



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1st	Month January	Year 2021		Day 31 st	Month December	Year 2021

Section A Reference and administration details

Charity name

West Pennard Village Hall Committee

Other names charity is known by

Registered charity number (if any)

233127

Charity's principal address

The Cottage

Coxbridge

Glastonbury

Postcode

BA6 8LG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Holly Smith	Chair		
2	Patrick Boyle	Vice Chair		
3	Karen Russell	Secretary		
4	Raymond Goodby	Treasurer		
5	Alan Forscutt			
6	Kate Cameron			
7				
8				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Conveyance dated 28 th May 1937
How the charity is constituted (eg. trust, association, company)	Unincorporated Charity
Trustee selection methods (eg. appointed by, elected by)	Appointed by Management Committee

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>The trustees recognise that there are risks involved with running any public premises and to counter this there is an active Health and Safety and Fire Safety policies in place which driven by bi-annual risk assessments and monthly fire safety checks.</p> <p>A remedial action log is maintained to keep track of steps taken to alleviate any identified risks.</p> <p>We also provide a method whereby regular hall users can report any issues that arise from their use of the Hall. Any such issues are dealt with via the remedial action log.</p> <p>We also provide for the users of the Hall both Accident and Near Miss logs that they can use to record any incidents that occur during their term of hire, these logs are checked on a monthly basis.</p> <p>The Halls' insurers are kept fully informed of these policies.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

FOR THE PURPOSES OF PHYSICAL AD MENTAL RECREATION AND SOCIAL MORAL AND INTELLECTUAL DEVELOPMET FOR THE BENFIT OF THE INHABITANTS OF THE PARISH OF WEST PENNARD, AND ITS IMMEDIATE VICINITY.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Hall is used in a variety of ways all aimed at providing the community with opportunity for mental and physical development. There are regular clubs/societies providing activities such as Yoga, Judo, Boxercise, Keep Fit (various levels), Ukulele Band and a Youth Theatre Group. There are also local clubs such as the WI and Gardening club that use the Hall on a regular basis. The Hall is also hired out as a venue for family get togethers such as birthdays and wakes. On top of this the Committee organises several events throughout the year including regular coffee mornings, Annual Harvest Supper, Quiz Nights, Music Concerts, Pop Up Pubs.

In all these endeavours the trustees are aiming to provide a varied selection of activities all aimed at benefitting the residents of the parish of West Pennard and its surrounding areas.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As well as the Trustees and Management committee, the hall benefits from the availability of many of our local residents, who are always willing to help when it comes to organising and setting up events which includes delivering leaflets door to door advertising upcoming events. This past year has seen the formation of a gardening group, made up of volunteers, who have undertaken the maintenance of the Village Hall outside space. A local grant from the Somerset Community Foundation provided funds for the group to buy a set of gardening tools. They have planted a border and several tubs with a mixture of Annuals and shrubs to give the Hall a welcoming and colourful look. This has been met with lots of positive comments from members of the community. The group rely on donations of plants but are also funded by the hall for the purchase of other materials.

Summary of the main achievements of the charity during the year

The Hall, having been built in 1937, provides a constant challenge in maintaining its fabric as well as improving, modernising and adding to the facilities.

The current committee have laid down a capital expenditure plan to achieve these things, this is under constant review and priorities allocated to each project.

Although the past 2 years have been difficult, due to Covid, we have been able to continue with this plan thanks to the generous Government grants provided via the local council, this amounted to some £17,000 this year.

In the past 12 months we have undertaken a major refurbishment of the Bar which has now given us another income stream in providing a staffed bar for private functions. To aid this the Hall is now a fully licenced premises.

Also ongoing is the modernisation of the electrical system, replacing aged light fittings with modern more efficient LED systems operated on sensors to negate the issue of lights being left on.

We have plans for the next few years to install a more professional sound system, including an induction loop, a proper stage lighting system and a fixed laser projector and screen.

Section E

Financial review

Brief statement of the charity's policy on reserves

The management committee agreed that the charity accounts should attempt to maintain a reserve of minimum £5,000 to cover any unexpected costs.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Hall source of funds comes mainly from:
Regular Hirers, Private hire, fund raising events and grant applications for specific projects.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	HOLLY JEANE SMITH	Raymond Michael Goodby
Position (eg Secretary, Chair, etc)	CHAIR	Treasurer
Date	28/09/2022	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £
A1 Receipts		
Regular Hire	2,638	-
Single Hire	1,537	-
Events	2,663	-
Bar Stock Sales	1,498	-
Donations	1,399	-
200 Club	1,760	
Gift Aid	-	-
Key Deposit	40	
Refunds	208	
Grants	17,050	
	-	-
Sub total (Gross income for AR)	28,793	-
A2 Asset and investment sales, (see table).		
	-	-
	-	-
Sub total	-	-
Total receipts	28,793	-
A3 Payments		
Administration & Marketing	1,923	-
Cleaning & Waste	1,284	-
Electric & Oil	1,044	-
Events	2,324	-
Bar Stock	1,188	-
Insurance	565	-
Rents & Rates (inc Water)	191	-
Repairs/Maintenance	17,542	-
200 Club	715	
Equipment	5,881	
Key Deposit & Refunds	19	
	-	-
Sub total	32,677	-
A4 Asset and investment purchases, (see table)		
	-	-
	-	-

	Sub total	-	-
	Total payments	32,677	-
	Net of receipts/(payments)	- 3,883	-
A5 Transfers between funds		-	-
A6 Cash funds last year end		-	-
	Cash funds this year end	- 3,883	-

Categories	Details
B1 Cash funds	Current Account
	Saver Account
	Total cash funds

		Details
B2 Other monetary assets		

[illegible]

B5 Liabilities

Details

Unpaid Invoices
Committed Expenditure

Signed by one or two trustees on behalf of
all the trustees

Signature



Endowment funds	Total funds	Last year
to the nearest £	to the nearest £	to the nearest £
-	2,638	2,438
-	1,537	655
-	2,663	3,417
-	1,498	0
-	1,399	440
-	1,760	220
-	-	116
	40	100
	208	267
	17,050	17,334
-	-	-
-	28,793	24,987

-	-	
-	-	-
-	-	-
-	28,793	24,987

-	1,923	717
-	1,284	1,224
-	1,044	1,547
-	2,324	2,990
-	1,188	0
-	565	534
-	191	222
-	17,542	7,525
	715	340
	5,881	1,821
	19	0
-	-	-
-	32,677	16,920

-	-	
-	-	

-	-	-
-	32,677	16,920
-	- 3,883	8,067
-	-	-
-	-	-
-	- 3,883	8,067

end of the period

[illegible]

Fund to which liability relates
174
6232

Amount due (optional)
-
-
-
-
-

When due (optional)

Print Name

Date of approval

West Pennard Village Hall Annual Statement of Accounts 2021

	2021	2020	+/-	Comments
Income				
Regular Hire	2,638	2,438	200	
Single Hire	1,537	655	882	
Events	2,663	3,417	(754)	
Bar Stock Sales	1,498	0	1,498	
Donations	1,399	440	959	
200 Club	1,760	220	1,540	
Gift Aid	0	116	(116)	
Key Deposit	40	100	(60)	
Refunds	208	267	(59)	End of Contract refund from EDF
Total Activity Income	11,743	7,653	4,090	
Grants	17,050	17,334	(284)	
Interest + Transfers	0	0	0	
Grand Total Income	28,793	24,987	3,806	

Expenditure				
Administration & Marketing	1,923	717	(1,206)	
Cleaning & Waste	1,284	1,224	(60)	
Electric & Oil	1,044	1,547	503	
Events	2,324	2,990	666	
Bar Stock	1,188	0	(1,188)	
Insurance	565	534	(31)	
Rents & Rates (inc Water)	191	222	31	
Repairs/Maintenance	17,542	7,525	(10,017)	
200 Club	715	340	(375)	
Equipment	5,881	1,821	(4,060)	
Key Deposit & Refunds	10	0	(10)	
Operating Expenditure	32,668	16,920	###	
Transfer	0	0	0	
Total Expenditure	32,668	16,920	###	
Operating Surplus/(Deficit)	(20,924)	(9,267)	###	
Total Surplus/(Defecit)	(3,874)	8,067	###	

Year End Aged Debtors & Creditors

	£	£	
Badminton	0	0	
Dog Training	0	0	
Gardening Club	0	0	
Judo Boxercise	0	0	
Umbrella Group	0	0	
WI	0	0	
SC Yoga	0	0	
JH Yoga	0	0	
AR Yoga	0	0	
Keep Fit	0	0	
Ukulele Band	0	0	
U3A	0	0	
Other	174	0	Mendip District Council - Election Day
Total	174	0	174

Balance at Bank

Current Account	13,479	17,354	
Saver Account	5,013	5,012	
Total Cash Position	18,492	22,366	(3,874)
Total Reserves	18,666	22,366	(3,700)

	Date	Signature
Independent Examiner		
Chair		
Treasurer		

Village Hall Balance Sheet as of: 31st December 2021

Current Account - Opening Balance	£17,353.58	Bank Reconciliation
Income	£28,793.42	Bank Balance
Expenditure	£32,667.57	Outstanding Expenditure
Current Account - Closing Balance	£13,479.43	Outstanding Income
Committed Expenditure (Key Deposits)	£120.00	Balance
Committed Expenditure (Charity Donation)	£1,200.00	Unpaid Invoices
Committed Expenditure - 200 Club	£165.00	
Committed Expenditure - Gardening Group	£715.00	
Committed Expenditure - Flat Roof	£4,032.00	
Available Funds Current Account	£7,247.43	
Nat West Saver Account	£5,012.60	
Total Available Funds	£12,260.03	

	Check
###	
£13,479.43	
£0.00	
£0.00	
£13,479.43	
£174.00	

£0.00

West Pennard Village Hall Income 2021

	Date		Pay In Slip	Received	Regular Hire	Single Hire	Events	Bar Stock Sales	Donations	200 Club	Transfer	Gift Aid	Grants	Key Deposit	Refund	Outstanding
1	01/03/2021	200 Club - Goodby	AC	£50.00						£50.00						£0.00
2	01/04/2021	CAF	AC	£10.00					£10.00							£0.00
3	01/28/2021	200 Club	101332	£610.00					£20.00	£590.00						£0.00
4	01/28/2021	CAF	AC	£10.00					£10.00							£0.00
5	02/02/2021	200 Club - Price	AC	£20.00						£20.00						£0.00
6	02/02/2021	200 Club - Wills	AC	£20.00						£20.00						£0.00
7	02/04/2021	200 Club - Carter	AC	£100.00						£100.00						£0.00
8	02/11/2021	Amazon Smile	AC	£7.08					£7.08							£0.00
9	02/13/2021	Bar Stock Sales - PB	AC	£16.50				£16.50								£0.00
10	02/15/2021	MDC Grant	AC	£4,000.00									£4,000.00			£0.00
11	02/15/2021	MDC Grant	AC	£2,001.00									£2,001.00			£0.00
12	02/15/2021	MDC Grant	AC	£238.00									£238.00			£0.00
13	02/20/2021	Bar Stock Sales - RG	AC	£20.00				£20.00								£0.00
14	02/20/2021	Bar Stock Sales - KR	AC	£25.91				£25.91								£0.00
15	02/21/2021	200 Club - Cameron	AC	£40.00						£40.00						£0.00
16	02/21/2021	Bar Stock Sales - JH	AC	£68.06				£68.06								£0.00
17	02/21/2021	200 Club - Smith	AC	£50.00						£50.00						£0.00
18	02/21/2021	200 Club - Devlin/Evans	AC	£80.00						£80.00						£0.00
19	02/22/2021	200 Club - Petherbridge	AC	£20.00						£20.00						£0.00
20	02/23/2021	200 Club	101333	£460.00						£460.00						£0.00
21	03/01/2021	Becca Hall	AC	£20.00					£20.00							£0.00
22	03/02/2021	CAF	AC	£10.00					£10.00							£0.00
23	03/11/2021	MDC Grant	AC	£2,096.00									£2,096.00			£0.00
24	03/14/2021	Bar Stock Sales - HS	AC	£37.98				£37.98								£0.00
25	03/19/2021	Andrew Reynolds	101334	£30.00		£30.00										£0.00
26	03/19/2021	Boogie Beat	AC	£34.00		£24.00								£10.00		£0.00
27	03/24/2021	Donation	101334	£30.00					£30.00							£0.00
28	03/30/2021	CAF	AC	£10.00					£10.00							£0.00
29	04/08/2021	EDF Refund	AC	£207.77											###	£0.00
30	04/08/2021	Bar Stock Sales - PB	AC	£6.00				£6.00								£0.00
31	04/15/2021	Polly Hewitt-Cooper	ac	£10.00	£10.00											£0.00
32	04/21/2021	Flora Myer	004-2021	£80.00		£80.00										£0.00
33	04/28/2021	MCT	005-2021	£168.00		£168.00										£0.00
34	04/29/2021	CAF	AC	£10.00					£10.00							£0.00
35	05/07/2021	Re-Start Grant	AC	£8,000.00									£8,000.00			£0.00
36	05/10/2021	Pop Up Pub	AC	£543.28		£24.00		£519.28								£0.00
37	05/21/2021	Coffee Morning	101335	£174.50			£138.50		£36.00							£0.00
38	05/21/2021	Book Ssles	AC	£1.96					£1.96							£0.00
39	05/24/2021	Coffee Morning	AC	£53.06			£38.06		£15.00							£0.00
40	05/24/2021	Amazon Smile	AC	£19.17					£19.17							£0.00
41	05/28/2021	CAF	AC	£10.00					£10.00							£0.00
42	06/07/2021	JH Yoga	007-2021	£30.00	£30.00											£0.00
43	06/07/2021	Boogie Beat	008-2021	£48.00	£48.00											£0.00
44	06/09/2021	MDC Polling Day	AC	£200.00		£200.00										£0.00
45	06/18/2021	Voneus Broadband	009-2021	£60.00		£60.00										£0.00
46	06/21/2021	Coffee Morning	AC	£42.73			£31.73		£11.00							£0.00
47	06/28/2021	Flora Myer	004-2021	£80.00		£80.00										£0.00
48	06/29/2021	Jade Mehmet	011-2021	£48.00		£48.00										£0.00

West Pennard Village Hall Income 2021

49	06/30/2021	CAF	AC	£10.00					£10.00						£0.00
50	06/30/2021	Pop Up Pub	AC	£311.44				£311.44							£0.00
51	06/30/2021	Coffee Morning	101336	£160.60			£160.60								£0.00
52	07/02/2021	James Manvill	010-2021	£36.00		£36.00									£0.00
53	07/06/2021	Rosie Heal	013-2021	£48.00	£48.00										£0.00
54	07/07/2021	Kate C - Hog Roast	AC	£30.00			£30.00								£0.00
55	07/09/2021	Parish Council	101337	£500.00					£500.00						£0.00
56	07/14/2021	Mendip Council	AC	£23.00			£23.00								£0.00
57	07/14/2021	M. Coleman Hog Roast	AC	£25.00			£25.00								£0.00
58	07/16/2021	Holly Smith Hog Roast	AC	£35.00			£35.00								£0.00
59	07/19/2021	Coffee Morning	AC	£37.34			£37.34								£0.00
60	07/21/2021	Hog Roast/Coffee Morning	101337	£207.00			£192.00		£15.00						£0.00
61	07/21/2021	Hog Roast	AC	£357.62			£45.00	£312.62							£0.00
62	07/22/2021	JH - Yoga	012-2021	£105.00	£105.00										£0.00
63	07/26/2021	Andrew Reynolds	AC	£171.00					£171.00						£0.00
64	07/28/2021	CAF	AC	£10.00					£10.00						£0.00
65	08/01/2021	Car Park	AC	£60.00					£60.00						£0.00
66	08/05/2021	Judo - July	018-2021	£24.00	£24.00										£0.00
67	08/06/2021	JH - Yoga	015-2021	£60.00	£60.00										£0.00
68	08/06/2021	U3a	014-2021	£85.00	£75.00							£10.00			£0.00
69	08/09/2021	AR - Yoga	016-2021	£90.00	£90.00										£0.00
70	08/09/2021	RH - Keep Fit	017-2021	£120.00	£120.00										£0.00
71	08/09/2021	T Hare	AC	£60.00					£60.00						£0.00
72	08/15/2021	Anna Erben	019-2021	£24.00		£24.00									£0.00
73	08/17/2021	Amazon Smile	AC	£9.01					£9.01						£0.00
74	08/20/2021	Kayla Harkins	020-2021	£24.00		£24.00									£0.00
75	08/23/2021	Kayla Harkins	021-2021	£24.00		£24.00									£0.00
76	08/27/2021	Jay Oakwood	022-2021	£96.00		£96.00									£0.00
77	08/31/2021	CAF	AC	£10.00					£10.00						£0.00
78	08/31/2021	Sale of Light Shades	AC	£36.00					£36.00						£0.00
79	08/31/2021	J J Evans (Tables)	AC	£20.00					£20.00						£0.00
80	09/01/2021	D Patten - Quiz	AC	£40.00			£40.00								£0.00
81	09/06/2021	K Cameron - Quiz	AC	£10.00			£10.00								£0.00
82	09/08/2021	Donations	101338	£85.50					£85.50						£0.00
83	09/09/2021	JH Yoga	023-2021	£48.00	£48.00										£0.00
84	09/09/2021	Judo	024-2021	£48.00	£48.00										£0.00
85	09/09/2021	SCC	025-2021	£24.00		£24.00									£0.00
86	09/14/2021	Holly Smith Harvest Supper		£10.00			£10.00								£0.00
87	09/15/2021	Coffee Morning/Hsupper	101339	£107.00			£107.00								£0.00
88	09/20/2021	Coffee Morning/HSupper	AC	£68.78			£68.78								£0.00
89	09/20/2021	D Ewing Harvest Supper	AC	£80.00			£80.00								£0.00
90	09/20/2021	L Wright Harvest Supper	AC	£20.00			£20.00								£0.00
91	09/22/2021	Bridie King	026-2021	£60.00		£60.00									£0.00
92	09/22/2021	D Patten - Supper	AC	£40.00			£40.00								£0.00
93	09/23/2021	D Charles Memorial	028-2021	£55.00		£55.00									£0.00
94	09/23/2021	Amber Westmacott	027-2021	£84.00		£84.00									£0.00
95	09/27/2021	Warren - Supper	AC	£50.00			£50.00								£0.00
96	09/29/2021	CAF	AC	£10.00					£10.00						£0.00
97	10/01/2021	Holly Smith Harvest Suppe	AC	£30.00			£30.00								£0.00
98	10/04/2021	Harvest Supper	Zettie	£39.30			£39.30								£0.00

West Pennard Village Hall Income 2021

99	10/04/2021	D Patten Supper	AC	£20.00			£20.00								£0.00
100	10/05/2021	Ukulele Band	035-2021	£160.00	£160.00										£0.00
101	10/05/2021	SC - Yoga	032-2021	£36.00	£36.00										£0.00
102	10/05/2021	JH - Yoga	030-2021	£60.00	£60.00										£0.00
103	10/05/2021	AR - Yoga	031-2021	£126.00	£126.00										£0.00
104	10/05/2021	RH - Keep Fit	033-2021	£96.00	£96.00										£0.00
105	10/05/2021	Warren - Supper	AC	£10.00			£10.00								£0.00
106	10/06/2021	Norris - Supper	AC	£10.00			£10.00								£0.00
107	10/06/2021	Veg Sale	AC	£100.00					£100.00						£0.00
108	10/08/2021	Harvest Supper	Zettle	£39.30			£39.30								£0.00
109	10/12/2021	Judo - Sept	034-2021	£84.00	£84.00										£0.00
110	10/18/2021	Harvest Supper/C Morning	101340	£653.50	£60.00	£30.00	£541.50	£22.00							£0.00
111	10/18/2021	Claire Clark	036-2021	£60.00		£60.00									£0.00
112	10/20/2021	Harvest Supper	Zettle	£316.35			£269.35	£47.00							£0.00
113	10/20/2021	D Ewing - Acer	AC	£50.00					£50.00						£0.00
114	10/20/2021	Kayley Trippick	037-2021	£36.00		£36.00									£0.00
115	10/28/2021	CAF	AC	£10.00					£10.00						£0.00
116	11/01/2021	Kev Ollier	038-2021	£58.00	£48.00								£10.00		£0.00
117	11/02/2021	Kayla Harkins	039-2021	£30.00		£30.00									£0.00
118	11/03/2021	AR - Yoga	043-2021	£108.00	£108.00										£0.00
119	11/03/2021	RH - Keep Fit	047-2021	£120.00	£120.00										£0.00
120	11/03/2021	U3a - Oct	045-2021	£90.00	£90.00										£0.00
121	11/04/2021	JH Yoga	046-2021	£48.00	£48.00										£0.00
122	11/04/2021	Gardening Club	101341	£20.00	£20.00										£0.00
123	11/08/2021	Badminton/Ukulele	101342	£50.00	£50.00										£0.00
124	11/09/2021	Sarah Stevens	049-2021	£48.00		£48.00									£0.00
125	11/11/2021	Judo - Oct	041-2021	£108.00	£108.00										£0.00
126	11/14/2021	Anouska Gold	040-2021	£48.00		£48.00									£0.00
127	11/19/2021	Coffee Morning/CW Tickets	AC	£92.35			£92.35								£0.00
128	11/28/2021	Finn - 200 Club	AC	£20.00					£20.00						£0.00
129	11/29/2021	Gloak - 200 Club	AC	£30.00					£30.00						£0.00
130	11/29/2021	James Bisgrove	050-2021	£48.00		£48.00									£0.00
131	11/29/2021	CAF	AC	£10.00					£10.00						£0.00
132	11/29/2021	P Michael - CW Tickets	AC	£72.00			£72.00								£0.00
133	11/30/2021	Coffee Morning	101343	£54.50			£54.50								£0.00
134	12/01/2021	Zoe Buckland	052-2021	£24.00		£24.00									£0.00
135	12/02/2021	SC-Yoga Oct	042-2012	£36.00	£36.00										£0.00
136	12/02/2021	SC-Yoga Nov	055-2021	£48.00	£48.00										£0.00
137	12/02/2021	Dog Training - Nov	057-2021	£82.00	£72.00								£10.00		£0.00
138	12/02/2021	JH Yoga - Nov	058-2021	£48.00	£48.00										£0.00
139	12/02/2021	Keep Fit - Nov	059-2021	£96.00	£96.00										£0.00
140	12/03/2021	H Smith CW Tickets	AC	£12.00			£12.00								£0.00
141	12/03/2021	CW Tickets	AC	£24.00			£24.00								£0.00
142	12/05/2021	Oakerbee CW Tickets	AC	£24.00			£24.00								£0.00
143	12/06/2021	Jon Carter CW Tickets	AC	£24.00			£24.00								£0.00
144	12/07/2021	AR - Yoga	054-2021	£162.00	£162.00										£0.00
145	12/07/2021	Judo Nov	053-2021	£126.00	£126.00										£0.00
146	12/08/2021	Russell 200 Club	AC	£50.00					£50.00						£0.00
147	12/08/2021	Forscutt 200 Club	AC	£40.00					£40.00						£0.00
148	12/10/2021	R Goodby 200 Club	AC	£40.00					£40.00						£0.00

West Pennard Village Hall Income 2021

149	12/10/2021	Alan Forscutt C&W	AC	£24.00			£24.00									£0.00
150	12/10/2021	Mitch Garlington	061-2021	£72.00		£72.00										£0.00
151	12/12/2021	Jane Hobbs	AC	£24.00			£24.00									£0.00
152	12/12/2021	Holley 200 Club	AC	£30.00						£30.00						£0.00
153	12/13/2021	C&W,200 Club	101344	£204.40	£70.00		£94.40			£40.00						£0.00
154	12/13/2021	Card Sales	AC	£141.65			£56.55	£85.00								£0.00
155	12/14/2021	Card Sales	AC	£19.65			£19.65									£0.00
156	12/14/2021	U3a	060-2021	£60.00	£60.00											£0.00
157	12/14/2021	Amazon Smile	AC	£12.68					£12.58							£0.00
158	12/14/2021	Karen Wine	AC	£26.45				£26.45								£0.00
159	12/14/2021	H Perowne 200 Club	AC	£20.00						£20.00						£0.00
160	12/16/2021	Gardening Group Grant	AC	£715.00								£715.00				£0.00
161	12/29/2022	Worral - 200 Club	AC	£40.00						£40.00						£0.00
162	12/31/2022	Oakerbee - 200 Club	AC	£20.00						£20.00						£0.00
	Total			###	###	###	###	£1,498.24	£1,399.30	###	£0.00	£0.00	###	£40.00	###	£0.00

West Pennard Village Hall Expenditure 2021

	Date	Payee	Item	Invoice No Cheque No	Ref	Amount	Admin	Cleaning Waste	Electric & Oil	Insurance	Rates	Repairs	200 Club	Events	Bar Stock	Equipment	Key Deposit Refund	Transfer	Outstanding
1	01/15/2021	EDF	Electric		DD	£54.00			£54.00										£0.00
2	01/22/2021	Vodafone	Broadband		DD	£21.46	£21.46												£0.00
3	02/05/2021	RJM Window Cleaning	Window Cleaning	RJM001	AC	£120.00		£120.00											£0.00
4	02/15/2021	EDF	Electric		DD	£54.00			£54.00										£0.00
5	02/24/2021	Vodafone	Broadband		DD	£21.46	£21.46												£0.00
6	03/01/2021	Water2Business	Water Rates		DD	£82.58					£82.58								£0.00
7	03/01/2021	SRP Electrical	Wall Lights	79	AC	£331.00						£331.00							£0.00
8	03/01/2021	SRP Electrical	Remedial Work	80	AC	£252.00						£252.00							£0.00
9	03/10/2021	H Barrow	200 Club		AC	£73.00							£73.00						£0.00
10	03/10/2021	TW Hare	200 Club		AC	£40.00							£40.00						£0.00
11	03/10/2021	P Carter	200 Club		AC	£30.00							£30.00						£0.00
12	03/15/2021	EDF	Electric		DD	£54.00			£54.00										£0.00
13	03/24/2021	Vodafone	Broadband		DD	£21.46	£21.46												£0.00
14	04/01/2021	Bulb	Electric		DD	£48.00			£48.00										£0.00
15	04/15/2021	Murfdog	Web Hosting	0412WPVH		£100.00	£100.00												£0.00
16	04/22/2021	Vodafone	Broadband		DD	£21.46	£21.46												£0.00
17	04/22/2021	Direct 365	Waste Collection	1204718	AC	£157.45		£157.45											£0.00
18	04/22/2021	Fireshield	Fire Safety Check	27405	AC	£64.32	£64.32												£0.00
19	05/01/2021	Sue Brown	Cleaning	SB-005	AC	£74.78		£74.78											£0.00
20	05/05/2021	Holly Smith	Expenses	EX-2021-001	AC	£856.06								£77.82	£778.24				£0.00
21	05/05/2021	Bulb	Electric		DD	£48.00			£48.00										£0.00
22	05/08/2021	Tincknell Fuels	Oil	628576	AC	£449.79			£449.79										£0.00
23	05/24/2021	Vodafone	Broadband		DD	£21.46	£21.46												£0.00
24	05/24/2021	S Holley	200 Club		AC	£73.00							£73.00						£0.00
25	05/24/2021	A Cowan	200 Club		AC	£40.00							£40.00						£0.00
26	05/25/2021	P Wright	200 Club		AC	£30.00							£30.00						£0.00
27	06/01/2021	Karen Russell	Expenses	EX-2021-002	AC	£40.10	£2.85							£37.25					£0.00
28	06/01/2021	Bulb	Electric		DD	£48.00			£48.00										£0.00
29	06/07/2021	Karen Russell	Expenses	EX-2021-003	AC	£48.29										£48.29			£0.00
30	06/08/2021	PPLPRS Ltd	Music Licence	SIN1709897	AC	£132.00	£132.00												£0.00
31	06/13/2021	Sue Brown	Cleaning	SB-006	AC	£120.00		£120.00											£0.00
32	06/13/2021	Karen Russell	Expenses	EX-2021-004	AC	£75.54										£75.54			£0.00
33	06/23/2021	Vodafone	Broadband		DD	£21.46	£21.46												£0.00
34	06/30/2021	MDC	License		AC	£190.00	£190.00												£0.00
35	06/30/2021	MDC	License		AC	£23.00	£23.00												£0.00
36	07/01/2021	Bulb	Electric		DD	£48.00			£48.00										£0.00
37	07/01/2021	County Gazette	Advert	BOU2133920	AC	£244.09	£244.09												£0.00
38	07/07/2021	Direct 365	Waste Collection	1243997	AC	£100.45		£100.45											£0.00
39	07/12/2021	Iris Goodby	Garden Maint	EX-2021-007	AC	£122.51						£78.60				£43.91			£0.00
40	07/15/2021	Holly Smith	Expenses	EX-2021-006	AC	£192.44								£192.44					£0.00
41	07/19/2021	Holly Smith	Expenses	EX-2021-008	AC	£366.78									£366.78				£0.00
42	07/21/2021	Smithys	Hog Roast	WP17/07/2021	AC	£850.00								£850.00					£0.00
43	07/21/2021	Sue Brown	Cleaning	SB-007	AC	£120.00		£120.00											£0.00
44	07/22/2021	Vodafone	Broadband		DD	£21.46	£21.46												£0.00
45	07/27/2021	T A Hare	200 Club		AC	£73.00							£73.00						£0.00
46	07/27/2021	A Forscutt	200 Club + locks		AC	£65.96							£40.00			£25.96			£0.00
47	07/29/2021	Moon's Cider	Cider	187	AC	£25.00									£25.00				£0.00
48	08/02/2021	Bulb	Electric		DD	£48.00			£48.00										£0.00
49	08/02/2021	MDC	Rates		AC	£37.10					£37.10								£0.00
50	08/02/2021	Aspire Environmental	Asbestos	2344	AC	£1,327.20						£1,327.20							£0.00
51	08/05/2021	Iris Goodby	Expenses	EX-2021-009	AC	£261.21						£111.27				£149.94			£0.00

West Pennard Village Hall Expenditure 2021

52	08/05/2021	P.Boyle	Expenses	EX-2021-005	AC	£324.17						£216.50		£107.67				£0.00
53	08/05/2021	Jane Hobbs	Hall Agent	JH-2021-001	AC	£60.00	£60.00											£0.00
54	08/13/2021	The Woolly Shepherd	Acoustic Survey	1940	AC	£282.12	£282.12											£0.00
55	08/13/2021	Buzz Catering	Glass/Dish Wash	192924	AC	£2,398.80										£2,398.80		£0.00
56	08/16/2021	Holly Smith	Expenses	EX-2021-010	AC	£377.67						£30.00				£347.67		£0.00
57	08/24/2021	Vodafone	Broadband		DD	£21.46	£21.46											£0.00
58	08/24/2021	SRP Electrical	Emergency	131	AC	£299.00					£299.00							£0.00
59	08/24/2021	Easy Equipment	Beer Fridge	263684	AC	£775.78										£775.78		£0.00
60	08/26/2021	Sue Brown	Cleaning	SB-008	AC	£160.68		£160.68										£0.00
61	09/01/2021	Water2Business	Rates		DD	£71.02				£71.02								£0.00
62	09/01/2021	Bulb	Electric		DD	£48.00			£48.00									£0.00
63	09/08/2021	Holly Smith	Expenses	EX-2021-011	AC	£1,392.99										£1,392.99		£0.00
64	09/08/2021	CCS	Membership		AC	£100.00	£100.00											£0.00
65	09/10/2021	Kate Cameron	Quiz Refund		AC	£10.00							£10.00					£0.00
66	09/10/2021	N Patten	Quiz Refund		AC	£40.00							£40.00					£0.00
67	09/22/2021	Vodafone	Broadband		DD	£21.46	£21.46											£0.00
68	09/25/2021	Iris Goodby	Expenses	EX-2021-013	AC	£54.49					£28.50					£25.99		£0.00
69	09/29/2021	Sue Brown	Cleaning	SB-009	AC	£120.00		£120.00										£0.00
70	10/01/2021	Bulb	Electric		DD	£48.00			£48.00									£0.00
71	10/05/2021	Direct 365	Waste Collection	1289321	AC	£100.45		£100.45										£0.00
72	10/15/2021	Wells Joinery	Bar Deposit	1173	AC	£7,347.00					£7,347.00							£0.00
73	10/20/2021	Holly Smith	Expenses	EX-2021-014	AC	£421.73							£221.28			£200.45		£0.00
74	10/22/2021	Vodafone	Broadband		DD	£21.46	£21.46											£0.00
75	10/23/2021	Ray Goodby	Expenses	EX-2021-016	AC	£255.59	£48.95									£206.64		£0.00
76	10/29/2021	Jane Hobbs	Expenses	EX-2021-015	AC	£84.72								£84.72				£0.00
77	10/29/2021	Jane Hobbs	Hall Agent	JH-2021-002	AC	£191.25	£191.25											£0.00
78	10/30/2021	Sue Brown	Cleaning	SB-010	AC	£114.57		£114.57										£0.00
79	11/01/2021	Bulb	Electric		DD	£48.00			£48.00									£0.00
80	11/12/2021	RBL Poppy Appeal	Wreath	001446		£17.00								£17.00				£0.00
81	11/12/2021	Patrick Boyle	Expenses	EX-2021-012	AC	£336.30					£98.74		£80.00		£157.56			£0.00
82	11/24/2021	Vodafone	Broadband		DD	£21.46	£21.46											£0.00
83	11/25/2021	Wells Joinery	Bar Balance	1185		£7,347.00					£7,347.00							£0.00
84	11/29/2021	Sue Brown	Cleaning	SB-011	AC	£96.00		£96.00										£0.00
85	12/01/2021	Bulb	Electric		DD	£48.00			£48.00									£0.00
86	12/03/2021	Jane Hobbs	Expenses	EX-2021-017	AC	£710.99	£102.85							£606.14		£2.00		£0.00
87	12/08/2021	Allied Westminster	Hall Insurance	BS73424		£565.27			£565.27									£0.00
88	12/12/2021	Jane Hobbs	Hall Agent	JH-2021-003	AC	£123.75	£123.75											£0.00
89	12/14/2021	Badminton Group	Key Deposit		AC	£10.00										£10.00		£0.00
90	12/14/2021	Moons Cider	Cider	218	AC	£18.00								£18.00				£0.00
91	12/22/2021	Holly Smith	Expenses	EX-2021-020	AC	£303.98						£286.00				£17.98		£0.00
92	12/22/2021	Vodafone	Broadband		DD	£21.46	£21.46											£0.00
93	12/24/2021	Iris Goodby	Expenses	EX-2021-021	AC	£117.08						£105.09				£11.99		£0.00
						###	£1,922.70	£1,284.38	£1,043.79	£565.27	£190.70	###	£715.00	£2,324.32	£1,188.02	£5,881.49	£10.00	£0.00

No	Date	Who
001	Wednesday, April 14, 2021	Holly Smith
002	Sunday, May 16, 2021	Karen Russell
003	Tuesday, June 01, 2021	Karen Russell
004	Sunday, June 13, 2021	Karen Russell
005	Friday, June 18, 2021	Patrick Boyle
006	Tuesday, June 29, 2021	Holly Smith
007	Monday, July 12, 2021	Iris Goodby
008	Sunday, July 18, 2021	Holly Smith
009	Monday, August 02, 2021	Iris Goodby
010	Monday, August 16, 2021	Holly Smith
011	Thursday, August 26, 2021	Holly Smith
012	###	Patrick Boyle
013	###	Iris Goodby
014	Sunday, October 17, 2021	Holly Smith
015	Sunday, October 17, 2021	Jane Hobbs
016	Saturday, October 23, 2021	Ray Goodby
017	###	Jane Hobbs
018	###	Jane Hobbs
019	###	Karen Russell
020	###	Holly Smith
021	Friday, December 24, 2021	Iris Goodby

Paid
£856.06
£40.10
£48.29
£75.54
£324.17
£192.44
£122.51
£366.78
£261.21
£377.67
£1,392.99
£336.30
£54.49
£421.73
£84.72
£255.59
£710.99
£303.98
£117.08
£6,342.64

West Pennard Village Hall - Sales Invoices 2019

Inv No	Date	Who	Amount
001	13/03/2021	Boogie Beat - April (Key Deposit)	34.00
002	17/03/2021	Andrew Reynolds	30.00
003	05/04/2021	Polly Hewitt-Cooper	10.00
004	20/04/2021	Flora Meyer	160.00
005	22/04/2021	Mendip Community Transport	168.00
006	07/05/2021	Holly Smith	24.00
007	07/06/2021	JH Yoga - May	30.00
008	07/06/2021	Boogie Beat - May	48.00
009	18/06/2021	Voneus Broadband	60.00
010	29/06/2021	James Manvill - Birthday Party 29/1/22	36.00
011	29/06/2021	Jade Mehmet - Birthday Party	48.00
012	02/07/2021	JH Yoga - December 2020 - June 2021	105.00
013	02/07/2021	RH - Keep Fit - June	48.00
014	02/08/2021	U3A - September + Key Deposit	85.00
015	05/08/2021	JH Yoga - July	60.00
016	05/08/2021	AR Yoga - July	90.00
017	05/08/2021	RH - Keep Fit - July	120.00
018	05/08/2021	Judo - July	24.00
019	12/08/2021	Anna Erben	24.00
020	18/08/2021	Kayla Harkins	24.00
021	21/08/2021	Kayla Harkins	24.00
022	26/08/2021	Jay Oakwood	96.00
023	08/09/2021	JH Yoga - August	48.00
024	08/09/2021	Judo - August	48.00
025	09/09/2021	CCS	24.00
026	15/09/2021	Bridie King - Birthday Party	60.00
027	19/09/2021	Amber Westmacott - Christening	84.00
028	22/09/2021	David Charles Memorial	55.00
029	04/10/2021	Children's Society	30.00
030	05/10/2021	JH - Yoga Sept	60.00
031	05/10/2021	AR Yoga - Sept	126.00
032	05/10/2021	SC Yoga - Sept	36.00
033	05/10/2021	RH Keep Fit - Sept	96.00
034	05/10/2021	Judo - Sept	84.00
035	05/10/2021	Ukulele Band - Sept, Oct, Nov, Dec	160.00
036	15/10/2021	Claire Clarke - Wake	60.00
037	19/10/2021	Kayley Trippick	36.00
038	01/11/2021	KO - Yoga November + Key Deposit	58.00
039	01/11/2021	Kayla Harkins	30.00
040	03/11/2021	Anouska Gould - Birthday Party	48.00
041	03/11/2021	Judo - Oct	108.00
042	03/11/2021	SC Yoga - Oct	36.00
043	03/11/2021	AR Yoga - Oct	108.00
044	03/11/2021	Badminton - Oct	40.00
045	03/11/2021	U3a - October	90.00

046	03/11/2021	JH Yoga - Oct	48.00
047	03/11/2021	RH Keep Fit - Oct	120.00
048	03/11/2021	Gardening Club	20.00
049	06/11/2021	Sarah Manley	48.00
050	12/11/2021	James Bisgrove - Birthday Party	48.00
051	12/11/2021	Jane Lock - Birthday Party	0.00
052	29/11/2021	Zoe Buckland - Baby Shower	48.00
053	02/12/2021	Judo - November	126.00
054	02/12/2021	AR Yoga - November	162.00
055	02/12/2021	SC Yoga - November	48.00
056	02/12/2021	Badminton - November	60.00
057	02/12/2021	Dog Training - November	82.00
058	02/12/2021	JH Yoga - November	48.00
059	02/12/2021	Keep Fit - November	96.00
060	02/12/2021	U3a - November	60.00
061	08/12/2021	Mitch Garlington	72.00
062	13/12/2021	MDC - Polling Day 5th May 2022	150.00
Total			4,109.00

Paid	Other	Badminton	Dog Training	Garden Club	Judo	Umbrella	WI	SC Yoga
34.00								
30.00	0.00							
10.00	0.00							
160.00	0.00							
168.00	0.00							
24.00	0.00							
30.00								
48.00								
60.00	0.00							
36.00	0.00							
48.00	0.00							
105.00								
48.00								
85.00								
60.00								
90.00								
120.00								
24.00					0.00			
24.00	0.00							
24.00	0.00							
24.00	0.00							
96.00	0.00							
48.00								
48.00					0.00			
24.00	0.00							
60.00	0.00							
84.00	0.00							
55.00	0.00							
30.00	0.00							
60.00								
126.00								
36.00								0.00
96.00								
84.00					0.00			
160.00								
60.00	0.00							
36.00	0.00							
58.00								
30.00	0.00							
48.00	0.00							
108.00					0.00			
36.00								0.00
108.00	0.00							
40.00		0.00						
90.00								

JH Yoga	AR Yoga	Keep Fit	U3A	Ukelele	KO Yoga
		0.00			
0.00					
		0.00			
0.00					
		0.00			
			0.00		
0.00					
	0.00				
		0.00			
0.00					
0.00					
	0.00				
		0.00			
				0.00	
					0.00
	0.00				
			0.00		

0.00					
		0.00			
	0.00				
0.00					
		0.00			
			0.00		
0.00	0.00	0.00	0.00	0.00	0.00

Date	Slip No	Cheque	Name	Reference	Cheque	Cash
22/01/2021	101332			200 Club		£200.00
		001108	Perowne	200 Club	£20.00	
		001084	Dowden	200 Club	£20.00	
		000128	Radnidge	200 Club	£20.00	
		002246	Hare	200 Club	£20.00	
		001632	Holley	200 Club	£20.00	
		100080	Hodgson	200 Club	£20.00	
		800026	Donkin	200 Club	£20.00	
		003267	Sapsead	200 Club	£10.00	
		100133	Dickinson	200 Club	£10.00	
		100078	Lewis	200 Club	£30.00	
		100615	Roberts	200 Club	£30.00	
		103509	Black	200 Club	£40.00	
		001191	Hobbs	200 Club	£50.00	
		200242	Golledge	200 Club	£100.00	
	101333			200 Club		£270.00
		000027	Myer	200 Club	£50.00	
		022160	Colman	200 Club	£20.00	
		100061	Holley	200 Club	£30.00	
		002987	Wright	200 Club	£50.00	
		001243	Hillyer	200 Club	£40.00	
29/03/2021	101334	000359	A Reynolds	002-2021	£30.00	
				Donation	£30.00	
21/05/2021	101335		Coffee Morning			£174.50
18/06/2021	101336		Coffee Morning			£100.60
			Hog Roast			£60.00
		000377	Parish Council		£500.00	

21/07/2021	101337		Hog Roast			£15.00
			Coffee Morning			£17.00
			Hog Roast			£15.00
			Hog Roast			£160.00
08/09/2021	101338	001285	C Hine	Donation	£50.00	
			Ramblers	Donation		£15.50
			Kathleen Holmes	Donation (200 Club)		£20.00
15/09/2021	101339		Harvest Supper			£60.00
			Coffee Morning			£47.00
18/10/2021	101340		J House	Harvest Supper		£30.00
			Ukulele Band	Credit Note Cr001-2021	£20.00	£40.00
		104303	Anne Spiers	029-2021	£30.00	
			Harvest Supper			£472.00
			Coffee Morning			£61.50
05/11/2021	101341		Gardening Club	048-2021	£20.00	
11/11/2021	101342	001714	Badminton	044-2021	£40.00	
			Ukulele Band	Credit Note Cr001-2021		£10.00
01/12/2021	101343		Coffee Morning			£54.50
	101344			CANCELLED		
13/12/2021	101345	001716	Badminton	056-2021	£60.00	
		100090	Hodgson	200 Club	£20.00	
		000135	Radnidge	200 Club	£20.00	
			Cheese & Wine	Raffle		£34.00
			Cheese & Wine	Donation		£10.00
			Cheese & Wine	Bar Sales		£3.40
			Ukulele Band	Credit Note Cr001-2021		£10.00
			Coffee Morning	Coffee & Books		£47.00

					£1,420.00	£1,927.00

Paid In
£610.00
£460.00
£60.00
£174.50
£160.60

£707.00
£85.50
£107.00
£653.50
£20.00
£50.00
£54.50
£204.40

£3,347.00



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
West Pennard Village Hall

**On accounts for the year
ended**

31st December 2021

**Charity no
(if any)**

233127

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

30th August 2022

Name:

David Johnson FCMA CGMA MiP

**Relevant professional
qualification(s) or body
(if any):**

CIMA

Address:

Concord, Southtown Lane,
West Pennard, Glastonbury,
Somerset, BA6 8NS

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

There are no areas of concern to report following a review of the records provided, the procedures followed, the reviewed and report to the trustees.