

Botley WI Secretary's Annual Report March 2022

Following last year's interrupted activities owing to the global Coronavirus Pandemic and Government imposed restricted social interactions this past year has been much more positive for everyone including Botley WI. We started slowly utilising the virtual technology zoom for our annual meeting in March 2021 and for several meetings thereafter. We were joined by Laura Schneider from America who spoke to us about her experience of Ovarian Cancer; the NFWI's chosen resolution for this year and on another occasion by John Anderson from the High Legh Community Observatory who told us all about five women who were historically very important in the astronomy field.

Our July meeting was split into two sessions, an afternoon and evening, we met in the carpark of the WI Hall under gazebos to dodge the rain and our very own Bess Harris generously told us twice all about her super collection of Teddy Bears.

In August with thanks to Anne Paver for the use of her garden, lots of us relished the opportunity to come together for an outdoor afternoon tea, and events finally seemed to return to normal with meetings in the hall from then on. We enjoyed a mixture of speakers both in person and on zoom on as diverse subjects as Beatrix Potter's Peter Rabbit, Everlasting Flowers, Jenny Mallin's ancestral grandmothers' lives in India, and a relaxed December meeting with entertainment from the Mother Folkers singing group who used our hall to practice. In January Tess Taylor spoke to us all about The Tap Social project which is just down the road from the hall and last month we enjoyed a great presentation about colour in art by the art educator at the Ashmolean Museum, Lizzie Rowe.

Our competition in August was to choose members photographs for the first Botley WI calendar.

Of the Botley WI subgroups the Walking group was the first to get going again this year, they have walked nearly every week enjoying regular trips to Farmoor Reservoir, Blenheim Palace, The Hirst, and University Parks as well as special trips to Bluebell Woods and Witney Lakes to name a few.

The Book Group have read titles chosen by the library as diverse as 'A Small Island', 'H is for Hawk' and 'Treasure Island'.

The Greenish Fingers ladies have enjoyed several trips including The Botanical Gardens in Oxford and Bampton Nursery.

And the Music Group have enjoyed concerts, recitals and shows including The Pirates of Penzance, Piano works, Fascinating Aida, Madame Butterfly, The Jersey Boys and My Fair Lady.

As well as the afternoon Tea in August social events this year have included: Last night of the Proms, a quiz night and a skittles evening as well as the regular craft, cuppa and chat sessions once a month.

We have also had the opportunity to take part in Workshops on Paper Flowers, Pottery Painting, Christmas Flowers and Stained Glass.

On a more sombre note our President Alison Jenner was able to lay a wreath on our behalf at the annual Remembrance Service held in the Commonwealth Wargrave Cemetery over the road from the hall which was open to the public again this year. We also provided the usual tea and biscuits in the hall after the event.

Fundraising events this year have included a tea & cake stall for Seacourt Hall reopening day, car boot sales, stalls at the Saturday Botley Farmers Market and a Christmas Sale.

Finally, I cannot round up this year without mentioning the Botley WI Centenary Hall Extension Project. After delays for covid-19 and much work by Liz Manson it is great to see the entrance hall taking shape. This project includes a ramp for disabled access through double doors and a disabled toilet as well as a store room which be a lasting legacy for future generations who use the hall and we look forward to the official opening in May 2022.

Deb Fairclough

WI name
Charity number (if registered)
Federation

Botley
229611
Oxfordshire



FINANCIAL STATEMENT

For the period

from 01/01/21 to 31/12/21

Section A

Receipts and Payments

A1 Receipts	Total £	Last year £	A2 Payments	Total £	Last year £
Receipts at meetings	338.24	230.00	Meeting expenses	462.21	374.03
Subscriptions (WI share)	934.60	1,308.20	Committee Members' expenses	245.78	254.38
Gift Aid	-	-	Pooling of fares / expenses	10.00	26.00
Publications	6.50	-	Publications	218.30	240.00
Activities & events	1,025.50	406.00	Activities & events	535.65	406.00
WI fundraising	3,931.46	1,821.30	WI fundraising	525.60	-
Interest received			Insurance	32.50	30.00
Paid into current account	-	-			
Paid into deposit account	6.10	50.02			
Grants and donations	18,114.50	16,050.00	Donations made	335.00	100.00
Other income	15,530.46	9,837.05	Other payments	33,503.96	13,266.19
WI-owned hall - total receipts			WI-owned hall - total payments		
Total Receipts	39,887.36	29,702.57	Total Payments	35,869.00	14,696.60

A3 Restricted funds included in total receipts		A4 Restricted funds included in total payments	
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Total Receipts less Total Payments (Surplus/Deficit for the year)

4,018.36

A5 Total cash funds brought forward from last year (equals last year's total at B1)

80,319.44

A6 Total cash funds carried forward at this year end

84,337.80

A7 Total restricted funds at year end included in total cash funds above

The main purposes of the Women's Institute organisation are:

- (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
- (c) to advance health for the public benefit; and
- (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name

Botley

Section B

Statement of assets and liabilities at the year end

B1 Cash funds

	Total £	Last year £
B1.1 Final bank balance as per Account Book, including uncleared items	52,342.09	1,833.00
B1.2 Reconciliation of final bank balance from Account Book to bank statement		
Bank statement total at year end	52,608.89	
Plus amounts paid in to bank but not cleared	-	
Less cheques written but not cleared	266.80	
Less any cheques still uncleared from last year		
Total (should equal balance at B1.1)	52,342.09	
B1.3 Savings / deposit account balance	31,732.37	78,724.54
B1.4 Petty cash in hand	30.00	30.00
B1.5 Less any funds held as agent for federation/NFWI, i.e. subscriptions received but not yet paid over <i>enter as a negative amount</i>		
Total cash funds	84,104.46	80,587.54

B2 Investments (if any)

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B3 Other monetary assets (e.g. any money owed to the WI)

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B4 Other assets held by the WI

e.g. WI owned hall, other equipment

	Value (optional)*	Original cost (optional)*

* cost / value should only be completed if meaningful information is available

B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

	Date due (optional)*	Amount due (optional)*

* amount / date due should only be completed if meaningful information available

Signed on behalf of all the trustees (WI Committee members)

Signature

Name

ALISON JENNER

Date of approval

01/02/22

President

JEfarrow

Janet Farrow

01/02/22

Treasurer

Independent financial examiner's initials:

WI name

Botley

Section C**Notes to the financial statement****C1 Funds received and paid as agent**

Complete this section with total amounts received and paid over to the federation in the year

	Receipts this year £	Payments this year £	Any balance held at year end £
Federation / NFWI share of subscriptions	1,254.40	1,254.40	
Federation event bookings by individual members	2.00	2.00	
NFWI and / or federation raffle	50.00	50.00	

Total	1,306.40	1,306.40	-

C2 Details of restricted funds

Complete this section if the WI had any restricted funds during the year

	Receipts this year £	Payments this year £	Any balance held at year end £
Name or description of restricted fund:			
Total	-	-	-

C3 Further details of WI activities /fundraising /other

Include additional details that would be helpful to WI members or other readers of the financial statement

	Receipts this year £	Payments this year £
Activities & events (description)		
Total WI activities	-	-
WI fundraising description)		
Total WI fundraising	-	-
Grants & donations	17,907.00 185.00 22.50	
Total grants & donations	18,114.50	-
Other income / expenditure		
Total other income / expenditure		

Independent financial examiner's initials:



Guidance on completing the WI Financial Statement is available on the My WI website

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of

Botley

WI

Charity number (if registered)

229611

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention, (~~other than disclosed below~~):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Please delete the words in brackets if they do not apply.*

Comments:

A good set of accounts records.

Signed: *M. Frances Smith*

Date: *14/2/2022*

Name: *MARY FRANCES SMITH*

Address: *72 PINNOCKS WAY, OXFORD.
OX2 9DQ*