



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

THE ROYAL AIR FORCES ASSOCIATION – CITY OF BRISTOL BRANCH

**On accounts for the year  
ended**

31 DECEMBER 2020

**Charity no  
(if any)**

231638

**Set out on pages**

2 to 11

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2020

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

**Name:**

PAUL CRIDLAND FCA

**Relevant professional  
qualification(s) or body  
(if any):**

ICAEW

**Address:**

61 Macrae Road, Ham Green,

Bristol

BS20 0DD

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE





CHARITY COMMISSION  
FOR ENGLAND AND WALES

THE ROYAL AIR FORCES ASSOCIATION -  
CITY OF BRISTOL BRANCH

15/11/2020  
17:16:38

CC16a

## Receipts and payments accounts

For the period from	01-Jan-20	To	31-Dec-20
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations received	716	-	-	716	3,713
Rents received	24,430	-	-	24,430	31,820
RAFA membership rebate	1,502	-	-	1,502	-
RAFA Wings donation rebate	101	-	-	101	-
Interest received	-	-	-	-	4
Insurance proceeds	-	-	-	-	4,582
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>26,749</b>	<b>-</b>	<b>-</b>	<b>26,749</b>	<b>40,119</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>26,749</b>	<b>-</b>	<b>-</b>	<b>26,749</b>	<b>40,119</b>
<b>A3 Payments</b>					
Wings Appeal donation	1,008	-	-	1,008	-
Other donations	6,000	-	-	6,000	5,025
Repairs, renewals and maintenance	22,452	-	-	22,452	16,022
Other property costs	-	-	-	-	430
Social activity and sundry costs	1,249	-	-	1,249	2,146
Legal and professional	810	-	-	810	474
Insurance	1,348	-	-	1,348	-
	-	-	-	-	-
<b>Sub total</b>	<b>32,867</b>	<b>-</b>	<b>-</b>	<b>32,867</b>	<b>24,097</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>32,867</b>	<b>-</b>	<b>-</b>	<b>32,867</b>	<b>24,097</b>
<b>Net of receipts/(payments)</b>	<b>- 6,118</b>	<b>-</b>	<b>-</b>	<b>- 6,118</b>	<b>16,022</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>54,343</b>	<b>-</b>	<b>-</b>	<b>54,343</b>	<b>38,321</b>
<b>Cash funds this year end</b>	<b>48,225</b>	<b>-</b>	<b>-</b>	<b>48,225</b>	<b>54,343</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Main bank account	46,642	-	-
	RAFA Bristol Wings bank account	10	-	-
	Welfare bank account	1,513	-	-
	Petty cash	60	-	-
	<b>Total cash funds</b>	<b>48,225</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Property at 38 Eastfield, BS9 4BE	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Professional fees	Unrestricted	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval





## Trustees' Annual Report for the period

From 1 January 2020 To 31 December 2020

Charity name: The Royal Air Forces Association – City of Bristol Branch

Charity registration number: 231638

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote through the comradeship engendered by its members the welfare by charitable means of all serving and former members of our AIR FORCE, their spouses and dependants, together with widows and widowers and dependants of those who died whilst serving or subsequently.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Makes grants to individuals. Provides buildings, facilities, open space. Provides advocacy, advice and information, and acts as an umbrella or resource body.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have donated £1,008 to Wings Appeal and £6,000 to RAFA Welfare our national RAFA charity.</p> <p>We are at an advanced stage of upgrading our property for better use of our veterans and their dependants. This includes the provision of easy wheelchair access to the premises and a new toilet for the disabled, making full use of a £30,000 grant received from the Armed Forces Covenant.</p> <p>The club has also been redecorated by volunteers and we have had extensive electrical upgrades carried out.</p> <p>These works have been carried out at this time as the club has been closed due to Covid restrictions.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	In the opinion of the trustees the financial position of the charity is satisfactory, with sufficient funds to meet known or anticipated expenditure.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held as follows: <ol style="list-style-type: none"> <li>1. £10,000 contingency for costs in the event of closure of the branch (as advised by Head Office).</li> <li>2. Provision for future repairs to or maintenance of the premises.</li> <li>3. Provision for potential welfare grants.</li> </ol>
Amount of reserves held	Para 1.22	Bank and cash reserves at 31 December 2020 stood at £48,225.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Royal Charter Reg. No. 226686
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by the Branch at the Annual General Meeting.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	THE ROYAL AIR FORCES ASSOCIATION – CITY OF BRISTOL BRANCH
Other name the charity uses	
Registered charity number	231638
Charity's principal address	38 Eastfield Westbury-on-Trym Bristol BS9 4BE



**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Langwade	Treasurer		
2	Keiran McGreevy	Secretary		
3	Anthony Peters	Chairman		
4				
5				
6				
7				
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18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

#### Reason for non-disclosure of key personnel details

NONE
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### Other optional information

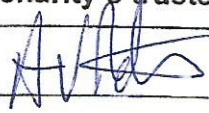
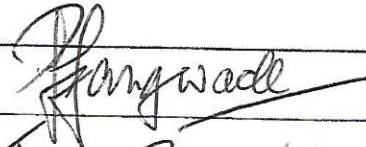
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANTHONY VERNON PATTEN	JOHN PAYNE LANGWAY
Position (eg Secretary, Chair, etc)	Chairman	TREASURER
Date	22/01/2021	