



The Enterprise Club for Disabled People **Annual Report For The Year Ended 31st December 2020**



Administration, Structure and Governance

The Enterprise Club for Disabled People is constituted by Deed of Trust and is a registered Charity No. 230264. Its address is **Enterprise House, 16 Avon Street, Coventry, CV2 3GL.**

Charity Trustees

Mr A. C. Benfield (President)
Mr D. J. Potter (Secretary)
Mrs M. Potter (Treasurer)
Mrs R. Reason
Mr. G. Wilkinson
Dr L.D. Clark

General Manager

Mrs J.K. Simms

Chairperson

Mr C. Simms

Objects and Activities

The objects of the Charity are to provide or assist in the provision of facilities in the interest of social welfare for the recreation and leisure time occupation of people with disabilities in Coventry and the surrounding district with the object of improving their quality of life. The charity's membership numbers some 150 and is staffed by 4 part-time employees and some 50 volunteers. The Social and Fundraising activities are carried out by a sub-committee of members, the majority of whom are disabled.

The main activities and services provided for the membership, with either physical or learning disabilities, over four days and five evenings each week, are designed to meet the main aims and objectives of the charity and can be summarised as follows:

Daytime Activities

1. The 'A Team', a day time session for young adults with disabilities, 2. Day Centre including regular lunch excursions, 3. Handicraft Group, 4. Short Mat Bowls practise sessions.

Evening Activities

1. Weekly Social Evening, 2. twice weekly Sports Group, 3. Short Mat Bowls League Matches 4. Theatre Trips.

A Transport Service is operated by the charity to support the Weekly Activities Programme. Over 85% of the membership of 150 is dependent on accessible transport to enable them to gain access to the facilities. The charity currently owns three accessible mini buses, all of which have been purchased as a result of fund raising ventures, grants and donations.



Mini Bus Fleet

The Trustees have a six-year replacement programme in place so that the vehicles are disposed of before they become unreliable and costly to repair. In effect this means that funding has to be available to replace one vehicle every two years. However, it proved difficult to remain on target after the economic downturn in 2008. A substantial grant of £85,321 awarded by the Department for Transport in 2016 to support the purchase of two new accessible vehicles put the charity back on track and more in line with our original replacement plan. The charity was able to meet the next scheduled replacement due in 2020. The order for a new vehicle was placed in early February but due to the Covid-19 Lock Down there were significant delays. The completed vehicle was finally delivered in November 2020 and went into service immediately. Grant funding to cover the purchase price of £41,300 was secured from three charitable trusts. The price includes deductions of a dealer discount amounting to £3,969.00 and a converter discount of £2,004.00.

The wheelchair accessible Peugeot Expert People Mover donated in 2018 enhances the service we provide, particularly as some of our activities are over subscribed and it is more economical to use when transporting small groups of members; our bowlers and committee members. Grant funding was secured to support running costs for this vehicle for two years.

The charity funds the salaries of two part-time employees to support the Transport Service, a Transport Co-ordinator and a Mini Bus Driver, who operate the vehicles during the day. A team of volunteers drive the vehicles on a rota basis in the evenings. A part-time General Manager, employed by the club, deals with the day-to-day running of the charity, including all the administration work and grant applications, oversees the annual Fundraising Programme and the Transport Service. A part-time (ten hour per week) Session Supervisor Post was introduced in October 2018. A grant awarded by a local charitable trust partially supported the post for one year. In October 2019 the Sheldon Trust awarded a grant of £9,750, payable over three years in annual instalments of £3,250. The Session Supervisor works closely with the volunteers to ensure that they all have duties allocated to them, offering supervision and advice as required. Planning sessions are held with the lead volunteers to draw up a programme of activities that will stimulate the members. The Session Supervisor has been able to use the volunteer networks established by the Development Officer and assisted by the General Manager pursue new contacts.

During the first Government Lock Down that came into effect on 15th March 2020 the Session Supervisor and Mini Bus Driver posts were furloughed, as they were non-essential roles while no members were present. The charity received support from the Coronavirus Job Retention Scheme. The General Manager and the Transport Co-ordinator remained in work to operate a 'Keep in Contact' project for members and volunteers. Weekly contact was maintained by telephone, email, Messenger, Face Book and Thinking of you cards were sent out on a regular basis. Deliveries of activity packages were put in place to include, puzzles, word search, colouring books, jigsaw puzzles and handicraft materials. The General Manager also took responsibility for seeking out sources of grant funding and submitted a significant number of grant applications. The Transport Co-ordinator maintained the vehicles taking them out for weekly welfare runs to ensure that they were fully operational when members returned. The role was also used to carry out maintenance and refurbishment work to the charity's premises.

Achievements and Performance

Funding

The year started positively. The Trustees had prepared the annual budget and identified funding priorities. An extensive fundraising programme was scheduled with advance bookings for ten charity Bag Packs at major stores throughout the year including a lucrative Christmas opportunity. A commitment had been made to participate in the annual Coventry Walkathon. The annual Summer Fayre was scheduled for July and the Christmas Bazaar for November. By March Covid-19 had taken hold, the first Government Lock Down was put in place and all activities were suspended for seven months. The in-house income ceased, and all fundraising ventures had to be cancelled due to social distancing measures. The club introduced some online fundraising initiatives and participated in an online sponsored event in conjunction with Coventry Building Society IT Support.

The Way Forward

A Way Forward Group set up by the Trustees reviews the successes, shortcomings and general operations to establish if these are still relevant and appropriate to serve the membership and to develop ideas, a 'Vision' and a business plan for the club's growth over the next five to ten years. Succession planning is also a priority. The exciting prospect of new development has been on hold during 2020 due to the Covid-19 pandemic. The former day nursery next door to the club has been acquired by the President's company with the intention that it is redeveloped to provide additional space for the club members with a dedicated sports hall and other facilities, including rooms and accommodation that can be let out to produce an income in future years, together with parking and garden areas. Draft plans are being prepared for consideration by the Trustees and potential funders to ensure that appropriate facilities are provided to meet the needs of the members catering for all disabilities and age groups. This will be the biggest change to the charity's facilities since 1972. Grant funding for the acquisition of the land and planning approval for the proposed development will need to be obtained before progress can be made. However, it is hoped that the new facilities will come to fruition within the next two or three years.

The Covid-19 pandemic presented the charity with challenges for the immediate Way Forward. As restrictions were lifted the Trustees started to plan for a safe phased resumption of activities. A Risk Assessment based on the 'Covid Secure' requirement by the HSE was put in place for all elements of the club which had to include members, volunteers, and employees as well as the use of the facilities. Further assessments had to be considered for each group before it re-opened. All the required health and safety measures were put in place and bulk purchases of PPE, and disposable catering equipment were made. A Covid-19 Health and Safety training session was organised for volunteers prior to the resumption of activities to make them aware of social distancing guidelines, sanitising requirements, use of PPE and the way in which activities were to be delivered. The operation of the accessible transport service had to be carefully considered as restrictions limited the number of passengers that could be carried on each vehicle. A set room layout to accommodate social distancing rules was put in place. The delivery of activities had to be reviewed so that they were presented to members individually to avoid the sharing of materials and equipment. Movement around the communal areas had to be kept to a minimum so new activities were introduced to keep members seated as much as possible. Daytime activities resumed in stages from 3rd September with the final group returning on 9th December. Progress was reviewed after each group returned. The two furloughed posts were brought back into operation. It was decided that until there is a significant relaxation of restrictions it would not be practical to introduce the evening sessions due to the number of attendees and the high level of movement and interaction involved in the activities undertaken. Unfortunately, the three evening groups have not met since March 2020.

Individual Groups

Individual groups within the Club continue to play their part in our overall programme.

The 'A' Team, a social group for young adults, is popular. Members have continued to participate in a variety of 'safe' activities which offer opportunities to communicate, make friends, and promote general health and wellbeing. Members enjoy arts & craft projects, seated exercise, and quizzes.

The Handicraft Group made a significant contribution to the club during 2020 generating an income when there were very few fundraising opportunities. Members and volunteers worked at home during the Lock Down period producing items that were sold online and in-house when activities resumed.

The Day Centre members participated in a variety of 'safe' activities including weekly quizzes, word search puzzles, adult colouring, and Bingo sessions.

A weekly support group was introduced for members who had been adversely affected by the isolation and lack of contact with friends, particularly those who only attend evening activities which had not resumed. Members can talk in a small group situation which helps to relieve anxiety and build confidence.

All four groups benefitted from the opportunity to be able to communicate with friends away from the home environment after seven months in isolation.

The Sports Group combined with the Bowls Section remains the largest group within the club. Unfortunately, due to Covid-19 restrictions sports group sessions have not taken place since March 2020. Two teams were entered in the Warwickshire & Coventry District Short Mat Bowls League for the 2019/20 season. The 'A' Team competed in Division Two, the 'C' Team in Division Three. The 'C' team had an excellent season finishing in runners up position in their division earning promotion to Division Two. Fortunately, the season was completed just before Covid-19 restrictions were implemented.

Fundraising

Only one of the scheduled Charity Bag Packs was carried out in February 2020 raising £341.00. Coventry Building Society IT Support had selected the club as their Community Partner in July 2019. CBS IT Support staff were aware of the club's loss of income and offered support by organising an online 'Around the World in 80 Days' sponsored event. Staff as a collective were challenged to cover the total distance travelled in the original 'Around the World in 80 Days' journey (40075km) in the same period of time. Any mode of travel could be used, walking, running, cycling, rowing etc. The Community Support Team at Coventry Building Society offered Match Funding up to £1,000. Coventry Leofric Lions also offered £1,000 in Match Funding. Four club Trustees, our Chairman and a representative from Leofric Lions participated alongside the staff. The target distance was exceeded as a total mileage of 42,797.32km was achieved. Sponsorship and gift aid amounted to £3,106. Some innovative fundraising ideas were introduced. Online sales of Christmas themed goods donated for sale at the annual Bazaar were promoted on Face Book. 'Christmas Bags' containing an assortment of festive items were sold raising £500. Sales of Christmas themed handicraft goods made by members and volunteers were sold in-house and online raising a further £500. The family of one of our members set up a bird box project creating bespoke bird boxes from scrap wooden pallets raising £450.00. The Christmas Draw was the only viable in-house fundraising event for the festive season. Supporters generously donated all the prizes. Ticket sales were rapid considering the circulation was more limited due to social distancing measures and shielding requirements for many members. Due to the enthusiastic support from returning members, their families and volunteers, the Christmas Draw raised £700.

Grants and Donations

The securing of grants/donations from Charitable Trusts, Businesses etc, in addition to the Management Committee's own fundraising ventures is essential if the club is to continue to flourish. Funding is required to support the weekly programme of activities, our transport requirements and also enables the Management Committee to purchase necessary items of equipment and carry out minor repair and refurbishment projects to keep the building in a sound and secure condition.

Due to Covid-19 all planned fundraising ventures were cancelled and in-house funding ceased while club activities were suspended from March to September. 2020 proved to be a year like no other and the charity had to rely on income from available sources of grant funding. Applications for Covid-19 funding were submitted from March 2020 onwards with general appeals for financial support, and many met with a positive response:

General Grants/Donations

Devonshire Arms Public House £500
Asda Walsgrave Green Tokens Scheme £1,000
E. Lewins 40th Birthday Donation £200
Arlington Automotive £600
The Sovereign Order of St. John of Jerusalem Trust £5,000
Freear Family 'In Memory' donation £300
Carriers for Causes £1,200
Groundwork UK- Tesco Blue Tokens Scheme £1,166
Brenda Jefferies 'In Memory' Donation £500
The Michael Marsh Charitable Trust £5,000 (towards purchase of accessible vehicle)
WPH Charitable Trust (towards purchase of accessible vehicle)
Coventry General Charities £24,800
Members Christmas donations £180
The Sheldon Trust £9,750 (Session Supervisor salary support)

Coronavirus Grant Funding

Heart of England Community Foundation SEGRO Fund £1,500
National Lottery-Awards for All £9,900
Sport England Community Fund £7,500
Heart of England Co-operative Society- Helping Hearts Appeal £500
National Lottery- Government Coronavirus Emergency Support Fund £9,500
Sport England- Think Active Tackling Equalities Fund £1,500
Severn Trent Emergency Recovery Fund £2,000
Coventry Building Society Community Partner Fund £1,000
The Foyle Foundation £5,000
Asda Goods Donation Fund £100
Heart of England Community Foundation- Coronavirus Resilience Fund £3,000
Charities Aid Foundation £18,770

Annual donations: The Coventry & District Cricket League £200, The 29th May 1961 Charitable Trust £5,000

Our Volunteers

The charity is very active in the wider community and volunteering opportunities are always available. The Annual Report draws attention to the impact that volunteers have on the day-to-day running of the club. All the activities undertaken depend on support from volunteers to enable them to be carried out efficiently so that they provide maximum benefit to our disabled members.

We currently have reliable volunteers available to assist with the catering, the transport service and the activity sessions. Volunteers provide our members with the services they cannot manage themselves and our members can achieve with the support of volunteers. We now attract volunteers from a variety of sources, Voluntary Action, Coventry University, Coventry College, Duke of Edinburgh Award Scheme, Jaguar Landrover, and the wider community. We recognise that there is a great deal of competition for volunteers, as many organisations are having to make cuts to paid posts to rely increasingly on support from the voluntary sector. The charity works to provide volunteers with skills and experience that will equip them for the work place. We want to ensure that volunteering is a worthwhile and productive experience, so we offer training to our volunteers. A group of ten mini bus drivers hold the MIDAS (Mini Bus Driver Awareness) qualification.

Regular contact was maintained with our team of volunteers throughout the first Covid-19 Lock Down, as there was concern that volunteers could be lost. However, the support received from our dedicated volunteers was exceptional during 2020. Every volunteer returned when activities resumed after the first Lock Down. They all attended a Covid-19 Health and Safety training session prior to the resumption of activities and carried out all the new safety measures efficiently. The relationship between members and volunteers is noticeably stronger as everyone is appreciating the value of face-to-face contact. Our volunteer mission statement 'Volunteers, Enable, Enrich, and Enhance our members' lives has never been more appropriate.

Financial Review and Reserves Policy

As detailed in the Statement of Financial Activities, total income for the year was £140,900 (2019: £104,289). During the year the charity received major donations of:

- £24,800 from the General Charities of the City of Coventry
- £18,700 from the Charities Aid Foundation
- £19,400 from the National Lottery (in two grants)
- £5,000 from the Michael Marsh Trust and
- £3,000 from the Heart of England Foundation

Expenditure in the year of £94,208 (2019: £109,179) resulted in net surplus of £46,693 (2019: net deficit of £4,890) before an investment loss of £434 (2019: £655).

Note 12 to the accounts on page 16 details the representation of funds and shows that the unrestricted funds for general purposes had net current assets amounting to £21,723 (2019: £21,817).

The free reserves represent 6 months of projected unrestricted expenditure (2019 : 3.8 months). Including the treasury stock this figure rises to 19 months (2019 : 12 months).

In 2013 the Trustees established a reserves policy whereby unrestricted reserves should ideally be maintained at a level equating to at least 6 months of unrestricted expenditure.

The Enterprise Club for Disabled People

Statement of Financial Activities

For the Year Ended 31st December 2020

| | | Unrestricted | Restricted | Endowment | Total Funds | |
|--------------------------------------|-----------|----------------|----------------|--------------|----------------|----------------|
| | Note | Funds | Funds | Funds | 2020 | 2019 |
| | | £ | £ | £ | £ | £ |
| Income : | | | | | | |
| Donations and Legacies | 2 | 28,521 | 92,220 | - | 120,741 | 85,577 |
| Charitable Activities | 3 | 4,989 | - | - | 4,989 | 6,739 |
| Investments | 4 | 2,705 | - | - | 2,705 | 2,604 |
| Other | 5 | 7,466 | 5,000 | - | 12,466 | 9,369 |
| Total Income | | 43,680 | 97,220 | - | 140,900 | 104,289 |
| Expenditure : | | | | | | |
| Expenditure on charitable activities | 6 | 43,957 | 50,251 | - | 94,208 | 109,179 |
| Total Expenditure | | 43,957 | 50,251 | - | 94,208 | 109,179 |
| Net income/(expenditure) | | (276) | 46,969 | - | 46,693 | (4,890) |
| Loss on investment assets | | (434) | - | - | (434) | (655) |
| Transfer between funds | | - | - | - | - | - |
| Net movements in funds | | (710) | 46,969 | - | 46,259 | (5,545) |
| Reconciliation of funds : | | | | | | |
| Total funds brought forward | 11 | 155,336 | 270,063 | 5,000 | 430,398 | 435,943 |
| Total funds carried forward | 11 | 154,625 | 317,032 | 5,000 | 476,657 | 430,398 |

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

The Enterprise Club for Disabled People

Balance Sheet as at 31st December 2020

| | Note | 2020 | | 2019 | |
|-------------------------------------|------|------|----------------|------|----------------|
| | | £ | £ | £ | £ |
| FIXED ASSETS | | | | | |
| Tangible Fixed Assets | 8 | | 220,689 | | 202,724 |
| Investments | 4 | | 48,758 | | 49,192 |
| | | | <u>269,447</u> | | <u>251,916</u> |
| CURRENT ASSETS | | | | | |
| Building Society Deposits | | | 93,495 | | 92,799 |
| Debtors and Prepayments | 9 | | 1,405 | | 1,005 |
| Bank Balances | | | 108,446 | | 87,678 |
| Cash in Transit and in Hand | | | 6,356 | | 42 |
| TOTAL CURRENT ASSETS | | | <u>209,701</u> | | <u>181,524</u> |
| CREDITORS | | | | | |
| Amounts falling due within one year | 10 | | 2,492 | | 3,042 |
| NET CURRENT ASSETS | | | <u>207,209</u> | | <u>178,482</u> |
| NET ASSETS | | | <u>476,657</u> | | <u>430,398</u> |
| FUNDS | | | | | |
| Harry Weston Endowment fund | 13 | | 5,000 | | 5,000 |
| Restricted funds | 12 | | 317,032 | | 270,063 |
| Unrestricted funds | 12 | | 154,625 | | 155,336 |
| TOTAL FUNDS | | | <u>476,657</u> | | <u>430,398</u> |

The accounts on pages 9 to 16 were approved on behalf of the Trustees by :


A.C. Benfield, Chairman

M. Potter
M. Potter, Treasurer

27/04/2021
Dated

The Enterprise Club for Disabled People

Notes to the Accounts

For the Year Ended 31st December 2020

1: Accounting Policies

(a) Basis of Accounting:

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102, effective January 2015). Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

(b) Incoming resources:

Donations, grants and all other incoming resources are accounted for on a receivable basis where this is quantifiable. The value of services provided by volunteers has not been included.

(c) Resources expended:

Expenditure is recognised on an account basis and analysed by natural category.

(d) Depreciation:

Depreciation is provided at the following rates based on the estimated useful life of these fixed assets and their anticipated residual value:

| | |
|---|-----------------------|
| Vehicles | 16 2/3% straight line |
| Furniture, Fixtures, Fittings and Equipment | 20% reducing balance |
| Computer Equipment | 33 1/3% straight line |

(e) Fund accounts:

(i) Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as funds which the charity may use for its purposes at its discretion.

(ii) Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

(iii) The Endowment fund is described further in note 13.

The Enterprise Club for Disabled People

Notes to the Accounts (continued)

For the Year Ended 31st December 2020

| 2: Donations and Legacies | Unrestricted | Restricted | Endowment | Total Funds | |
|-------------------------------|---------------|---------------|-----------|----------------|---------------|
| | Funds | Funds | Funds | 2020 | 2019 |
| | £ | £ | £ | £ | £ |
| General Donations | 19,053 | - | - | 19,053 | 20,868 |
| Transport | 3,166 | 34,800 | - | 37,966 | 11,070 |
| Property and Equipment | - | - | - | - | 25,625 |
| Session Supervisor | - | 3,250 | - | 3,250 | 3,250 |
| Sports Fund | - | 7,500 | - | 7,500 | 1,000 |
| A Team (Health and Wellbeing) | - | - | - | - | 1,000 |
| Awards for All | - | 9,900 | - | 9,900 | - |
| Heart of England | - | 3,000 | - | 3,000 | - |
| Covid19 Emergency Response | - | 9,500 | - | 9,500 | - |
| Charities Aid Foundation | - | 18,770 | - | 18,770 | - |
| Keep in Contact Grants | - | 5,500 | - | 5,500 | - |
| Collections (inc. Bag Packs) | 342 | - | - | 342 | 6,919 |
| General Fundraising | 5,960 | - | - | 5,960 | 15,844 |
| | <u>28,521</u> | <u>92,220</u> | <u>-</u> | <u>120,741</u> | <u>85,577</u> |

The Charity benefits greatly from the involvement and enthusiastic support of its many volunteers, details of which are included in our annual report. In accordance with accounting standards, the economic contribution of our volunteers is not measured in the accounts.

| 3: Income from Charitable Activities | Unrestricted | Restricted | Endowment | Total Funds | |
|--------------------------------------|--------------|------------|-----------|--------------|--------------|
| | Funds | Funds | Funds | 2020 | 2019 |
| | £ | £ | £ | £ | £ |
| Room Usage | 500 | - | - | 500 | 500 |
| 80 Club | 492 | - | - | 492 | 2,398 |
| Events | 3,997 | - | - | 3,997 | 3,841 |
| | <u>4,989</u> | <u>-</u> | <u>-</u> | <u>4,989</u> | <u>6,739</u> |

| 4: Investments | 2020 | 2019 |
|------------------------------|---------------|---------------|
| | £ | £ |
| | | |
| 5% Investment Stock 2025 | 48,758 | 49,192 |
| Investments at Historic Cost | <u>50,204</u> | <u>50,204</u> |

The Charity held forty thousand, one hundred and eighty nine pounds and 23 pence of 5% treasury stock 2025. At the 31st December, 2020 the price per £100 of stock was £121.32 (2019: £122.40). All the Charity's investment income arises from the investment stock and interest bearing deposit accounts.

| 5: Other Income | Unrestricted | Restricted | Endowment | Total Funds | |
|--------------------------|--------------|--------------|-----------|---------------|--------------|
| | Funds | Funds | Funds | 2020 | 2019 |
| | £ | £ | £ | £ | £ |
| Members Subscription | 430 | - | - | 430 | 510 |
| Miscellaneous Income | 1,382 | - | - | 1,382 | 2,142 |
| HMRC JRS Grant | 4,058 | - | - | 4,058 | - |
| Catering | 1,596 | - | - | 1,596 | 6,716 |
| Disposal of Fixed Assets | - | 5,000 | - | 5,000 | - |
| | <u>7,466</u> | <u>5,000</u> | <u>-</u> | <u>12,466</u> | <u>9,368</u> |

The Enterprise Club for Disabled People

Notes to the Accounts (continued)

For the Year Ended 31st December 2020

| 6: Expenditure on Charitable Activities | Unrestricted | Restricted | Endowment | Total Funds | |
|---|---------------|---------------|-----------|---------------|----------------|
| | Funds | Funds | Funds | 2020 | 2019 |
| | £ | £ | £ | £ | £ |
| Transport | 9,385 | 2,909 | - | 12,294 | 16,321 |
| Catering | 1,080 | - | - | 1,080 | 5,281 |
| Events | 225 | - | - | 225 | 764 |
| Staff Costs | 22,378 | 16,523 | - | 38,901 | 37,835 |
| Light, Heat and Water | 3,504 | 3,932 | - | 7,436 | 7,544 |
| Insurance | 171 | 1,600 | - | 1,771 | 1,624 |
| Telephone | 483 | 500 | - | 983 | 1,145 |
| Postage, printing and stationery | 190 | - | - | 190 | 1,159 |
| Repairs and Equipment | 2,210 | - | - | 2,210 | 2,550 |
| Cleaning and Hygiene | 2,342 | - | - | 2,342 | 4,202 |
| T-Shirts and Jackets | - | - | - | - | 774 |
| Sports Equipment | - | 141 | - | 141 | - |
| Depreciation | 183 | 23,503 | - | 23,686 | 23,966 |
| Xmas Party | - | - | - | - | 477 |
| Keep in Contact | - | 1,042 | - | 1,042 | - |
| Promotional Material/ Web Upkeep | 380 | - | - | 380 | 66 |
| Music License | 125 | - | - | 125 | 150 |
| Sundry Expenses | 799 | 101 | - | 900 | 4,622 |
| Independent Examination | 500 | - | - | 500 | 700 |
| | 43,957 | 50,251 | - | 94,208 | 109,179 |

| 7: Analysis of staff costs, staff numbers and trustee remuneration and expenses | 2020 | 2019 |
|---|---------------|---------------|
| | £ | £ |
| Expenditure includes staff costs as follows : | | |
| Salaries | 37,253 | 36,046 |
| Employer Pension | 1,648 | 1,789 |
| Total Staff Costs | 38,901 | 37,835 |

The average monthly headcount was 3 staff (2019 : 4 staff) and the average monthly full-time equivalent employees (including part-time staff) was 2 (2019: 2). No employee was paid more than £60,000 (2019: nil).

The Charity Trustees were not paid or received any other benefits from employment with the Charity in the year neither were they reimbursed expenses during the year (2019: nil). No charity trustee received payment for professional or other services supplied to the charity during the year (2019: nil).

The Enterprise Club for Disabled People

Notes to the Accounts (continued)

For the Year Ended 31st December 2020

8: Tangible Fixed Assets

| | Freehold Property | Motor Vehicles | Fixtures, Furniture and Equipment | Computer Equipment | Total |
|--------------------------|----------------------|-------------------|--|-----------------------|----------------|
| | £ | £ | £ | £ | £ |
| Cost | | | | | |
| As at 1st January 2020 | 149,098 | 104,011 | 136,717 | 549 | 379,129 |
| Additions | - | 40,668 | 984 | - | 41,652 |
| Disposals | - | (34,671) | - | - | (34,671) |
| As at 31st December 2020 | <u>149,098</u> | <u>110,008</u> | <u>137,701</u> | <u>549</u> | <u>386,110</u> |
| Depreciation | | | | | |
| As at 1st January 2020 | | 74,857 | 112,428 | 366 | 187,651 |
| Charge for the year | | 18,335 | 5,168 | 183 | 23,686 |
| Disposals | | (34,671) | - | - | (34,671) |
| As at 31st December 2020 | | <u>58,521</u> | <u>117,596</u> | <u>549</u> | <u>176,666</u> |
| Net Book Value | | | | | |
| As at 1st January 2020 | 149,098 | 29,154 | 24,289 | 183 | 202,724 |
| As at 31st December 2020 | <u>149,098</u> | <u>51,487</u> | <u>20,104</u> | <u>-</u> | <u>220,689</u> |

9: Debtors : amounts falling due within one year:

| | 2020 | 2019 |
|-------------|--------------|--------------|
| | £ | £ |
| Prepayments | <u>1,405</u> | <u>1,005</u> |

10: Creditors : amounts falling due within one year:

| | 2020 | 2019 |
|----------|--------------|--------------|
| | £ | £ |
| Accruals | <u>2,492</u> | <u>3,042</u> |

The Enterprise Club for Disabled People

Notes to the Accounts (continued)

For the Year Ended 31st December 2020

11: Analysis of Movements in Funds

| | Balance as at 01/01/2020 | Income | Expenditure | Unrealised (losses) on investment assets | Balance as at 31/12/20 |
|-------------------------------|-----------------------------|----------------|-----------------|---|---------------------------|
| Endowments | 5,000 | - | - | - | 5,000 |
| Restricted Funds | | | | | |
| Community Fund Projects | 41,167 | - | - | - | 41,167 |
| Admin and Training Fund | 3,325 | - | - | - | 3,325 |
| Property and Equipment Appeal | 132,974 | - | (5,234) | - | 127,740 |
| Transport Fund | 79,385 | 39,800 | (20,744) | - | 98,442 |
| A Team | 9,499 | - | (36) | - | 9,463 |
| Volunteer Development Fund | 2,767 | 3,250 | (1,880) | - | 4,137 |
| Sports Group Appeal | 946 | - | (141) | - | 806 |
| Covid Response Fund | - | 54,170 | (22,217) | - | 31,953 |
| Total Restricted Funds | 270,063 | 97,220 | (50,251) | - | 317,032 |
| Unrestricted Funds | 155,335 | 43,680 | (43,957) | (434) | 154,624 |
| Total Funds | 430,398 | 140,900 | (94,208) | (434) | 476,657 |

| | Unrestricted Funds £ | Restricted Funds £ | Total Funds 2020 £ | Total Funds 2019 £ |
|--|----------------------------|--------------------------|--------------------------|--------------------------|
| Net movement in funds for the year | (710) | 46,969 | 46,259 | (5,545) |
| Net movement in tangible fixed assets | 183 | (18,148) | (17,965) | 19,987 |
| Net movement in funds available for future activities | (527) | 28,821 | 28,294 | 14,442 |

Name of Restricted Fund (Description, Nature and Purpose of Fund) :

| | |
|-----------------------------|---|
| Community Fund Project | Investment in club building (fixed asset). |
| Property and Equipment Fund | Property and equipment to benefit the club |
| Admin and Training Fund | MIDAS training for minibus drivers. |
| Transport Fund | Investment in new minibuses (fixed assets) and running costs of minibuses. |
| A Team Fund | Health and well-being, activities and equipment for members. |
| Development Fund | Employment of a Session Supervisor and volunteer training. |
| Sports Group Appeal | Equipment for sporting activities. |
| Covid Response Fund | Running costs and equipment specifically relating to the charity's operations during Covid-19. These grants were received from a number of funders. |

The Enterprise Club for Disabled People

Notes to the Accounts (continued)

For the Year Ended 31st December 2020

| 12: Analysis of Assets Between Funds | Unrestricted | Restricted | Endowment | Total Funds | |
|--|----------------|----------------|--------------|----------------|----------------|
| | Funds | Funds | Funds | 2020 | 2019 |
| | £ | £ | £ | £ | £ |
| Tangible fixed assets | 84,143 | 136,546 | - | 220,689 | 202,724 |
| Fixed asset investments | 48,758 | - | - | 48,758 | 49,192 |
| Cash at bank and in hand | 22,810 | 180,486 | 5,000 | 208,296 | 180,519 |
| Other net current assets/(liabilities) | (1,087) | - | - | (1,087) | (2,037) |
| | <u>154,624</u> | <u>317,032</u> | <u>5,000</u> | <u>476,657</u> | <u>430,398</u> |

13: Harry Weston Endowment Fund

The sum of £5,000 was bequeathed by the late Mr Harry Weston M.B.E. to be vested in the Chairman and Treasurer for the time being and only the interest shall be used for the general purposes of the Club until such time as the fund is wound up in accordance with the Constitution.

14: Related Party Transactions

There were no related party transactions during the year (2019: nil).

15: Guarantees

There were no guarantees given by the charity where any potential liability was outstanding at the 31st December, 2020 (2019: nil)

16: Capital Commitments

There were no material capital commitments on 31st December, 2020 (2019: nil)

Independent examiner's report to the Trustees of the Enterprise Club for Disabled People

I report on the accounts for the year ended 31st December 2020 which are set out on pages 9 to 16.

Respective responsibilities of the trustees and the examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioner section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently no opinion is given as to whether the accounts represent a "true and fair view" and the report is limited to those matters set out in the statement below..

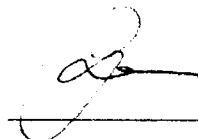
Independent examiner's statement

In connection with my examination, no matters have come to my attention:

(1) which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; or
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Gavin Kibble

Mozaic Innovate Ltd

1 Kineton Road, Coventry,

CV2 3NR

27th April, 2021