

**Charity Registration No. 232841**

**Company Registration No. 00182863 (England and Wales)**

**THE MONMOUTH DIOCESAN TRUST**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2020**

# THE MONMOUTH DIOCESAN TRUST

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# THE MONMOUTH DIOCESAN TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

### FOR THE YEAR ENDED 31 DECEMBER 2020

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The trustees present their report and financial statements for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

#### Objectives and activities

##### Objectives and strategy

The charity is responsible for the provision of support and finance, as available, for Church in Wales Schools within the Diocese of Monmouth as approved by trustees.

The Memorandum & Articles of Association of the Trust permit it to hold property and funds on behalf of parishes within the Diocese. In 1999 most of these properties and funds were transferred to the Monmouth Diocesan Board of Finance to enable the Trust to concentrate on supporting the Church Schools within the Diocese.

- **21st Century School Building Programme**

Money which used to be given by the Welsh Government directly to the Church in Wales to help maintain and upgrade the school buildings has been withdrawn and subsumed into the Government's 21st Century School Building Programme. This programme is administered by the Local Authorities, who now decide the priority for upgrading school buildings.

- **Capital Repair and Maintenance Programme (CRAMP)**

As agents of the Welsh Government scheme, the Trust administered grant monies of £49,515 in 2020 to help the Diocesan Voluntary Aided schools with minor repairs.

##### Public benefit

The Trustees have had due regard to the charity commission guidance on public benefit and are content that the Trust is demonstrating public benefit in providing support for church schools. The Trustees are satisfied that the church schools are providing a good standard of education for local children and are serving the wider community.

#### Achievements and performance

##### Raglan School

The Beaufort Estate has agreed in principle to grant a lease to Monmouthshire County Council of the car park area at a nominal rent. The transfer of the land upon which the new school has been built has not yet been completed pending receipt of valuations of the respective parcels of land currently in the ownership of the Council and the Trust.

##### Loan to Magor School

There is £47.5k outstanding from the Governing Body of Magor Church in Wales Primary School. However, there is no contract in place for the repayment. The School Governors have agreed to pay between £1,000 and £2,000 per annum.

##### Land at Llanfair Kilgeddin

The school building at Llanfair Kilgeddin was sold in 2018 for £265,000. The associated land is covered by a separate Trust Deed and has been marketed for sale. In 2018 the trustees, agreed in principle, to sell the land to the Monmouthshire Housing Association for the development of affordable housing.

# THE MONMOUTH DIOCESAN TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

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In 2020, an independent surveyor's report advised the trustees that Monmouthshire Housing Association's offer for the land did not represent best value and they were advised to consider other options.

Trustees will continue to explore options for this land in 2021.

### **Valuation of Trust Properties**

The school properties were revalued in 2016 and they are being depreciated from 2017. The trustees have now agreed to revalue the properties every 10 years.

### **Financial review**

#### **Fixed Assets**

The Diocesan Trust's fixed assets were re-valued in December 2016. The total value of the fixed assets at 31 December 2020 was £37,444,941 (compared to £38,045,717 at 31 December 2019).

#### **Investment powers and policy**

Under the governing document, the charity has the power to invest in any way the trustees wish, subject to Trustee legislation.

The investments are managed by independent investment managers who have delegated authority to buy and sell without reference to trustees. In practice, all such purchases and sales are notified to the Secretary, and a full review of the charity's portfolio is undertaken twice each year by an Investment Advisory Group representing both of the Diocesan charities. The Archdeacon of Newport and Mrs Susan Gwyer-Roberts represent the interests of the Diocesan Trust on this group.

The Investment Managers are required to adhere to the prescribed ethical policy agreed by Trustees. The ethical policy follows that agreed by the Church in Wales and is discussed and reviewed regularly.

The value of the investments at 31 December 2020 was £792,654 (compared to £801,473 at 31 December 2019).

#### **Reserves policy**

The current policy is to hold at least £50k in cash to cover short term expenditure.

Our Investment Managers have assured us that further funds can be available within one month, if required. The trustees consider that the level of reserves is adequate for the future needs and requirements of the charity. The reserves policy is reviewed regularly.

### **Structure, governance and management**

#### **Governing Document**

Monmouth Diocesan Trust is a company limited by guarantee governed by its Memorandum and Articles of Association dated 19th June 1922. It is registered as a charity with the Charity Commission for England & Wales.

Rules covering membership are laid down in the Articles of Association.

Elections of trustees are for a period of one year and take place at the Annual General Meeting. The Area Deans are responsible for nominating 3 of their group to be trustees.

The Headteachers of the CinW schools, in conjunction with the DDE, are responsible for nominating 2 of their group to be trustees.

# THE MONMOUTH DIOCESAN TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2020**

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### **Trustee induction and training**

The Diocesan Secretary is available to brief new trustees about their legal obligations under charity and company law, the background history of the charity, the decision-making processes, the regular monitoring of the finances, and the previous year's financial performance of the charity. New trustees are also offered annual training in order to keep up-to-date in exercising their responsibilities.

### **Management and Organisation**

#### *Meetings*

The Trustees met four times in 2020 in addition to the Annual General Meeting held on 7th September 2020. At each meeting a statement showing the previous quarter's income and expenditure was presented. A forecast of future expenditure and the value of the Charity's investments was also made available to trustees.

#### *Administration*

The Secretary and Executive Officer, employed by Monmouth Diocesan Board of Finance, manages the day-to-day operations of the charity. The Secretary has delegated authority, approved by the trustees, for operational matters and the control of the finances of the charity within prescribed guidelines for projects approved by the trustees.

#### *Financial relationship with Monmouth Diocesan Board of Finance*

The Monmouth Diocesan Board of Finance took over financial responsibility for the diocesan provision of education during 2020, covering costs that the Diocesan Trust were no longer able to cover. With this, the DBF embarked on a new relationship with the Diocese of Llandaff whose education team extended their scope to take on the diocesan statutory duties for church schools in Monmouth, as well as providing much needed educational resources during a very challenging year for our church schools.

Prior to 2020 an annual administration fee was payable to Monmouth Diocesan Board of Finance to cover the costs of secretariat facilities provided by the Monmouth Diocesan Board of Finance. It has been agreed with the DBF that the Trust will not be required to pay the administration fee from 2020 onwards in order to reduce Trust expenditure.

### **Risk management**

#### **Major Risk**

The major identified risk is the income which is required to support the 15 Church Schools in the Diocese. The Trustees agreed in 2015 to increase the expenditure on staffing (full-time DDE and part-time Administrator) for the following 5 years (up to 2020) in order to provide more support to the Church Schools and integrate the schools within the emerging Ministry Areas of the Diocese.

However, during 2020, as part of wider Diocesan Review, it was agreed that the Monmouth Diocesan Board of Finance would take over the expenditure relating to the diocesan statutory duties for education. Work will continue into 2021 to ensure that the Diocesan Trust is financially sustainable.

# THE MONMOUTH DIOCESAN TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

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### Reference and administrative details

**Registered Company number**  
00182863

**Registered Charity number**  
232841

**Registered office**  
Diocesan Office  
64 Caerau Road  
Newport  
South Wales  
NP20 4HJ

### Trustees

The directors of the company (the charity) are also its trustees for the purposes of charity law and throughout this report are collectively referred to as the trustees.

Trustees during 2020 were as follows:

### Ex officio

The Bishop of Monmouth (Chair)  
The Dean of Monmouth - until September 2020  
The Archdeacon of Newport  
The Archdeacon of Monmouth  
The Archdeacon of the Gwent Valleys

### Appointed by Area Deans

The Area Dean of Bassaleg

### Elected

Christopher Cotterill  
Susan Gwyer-Roberts  
Nicola Price  
Rebecca Penn  
Eve Rowlands  
Eleri Williams

### Secretary

Bethan Davies

### Executive Officer

Isabel Thompson - from June 2020

# THE MONMOUTH DIOCESAN TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

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### Reference and administrative details

#### Auditors

Azets Audit Services Limited  
Ty Derw, Lime Tree Court  
Cardiff Gate Business Park  
Cardiff  
CF23 8AB

#### Bankers

NatWest Bank plc  
High Street  
Newport  
South Wales  
NP19 1GG

#### Solicitors

Jacklyn Dawson  
Equity Chambers  
John Frost Square  
Newport  
NP20 1PW

#### Investment Managers

Brewin Dolphin  
5 Callaghan Square  
Cardiff  
CF10 5BT

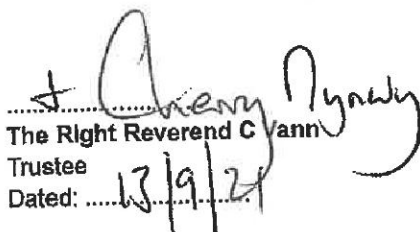
### Funds held as custodian trustee

#### Custodian responsibilities

Trustees act as custodian trustees with responsibilities for funds held on behalf of others and shown at Note 19 of the Accounts. These funds are held on behalf of parishes and have a dedicated bank account.

#### Auditor

Azets Audit Services were appointed as auditor to the charity and a resolution proposing that they be re-appointed will be put at a General Meeting.

  
The Right Reverend C. Yann  
Trustee  
Dated: 13/9/21

# **THE MONMOUTH DIOCESAN TRUST**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

### ***FOR THE YEAR ENDED 31 DECEMBER 2020***

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The trustees, who are also the directors of The Monmouth Diocesan Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.



# THE MONMOUTH DIOCESAN TRUST

## INDEPENDENT AUDITOR'S REPORT

### TO THE TRUSTEES OF THE MONMOUTH DIOCESAN TRUST

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#### Opinion

We have audited the financial statements of The Monmouth Diocesan Trust (the 'charity') for the year ended 31 December 2020 which comprise the statement of financial activities, the balance sheet and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 December 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# THE MONMOUTH DIOCESAN TRUST

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF THE MONMOUTH DIOCESAN TRUST

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#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

# THE MONMOUTH DIOCESAN TRUST

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF THE MONMOUTH DIOCESAN TRUST

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#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above and on the Financial Reporting Council's website, to detect material misstatements in respect of irregularities, including fraud.

We obtain and update our understanding of the entity, its activities, its control environment, and likely future developments, including in relation to the legal and regulatory framework applicable and how the entity is complying with that framework. Based on this understanding, we identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. This includes consideration of the risk of acts by the entity that were contrary to applicable laws and regulations, including fraud.

In response to the risk of irregularities and non-compliance with laws and regulations, including fraud, we designed procedures which included:

- Enquiry of management and those charged with governance around actual and potential litigation and claims as well as actual, suspected and alleged fraud;
- Reviewing minutes of meetings of those charged with governance;
- Assessing the extent of compliance with the laws and regulations considered to have a direct material effect on the financial statements or the operations of the entity through enquiry and inspection;
- Reviewing financial statement disclosures and testing to supporting documentation to assess compliance with applicable laws and regulations;
- Performing audit work over the risk of management bias and override of controls, including testing of journal entries and other adjustments for appropriateness, evaluating the business rationale of significant transactions outside the normal course of business and reviewing accounting estimates for indicators of potential bias.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

#### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



**Sarah Case FCA DChA (Senior Statutory Auditor)**  
for and on behalf of Azets Audit Services

28-9-2021

Chartered Accountants  
Statutory Auditor

Ty Derw  
Lime Tree Court  
Cardiff Gate Business Park  
Cardiff  
United  
Kingdom  
CF23 8AB

# **THE MONMOUTH DIOCESAN TRUST**

## **INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

### **TO THE TRUSTEES OF THE MONMOUTH DIOCESAN TRUST**

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Azets Audit Services is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under of section 1212 of the Companies Act 2006.

# THE MONMOUTH DIOCESAN TRUST

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Restricted funds Land & Buildings 2020 £	Restricted funds Educational Purposes 2020 £	Total 2020 £	Restricted funds Land & Buildings 2019 £	Restricted funds Educational Purposes 2019 £	Total 2019 £
<b>Income from:</b>							
Donations and legacies	3	-	8,866	8,866	-	1,500	1,500
Investments	4	500	25,842	26,342	500	31,778	32,278
<b>Total income</b>		500	34,708	35,208	500	33,278	33,778
<b>Expenditure on:</b>							
Raising funds	5	-	4,494	4,494	-	5,031	5,031
Charitable activities	6	615,111	16,544	631,655	635,004	93,917	728,921
<b>Total resources expended</b>		615,111	21,038	636,149	635,004	98,948	733,952
Net gains/(losses) on investments	10	-	(8,936)	(8,936)	-	78,382	78,382
<b>Net incoming/ (outgoing) resources before transfers</b>		(614,611)	4,734	(609,877)	(634,504)	12,712	(621,792)
Gross transfers between funds		13,835	(13,835)	-	33,728	(33,728)	-
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		(600,776)	(9,101)	(609,877)	(600,776)	(21,016)	(621,792)
Fund balances at 1 January 2020		38,045,717	809,693	38,855,410	38,646,493	830,709	39,477,202
<b>Fund balances at 31 December 2020</b>		37,444,941	800,592	38,245,533	38,045,717	809,693	38,855,410

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# THE MONMOUTH DIOCESAN TRUST

## BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
<b>Fixed assets</b>					
Tangible assets	11	37,444,941		38,045,717	
Investments	12	792,654		806,243	
		<u>38,237,595</u>		<u>38,851,960</u>	
<b>Current assets</b>					
Debtors	14	-		6	
Cash at bank and in hand		172,595		139,626	
		<u>172,595</u>		<u>139,632</u>	
<b>Creditors: amounts falling due within one year</b>	15	(164,657)		(136,182)	
Net current assets			7,938		3,450
<b>Total assets less current liabilities</b>		<u>38,245,533</u>		<u>38,855,410</u>	
<b>Income funds</b>					
Restricted funds - Educational Purposes	16	800,592		809,693	
Restricted funds - Land & Buildings	17	37,444,941		38,045,717	
		<u>38,245,533</u>		<u>38,855,410</u>	

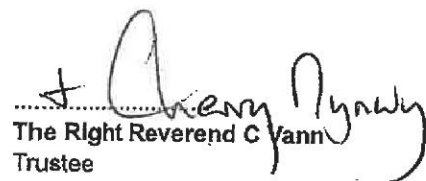
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2020, although an audit has been carried out under section 144 of the Charities Act 2011.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements under the requirements of the Companies Act 2006, for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 13-9-2021

  
The Right Reverend C. Yann  
Trustee

Company Registration No. 00182863

# THE MONMOUTH DIOCESAN TRUST

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 DECEMBER 2020**

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### **1 Accounting policies**

#### **Charity information**

The Monmouth Diocesan Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is Caerau Road, Newport NP20 4HJ.

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for smaller charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Investment income is recognised on a receivable basis.

#### **1.5 Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Allocation and apportionment of costs**

Administration and management costs are allocated to the function of the charity to which they relate. The method of allocation has been on a percentage basis of the overall cost of that particular function.



# THE MONMOUTH DIOCESAN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2020

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#### 1 Accounting policies

(Continued)

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives.

School buildings (valued on 31st December 2016) are depreciated at a rate calculated by the District Valuer to write off these assets over their estimated remaining lives.

Any expenditure on school buildings or trust properties after this date are depreciated at a rate of 2% on cost.

##### 1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Transaction costs are expensed as incurred. Changes in fair value are recognised in other recognised gains and losses except to the extent that a gain reverses a loss previously recognised in net income expenditure, or a loss exceeds the accumulated gains recognised in equity; such gains and loss are recognised in net income/(expenditure) for the year.

##### 1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Financial assets classified as other financial assets are stated at fair value with any gains or losses arising on remeasurement recognised in profit or loss. The net gain or loss recognised in profit or loss includes any dividend or interest earned on the financial asset.

##### **Basic financial assets**

Financial assets classified as other financial assets are stated at fair value with any gains or losses arising on remeasurement recognised in profit or loss. The net gain or loss recognised in profit or loss includes any dividend or interest earned on the financial asset.

##### **Derecognition of financial assets**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.



# THE MONMOUTH DIOCESAN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 1.9 Taxation

As a registered charity Monmouth Diocesan Trust is entitled to the exemption from taxation in respect of income and capital gains received with sections 478-489 of the Corporation Tax Act 2010 and section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects purposes only.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	<b>Restricted funds Educational Purposes 2020 £</b>	<b>Restricted funds Educational Purposes 2019 £</b>
Donations and gifts	-	1,500
Legacies receivable	8,866	-
	<u>8,866</u>	<u>1,500</u>

# THE MONMOUTH DIOCESAN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 4 Investments

	Restricted funds Land & Buildings 2020 £	Restricted funds Educational Purposes 2020 £	Total 2020 £	Restricted funds Land & Buildings 2019 £	Restricted funds Educational Purposes 2019 £	Total 2019 £
Rental income	500	-	500	500	-	500
Dividends	-	25,811	25,811	-	31,695	31,695
Interest receivable	-	31	31	-	83	83
	<u>500</u>	<u>25,842</u>	<u>26,342</u>	<u>500</u>	<u>31,778</u>	<u>32,278</u>

### 5 Raising funds

	Restricted funds Educational Purposes 2020 £	Restricted funds Educational Purposes 2019 £
<u>Investment management</u>	4,494	5,031
	<u>4,494</u>	<u>5,031</u>

# THE MONMOUTH DIOCESAN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

### 6 Charitable activities

	2020 £	2019 £
Support for Education	16,371	90,198
Support for Schools - Land & Buildings	605,563	608,396
Support for Other Trust Property	3,964	1,470
	<u>625,898</u>	<u>700,064</u>
Share of support costs (see note 7)	1,197	22,857
Share of governance costs (see note 7)	4,560	6,000
	<u>631,655</u>	<u>728,921</u>
<b>Analysis by fund</b>		
Restricted funds - Land & Buildings	615,111	635,004
Restricted Funds - Educational Purposes	16,544	93,917
	<u>631,655</u>	<u>728,921</u>

### 7 Support costs

	Support costs £	Governance costs £	2020 £	Support costs £	Governance costs £	2019 £
Insurance	1,184	-	1,184	2,566	-	2,566
Sundries	13	-	13	291	-	291
Administration costs	-	-	-	20,000	-	20,000
Audit fees	-	4,560	4,560	-	6,000	6,000
	<u>1,197</u>	<u>4,560</u>	<u>5,757</u>	<u>22,857</u>	<u>6,000</u>	<u>28,857</u>
Analysed between Charitable activities	<u>1,197</u>	<u>4,560</u>	<u>5,757</u>	<u>22,857</u>	<u>6,000</u>	<u>28,857</u>

Governance costs includes payments to the auditors of £4,560 for audit fees (2019- £4,500) and £nil for other services (2019- £1,500).

# THE MONMOUTH DIOCESAN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

### 8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 9 Employees

There were no employees during the year.

### 10 Net gains/(losses) on investments

	<b>Restricted funds Educational Purposes 2020 £</b>	<b>Restricted funds Educational Purposes 2019 £</b>
Gain/(loss) on sale of investments	(8,936)	78,382

### 11 Tangible fixed assets

	<b>Freehold land and buildings £</b>
<b>Cost or valuation</b>	
At 1 January 2020	39,810,500
At 31 December 2020	39,810,500
<b>Depreciation and impairment</b>	
At 1 January 2020	1,764,783
Depreciation charged in the year	600,776
At 31 December 2020	2,365,559
<b>Carrying amount</b>	
At 31 December 2020	37,444,941
At 31 December 2019	38,045,717

Land and buildings with a carrying amount of £17,632,660 were revalued at 31 December 2016 by The Valuation Office Agency, independent valuers not connected with the charity on the basis of market value. The valuation conforms to International Valuation Standards and was based on recent market transactions on arm's length terms for similar properties.

At 31 December 2020, had the revalued assets been carried at historic cost less accumulated depreciation and accumulated impairment losses, their carrying amount would have been approximately £7,993,811 (2019 - £8,342,581).

The revaluation surplus is disclosed in the restricted funds note.

# THE MONMOUTH DIOCESAN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

### 11 Tangible fixed assets

(Continued)

£4,020,573 of the net book value relates to land and buildings in respect of Llantilio Pertholey School. The local authority has not complied with their statutory obligation to transfer title and as such are holding as bare trustees on behalf of Monmouth Diocesan Trust pending compliance with this statutory obligation.

During the year the Board monitored progress on the building of a new school in Raglan. This has included the negotiations between the Trust and Monmouthshire Council to enable land to be transferred between the two parties. The school opened in September 2015 however, at the year end the formal transfer of land had not been concluded.

### 12 Fixed asset investments

	Listed investments £	Cash in portfolio	Total £
<b>Cost or valuation</b>			
At 1 January 2020	801,473	4,770	806,243
Additions	252,806	(252,806)	-
Valuation changes	(8,936)	-	(8,936)
Cash movement	-	(4,653)	(4,653)
Disposals	(261,238)	261,238	-
	<u>784,105</u>	<u>8,549</u>	<u>792,654</u>
At 31 December 2020	784,105	8,549	792,654
<b>Carrying amount</b>			
At 31 December 2020	<u>784,105</u>	<u>8,549</u>	<u>792,654</u>
At 31 December 2019	<u>801,473</u>	<u>4,770</u>	<u>806,243</u>

### 13 Financial instruments

	2020 £	2019 £
<b>Carrying amount of financial assets</b>		
Instruments measured at fair value through profit or loss	784,105	801,473

### 14 Debtors

	2020 £	2019 £
<b>Amounts falling due within one year:</b>		
Other debtors	-	6

An amount of £90,000 was agreed for repayment by the governors of Magor School over the next few years. This will be included in the accounts as it is received. The amount outstanding in relation to this agreement is £48,000 (2019: £48,000).

# THE MONMOUTH DIOCESAN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 31 DECEMBER 2020**

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**15 Creditors: amounts falling due within one year**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Other creditors	164,657	136,182
	<u>164,657</u>	<u>136,182</u>

# THE MONMOUTH DIOCESAN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2020

### 16 Restricted funds

The income funds of the charity include restricted funds as follows:

	Balance at 1 January 2019 £	Movement in funds			Balance at 1 January 2020 £	Movement in funds			Balance at 31 December 2020 £
		Incoming resources £	Resources expended £	Transfers £		Incoming resources £	Resources expended £	Transfers £	
Educational Purposes	830,709	33,278	(98,948)	(33,728)	78,382	34,708	(21,038)	(13,835)	800,592
Land & Buildings - Property Reserve	19,142,736	500	(635,004)	286,222	-	500	(615,111)	266,329	18,446,172
Land & Buildings - Revaluation Reserve	19,503,757	-	-	(252,494)	-	-	-	(252,494)	18,998,769
	39,477,202	33,778	(733,952)	-	78,382	35,208	(636,149)	-	38,245,533

**Schools Fund - Educational Purposes** - This is the excess of income of the restricted fund after the creation of the Land and Buildings restricted fund and can only be used for educational purposes.

**Land and Buildings - Property Reserve** - This fund reflects the net book value of the trust's tangible assets.

**Land and Buildings - Revaluation Reserve** - This fund has arisen following the valuation of church schools in the Diocese of Monmouth in 2016.

#### Transfers between funds

Transfers have been made between funds to agree the fund balances at the year end to reflect the net book value of land and buildings.

# THE MONMOUTH DIOCESAN TRUST

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### 17 Restricted funds - Land & Buildings

These are restricted funds which are material to the charity's activities made up as follows:

##### Transfers between funds

Transfers have been made between funds to agree the fund balances at the year end to reflect the net book value of land and buildings.

**Schools Fund- Land and Buildings-** This fund has arisen following the valuation of church schools in the Diocese of Monmouth in 2000.

#### 18 Analysis of net assets between funds

	Restricted - Land & Buildings 2020 £	Restricted - Educational Purposes 2020 £	Total 2020 £	Restricted - Land & Buildings 2019 £	Restricted - Educational Purposes 2019 £	Total 2019 £
Fund balances at 31 December 2020 are represented by:						
Tangible assets	37,444,941	-	37,444,941	38,045,717	-	38,045,717
Investments	-	792,654	792,654	-	806,243	806,243
Current assets/ (liabilities)	-	7,938	7,938	-	3,450	3,450
	<u>37,444,941</u>	<u>800,592</u>	<u>38,245,533</u>	<u>38,045,717</u>	<u>809,693</u>	<u>38,855,410</u>

#### 19 Related party transactions

The charity was a longstanding and ongoing administrative relationship with Monmouth Diocesan Board of Finance. In prior years this was charged to the Trust annually and amounted to £nil (2019: £20,000).

There were no other disclosable related party transactions during the year (2019 - none).

#### 20 Custodian Funds

Trustees act as custodian trustees with responsibilities for funds held on behalf of others. These funds are held on behalf of parishes and have a dedicated bank account, and include the subsidiary trusts:

Abertillery - £15 (2019: £7.50)

Newport St Pauls - £9 (2019: £6)

Rumney - £10 (2019: £5)

Sundry Mon. Diocesan Trust - £167 (2019: £167).