

CHARITABLE INSTITUTION HOUSE (GLADSTONE TRUST)

SIGNIFICANT INFORMATION AS AT 31ST DECEMBER 2021

Registered Charity Number	232909
Trading Names	Gladstones (Café and Bookshop) Tree of Life Christian Bookshop & Café
Chair	Mrs R W Nuttall (appointed 22 01 2021)
Other Trustees	Mr P D Gray (resigned 30 04 2022) Mr J Greaves (resigned 31 05 2021) Mr P Buckley Dr Ayo Akinsanya Mrs M Manwell Mr P Elks (appointed 15 10 2021)

New Trustees are appointed by existing trustees at a special meeting called under clause 14 of the Scheme. Trustees must be members of a recognised Christian organisation within the Merseyside area.

Staff (paid)	Mrs Q Zemblaku Cook (to 29 06 2022) Miss I Ho Administrator Mrs M Farrington Front of House (resigned 04 10 2021)
Staff (voluntary)	Mr J Greaves Manager (resigned 31 05 2021) Mr M Chesterman Manager (resigned 29 06 2022)
Registered Office	18 Slater Street Liverpool L1 4BS
Solicitors	Graham Pearce 60 Colebank Road Pearcelegal Hall Green, BIRMINGHAM W Midlands, B28 8EY
Independent Examiner	Pam Dodd Liverpool John Moores University
Bankers	Barclays Bank 4 Water Street Liverpool L69 2DU

CHARITABLE INSTITUTION HOUSE (GLADSTONE TRUST)
YEAR ENDED 31ST DECEMBER 2021
TRUSTEES REPORT

The Trust is constituted by an indenture dated 12th February 1820 and is a registered charity No: 232909. The trust trades as "Tree of Life Christian Bookshop & Cafe".

The Trustees throughout the year 2021 and to the date of this report and the Trust's advisors are set out on the accompanying information page.

Aims and Organisation

Our Mission Statement is as follows: "The Gladstone Trust – an effective and faithful witness to the Christian Gospel in the heart of the city of Liverpool"

The object of the charity is the propagation of the Christian faith and education and the relief of persons in need. These objects are pursued through evangelism and teaching, the distribution of Bibles, Christian Literature, and media resources, pastoral care and counselling of persons through meetings, seminars and other activities.

Review of Activities

The Trustees constantly review the aims and objectives of the Trust and would believe that it is self-evident that it fulfils the requirements in this regard by the following activities of the charity:

- **Christian Bookshop:** Despite a difficult climate for bookshops nationally due to the growing trend for online purchasing, as well as the pandemic that has hurt many businesses, the role of Tree of Life Christian Bookshop and Café was maintained the end of 2021. The bookshop offers services to individual customers, churches, schools and Christian organisations, providing Bibles, Christian Literature, Sunday school materials, cards and media products. The second-hand book area continues to expand as donations of books are received. The lower cost of second-hand books has benefited a wider group of customers, e.g. Theology students. We continue to offer refreshments and food providing an incentive for the public to come in for a visit and utilise our resources.

The bookshop has been supporting up to 10 local independent Christian artists in 2021 by displaying, promoting and selling their books, CDs, cards, crafts, and artwork.

Since Tree of Life is known in the city as a Christian organisation, members of the public frequently seek help regarding spiritual and social problems, and visit the bookshop to receive guidance and help. Aware of the serious drug and alcohol problem in Liverpool, the bookshop continues to provide free literature seeking to inform the public about drug and alcohol abuse, and its danger for all age groups. It is also a referral point to statutory and non- statutory support bodies.

- **Tree of Life Café:** This continues to be a very useful ancillary aid and point of contact with the public for the bookshop and trust. Although we have had some struggles throughout the pandemic being closed as a café, we have still been able to continue the work of evangelism through various partnerships. When it was fully reopened we saw our regular customers return as well as many new faces.

It provides not only meals, but also free takeaway food and hot drink for the homeless and people in need during opening hours. It serves as a hub for social gatherings with quality food, providing hope for the community, especially those who have been isolated and alone.

- **Use of Venue:** The use of the premises as a venue for meeting for Christian organisations has continued throughout the years, and even throughout the pandemic as restrictions permitted. Various organisations involved in work among the homeless, substance abusers, asylum seekers and more have made use of the large room on the first floor and the cafe area. These include but not limited to:

Liverpool Homeless Outreach – reaching out to those in need sleeping rough. Seeking to meet the physical, mental and spiritual needs to restore hope and offer them a new life in Christ.

Steps of Hope – meeting physical and social needs that has led to one on one mentoring, as well as finding accommodation and work opportunities for those in need. The organisation works towards providing a good support group to manage addictive behaviour once out of hospital or prison.

Gladness Christian Fellowship – a Christian church for the Chinese community in and throughout Liverpool meets on the premises each Sunday. Apart from the Mandarin speaking meeting, a Cantonese speaking meeting has started since September, meeting the needs of Hong Kong new migrants who have recently come to the UK.

Youth with a Mission – restoring hope, dignity and value in Liverpool to impact the nations for Christ through prayer and worship, as well as meeting with those on the street and building relationships to help walk others through pain and trauma.

Coates First Aid Training – providing first aid training to working professionals as well as other courses for the community.

Haven Project Liverpool – hosting a monthly creative art group, as one of their services, to support women in public care proceedings in Liverpool.

In addition there are numerous occasional uses of the upper room by various other organisations.

- **Community Support:** While we have a bookshop and café function, we found it necessary during the period of National restrictions due to Covid-19, to assist those in rough conditions. The aim being to help people rely less on government support by providing volunteer opportunities to help build up confidence and provide life skills training. We assist with filling out forms, paperwork, compiling CVs and provide references for those who volunteer with us.
- **The provision of the building of 18 Slater Street, Liverpool L1 4BS**
 "The provision of a building for use by all charitable institutions calculated to promote either the religious or moral improvement of their fellow creature without regard to any distinction of sect or denomination" is part of the objectives of the Trust.

In 2021 the trustees authorised essential repairs such as those to the oven and microwave in the kitchen. Whilst functional there are further improvements to the building required.

Risk Assessment

In line with Charity Commission recommendations, the Trustees review some procedures periodically and a full review took place on 7th August 2019.



Mrs R Nuttall
 9th August 2022

CHARITABLE INSTITUTION HOUSE (GLADSTONE TRUST)

**STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31ST DECEMBER 2021**

INCOME & EXPENDITURE

		Year to 31 st December 2021			Year to 31/12/20
	Notes	Unrestricted £	Restricted £	Total £	Total £
INCOME RESOURCES					
Offerings & Donations Received		20,328	1,478	21,806	22,693
Bookshop & Café Takings		29,786	-	29,786	34,417
Other Income		5,627	-	5,627	4,721
TOTAL INCOMING RESOURCES		55,741	1,478	57,219	61,831
Less: RESOURCES EXPENDED					
<i>Direct Charitable Expenditure</i>					
Poor Relief		-	-	-	2,255
Bookshop & Café Cost of Sales		10,901	-	10,901	31,837
		10,901	-	10,901	34,092
<i>Administration</i>					
Bookshop & Café		8,276	-	8,276	11,255
Evening Bible School		-	-	-	2
Outreach		1,658	-	1,658	4
General		7,014	-	7,014	18,523
Wages & Salaries		26,381	-	26,381	
Governance	2	1,550	-	1,550	317
TOTAL RESOURCES EXPENDED		55,755	-	55,755	64,193
NET (OUTGOING)/INCOMING RESOURCES for the year		(14)	1,478	1,464	(2,362)


CHARITABLE INSTITUTION HOUSE (GLADSTONE TRUST)

**STATEMENT OF ASSETS and LIABILITIES
AS AT 31ST DECEMBER 2021**

	Notes	Unrestricted funds £	Restricted funds £	Endowment funds £
CASH FUNDS				
Cash at Bank		5,014	-	-
TOTAL CASH FUNDS		5,014	-	-

		Fund to which asset belongs	Cost	Current Value
ASSETS RETAINED FOR CHARITY'S OWN USE				
Freehold Property	1	Unrestricted	850	492,981
Fixtures and Fittings	1	Unrestricted		20,164
Café and Kitchen Equipment	1	Unrestricted		18,120
Bookshop Equipment	1	Unrestricted		1,667
Office and Other Equipment	1	Unrestricted		4,516
LIABILITIES			-	-

Approved by the Trustees



 18/8/22

Mrs R Nuttall



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Charitable Institution House (Gladstone Trust)

On accounts for the year
ended

31st December 2021

Charity no (if any)

232909

Set out on pages

7 to 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Responsibilities and basis
of report

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

10/08/22

Name:

Pam Dodd

Relevant professional qualification(s) or body

Address:

LJMU

Redmond Building

Brownlow Hill Liverpool L3 5UG

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CHARITABLE INSTITUTION HOUSE (GLADSTONE TRUST)

NOTES TO THE FINANCIAL STATEMENTS YEAR ENDED 31ST DECEMBER 2021

1. FIXED ASSETS

The original cost of the Property was £850 (circa 1819) and improvements have been capitalised from the 1980's. The past property insurance value was £492,981.

Depreciation of 15% has been deducted for all assets, except Property, in order to be consistent with the previous year's accounts.

2. INDEPENDENT EXAMINER'S FEE

The Independent Examiner's fee shown is for the year to 31st December 2019 and the year to 31st December 2020.

There has been no fee for the preparation of the Accounts and the independent examination for the year to 31st December 2021. The preparation and examination were performed on a pro-bono basis by Katie Hall and Pam Dodd on behalf of the LJMU Accounting Clinic.