

**DONCASTER MENCAP AND GATEWAY**

**REGISTERED CHARITY NUMBER 234103**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED**

**31ST MARCH 2022**

**DONCASTER MENCAP AND GATEWAY**

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**31ST MARCH 2022**

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**INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF**

**DONCASTER MENCAP AND GATEWAY**

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We report on the accounts of the charity for the period ended 31st March 2022, which are set out on pages six to eleven.

**Respective responsibilities of the trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 ( the Act ) does not apply, and that an independent examination is needed.

It is our responsibility to :

- 1 examine the accounts ( under section 43 (3) of the 1993 Act );
- 2 follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43 (7) (b) of the 1993 Act );  
and
- 3 state whether particular matters have come to our attention.

**Basis of independent examiner's report**

Our examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- 1 which gives us unreasonable cause to believe that in any material respect the requirements -
- to keep accounting records in accordance with section 41 of the Act, and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act.

**INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF  
DONCASTER MENCAP AND GATEWAY**

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have not been met ; or

2 to which, in our opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.

Date 31 DECEMBER 2022

P.R.Financial Services  
168 Zetland Road  
Town Moor  
Doncaster  
DN2 5EN

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**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2022**

	Note	2022		2022	2021
		unrestrict	restrict	Total	Total
		fund	fund	Funds	Funds
		£	£	£	£
<b>Incoming resources</b>					
Grants					7025
Hire of building		16416.62			10541.63
Sundry donations					748
Gateway club					
Sundry income		312			
Subscriptions					
Bank interest received		6.09			16
<b>Total Incoming Resources</b>		<u>16734.71</u>			<u>18330.63</u>
<b>Resources expended</b>					
Water rates		670.21			518
Light and heat		4066.84			4332
Cleaning and refuse collection		828.4			815
Repairs, fire protection, gardening		5886.86			3851
Postage, stationery, and advertising		2918.19			828
Telephone		498.27			499
Motor expenses					
MENCAP affiliation		60			
Accountancy	2	350			350
Outings and parties		344.56			26
Insurance		1138.7			2739.98
Sundries		1543.62			6538
Gateway club					
Depreciation	1	1738			2173
<b>Total resources expended</b>		<u>20043.65</u>			<u>22669.98</u>

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**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2022**

	<b>Note</b>	<b>2022</b>		<b>2022</b>	<b>2021</b>
		unrestrict fund £	restrict fund £	Total Funds £	Total Funds £
Net incoming / ( outgoing ) resources before transfers			-3308.94		-4339
Transfer to Restricted fund					
Transfer from Restricted Fund					
Fund balances brought forward at 1.04.21			126349		130688
<b>Fund balances</b>					
carried forward at 31.03.22			<u>123040</u>		<u>126349</u>

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## BALANCE SHEET AS AT 31ST MARCH 2022

	Note	2022 £	2021 £
Tangible fixed assets	5	22261	48229
Current assets			
Debtors			
Cash at bank and in hand		<u>102829</u>	<u>80170</u>
Creditors			
Amounts falling due within one year	6	<u>1050</u>	<u>1050</u>
Net current assets		<u>101779</u>	<u>79120</u>
Total assets less current liabilities		<u>102040</u>	<u>127349</u>
Represented by			
Funds			
Restricted fund	7	1000	1000
General fund		<u>123040</u>	<u>126349</u>
		<u>124040</u>	<u>127349</u>

Approved by the trustees on.....and signed on their behalf by:

.....

(Acting Chairperson )

Barry Goforth

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

### 1 Accounting policies

#### Basis of accounting

These accounts have been prepared in accordance with the Financial Reporting Standards for Smaller Enterprises and Accounting and Reporting by Charities - Statement of Recommended Practice ( SORP 2000 ) and the Charities Act 1993.

There has been no change to the accounting policies ( valuation rules and method of accounting ) since last year.

#### Depreciation

Depreciation is provided on all tangible fixed assets except, freehold land and buildings, at rates calculated to write off the asset cost, less estimated residual value, over its expected useful life as follow:

Freehold property	2% Straight line
IT equipment	25% Reducing balance
Motor vehicles	25% Reducing balance
Furniture and equipment	20% Reducing balance

No depreciation is provided on freehold property as residual value is equivalent to cost so any depreciation is immaterial.

#### Grants

All grants are accounted for gross when receivable, as long as they are capable of financial measurement.

#### Donations

Donations are credited to the income and expenditure account as they are received.

### 2 Fees for examining the accounts

Independent examiners' fees for the reporting on the accounts.

2022	2021
£	£
350	350



# DONCASTER MENCAP AND GATEWAY

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

	2022 £	2021 £
<b>3 Paid employees</b>		
Gross wages and salaries	0	0
Pension contributions	0	0
Total staff costs	0	0
Average number of employees during the year	0	0
<b>4 Trustees and other related parties</b>		
Trustee expenses reimbursed	0	0
Number of trustees paid expenses	0	0
There were no related party transactions during the year		
<b>5 Tangible fixed assets</b>		
	Freehold Property £	Furniture / Equipt £
<b>Cost</b>		Total £
At 1.04.21	39535	48460
Disposals	-45000	-45000
Additions	20770	20770
At 31.03.22	15305	48460
<b>Depreciation</b>		
At 1.04.21		39766
Eliminated on disposal		
Charge for the year		1738
At 31.03.22		41504
<b>Net book value</b>		
At 31.03.22	15305	6956
At 31.03.21	39535	8694

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## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2022

	2022	2021
	£	£
6 Creditors		
Amounts falling due within one year		
Accruals and deferred income	1050	1050
Obligations under hire purchase contracts	0	0
	<u>1050</u>	<u>1050</u>
7 Restricted fund		
	£	£
The restricted fund is represented by :-		
Freshgate	1000	1000
Donation Windows	1000	1000
	<u>1000</u>	<u>1000</u>

**INCOME/EXPENDITURE FOR  
APRIL 2021 – MARCH 2022**

INCOME			EXPENDITURE		
RENT		16146.62	RUNNING COSTS		6831.09
GRANTS			MAINTENANCE		16437.82
DONATIONS		10.00	INSURANCE		1198.70
EVENTS			EQUIPMENT		9651.72
MISCELLANEOUS		47500.00	OFFICE		2204.62
			MISCELLANEOUS		5101.97
		63656.62			41425.92
GATEWAY		00.00	GATEWAY		00.00
TOTAL		63656.62	TOTAL		41425.92
BALANCE B/F		61811.96	BALANCE B/F		23850.02
GRAND TOTAL		125468.58	GRAND TOTAL		65275.94

Bank Balances at: \_\_\_\_\_ 31<sup>st</sup> March 2022 \_\_\_\_\_

Business Bank Instant \_\_\_\_\_ 60,974.49 \_\_\_\_\_

Of Which: General Reserve \_\_\_\_\_ 20.000 \_\_\_\_\_

Fabric Reserve \_\_\_\_\_ 40,974.49 \_\_\_\_\_

Business Account \_\_\_\_\_

Major Expenditure In:

Gateway contribution to Mencap 00.00

TOTAL PAID TO MENCAP TO DATE 00.00

Total Available to Gateway 00.00

**From:** Joyce Draper  
**Sent:** 11 October 2022 13:11  
**To:** Doncaster Mencap  
**Subject:** Trustee Annual Report

PERIOD : 6.4.2021 —5.4.2022

CHARITY NAME : Doncaster Mencap

REGISTRATION NUMBER. : 234103

ADDRESS : Arendal House, 95 Thorne Road,  
Doncaster : DN1 2JF

TRUSTEE NAME : Barry Goforth	Chair Person
Auriol Henton.	Vice Chair
Kath Reid.	Secretary
Christine Whiteley	Treasurer
Jill Raine	Assistant Treasurer
Joyce Draper.	Assistant Treasurer and President
Linda. Chadwick	Committee Member
Joan Robinson.	Committee Member
Graham Worrall.	Committee Member

TYPE OF GOVERNING DOCUMENT : Constitution

HOW THE CHARITY IS CONSTITUTED : The Society consists of Trustees ,other committee members and membership

SUMMARY OF THE OBJECTS OF THE CHARITY AS SET OUT IN THE CONSTITUTION ?

The relief of people with a learning disability in particular by the provision of help and support for them , their families and carers .

To provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have a learning disability and thereby improve the quality of their lives.

Doncaster Mencap is affiliated to Royal Mencap , this affiliation is renewed each year subject to the conditions laid down by Royal Mencap.

TRUSTEE SELECTION METHOD : Suitable person is asked and made aware of their responsibilities , if they agree the Committee votes them in.

#### IT'S ACTIVITIES AND OBJECTIVES IN THE YEAR :

Normal activities of our members were curtailed due to the pandemic restrictions and the extra vulnerability of our members. The charity Trustees continued to manage the charity via email and phone and attendance at our office. Maintenance of the building and grounds continued also checks on appliances and equipment e.g. boiler.

#### ITS ACHIEVEMENTS AND PERFORMANCE INCLUDING REPORTING ON PUBLIC BENEFITS

We managed to keep in regular contact with our members with Easter and Xmas gifts and cards, phone calls, updates on our website and socially distanced contact. We managed to plan and start improvements and repairs to our building and to buy new equipment as a result of selling a property we had. This has improved our facilities for members and improved the condition of our premises. We were pleased to be able to maintain a cohesion despite the problems and restrictions caused by the pandemic.

#### FINANCIAL REVIEW:

We remain financial solvent and our Treasurer produces monthly financial reports and our accounts are audited. The local council rents our premises as a day centre, this is our main source of income but does not interfere with the activities of the charity. The reason our income increased over the previous year was a result of the sale of a derelict coach house and grounds which belonged to us. The additional funds were and are being used for improvements to our premises and grounds plus giving us funds for future renovations to our building, it being over one hundred years old, plus any contingency that may arise. We were able to purchase new equipment for the benefit of our members.

#### RESERVE POLICY :

We have a reserve policy which is at present set at £20,000, this is to cover costs incurred should the Charity have to close. This policy will be reviewed during the current year with a view to increasing the reserve to allow for inflation.