

PARBOLD WOMENS INSTITUTE - Hall A/C

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2024**

	2024 £	2023 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	3,887	20
Grants	-	6,959
Other income	7,275	5,975
	<u>11,162</u>	<u>12,954</u>
<b>Activities for generating funds</b>		
Room hire	11,319	10,010
<b>Investment income</b>		
Interest receivable - trading	471	-
<b>Total incoming resources</b>	<u>22,952</u>	<u>22,964</u>
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Rates and water	884	681
Insurance	1,900	1,761
Light and heat	2,877	3,180
Sundries	3,057	1,766
Repairs and renewals	8,281	10,102
Caretaker and cleaning	2,100	2,273
Licences and safety inspection	817	548
	<u>19,916</u>	<u>20,311</u>
<b>Total resources expended</b>	<u>19,916</u>	<u>20,311</u>
<b>Net income</b>	<u><u>3,036</u></u>	<u><u>2,653</u></u>

This page does not form part of the statutory financial statements

**PARBOLD WOMENS INSTITUTE**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2024**

**6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024	2023
	£	£
Other creditors	<u>3,380</u>	<u>3,139</u>

**7. MOVEMENT IN FUNDS**

	At 1.9.23 £	Net movement in funds £	At 31.8.24 £
Unrestricted funds			
General fund	42,903	3,036	45,939
<b>TOTAL FUNDS</b>	<u>42,903</u>	<u>3,036</u>	<u>45,939</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	22,952	(19,916)	3,036
<b>TOTAL FUNDS</b>	<u>22,952</u>	<u>(19,916)</u>	<u>3,036</u>

**Comparatives for movement in funds**

	At 1.9.22 £	Net movement in funds £	At 31.8.23 £
Unrestricted Funds			
General fund	40,250	2,653	42,903
<b>TOTAL FUNDS</b>	<u>40,250</u>	<u>2,653</u>	<u>42,903</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	22,964	(20,311)	2,653
<b>TOTAL FUNDS</b>	<u>22,964</u>	<u>(20,311)</u>	<u>2,653</u>

**PARBOLD WOMENS INSTITUTE**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2024**

**7. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.9.22 £	Net movement in funds £	At 31.8.24 £
<b>Unrestricted funds</b>			
General fund	40,250	5,689	45,939
<b>TOTAL FUNDS</b>	<u>40,250</u>	<u>5,689</u>	<u>45,939</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	45,916	(40,227)	5,689
<b>TOTAL FUNDS</b>	<u>45,916</u>	<u>(40,227)</u>	<u>5,689</u>

**PARBOLD WOMENS INSTITUTE****DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2024**

	2024 £	2023 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	3,887	20
Grants	-	6,959
Other income	7,275	5,975
	<u>11,162</u>	<u>12,954</u>
<b>Activities for generating funds</b>		
Room hire	11,319	10,010
<b>Investment income</b>		
Interest receivable - trading	471	-
	<u>22,952</u>	<u>22,964</u>
<b>Total incoming resources</b>		
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Rates and water	884	681
Insurance	1,900	1,761
Light and heat	2,877	3,180
Sundries	3,057	1,766
Repairs and renewals	8,281	10,102
Caretaker and cleaning	2,100	2,273
Licences and safety inspection	817	548
	<u>19,916</u>	<u>20,311</u>
<b>Total resources expended</b>	<u>19,916</u>	<u>20,311</u>
<b>Net income</b>	<u><u>3,036</u></u>	<u><u>2,653</u></u>

This page does not form part of the statutory financial statements



PARBOLD WOMENS INSTITUTE - HALL A/C

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2024

		2024 Unrestricted fund £	2023 Total funds £
<b>INCOMING RESOURCES</b>	Notes		
<b>Incoming resources from generated funds</b>			
Voluntary income		11,162	12,954
Activities for generating funds	2	11,319 ✓	10,010
Investment income	3	471	-
<b>Total incoming resources</b>		<b>22,952</b>	<b>22,964</b>
 <b>RESOURCES EXPENDED</b>			
<b>Costs of generating funds</b>			
Costs of generating voluntary income		19,916	20,311
<b>NET INCOMING RESOURCES</b>		<b>3,036</b>	<b>2,653</b>
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		<b>42,903</b>	<b>40,250</b>
 <b>TOTAL FUNDS CARRIED FORWARD</b>		<b>45,939</b>	<b>42,903</b>

**PARBOLD WOMENS INSTITUTE**

**BALANCE SHEET  
AT 31 AUGUST 2024**

		<b>2024</b>	<b>2023</b>
		<b>Unrestricted</b>	<b>Total</b>
		<b>fund</b>	<b>funds</b>
	Notes	<b>£</b>	<b>£</b>
<b>CURRENT ASSETS</b>			
Debtors	5	<b>548</b>	<b>759</b>
Prepayments and accrued income		<b>1,446</b>	<b>867</b>
Cash at bank		<b>47,325</b>	<b>44,416</b>
		<b>49,319</b>	<b>46,042</b>
<b>CREDITORS</b>			
Amounts falling due within one year	6	<b>(3,380)</b>	<b>(3,139)</b>
<b>NET CURRENT ASSETS</b>		<b>45,939</b>	<b>42,903</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>45,939</b>	<b>42,903</b>
<b>NET ASSETS</b>		<b>45,939</b>	<b>42,903</b>
<b>FUNDS</b>	7		
Unrestricted funds		<b>45,939</b>	<b>42,903</b>
<b>TOTAL FUNDS</b>		<b>45,939</b>	<b>42,903</b>

The financial statements were approved by the Board of Trustees on 30 October 2024 and were signed on its behalf by:

Mrs H France -Trustee

Mrs C Harris -Trustee

The notes form part of these financial statements

PWI budget for the next 12 months based on 58 members

INCOME

58 members

EXPENDITURE

Speakers & meeting expenses	900.00
Post, printing & stationery	120.00
LFWI Quiz	30.00
Insurance - <b>paid for by NFWI</b>	0.00
Pooling of fares	0.00 ***
Parbold Village Show	15.00
IFE	30.00

TOTAL 1095.00

\*\*\* As Annual Meetings, in 2025-26, will be conducted on line there will be no  
pooling of fares

WI name  
Charity number (if registered)  
Federation

Parbold
230238



## FINANCIAL STATEMENT

For the period

from 01.09.2023

to 30.08.2024

### Section A

### Receipts and Payments

A1 Receipts	Total £	Last year £	A2 Payments	Total £	Last year £
Receipts at meetings	1,029.00	1,060.00	Meeting expenses	2,017.04	1,964.30
Subscriptions (WI share)	1,391.40	1,315.20	Committee Members' expenses	17.60	19.20
Gift Aid	76.17	226.04	Pooling of fares / expenses	16.00	16.00
Publications	-		Publications	-	
Activities & events	-	128.00	Activities & events	30.00	347.00
WI fundraising	60.50		WI fundraising	15.00	
Interest received			Insurance	-	
Paid into current account	-				
Paid into deposit account					
Grants and donations	220.00	89.00	Donations made	-	
Other income	-		Other payments	30.00	20.00
WI-owned hall - total receipts	22,952.05	22,844.79	WI-owned hall - total payments	19,916.27	18,228.09
<b>Total Receipts</b>	<b>25,729.12</b>	<b>25,663.03</b>	<b>Total Payments</b>	<b>22,041.91</b>	<b>20,594.59</b>

A3 Restricted funds included in total receipts			A4 Restricted funds included in total payments		
--	--	--	--	--	--

Total Receipts less Total Payments (Surplus/Deficit for the year)

3,687.21

A5 Total cash funds brought forward from last year (equals last year's total at B1)

4,817.36

A6 Total cash funds carried forward at this year end

8,504.57

A7 Total restricted funds at year end included in total cash funds above

The main purposes of the Women's Institute organisation are:

- (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
- (c) to advance health for the public benefit; and
- (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name

Parbold

## Section B

## Statement of assets and liabilities at the year end

## B1 Cash funds

		Total £	Last year £
B1.1	Final bank balance as per Account Book, including uncleared items	2,468.79	4,817.36
B1.2	Reconciliation of final bank balance from Account Book to bank statement		
	Bank statement total at year end	2,481.70	
	Plus amounts paid in to bank but not cleared		
	Less cheques written but not cleared	12.91	
	Less any cheques still uncleared from last year		
	Total (should equal balance at B1.1)	2,468.79	
B1.3	Savings / deposit account balance	3,000.00	
B1.4	Petty cash in hand		
B1.5	Less any funds held as agent for federation/NFWI, i.e. subscriptions received but not yet paid over enter as a negative amount		
	Total cash funds	5,468.79	4,817.36

## B2 Investments (if any)

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## B3 Other monetary assets (e.g. any money owed to the WI)

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## B4 Other assets held by the WI

e.g. WI owned hall, other equipment

	Value (optional)*	Original cost (optional)*

\* cost / value should only be completed if meaningful information is available

## B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

	Date due (optional)*	Amount due (optional)*

\* amount / date due should only be completed if meaningful information available

## Signed on behalf of all the trustees (WI Committee members)

Signature

A.M. RAWLINSON

Name

A.M. RAWLINSON

Date of approval

5.11.2024

President

Sheila Rudd

SHEILA RUDD

23.09.2024

Treasurer

Independent financial examiner's initials:

Jg.

WI name

Parbold



## Section C

## Notes to the financial statement

### C1 Funds received and paid as agent

Complete this section with total amounts received and paid over to the federation in the year

	Receipts this year	Payments this year	Any balance held at year end
	£	£	£
Federation / NFWI share of subscriptions	1,390.80	1,390.80	
Federation event bookings by individual members	-	-	
NFWI and / or federation raffle	-	-	
<b>Total</b>	1,390.80	1,390.80	-

### C2 Details of restricted funds

Complete this section if the WI had any restricted funds during the year

	Receipts this year	Payments this year	Any balance held at year end
	£	£	£
Name or description of restricted fund:			
<b>Total</b>	-	-	-

### C3 Further details of WI activities /fundraising /other

Include additional details that would be helpful to WI members or other readers of the financial statement

	Receipts this year	Payments this year
	£	£
Activities & events (description)		
<b>Total WI activities</b>	-	-
WI fundraising description)		
Stall at Parbold Show	60.50	15.00
<b>Total WI fundraising</b>	60.50	15.00
Grants & donations		
LFWI Bursary	200.00	
Visitors' fees - no longer charged	20.00	
<b>Total grants &amp; donations</b>	220.00	-
Other income / expenditure		
<b>Total other income / expenditure</b>	-	-

Independent financial examiner's initials:

Guidance on completing the WI Financial Statement is available on the My WI website

To the Trustees of  
Charity number (if registered)

Parbold
230238

WI

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended .....

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent Examiner's Statement**

In connection with my examination no matter has come to my attention, (other than disclosed below\*):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\*Please delete the words in brackets if they do not apply.*

Comments: *Good set of accounts.*

Signed: *Cynthia Greenall*  
Name: CYNTHIA GREENALL  
Address: 16 BREAK HILL ROAD  
ECCLESTON  
ST HELENS  
WA10 4AW

Date: 12.10.24.

Year: 2023 - 2024

WI Parbold

At 28/11/2024

Up to date bank balance including uncleared items	£2,468.79
Waiting to be paid into bank	£0.00

Year to date receipts and payments

RECEIPTS

	1	2	4	7	8	9	10	11	12		
	Receipts at meetings	Subscriptions WI share	Gift Aid	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising costs	Bank interest received	Grants & donations	Other income	Total Receipts (excluding funds received as agent)	Receipts paid in to bank but not cleared
TOTAL	1,029.00	1,391.40	76.17	-	-	60.50	-	220.00	-	2,777.07	-

PAYMENTS

	1	2	4	7	8	9	10	11	12		
	WI Meetings (Hall, speakers, etc)	Committee Members' Expenses	Pooling of fares / expenses paid to federation	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising costs	Insurance	Donations made	Other payments	Total Payments (excluding funds paid as agent)	Cheques written but not cleared
TOTAL	2,017.04	17.60	16.00	-	30.00	15.00	-	-	30.00	2,125.64	12.91

TOTAL RECEIPTS MINUS PAYMENTS (excluding funds received and paid as agent)	651.43
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Funds received and paid as agent

FUNDS RECEIVED

	3	5	6
	Subscriptions Fed/NFWI share as agent	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent
	1,390.80	-	-
Total received as agent	1,390.80		

FUNDS PAID

	3	5	6
	Subscriptions Fed/NFWI share as agent	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent
	1,390.80	-	-
Total paid as agent	1,390.80		

Transfers between accounts

Total receipts and payments do not include transfers to or from savings accounts or funds withdrawals for petty cash as these just move funds between the different bank / petty cash accounts. Petty cash expenditure is included under the relevant payment heading (see petty cash guidelines).

Year to date transfers	Transfers from main account to savings / other account Transfers to main account from savings / other account Transfers to petty cash account
	3,000.00 - -



PAYMENTS

Year	2023 - 2024
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WI	Parbold
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Up to date bank balance including uncleared items	£2,468.79
Waiting to be paid into bank	£0.00

Enter payments made in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

Date	ITEM description / payee name	Cheque Number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
			VI Meetings (Hill, speakers, etc)	Committee Members' Expenses	Subscriptions paid to Federation (Fed/NFI share) - as agent	Pooling of fares / expenses paid to federation	Federation bookings by individuals as agent	NFI / Federation raffle - as agent	Publications (newsletters, diaries & calendars)	Activities & events	VI fundraising costs	Insurance	Donations made	Other payments	Petty cash withdrawn	Transfer to savings / other account	Total	Reconciled to bank statement (Y)	Payment cheques written but not cleared
15/09/23	Sinden Gray Partnership - speaker	BACS	77.00														77.00	Y	
12/09/23	Flowers - Lyn Field	44	40.00														40.00	Y	
05/10/23	Mervyn Saunders - speaker	45	50.00														50.00	Y	
09/10/23	Cynthia Greenall - IFE	46												30.00			30.00	Y	
25/10/23	Lena Seed	BACS	14.83														14.83	Y	
07/11/23	Angela Fletcher - speaker	47	65.00														65.00	Y	
06/12/23	Sing4Fun - community choir	BACS	120.00														120.00	Y	
06/12/23	Marcus Moore Catering	BACS	1,029.00														1,029.00	Y	
28/11/23	Anne Rawlinson	48		17.60													17.60	Y	
06/12/23	LFVI - 3 quiz teams @ £10.00 each	49								30.00							30.00	Y	
27/12/23	Beverages for Christmas meal	50	111.81														111.81	Y	
27/01/24	Sheila Rudd	101	92.00														92.00	Y	
03/01/24	C. Martin, Licence 'Whodunnit'	BACS	40.00														40.00	Y	
06/02/24	Fiona Smithson - speaker	102	55.00														55.00	Y	
06/03/24	Marin Jones - speaker	103	50.00														50.00	Y	
29/03/24	Rufford Printing - programmes	BACS	50.00														50.00	Y	
05/04/24	J. Ashcroft - prizes for 'Whodunnit'	104	14.00														14.00	Y	
05/04/24	Cost for stall at Parbold Show	BACS									15.00						15.00	Y	
25/04/24	Total 54 subs. LFVI	106			1,317.60												1,317.60	Y	
25/04/24	Pooling of fares. LFVI	107				16.00											16.00	Y	
21/05/24	G. Macdonald - speaker	BACS	50.00														50.00	Y	
04/06/24	Peter Frankish - speaker	108	60.00														60.00	Y	
07/06/24	Transfer to interest account	BACS														3,000.00	3,000.00	Y	
13/06/24	LFVI fees for 3 new members	109			73.20												73.20	Y	
18/06/24	Sylvia Wright -	110	12.91														12.91		12.91



Year	2023 - 2024
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**WI**

WI	Parbold
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**£2,468.79**

£0.00

When an item in column 15 appears on the bank statement enter 'Y' in column 16.

		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
Date	ITEM description / payee name	Cheque Number	WI Meetings (Hall, speakers, etc)	Committee Members' Expenses	Subscriptions paid to Federation (Fed/NFM share) - as agent	Pooling of fares / expenses paid to Federation	Federation bookings by individuals as agent	NFM / Federation raffle - as agent	Publications (Newspapers, diaries & calendars)	Activities & events	WI fundraising costs	Insurance	Donations made	Other payments	Petty cash withdrawn	Transfer to savings /other account	Total	Reconciled to bank statement (Y)	Payment cheques written but not cleared
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If using the 'alternative' Petty Cash system complete the following at the year end (see Petty Cash guidelines); otherwise leave this blank.

[illegible][illegible]



RECEIPTS

Year	2023 - 2024
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WI	Parboid
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Up to date bank balance including uncleared items	2,468.79
Waiting to be paid into bank	0.00

Enter receipts in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

Date	ITEM description  For subscriptions state if Full, Pro-rata or Dual	Receipt Number	1	Subscriptions		4	5	6	7	8	9	10	11	12	13	14	15	16	17	
				Receipts at meetings	2	3	Federation bookings by individuals - as agent	NFM / Federation raffle - (transfers, dates, as agent)	Publications (newsletters, diaries, calendars)	Activities & events	WI fundraising	Bank interest received	Grants & donations	Other income	Transfer from savings / other account	Total	Total paid into bank	Reconciled to bank (£)	Receipts paid in to bank but not cleared	
Opening Bank balance: Enter the final bank balance from last year in R7. (B1, 1 from last year's financial statement.)																		4,617.36		
05/10/23	Susan Halliwell - Christmas meal	BACS		21.00												21.00	21.00	Y		
05/10/23	1 dual sub - Halliwell	BACS			22.60											22.60	22.60	Y		
24/10/23	Eileen Collins - Christmas meal	BACS		21.00												21.00	21.00	Y		
30/10/23	Sylvia Wright - Christmas meal	BACS		21.00												21.00	21.00	Y		
30/10/23	Shelia Rudd - Christmas meal	BACS		21.00												21.00	21.00	Y		
30/10/23	Cheryl Craddock - Christmas meal	BACS		21.00												21.00	21.00	Y		
02/11/23	Helen France - Christmas meal	BACS		21.00												21.00	21.00	Y		
02/11/23	Margaret Monaghan - Christmas meal	BACS		21.00												21.00	21.00	Y		
06/11/23	Lyn Field - Christmas meal	BACS		21.00												21.00	21.00	Y		
06/11/23	Viv Johnston - Christmas meal	BACS		21.00												21.00	21.00	Y		
07/11/23	Marilyn Walker - Christmas meal	BACS		21.00												21.00	21.00	Y		
07/11/23	Julie Feneion - Christmas meal	BACS		21.00												21.00	21.00	Y		
08/11/23	Mavis Codling - Christmas meal	BACS		21.00												21.00	21.00	Y		
08/11/23	Anne Rawlinson - Christmas meal	BACS		21.00												21.00	21.00	Y		
08/11/23	13 x £21 Christmas meals	1031		273.00												273.00	273.00	Y		
13/11/23	Shelia Ball - Christmas meal	BACS		21.00												21.00	21.00	Y		
15/11/23	Fran & Margaret Hutcheon - Christmas meals	BACS		42.00												42.00	42.00	Y		
27/11/23	10 x £21 - Christmas meals - cash	1032		210.00												210.00	210.00	Y		
29/11/23	10 x £21 Christmas meal - cheques	1033		210.00												210.00	210.00	Y		
07/02/24	1 sub - Nevyn	BACS			23.6	24.40										48.00	48.00	Y		
27/02/24	Gift Aid	BACS					76.17									76.17	76.17	Y		
06/03/24	1 sub - Feneion	BACS			23.60	24.40										48.00	48.00	Y		
06/03/24	1 sub - Hadlow	BACS			23.60	24.40										48.00	48.00	Y		
07/03/24	1 sub - Johnston	BACS			23.60	24.40										48.00	48.00	Y		

RECEIPTS

Year 2023 - 2024

WI Parboid

Up to date bank balance including uncleared items	2,468.79
Waiting to be paid into bank	0.00

Enter receipts in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

Date	ITEM description  For subscriptions state if Full, Pro-rata or Dual	Receipt Number	1  Receipts at meetings	2  Subscriptions		4  Gift Aid	5  Federation bookings by individuals - as agent	6  NFW / Federation raffle - as agent	7  Publications (newsletters, diaries, calendars)	8  Activities & events	9  WI fundraising	10  Bank interest received	11  Grants & donations	12  Other income	13  Transfer from savings / other account	14  Total	15  Total paid into bank	16  Reconciled to bank (✓)	17  Receipts paid in to bank but not cleared
				WI share	Fed NFW share - as agent														
13/03/24	1 sub - Walker	BACS		23.60	24.40											48.00	48.00	Y	
14/03/24	1 sub - Collins	BACS		23.60	24.40											48.00	48.00	Y	
14/03/24	1 sub - Granger	BACS		23.60	24.40											48.00	48.00	Y	
15/03/24	1 sub - Monaghan	BACS		23.60	24.40											48.00	48.00	Y	
15/03/24	1 sub - Field	BACS		23.60	24.40											48.00	48.00	Y	
15/03/24	1 sub - Grunwell	BACS		23.60	24.40											48.00	48.00	Y	
18/03/24	1 sub - Sheffield	BACS		23.60	24.40											48.00	48.00	Y	
16/03/24	2 subs - Hutcheon M & F	BACS		47.20	48.80											96.00	96.00	Y	
21/03/24	1 sub - Wright	BACS		23.60	24.40											48.00	48.00	Y	
21/03/24	1 sub - Rudd	BACS		23.60	24.40											48.00	48.00	Y	
25/03/24	1 sub - Rawlinson	BACS		23.60	24.40											48.00	48.00	Y	
26/03/24	1 sub - Wareing	BACS		23.60	24.40											48.00	48.00	Y	
26/03/24	1 sub - France	BACS		23.60	24.40											48.00	48.00	Y	
28/03/24	1 sub - Todd	BACS		23.60	24.40											48.00	48.00	Y	
02/04/24	1 sub - Hardman	BACS		23.60	24.40											48.00	48.00	Y	
02/04/24	1 sub - Downer	BACS		23.60	24.40											48.00	48.00	Y	
03/04/24	1 sub - Hodge	BACS		23.60	24.40											48.00	48.00	Y	
03/04/24	1 sub - Craddock	BACS		23.60	24.40											48.00	48.00	Y	
11/04/24	1 sub - Codling	BACS		23.60	24.40											48.00	48.00	Y	
10/04/24	8 subs - cash	1034		188.80	195.20											384.00	384.00	Y	
10/04/24	12 - subs - cheques	1035		283.20	292.80											576.00	576.00	Y	
10/04/24	7 - subs - cheques	1036		165.20	170.80											336.00	336.00	Y	
10/04/24	1 dual sub - Gibson	1036		23.60												23.60	23.60	Y	
10/04/24	1 sub -part payment - Snape	1036		23.60												23.60	23.60	Y	
03.05.24	1 sub - Ross	1037		23.60	24.40											48.00	48.00	Y	
03.05.24	To complete payment of 1 sub - Snape	1038			24.40											24.40	24.40	Y	

## RECEIPTS

Year	2023 - 2024
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<b>WI</b>	<b>Parbold</b>
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Up to date bank balance including uncleared items	2,468.79
Waiting to be paid into bank	0.00

Enter receipts in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16

[illegible]



Year	2023 - 2024
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**Parbold**

Up to date bank balance including unleased items	2,468.79
Waiting to be paid into bank	0.00

2,468.79
0.00

		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
ITEM description	Receipt Number	Receipts at meetings	Subscriptions		Gift Aid	Federation bookings by individuals - as agent	NFWM / Federation raffle - as agent	Publications (newsletters, diaries, calendars)	Activities & events	WM fundraising	Bank interest received	Grants & donations	Other income	Transfer from savings /other account	Total	Total paid into bank	Reconciled to bank (Y)	Receipts paid in to bank but not cleared
			WM share	Fed NFWM share - as agent														
															-			-
															-			-
															-			-
															-			-
															-			-
															-			-
															-			-
															-			-
															-			-
															-			-
															-			-
															-			-
															-			-
TOTAL		1,029.00	1,391.40	1,390.80	76.17	-	-	-	-	60.50	-	220.00	-	-	4,167.87	4,167.87		-

4,167.87
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## PARBOLD W.I. ANNUAL MEETING

### AGENDA FOR THE ANNUAL MEETING

DATE: 5<sup>TH</sup> NOVEMBER 2024

TIME: 8.30P.M. APPROX.

TELLER: RUTH GRIMLEY [W.I. ADVISOR]

### AGENDA

Record of the 2023 Annual Meeting [07.11.2023] will be read out. – Secretary

Any Matters Arising.

Presentation and Adoption of the Financial Statements for both the W.I. Account and the Hall Account plus the Appointment of the Auditor and the Independent Financial Examiner for each account. – Treasurers - All members should have a paper copy.

Annual Report – Secretary

President's Address and the Adoption of the Annual Report.

Hall and Bookings Report – Hall and Bookings Secretary.

Nomination and Election of the President by the members [from the list of Committee Members sent to all]

Closure of the Annual Meeting – President.



REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31 AUGUST 2024  
FOR  
PARBOLD WOMENS INSTITUTE

Hunter & Co.  
Chartered Accountants  
415 Blackburn Road  
Bolton  
BL1 8NJ

**PARBOLD WOMENS INSTITUTE**  
**CONTENTS OF THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2024**

Report of the trustees	1
Independent examiner's report	2
Statement of financial activities	3
Balance sheet	4
Notes to the financial statements	5 to 7
Detailed statement of financial activities	8



**PARBOLD WOMENS INSTITUTE**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 AUGUST 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 August 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

**REFERENCE AND ADMINISTRATIVE DETAILS**  
Registered Charity number 230238

**Principal address**  
Parbold W I Hall  
The Common  
Parbold  
Wigan  
WN8 7HA

**Trustees**

Mrs A Rawlinson  
Mrs C Harris  
Mrs S Rudd  
Mrs S Wright  
Mrs H France  
Mrs J Ashcroft  
Mrs L Seed  
Mrs L Field  
Mrs A Pryor

**Independent examiner**

Hunter & Co.  
Chartered Accountants  
415 Blackburn Road  
Bolton  
BL1 8NJ

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 30 October 2024 and signed on its behalf by:

Mrs H France - Trustee



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
PARBOLD WOMENS INSTITUTE**

I report on the accounts for the year ended 31 August 2024, which are set out on pages three to seven.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



Ian Hunter  
Chartered Accountant  
Hunter & Co.  
Chartered Accountants  
415 Blackburn Road  
Bolton  
BL1 8NJ

30 October 2024



PARBOLD WOMENS INSTITUTE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2024

2024	Unrestricted fund	2023	Total funds
£	£		£
INCOMING RESOURCES			
Incomeing resources from generated funds			
Voluntary income			
Activities for generating funds	2	12,954	
Investment income	3	10,010	
Total incoming resources		22,964	
RESOURCES EXPENDED			
Costs of generating funds			
Costs of generating voluntary income		19,916	20,311
NET INCOMING RESOURCES		3,036	2,653
RECONCILIATION OF FUNDS			
Total funds brought forward		42,903	40,250
TOTAL FUNDS CARRIED FORWARD		45,939	42,903

Notes

The notes form part of these financial statements

PARBOLD WOMENS INSTITUTE

BALANCE SHEET  
AT 31 AUGUST 2024

2024	2023
Unrestricted fund	Total funds
£	£
CURRENT ASSETS	
Debtors	
Prepayments and accrued income	
Cash at bank	
5	
548	759
1,446	867
47,325	44,416
49,319	46,042
(3,380)	(3,139)
NET CURRENT ASSETS	
45,939	42,903
TOTAL ASSETS LESS CURRENT LIABILITIES	
45,939	42,903
NET ASSETS	
45,939	42,903
FUNDS	
Unrestricted funds	
7	
45,939	42,903
45,939	42,903
TOTAL FUNDS	

The financial statements were approved by the Board of Trustees on 30 October 2024 and were signed on its behalf by:



Mrs H France - Trustee

Clarative Harris

Mrs C Harris - Trustee



**PARBOLD WOMENS INSTITUTE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2024**

**1. ACCOUNTING POLICIES**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**  
All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**  
Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**  
The charity is exempt from tax on its charitable activities.

**Fund accounting**  
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. ACTIVITIES FOR GENERATING FUNDS**

Room hire		
	£	2024
	11,319	
	£	2023
	10,010	

**3. INVESTMENT INCOME**

Interest receivable - trading		
	£	2024
	471	
	£	2023
	-	

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 August 2024 nor for the year ended 31 August 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 August 2024 nor for the year ended 31 August 2023.

**5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

Other debtors		
	£	2024
	548	
	£	2023
	759	



NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31 AUGUST 2024

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
Other creditors	£ 3,380	£ 3,139

7. MOVEMENT IN FUNDS

Unrestricted funds	At 1.9.23	At 31.8.24
General fund	42,903	45,939
<b>TOTAL FUNDS</b>	<b>42,903</b>	<b>45,939</b>
Net movement in funds, included in the above are as follows:		
Incoming resources		
Resources expended	3,036	3,036
Movement in funds		
<b>TOTAL FUNDS</b>	<b>42,903</b>	<b>45,939</b>

Net movement in funds, included in the above are as follows:

Unrestricted funds	At 1.9.22	At 31.8.23
General fund	22,952	3,036
<b>TOTAL FUNDS</b>	<b>22,952</b>	<b>3,036</b>
Comparatives for movement in funds		
Incoming resources		
Resources expended	(19,916)	(19,916)
Movement in funds		
<b>TOTAL FUNDS</b>	<b>22,952</b>	<b>3,036</b>

Comparatives for movement in funds

Unrestricted Funds	At 1.9.22	At 31.8.23
General fund	40,250	42,903
<b>TOTAL FUNDS</b>	<b>40,250</b>	<b>42,903</b>
Comparative net movement in funds, included in the above are as follows:		
Incoming resources		
Resources expended	2,653	2,653
Movement in funds		
<b>TOTAL FUNDS</b>	<b>40,250</b>	<b>42,903</b>

Unrestricted funds	£	£
General fund	22,964	(20,311)
<b>TOTAL FUNDS</b>	<b>22,964</b>	<b>(20,311)</b>
Comparative net movement in funds, included in the above are as follows:		
Incoming resources		
Resources expended	(20,311)	(20,311)
Movement in funds		
<b>TOTAL FUNDS</b>	<b>22,964</b>	<b>(20,311)</b>



7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

Net movement in funds	At 1.9.22	At 31.8.24
	£	£
Unrestricted funds	40,250	45,939
General fund	40,250	45,939
TOTAL FUNDS	40,250	45,939

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

Incoming resources	Resources expended	Movement in funds
	£	£
Unrestricted funds	45,916	5,689
General fund	45,916	5,689
TOTAL FUNDS	45,916	5,689

**PARBOLD WOMENS INSTITUTE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2024**

	2024	2023
	£	£
<b>INCOMING RESOURCES</b>		
Voluntary income		
Donations	3,887	20
Grants	-	6,959
Other income	7,275	5,975
	<u>11,162</u>	<u>12,954</u>
Activities for generating funds		
Room hire	11,319	10,010
Investment income		
Interest receivable - trading	471	-
	<u>22,952</u>	<u>22,964</u>
<b>RESOURCES EXPENDED</b>		
Costs of generating voluntary income		
Rates and water	884	681
Insurance	1,900	1,761
Light and heat	2,877	3,180
Sundries	3,057	1,766
Repairs and renewals	8,281	10,102
Caretaker and cleaning	2,100	2,273
Licences and safety inspection	817	548
	<u>19,916</u>	<u>20,311</u>
Total resources expended	19,916	20,311
	<u>3,036</u>	<u>2,653</u>
Net income		