



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st October 2022** Period start date To **30th September 2023** Period end date

Charity name: Dyfed Caerfyrddin Federation of Women's Institutes

Charity registration number: 232774

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To advance the education of women for the public benefit in all areas including issues of political and social importance; music, drama and cultural subjects and all branches of crafts, home economics, science, health and social welfare. To promote sustainable development for the public benefit. To advance citizenship and community development for the public benefit. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Organise conferences, courses of instruction, exhibitions, lectures and other educational activities. Publish and distribute books, leaflets etc and instructional matter. Seek to influence public opinion and make representations to and seek to influence governmental and other bodies regarding the reform, development and implementation of appropriate policies, and regulations, provided that all such activities are confined to those which a charity governed by the law of England and Wales may undertake. Form and advise Women's Institutes in the Federation according to the rules laid down by the National Federation. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees have had regard to the guidance issued by the Charity Commission on public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|------------------------|----------------|--|
| Policy on grant making | Para 1.38 | |

| | | |
|--|-----------|--|
| | | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | Over the last twelve months we have continued to help and encourage our members to resume their active participation in all courses, competitions, social events etc. This has taken quite a while but confidence in meeting socially and recommencing various activities has returned. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
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| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

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|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | Our charity financial position at the end of the period has remained satisfactory. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | To keep a reserve of approximately six months turnover to allow for fluctuations in receipts and payments and for unforeseen contingencies. |
| Amount of reserves held | Para 1.22 | Reserves at years end approx. £25,000. |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---------------------------|
| Description of charity's trusts: | | |
| Type of governing document (trust deed , royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association , CIO) | Para 1.25 | unincorporated |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Elected by members |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Dyfed Caerfyrddin Federation of Women's Institutes |
| Other name the charity uses | Sir Gar Carmarthenshire Federation of Women's Institutes |
| Registered charity number | 232774 |
| Charity's principal address | 11 St Peter's Street, Carmarthen, Carmarthenshire, SA31 1LN |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------------|-----------------|-----------------------------------|---|
| 1 | Mrs Anne Halborg | Chairman | | |
| 2 | Mrs Joyce Kirkwood | Vice Chairman | | |
| 3 | Mrs Elma Phillips | Vice Chairman | | |
| 4 | Mrs Sandra Seward | Treasurer | | |
| 5 | Rev Victoria Hackett | | | |
| 6 | Mrs Dawn Webb | | | |
| 7 | Mrs Nema Edwards | | | |
| 8 | Mrs Mary Davies | | | |
| 9 | Mrs Doreen Martin | | | |
| 10 | Dr Yvonne Howard-Bunt | | | |
| 11 | Mrs Helen Herbert | | | |
| 12 | Mrs Ann Savill | | | |
| 13 | Wendy Jones | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
| - | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| - | | |
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Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | Nil |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | Nil |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | Nil |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|------------------------|-------------|----------------|
| | | |
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| | | |

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

| | |
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Position (eg Secretary,
Chair, etc)

Chairman

| | |
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| | |
|--|--|

Date

| |
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| |
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ACCOUNTANTS • CYFRIFWYR
AUDITORS • ARCHWILWYR
ADVISORS • YMGYNGHORWYR

Sir Gar Carmarthenshire Federation of Women's Institutes
Charity No. 232774

Receipts and Payments Account for the year
1st October 2022 to 30th September 2023

| Receipts | | Payments | |
|---------------|---|---------------|--|
| £ | | £ | |
| 1,365 | Office and administration | 27,632 | |
| 1,500 | Covid-19 Council Grants & HMRC JRS Grants | 0 | |
| 9,324 | Board of Trustees | 5,814 | |
| 5,067 | Membership advisory | 1,836 | |
| 24,477 | Affiliation fees - County | 13,535 | |
| 2,189 | Wales Conference | 2,206 | |
| 13,641 | HEPA | 13,079 | |
| 13,738 | Arts and leisure | 11,189 | |
| 6,407 | Promotions | 4,618 | |
| 2,130 | 200 club | 1,000 | |
| 1,562 | Donations and maintenance | | |
| 713 | Miscellaneous | 713 | |
| 300 | Income bond | | |
| 1,301 | NFWI - AGM | 956 | |
| 255 | NFWI raffle | | |
| 0 | Bank charges | | |
| 31 | Interest | | |
| 0 | Transfers | | |
| 83,998 | | | |
| -1,421 | Excess of receipts over payments | | |
| <u>82,577</u> | | <u>82,577</u> | |

Swyddfa Gofrestredig
Registered Office

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Carmarthen
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E : carmarthen@lhp.co.uk

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• Llanbedr Pont Steffan
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• Dinbych-y-pysgod
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Cyfarwyddwyr
Directors

Eirian Humphreys FCA FCCA
Janet Collins FCCA
Dafydd Rees FCCA
Rhys Jones FCCA
Rachael Ball FCCA

Cyfrifwyr Cyswilt
Associate

Samantha Hart FCCA

ACCA

Independent Examiner's Report

Charity Name

Sir Gar Carmarthenshire Federation of Women's Institute

30 September 2023

**Charity no
(if any)**

232774

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30/09/2023**.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J. E. Min

Date: 13 NOV 23.