

ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS LANCASHIRE EAST BRANCH

England & Wales · Charity number 232253

Details

Other names	RSPCA - LANCASHIRE - EAST BRANCH, RSPCA LANCASHIRE EAST BRANCH
Status	Registered
Legal form	Other
Registered	1969-01-10
Register	View on the Charity Commission register

Contact

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Phone	01254231118
Email	info@rspca-lancseast.org.uk
Website	www.rspca-lancseast.org.uk

Activities

Objects: THE OBJECTS OF THE BRANCH ARE TO PROMOTE THE WORK AND OBJECTS OF THE SOCIETY [ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (219099)], WITH PARTICULAR REFERENCE TO THE AREA OF THE BRANCH, IN ACCORDANCE WITH THE POLICIES OF THE SOCIETY.

Activities: The objectives of the Branch are to promote kindness and prevent cruelty to animals. Our key aim is to find suitable homes for as many animals as possible, and provide proper care for those who have been mistreated or abandoned (we are not licensed to accept stray dogs!). The main activity for achieving our aim is the operation of an Animal Centre at Altham near Accrington.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Animals
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** EAST LANCASHIRE.
- Blackburn With Darwen
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£269,009	£492,170	-	-
2023-12-31	£329,532	£518,377	-	-
2022-12-31	£561,584	£399,702	£810,169	16
2021-12-31	£348,879	£439,206	-	-
2020-12-31	£586,274	£428,202	£738,614	20

Trustees

Name	Role	Appointed
Amber Ruth Bentley		2024-09-04
Anthony John Freestone		2024-06-26
Christina Joy Jonsson		2024-06-26
James Taylor		2024-06-26
Lianne O'Boyle		2024-06-26
Patricia Myra Fairclough		2024-06-26
Ying Tan		2024-06-26

Accounts

RSPCA LANCASHIRE EAST BRANCH

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

Company Registration No. (England and Wales)

RSPCA LANCASHIRE EAST BRANCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Ms G Ayub	(Appointed 26 June 2024)
	Ms A R Bentley	(Appointed 4 September 2024)
	Mr J French	(Appointed 26 June 2024)
	Mrs P M Fairclough	(Appointed 26 June 2024)
	Mr A J Freestone	(Appointed 26 June 2024)
	Mrs C J Jonsson	(Appointed 26 June 2024)
	Mrs L O'Boyle	(Appointed 26 June 2024)
	Mrs N Robertson	(Appointed 26 June 2024)
	Mr P Shanks	(Appointed 26 June 2024)
	Mrs Y Tan	(Appointed 26 June 2024)
	Mr J Taylor	(Appointed 26 June 2024)
	Dr D M West	

Charity number (England and Wales) 232253

Independent examiner
Champion TLL Limited
7-9 Station Road
Hesketh Bank
Preston
Lancashire
PR4 6SN

Bankers
Barclays Bank UK PLC
1 Churchill Place
LONDON
E14 5HP

RSPCA LANCASHIRE EAST BRANCH

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RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2024

The Trustees present their annual report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with RSPCA Branch Rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and Activities

Aims and Objectives

The RSPCA Lancashire East Branch is constituted as an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), subject to its Rules for Branches.

The objectives of the Branch are to promote the work and objects of the Society, to promote kindness and to prevent or suppress cruelty to animals, by all lawful means, with particular reference to the area of the Branch, in accordance with the policies of the Society.

General activities for achieving the objectives are the operation of the Animal Centre at Altham near Accrington and an animal rehoming programme.

Achievements and Performance

Review of Activities and Public Benefit

The Trustees have reviewed the outcomes and achievements for the year to ensure that they remain focused on our charitable aims and continue to benefit the public. We have complied with the duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Under the Charities Act 2011, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. The legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole.

The Branch's animal welfare work, although local in nature, benefits society at large. The following section of this report highlights the charity's main activities and demonstrates the benefit provided to the public. All of our charitable activities focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

The Trustees have considered the Charity Commission guidance regarding public benefit and are satisfied that the charity has met the requirements as described within this report.

We support our local RSPCA Inspectorate officers by giving priority to accepting those animals most at risk and, following rehabilitation, finding them suitable homes. The Society's Inspectorate rescues animals in distress and enforces laws against the mistreatment of animals in England and Wales by bringing prosecutions. This work is key to the prevention or suppression of cruelty part of the RSPCA objects and promotes humane sentiments towards animals which involve moral benefit to humankind as a whole.

All animals in our care receive veterinary support, vaccination, neutering and microchipping prior to rehoming. This reduces the incidence and spread of disease and helps to control companion animal populations.

We offer free advice on pet care to promote responsible pet ownership and educate the public.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

To help raise the income needed to support these activities the Branch operated the one charity shop in Burnley.

During 2024 the Branch continued to be an active supporter of the RSPCA's Food Bank appeal providing both donations of food to help pet owners across East Lancashire and the use of storage facilities at the animal centre and in addition made direct donations to a number of local food banks including Maundy Relief.

We offer volunteering opportunities to people from all sectors of the community who wish to support our work in our animal centre and charity shops. Volunteer roles include Trustees, general animal care and socialisation in the kennel environment, dog walking, foster care, retail assistants (in customer facing, stock sorting and distribution roles), volunteer drivers and fundraising roles.

Our volunteers make a significant contribution to the care of the animals, both through direct animal facing roles and by securing vital funds to support the overall operation of the Branch whether through the shops or other fundraising activities.

The Trustees, themselves all volunteers, are most appreciative of the time and dedication of volunteers working in all aspects of the Branch.

Summary of Achievements

Overview

2024 was a year of major change for the Branch when the administration of the Branch returned to local control after over five years in national administration with the election of a new Board of Trustees drawn from amongst the Branch members at the last AGM (26 June 2024).

This report therefore covers a period of transition which saw the outgoing nationally appointed Trustees support the recruitment and induction of the local Trustees and the ongoing development of the Branch under the governance and leadership of the new Board.

Intake & Rehoming

The Branch continues to build on the success of the fostering team and during the course of last year the number of foster carers varied between 25 - 30 volunteers although not all were available at any one time, but their contribution made an invaluable contribution to animal throughput and rehoming. In fact, without the support of such individuals the Branch would not be able to rehabilitate and rehome any cats as there are no suitable cattery facilities at the animal centre.

The development of the fostering scheme continues to be supported by the transfer of cats from the RSPCA Southport, Ormskirk & District Branch animal centre, who have themselves followed the Lancs East example and recruited a foster coordinator of their own.

Last year also saw the Branch take back financial responsibility for the operation of the rabbit unit (in recent years the costs have been generously underwritten by both the RSPCA Crewe, Nantwich & District Branch and the RSPCA Liverpool Branch).

This support and the hard work of the dedicated animal care team under the positive leadership of Jeanette Ainscough (Animal Care Manager) saw the Branch accept 105 animals (53 dogs, 36 cats, 5 rabbits & 11 guinea pigs) into care, the same number of animals as the previous year, albeit a different mix of species with more dogs but fewer cats & rabbits taken into care than in 2023.

Despite the complex nature of the animals for which the Branch is caring, last year saw 92 animals (42 dogs, 33 cats, 7 rabbits & 10 guinea pigs) rehomed.

The Branch continues to have a boarding contract with the neighboring RSPCA Keighley, Craven & Upper Wharfedale Branch and the Lancashire East Trustees are grateful for the contribution this provides towards the operating costs of the animal centre.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Charity Shops

Last year was a difficult year for the Branch's remaining charity shop.

Having renewed the Burnley shop lease in 2022 the Trustees continued to make good on the lack of repairs and maintenance over the previous 15 years and the costs of such ongoing repairs and maintenance coupled with the disruption to both pedestrian and vehicular traffic due to the Town to Turf road closures seriously impacted shop performance.

Branch Administration & Management

The last year saw the ongoing development of our partnership with the RSPCA Southport, Ormskirk & District Branch. James Stevens (Chief Executive Officer) works in as CEO role across the two branches and is constantly having to rebalance his responsibilities and priorities to ensure both partners are supported.

This has in turn placed more responsibility on the senior management team; Jeanette Aincough (Animal Care Manager), Sue Abraham (Fostering Coordinator), Sam Bowles (Charity Shop Manager) and David Lutkevitch (Business & Administration Manager) all of whom have stepped up to the additional challenges this can present.

Thank You

The Trustees would like to thank all staff and volunteers for their hard work and dedication during 2024 without whom the Branch would not have been able to provide its much needed animal welfare services.

Financial Review

Financial Position

The total incoming resources for the year amounted to £269,009 (2023: £329,532), including legacies and grants of £85,363 (£131,810). Expenditure in the year amounted to £492,170 (£518,377). After realised gains/(losses) of £nil (£nil) the Branch recorded a deficit for the year of £160,161 (deficit of £188,845).

Whilst income again exceeded budget predictions, legacies & grants were down £46,447 (35.2%) on the previous year and shop sales were impacted by the ongoing Town to Turf project in Burnley town centre, in addition the Branch also managed to reduce expenditure by £89,207 (17.2%) over the course of the year.

However, if the Trustees had failed to address the ongoing problems within the retail network over the last two years this would simply have delayed and increased the financial impact on Branch resources and so by completing the work on the Burnley shop it is hoped 2025 will see the shop return to a far healthier and profitable trading position.

The Trustees continue to carefully manage funds and the past year has seen changes introduced to further improve financial reporting across the Branch and ensure the Trustees and senior management are better able to make informed decisions before committing to future spending.

Investment Policy and Objectives

The Branch does not hold sufficient reserves to risk investing in equities. Any surplus reserves are held in a premium account.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Reserves Policy

The Branch holds reserves in order that its animal welfare services can be maintained should there be a reduction in incoming resources. Reserves are those funds that are freely available for general purposes and are uncommitted.

The Trustees have established a policy of holding unrestricted funds equivalent to at least 12 months of expenditure: based on 2024 expenditure levels this would be £429,170.

As at 31 December 2024 the Branch had cash reserves of £242,142 of which the Trustees had designated £100,000 to cover potential liabilities which would arise if the Branch were to cease operating: such liabilities include staff redundancy costs, charity shop lease and dilapidation costs and other long-term commitments.

The Branch therefore had unrestricted/undesignated cash reserves of £142,142 or 4.0 months operating costs, based on the target reserve figure of £429,170. The Trustees regularly review this policy to ensure there are sufficient reserves to meet all liabilities.

Future Plans

Whilst recognising that the shop closure and the associated dilapidations, repairs and refurbishment programme have negatively impacted on Branch finances in the short-term, the previous Board of nationally appointed Trustees have addressed the major financial challenges that faced the charity when they were initially appointed.

The subsequent election in June 2024 of a new Board of Trustees elected from amongst the Branch membership was a major success and the new Board under the leadership of Joy Jonsson (Chair) has been making further strides forward.

Whilst planning permission has been secured for the development of a 13 pen cattery, initial estimates at over £320,000 have proven prohibitive, the project has therefore been put on hold pending a substantial injection of capital funding.

However, despite this initial setback, the new Board has been determined to improve and enhance Branch facilities and has commenced a number of major projects:

- applied for membership of the Association of Dogs & Cats Home (ADCH), the "trade body" for animal rescue charities of which only a handful of RSPCA branches are members. ADCH standards are considered the gold standard for animal welfare provision
- plans to reopen seven additional kennels increasing the operating capacity from 14 to 21 kennels (in November 2021 the national Trustees halved the capacity from 28 to 14 kennels in a bid to stabilise Branch finances)
- developing partnerships with other RSPCA branches in addition to those with the Craven, Liverpool and Southport branches, the Board is in the process of finalising interbranch boarding agreements with both the RSPCA Crewe, Nantwich & District Branch and the RSPCA Cheshire (Altrincham) Branch to help offset some of the costs of reopening mothballed kennels
- seek grant funding to improve the animal centre buildings and infrastructure

In addition to the Branch's animal welfare focus the Trustees continue to monitor income generation including the performance of the Branch retail network and is seeking to extend the lease on the Burnley charity shop.

The Branch used the offer of the Great Harwood Showground as a springboard to develop the RSPCA NW Region Dogs' Day Out, a joint RSPCA event bringing together branches from across the region along with colleagues from the National Society. The first such event ever organised in the NW is planned for Saturday, 5 July, 2025.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

The Branch remains an active member of the North West Animal Group (NWAG) with both Trustee and senior staff involvement in this important partnership which brings together RSPCA branches from across the region. This unique partnership which was established under the leadership of the then Branch Chair Dr David West is now being cited as the model for other regions to follow.

Plans for the redevelopment of the Huncoat area (the local authority's "Huncoat Master Plan") have still to be approved by the Government but if approved will have a long term impact on the Branch and the Trustees continue to monitor the situation and take professional advice on the matter.

Objectives for 2025

- to be approved for membership of the Association of Dogs & Cats Home (ADCH)
- to reopen a further seven mothballed kennels
- to agree interbranch boarding contracts with both the Crewe and Altrincham branches
- to secure grant funding to enhance the animal centre buildings and infrastructure
- to extend the lease on the Burnley charity shop
- to host a successful NW RSPCA Dogs' Day Out event
- to monitor the sustainability of the Branch so it can continue to make a positive impact on local animal welfare provision

Structure, Governance and Management

Governing Document

The charity is controlled by its governing document, the RSPCA Branch Rules 2012 (including subsequent amendments), and is an unincorporated charity.

Charity Constitution

The Society for the Prevention of Cruelty to Animals was founded in 1824 and granted the "Royal" prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932.

The work of the Society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription. There have been no changes in the objectives of the Charity since the last annual report.

Organisational Structure

Until the Branch AGM on 26 June, 2024 the Branch was governed by Temporary Trustees appointed by the RSPCA under Society Rule X1.28.

However, a new Board of Trustees, drawn from amongst the Branch membership, was elected at the last AGM (Wednesday, 26 June, 2024) and has since assumed individual and collective responsibility for the management of the Branch and its funds and, subject to overall supervision of the Society, the Trustee Board controls and monitors all operational matters.

The Trustee Board holds regular meetings at which decisions regarding the Branch are made. The day-to-day running of the branch is overseen by the Chief Executive Officer and senior management team with support from the RSPCA's Branch Partnerships Manager.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

The Trustees who served during the year and up to the date of signature of the financial statements were:

Ms G Ayub	(Appointed 26 June 2024)
Ms A R Bentley	(Appointed 4 September 2024)
Mr J French	(Appointed 26 June 2024)
Mrs P M Fairclough	(Appointed 26 June 2024)
Mr A J Freestone	(Appointed 26 June 2024)
Mrs C J Jonsson	(Appointed 26 June 2024)
Mr J A Kilner	(Appointed 26 April 2024 and resigned 10 March 2025)
Mrs L O'Boyle	(Appointed 26 June 2024)
Mrs N Robertson	(Appointed 26 June 2024)
Mr P Shanks	(Appointed 26 June 2024)
Mrs Y Tan	(Appointed 26 June 2024)
Mr J Taylor	(Appointed 26 June 2024)
Dr D M West	
Ms A Corbishley	(Resigned 26 June 2024)
Mr P Maguire	(Resigned 26 June 2024)
Ms G A Miles	(Resigned 26 June 2024)

On 26th June 2024 the branch was moved out of National Administration back in to Local Trusteeship. Those trustees that are noted above as having resigned on 26th June served under the National Administration and those appointed on that date are the Local Trusteeship which will take the branch forward. Dr David West served under National Administration and continues as a Local Trustee.

Risk Management

Trustees have a duty to identify and review the risks to which the Branch is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees actively examine the major risks which the branch faces on a regular basis. These cover operational and financial reviews to ensure systems are in place to mitigate and manage exposure to significant risks.

Key Management Personnel

During the year, the Trustees, delegated the day-to-day responsibility for the running of the charity to the following Senior Management Team (SMT):

- James Stevens, Chief Executive Officer
- Jeanette Ainscough, Animal Centre Manager
- Sue Abraham, Fostering Coordinator
- Sam Bowles, Burnley Charity Shop Manager
- David Lutkevitch, Business & Administration Manager

The Trustees and SMT were supported by the following branch support staff from the National Society:

- Denise McCabe, Branch Partnership Manager (Interim Head of Branch Partnerships from 24 March 2025)

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Approved by order of the Board of Trustees on 15 May 2025 and signed on its behalf by:



Mrs C J Jonsson
Trustee

RSPCA LANCASHIRE EAST BRANCH

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF RSPCA LANCASHIRE EAST BRANCH

I report to the Trustees on my examination of the financial statements of RSPCA Lancashire East Branch (the charity) for the year ended 31 December 2024.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Since the charity's gross income exceeded £250,000, the independent examiner must be a member of a body listed in section 145 of the Charities Act 2011. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Champion TLL Limited

P Bell ACCA

7-9 Station Road

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Preston

Lancashire

PR4 6SN

Date: 15/05/25

RSPCA LANCASHIRE EAST BRANCH

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Total 2024 £	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Total 2023 £
Income and endowments from:							
Donations and legacies	3	130,094	-	130,094	172,149	-	172,149
Charitable activities	4	70,823	-	70,823	80,966	-	80,966
Other trading activities	5	64,336	-	64,336	71,740	-	71,740
Investments	6	3,756	-	3,756	4,337	-	4,337
Other income	7	-	-	-	340	-	340
Total income		<u>269,009</u>	<u>-</u>	<u>269,009</u>	<u>329,532</u>	<u>-</u>	<u>329,532</u>
Expenditure on:							
Raising funds	8	20,537	-	20,537	27,811	-	27,811
Charitable activities	9	408,633	-	408,633	490,566	-	490,566
Total expenditure		<u>429,170</u>	<u>-</u>	<u>429,170</u>	<u>518,377</u>	<u>-</u>	<u>518,377</u>
Net expenditure		(160,161)	-	(160,161)	(188,845)	-	(188,845)
Transfers between funds		(10,959)	10,959	-	90,648	(90,648)	-
Net movement in funds	12	(171,120)	10,959	(160,161)	(98,197)	(90,648)	(188,845)
Reconciliation of funds:							
Fund balances at 1 January 2024		<u>279,653</u>	<u>341,671</u>	<u>621,324</u>	<u>377,850</u>	<u>432,319</u>	<u>810,169</u>
Fund balances at 31 December 2024		<u>108,533</u>	<u>352,630</u>	<u>461,163</u>	<u>279,653</u>	<u>341,671</u>	<u>621,324</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

RSPCA LANCASHIRE EAST BRANCH

BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	16		252,630		256,212
Current assets					
Debtors	17	48,128		67,355	
Cash at bank and in hand		242,142		338,527	
		<u>290,270</u>		<u>405,882</u>	
Creditors: amounts falling due within one year	18	<u>(81,737)</u>		<u>(40,770)</u>	
Net current assets			<u>208,533</u>		<u>365,112</u>
Total assets less current liabilities			<u><u>461,163</u></u>		<u><u>621,324</u></u>
The funds of the charity					
Unrestricted funds - general	21		108,533		279,653
Unrestricted funds - designated	20		352,630		341,671
			<u>461,163</u>		<u>621,324</u>

The financial statements were approved by the Trustee Board on 15 May 2025



Mrs C J Jonsson
Trustee

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

Charity Information

RSPCA Lancashire East Branch is a local branch of the national RSPCA organisation. It is controlled by its governing document which is the RSPCA branch rules and is an unincorporated charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Support costs

Since the majority of activities/costs relate to the sole charitable activity heading all support costs have been allocated to the charitable activity and as such a separate analysis or allocation basis for support costs is not required.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% on cost
Fixtures and fittings	10% on cost
Computers	25% reducing balance
Motor vehicles	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Taxation

The Charity is exempt from tax on its charitable activities.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

3 Income from donations and legacies

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Donations and gifts	44,731	40,339
Legacies	64,098	72,847
Grants	21,265	58,963
	<u>130,094</u>	<u>172,149</u>
Grants		
RSPCA HQ	21,265	22,984
Liverpool branch	-	35,000
RSPCA Regional Board	-	979
	<u>21,265</u>	<u>58,963</u>

4 Income from charitable activities

	Animal centre 2024 £	Animal centre 2023 £
Sale of goods	4,135	3,901
Services provided under contract	64,988	75,405
Charitable rental income	1,700	1,660
	<u>70,823</u>	<u>80,966</u>
Analysis by fund		
Unrestricted funds - general	<u>70,823</u>	<u>80,966</u>

5 Income from other trading activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Fundraising events	2,275	4,439
Shop income	62,061	67,301
	<u>64,336</u>	<u>71,740</u>
Other trading activities	<u>64,336</u>	<u>71,740</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

6 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	3,756	4,337

7 Other income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Net gain on disposal of tangible fixed assets	-	340

8 Expenditure on raising funds

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Trading costs		
Operating charity shops	20,537	27,811

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

9 Expenditure on charitable activities

	Animal care 2024 £	Animal care 2023 £
Direct costs		
Staff costs	293,492	300,111
Depreciation and impairment	11,684	12,892
Animal Food	12,053	7,747
Insurance	4,552	5,173
Light and Heat	14,660	10,299
Telephone	2,220	1,928
Postage and Stationary	2,975	2,433
Van Expenses	1,746	3,374
Sundries	7,162	7,031
Travel Expenses	1,898	2,041
Cleaning and Pest Control	12,143	13,074
Repairs	11,076	93,183
Vet Fees	15,804	15,615
Rates and water	5,087	1,875
Bank charges and interest	2,564	1,545
	<u>399,116</u>	<u>478,321</u>
Share of support and governance costs (see note 11)		
Governance	9,517	12,245
	<u>408,633</u>	<u>490,566</u>
Analysis by fund		
Unrestricted funds - general	<u>408,633</u>	<u>490,566</u>

10 Animal care

Animal care
Sale of goods

11 Support costs allocated to activities

	Animal care 2024 £	Total 2023 £
Governance	<u>9,517</u>	<u>12,245</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

11 Support costs allocated to activities (Continued)

	2024	2023
	£	£
Governance costs comprise:		
Legal and professional	4,725	6,886
Independent examiners' fee	3,250	3,245
Bookkeeping	1,542	2,114
	<u>9,517</u>	<u>12,245</u>

12 Net movement in funds 2024 £ 2023 £

The net movement in funds is stated after charging/(crediting):

Fees payable for the independent examination of the charity's financial statements	-	-
Depreciation of owned tangible fixed assets	11,684	12,892
Loss/(profit) on disposal of tangible fixed assets	-	(340)
	<u>11,684</u>	<u>12,552</u>

13 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

14 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Total	<u>19</u>	<u>19</u>

	2024	2023
	£	£
Employment costs		
Wages and salaries	287,973	294,925
Other pension costs	5,519	5,186
	<u>293,492</u>	<u>300,111</u>

There were no employees whose annual remuneration was more than £60,000.

15 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

16 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Computers	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 January 2024	345,032	59,588	16,324	36,803	457,747
Additions	-	7,525	577	-	8,102
At 31 December 2024	345,032	67,113	16,901	36,803	465,849
Depreciation and impairment					
At 1 January 2024	105,243	56,645	15,623	24,024	201,535
Depreciation charged in the year	6,890	1,277	378	3,139	11,684
At 31 December 2024	112,133	57,922	16,001	27,163	213,219
Carrying amount					
At 31 December 2024	232,899	9,191	900	9,640	252,630
At 31 December 2023	239,789	2,943	701	12,779	256,212

17 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Trade debtors	5,186	11,682
Other debtors	309	11,928
Prepayments and accrued income	42,633	43,745
	48,128	67,355

18 Creditors: amounts falling due within one year

	2024	2023
	£	£
Trade creditors	10,304	8,403
Other creditors	1,086	2,924
Accruals and deferred income	70,347	29,443
	81,737	40,770

Included in deferred income is an amount of £40,000 received from RSPCA Liverpool during 2024. This is linked to expenditure taking place during the 2025 year.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

19 Retirement benefit schemes

	2024	2023
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>5,519</u>	<u>5,186</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

20 Unrestricted funds - designated

These are unrestricted funds which are material to the charity's activities.

	At 1 January 2024	Transfers	At 31 December 2024
	£	£	£
Designated funds	85,459	14,541	100,000
Fixed Assets	<u>256,212</u>	<u>(3,582)</u>	<u>252,630</u>
	<u>341,671</u>	<u>10,959</u>	<u>352,630</u>
Previous year:	At 1 January 2023	Transfers	At 31 December 2023
	£	£	£
Designated funds	180,000	(94,541)	85,459
Fixed Assets	<u>252,319</u>	<u>3,893</u>	<u>256,212</u>
	<u>432,319</u>	<u>(90,648)</u>	<u>341,671</u>

Funds transfers represent amounts spent from General Funds during the year that relate to the Designated Funds.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

21 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2024	Incoming resources	Resources expended	Transfers	At 31 December 2024
	£	£	£	£	£
Designated fixed assets	256,212	-	-	(3,582)	252,630
Designated fund	85,459	-	-	14,541	100,000
General funds	279,653	269,009	(429,170)	(10,959)	108,533
	<u>621,324</u>	<u>269,009</u>	<u>(429,170)</u>	<u>-</u>	<u>461,163</u>
Previous year:	At 1 January 2023	Incoming resources	Resources expended	Transfers	At 31 December 2023
	£	£	£	£	£
Designated fixed assets	252,319	-	-	3,893	256,212
Designated fund	180,000	-	-	(94,541)	85,459
General funds	377,850	329,532	(518,377)	90,648	279,653
	<u>810,169</u>	<u>329,532</u>	<u>(518,377)</u>	<u>-</u>	<u>621,324</u>

An unrestricted designated fund has been created to represent the net book value of the fixed assets (some of which are transferred from the restricted funds) which represents monies already spent but still showing as part of the fund balance (represented by fixed assets) due to the accounting treatment but not representing liquid funds that are available. The transfer between funds represents the movement of the net book value taken from general funds.

A further designated fund of £100,000 is held to cover the potential liabilities which would arise if the Branch were to cease operating: such liabilities include staff redundancy costs, charity shop lease and dilapidation costs, and other long-term commitments.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

22 Analysis of net assets between funds

	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Total 2024 £
At 31 December 2024:			
Tangible assets	-	252,630	252,630
Current assets/(liabilities)	108,533	100,000	208,533
	<u>108,533</u>	<u>352,630</u>	<u>461,163</u>

	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Total 2023 £
At 31 December 2023:			
Tangible assets	-	256,212	256,212
Current assets/(liabilities)	279,653	85,459	365,112
	<u>279,653</u>	<u>341,671</u>	<u>621,324</u>

23 Related party transactions

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

23 Related party transactions

(Continued)

Transactions with related parties

The branch is a member of the RSPCA National legacy scheme under which the national society administer the legacies left to the branch for a nominal fee of 2.5%. Legacies shown in these accounts are gross of the 2.5% deducted by the national society. The amount received through this scheme during the year was £64,098 (2023: £72,847).

The branch also transacts with the national society by providing boarding services to animals rescued by the national society in their region. The amount charged to RSPCA national for these services in the year amount to £31,855 (2023: £38,391). The balance outstanding at the year end is £4,917 (2023: £2,145) and is shown in Trade Debtors.

The branch purchase items of medical equipment and other items from the national society. The amount charged by the national society in the year amounted to £NIL (2023: £6,619). The balance owing at the year end is £NIL (2023: £3,914) and is shown in Trade Creditors.

During the year the branch also invoiced the RSPCA Keighley, Craven & Upper Wharfedale Branch for boarding services. The amounts invoiced in the year amounted to £21,900. The balance outstanding at the year end is £157 (2023: £6,587) and is shown in Trade Debtors.

The branch would also like to bring attention to the following amounts received in the year:

During the period 1 January to 31 December, 2024 the following related party transactions were received by the Branch.

The RSPCA National Society

- £21,265 (2023: £22,984) - Door-to-Door Fundraising Grant

The RSPCA Liverpool Branch

- £40,000 (2023: £35,000) - This amount has been included in deferred income as per note 18 and will be released to income in the coming year.

Accounts

Charity registration number 232253

**RSPCA LANCASHIRE EAST BRANCH
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

RSPCA LANCASHIRE EAST BRANCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Ms A Corbishley Mr P Maguire Ms G A Miles Dr D M West
Charity number	232253
Independent examiner	Champion TLL Limited 7-9 Station Road Hesketh Bank Preston Lancashire PR4 6SN
Bankers	Barclays Bank plc 8-14 Darwen Street Ewood Blackburn Lancashire BB2 2BZ

RSPCA LANCASHIRE EAST BRANCH

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RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with RSPCA Branch Rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

Aims and objectives

The RSPCA Lancashire East Branch is constituted as an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), subject to its Rules for Branches.

The objectives of the Branch are to promote the work and objects of the Society, to promote kindness and to prevent or suppress cruelty to animals, by all lawful means, with particular reference to the area of the Branch, in accordance with the policies of the Society.

General activities for achieving the objectives are the operation of the Animal Centre at Altham near Accrington and an animal rehoming programme. On occasion we may offer financial assistance towards the cost of veterinary treatment for companion animals where owners are unable to meet the full cost.

Achievements and performance

Significant activities and achievements against objectives

Review of Activities and Public Benefit

The Trustees have reviewed the outcomes and achievements for the year to ensure that they remain focused on our charitable aims and continue to benefit the public. We have complied with the duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Under the Charities Act 2011, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. The legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole.

The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The following section of this report highlights the charity's main activities and demonstrates the benefit provided to the public. All of our charitable activities focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

The Trustees have considered the Charity Commission guidance regarding public benefit and are satisfied that the charity has met the requirements as described within this report.

We support our local RSPCA Inspectorate officers by giving priority to accepting those animals most at risk and, following rehabilitation, finding them suitable homes. The Society's Inspectorate rescues animals in distress and enforces laws against the mistreatment of animals in England and Wales by bringing prosecutions. This work is key to the prevention or suppression of cruelty part of the RSPCA objects and promotes humane sentiments towards animals which involve moral benefit to humankind as a whole.

All animals in our care receive veterinary support, vaccination, neutering and microchipping prior to rehoming. This reduces the incidence and spread of disease and helps to control companion animal populations.

We offer free advice on pet care to promote responsible pet ownership and educate the public.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

To help raise the income needed to support these activities the Branch operated two charity shops in Burnley and Clitheroe during the year: it should be noted that the Clitheroe shop ceased trading in January 2023 in advance of the termination of the lease at the end of March.

During 2023 the Branch donated significant supplies of pet food to two local food banks to help support local pet owners who were struggling to feed their pets. In March the Branch donated pet food to the Church on the Street, Burnley and in September made a similar donation to the Downtown Community Grocery (part of The Message Trust), Burnley.

In addition the Branch is a supporter of the RSPCA's Food Bank appeal providing both donations of food to help pet owners across East Lancashire and the use of storage facilities at the animal centre.

We offer volunteering opportunities to people from all sectors of the community who wish to support our work in our animal centre and charity shops. Volunteer roles include Trusteeship (the national appointed Trustees are seeking to move the Branch back into local control at the Annual General Meeting), general animal care and socialisation in the kennel environment, dog walking, foster care, retail assistants (in both customer facing and stock sorting & distribution roles), volunteer drivers and fundraising roles.

Our volunteers make a significant contribution to the care of the animals, both through direct animal facing roles and by securing vital funds to support the overall operation of the Branch whether through the shops or other fundraising activities.

The Trustees, themselves all volunteers, are most appreciative of the time and dedication of volunteers working in all aspects of the Branch.

Summary of Achievements

Overview

2023 continued to be a year of positive change building on the achievements of the previous year as the Trustees sought to expand the foster scheme and prepare the Branch to move back into local control.

Intake & Rehoming

The Branch now has 31 foster carers and whilst not all are active at any one time, their contribution has helped the Branch see yet another increase in animal throughput and rehoming. The development of the fostering scheme has been supported by the transfer of cats from the RSPCA Southport, Ormskirk & District Branch animal centre.

The operation of the rabbit unit was underwritten by an extremely generous grant from the RSPCA Liverpool Branch, which kindly agreed to meet the second year's operating costs. Having benefitted from direct financial support from two different partner branches since it reopened in early 2022 the Branch has now taken on the full operational costs of the rabbit unit.

This support and the hard work of the dedicated animal care team and the positive leadership demonstrated by Jeanette Ainscough (Animal Care Manager) saw the Branch increase the number of animals accepted into care from 92 animals (54 dogs, 13 cats & 25 rabbits) the previous year to 105 animals (41 dogs, 42 cats & 22 rabbits) in 2023, a 14.1% increase in the number of animals admitted.

Despite the complex nature of the animals for which the Branch is caring, last year saw a 39.1% increase in the number of animals rehomed, up from 56 animals (32 dogs, 7 cats & 17 rabbits) in 2023 to 92 animals (41 dogs, 31 cats & 20 rabbits) last year.

The Branch continues to have a boarding contract with the neighbouring RSPCA Keighley, Craven & Upper Wharfedale Branch and the Lancashire East Trustees are grateful for the contribution this provides towards the operating costs of the animal centre.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Whilst financial pressures saw a 20% reduction in the number of kennels rented under the agreement (down from five to four kennels) staff at the centre cared for an additional 15 dogs (23 in 2022) under the terms of the Inter-Branch boarding agreement of which 15 (17) were rehomed.

Charity Shops

Last year was a difficult year for the Branch's charity shop network.

The Clitheroe shop closed at the end of January and was returned to the landlord following a major dilapidation programme at the end of the first quarter (no significant repairs or renewals had been undertaken during the previous 15 years of the lease).

The decision to close Clitheroe had been taken in late 2022 as the shop had reached the end of its lease and it was apparent that the combination of falling sales and rising prices meant it was no longer viable to continue operating from the location.

On a more positive note a decision was taken to renew the lease on the Burnley shop, which during 2022 saw positive development under the leadership of Sam Bowles (Charity Shop Manager) supported by her able deputy, Carole George.

However, like the Clitheroe premises the lack of investment in the shop over the previous 15 years of the lease meant it was necessary to undertake a significant programme of repairs and refurbishment to enhance the shop layout, improve working conditions for the staff & volunteer team and ensure the shop remained a safe and healthy place to work.

Unfortunately, the costs associated with the Clitheroe closure (staff redundancy payments and dilapidation costs) together with the need to address the under investment in repairs and refurbishment of the Burnley premises was a significant drain on resources in the last year and this is reflected in the annual accounts.

Branch Administration & Management

Last February, following an approach from the Trustees of the RSPCA Southport, Ormskirk & District Branch, the Board took the decision to develop a new partnership, under which James Stevens (Chief Executive Officer) works in a CEO role across the two branches.

This has resulted in changes within the Branch management structure with David Lutkevitch appointed as Business & Administration Manager for Lancashire East. In this capacity he is responsible for reporting to the Trustees & CEO on financial issues, the preparation of the monthly management accounts and day-to-day support of the senior management team in all aspects of financial administration.

Thank You

The Trustees would like to thank all staff and volunteers for their hard work and dedication during 2023 without whom the Branch would not have been able to provide its much needed animal welfare services.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Financial review

Financial Position

The total incoming resources for the year amounted to £329,532 (2022: £561,584), including legacies and grants of £131,810 (£332,415). Expenditure in the year amounted to £518,377 (£399,702). After realised gains/(losses) of £nil (£nil) the Branch recorded a deficit for the year of £188,845 (surplus of £161,882).

Whilst income again exceeded budget predictions, legacies were over £200,000 down on the previous year and this drop together with the costs of the Clitheroe shop closure and the need to commit substantial funds to the repair and refurbishment of the Burnley shop meant the Branch moved from a positive surplus in 2022 to a large deficit in 2023.

However, the Trustees had recognised in late 2022 that a failure to address the ongoing problems within the retail network would simply have delayed and increased the financial impact on Branch resources and so in taking the decision to close Clitheroe and renew the Burnley lease they had anticipated and budgeted for the bulk of the foreseeable costs.

The Trustees continue to carefully manage funds and the past year has seen changes introduced to further improve financial reporting across the Branch and ensure the Trustees and senior management are better able to make informed decisions before committing to future spending.

Investment Policy and Objectives

The Branch does not hold sufficient reserves to risk investing in equities. Any surplus reserves are held in a premium account.

Reserves Policy

The Branch holds reserves in order that its animal welfare services can be maintained should there be a reduction in incoming resources. Reserves are those funds that are freely available for general purposes and are uncommitted.

The Trustees have established a policy of holding unrestricted funds equivalent to at least 12 months of expenditure: based on 2023 expenditure levels of £518,377.

As at 31 December 2023 the Branch had cash reserves of £338,527 of which the Trustees had designated £85,459 to cover potential liabilities which would arise if the Branch were to cease operating: such liabilities include staff redundancy costs, charity shop lease and dilapidation costs and other long-term commitments.

The Branch therefore had unrestricted/undesigned cash reserves of £253,068 or 5.9 months operating costs, based on the target reserve figure of £518,377. The Trustees regularly review this policy to ensure there are sufficient reserves to meet all liabilities.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Future plans

Whilst recognising that the shop closure and the associated dilapidations, repairs and refurbishment programme have negatively impacted on Branch finances in the short-term the Board believes that it has now addressed the major financial challenges that faced the charity when they were appointed to the role of Temporary Trustees.

The initial priority of the Board is to see the return of the Branch to local Trusteeship, which it is hoped to achieve at the 2023 Branch AGM and then, subject to finances and the agreement of the newly appointed local Board, the development of a small cattery facility.

In addition to the Branch's animal welfare focus the Trustees continue to monitor income generation including the performance of the Branch retail network and the development of fundraising activities and it is hoped that both will show significant improvement in 2024.

Last year saw the launch of a new partnership with the RSPCA Southport, Ormskirk & District Branch, the longer term aim of which is that the two Branches will share knowledge and experience whilst reducing long term costs. This project remains in its infancy but offers exciting potential for the longer term development of both partners.

2023 also saw the launch of the new North West Animal Group (NWAG), an embryonic partnership between the eight RSPCA branches operating animal centres across the region; it is hoped that working together these branches might secure additional support from the national RSPCA.

Plans for the redevelopment of the Huncoat area (the local authority's "Huncoat Master Plan") are still in the early stages, but if agreed by the Council will have a long term impact on the Branch and the Trustees continue to monitor the situation and take professional advice on the matter.

Objectives for 2024

To secure the appointment of a new Board of local Trustees at the AGM.

To help support and embed the new Trustee Board.

To continue to monitor the sustainability of the Branch, to implement those changes necessary to maintain a positive impact on local animal welfare provision, and to develop closer partnership working with other RSPCA branches and external organisations.

To develop a small cattery facility and reopen mothballed kennels subject to suitable capital and revenue funding streams being in place.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Structure, governance and management

Governing Document

The charity is controlled by its governing document, the RSPCA Branch Rules 2012 (including subsequent amendments), and is an unincorporated charity.

Charity Constitution

The Society for the Prevention of Cruelty to Animals was founded in 1824 and granted the "Royal" prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932.

The work of the Society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription. There have been no changes in the objectives of the Charity since the last annual report.

Organisational Structure

The Branch is governed by temporary Trustees appointed by the RSPCA under Society Rule X1.28. They have individual and collective responsibility for the management of the Branch and its funds and, subject to overall supervision of the Society, the Trustees control and monitor all operational matters.

The Trustees hold regular meetings at which decisions regarding the Branch are made. The day to day running of the Branch is overseen by the Chief Executive and Senior Management Team with support from the RSPCA's Branch Partnerships Manager.

The Trustees who served during the year and up to the date of signature of the financial statements were:

Ms A Corbishley
Mr P Maguire
Ms G A Miles
Dr D M West

Risk Management

Trustees have a duty to identify and review the risks to which the Branch is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees actively examine the major risks which the branch faces on a regular basis. These cover operational and financial reviews to ensure systems are in place to mitigate and manage exposure to significant risks.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Key Management Personnel

During the year, the Trustees, delegated the day-to-day responsibility for the running of the charity to the following Senior Management Team (SMT):

- James Stevens, Chief Executive Officer
- Jeanette Ainscough, Animal Centre Manager
- Sue Abraham, Fostering Coordinator
- Sam Bowles, Burnley Charity Shop Manager
- David Lutkevitch, Business & Administration Manager (appointed: 13 February 2023)
- Amanada Whipp, Clitheroe Charity Shop Manager (redundant: 27 January 2023)

The Trustees and SMT were supported by the following branch support staff from the National Society:

- Denise McCabe, Branch Partnership Manager

The Trustees' Report was approved by the Board of Trustees.



Dr D M West

Trustee

Date: 13/03/2024

RSPCA LANCASHIRE EAST BRANCH

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF RSPCA LANCASHIRE EAST BRANCH

I report to the Trustees on my examination of the financial statements of RSPCA Lancashire East Branch (the charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Champion TLL Limited

P Buck FCA DChA

7-9 Station Road

Hesketh Bank

Preston

Lancashire

PR4 6SN

Dated: 13/3/2024

RSPCA LANCASHIRE EAST BRANCH

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Total 2023 £	Unrestricted funds general 2022 £
Income and endowments from:					
Donations and legacies	3	172,149	-	172,149	369,399
Charitable activities	4	80,966	-	80,966	57,075
Other trading activities	5	71,740	-	71,740	134,754
Investments	6	4,337	-	4,337	356
Other income	7	340	-	340	-
Total income		<u>329,532</u>	<u>-</u>	<u>329,532</u>	<u>561,584</u>
Expenditure on:					
Raising funds	8	27,811	-	27,811	38,332
Charitable activities	9	490,566	-	490,566	361,370
Total expenditure		<u>518,377</u>	<u>-</u>	<u>518,377</u>	<u>399,702</u>
Net income/(expenditure)		<u>(188,845)</u>	<u>-</u>	<u>(188,845)</u>	<u>161,882</u>
Transfers between funds		90,648	(90,648)	-	-
Net movement in funds		<u>(98,197)</u>	<u>(90,648)</u>	<u>(188,845)</u>	<u>161,882</u>
Reconciliation of funds:					
Fund balances at 1 January 2023		377,850	432,319	810,169	648,287
Fund balances at 31 December 2023		<u>279,653</u>	<u>341,671</u>	<u>621,324</u>	<u>810,169</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

RSPCA LANCASHIRE EAST BRANCH

BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	14		256,212		252,319
Current assets					
Debtors	15	67,355		33,986	
Cash at bank and in hand		338,527		529,245	
		<u>405,882</u>		<u>563,231</u>	
Creditors: amounts falling due within one year	16	<u>40,770</u>		<u>5,381</u>	
Net current assets			365,112		557,850
Total assets less current liabilities			<u>621,324</u>		<u>810,169</u>
The funds of the charity					
Unrestricted funds - general			279,653		810,169
Unrestricted funds - designated	17		341,671		-
			<u>621,324</u>		<u>810,169</u>

The financial statements were approved by the Trustees on 13/03/2024



Dr D M West
Trustee

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

RSPCA Lancashire East Branch is a local branch of the national RSPCA organisation. It is controlled by its governing document which is the RSPCA branch rules and is an unincorporated charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Support costs

Since the majority of activities/costs relate to the sole charitable activity heading all support costs have been allocated to the charitable activity and as such a separate analysis or allocation basis for support costs is not required.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% on cost
Fixtures and fittings	10% on cost
Computers	25% reducing balance
Motor vehicles	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Taxation

The Charity is exempt from tax on its charitable activities.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

3 Income from donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Donations and gifts	40,339	36,984
Legacies receivable	72,847	273,114
Grants	58,963	59,301
	<u>172,149</u>	<u>369,399</u>
Grants receivable for core activities		
RSPCA HQ	22,984	23,218
Retail support	-	36,083
Liverpool branch	35,000	-
RSPCA Regional Board	979	-
	<u>58,963</u>	<u>59,301</u>

4 Income from charitable activities

	Animal centre 2023 £	Animal centre 2022 £
Pet insurance commission	3,901	11,721
Adoptions, boarding, grazing and livery rent	75,405	42,626
Charitable rental income	1,660	2,728
	<u>80,966</u>	<u>57,075</u>
Analysis by fund		
Unrestricted funds - general	<u>80,966</u>	<u>57,075</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

5 Income from other trading activities

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Fundraising events	4,439	4,372
Shop income	67,301	130,382
	<u>71,740</u>	<u>134,754</u>

6 Income from investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Interest receivable	4,337	356
	<u>4,337</u>	<u>356</u>

7 Other income

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Net gain on disposal of tangible fixed assets	340	-
	<u>340</u>	<u>-</u>

8 Expenditure on raising funds

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Trading costs		
Operating charity shops	27,811	38,332
	<u>27,811</u>	<u>38,332</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

9 Expenditure on charitable activities

	Animal care 2023 £	Animal care 2022 £
Direct costs		
Staff costs	300,111	260,752
Depreciation and impairment	12,892	9,236
Animal food	7,747	10,100
Insurance	5,173	3,769
Light and heat	10,299	12,336
Telephone	1,928	2,285
Postage and stationery	2,433	3,472
Van expenses	3,374	3,395
Sundries	7,031	4,383
Travel expenses	2,041	749
Cleaning and pest control	13,074	9,608
Repairs	93,183	4,472
Vet fees	15,615	12,507
Rates and water	1,875	4,104
Bank charges and interest	1,545	(9)
	<u>478,321</u>	<u>341,159</u>
Share of support and governance costs (see note 10)		
Governance	12,245	20,211
	<u>490,566</u>	<u>361,370</u>
Analysis by fund		
Unrestricted funds - general	<u>490,566</u>	<u>361,370</u>

10 Support costs allocated to activities

	Animal care 2023 £	Total 2022 £
Governance	<u>12,245</u>	<u>20,211</u>
Governance costs comprise:	£	£
Legal and professional	6,886	15,021
Independent examiners' fee	3,245	2,950
Bookkeeping	2,114	2,240
	<u>12,245</u>	<u>20,211</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

12 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	19	16
	<u>19</u>	<u>16</u>
Employment costs	2023	2022
	£	£
Wages and salaries	294,925	256,371
Other pension costs	5,186	4,381
	<u>300,111</u>	<u>260,752</u>

There were no employees whose annual remuneration was more than £60,000.

13 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

14 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Computers £	Motor vehicles £	Total £
Cost					
At 1 January 2023	345,032	59,189	15,632	21,103	440,956
Additions	-	399	692	15,700	16,791
	<u>345,032</u>	<u>59,588</u>	<u>16,324</u>	<u>36,803</u>	<u>457,747</u>
At 31 December 2023	345,032	59,588	16,324	36,803	457,747
Depreciation and impairment					
At 1 January 2023	98,353	55,139	15,313	19,838	188,643
Depreciation charged in the year	6,890	1,506	310	4,186	12,892
	<u>105,243</u>	<u>56,645</u>	<u>15,623</u>	<u>24,024</u>	<u>201,535</u>
At 31 December 2023	105,243	56,645	15,623	24,024	201,535
Carrying amount					
At 31 December 2023	<u>239,789</u>	<u>2,943</u>	<u>701</u>	<u>12,779</u>	<u>256,212</u>
At 31 December 2022	<u>246,679</u>	<u>4,056</u>	<u>541</u>	<u>1,043</u>	<u>252,319</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

15 Debtors

	2023	2022
Amounts falling due within one year:	£	£
Trade debtors	11,682	2,749
Other debtors	11,928	2,832
Prepayments and accrued income	43,745	28,405
	<u>67,355</u>	<u>33,986</u>

16 Creditors: amounts falling due within one year

	2023	2022
	£	£
Trade creditors	8,403	2,389
Other creditors	2,924	192
Accruals and deferred income	29,443	2,800
	<u>40,770</u>	<u>5,381</u>

17 Unrestricted funds - designated

These are unrestricted funds which are material to the charity's activities.

	At 1 January 2023	Transfers	At 31 December 2023
	£	£	£
Designated funds	180,000	(94,541)	85,459
Fixed Assets	252,319	3,893	256,212
	<u>432,319</u>	<u>(90,648)</u>	<u>341,671</u>

Funds transfers represent amounts spent from General Funds during the year that relate to the Designated Funds.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

18 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2023	Incoming resources	Resources expended	Transfers	At 31 December 2023
	£	£	£	£	£
Designated fixed assets	252,319	-	-	3,893	256,212
Designated fund	180,000	-	-	(94,541)	85,459
General funds	377,850	329,532	(518,377)	90,648	279,653
	<u>810,169</u>	<u>329,532</u>	<u>(518,377)</u>	<u>-</u>	<u>621,324</u>
Previous year:	At 1 January 2022	Incoming resources	Resources expended	Transfers	At 31 December 2022
	£	£	£	£	£
Designated fixed assets	261,555	-	(9,236)	-	252,319
Designated fund	179,600	-	-	400	180,000
General funds	207,132	561,584	(390,466)	(400)	377,850
	<u>648,287</u>	<u>561,584</u>	<u>(399,702)</u>	<u>-</u>	<u>810,169</u>

An unrestricted designated fund has been created to represent the net book value of the fixed assets (some of which are transferred from the restricted funds) which represents monies already spent but still showing as part of the fund balance (represented by fixed assets) due to the accounting treatment but not representing liquid funds that are available. The transfer between funds represents the movement of the net book value taken from general funds.

A further designated fund of £85,459 is held to cover the potential liabilities which would arise if the Branch were to cease operating: such liabilities include staff redundancy costs, charity shop lease and dilapidation costs, and other long-term commitments.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

19 Analysis of net assets between funds

	Unrestricted funds general 2023 £	Unrestricted funds [description] 2023 £	Total 2023 £
Fund balances at 31 December 2023 are represented by:			
Tangible assets	-	256,212	256,212
Current assets/(liabilities)	279,653	85,459	365,112
	<u>279,653</u>	<u>341,671</u>	<u>621,324</u>
	<u><u>279,653</u></u>	<u><u>341,671</u></u>	<u><u>621,324</u></u>
	Unrestricted funds general 2022 £	Unrestricted funds [description] 2022 £	Total 2022 £
Fund balances at 31 December 2022 are represented by:			
Tangible assets	-	252,319	252,319
Current assets/(liabilities)	377,850	180,000	557,850
	<u>377,850</u>	<u>432,319</u>	<u>810,169</u>
	<u><u>377,850</u></u>	<u><u>432,319</u></u>	<u><u>810,169</u></u>
<i>Per balance sheet</i>	810,169	-	810,169
<i>Balance to allocate</i>	432,319	(432,319)	-

20 Related party transactions

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

20 Related party transactions

(Continued)

Transactions with related parties

The branch is a member of the RSPCA National legacy scheme under which the national society administer the legacies left to the branch for a nominal fee of 2.5%. Legacies shown in these accounts are gross of the 2.5% deducted by the national society. The amount received through this scheme during the year was £72,847 (2022: £273,114).

The branch also transacts with the national society by providing boarding services to animals rescued by the national society in their region. The amount charged to RSPCA national for these services in the year amount to £38,391 (2022: £13,502). The balance outstanding at the year end is £2,145 (2022: £1,011) and is shown in Trade Debtors.

The branch purchase items of medical equipment and other items from the national society. The amount charged by the national society in the year amounted to £6,619. The balance owing at the year end is £3,914 (2022: £19) and is shown in Trade Creditors.

During the year the branch also invoiced the RSPCA Keighley, Craven & Upper Wharfedale Branch for boarding services. The amounts invoiced in the year amounted to £21,900. The balance outstanding at the year end is £6,587 and is shown in Trade Debtors.

The branch would also like to bring attention to the following amounts received in the year:

During the period 1 January to 31 December, 2023 the following related party transactions were received by the Branch.

The RSPCA National Society

- £22,984 - Door-to-Door Fundraising Grant

The RSPCA North West Regional Board

- £979 - Rabbit Grant

The RSPCA Liverpool Branch

- £35,000 - General support

Accounts

Charity registration number 232253

RSPCA LANCASHIRE EAST BRANCH
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

RSPCA LANCASHIRE EAST BRANCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees (Temporary Trustees appointed by the RSPCA under Society Rule X1.28)

Ms A Corbishley
Mr P Maguire (Appointed 8 December
2022)
Ms G A Miles
Dr D M West

Charlty number 232253

Independent examiner P Buck FCA, DChA
Champion TLL Limited
7-9 Station Road
Hesketh Bank
Preston
Lancashire
PR4 6SN

Bankers Barclays Bank plc
8-14 Darwen Street
Ewood
Blackburn
Lancashire
BB2 2BZ

RSPCA LANCASHIRE EAST BRANCH

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RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with RSPCA Branch Rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Aims and objectives

The RSPCA Lancashire East Branch is constituted as an unincorporated charitable association and a separately registered Branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), subject to its Rules for Branches.

The objectives of the Branch are to promote the work and objects of the Society, to promote kindness and to prevent or suppress cruelty to animals, by all lawful means, with particular reference to the area of the Branch, in accordance with the policies of the Society.

General activities for achieving On occasion we may offer financial assistance towards the cost of veterinary treatment for companion animals where owners are unable to meet the full cost.

To help raise the income needed to support these objectives the Branch operated two charity shops in Burnley and Clitheroe during the year.

ACHIEVEMENTS AND PERFORMANCE

Review of Activities and Public Benefit

The Trustees have reviewed the outcomes and achievements for the year to ensure that they remain focused on our charitable aims and continue to benefit the public. We have complied with the duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Under the Charities Act 2011, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. The legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole.

The Branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The following section of this report highlights the branch's main activities and demonstrates the benefit provided to the public. All of our charitable activities focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

The Trustees have considered the Charity Commission guidance regarding public benefit and are satisfied that the charity has met the requirements as described within this report.

We support our local RSPCA Inspectorate officers by giving priority to accepting those animals most at risk and, following rehabilitation, finding them suitable homes. The Society's Inspectorate rescues animals in distress and enforces laws against the mistreatment of animals in England and Wales by bringing prosecutions. This work is key to the prevention or suppression of cruelty part of the RSPCA objects and promotes humane sentiments towards animals which involve moral benefit to humankind as a whole.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

All animals in our care receive veterinary support, vaccination, neutering and microchipping prior to rehoming. This reduces the incidence and spread of disease and helps to control companion animal populations.

We offer free advice on pet care to promote responsible pet ownership and educate the public.

We offer volunteering opportunities to people from all sectors of the community who wish to support our work in our animal centre and charity shops. Volunteer roles include trusteeship (the national appointed Trustees are seeking to move the Branch back into local control over the next couple of years), general animal care and socialisation in the kennel environment, dog walking, foster care, retail assistants (in both customer facing and stock sorting and distribution roles), volunteer drivers and fundraising roles.

Our volunteers make a significant contribution to the care of the animals, both through direct animal facing roles and by securing vital funds to support the overall operation of the Branch whether through the shops or other fundraising activities.

The Trustees, themselves all volunteers, are most appreciative of the time and dedication of volunteers working in all aspects of the Branch.

Summary of Achievements

2022 was a year of positive change at the centre following the animal centre restructure of the previous November which saw kennel capacity reduced from 28 to 14 kennels alongside the decision to move towards a mixed rehabilitation and rehoming model with animal care balanced between those rehabilitated at the centre and those placed in foster care.

Intake & Rehoming

The first quarter of the year saw the centre operating on the traditional centre based model whilst the Branch recruited to the new role of Foster Coordinator and mid February saw the successful appointment of Sue Abraham and her induction into the role.

The challenge was for Sue to move from an occasional animal fostered with staff to a network of foster carers with the ability to support a minimum of 14 animals in foster care (in effect replacing the lost animal centre capacity) by the end of year.

The rabbit unit, which was closed in August 2021 for financial reasons, was also reopened in late March/early April following an extremely generous grant from the RSPCA Crewe Nantwich & District Branch, the Trustees of which agreed to meet the full year's operating costs for the unit including the employment of two part-time animal care assistants.

These changes, accompanied by an extremely positive and dedicated animal care team led by the Animal Care Manger, Jeanette Ainscough, saw the Branch increase the number of animals accepted into care to 92 animals (54 dogs, 13 cats & 25 rabbits) in 2022 from 73 animals (59 dogs & 14 rabbits) the previous year.

Unfortunately, due to the continued complex nature of the animals for which the Branch is caring we rehomed slightly fewer animals during the year with 55 animals (32 dogs, 6 cats & 17 rabbits) rehomed in 2022 compared to 68 animals (52 dogs & 16 rabbits) the previous year.

To tackle such complex cases we not only utilise the knowledge, expertise and experience of our own staff but also work closely with the RSPCA Regional Clinical Animal Behaviourist.

The Branch continues to have a boarding contract with the neighbouring RSPCA Keighley, Craven & Upper Wharfedale Branch and the Lancashire East Trustees are grateful for the contribution this provides towards the operating costs of the animal centre. Under the inter-Branch boarding contract we cared for an additional 23 dogs (18 in 2021) of which 17 (12) were rehomed.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Animal Centre Development

The difficult decision to reduce capacity at the centre from 28 to 14 kennels has been vindicated as the new hybrid model adopted by the Branch (a mix of centre and foster based rehabilitation and rehoming) proved every bit as successful as the previous centre based model.

More animals have been rehabilitated at significantly lower cost and these savings, together with the generosity of colleagues at the RSPCA Crewe, Nantwich & District Branch meant we were able to reopen the rabbit unit after just 8 months.

This has enabled us to welcome some new members to the team and together with their longer serving colleagues the Branch and the animals in our care have benefitted from the high levels of commitment, dedication and compassion demonstrated throughout the animal centre team.

Charity Shops

The shops continued to provide valuable funds for the Branch throughout 2022 despite trading in a far more competitive charity retail environment.

Sadly, towards the end of the year a decision was taken to close the Clitheroe shop, it had reached the end of its lease and the Trustees took the opportunity to close the store when it became apparent that the combination of falling sales and rising prices meant it was no longer viable to continue operating from this location.

The shop closed at the end of January 2023 and the Trustees wished to take this opportunity to thank those staff who, having contributed to the Branch over many years, sadly left us following the store's closure.

However, on a more positive note the Burnley shop, under the new management team of Sam Bowles and Carole George, has gone from strength to strength.

Their dynamism has not only driven up sales and attracted many new volunteers but also led to many positive changes throughout the shop: whether in the layout, the cleaner, brighter more welcoming atmosphere or the striking themed window displays that have generated favourable comments both from customers and social media commentators alike.

The Trustees have sought to build on this positive future by committing the Branch to a further lease on the shop which will see us continuing to trade from our prominent high street position in the town for many years to come.

Thank You

The Trustees would like to thank all staff and volunteers for their hard work and dedication during 2022 without whom the Branch would not have been able to provide its much needed animal welfare services.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

FINANCIAL REVIEW

Financial Position

The total incoming resources for the year amounted to £561,584 (2021: £348,879), including legacies and grants of £332,415 (£165,288). Expenditure in the year amounted to £399,702 (£439,206). After realised gains/(losses) of £nil (£nil) the Branch recorded a surplus for the year of £161,882 (deficit of £90,327).

Whilst last year proved far more financially positive than had been anticipated, with income up and spending down against both the previous year and internal budget forecasts, the Trustees are concerned that the current cost of living crisis will impact on the Branch's ability to raise funds in the months ahead.

The Trustees continue to carefully manage funds and the past year has seen changes introduced to further improve financial reporting across the Branch and ensure the Trustees and senior management are better able to make informed decisions before committing to future spending.

Investment Policy and Objectives

The Branch does not hold sufficient reserves to risk investing in equities. Any surplus reserves are held in a premium account.

Reserves Policy

The Branch holds reserves in order that its animal welfare services can be maintained should there be a reduction in incoming resources. Reserves are those funds that are freely available for general purposes and are uncommitted.

The Trustees have established a policy of holding unrestricted funds equivalent to at least 12 months of expenditure: based on 2022 charitable expenditure levels of £361,370 and allowing a 10% contingency for rising costs this is approx. £400,000.

As at 31 December 2022 the Branch had cash reserves of £528,688 of which the Trustees had designated £180,000 to cover potential liabilities which would arise if the Branch were to cease operating: such liabilities include staff redundancy costs, charity shop lease and dilapidation costs and other long-term commitments. The Trustees also designate the fund equivalent to the net book value of fixed assets, since this element of the reserves doesn't relate to liquid resources, but rather amounts that have already been spent, and capitalized.

The Branch therefore had unrestricted/undesignated cash reserves of £348,688 and unrestricted/undesignated funds of £377,850. This equates to approximately 11 months' operating costs, based on the target level of £400,000. The Trustees regularly review this policy to ensure there are sufficient reserves to meet all liabilities.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

FUTURE PLANS

The Trustees have welcomed the positive strides forward made in 2022 as the Branch refocused operational activity towards the new hybrid model for rehoming and rehabilitation. Longer term the Trustees would like to reopen a small cattery facility but remain conscious of the significant increase in running costs that this would entail.

Plans for the redevelopment of the Huncoat area (the local authority's "Huncoat Master Plan") are still in the early stages, but if agreed by the Council will have a long term impact on the Branch and the Trustees continue to monitor the situation and take professional advice on the matter.

In addition to the Branch's animal welfare focus the Trustees continue to monitor income generation including the performance of the Branch retail network and the development of fundraising activities and it is hoped that both will show further improvement in 2023.

Early 2023 also saw the launch of a new partnership with the Southport, Ormskirk & District Branch, the longer term aim of which is that the two Branches will share knowledge and experience whilst reducing long term costs through shared initiatives and costs including the potential benefits of jointly employing specialist staff such as animal behaviourists, fundraisers or even vets that one Branch alone simply could not afford to recruit. This project is in its infancy but offers exciting potential for the longer term development of both partners.

Objectives for 2023

To continue to monitor the sustainability of the Branch, to implement those changes necessary to maintain a positive impact on local animal welfare provision, and to develop closer partnership working with other RSPCA branches and external organisations.

To actively recruit local Trustees so beginning the process of returning the Branch to local control

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is controlled by its governing document, the RSPCA Branch Rules 2012 (including subsequent amendments), and is an unincorporated charity.

Charity Constitution

The Society for the Prevention of Cruelty to Animals was founded in 1824 and granted the "Royal" prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932. The work of the Society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription. There have been no changes in the objectives of the Charity since the last annual report.

Organisational Structure

The Branch is governed by temporary Trustees appointed by the RSPCA under Society Rule X1.28. They have individual and collective responsibility for the management of the Branch and its funds and, subject to overall supervision of the Society, the Trustees control and monitor all operational matters.

The Trustees hold regular meetings at which decisions regarding the Branch are made. The day to day running of the Branch is overseen by the Chief Executive and Senior Management Team with support from the RSPCA's Branch Partnerships Manager.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees who served during the year and up to the date of signature of the financial statements were:

Ms A Corbishley	
Mr P Maguire	(Appointed 8 December 2022)
Ms G A Miles	
Mr M L Seddon	(Retired 8 December 2022)
Dr D M West	

Risk Management

Trustees have a duty to identify and review the risks to which the Branch is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees actively examine the major risks which the branch faces on a regular basis. These cover operational and financial reviews to ensure systems are in place to mitigate and manage exposure to significant risks.

Key Management Personnel

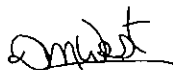
During the year, the Trustees, delegated the day-to-day responsibility for the running of the charity to the senior management team:

- James Stevens, Chief Executive Officer
- Jeanette Ainscough, Animal Centre Manager
- Sue Abraham, Fostering Coordinator (appointed: 15 February 2022)
- Adrienne Ashley, Burnley Charity Shop Manager (resigned: 5 April 2022)
- Sam Bowles, Burnley Charity Shop Manager (appointed: 1 April 2022)
- Amanada Whipp, Clitheroe Charity Shop Manager

The Trustees and senior management team were supported by the following branch support staff from the National Society:

- Denise McCabe, Branch Partnership Manager

The Trustees' Report was approved by the Board of Trustees.



.....
Dr D M West
Trustee

Date: 12/04/2023
.....

RSPCA LANCASHIRE EAST BRANCH

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF RSPCA LANCASHIRE EAST BRANCH

I report to the Trustees on my examination of the financial statements of RSPCA Lancashire East Branch (the charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice Issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Champion TLL Limited

P Buck FCA DChA
7-9 Station Road
Hesketh Bank
Preston
Lancashire
PR4 6SN

Dated:27/4/23.....

RSPCA LANCASHIRE EAST BRANCH

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

		Unrestricted funds	Unrestricted funds
		2022	2021
	Notes	£	£
<u>Income from:</u>			
Donations and legacies	3	369,399	198,723
Animal centre	4	57,075	52,080
Other trading activities	5	134,754	98,046
Investments	6	356	30
Total income		<u>561,584</u>	<u>348,879</u>
<u>Expenditure on:</u>			
Raising funds	7	<u>38,332</u>	<u>46,462</u>
Charitable activities	8	<u>361,370</u>	<u>392,744</u>
Total expenditure		<u>399,702</u>	<u>439,206</u>
Net income/(expenditure) for the year/ Net movement in funds		161,882	(90,327)
Fund balances at 1 January 2022		<u>648,287</u>	<u>738,614</u>
Fund balances at 31 December 2022		<u><u>810,169</u></u>	<u><u>648,287</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

RSPCA LANCASHIRE EAST BRANCH

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Tangible assets	12		252,319		261,555
Current assets					
Debtors	13	33,986		57,246	
Cash at bank and in hand		529,245		337,403	
		<u>563,231</u>		<u>394,649</u>	
Creditors: amounts falling due within one year	14	<u>(5,381)</u>		<u>(7,917)</u>	
Net current assets			557,850		386,732
Total assets less current liabilities			<u>810,169</u>		<u>648,287</u>
Income funds					
<u>Unrestricted funds - general</u>					
Designated funds:					
Designated - Fixed assets		252,319		261,555	
Designated fund		<u>180,000</u>		<u>179,600</u>	
	15	432,319		441,155	
General unrestricted funds		<u>377,850</u>		<u>207,132</u>	
			810,169		648,287
			<u>810,169</u>		<u>648,287</u>

The financial statements were approved by the Trustees on12/04/2023



.....
Dr D M West
Trustee

RSPCA LANCASHIRE EAST BRANCH

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from/(absorbed by) operations	18		191,486		(42,881)
Investing activities					
Investment income received		356		30	
Net cash generated from investing activities			356		30
Net cash used in financing activities			-		-
Net Increase/(decrease) in cash and cash equivalents			191,842		(42,851)
Cash and cash equivalents at beginning of year			337,403		380,254
Cash and cash equivalents at end of year			<u>529,245</u>		<u>337,403</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

RSPCA Lancashire East Branch is a local branch of the national RSPCA organisation. It is controlled by its governing document which is the RSPCA branch rules and is an unincorporated charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Support costs

Since the majority of activities/costs relate to the sole charitable activity heading all support costs have been allocated to the charitable activity and as such a separate analysis or allocation basis for support costs is not required.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% on cost
Fixtures and fittings	10% on cost
Computers	25% reducing balance
Motor vehicles	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial Instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial Instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Taxation

The Charity is exempt from tax on its charitable activities.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

3 Donations and legacies

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Donations and gifts	36,984	33,435
Legacies receivable	273,114	101,722
Grants	59,301	63,566
	<u>369,399</u>	<u>198,723</u>
Grants receivable for core activities		
RSPCA HQ	23,218	34,564
Retail support	36,083	29,002
	<u>59,301</u>	<u>63,566</u>

4 Animal centre

	Animal centre 2022 £	Animal centre 2021 £
Pet insurance commission	11,721	3,671
Adoptions, boarding, grazing and livery rent	42,626	48,409
Charitable rental income	2,728	-
	<u>57,075</u>	<u>52,080</u>

5 Other trading activities

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Fundraising events	4,372	1,478
Shop income	130,382	96,568
	<u>134,754</u>	<u>98,046</u>
Other trading activities	<u>134,754</u>	<u>98,046</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

6 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	356	30

7 Raising funds

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
<u>Trading costs</u>		
Operating charity shops	38,332	46,462
	<u>38,332</u>	<u>46,462</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

8 Charitable activities

	Animal care 2022 £	Animal care 2021 £
Staff costs	260,752	308,889
Depreciation and impairment	9,236	9,577
Animal food	10,100	10,996
Insurance	3,769	2,686
Light and heat	12,336	5,362
Telephone	2,285	1,332
Postage and stationery	3,472	2,529
Van expenses	3,395	2,764
Sundries	4,383	1,830
Travel expenses	749	417
Cleaning and pest control	9,608	9,847
Repairs	4,472	3,860
Vet fees	12,507	15,045
Rates and water	4,104	777
Bank charges and interest	(9)	1,028
Equipment rental	-	1,560
	<u>341,159</u>	<u>378,499</u>
Share of governance costs (see note 9)	20,211	14,245
	<u>361,370</u>	<u>392,744</u>

9 Support costs

	Support costs £	Governance costs £	2022 £	2021 £
Legal and professional	-	15,021	15,021	8,541
Independent examiners fee	-	2,950	2,950	2,800
Bookkeeping	-	2,240	2,240	2,904
	<u>-</u>	<u>20,211</u>	<u>20,211</u>	<u>14,245</u>
Analysed between Charitable activities	<u>-</u>	<u>20,211</u>	<u>20,211</u>	<u>14,245</u>

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

11 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
	16	25
	<u>16</u>	<u>25</u>

Employment costs

	2022 £	2021 £
Wages and salaries	256,371	304,120
Other pension costs	4,381	4,769
	<u>260,752</u>	<u>308,889</u>

There were no employees whose annual remuneration was more than £60,000.

12 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Computers £	Motor vehicles £	Total £
Cost					
At 1 January 2022	345,032	59,189	15,632	21,103	440,956
At 31 December 2022	<u>345,032</u>	<u>59,189</u>	<u>15,632</u>	<u>21,103</u>	<u>440,956</u>
Depreciation and impairment					
At 1 January 2022	91,463	53,316	14,909	19,713	179,401
Depreciation charged in the year	6,890	1,817	182	347	9,236
At 31 December 2022	<u>98,353</u>	<u>55,133</u>	<u>15,091</u>	<u>20,060</u>	<u>188,637</u>
Carrying amount					
At 31 December 2022	<u>246,679</u>	<u>4,056</u>	<u>541</u>	<u>1,043</u>	<u>252,319</u>
At 31 December 2021	<u>253,569</u>	<u>5,873</u>	<u>501</u>	<u>1,612</u>	<u>261,555</u>

13 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	2,749	-
Other debtors	2,832	222
Prepayments and accrued income	28,405	57,024
	<u>33,986</u>	<u>57,246</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

14 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	2,389	4,857
Other creditors	192	-
Accruals and deferred income	2,800	3,060
	<u>5,381</u>	<u>7,917</u>

15 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2021 £	Resources expended £	Transfers £	Balance at 1 January 2022 £	Resources expended £	Transfers £	Balance at 31 December 2022 £
Designated fixed assets	271,132	(9,577)	-	261,555	(9,236)	-	252,319
Designated fund	65,000	-	114,600	179,600	-	400	180,000
	<u>336,132</u>	<u>(9,577)</u>	<u>114,600</u>	<u>441,155</u>	<u>(9,236)</u>	<u>400</u>	<u>432,319</u>

An unrestricted designated fund has been created to represent the net book value of the fixed assets (some of which are transferred from the restricted funds) which represents monies already spent but still showing as part of the fund balance (represented by fixed assets) due to the accounting treatment but not representing liquid funds that are available. The transfer between funds represents the movement of the net book value taken from general funds.

A further designated fund of £180,000 is held to cover the potential liabilities which would arise if the Branch were to cease operating: such liabilities include staff redundancy costs, charity shop lease and dilapidation costs, and other long-term commitments.

16 Events after the reporting date

Subsequent to the year end the Branch has made the decision to close 1 of the 2 shops that it was operating. The shop in Clitheroe closed in January 2023.

17 Related party transactions

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

17 Related party transactions

(Continued)

Transactions with related parties

The branch is a member of the RSPCA National legacy scheme under which the national society administer the legacies left to the branch for a nominal fee of 2.5%. Legacies shown in these accounts are gross of the 2.5% deducted by the national society. The amount received through this scheme during the year was £273,114 (2021: £101,722).

The branch also transacts with the national society by providing boarding services to animals rescued by the national society in their region. The amount charged to RSPCA national for these services in the year amount to £13,502 (2021: £23,575). The balance outstanding at the year end is £1,011 (2021: £NIL) and is shown in Trade Debtors.

The branch purchase items of medical equipment and other items from the national society. The amount charged by the national society in the year amounted to £1,164 The balance owing at the year end is £19 (2021: £NIL) and is shown in Trade Creditors.

The branch would also like to bring attention to the following amounts received in the year:

During the period 1 January to 31 December, 2022 the following related party transactions were received by the Branch.

The RSPCA National Society

- £23,218 Door-to-Door Fundraising Grant

The RSPCA North West Regional Board

- £10,310 Inspectorate Support Grant
- £1,009 Energy Grant
- £1,400 Rabbit Welfare Grant

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

18	Cash generated from operations	2022 £	2021 £
	Surplus/(deficit) for the year	161,882	(90,327)
	Adjustments for:		
	Investment income recognised in statement of financial activities	(356)	(30)
	Depreciation and impairment of tangible fixed assets	9,236	9,577
	Movements in working capital:		
	Decrease in debtors	23,260	46,555
	(Decrease) in creditors	(2,536)	(8,656)
	Cash generated from/(absorbed by) operations	<u>191,486</u>	<u>(42,881)</u>
19	Analysis of changes in net funds The charity had no debt during the year.		

Accounts

Charity registration number 232253

RSPCA LANCASHIRE EAST BRANCH
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

RSPCA LANCASHIRE EAST BRANCH

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees (Temporary Trustees appointed by the RSPCA under Society Rule X1.28)

Ms A Corblshley
Ms G A Miles
Mr M L Seddon
Dr D M West

Charity number

232253

Independent examiner

P Buck FCA, DChA
Champion TLL Limited
7-9 Station Road
Hesketh Bank
Preston
Lancashire
PR4 6SN

Bankers

Barclays Bank plc
8-14 Darwen Street
Ewood
Blackburn
Lancashire
BB2 2BZ

RSPCA LANCASHIRE EAST BRANCH

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Notes to the financial statements	10 - 18

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees present their annual report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with RSPCA Branch Rules, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Aims and objectives

The RSPCA Lancashire East Branch is constituted as an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), subject to its rules for branches.

The objectives of the Branch are to promote the work and objects of the Society, to promote kindness and to prevent or suppress cruelty to animals, by all lawful means, with particular reference to the area of the Branch, in accordance with the policies of the Society.

General activities for achieving the objectives are the operation of the Animal Centre at Altham near Accrington and an animal rehoming programme. We also offer financial assistance towards the cost of veterinary treatment for companion animals where owners are unable to meet the full cost.

To help raise the income needed to support these objectives we operate two charity shops in Burnley and Clitheroe.

ACHIEVEMENTS AND PERFORMANCE

Review of Activities and Public Benefit

The trustees have reviewed the outcomes and achievements for the year to ensure that they remain focused on our charitable aims and continue to benefit the public. We have complied with the duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission.

Under the Charities Act 2011, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. The legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole.

The branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The following section of this report highlights the branch's main activities and demonstrates the benefit provided to the public. All of our charitable activities focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

The trustees have considered the Charity Commission guidance regarding public benefit and are satisfied that the charity has met the requirements as described within this report.

We support our local RSPCA Inspectorate officers by giving priority to accepting those animals most at risk and, following rehabilitation, finding them suitable homes. The Society's Inspectorate rescues animals in distress and enforces laws against the mistreatment of animals in England and Wales by bringing prosecutions. This work is key to the prevention or suppression of cruelty part of the RSPCA objects and promotes humane sentiments towards animals which involve moral benefit to humankind as a whole.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

All animals in our care receive veterinary support, vaccination, neutering and microchipping prior to rehoming. This reduces the incidence and spread of disease and helps to control companion animal populations.

We offer free advice on pet care to promote responsible pet ownership and educate the public.

We offer volunteering opportunities to people from all sectors of the community who wish to support our work in our animal centre and charity shops. Roles include trusteeship, pre-adoption home visiting, cat socialisation, dog walking and fundraising. Our volunteers make a significant contribution to increasing funding and the overall operation of the branch, for which the trustees are most appreciative.

Summary of Achievements

Intake & Rehoming

The Covid pandemic continued to impact the Branch throughout 2021, but despite this the animal centre remained open for the intake and rehoming of dogs and rabbits. During the year, the branch accepted 77 animals into care and found homes for 68 animals. We also provided financial assistance towards the cost of veterinary treatment for 26 companion animals.

Changes introduced to the rehoming process, such as virtual home visits and improved matching meant that despite continuing Covid restrictions the Branch actually rehomed more animals in 2021 than the previous year.

Our behavioural work with animals in our care continued, working closely with the RSPCA Regional Clinical Animal Behaviourist.

The Branch continues to have a boarding contract with the neighbouring RSPCA Keighley, Craven & Upper Wharfedale Branch and the Lancashire East Trustees are grateful for the contribution this provides towards the operating costs of the animal centre.

Remote monitoring, which was introduced during 2020, has proven a positive success reducing the demands placed on staff to provide overnight cover and has improved security at the centre.

Animal Centre Restructure

Costs continue to rise and with this the challenge of maintaining the centre and ensuring operational activity is focused towards those animals most in need. Like the majority of organisations Covid has increased day-to-day financial pressures on the charity and as a result the Trustees undertook a review of animal centre operations which resulted in a decision to reduce capacity at the centre and replace this with a new fostering operation.

These changes, which will see a reduction in animal centre costs during 2022, will enable the Trustees to better maintain the remaining facilities at the centre and enable the Branch to provide more appropriate care for those animals that cannot cope in the kennel environment.

A decision was therefore taken to close the rabbit unit in August 2021 and reduce kennel capacity from 28 to 14 kennels the following November, with the aim that this lost capacity will be replaced by a growth in the number of animals in foster care by the end of 2022.

Sadly, these changes meant we had to say goodbye to a number of long-serving staff who left the Branch in the final quarter of 2021. The Trustees would like to use this opportunity to formally thank them for their contribution to animal welfare across East Lancashire over many years and to wish them well for the future.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Whilst these changes will generate cost savings over the longer-term, there was an increase in staffing costs towards the year end as the Branch met its obligations to those staff who were leaving.

The new, smaller animal centre staff and volunteer team, continue to provide high levels of care and compassion for the 14+ animals in Branch care at any one time.

Positive News

Whilst slightly outside the scope of this report the appointment of a new foster co-ordinator, Sue Abraham, who started with the Branch in early January 2022 has seen the number of foster carers grow significantly.

Financial support from the RSPCA Crewe, Nantwich and District Branch has provided a year's funding to reopen the rabbit unit and so provide additional support to the Inspectorate.

Thank You

The Trustees would like to thank all staff and volunteers for their hard work and dedication during 2021 without whom the Branch would not have been able to provide its much needed animal welfare services.

FINANCIAL REVIEW

Financial Position

The total incoming resources for the year amounted to £348,879 (2020: £586,271), including legacies and grants of £165,288 (£399,316). Expenditure in the year amounted to £439,206 (£428,199). After realised gains/(losses) of £nil (£nil) the deficit for the year was £90,327 (surplus of £158,072).

The financial impact of the Covid pandemic will reverberate long into 2022 and, as outlined above, has impacted on the Branch's activities and plans.

Whilst the animal centre has continued to take in those animals rescued by the RSPCA Inspectorate, activities to generate income were severely curtailed during the year. The Branch's two charity shops (in Burnley and Citheroe) did not reopen to the public until April 2021 and even then trading was limited due to the restrictions in place.

The Branch continued to benefit from government retail grants and staff at the shops were furloughed throughout the first quarter of 2021 and have gradually been rebuilding their respective customer bases since reopening last April.

Investment Policy and Objectives

The Branch does not hold sufficient reserves to risk investing in equities. Any surplus reserves are held in a premium account.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Reserves Policy

The Branch holds reserves in order that its animal welfare services can be maintained should there be a reduction in incoming resources. Reserves are those funds that are freely available for general purposes and are uncommitted. The Trustees have established a policy of holding reserves of unrestricted funds equivalent to at least 12 months of expenditure. This amount is approx. £440,000.

The Trustees have designated £179,600 to cover potential liabilities which would arise if the Branch were to cease operating: such liabilities include staff redundancy costs, charity shop lease and dilapidation costs and other long-term commitments.

As at 31 December 2021 the branch had unrestricted/undesignated free reserves of £207,132 or 5.7 months operating costs, based on 2021 expenditure. The Trustees regularly review this policy to ensure there are sufficient reserves to meet all liabilities.

FUTURE PLANS

The Trustees were forced to refocus Branch activity during 2021 as a result of the reduction in capacity at the centre and the challenge in 2022 is for this lost capacity to be replaced by an increase in foster care. Initial indications have been positive.

Plans for the redevelopment of the Huncoat area (the local authority's "Huncoat Master Plan") are still in the early stages, but if agreed by the Council will have a long term impact on the Branch and the Trustees continue to monitor the situation and take professional advice on the matter.

In addition to the Branch's animal welfare focus the Trustees continue to monitor income generation including the performance of the Branch retail network and the development of fundraising activities and it is hoped that both will show a marked improvement in 2022.

Objectives for 2022

To continue to monitor the sustainability of the Branch, to implement those changes necessary to maintain a positive impact on local animal welfare provision, and to develop closer partnership working with other RSPCA branches and external organisations.

To actively recruit local Trustees so beginning the process of returning the Branch to local control

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The charity is controlled by its governing document, the RSPCA Branch Rules 2012 (including subsequent amendments), and is an unincorporated charity.

Charity Constitution

The Society for the Prevention of Cruelty to Animals was founded in 1824 and granted the "Royal" prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932. The work of the Society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription. There have been no changes in the objectives of the Charity since the last annual report.

Organisational Structure

The Branch is governed by temporary Trustees appointed by the RSPCA under Society Rule X1.28. They have individual and collective responsibility for the management of the Branch and its funds and, subject to overall supervision of the Society, the Trustees control and monitor all operational matters.

The Trustees hold regular meetings at which decisions regarding the Branch are made. The day to day running of the Branch is overseen by the Chief Executive and Senior Management Team with support from the RSPCA's Branch Partnerships Manager.

The Trustees who served during the year and up to the date of signature of the financial statements were:

Ms A Corbishley
Ms G A Miles
Mr M L Seddon
Dr D M West

Risk Management

Trustees have a duty to identify and review the risks to which the Branch is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees actively examine the major risks which the branch faces on a regular basis. These cover operational and financial reviews to ensure systems are in place to mitigate and manage exposure to significant risks.

RSPCA LANCASHIRE EAST BRANCH

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Key Management Personnel

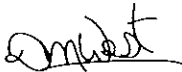
During the year, the Trustees, delegated the day-to-day responsibility for the running of the charity to the following senior management team:

- James Stevens, Chief Executive (appointed: 18 January 2021)
- Ken Harrison, Branch Manager (retired : 28 February 2021)
- Jeanette Ainscough, Animal Centre Manager
- Adrienne Ashley, Burnley Charity Shop Manager
- Amanada Whipp, Clitheroe Charity Shop Manager

The Trustees and senior management team were supported by the following branch support staff from the National Society:

- Denise McCabe, Branch Partnership Manager

The Trustees' Report was approved by the Board of Trustees.



Dr D M West
Trustee

30 June 2022

RSPCA LANCASHIRE EAST BRANCH

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF RSPCA LANCASHIRE EAST BRANCH

I report to the Trustees on my examination of the financial statements of RSPCA Lancashire East Branch (the charity) for the year ended 31 December 2021.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Champion TLL Limited

P Buck FCA DChA
7-9 Station Road
Hesketh Bank
Preston
Lancashire
PR4 6SN

Dated: 19.07.2022

RSPCA LANCASHIRE EAST BRANCH

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 DECEMBER 2021

		Unrestricted funds	Unrestricted funds
		2021	2020
	Notes	£	£
<u>Income from:</u>			
Donations and legacies	3	198,723	469,022
Animal centre	4	52,080	59,139
Other trading activities	5	98,046	57,801
Investments	6	30	309
Total Income		348,879	586,271
<u>Expenditure on:</u>			
Raising funds	7	46,462	55,430
Charitable activities	8	392,744	372,769
Total expenditure		439,206	428,199
Net (expenditure)/income for the year/ Net movement in funds		(90,327)	158,072
Fund balances at 1 January 2021		738,614	580,542
Fund balances at 31 December 2021		648,287	738,614

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

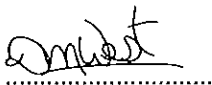
RSPCA LANCASHIRE EAST BRANCH

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	12		261,555		271,132
Current assets					
Debtors	13	57,246		103,801	
Cash at bank and in hand		337,403		380,254	
		<u>394,649</u>		<u>484,055</u>	
Creditors: amounts falling due within one year	14	<u>(7,917)</u>		<u>(16,573)</u>	
Net current assets			386,732		467,482
Total assets less current liabilities			<u>648,287</u>		<u>738,614</u>
Income funds					
<u>Unrestricted funds - general</u>					
Designated funds:					
Designated - Fixed assets		261,555		271,132	
Designated fund		179,600		65,000	
		<u>441,155</u>		<u>336,132</u>	
General unrestricted funds	15	207,132		402,482	
			<u>648,287</u>		<u>738,614</u>
			<u>648,287</u>		<u>738,614</u>

The financial statements were approved by the Trustees on 15th July 2022.



Dr D M West
Trustee

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Support costs

Since the majority of activities/costs relate to the sole charitable activity heading all support costs have been allocated to the charitable activity and as such a separate analysis or allocation basis for support costs is not required.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% on cost
Fixtures and fittings	10% on cost
Computers	25% reducing balance
Motor vehicles	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

1.9 Financial Instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial Instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the Instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Taxation

The Charity is exempt from tax on its charitable activities.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Donations and gifts	33,435	69,706
Legacies receivable	101,722	220,097
Grants	63,566	179,219
	<u>198,723</u>	<u>469,022</u>
Grants receivable for core activities		
RSPCA HQ	34,564	179,219
Retail support	29,002	-
	<u>63,566</u>	<u>179,219</u>

4 Animal centre

	Animal centre 2021 £	Animal centre 2020 £
Pet insurance commission	3,671	4,876
Adoptions, boarding, grazing and livery rent	48,409	53,800
Ancillary trading income	-	463
	<u>52,080</u>	<u>59,139</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

5 Other trading activities

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Fundraising events	1,478	337
Shop income	96,568	57,464
	<hr/>	<hr/>
Other trading activities	98,046	57,801
	<hr/> <hr/>	<hr/> <hr/>

6 Investments

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
Interest receivable	30	309
	<hr/>	<hr/>

7 Raising funds

	Unrestricted funds general 2021 £	Unrestricted funds general 2020 £
<u>Trading costs</u>		
Operating charity shops	46,462	55,430
	<hr/>	<hr/>
	46,462	55,430
	<hr/> <hr/>	<hr/> <hr/>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

8 Charitable activities

	Animal care 2021 £	Animal care 2020 £
Staff costs	308,889	280,362
Depreciation and impairment	9,577	10,143
Animal food	10,996	9,992
Insurance	2,686	4,458
Light and heat	5,362	7,599
Telephone	1,332	1,422
Postage and stationery	2,529	1,590
Van expenses	2,764	2,764
Sundries	1,830	1,230
Travel expenses	417	81
Cleaning and pest control	9,847	10,837
Repairs	3,860	14,950
Vet fees	15,045	11,863
Rates and water	777	2,927
Bank charges and interest	1,028	814
Equipment rental	1,560	1,390
	<u>378,499</u>	<u>362,422</u>
Share of governance costs (see note 9)	14,245	10,347
	<u>392,744</u>	<u>372,769</u>

9 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Legal and professional	-	8,541	8,541	-	5,531	5,531
Independent examiners fee	-	3,400	3,400	-	2,800	2,800
Bookkeeping	-	2,304	2,304	-	2,016	2,016
	<u>-</u>	<u>14,245</u>	<u>14,245</u>	<u>-</u>	<u>10,347</u>	<u>10,347</u>
Analysed between Charitable activities	<u>-</u>	<u>14,245</u>	<u>14,245</u>	<u>-</u>	<u>10,347</u>	<u>10,347</u>

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

11 Employees

The average monthly number of employees during the year was:

2021 Number	2020 Number
25	25
<u>25</u>	<u>25</u>

Employment costs

	2021 £	2020 £
Wages and salaries	304,120	275,775
Other pension costs	4,769	4,587
	<u>308,889</u>	<u>280,362</u>

There were no employees whose annual remuneration was more than £60,000.

12 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Computers £	Motor vehicles £	Total £
Cost					
At 1 January 2021	345,032	59,189	15,632	21,103	440,956
At 31 December 2021	<u>345,032</u>	<u>59,189</u>	<u>15,632</u>	<u>21,103</u>	<u>440,956</u>
Depreciation and impairment					
At 1 January 2021	84,573	51,334	14,668	19,249	169,824
Depreciation charged in the year	6,890	1,982	463	242	9,577
At 31 December 2021	<u>91,463</u>	<u>53,316</u>	<u>15,131</u>	<u>19,491</u>	<u>179,401</u>
Carrying amount					
At 31 December 2021	<u>253,569</u>	<u>5,873</u>	<u>501</u>	<u>1,612</u>	<u>261,555</u>
At 31 December 2020	<u>260,459</u>	<u>7,855</u>	<u>964</u>	<u>1,854</u>	<u>271,132</u>

13 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Other debtors	222	96,756
Prepayments and accrued income	57,024	7,045
	<u>57,246</u>	<u>103,801</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

14 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	-	3,816
Trade creditors	4,857	4,357
Accruals and deferred income	3,060	8,400
	<u>7,917</u>	<u>16,573</u>

15 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 January 2020 £	Transfers £	Balance at 1 January 2021 £	Resources expended £	Transfers £	Balance at 31 December 2021 £
Designated fixed assets	281,275	(10,143)	271,132	(9,577)	-	261,555
Designated fund	-	65,000	65,000	-	114,600	179,600
	<u>281,275</u>	<u>54,857</u>	<u>336,132</u>	<u>(9,577)</u>	<u>114,600</u>	<u>441,155</u>

An unrestricted designated fund has been created to represent the net book value of the fixed assets (some of which are transferred from the restricted funds) which represents monies already spent but still showing as part of the fund balance (represented by fixed assets) due to the accounting treatment but not representing liquid funds that are available. The transfer between funds represents the movement of the net book value taken from general funds.

A further designated fund of £179,600 is held to cover the potential liabilities which would arise if the Branch were to cease operating: such liabilities include staff redundancy costs, charity shop lease and dilapidation costs, and other long-term commitments.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

16 Related party transactions

During the period 1 January to 31 December 2021 the following related party transactions were received by the branch.

The RSPCA National Society

- £23,575 Case Animal Boarding
- £24,024 Door to Door Fundraising Grant

The RSPCA North West Regional Board

- £10,540 Branch Inspectorate Support Grant

Accounts

REGISTERED CHARITY NUMBER: 232253

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020
FOR
RSPCA LANCASHIRE EAST BRANCH

TLL Accountants
7-9 Station Road
Hesketh Bank
Preston
Lancashire
PR4 6SN

RSPCA LANCASHIRE EAST BRANCH

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FOR THE YEAR ENDED 31ST DECEMBER 2020

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RSPCA LANCASHIRE EAST BRANCH
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2020

The trustees present their report with the financial statements of the charity for the year ended 31st December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The RSPCA Lancashire East Branch is constituted as an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), subject to its rules for branches.

The objectives of the Branch are to promote the work and objects of the Society, to promote kindness and to prevent or suppress cruelty to animals, by all lawful means, with particular reference to the area of the Branch, in accordance with the policies of the Society.

General activities for achieving the objectives are the operation of the Animal Centre at Altham near Accrington and an animal rehoming programme. We also offer financial assistance towards the cost of veterinary treatment for companion animals where owners are unable to meet the full cost.

To help raise the income needed to support these objectives we operate two charity shops in Burnley and Clitheroe.

ACHIEVEMENT AND PERFORMANCE

Review of activities and public benefit

The trustees have reviewed the outcomes and achievements for the year to ensure that they remain focused on our charitable aims and continue to benefit the public. We have complied with the duty under the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Under the Charities Act 2011, the advancement of animal welfare is recognised as a distinct statutory charitable purpose. The legislation and the Animal Welfare Act of the same year indicate an acceptance by society that treating living creatures with compassion has a moral benefit for the public as a whole.

The branch's animal welfare work, although local in nature, benefits society at large, and also aims to help people in need with the care of their animals. The following section of this report highlights the branch's main activities and demonstrates the benefit provided to the public. All of our charitable activities focus on promoting kindness and preventing or suppressing cruelty to animals and are undertaken to further these purposes for the public benefit.

The trustees have considered the Charity Commission guidance regarding public benefit and are satisfied that the charity has met the requirements as described within this report.

We support our local RSPCA Inspectorate officers by giving priority to accepting those animals most at risk and, following rehabilitation, finding them suitable homes. The Society's Inspectorate rescues animals in distress and enforces laws against the mistreatment of animals in England and Wales by bringing prosecutions. This work is key to the prevention or suppression of cruelty part of the RSPCA objects and promotes humane sentiments towards animals which involve moral benefit to humankind as a whole.

All animals in our care receive veterinary support, vaccination, neutering and microchipping prior to rehoming. This reduces the incidence and spread of disease and helps to control companion animal populations.

We offer subsidised veterinary treatment for companion animals that are sick or injured whose owners are on low incomes and unable to meet the full cost. This helps to reduce animal suffering.

We offer free advice on pet care to promote responsible pet ownership and educate the public.

We offer volunteering opportunities to people from all sectors of the community who wish to support our work in our animal centre and charity shops. Roles include trusteeship, pre-adoption home visiting, cat socialisation, dog walking and fundraising. Our volunteers make a significant contribution to increasing funding and the overall operation of the branch, for which the trustees are most appreciative.

RSPCA LANCASHIRE EAST BRANCH
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2020

ACHIEVEMENT AND PERFORMANCE

Fundraising activities/Income Generation

The cost of maintaining the animal centre, providing appropriate levels of care for animals awaiting rehoming and undertaking pro-active animal welfare in the local community meant that the branch spent £428,202. The branch funded this activity from incoming resources consisting of income from:-

Donations	Legacies	Grants	Adoption and Boarding	Charity Shops	Fundraising
£65,872	£220,097	£179,219	£59,993	£56,318	£337

The branch ended the year with a surplus of £158,072.

SUMMARY OF ACHIEVEMENTS AND PERFORMANCE

During 2020, and despite the pressures of the Covid pandemic, the animal centre remained open for the intake and rehoming of dogs and rabbits. Over the year, the branch accepted into its care 92 animals and found homes for 65 animals. We also offered financial assistance towards the cost of veterinary treatment and neutering for 67 companion animals.

The branch continues to have a boarding contract with the neighbouring RSPCA Keighley, Craven & Upper Wharfedale branch. This generated an income of £25,480 towards charitable activity.

During the year overnight remote monitoring was introduced at the animal centre to improve security. Our behavioural work with animals in our care continued, working closely with the RSPCA Regional Clinical Animal Behaviourist.

Trustees would like to thank all staff and volunteers for their hard work and dedication during 2020. It has been a challenging year.

The Trustee Body

The branch was placed into national trusteeship in March 2019 following the resignation of remaining branch trustees

FINANCIAL REVIEW

Financial position

The total incoming resources for the year amounted to £586,274 (2019: £340,662), including legacies and grants of £399,316 (2019: £44,071). Expenditure in the year amounted to £428,202 (2019: £465,846). After realised gains of £nil (2019: £16,242) the surplus for the year was £158,072 (2019: deficit of £98,942).

The Covid-19 pandemic has been an unprecedented situation and has had a major impact on the branch's activities and plans. While the animal centre has continued to take in those animals rescued by the RSPCA Inspectorate, activities to generate income have been severely curtailed. This includes the temporary closure of the branch's two charity shops.

The Branch successfully applied for a number of Covid-19 related emergency grants, including government retail grants, and, in order to reduce costs, furloughed several branch employees, maintaining enough staff to meet the welfare needs of the animals in our care. Re-homing ceased for several weeks but commenced, in a reduced way, under a temporary adoption process approved by DEFRA. The trustees would like to acknowledge the resilience of the branch staff in these difficult times and the ongoing support from the local community.

The trustees have prepared budgets and forecasts for 2021 which show the branch has funding for approximately 10 months. The branch will continue to seek additional grant support from outside agencies. Costs will continue to be monitored closely and additional financial support sought from the public to enable the animal centre to continue its animal welfare work. The branch may have to reduce its current animal welfare activity to ensure there are sufficient resources for the charity to operate for the next 12 months complying fully with Charity Commission guidelines. It is still not clear how the current Covid-19 pandemic will impact on the charity.

Investment policy and objectives

The branch does not hold sufficient reserves to risk investing in equities. An investment portfolio held by Barclays was liquidated to allow easy access to funds. Any surplus reserves are held in a premium account.

RSPCA LANCASHIRE EAST BRANCH

REPORT OF THE TRUSTEES **FOR THE YEAR ENDED 31ST DECEMBER 2020**

FINANCIAL REVIEW

Reserves policy

The branch holds reserves in order that its animal welfare services can be maintained should there be a reduction in incoming resources. Reserves are those funds that are freely available for general purposes and are uncommitted. The trustees have established a policy of holding reserves of unrestricted funds equivalent to at least 12 months of expenditure (average of two years). This amount is approximately £450,000.

The Trustees have designated £45,000 to cover any shortfall in shop income caused by the closure of the charity shops due to the impact of the ongoing pandemic, a further £20,000 has been set aside for repairs and maintenance of the two shops.

As at 31 December 2020 the branch had unrestricted free reserves of £402,482. The trustees regularly review this policy to ensure there are sufficient reserves to meet all liabilities.

FUTURE PLANS

Trustees acknowledge the challenges faced by the branch with the ongoing repairs and maintenance required in an ageing animal centre together with a reduction in income. Trustees are also aware of the Local Authority plans for the development of the land adjacent to the animal centre and are taking professional advice on the matter.

Objectives for 2021

To review the sustainability of the branch and impact on provision of animal welfare activity within the branch area.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Charity constitution

The Society for the Prevention of Cruelty to Animals was founded on the 16 June 1824 and granted the "Royal" prefix by Queen Victoria in 1840. The current constitution of the RSPCA was created with the adoption of the Royal Society for the Prevention of Cruelty to Animals Act 1932. The work of the Society is governed by the RSPCA Act and by the Rules of the Society. Membership of the Society is by subscription.

There have been no changes in the objectives of the Charity since the last annual report.

Organisational structure

The branch is currently governed by three temporary trustees appointed by the RSPCA Field Operations Committee under Society Rule X1.28. They have individual and collective responsibility for the management of the branch and its funds and subject to overall supervision of the Society, the trustees control and monitor all operational matters.

The trustees hold regular meetings at which decisions regarding the branch are made. The day to day running of the branch is overseen by the Branch Manager with support from the RSPCA Branch Support Specialist. The branch also employs an Animal Centre Manager and two Shop Managers.

Risk management

Trustees have a duty to identify and review the risks to which the branch is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees actively examine the major risks which the branch faces on a regular basis. These cover operational and financial reviews to ensure systems are in place to mitigate and manage exposure to significant risks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

232253

RSPCA LANCASHIRE EAST BRANCH

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST DECEMBER 2020

Principal address

RSPCA Animal Centre
Nearer Holker House Farm
Enfield Road, Altham
Accrington
Lancashire
BB5 6NN

Trustees

P Draycott (resigned 21.8.2020)
P Baxter (resigned 21.8.2020)
M Tomlinson (resigned 21.8.2020)
Mrs G Miles (appointed 21.8.2020)
M Seddon (appointed 21.8.2020)
Dr D West Chair (appointed 21.8.2020)
Ms A Corbishley (appointed 8.12.2020)

Independent Examiner

P Buck FCA, DChA
FCA, DChA
TLL Accountants
7-9 Station Road
Hesketh Bank
Preston
Lancashire
PR4 6SN

Bankers

Barclays Bank PLC
14 Darwen Street
Ewood
Blackburn
Lancashire
BB2 2BZ

KEY MANAGEMENT PERSONNEL

During the year, the Trustees, delegated the day-to-day responsibility for the running of the charity to the following senior management team:

Ken Harrison, Branch Manager (retired : 28 February 2021)
Jeanette Ainscough, Animal Centre Manager
Adrienne Ashley, Burnley Charity Shop Manager
Amanada Whipp, Clitheroe Charity Shop Manager

The Trustees and senior management team were supported by the following branch support staff from the National Society:

Lesley Johnson, Branch Support Specialist
Denise McCabe, Branch Partnership Manager

Approved by order of the board of trustees on 10th March 2021 and signed on its behalf by:



Dr D West - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
RSPCA LANCASHIRE EAST BRANCH

Independent examiner's report to the trustees of RSPCA Lancashire East Branch

I report to the charity trustees on my examination of the accounts of RSPCA Lancashire East Branch (the Trust) for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCA, DChA which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



P Buck FCA, DChA
FCA, DChA
TLL Accountants
7-9 Station Road
Hesketh Bank
Preston
Lancashire
PR4 6SN

Date: 16-03-2021

RSPCA LANCASHIRE EAST BRANCH

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2020

	Notes	Unrestricted funds £	Restricted fund £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	469,024	-	469,024	110,992
Charitable activities					
Animal Centre	5	59,993	-	59,993	95,299
Other trading activities	3	56,948	-	56,948	139,014
Investment income	4	<u>309</u>	<u>-</u>	<u>309</u>	<u>5,357</u>
Total		586,274	-	586,274	350,662
EXPENDITURE ON					
Raising funds	6	55,431	-	55,431	60,946
Charitable activities					
Animal Centre	7	372,771	-	372,771	404,900
Total		428,202	-	428,202	465,846
Net gains on investments		<u>-</u>	<u>-</u>	<u>-</u>	<u>16,242</u>
NET INCOME/(EXPENDITURE)		158,072	-	158,072	(98,942)
RECONCILIATION OF FUNDS					
Total funds brought forward		580,542	-	580,542	679,484
TOTAL FUNDS CARRIED FORWARD		<u>738,614</u>	<u>-</u>	<u>738,614</u>	<u>580,542</u>

The notes form part of these financial statements

RSPCA LANCASHIRE EAST BRANCH

BALANCE SHEET
31ST DECEMBER 2020

	Notes	Unrestricted funds £	Restricted fund £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	12	271,132	-	271,132	281,275
CURRENT ASSETS					
Debtors	13	103,801	-	103,801	14,050
Investments	14	-	-	-	1,808
Cash at bank and in hand		<u>380,254</u>	<u>-</u>	<u>380,254</u>	<u>294,149</u>
		484,055	-	484,055	310,007
CREDITORS					
Amounts falling due within one year	15	(16,573)	-	(16,573)	(10,740)
NET CURRENT ASSETS		<u>467,482</u>	<u>-</u>	<u>467,482</u>	<u>299,267</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>738,614</u>	<u>-</u>	<u>738,614</u>	<u>580,542</u>
NET ASSETS		<u>738,614</u>	<u>-</u>	<u>738,614</u>	<u>580,542</u>
FUNDS	16				
Unrestricted funds:					
General fund				402,482	299,267
Designated - Fixed assets				271,132	281,275
Designated fund				<u>65,000</u>	<u>-</u>
				<u>738,614</u>	<u>580,542</u>
TOTAL FUNDS				<u>738,614</u>	<u>580,542</u>

Within the donations and legacies income heading on the Statement of Financial Activities is £95,000 of legacies accounted for under accounting rules as anticipated but not actually received during the year. This amount is included within debtors on the balance sheet.

The financial statements were approved by the Board of Trustees and authorised for issue on 10th March 2021 and were signed on its behalf by:



D West - Trustee

The notes form part of these financial statements

RSPCA LANCASHIRE EAST BRANCH
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST DECEMBER 2020

	Notes	2020 £	2019 £
Cash flows from operating activities			
Cash generated from operations	1	<u>83,988</u>	<u>(109,918)</u>
Net cash provided by/(used in) operating activities		<u>83,988</u>	<u>(109,918)</u>
Cash flows from investing activities			
Sale of current asset investments		1,808	197,387
Interest received		<u>309</u>	<u>5,357</u>
Net cash provided by investing activities		<u>2,117</u>	<u>202,744</u>
<hr/>			
Change in cash and cash equivalents in the reporting period		86,105	92,826
Cash and cash equivalents at the beginning of the reporting period		<u>294,149</u>	<u>201,323</u>
Cash and cash equivalents at the end of the reporting period		<u>380,254</u>	<u>294,149</u>

The notes form part of these financial statements

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST DECEMBER 2020

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2020 £	2019 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	158,072	(98,942)
Adjustments for:		
Depreciation charges	10,143	10,789
Losses on investments	-	(16,242)
Interest received	(309)	(5,357)
(Increase)/decrease in debtors	(89,751)	4,447
Increase/(decrease) in creditors	<u>5,833</u>	<u>(4,613)</u>
Net cash provided by/(used in) operations	<u><u>83,988</u></u>	<u><u>(109,918)</u></u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.1.20 £	Cash flow £	At 31.12.20 £
Net cash			
Cash at bank and in hand	<u>294,149</u>	<u>86,105</u>	<u>380,254</u>
	<u>294,149</u>	<u>86,105</u>	<u>380,254</u>
Liquid resources			
Deposits included in cash	-	-	-
Current asset investments	<u>1,808</u>	<u>(1,808)</u>	<u>-</u>
	<u>1,808</u>	<u>(1,808)</u>	<u>-</u>
Total	<u><u>295,957</u></u>	<u><u>84,297</u></u>	<u><u>380,254</u></u>

The notes form part of these financial statements

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements. Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds. Charitable activities and Governance costs are costs incurred on the charity's educational operations, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Fixtures and fittings	- 10% on cost
Motor vehicles	- 25% on reducing balance
Computer equipment	- 25% on reducing balance

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

1. ACCOUNTING POLICIES - continued

Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Going concern

The Branch has historically relied heavily on legacy income to enable it to meet its ongoing operating costs. This source of income has been in decline for a number of years and this, together with annual increases in the level of the National Living Wage, has resulted in a significant increase in the overall annual operating deficit of the Branch.

The Trustees have forecast the cash flow position for the next twelve months and are of the opinion that, the current ongoing fundraising activities together with the existing bank reserves and investments, will provide sufficient funds to enable the Branch to continue in operation for a period in excess of twelve months from the date of the signing of these accounts. The Trustees therefore consider it appropriate to continue to prepare the accounts on a going concern basis.

Current asset Investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Donations	65,872	63,712
Gift aid	3,836	3,209
Legacies	220,097	24,758
Grants	<u>179,219</u>	<u>19,313</u>
	<u>469,024</u>	<u>110,992</u>

Grants received, included in the above, are as follows:

	2020	2019
	£	£
RSPCA HQ	179,219	17,160
HMRC Grant	<u>-</u>	<u>2,153</u>
	<u>179,219</u>	<u>19,313</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

3. OTHER TRADING ACTIVITIES		2020	2019
		£	£
Fundraising events		337	3,700
Shop income		56,318	134,135
Other shop income		<u>293</u>	<u>1,179</u>
		<u>56,948</u>	<u>139,014</u>
4. INVESTMENT INCOME		2020	2019
		£	£
Deposit account interest		309	397
Income from listed investments		<u>-</u>	<u>4,960</u>
		<u>309</u>	<u>5,357</u>
5. INCOME FROM CHARITABLE ACTIVITIES		2020	2019
		£	£
	Activity		
Adoptions and reclaims dogs and cats	Animal Centre	6,639	11,045
Shop sales	Animal Centre	854	3,987
Grazing and livery rent	Animal Centre	1,533	1,633
Ancillary trading income	Animal Centre	463	2,554
Boarding admissions	Animal Centre	45,628	71,532
Pet insurance commissions	Animal Centre	<u>4,876</u>	<u>4,548</u>
		<u>59,993</u>	<u>95,299</u>
6. RAISING FUNDS			
Other trading activities		2020	2019
		£	£
Goods for shop		528	3,866
Cleaning		999	1,183
Heat and light		2,845	3,541
Motor expenses		21	591
Telephone		641	814
Rent		37,017	41,995
Rates		689	3,159
Repairs and renewals		8,954	1,801
Postage, stationery and advertising		509	95
Sundry expenses		<u>3,228</u>	<u>3,901</u>
		<u>55,431</u>	<u>60,946</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

7. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 8) £	Totals £
Animal Centre	<u>367,955</u>	<u>4,816</u>	<u>372,771</u>

8. SUPPORT COSTS

	Governance costs £
Animal Centre	<u>4,816</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2020 nor for the year ended 31st December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2020 nor for the year ended 31st December 2019.

10. STAFF COSTS

	2020 £	2019 £
Wages and salaries	275,775	302,113
Other pension costs	<u>4,587</u>	<u>4,187</u>
	<u>280,362</u>	<u>306,300</u>

No employees received emoluments in excess of £60,000.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

11. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES	Unrestricted funds £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	110,992	-	110,992
Charitable activities			
Animal Centre	95,299	-	95,299
Other trading activities	139,014	-	139,014
Investment income	<u>5,357</u>	<u>-</u>	<u>5,357</u>
Total	350,662	-	350,662
EXPENDITURE ON			
Raising funds	60,946	-	60,946
Charitable activities			
Animal Centre	404,900	-	404,900
Total	465,846	-	465,846
Net gains on investments	<u>16,242</u>	<u>-</u>	<u>16,242</u>
NET INCOME/(EXPENDITURE)	(98,942)	-	(98,942)
Transfers between funds	<u>97,296</u>	<u>(97,296)</u>	<u>-</u>
Net movement in funds	(1,646)	(97,296)	(98,942)
RECONCILIATION OF FUNDS			
Total funds brought forward	582,188	97,296	679,484
TOTAL FUNDS CARRIED FORWARD	<u><u>580,542</u></u>	<u><u>-</u></u>	<u><u>580,542</u></u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

12. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1st January 2020 and 31st December 2020	<u>345,032</u>	<u>59,189</u>	<u>21,103</u>	<u>15,632</u>	<u>440,956</u>
DEPRECIATION					
At 1st January 2020	77,683	49,020	18,631	14,347	159,681
Charge for year	<u>6,890</u>	<u>2,314</u>	<u>618</u>	<u>321</u>	<u>10,143</u>
At 31st December 2020	<u>84,573</u>	<u>51,334</u>	<u>19,249</u>	<u>14,668</u>	<u>169,824</u>
NET BOOK VALUE					
At 31st December 2020	<u>260,459</u>	<u>7,855</u>	<u>1,854</u>	<u>964</u>	<u>271,132</u>
At 31st December 2019	<u>267,349</u>	<u>10,169</u>	<u>2,472</u>	<u>1,285</u>	<u>281,275</u>

13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other debtors	1,756	2,607
Legacy debtors	95,000	-
Prepayments	<u>7,045</u>	<u>11,443</u>
	<u>103,801</u>	<u>14,050</u>

14. CURRENT ASSET INVESTMENTS

	2020 £	2019 £
Listed investments	<u>-</u>	<u>1,808</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	4,357	2,927
Taxation and social security	3,816	3,432
Other creditors	<u>8,400</u>	<u>4,381</u>
	<u>16,573</u>	<u>10,740</u>

RSPCA LANCASHIRE EAST BRANCH

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020**

16. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	299,267	168,215	(65,000)	402,482
Designated - Fixed assets	281,275	(10,143)	-	271,132
Designated fund	<u>-</u>	<u>-</u>	<u>65,000</u>	<u>65,000</u>
	<u>580,542</u>	<u>158,072</u>	<u>-</u>	<u>738,614</u>
TOTAL FUNDS	<u>580,542</u>	<u>158,072</u>	<u>-</u>	<u>738,614</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	586,274	(418,059)	168,215
Designated - Fixed assets	<u>-</u>	<u>(10,143)</u>	<u>(10,143)</u>
	<u>586,274</u>	<u>(428,202)</u>	<u>158,072</u>
TOTAL FUNDS	<u>586,274</u>	<u>(428,202)</u>	<u>158,072</u>

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
Unrestricted funds				
General fund	582,188	(98,942)	(183,979)	299,267
Designated - Fixed assets	<u>-</u>	<u>-</u>	<u>281,275</u>	<u>281,275</u>
	582,188	(98,942)	97,296	580,542
Restricted funds				
Restricted fund	97,296	-	(97,296)	-
	<u>97,296</u>	<u>-</u>	<u>(97,296)</u>	<u>-</u>
TOTAL FUNDS	<u>679,484</u>	<u>(98,942)</u>	<u>-</u>	<u>580,542</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	350,662	(465,846)	16,242	(98,942)
	<u>350,662</u>	<u>(465,846)</u>	<u>16,242</u>	<u>(98,942)</u>
TOTAL FUNDS	<u>350,662</u>	<u>(465,846)</u>	<u>16,242</u>	<u>(98,942)</u>

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	582,188	69,273	(248,979)	402,482
Designated - Fixed assets	-	(10,143)	281,275	271,132
Designated fund	<u>-</u>	<u>-</u>	<u>65,000</u>	<u>65,000</u>
	582,188	59,130	97,296	738,614
Restricted funds				
Restricted fund	97,296	-	(97,296)	-
	<u>97,296</u>	<u>-</u>	<u>(97,296)</u>	<u>-</u>
TOTAL FUNDS	<u>679,484</u>	<u>59,130</u>	<u>-</u>	<u>738,614</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	936,936	(883,905)	16,242	69,273
Designated - Fixed assets	-	(10,143)	-	(10,143)
	<u>936,936</u>	<u>(894,048)</u>	<u>16,242</u>	<u>59,130</u>
TOTAL FUNDS	<u>936,936</u>	<u>(894,048)</u>	<u>16,242</u>	<u>59,130</u>

17. CONTINGENT LIABILITIES

During the year the Branch received approximately £120,000 emergency Covid funding from the National RSPCA, which has been recognised within income and closing funds. The conditions of this grant require repayment of part if subsequently legacies received and closing funds exceed a certain level. This is described in more detail in the Related Parties note. The specified level has not been exceeded during the year and at present there is no obligation to repay any amounts, however this may change in the year to December 2021 and the Trustees are aware that repayment of an amount not yet determined is a possibility. The likelihood of this is sufficient to warrant disclosure within the narrative notes to the Accounts, but has not been provided for within the Balance Sheet.

RSPCA LANCASHIRE EAST BRANCH

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020

18. RELATED PARTY DISCLOSURES

During the period 1 January to 31 December, 2020 the following related party transactions were received by the branch.

The RSPCA National Society

£122,245 Branch Emergency Fund Grants (to address the financial impact of the Coronavirus pandemic)*

£25,173 Door to Door Fundraising Grant

The RSPCA North West Regional Board

£14,640 Branch Inspectorate Support Grants (in recognition of the support provided to the RSPCA inspectorate)

*The RSPCA may at its discretion withhold or require repayment of the Grant (or any part of it) if:

- a. the Branch uses the Grant for purposes other than those for which it has been awarded;
- b. the Branch does not have our permission in writing for any change to the Purpose or postponement of the Grant period;
- c. the Branch does not return the Grant report form to us or provide other relevant documentation within 21 days of a written request;
- d. the Branch obtains duplicate grant funding or legacies/grants in excess of one and a half times the Grant amount within two years of receiving the Grant and the Branch has over six months' reserves;
- e. the Branch provides the RSPCA with any materially misleading or inaccurate information;
- f. the Branch is, in the reasonable opinion of the RSPCA, delivering the Purpose in a negligent manner or otherwise bringing the RSPCA name or reputation into disrepute;
- g. the Branch ceases to operate for any reason;
- h. the Branch fails to comply with any of these terms and conditions and fails to rectify such failure within 30 days of written notice detailing the breach.

19. FUNDS

An unrestricted designated fund has been created to represent the net book value of the fixed assets (some of which are transferred from the restricted funds) which represents monies already spent but still showing as part of the fund balance (represented by fixed assets) due to the accounting treatment but not representing liquid funds that are available. The transfer between funds represents the movement of the net book value taken from general funds.

A further designated fund of £65,000 represents future shop costs relating to the coming year - namely a loss of approximately £45,000 from the charity shops being closed due to continued Covid Lock-downs based on opening in April, and at least £20,000 of costs required for some urgent repair work and reopening costs to be incurred.