

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 30 September 2021
for
HAVERING LEARNING DISABILITY SOCIETY

Jan Watkinson & Co.
14 Broadway
Rainham
Essex
RM13 9YW

HAVERING LEARNING DISABILITY SOCIETY

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HAVERING LEARNING DISABILITY SOCIETY

Report of the Trustees **for the Year Ended 30 September 2021**

The trustees present their report with the financial statements of the charity for the year ended 30 September 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Society is a charity established for the care, welfare, and in the interests and advancement of people with a learning disability.

Significant activities

The main activities undertaken for the public benefit include the provision of a meeting place for members to socialise, organisation and provision of outings, a swimming club, emotional support, a family holiday home, regular discos and christmas parties.

Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Volunteers

The activities of the Society are only achievable with the help of volunteers who are vital to the club achieving its aims.

A significant amount of time is given by volunteers in running the Monday and Friday clubs and keeping the Society's properties.

Throughout the year fourteen volunteers gave their time to the clubs for at least two and half hours each session and the committee gives far more of their time in setting up and packing away equipment used for discos which is frequently up to six and a half hours per session on a monthly basis.

The trustees meet regularly giving at least six hours a year and those involved in the administration and finances of the Society give an additional six hours of their time on average a week in addition to this.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During 2020/21 we achieved the above objectives and aims by providing the following:

- . A club for members to meet and socialise on Monday evenings (club was closed due to COVID-19 from 9th march 2020. Re-opened 2nd August 2021 with restricted numbers).
- . A club for members to meet and socialise on alternate Friday evening (up until the club was closed due to COVID-19).
- . Regular Saturday discos - closed due to COVID-19 - re-opened with a disco on Saturday 25th September 2021 - which was a postponed event from March 2020. Restricted numbers.
- . A swimming club session on Saturdays which now takes place at the Abbs Cross Leisure Centre, Hornchurch (closed due to COVID-19)
- . Trip to the Queens Theatre for a pantomime and all outings for 2021 were postponed due to COVID-19.
- . Emotional support, particularly through the work carried out by our welfare officer.
- . Provision of a holiday bungalow for the enjoyment of members and their families. The Society was able to open the holiday bungalow after taking COVID-19 precautions.
- . Christmas party postponed due to COVID-19..
- . During the pandemic our welfare officer has been ringing a number of members on a regular basis. Email contact with members on a regular basis to keep them informed of current government guidance. Newsletters sent out with information via email and post.
- . As members have not been able to meet up during the COVID-19 pandemic, weekly Zoom music sessions set up for members enjoyment until the clubs can fully reopen, have taken place. WhatsApp calls with members have also taken place during the year.

FINANCIAL REVIEW

Financial position

The Society has reserves of liquid funds invested in various interest bearing accounts enough to sustain the current activities for approximately 12-13 years, at the pre-pandemic levels, allowing for reparations on buildings.

HAVERING LEARNING DISABILITY SOCIETY

Report of the Trustees **for the Year Ended 30 September 2021**

FINANCIAL REVIEW

Principal funding sources

Funds are principally raised from hiring out the properties owned by the Society.

Members are also asked to contribute towards the costs of outings and swimming, but pre COVID-19, costs were regularly exceeding the income received.

Reserves policy

Specific bequests are separated into restricted funds. There were no unused restricted funds at the financial year end.

Total reserves at the end of the financial year amounted to £204,607 excluding the market value of freehold property (estimated to be in excess of £900,000). The amount of reserves that can only realised by disposing of freehold property amounts to £23,727, leaving liquid reserves of £180,880.

FUTURE PLANS

The trustees intend to continue with all the activities in 2021/22 remotely and in person as restrictions allow and for the foreseeable future. It is hoped to expand activities further subject to the financial and human resources available.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Recruitment and appointment of new trustees

New trustees are recruited on a purely voluntary basis at each annual general meeting and during the year from society membership.

The experience of existing trustees, who also provide assistance on a voluntary basis, is passed onto new trustees as required.

Organisational structure

Trustees are elected at each Annual General Meeting for a period of one year. The Executive Committee includes the following officers:

President, Chairperson, Vice-Chairperson, Honorary Secretary, Honorary Treasurer and Honorary Welfare Officer.

The business of the Society is managed by the Executive Committee, which meets not less than six times a year. Decisions taken at each meeting are decided by a majority of votes.

During the COVID-19 pandemic, meetings were actioned remotely.

Risk management

The trustees have a duty to identify and review the risks to which the Society is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Major risks have been reviewed and systems or procedures have been established to manage those risks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

229483

Principal address

Victoria Hall
91 Victoria Road
Romford
Essex
RM1 2LT

HAVERING LEARNING DISABILITY SOCIETY

Report of the Trustees **for the Year Ended 30 September 2021**

Trustees

Mrs B Williams (President)
Mrs S Killion (Chairperson)
Mr B Clements (Honorary Treasurer)
Mrs E Wood (Honorary Secretary) (resigned 11.6.21)
Mrs G Woods (Hn.Welfare Officer)
Mr P O'Shea
Mrs T O'Shea
Mrs C Stone
Mr G Golbourn
Mr B BurrIDGE (Vice Chairperson)
Mrs S BurrIDGE

Independent Examiner

Mrs. Janet A Watkinson
Chartered Accountant
Jan Watkinson & Co.
14 Broadway
Rainham
Essex
RM13 9YW

Bankers

HSBC

Approved by order of the board of trustees on and signed on its behalf by:

.....
Mrs S Killion (Chairperson) - Trustee

**Independent Examiner's Report to the Trustees of
Havering Learning Disability Society**

Independent examiner's report to the trustees of Havering Learning Disability Society

I report to the charity trustees on my examination of the accounts of Havering Learning Disability Society (the Trust) for the year ended 30 September 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mrs. Janet A Watkinson
Chartered Accountant
Jan Watkinson & Co.
14 Broadway
Rainham
Essex
RM13 9YW

Date:

HAVERING LEARNING DISABILITY SOCIETY**Statement of Financial Activities
for the Year Ended 30 September 2021**

		Unrestricted fund £	Restricted fund £	30.9.21 Total funds £	30.9.20 Total funds £
	Notes				
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	31,262	-	31,262	6,201
Charitable activities					
Holiday bungalow		4,000	-	4,000	2,000
Swimming		229	-	229	1,545
Outings		235	-	235	6,216
Gifts and parties		310	-	310	-
Other trading activities	3	367	-	367	-
Investment income	4	1,631	-	1,631	1,934
Total		38,034	-	38,034	17,896
EXPENDITURE ON					
Raising funds		5,408	-	5,408	7,681
Charitable activities					
Holiday bungalow		3,876	-	3,876	3,248
Swimming		-	-	-	765
Outings		1,893	-	1,893	15,257
Gifts and parties		-	-	-	3,392
Welfare assistance		49	-	49	75
Governance costs		540	-	540	584
Total		11,766	-	11,766	31,002
NET INCOME/(EXPENDITURE)		26,268	-	26,268	(13,106)
RECONCILIATION OF FUNDS					
Total funds brought forward		178,339	-	178,339	191,445
TOTAL FUNDS CARRIED FORWARD		204,607	-	204,607	178,339

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

HAVERING LEARNING DISABILITY SOCIETY

Balance Sheet

30 September 2021

	Notes	30.9.21 £	30.9.20 £
FIXED ASSETS			
Tangible assets	7	23,806	23,831
CURRENT ASSETS			
Debtors	8	4,832	3,930
Cash at bank	9	176,779	151,546
		181,611	155,476
CREDITORS			
Amounts falling due within one year	10	(810)	(968)
NET CURRENT ASSETS		180,801	154,508
TOTAL ASSETS LESS CURRENT LIABILITIES		204,607	178,339
NET ASSETS		204,607	178,339
FUNDS	12		
Unrestricted funds		204,607	178,339
TOTAL FUNDS		204,607	178,339

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Mrs S Killion (Chairperson) - Trustee

.....
Mr B Clements (Honorary Treasurer) - Trustee

Notes to the Financial Statements **for the Year Ended 30 September 2021**

HAVERING LEARNING DISABILITY SOCIETY

Notes to the Financial Statements - continued **for the Year Ended 30 September 2021**

3. OTHER TRADING ACTIVITIES

	30.9.21	30.9.20
	£	£
Fundraising events	367	-

4. INVESTMENT INCOME

	30.9.21	30.9.20
	£	£
Deposit account interest	1,631	1,934

5. AUDITORS'/ INDEPENDENT EXAMINER'S REMUNERATION

	30.9.20	30.9.19
	£	£
Fees payable to the charity's Independent Examiner for review and production of the charity's financial statements	528	534

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2021 nor for the year ended 30 September 2020.

Trustees' expenses

Expenses were reimbursed to 2 trustees during the year to cover travel costs (fuel only) in running and maintaining the Charity's properties etc. Such expenses amounted to £172 (2020: £40).

7. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures, fittings & equipment £	Totals £
COST			
At 1 October 2020 and 30 September 2021	23,727	12,785	36,512
DEPRECIATION			
At 1 October 2020	-	12,681	12,681
Charge for year	-	25	25
At 30 September 2021	-	12,706	12,706
NET BOOK VALUE			
At 30 September 2021	23,727	79	23,806
At 30 September 2020	23,727	104	23,831

Included in cost or valuation of land and buildings is freehold land of £23,727 (2020 - £23,727) which is not depreciated.

Freehold property includes the hall at Victoria Road, Romford and bungalow at Greatstone.

Notes to the Financial Statements - continued
for the Year Ended 30 September 2021

A valuation was professionally carried out in accordance with trustees instructions in 2010 for the hall and 2015 for the bungalow and the following values determined:

In the trustees' opinion the combined values have likely increased in excess of £900,000.

Whilst rental income is received from both properties, the main hall is used for club meetings on a regular basis and the bungalow is available for subsidised let to members and their families only.

	30.9.21	30.9.20
	£	£
Prepayments	4,832	3,930

	30.9.21	30.9.20
	Total	Total
	funds	funds
	£	£
Bank current account	28,023	4,529
Bank deposit account	7,276	7,262
Virgin savings account	33,403	33,339
Cambridge and Counties	76,159	74,906
Charity bank	31,918	31,510
	<hr/>	<hr/>
Total	176,779	151,546

	30.9.21	30.9.20
	£	£
Other creditors	810	968

	Unrestricted fund £	Restricted fund £	30.9.21 Total funds £	30.9.20 Total funds £
Fixed assets	23,806	-	23,806	23,831
Current assets	181,611	-	181,611	155,476
Current liabilities	(810)	-	(810)	(968)
	<u>204,607</u>	<u>-</u>	<u>204,607</u>	<u>178,339</u>

HAVERING LEARNING DISABILITY SOCIETY

Notes to the Financial Statements - continued **for the Year Ended 30 September 2021**

12. MOVEMENT IN FUNDS

	At 1.10.20 £	Net movement in funds £	At 30.9.21 £
Unrestricted funds			
General fund	178,339	26,268	204,607
TOTAL FUNDS	178,339	26,268	204,607

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	38,034	(11,766)	26,268
TOTAL FUNDS	38,034	(11,766)	26,268

Comparatives for movement in funds

	At 1.10.19 £	Net movement in funds £	At 30.9.20 £
Unrestricted funds			
General fund	191,445	(13,106)	178,339
TOTAL FUNDS	191,445	(13,106)	178,339

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	17,896	(31,002)	(13,106)
TOTAL FUNDS	17,896	(31,002)	(13,106)

Notes to the Financial Statements - continued
for the Year Ended 30 September 2021

A current year 12 months and prior year 12 months combined position is as follows:

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2021.

HAVERING LEARNING DISABILITY SOCIETY

Detailed Statement of Financial Activities **for the Year Ended 30 September 2021**

	30.9.21 £	30.9.20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	27,916	1,891
Subscriptions	-	45
Hall hire	3,346	4,265
	31,262	6,201
Other trading activities		
Fundraising events	367	-
Investment income		
Deposit account interest	1,631	1,934
Charitable activities		
Holiday rents received	4,000	2,000
Swimming club contributions	229	1,545
Outings	545	6,216
	4,774	9,761
Total incoming resources	38,034	17,896
EXPENDITURE		
Raising donations and legacies		
Rates and water	33	93
Insurance	2,133	2,088
Light and heat	830	1,700
Printing and stationery	266	404
Sundries	35	159
Repairs and maintenance	1,109	1,527
Cleaning	998	1,705
Fixtures and fittings	4	5
	5,408	7,681
Charitable activities		
Rates and water - h. bungalow	268	586
Insurance - holiday bungalow	837	795
Light and heat - hol. bungalow	786	766
Repairs and renewals - holiday bungalow	1,985	1,101
Welfare	49	75
Travelling and motor expenses (including coach hire)	605	12,915
Carried forward	4,530	16,238

This page does not form part of the statutory financial statements

HAVERING LEARNING DISABILITY SOCIETY

Detailed Statement of Financial Activities **for the Year Ended 30 September 2021**

	30.9.21 £	30.9.20 £
Charitable activities		
Brought forward	4,530	16,238
Outings	281	1,278
Gifts and parties	-	92
Christmas costs	-	3,300
Swimming costs	-	765
General insurance	985	1,035
Fixtures and fittings	22	29
	5,818	22,737
Support costs		
Governance costs		
Accountancy/Independent examiner's remuneration	540	528
Bank charges	-	56
	540	584
Total resources expended	11,766	31,002
Net income/(expenditure)	26,268	(13,106)