

BEACON HILL SPORTS ASSOCIATION

Trustees' report 2023/24

Welcome everybody to this AGM of the Association. For those new to the Charitable Trust I would just like to remind you of our governing instrument. Our purpose is to provide and maintain a village hall and sports and recreational facilities for the residents of the four parishes of Wickham Bishops, Great Totham, Great and Little Braxted. The charity was founded on 10th January 1928, over 96 years ago. It is therefore just over 3 years to our centenary. We hope to be celebrating this in a big way. More on this in due course.

There has been one change to the Board of Trustees since the 2023 AGM.

Resignations and appointments

In February 2024, Margaret MacGregor stepped down as a Trustee. However, Margaret still continues to provide considerable support as the Cashier of the Association, for which we are very grateful. We thank her for her contribution as a long serving Trustee.

Management of the Charity

First of all I would like to thank Nicole Carter, our Secretary, for the professionalism and enthusiasm with which she carries out her role.

The four Committees have been fully operational during the year. They are Property and Facilities Management, Finance and Investments, the Fund Raising Committee and the Committee for Strategy.

I would like to thank David Croom, who chairs the Property and Facilities Management Committee, and who, alongside the rest of his committee members which includes the publicly elected Trustee Graham Finch, ensures our properties are well maintained.

Stewart Wallace continues to chair the Strategy Committee and Anthony Groves, a volunteer, continues with us in his role as Webmaster. We are appreciative of the time each gives to the Association.

I continue to chair the Finance Committee and Ken Matten and I jointly manage the Fund Raising Committee.

Last but not least, I give thanks to Robert Brown who, voluntarily, provides his services as an electrician.

All the Trustees are also volunteers and I would like to reiterate my thanks to all for their time and support.

In addition to the volunteers mentioned above, on behalf of the Charity, I would like to thank Andrew Goodwin, director of Meadow Brook Services Ltd, and his colleagues for the monitoring and maintenance of the Hall, and John Bewley who provides janitorial services for the Hall.

Fund raising

The Fund Raising Committee ran a successful Quiz Night at the beginning of October this year raising £482. I thank Ken and Sue Matten for preparing the questions and for hosting the event, and their son, Paul, who volunteered to assist with the scoring. I would also like to record my thanks to Joan Cummins, another volunteer, who regularly runs the scoreboard on quiz nights. The Jazz Club donated another £715 this year and we thank Peter Hughes who runs the Jazz nights.

The 200 Club raised £250 but as support for this lottery is reducing, it has been decided this will be the last year it is run.

Financial performance

The accounts for the year ended 30 September 2024 show a £12,654 surplus for the year. In the last quarter of the financial year, we were very fortunate to have received a legacy of £25,000 from the late Mrs Pauline Player. Pauline was an active supporter of the Association and was a former chair of The Arts Society Blackwater, an affiliated club of the Association. The Trustees have voted to upgrade the playground and to name it in memory of Pauline.

The increase of hall hire rates for 2023/24 has resulted in more lettings income and increased rents from affiliated clubs using the hall. However, the overall increase in lettings also indicates increased usage of the hall.

Heating costs have continued to have a negative impact on the Association's expenses compared to the pre-pandemic years. We have, however, seen a reduction in gas prices this year but this has been offset by an increase in electricity prices.

Maintenance costs of the Hall include £9,522 spent on upgrading the fencing surrounding the playground. The new metal fencing will be more durable and it matches that around the patio to the Small Hall. As mentioned above, we will be upgrading the playground equipment in this coming year.

With regard to the investment income for the year, we have had a full year since the investments were changed. This has resulted in a positive contribution of £5,952 compared to £1,706 for 2022/23, before the loss on changing the investments last year.

The investment portfolio continues to be monitored by Finance Committee members.

Independent Examiner

I would also like to thank Bambi Harrison for being our Independent Examiner of the accounts again this year.

Up-coming events

The next Jazz event, with Wickham Bishops New Orleans All Stars, is being held in the Hall on 21st December, and the Drama Club are holding this year's pantomime, Goldilocks and the Three Bears, on Friday 11th and Saturday 12th January in the Hall.

Elizabeth J Coeshall
Chairman
November 2024

Beacon Hill Sports Association
Receipts and Payments for year ended 30th September 2024

	2024		2023	
	£	£	£	£
Brought forward as at 1st October 2023				
NatWest C/A		43,798.19		47,235.57
United Trust Bank		62,479.03		61,920.22
Tilney portfolio - cost		277,553.00		281,747.04
		<u>383,830.22</u>		<u>390,902.83</u>
Income				
Block grants hall	18,736.45		14,691.00	
Hall major contracts	8,126.78		8,126.78	
Block grants football and tennis	6,900.00		4,422.00	
Hall lettings	40,144.10		28,432.84	
Field bookings	0.00		0.00	
Utility receipts	11,363.06		13,268.47	
Music licences	135.00		240.00	
Fund raising	767.00		3,343.00	
Parking at the hall	1,151.00		3,494.50	
Miscellaneous see page 3	25,306.03		215.00	
	<u>112,629.42</u>		<u>76,233.59</u>	
Investment income				
Fixed term and other investments				
Income	9,552.23		5,306.87	
Management fees	(3,600.00)		(3,600.00)	
Net losses on sales	0.00		(5,342.10)	
	<u>5,952.23</u>		<u>(3,635.23)</u>	
Total income	<u>118,581.65</u>		<u>72,598.36</u>	
Total expenditure see page 2	<u>105,926.70</u>		<u>79,670.97</u>	
Excess of income/(expenditure over income)		<u>12,654.95</u>		<u>(7,072.61)</u>
Carried forward at 30 September 2024		<u>396,485.17</u>		<u>383,830.22</u>
Represented by:				
Cash				
NatWest C/A		50,644.91		43,798.19
Tilney portfolio - cost		280,911.61		277,553.00
United Trust Bank		64,928.65		62,479.03
		<u>396,485.17</u>		<u>383,830.22</u>

Beacon Hill Sports Association
Receipts and Payments for year ended 30th September 2024

	2024	2023
	£	£
Payments		
Sports Field		
Electricity	7,498.53	4,413.84
Water	1,100.98	735.03
Insurance	1,141.03	765.81
Proportion of hall contract re field	3,500.04	3,864.59
Cleaning	451.14	1,393.33
Ground maintenance	5,347.02	3,976.84
Repairs and maintenance	2,859.62	2,454.77
	<u>21,898.36</u>	<u>17,604.21</u>
Hall		
Hall refunds	840.00	-
Electricity	11,639.80	6,972.91
Gas	6,670.45	12,877.76
Water	1,550.80	1,288.72
Insurance	3,886.87	3,479.34
Janitorial supplies	357.78	291.00
Cleaning services	8,721.51	7,089.29
Garden maintenance	2,690.52	1,631.08
Fees and subscriptions	1,338.78	317.26
Printing, Postage and stationery	0.00	13.09
Telephone	1,259.18	1,778.07
Service contract	13,999.92	13,635.37
Misc expenses see page 3	631.32	3,347.46
Repairs and maintenance of hall	30,354.34	9,345.41
Card fees for hall hire receipts via website	87.07	-
	<u>84,028.34</u>	<u>62,066.76</u>
Total payments	<u>105,926.70</u>	<u>79,670.97</u>

Beacon Hill Sports Association
Receipts and Payments for year ended 30th September 2024

		2024	2023
		£	£
Miscellaneous income			
Oct	PAT testing		95.00
Nov	Hirer's refundable deposit	250.00	
Feb	Replacement fobs	56.03	
	PAT testing		20.00
Mar	Replacement fobs		100.00
Jul	Legacy from Mrs Pauline Player	25,000.00	
		<u>25,306.03</u>	<u>215.00</u>

Miscellaneous expenses

Dec	Refreshments for AGM	59.75	52.37
	Table trolley	455.03	
	Bank error		0.09
	HSBC - bank charges		
Jan	Gifts to non-Trustee volunteers	41.54	44.00
	Charity donation	75.00	
Feb	Gifts to non-Trustee volunteers		
Mar	Supplier error on invoice		
	New website part payment		1,425.00
	Supplier overpayment		1.00
	Charity donation		75.00
Apr	New website part payment		1,425.00
	Logo		325.00
		<u>631.32</u>	<u>3,347.46</u>

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 Elizabeth J Coeshall
 Chairman

.....
 Nicole Carter
 Secretary

25 November 2024

Independent examiner's report to the trustees of the Beacon Hill Sports Association

I report on the accounts of the Trust for the year ended 30 September 2024, which are set out on pages 1 to 3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Bambi Harrison FCCA, ATT

Suite 6, Peverel House, Maldon Road, Hatfield Peverel, CM3 3JF

21 November 2024