

**ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2023**

ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Brother Francis Brother Jacques Brother Yannick Brother Laurent Brother James (Jim Hayes)	(Appointed 1 January 2023)
Charity number	233881	
Independent examiner	Moore (South) LLP The Quay 30 Channel Way Ocean Village Southampton SO14 3TG	
Bankers	HSBC 23 Allerton Road Mossley Hill Liverpool L18 2DA	
Solicitors	Paris Smith LLP Number 1 London Road Southampton Hampshire SO15 2AE	

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ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2023

The trustees present their annual report and financial statements for the year ended 31 August 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the trust's Charity's trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objects of the Charity are to carry on, or direct any charitable works that advance the religious and other charitable works for the time being carried on, by, or under the direction of the English Province of The Brothers of Christian Instruction (EPBCI).

Achievements and performance

Significant activities and achievements against objectives

The main focus of the Charity's activities continues to be supporting the education provided by the two schools:-

- Charlton House School, Southampton
- St Francis Xavier's School, Liverpool

The support of the schools continues, which also provides facilities for the general public use. In Liverpool, the Charity continued its support of the development of St Francis Xavier's College in its identity as an Academy and the primary sector education in Southampton.

Financial review

Review of the financial position

In Southampton, the Charity had continued to support the Charlton House School. Financial support amounting to £214,520 (2022: £181,171) was given during the year. In addition certain utility costs totalling £48,614 and repairs of £34,209 were met by the Trust.

The net movement in funds in the year was a deficit of £540,746 (2022: deficit of £410,973) after incurring annual depreciation of £139,191 (2022: £139,191). The deficit has been deducted from reserves which now stand at £3,793,019 at the year end (2022: £4,333,765).

The Charity has designated funds, which the Trustees intend to be used on projects within St Francis, Xavier's college. This amounted to £21,589 at the year end (2022: £21,589).

Reserves

The Reserves represent the unrestricted funds arising from past operating results. The Trustees have determined that these reserves should be allowed to accumulate to ensure that funds are available to cover expenditure such as housing costs of the Brothers and donations to religious educational establishments which will enable them to advance the religious works as explained in the Charity's objects. The charity has free reserves (unrestricted funds, less designated funds and those tied up in fixed assets) of £48,565 (2022: of £450,120).

Plans for future periods

There will be considerable capital developments at St Francis Xavier's College in the coming years under the Government scheme, supported by the local authority.

As the English Province is now liaised with the French Province, joint financial investments may develop. Further support of education will continue from the proceeds of surplus asset sales

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

Structure, governance and management

Governing document

The Charity is constituted by a 1965 Trust deed and is registered with the Charity Commissioners under Charity number 233881.

Trustees

The Trustees named above have served throughout the year. Brother James was appointed on 1 January 2023. Appointment of Trustees is governed by the regulations of the Charity as stated in the Trust deeds of 1965. Trustees are elected by members of the English Province of the Brothers of Christian Instruction to serve for a three-year term of office, with the exception of the Provincial Superior, who is a trustee ex-officio. The Provincial Superior is appointed by the General Council of The Brothers of Christian Instruction based in Rome, following consultation of the brothers of the province, for a six-year term of office. He may be re-appointed for one or two three-year terms.

Brother Francis

Brother Jacques

Brother Yannick

Brother Laurent

Brother James (Jim Hayes)

(Appointed 1 January 2023)

Risk management

The Trustees have in place a risk management policy relating to financial responsibilities and each school has its own risk management policy relating to the activities of a school. The Charity will develop systems to monitor and control these risks to manage any impact that they may have on the Charity in the future.

Organisational structure

The EPBCI is part of a worldwide congregation with establishments in twenty-five countries. In keeping with the vision of their founders John de La Mennais and Gabriel Deshayes, who began the Congregation in 1819 in Brittany, France, the Brothers strive to spread the knowledge of Jesus Christ and his Gospel. The Brothers exercise this apostolate chiefly, but not exclusively, in the field of Education.

The Brothers had two communities in England, both of which are closely connected with schools.

In Southampton, Charlton House School, caters for children between 3-11. Charlton House School registered as a charity (Number 1193755) is continuing primary educational activities.

In Liverpool, St Francis Xavier's College is an Academy for boys from 11-18 with girls accepted into the sixth form. The Academy is a company limited by guarantee (No. 08137421) and an exempt Charity. The trustees are EPBCI who appoint members to the Governing body

Trustees training

Input is arranged at one meeting per year and via inter-religious congregation involvement. Trustee representation at conferences relating to Charity Commission matters is encouraged. Individual trustees undertake their own professional in-service training which applies to the educational objectives of the trustees.

Equal opportunities policy

The Trustees operate an equal opportunities policy, as employer, seeking to appoint employees best qualified to carry out their several duties. With the exceptions permitted within the law they seek to make appointments without regard to gender, race or disability.

Public benefit

In setting the objectives, and planning the activities of the Charity, the Trustees are aware and have had regard to the guidance on public benefit issued by the Charity Commission.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

The trustees' report was approved by the Board of Trustees.

Brother Francis
Trustee

27 June 2024

ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

I report to the trustees on my examination of the financial statements of English Province of the Brothers of Christian Instruction (the trust) for the year ended 31 August 2023.

Responsibilities and basis of report

As the trustees of the trust you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the trust's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the trust as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Kevin Cooper BA FCA DChA

For and on behalf of Moore (South) LLP

The Quay

30 Channel Way

Ocean Village

Southampton

SO14 3TG

Dated: 28 June 2024

ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Income from:			
Donations and legacies	2	39,743	37,151
Total income		39,743	37,151
Expenditure on:			
Charitable activities	3	580,489	448,124
Total expenditure		580,489	448,124
Net expenditure and movement in funds		(540,746)	(410,973)
Reconciliation of funds:			
Fund balances at 1 September 2022		4,333,765	4,744,738
Fund balances at 31 August 2023		3,793,019	4,333,765

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

BALANCE SHEET

AS AT 31 AUGUST 2023

		2023		2022	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	7		3,722,865		3,862,056
Current assets					
Debtors	9	26,485		26,486	
Cash at bank and in hand		50,269		453,623	
		76,754		480,109	
Creditors: amounts falling due within one year	10	(6,600)		(8,400)	
Net current assets			70,154		471,709
Total assets less current liabilities			3,793,019		4,333,765
Net assets			3,793,019		4,333,765
The funds of the trust					
Unrestricted funds			3,793,019		4,333,765
			3,793,019		4,333,765

The financial statements were approved by the trustees on 27 June 2024

Brother Francis
Trustee

ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

Charity information

English Province of the Brothers of Christian Instruction is an unincorporated charity registered in England and Wales under number 233881, and constituted under a Trust Deed dated 8 November 1965.

1.1 Accounting convention

The financial statements have been prepared in accordance with the trust's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The trust is a Public Benefit Entity as defined by FRS 102.

The trust has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the trust. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

The Trust has taken advantage of the exemption not to produce a cash flow statement.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the trust has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements. There are currently no restricted funds.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

1.4 Income

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received. The main income of the Charity results from the Brothers salaries and pensions credited directly to the Charity bank account. See note 2.

ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

(Continued)

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification by the bank.

Legacies are recognised following the granting of probate when the estate has notified the Charity in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash, recognition is subject to the value of the gift being reliably measured and title is transferred to the Charity.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a constructive or legal obligation committing the Charity to that expenditure and the amount can be measured reliably. Expenditure is included on an accruals basis. VAT is not recoverable by the Charity and is included with the item of expense to which it relates.

Support costs are those which assist the work of the charity but do not directly represent charitable activities and include office costs, governance costs, administrative and finance costs. All support costs are incurred directly in support of the expenditure on the objects of the charity.

Grants and donations are payments made in the furtherance of the charitable objectives of the Trust.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	50 years
Fixtures and fittings	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the trust reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the trust's balance sheet when the trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the trust's contractual obligations expire or are discharged or cancelled.

1.10 Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the trust is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Foreign exchange

Foreign currency transactions are initially recognised by applying to the foreign currency amount the spot exchange rate between the functional currency and the foreign currency at the date of the transaction.

Monetary assets and liabilities denominated in a foreign currency at the balance sheet date are translated using the closing rate.

2 Income from donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Covenanted Pensions	39,743	37,151

ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

3 Expenditure on charitable activities

	2023 £	2022 £
Direct costs		
Depreciation and impairment	139,191	139,191
Donation to Charlton School	214,990	181,172
Rates and water	5,322	1,799
Light heat and power	10,063	13,768
Food and living expenses		
	42,466	46,000
Insurance	33,229	31,578
Maintenance	34,209	21,999
Transport	705	3,420
	<u>480,175</u>	<u>438,927</u>
Share of support and governance costs (see note 4)		
Support	100,314	9,197
	<u>580,489</u>	<u>448,124</u>
Analysis by fund		
Unrestricted funds	<u>580,489</u>	<u>448,124</u>

4 Support costs allocated to activities

	Total 2023 £	Total 2022 £
Printing, postage and telephone	-	102
Accounting and other fees - governance	4,440	8,400
Foreign exchange difference	184	445
Bank charges	219	250
Legal and professional - governance	95,471	-
	<u>100,314</u>	<u>9,197</u>

Legal and professional fees are in relation to an employment matter brought against a brother and follow up action which was defended.

ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

5 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The Trustees, who are the key management personnel, neither received nor waived any emoluments during the year (2022: £nil).

6 Governance costs

Included within support costs above are legal and professional and accounting costs which constitute governance costs. The total accounting costs included £2,000 (2022: £2,000) in respect of the independent examination, and the remainder for the preparation of accounts in statutory format and accounting services.

7 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Total £
Cost			
At 1 September 2022	7,013,545	98,535	7,112,080
At 31 August 2023	7,013,545	98,535	7,112,080
Depreciation and impairment			
At 1 September 2022	3,151,489	98,535	3,250,024
Depreciation charged in the year	139,191	-	139,191
At 31 August 2023	3,290,680	98,535	3,389,215
Carrying amount			
At 31 August 2023	3,722,865	-	3,722,865
At 31 August 2022	3,862,056	-	3,862,056

Included in land and buildings is land valued at £54,000 (2022: £54,000) which is not depreciated

ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

8 Financial instruments

	2023 £	2022 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	50,268	453,623
Carrying amount of financial liabilities		
Measured at fair value through profit or loss		
- Other financial liabilities	(6,600)	(8,400)

9 Debtors

	2023 £	2022 £
Amounts falling due within one year:		
Prepayments and accrued income	26,486	26,486

10 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals and deferred income	6,600	8,400

11 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which arose from monies in St Francis Xavier's College and will be used for projects specific to this school.

	At 1 September 2022 £	Incoming resources £	Resources expended £	At 31 August 2023 £
Designated - St Francis Xavier's College	21,589	-	-	21,589
General funds	4,312,176	39,743	(580,489)	3,771,430
	4,333,765	39,743	(580,489)	3,793,019
Previous year:	At 1 September 2021 £	Incoming resources £	Resources expended £	At 31 August 2022 £
Designated	21,610	1	(22)	21,589
General funds	4,723,128	37,150	(448,102)	4,312,176
	4,744,738	37,151	(448,124)	4,333,765

ENGLISH PROVINCE OF THE BROTHERS OF CHRISTIAN INSTRUCTION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

12 Analysis of net assets between funds

	Unrestricted funds	Designated funds	Total
	2023 £	2023 £	2023 £
At 31 August 2023:			
Tangible assets	3,722,865	-	3,722,865
Current assets/(liabilities)	48,565	21,589	70,154
	<u>3,771,430</u>	<u>21,589</u>	<u>3,793,019</u>

	Unrestricted funds	Designated funds	Total
	2022 £	2022 £	2022 £
At 31 August 2022:			
Tangible assets	3,862,056	-	3,862,056
Current assets/(liabilities)	450,120	21,589	471,709
	<u>4,312,176</u>	<u>21,589</u>	<u>4,333,765</u>

13 Related party transactions

As members of the order, the Trustees' living expenses during the year were borne by the Trust, but the Trustees did not receive any remuneration or other benefits in connection with their duties as trustees during the year. Living expenses were incurred at £42,466 (2022: £46,000)

The salaries and pensions received by the Trustees of St Francis Xavier's College amounting to £39,742 (2022: £37,150) were covenanted directly to EPBCI and form the main source of income of the Charity.

As described in the Trustees Report on page 2 the EPBCI is closely connected to two schools, Charlton School in Southampton and St Francis Xavier's College in Liverpool, an Academy.

Charlton School as an independent school, is a separately registered Charity From time to time EPBCI has made financial donations to Charlton School. During the year donations totalling £214,520 (2022: £181,171) were made to Charlton House School.