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Charity Registration No. 233335

**CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	The Reverend Frederick Hughes The Reverend Anthony Madej Brother Andrew Ferris Reverend Wilfred Joseph Reverend Enrico Frigerio	(Appointed 22 February 2021) (Appointed 22 February 2021)
<b>Charity number</b>	233335	
<b>Principal address</b>	The Friary St Bernards Road Olton Solihull B92 7BL	
<b>Contact Address</b>	Granta Lodge 71 Graham Road Malvern Worcestershire WR14 2JS	
<b>Auditor</b>	Kendall Wadley LLP Granta Lodge 71 Graham Road Malvern Worcestershire WR14 2JS	
<b>Bankers</b>	Royal Bank of Scotland Plc 7 Market Street Leigh Lancashire WN7 2EE	
<b>Solicitors</b>	Tyndallwoods Solicitors 29 Woodbourne Road Birmingham B17 8BY	
<b>Investment advisors</b>	BRI Wealth Management Plc BRI House Elm Court Meriden Business Park Meriden CV5 9RL	

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# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

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# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## TRUSTEES REPORT

**FOR THE YEAR ENDED 31 DECEMBER 2021**

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The Trustees present their report and accounts for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Congregation's Trust Deed dated 26 November 1964, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

### Objectives and activities

#### Charitable objectives

The Congregation's objective is to apply capital or income for such charitable purposes which advance the religious and other charitable work for the time being carried on in England and Wales by or under the direction or with the support of the Congregation as the Trustees with the approval of the Vicariate Superior shall from time to time think fit.

#### Investment Powers

Investment powers are governed by the Trust Deed, which permits funds to be invested within the prevailing Charities legislation. Assets are held to generate investment income for Charitable expenditure, and are held within the Trustees powers.

#### Policy

Inspired by our faith in the Word of God the Congregation undertake a broad range of Charitable activities. The principle areas in which the Congregation is involved are set out below:

##### 1. Pastoral and social care

The members of the Congregation undertake work in the community and their local parish including, the performance of the church, wedding and funeral services.

Social care includes work with the underprivileged, poor, drug addicts and mentally ill. Providing care and support both spiritual and financial.

##### 2. Health care

Members of the Congregation visit the sick, aged, house bound and dying. Administering to their various needs.

#### Public benefit compliance

The Congregation confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

#### Achievements and performance

The Statement of Financial Activities shows that total incoming resources amounted to £379,990 (2020: £302,392), during the year. This includes £95,124 (2020: £82,593) from investment income and £232,098 (2020: £173,640) from donations and legacies.

The movements to fixed assets during the year included the purchase of: fixtures, fittings and equipment of £1,787 (2020: £4,307).

At 31 December 2021 the total funds of the Congregation were £4,932,811. Of this £4,105,375, represents investments generating income to finance the work of the Congregation. The investment portfolio is managed by BRI Wealth Management Plc.

Over many years various members of the Congregation have given their working life to the Order. Now in retirement, and losing their tied accommodation, a provision is required to meet their future housing, financial and medical needs. These are to be supported out of the funds invested by the Congregation.

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2021**

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### **Financial review**

The English Vicariate has 12 members who have given most of their working lives to the Charitable activities of the Congregation. Where this work is for organisations independent of the Congregation, any earnings are received by the Charity.

The Congregation has a continuing commitment to support its members by contributing to pension funds now administered by Standard Life and Friends Life. The pension received helps to support members, many of whom continue to carry out charitable work long past the normal retirement age.

### **Reserves policy**

It is the policy of the Congregation that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Congregation's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Note 19 to the financial statements splits the Congregation's reserves between those designated for specific purposes and those available for day to day requirements.

The General reserve fund represents the unrestricted free reserves arising from past operating results. The Trustees are satisfied that the balance of the fund £472,427 is sufficient to enable the Congregation to carry out the objectives of the Charity. These are constantly under review and will be amended accordingly.

### **Risk Management**

The Trustees has assessed the major risks to which the Congregation is exposed, in particular those related to operations and finance of the Congregation, and are satisfied that systems are in place to mitigate exposure to the major risks.

### **Structure, governance and management**

The Congregation of the Priests of the Sacred Heart of Jesus of Betharram is administered by the Vicariate Superior together with three other Trustees.

The Congregation is governed by a Trust Deed dated 26 November 1964 and is registered with the Charity Commission, Charity Registration Number 233335.

The Trustees who served during the year are shown below:

The Reverend Frederick Hughes  
The Reverend Anthony Madej  
Brother Andrew Ferris  
Reverend Wilfred Joseph  
Reverend Enrico Frigerio

New Trustees are elected by the Board of Trustees from members of the Order and serve until their retirement.

Trustees are nominated by members of the Board of Trustees and appointed where they have the necessary skills to contribute to the Charity's development.

The statutory power to appoint new Trustees or to remove serving Trustees is vested in the Vicariate Superior.

### **Auditor**

A resolution proposing that Kendall Wadley LLP be reappointed as auditors of the charity will be put to the members.

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## TRUSTEES REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2021**

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### Disclosure of information to auditor

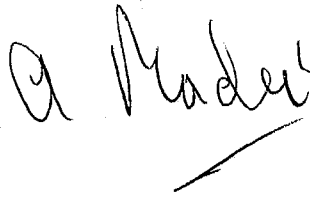
Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor are aware of such information.

The Trustees report was approved by the Board of Trustees.

**The Reverend Anthony Madej**

Trustee

Dated: 7 October 2022



# **CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM**

## **STATEMENT OF TRUSTEES RESPONSIBILITIES**

***FOR THE YEAR ENDED 31 DECEMBER 2021***

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The Trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Congregation and of the incoming resources and application of resources of the Congregation for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Congregation and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Congregation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## INDEPENDENT AUDITOR'S REPORT

### TO THE TRUSTEES OF CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

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#### Opinion

We have audited the financial statements of Congregation of Priests of the Sacred Heart of Jesus of Betharram (the 'Congregation') for the year ended 31 December 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Congregation in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Congregation's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.



# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

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#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Trustees report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the statement of Trustees responsibilities, the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Trustees are responsible for assessing the Congregation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

- an understanding of the risk assessment process (including the assessment of the risk of fraud) adopted by the Trustees is obtained and their attitude to risk ascertained
- an assessment of the susceptibility to material mis-statement of the financial statements as a result of management over-ride or fraud is made
- it is ensured that the engagement team have, collectively, the appropriate competence, capabilities and skills to be involved in the assignment, are fully briefed and understand the risks specific to the charity

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

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#### Audit response to risks identified

- processes to test the outcomes of our assessment include, analytical review, the relevance and accuracy of significant accounting estimates, substantive testing of significant transactions, work to identify unusual or unexpected accounting entries including the testing of journal entries, information disclosed in the financial statements is traced to supporting documentation. In all instances it is acknowledged that material mis-statements that arise from fraud may involve deliberate concealment or collusion and are, therefore, by their very nature harder to detect than those arising from error.

- an understanding of the legal and regulatory framework as applicable to the charity, in particular safeguarding, is obtained together with knowledge of the procedures put in place by the charity in order to comply with the same

- it is established if there have been any instances of non-compliance with applicable laws and regulations, where there are such breaches, a full understanding, including gathering of relevant documentation appertaining to the event is obtained and assessed

It should be noted that Auditing standards limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the Trustees and others and the inspection of regulatory and legal correspondence, if any.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

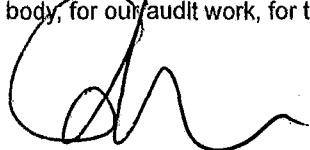
#### Other matters

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

This has been done in order for the financial statements to provide a true and fair view in accordance with current Generally Accepted Accounting Practice.

#### Use of our report

This report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Elizabeth Needham ACA CTA (VAT) (Senior Statutory Auditor)  
for and on behalf of Kendall Wadley LLP

7 October 2022

Chartered Accountants  
Statutory Auditor

Granta Lodge  
71 Graham Road  
Malvern  
Worcestershire  
WR14 2JS

Kendall Wadley LLP is eligible for appointment as auditor of the Congregation by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Total 2020 £
<b>Income and endowments from:</b>							
Donations and legacies	3	232,098	-	232,098	173,640	-	173,640
Charitable activities	4	44,268	-	44,268	37,300	-	37,300
Investments	5	95,124	-	95,124	82,593	-	82,593
Other income	6	8,500	-	8,500	8,859	-	8,859
<b>Total income</b>		<b>379,990</b>	<b>-</b>	<b>379,990</b>	<b>302,392</b>	<b>-</b>	<b>302,392</b>
<b>Expenditure on:</b>							
Raising funds	7	35,435	-	35,435	32,372	-	32,372
Charitable activities	8	300,671	-	300,671	241,616	-	241,616
<b>Total resources expended</b>		<b>336,106</b>	<b>-</b>	<b>336,106</b>	<b>273,988</b>	<b>-</b>	<b>273,988</b>
Net gains/(losses) on investments	12	534,208	-	534,208	(240,001)	-	(240,001)
<b>Net incoming/(outgoing) resources before transfers</b>		<b>578,092</b>	<b>-</b>	<b>578,092</b>	<b>(211,597)</b>	<b>-</b>	<b>(211,597)</b>
Gross transfers between funds	13	(525,653)	525,653	-	205,326	(205,326)	-
<b>Net movement in funds</b>		<b>52,439</b>	<b>525,653</b>	<b>578,092</b>	<b>(6,271)</b>	<b>(205,326)</b>	<b>(211,597)</b>
Fund balances at 1 January 2021		419,988	3,934,731	4,354,719	426,259	4,140,057	4,566,316
<b>Fund balances at 31 December 2021</b>		<b>472,427</b>	<b>4,460,384</b>	<b>4,932,811</b>	<b>419,988</b>	<b>3,934,731</b>	<b>4,354,719</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

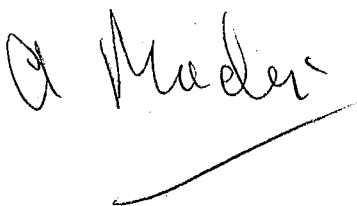
## BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
<b>Fixed assets</b>					
Tangible assets	14		355,009		373,236
Investments	15		4,105,375		3,561,495
			<u>4,460,384</u>		<u>3,934,731</u>
<b>Current assets</b>					
Debtors	17	5,145		5,752	
Cash at bank and in hand		487,834		434,923	
		<u>492,979</u>		<u>440,675</u>	
<b>Creditors: amounts falling due within one year</b>	18	(20,552)		(20,687)	
Net current assets			<u>472,427</u>		<u>419,988</u>
<b>Total assets less current liabilities</b>			<u>4,932,811</u>		<u>4,354,719</u>
<b>Income funds</b>					
Designated funds			4,460,384		3,934,731
Unrestricted funds - general			472,427		419,988
			<u>4,932,811</u>		<u>4,354,719</u>

The accounts were approved by the Trustees on 7 October 2022

The Reverend Anthony Madej  
Trustee



# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
<b>Cash flows from operating activities</b>					
Cash absorbed by operations	21		(30,754)		(30,151)
<b>Investing activities</b>					
Purchase of tangible fixed assets		(1,787)		(4,307)	
Additions and disposals of investments		(9,672)		(50,104)	
Interest received		95,124		82,593	
<b>Net cash generated from investing activities</b>			83,665		28,182
<b>Net cash used in financing activities</b>			-		-
<b>Net increase/(decrease) in cash and cash equivalents</b>			52,911		(1,969)
Cash and cash equivalents at beginning of year			434,923		436,892
<b>Cash and cash equivalents at end of year</b>			487,834		434,923

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

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### 1 Accounting policies

#### Company information

Congregation of Priests of the Sacred Heart of Jesus of Betharram is a charity registered in England & Wales, number, 233335. The contact address is Granta Lodge, 71 Graham Road, Malvern Worcestershire, WR14 2JS..

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Congregation's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Congregation is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Congregation. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention, modified to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Congregation has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

#### 1.4 Incoming resources

Cash donations are recognised on receipt. Other donations are recognised once the Congregation has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time the claim is made.

Legacies are recognised on receipt or otherwise if the Congregation has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### 1.5 Resources expended

Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT, which cannot be recovered.

Expenditure relating to charitable activities comprise all expenses that are incurred in the undertaking of the charitable activities of the Congregation.

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2021

#### 1 Accounting policies

(Continued)

Governance costs include direct and related support costs relating to the governance infrastructure allowing the Congregation to generate information required for public accountability.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	2% straight line
Property improvements	10% straight line
Computer equipment	25% straight line
Fixtures, fittings & equipment	10% to 25% straight line
Motor vehicles	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

#### 1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in the statement of financial activities. Transaction costs are expensed as incurred.

The historical cost of investments for the year ended 31 December 2021 is £3,394,813 (2020 - £2,979,727).

#### 1.8 Impairment of fixed assets

At each reporting end date, the Congregation reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Recoverable amount is the higher of fair value less costs to sell and value in use.

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in the statement of financial activities for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks and other short-term liquid investments with original maturities of three months or less.

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

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### 1 Accounting policies

(Continued)

#### 1.10 Financial instruments

The Congregation has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Congregation's balance sheet when the Congregation becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors are initially recognised at transaction price. Financial liabilities classified as payable within one year are not amortised.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the Congregation's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the Congregation's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.



# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

### 3 Donations and legacies

	2021	2020
	£	£
Donations and gifts	232,098	165,978
Government funding - Coronavirus Job Retention Scheme	-	7,662
	<u>232,098</u>	<u>173,640</u>
<b>Donations and gifts</b>		
Chaplaincy fees	65,067	56,566
Pensions	94,479	75,070
Other	72,552	34,342
	<u>232,098</u>	<u>165,978</u>

### 4 Charitable activities

	Mass Stipends and Stole fees	Supply Income	Christmas and Easter Offerings	Total 2021	Total 2020
	£	£	£	£	£
Charitable activities	<u>11,942</u>	<u>20,324</u>	<u>12,002</u>	<u>44,268</u>	<u>37,300</u>
<b>For the year ended 31 December 2020</b>					
Unrestricted funds - general	<u>11,292</u>	<u>14,751</u>	<u>11,257</u>		<u>37,300</u>

### 5 Investments

	general 2021	general 2020
	£	£
Income from listed investments	95,106	82,477
Interest receivable	18	116
	<u>95,124</u>	<u>82,593</u>

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

### 6 Other income

	general 2021 £	general 2020 £
Other income	8,500	8,859

### 7 Raising funds

	2021 £	2020 £
Investment management fees	35,435	32,372

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

### 8 Charitable activities

	2021 £	2020 £
Staff pension costs	51,439	10,715
Depreciation and impairment	20,014	19,736
Priests expenses	4,285	6,483
Provisions, clothing and laundry	39,371	33,811
Travelling and motor expenses	29,323	24,783
Telephone	4,339	3,710
Stationery, postage and computer consumables	4,243	5,789
Nursing care, chemists, dentist	6,825	4,275
Pilgrimage and retreat expenses	12,368	9,770
Payments to exterior priests	-	667
Staff costs - domestic wages	16,942	15,619
Sundries	5,344	4,542
Bank charges	528	319
Holidays	4,102	3,885
Appeal and regional levy	200	429
Insurance	3,482	3,258
Repairs and maintenance	3,009	1,618
General Council Rome	21,100	21,000
Donations, gifts and charity	1,290	4,949
Missions	44,981	38,000
	<u>273,185</u>	<u>213,358</u>
Share of governance costs (see note 9)	27,486	28,258
	<u>300,671</u>	<u>241,616</u>
<b>Analysis by fund</b>		
Unrestricted funds - general	<u>300,671</u>	
	<u>300,671</u>	
<b>For the year ended 31 December 2020</b>		
Unrestricted funds - general		<u>241,616</u>
		<u>241,616</u>

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

### 9 Support costs

	Support costs £	Governance costs £	2021 £	2020 £
Accountancy	-	16,338	16,338	17,502
Audit	-	2,700	2,700	2,870
Professional fees	-	8,448	8,448	7,886
	-	27,486	27,486	28,258
Analysed between Charitable activities	-	27,486	27,486	28,258

Governance costs includes payments to the auditors of £2,700 (2020- £2,870) for audit fees.

### 10 Trustees

The Trustees of the Congregation are also members of the Order and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the essential needs of all members of the Order within the English Vicariate. The living costs of the Trustees are therefore borne by the Congregation.

### 11 Employees

#### Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	5	3
Employment costs	2021 £	2020 £
Wages and salaries	16,942	15,619
Other pension costs	51,439	10,715
	68,381	26,334

There were no employees whose annual remuneration was £60,000 or more.

The trustees are deemed to be the key management personnel and as noted above, whilst they receive no remuneration, their living costs are borne by the Congregation, and includes contributions to a pension plan of £51,439 (2020 - £10,715) which are incorporated in the above figures.

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

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### 12 Net gains/(losses) on investments

	2021	2020
	£	£
Revaluation of investments	<u>534,208</u>	<u>(240,001)</u>

### 13 Transfers

During the year £525,653 has been transferred from unrestricted funds to designated funds to maintain the correct level of designated funds.

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

### 14 Tangible fixed assets

	Land and buildings	Property improvements	Computer equipment	Fixtures, Motor vehicles fittings & equipment	Total
	£	£	£	£	£
<b>Cost</b>					
At 1 January 2021	585,385	19,560	7,758	55,137	714,008
Additions	-	-	584	1,203	1,787
At 31 December 2021	585,385	19,560	8,342	55,137	715,795
<b>Depreciation and impairment</b>					
At 1 January 2021	240,450	7,180	7,758	44,991	340,772
Depreciation charged in the year	11,476	1,957	49	5,158	20,014
At 31 December 2021	251,926	9,137	7,807	50,149	360,786
<b>Carrying amount</b>					
At 31 December 2021	333,459	10,423	535	4,988	355,009
At 31 December 2020	344,935	12,380	-	10,146	373,236

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

### 15 Fixed asset investments

	Listed investments £	Cash in portfolio	Total £
<b>Cost or valuation</b>			
At 1 January 2021	3,059,506	501,989	3,561,495
Additions	832,457	(832,457)	-
Valuation changes and portfolio management fee	534,208	(35,435)	498,773
Cash drawn out	-	(50,000)	(50,000)
Accumulated income	-	95,107	95,107
Disposals	(462,319)	462,319	-
	<u>3,963,852</u>	<u>141,523</u>	<u>4,105,375</u>
At 31 December 2021	3,963,852	141,523	4,105,375
<b>Carrying amount</b>			
At 31 December 2021	<u>3,963,852</u>	<u>141,523</u>	<u>4,105,375</u>
At 31 December 2020	<u>3,059,506</u>	<u>501,989</u>	<u>3,561,495</u>

### 16 Financial instruments

	2021 £	2020 £
<b>Carrying amount of financial assets</b>		
Instruments measured at fair value through profit or loss	<u>3,963,852</u>	<u>3,059,506</u>

### 17 Debtors

	2021 £	2020 £
<b>Amounts falling due within one year:</b>		
Prepayments and accrued income	<u>5,145</u>	<u>5,752</u>

### 18 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	<u>20,552</u>	<u>20,687</u>

# CONGREGATION OF PRIESTS OF THE SACRED HEART OF JESUS OF BETHARRAM

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

### 19 Analysis of net assets between funds

	Unrestricted fund 2021 £	Designated fund 2021 £	Total 2021 £	Unrestricted fund 2020 £	Designated fund 2020 £	Total 2020 £
Fund balances at 31 December 2021 are represented by:						
Tangible assets	-	355,009	355,009	-	373,236	373,236
Investments	-	4,105,375	4,105,375	-	3,561,495	3,561,495
Current assets/(liabilities)	472,427	-	472,427	419,988	-	419,988
	<u>472,427</u>	<u>4,460,384</u>	<u>4,932,811</u>	<u>419,988</u>	<u>3,934,731</u>	<u>4,354,719</u>

### 20 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

### 21 Cash generated from operations

	2021 £	2020 £
Surplus/(deficit) for the year	578,092	(211,597)
Adjustments for:		
Investment income recognised in statement of financial activities	(95,124)	(82,593)
Fair value gains on investments	(534,208)	240,001
Depreciation and impairment of tangible fixed assets	20,014	19,736
Movements in working capital:		
Decrease in debtors	607	2,280
(Decrease)/increase in creditors	(135)	2,022
<b>Cash absorbed by operations</b>	<u>(30,754)</u>	<u>(30,151)</u>

### 22 Analysis of changes in net funds

The Congregation had no debt during the year.