

# BEACON HILL SPORTS ASSOCIATION

## Trustees' report 2020/21

Welcome everybody to this AGM of the Association. For those new to the Charitable Trust I would just like to remind you of our governing instrument. Our purpose is to provide and maintain a village hall and sports and recreational facilities for the residents of the four parishes of Wickham Bishops, Great Totham, Great and Little Braxted. We were founded on 10<sup>th</sup> January 1928, over 93 years ago.

There have been some changes to the Board of Trustees since the 2020 AGM.

**Resignations and appointments:** Peter Parkinson, a long standing Trustee and Vice Chairman, stood down in October to concentrate on health issues. His stabilising influence and loyalty will be greatly missed and he leaves with our very best wishes and we hope to welcome him back in the not too distant future. We thank Graham Finch for agreeing to replace Peter as Vice Chairman. Barry Faber, who has contributed greatly to the Finance Committee, is not standing for re-election at this AGM. We thank him for his time as a Trustee.

In October, we welcomed a new Trustee, Lucy Robinson, who is filling the long standing vacancy for the Toddlers Group.

It is with deep regret that we learned of the death of Barrie Stead, who was a former Bridge Club representative until last summer.

### Management of the Charity

Of the four possible Committees, there have been only two fully operational committees during the year, Property and Facilities Management and the Finance and Investments Committee. I would like to thank David Croom, who chairs the Property and Facilities Management Committee, and who, alongside the rest of his committee members, ensures the properties are well maintained. As regards the Finance Committee, I would like to thank Ian Wiley who oversaw the transition to the external investment managers, and Barry Faber, who this year recalculated the block grants for 2019/20 and 2020/21 as a result of the pandemic lockdowns.

I continue to chair the Finance Committee and all members involved with these committees contribute many hours of their time over the year.

I would also like to thank Margaret Macgregor, who as the Booking Clerk and Cashier fulfils a very important and demanding role for the BHSA. Thanks also to Ken Matten who assists Margaret by preparing the booking schedules each year and by producing a reconciled account when fund raising events are held.

Last but not least, I give thanks to Robert Brown who provides his services as an electrician and Roger Lyons who looks after the website.

We are all volunteers and I would like to reiterate my thanks to all for their time and support.

### Fund raising

The Jazz Club has returned to holding events but these are not currently as well attended as before the pandemic. The Trustees have offered their support to the Jazz Club by reducing the hall hire charges whilst Peter Hughes attempts to re-energise Jazz fans.

### The pandemic

Covid-19, which as previously reported, came out of nowhere, continued to impact on the Charity as we went into further lockdowns over the summer. The Property and Facilities Management Committee, greatly supported by Andrew Goodwin of Meadow Brook Services Ltd, are to be commended again for their ongoing vigilance to safeguard the Hall and its users when lockdowns were eased. As I reported last year, getting to grips with the Covid regulations is no small feat.

I would also like to give thanks to John and Daryl Bewley who provide janitorial services for the BHSA.

To overcome the financial impact of the pandemic, Maldon District Council dispensed Government grants to the recreational and hospitality sector. BHSA secured a further £42,000 in respect of all three sites. Clarity is still being sought as to whether the Tennis Club were entitled to claim £10,000 of the initial funding.

### **The Football Club**

The pandemic caused the centenary celebrations to be put back until July 2021. Merfyn Roberts, the Chair of Beacon Hill Rovers Football Club, invited the BHSA to become involved in the celebrations and so a small fete at the football ground was held. Both were a huge success coming shortly after the easing of the lockdown on 19 July enabling the community to come together at last. A total of £781 was raised. I would like to thank all the volunteers who contributed to the success of this event.

### **Financial performance**

The accounts for the year ended 30 September 2021 show a £1.3k deficit for the year.

As referred to above, the block grants were reduced as Clubs were given 100% credit for the periods the Hall was not available to them as a result of lockdowns. This affected the 2019/20 and 2020/21 block grants and the effect of both is included in this year's performance. The Tennis Club kindly waived their right to a refund.

A notable cost incurred was the £12,000 resurfacing of the playground at the front of the Hall. This is a much loved site for the community.

As regards investment income, the switch to external fund managers was not achieved until March. We invested £216,000 and received £305 in dividends but incurred a loss on sale of £2,200. Tilney had responded quickly to minimise our loss. Despite this, the market value of the portfolio at the end of the year was £222,000. Interest earned in the year on bank deposits was £1,800.

### **Independent Examiner**

I would also like to thank Bambi Harrison for being our Independent Examiner of the accounts again this year.

The next Jazz event is on 11 December and the Drama Club are holding a production of 'Twas the Night before Christmas on the 7<sup>th</sup> and 8<sup>th</sup> January. I do hope you will support these two upcoming fund raisers.

Elizabeth J Coeshall  
Chairman  
November 2021

**Beacon Hill Sports Association**  
**Receipts and Payments for year ended 30th September 2021**

	<b>2021</b>		<b>2020</b>	
	£	£	£	£
<b>Brought forward as at 1st October 2020</b>				
HSBC C/A		82,720.57		8,231.58
Skipton B/Soc		0.00		73,000.00
Bank of Cyprus		30,000.00		30,000.00
Close Bros		73,000.00		73,000.00
Secure Trust		73,000.00		73,000.00
United Trust Bank		58,981.11		58,981.11
Cambridge & Counties Bank		83,000.00		83,000.00
		<b><u>400,701.68</u></b>		<b><u>399,212.69</u></b>
<b>Income</b>				
Block grants hall	404.50		16,275.50	
Hall major contracts	5,778.93		4,785.00	
Block grants football and tennis	3,600.00		3,600.00	
Hall lettings	6,202.95		15,969.67	
Field bookings	55.00		226.50	
Utility receipts	5,948.29		3,258.55	
Music licences	30.00		420.00	
Fund raising	981.71		3,992.70	
Government grants - COVID-19	42,076.82		35,000.00	
Miscellaneous see page 3	1,625.08		150.00	
	<b><u>66,703.28</u></b>		<b><u>83,677.92</u></b>	
<b>Investment income</b>				
Fixed term and other investments	2,401.57		5,180.24	
	<b><u>2,401.57</u></b>		<b><u>5,180.24</u></b>	
<b>Total income</b>	<b><u>69,104.85</u></b>		<b><u>88,858.16</u></b>	
<b>Total expenditure</b> see page 2	<b><u>77,066.00</u></b>		<b><u>87,369.17</u></b>	
<b>Excess of income over expenditure</b>		<b><u>(7,961.15)</u></b>		<b><u>1,488.99</u></b>
<b>Carried forward at 30 September 2021</b>		<b><u>392,740.53</u></b>		<b><u>400,701.68</u></b>
<b>Represented by:</b>				
<b>Cash</b>				
HSBC C/A		87,421.98		82,720.57
Close Bros		0.00		73,000.00
Secure Trust		0.00		73,000.00
Bank of Cyprus		30,000.00		30,000.00
Tilney portfolio - cost		213,950.64		0.00
Cambridge & Counties Bank		0.00		83,000.00
United Trust Bank		61,367.91		58,981.11
		<b><u>392,740.53</u></b>		<b><u>400,701.68</u></b>

**Beacon Hill Sports Association**  
**Receipts and Payments for year ended 30th September 2021**

	<b>2021</b>	<b>2020</b>
	£	£
<b>Payments</b>		
<b>Sports Field</b>		
Electricity	3,111.06	2,686.12
Water	553.51	262.15
Insurance	703.15	703.80
Proportion of hall contract re field	4,321.21	4,791.66
Cleaning pavilion	2,113.02	1,552.07
Ground maintenance	7,280.00	3,522.20
Repairs and maintenance	1,117.15	1,208.20
<b>Capital expenditure</b>		
Development of football pavilion	8,090.66	0.00
	<b><u>27,289.76</u></b>	<b><u>14,726.20</u></b>
<b>Hall</b>		
Hall refunds	330.00	2,281.00
Electricity	3,910.86	6,860.19
Gas	2,768.92	4,000.69
Water	892.23	742.56
Insurance	3,148.72	3,110.00
Janitorial supplies	181.53	122.02
Cleaning services	3,883.77	5,237.17
Garden maintenance	1,958.28	3,054.30
Fees and subscriptions	812.88	1,174.78
Printing, Postage and stationery	38.05	222.60
Telephone	1,368.67	1,176.79
Service contract	8,178.71	9,791.60
Misc expenses see page 3	1,062.80	312.47
Repairs and maintenance of hall	21,240.82	13,580.81
<b>Capital expenditure</b>		
On account of extension for toilet	0.00	20,975.99
	<b><u>49,776.24</u></b>	<b><u>72,642.97</u></b>
<b>Total payments</b>	<b><u>77,066.00</u></b>	<b><u>87,369.17</u></b>

**Beacon Hill Sports Association**  
**Receipts and Payments for year ended 30th September 2021**

		<b>2021</b>	<b>2020</b>
		£	£
<b>Miscellaneous income</b>			
<b>Oct</b>	Compensation from Secure Trust Bank	100.00	
<b>Dec</b>	Sale of keys	207.19	
<b>Feb</b>	Compensation from HSBC		100.00
<b>Mar</b>	Car parking		50.00
<b>Jul</b>	Car parking	50.00	
<b>Aug</b>	Car parking	20.00	
<b>Sep</b>	Car parking	30.00	
	Coffee m/c	6.25	
	Surplus funds upon dissolution of Luncheon Club	1,211.64	
		<u>1,625.08</u>	<u>150.00</u>

**Miscellaneous expenses**

<b>Nov</b>	Charity donation	75.00	75.00
<b>Dec</b>	Refreshments for AGM		71.00
	Gift for outgoing Facilities Contractor		55.77
	Gifts to non-Trustee volunteers	33.30	17.00
<b>April</b>	Supplier error on invoice		-6.30
<b>May</b>	Donation to charity for P C Mickelsen (Dec'd)		100.00
<b>Jun</b>	Legals re Mast additions - aborted	1,062.00	
	LEI registration fee re Investment Manager	84.00	
<b>Sep</b>	Underpaid cleaning bill	-191.54	
	Bank error	0.04	
		<u>1,062.80</u>	<u>312.47</u>

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 Elizabeth J Coeshall  
 Chairman

.....  
 Graham Finch  
 Vice Chairman

22 November 2021



## **Independent examiner's report to the trustees of The Beacon Hill Sports Association**

I report on the accounts of the Trust for the year ended 30 September 2021, which are set out on pages 1 to 3.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**


In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
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Bambi Harrison FCCA, ATT  
Suite 6, Peverel House, Maldon Road, Hatfield Peverel, CM3 3JF

22 November 2021