) on investments	336,883	-	-	336,883
	<hr/>	<hr/>	<hr/>	<hr/>
Net income/(expenditure)	700,885	(99,900)	(33,136)	567,849
Transfer between funds	15,406	(49,191)	33,785	-
	<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds	716,291	(149,091)	649	567,849
Reconciliation of funds				
Funds at beginning of year	724,358	2,708,203	-	3,432,561
	<hr/>	<hr/>	<hr/>	<hr/>
Funds at the end of year	1,440,649	2,559,112	649	4,000,410
	<hr/>	<hr/>	<hr/>	<hr/>

Pallottine Missionary Sisters

Notes to the Financial Statements (continued)

For the year ended 31st March 2022

12. Transactions with trustees

As members of the Congregation, none of the trustees have resources of their own as all earnings, pension and other income have been donated to the charity. During the year, the total amount donated by the trustees to the charity was £29,158 (2021: £28,633). Father J Martin was reimbursed travel and office expenses of £1,188 (2021: £1,311) during the year.

13. Tangible fixed assets

	Freehold land and buildings £	Furniture and equipment £	Motor Vehicles £	Total £
Cost				
At 1 st April 2021	2,582,788	1,227,850	45,972	3,856,610
Additions	-	24,710	-	24,710
Disposals	-	-	(11,927)	(11,927)
At 31st March 2022	2,582,788	1,252,560	34,045	3,869,393
DEPRECIATION				
At 1 st April 2021	1,030,249	1,026,405	37,362	2,094,016
Charge for the year	49,405	44,087	2,020	95,512
Eliminated on disposal	-	-	(11,396)	(11,396)
At 31st March 2022	1,079,654	1,070,492	27,986	2,178,132
Net book value				
At 31st March 2022	1,503,134	182,068	6,059	1,691,261
At 31 st March 2021	1,552,539	201,445	8,610	1,762,594

It is likely that there are material differences between the open market values of the charity's UK freehold land and buildings and their book values. The amount of such differences cannot be ascertained without incurring significant costs which, in the opinion of the trustees, is not justified in terms of the benefit to the users of the accounts.

Pallottine Missionary Sisters

Notes to the Financial Statements (continued)

For the year ended 31st March 2022

14. Investments

	Listed Investments £	Total £	2021 £
Market value			
At 1 st April 2021	1,609,476	1,609,476	1,268,455
Additions at cost	101,204	101,204	63,312
Disposals	(95,605)	(95,605)	(59,174)
Net unrealised gains	28,467	28,467	336,883
	<hr/>	<hr/>	<hr/>
Market value at 31 st March 2022	1,643,542	1,643,542	1,609,476
Cash held for reinvestment	45,212	45,212	36,015
	<hr/>	<hr/>	<hr/>
At 31 st March 2022	1,688,754	1,688,754	1,645,491
	<hr/>	<hr/>	<hr/>

Listed investments at 31st March 2022 comprise the following:

	2022 £	2021 £
UK Equities	455,103	448,416
Fixed interest	205,508	211,150
Global Equity	292,507	266,925
Alternatives	208,222	265,942
European Equity	127,951	86,141
North American Equity	234,218	202,770
Japan Equity	41,250	45,525
Emerging Market Equity	78,783	82,607
	<hr/>	<hr/>
	1,643,542	1,609,476
	<hr/>	<hr/>

Material investments with a market value of over 5% of the total market value of investments are as follows:

	2022 £	2021 £
Vanguard S & P 500 UCITS EFT	86,063	-
	<hr/>	<hr/>

All listed investments were dealt on a recognised stock exchange.

Pallottine Missionary Sisters

Notes to the Financial Statements (continued)

For the year ended 31st March 2022

15. Debtors	2022	2021
	£	£
Trade debtors	90,524	54,512
Other debtors	503	1,045
Prepayments	57,144	46,816
	<hr/>	<hr/>
	148,171	102,373
	<hr/>	<hr/>

All debtor balances are due within one year.

16. Creditors: amounts falling due within one year	2022	2021
	£	£
Trade creditors	67,427	18,843
Accruals and deferred income	32,567	27,970
Taxation and social security	24,035	24,386
Other creditors	4,305	3,968
	<hr/>	<hr/>
	128,334	75,167
	<hr/>	<hr/>

Deferred Income

	£	£
Deferred income at 1 st April 2021	3,980	6,977
Utilised in the year	(3,980)	(6,977)
Received in the year	5,780	3,980
	<hr/>	<hr/>
Balance at 31 st March 2022	5,780	3,980
	<hr/>	<hr/>

Deferred income consists of care fees paid in advance.

17. Funds

Retirement Fund

The sisters' retirement fund comprises monies set aside to provide for the care and support of members of the congregation as they grow older. The fund will be utilised over the expected lives of the sisters. Transfers represent the net movements during the year.

Tangible fixed assets fund

The tangible fixed asset fund represents the net book value of the charity land and buildings and fixture and fittings. A decision was made to separate this fund from the unrestricted fund and other designated funds of the charity in recognition of the fact that the tangible fixed assets are essential to the day to day work of the charity and as such, their value should not be regarded as funds that would be realisable with ease, in order to meet future contingencies. Transfers represent the net movements in fixed assets during the year.

Tanzania funds (Restricted)

The Tanzania fund represents fund accumulation in order to support the Pallottine Sister's work in Tanzania. Transfers represent movement in funds paid out of unrestricted funds during the year.

Pallottine Missionary Sisters

Notes to the Financial Statements (continued)

For the year ended 31st March 2022

Analysis by movements

	2021	Income	Transfers	Expenditure	Gains/ (losses)	2022
	£	£	£	£	£	£
Retirement fund	805,128	-	12,957	-	-	818,085
Fixed assets fund	1,753,984	-	24,710	(93,492)	-	1,685,202
Tanzania fund (Restricted)	649	23,130	24,928	(45,222)	-	3,485
Unrestricted fund	1,440,649	2,188,066	(62,595)	(1,946,067)	28,467	1,648,520
Designated: other	-	74,716	-	(74,716)	-	-
	<u>4,000,410</u>	<u>2,285,912</u>	<u>-</u>	<u>(2,159,497)</u>	<u>28,467</u>	<u>4,155,292</u>

18. Analysis of net assets between funds

<u>2022</u>	General Fund	Designated Funds	Restricted Funds	Total
	£	£	£	£
Tangible fixed assets	6,059	1,685,202	-	1,691,261
Investments	870,669	818,085	-	1,688,754
Current assets	900,126	-	3,485	903,611
Current liabilities	(128,334)	-	-	(128,334)
	<u>1,648,520</u>	<u>2,503,287</u>	<u>3,485</u>	<u>4,155,292</u>
 <u>2021</u>	 General Fund	 Designated Funds	 Restricted Funds	 Total
	£	£		£
Tangible fixed assets	8,610	1,753,984	-	1,762,594
Investments	840,363	805,128	-	1,645,491
Current assets	666,843	-	649	667,492
Current liabilities	(75,167)	-	-	(75,167)
	<u>1,440,649</u>	<u>2,559,112</u>	<u>649</u>	<u>4,000,410</u>

19. Leasing agreements

Minimum lease payments fall due as follows:

	Non-cancellable operating leases	
	2022	2021
	£	£
Within one years.	12,684	18,472
Between one and five years.	18,860	21,456
	<u>31,544</u>	<u>39,928</u>

Pallottine Missionary Sisters

Notes to the Financial Statements (continued)

For the year ended 31st March 2022

20. Financial commitments, guarantees and contingent liabilities

The Charity is committed to the care of the Sisters in their old age and to provide for their future medical and nursing needs. The cost of this provision cannot be measured with any sufficient accuracy but is estimated to be in the region of £818,085 based on the present cost of nursing care at today's prices. The Trustees have set aside funds in a designated Retirement Fund to cater for this eventuality and these funds are represented by investments.

21. Related parties

Donations received from and expenses reimbursed to Trustees and the total employer benefits of Key Management Personnel are disclosed in note 10 of the accounts.

Transactions with trustees are disclosed in note 12 of the accounts.

22. Ultimate controlling party

The Charity is controlled by the members of the English Provincial of the Pallottine Missionary Sisters by the virtue of the fact that they appoint the trustees.

23. Reconciliation of net movement in funds to net cash flow from operating activities

	2022	2021
	£	£
Net movement in funds	154,882	567,849
Add back depreciation charges	95,512	102,770
Deduct investment income	(27,314)	(26,622)
Gains on investments	(28,467)	(336,883)
Profit on disposal of tangible fixed assets	(2,569)	-
(Increase)/decrease in debtors	(45,798)	(48,700)
(Decrease)/increase in creditors	53,167	1,647
	<hr/>	<hr/>
Net cash used in operating activities	199,413	260,061
	<hr/>	<hr/>

24. Analysis of cash and cash equivalents

	2022	2021
	£	£
Cash at bank and in hand	755,440	565,119
Cash held by investment manager	45,212	36,015
	<hr/>	<hr/>
Total cash and cash equivalents	800,652	601,134
	<hr/>	<hr/>

25. FRC Ethical Standard: Provision Available for Audits of Small Entities

In common with many other businesses of our size and nature, we use our auditors to assist with the preparation of the financial statements.

