

Registered number: 00317560
Charity number: 229396

YORK CITIZENS' THEATRE TRUST LIMITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

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YORK CITIZENS' THEATRE TRUST LIMITED

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2023

Trustees

Ann M Green CBE, Chair
Cath Clelland MBE (appointed 14 August 2022)
Tiggy Clifford (resigned 17 April 2023)
Craig Colton (appointed 14 August 2022)
Avijit Datta (resigned 6 December 2023)
Steven Jackson-Winter (appointed 1 January 2023)
Richard Jagger (resigned 17 April 2023)
Saira Khan (appointed 1 January 2023)
Matthew Noddings (appointed 14 August 2022)
Maggie Pavlou (appointed 14 August 2022)
Katie Posner
Romana Shah (resigned 25 April 2022)
Richard Smith (resigned 3 August 2023)
Paul Smith
Will Zhuang
Matthew Hunnybun (appointed 1 March 2023)

Company registered number 00317560

Charity registered number 229396

Registered office St Leonards Place
York
YO1 7HD

Company secretary Julie Crampsie

Chief executive officer Paul Crewes (appointed 9 October 2023)

Independent auditor BHP LLP
Chartered Accountants
Rievaulx House
1 St Mary's Court
Blossom Street
York
YO24 1AH

Bankers HSBC Bank PLC
13 Parliament Street
York
YO1 8XS

YORK CITIZENS' THEATRE TRUST LIMITED

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Solicitors

Rollits LLP
Forsyth House
Alpha Court
Monks Cross Drive
York
YO32 9WN

Investment Managers

CCLA
Senator House
52 Victoria Street
London
EC4V 4ET

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees are pleased to present their annual report together with the consolidated audited financial statements of the charity and its subsidiaries for the year ended 31 March 2023

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Articles of Association and Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102).

Since the charity and the group qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. Policies and objectives

Objects of the Charity

The Articles of Association of the Trust detail the primary objects of the Charity; these can be summarised as:

- (a) To conserve, develop and enhance York Theatre Royal for the benefit of the public, as a working theatre, for the sole purpose of advancing the education of the public in the appreciation and understanding of the dramatic and musical arts in all their forms.
- (b) To promote and advance education by the encouragement of the arts, to improve the general standard of dramatic productions in York and elsewhere, and to provide the Charity's theatre to be used for public lectures, cinematic performances or other entertainments and exhibitions considered to be of educational merit.
- (c) To receive, educate and train students in the arts of drama, mime, dance, music, ballet, opera, puppetry, painting and sculpture, photography, cinema, literature and poetry.
- (d) To acquire interest in copyright and rights of representation and other rights of or in plays, music, songs, words, operas, comedies and compositions of an educational merit or calculated to improve the general standard of dramatic productions in York and elsewhere for the benefit of the public.
- (e) To carry on the business of the sale of food, drink and programmes, such activities to be solely ancillary to the furtherance of the Charity's Objects.

York Theatre Royal is a producing theatre. The theatre premises are owned by York Conservation Trust and are leased to the Charity. The premises include the Main House (761 capacity) and the Studio (86 capacity), with extensive foyer catering areas served by a full production kitchen. The Charity also rents a unit in Osbaldwick for the purposes of costume hire and production storage. We acquired space at Hargrave House that houses our making wardrobe. The 3-year lease was signed in October 2022.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

b. Strategic Context

The Charity receives revenue funding as an Arts Council England National Portfolio Organisation (NPO) and normally aligns its strategic planning with that funding cycle.

In November 2022 YCTT was informed that our application had been successful and that we had been awarded an investment of £598,059 for a 3-year period from 2023 to 2026. ACE stated *'Overall, York Theatre Royal's 2023-26 activity will consolidate work to date with a clear plan to deliver a place-based high quality creative and cultural programme – underpinned by community co-creation and CYP engagement.'*

The organisation's core purpose statement reads as follows:

York Theatre Royal is a brave creative hub at the heart of the city, and it is here for you.

These stages, buildings and our city will thrive with live theatre of exceptional quality made with you – the world's most exciting artists – with more of the world's most exciting artists.

We will be known and admired everywhere for our work with you.

The organisational values we adopted in 2018 remain in place:

We are ambitious, throughout the organisation

We are sturdy

We care about the climate

We are welcoming

We are ambassadors for York

We celebrate the city's diversity; it makes us bloom

We are creative in every context

We pull together

How the charity delivers its charitable cause:

The Charity seeks to further its purposes for the public benefit through its core programme of creative activity including: its production, co-production and presentation of drama and other performing arts events together with its extensive learning, engagement and participation programmes with young people and adults, developed through well defined regional, national and international relationships.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

c. Review of activities

Achievements in 2022-23:

Creative Engagement planned to establish three community hubs but in fact established five in New Earswick, Acomb, Dringhouses, Tang Hall, and York St John University.

Highlights in artist development included GREEN SHOOTS, the commissioning and presenting of local artist work in the Main House, and TAKEOVER, working with York St John students to plan and present a festival at the theatre.

Delivered the mid-scale community play THE COPPERGATE WOMAN surpassing the number of planned new participants. The goal had been 33% but in fact 46% of the participants were new.

Appointed three very impressive Resident Artists to work alongside Artistic Associate John Wilkinson. Their input has proved extremely valuable to the artistic life of the theatre.

They work with the Creative Director and CEO in the future artistic planning of the organisation. They are Misha Duncan-Barry, Gus Gowland and Mingyu Lin.

Continued to rebuild our audience for Pantomime following the pandemic. This year was our second production in collaboration with Evolution of ALL NEW ADVENTURES OF PETER PAN.

Brought dance to the YTR stage with BALLET BLACK and PHOENIX DANCE and welcomed KIEV CITY BALLET for the first time to York.

We produced our own production of a YTR commissioned play, GUY FAWKES in the autumn, as well as co-producing with Pilot Theatre a very successful production of NOUGHTS AND CROSSES, and the world premiere of RUN REBEL.

We continued to present a range of touring productions including THE MIRROR CRACKED, OTHELLO by Frantic Assembly and GIRL FROM THE NORTH COUNTRY which has achieved great success in London and New York and launching the tour of Stewart Lee.

The new re-designed Patio Garden was opened to the public.

Tom Bird left York Theatre Royal in February 2023 having been Chief Executive for 5 years. An interim CEO Michael Slavin was appointed from the Senior Management team whilst arrangements were made to recruit a new Chief Executive. Paul Crewes has been appointed as the new Chief Executive of York Theatre Royal and took office from 2 October 2023.

d. Plans for Future Periods

To deliver the commissioned work SOVEREIGN at Kings Manor with a large community cast, building on the success of The Coppergate Woman.

To continue to build relationships with touring companies like Wise Children, Frantic Assembly, the Royal Shakespeare Company and Original Theatre, as well as continue to build new relationships with companies like Rambert Dance. To start work on LAYER 9, the development of the backstage area of the theatre, creating accessible and structurally stable infrastructure to allow us to continue operating in a safe and pleasant environment better suited to our needs. The fundraising planning will start in earnest by the beginning of 2024.

To increase our offer of food and beverages throughout the day.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

e. Investment policy and performance

The Trustees have determined a Low Risk / Low Return financial investment policy. Low Risk is defined as only investments on which capital is guaranteed. The terms of any investment will be easily accessible with no long term commitments. Investment accounts and investment vehicles must be agreed by the Chairman and the Chair of the Finance and Capital Committee.

Any investment opportunities that arise that are outside the definition above, and could be considered Medium Risk (for example where the capital is not guaranteed but a reasonable return is expected) will be reviewed on a case by case basis. A decision on Medium Risk investments will be made by the full Board.

Financial review

a. Going concern

The activities of the Group, together with the factors likely to affect its future development and performance, are set out in the Report of the Trustees. The financial position of the Group, its cashflow and liquidity are described in the Financial Statements and accompanying notes.

At the year end the Group had cash reserves of £849,821 plus £487,810 liquid investments together with reported net assets of £1,818,230. However, for the year ended 31st March 2023 the Group reported a General Fund deficit of £299,148 and forecasts based on current projections report a similar deficit for following financial year. As a result, the Group could experience cashflow challenges in early 2025.

As noted in the Trustees' Report, the Group has not experienced what might be considered normal conditions since the Covid-19 pandemic. Theatre attendances and income for the period have not increased back to 2019 levels while inflation and the Ukraine conflict have increased costs.

The Trustees recognise that there is much uncertainty, and the economic climate continues to be challenging. Constant work is ongoing to seek new operating income opportunities and other funding options. Together with new initiatives in 2024 the Group plans to reduce the annual deficit and continue delivering live theatre of exceptional high quality in the heart of York.

Intensive work is ongoing to maximise every financial opportunity. The cashflow challenges mentioned above in early 2025 would reflect the traditional low point in the cash cycle. Additional funding plus the interventions would manage the cash shortfall in 2025 but more work is required to secure the position.

b. Reserves policy

The trustees have agreed that it is necessary to maintain sufficient reserves in its General Funds to enable the organisation to respond to short term fluctuations and to provide sufficient liquid reserves to meet fixed costs plus any foreseeable capital expenditure. The theatre's current target free reserve is to endeavour to maintain positive free reserves.

c. Financial position

After the challenges posed by Covid-19, the theatre has continued a recovery that was underpinned by efficiency savings across the organisation in 2020-21, as well as the Culture Recovery Fund & ACE Emergency Fund.

The theatre ends 2022-23 with a deficit of £291,841 before depreciation. Free reserves will be £234,957.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

At the year end, unrestricted funds are £1,512,713 (2022: £1,835,905), including designated funds of £1,277,756 (2022: £1,301,800) and restricted funds are £305,517 (2022: £460,230).

Fundraising policy

We raise a small percentage of our funds from the public and our aim is to ensure we do this in both a respectful and compelling way that is consistent with our values.

The charity is a member of the Institute of Fundraising and supports its purpose and activities. All fundraising conducted on behalf of the charity, whether by committees, volunteers or staff, must comply with the Fundraising Regulator and The Code of Fundraising Practice together with all relevant legislation. The Trustees are not aware of any failure in complying with the new Code and legislation.

The charity did not employ a professional fundraiser nor any commercial participator in fundraising in the year.

The charity has a Development and Communications Committee that includes in its membership both trustees and co-opted members. This committee monitors all fundraising by and for the charity. The Trustees monitor the Development Subcommittee via reports and minutes on a quarterly basis.

The charity has received no complaints about its fundraising activity in the year.

The charity insists that all members of the public will not be subject to fundraising activity that is an unreasonable intrusion on that person's privacy, is unreasonably persistent, or places undue pressure on a person to give money or other property.

Structure, governance and management

a. Constitution

The charity and the group is registered as a members limited liability company and was set up by a Memorandum of Association on 15 August 1936, subsequently brought up to date by Articles of Association adopted on 21 April 2016.

The charity and the group is constituted under Articles of Association dated 21 April 2016 and is a registered charity number 229396.

The principal objects of the charity and the group are:

To conserve, develop and enhance the premises known as York Theatre Royal for the benefit of the public, as a working theatre and a place with historical associations and to acquire for any consideration or interest, construct or maintain theatres in York or elsewhere and to alter, rebuild, reconstruct, refurnish, work, maintain and carry on any theatre for the time being owned or taken on lease by or otherwise in the occupation of the Charity, for the sole purpose of advancing the education of the public in the appreciation and understanding of the dramatic and musical arts in all their forms.

To carry on any theatre for the time being owned, leased or occupied by the Charity to promote, maintain, improve and advance education by the encouragement of the arts, including the arts of drama, mime, dance, music, ballet, opera, puppetry, painting and sculpture, photography, cinema, literature and poetry and to improve the general standard of dramatic productions in York and elsewhere, and also if and in so far as may be practicable to provide the Charity's theatre or permit the same to be used for public lectures, cinematic performances or other entertainments and exhibitions considered to be of educational merit.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

To receive, educate and train students in the arts of drama, mime, dance, music, ballet, opera, puppetry, painting and sculpture, photography, cinema, literature and poetry and to promote recognition of and encouragement of exceptional merit in students by the institutional presentation of scholarships, exhibitions, grants, medals or other prizes or benefactions.

To purchase or otherwise acquire and obtain exclusive and other interest in copyright and rights of representation and other rights of or in plays, music, songs, words, operas, comedies and compositions of an educational merit or calculated to improve the general standard of dramatic productions in York and elsewhere for the benefit of the public.

In furtherance of the above objects to carry on in connection with any theatre owned or for the time being in the occupation of the Charity in York or elsewhere the business of the sale of refreshments, food and drink and publications, such activities to be solely ancillary to the furtherance of the Charity's Objects.

The Board of Trustees meets ordinarily four times each year. The Charity has resolved to dispense with an Annual General Meeting. In addition, Trustees have established the following committees to report to the Board of Trustees on aspects of the Charity's business:

- Finance and Capital
- Audit
- Development & Communications
- Personnel and Governance

The roles of Equalities Champion and Environmental Champion are each assigned to an individual Trustee. A Trustee observes the Charity's Health and Safety Committee meetings.

The Charity has two trading subsidiaries which form part of the group and in which it is the sole shareholder: York Theatre Royal Enterprises Ltd and York Theatre Productions Ltd.

All profits generated by the Trust's subsidiaries are 'gifted' to the Charity.

The Trust and its subsidiaries operate as a group for VAT purposes. The relationship between the Charity and its subsidiaries is clearly set out in a relationship agreement under which the Charity provides a range of services to its subsidiaries. These include lease and buildings maintenance, strategic management, employment and provision of staff, administration (including HR and Finance), insurance and the provision of assets for use by the subsidiaries. The subsidiaries receive a Management Charge to cover the cost of these services.

b. Method of appointment or election of Trustees

The management of the charity and the group is the responsibility of the Trustees who are elected and co opted under the terms of the Articles of Association.

c. Policies adopted for the induction and training of Trustees

New Trustees are inducted into the organisation through a series of meetings. The Board has terms of reference for all Board meetings and Board Committees. There is an annual review of the Board skills base and open recruitment for all Trustees. There is an intent that the Board is representative of the UK community. Each year Trustees aim to hold an Away Day with the Executive to review the strategic direction of the Trust.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

d. Pay policy for senior staff

The pay of senior staff is reviewed annually and normally increased in accordance with average earnings. The Trustees benchmark against other provincial producing theatres of a similar size run on a voluntary basis. The remuneration benchmark is the mid point of the range paid for similar roles.

e. Organisational structure and decision making

The Trustees determine the general policy of the Charity. Under the overall direction of the Trustees the day-to-day management is delegated to the Chief Executive.

f. Risk management

The Trustees have assessed the major risks to which the Charity and the group is exposed, in particular those related to the operations and finances of the Charity and the group, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks. The Charity maintains a Risk Register, which is reviewed regularly by the trustees. The trustees recognise the finances of the Charity will continue to benefit from the valuable support of Arts Council England.

Trustees' responsibilities statement

The Trustees (who are also directors of York Citizens' Theatre Trust Limited for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable group will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company and the group's transactions and disclose with reasonable accuracy at any time the financial position of the charitable group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Disclosure of information to auditor

Each of the Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditor is unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditor is aware of that information

Auditor

The auditor, BHP LLP, has indicated its willingness to continue in office. The designated trustees will propose a motion reappointing the auditor at a meeting of the Trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Ann Green
Ann Green (Dec 20, 2023 14:44 GMT)
.....
Ann M Green CBE
Trustee
Date: 20-Dec-2023

Catherine Clelland
Catherine Clelland (Dec 20, 2023 17:51 GMT)
.....
Cath Clelland MBE FCMA
Trustee

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF YORK CITIZENS' THEATRE TRUST LIMITED

We have audited the financial statements of York Citizens' Theatre Trust Limited (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2023, which comprise the consolidated statement of financial activities, the consolidated balance sheet, the company balance sheet, the consolidated statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2023, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Material uncertainty relating to going concern

We draw your attention to note 1.2 in the financial statements, which sets out the Trustees' assessment of going concern, which notes that audience numbers have not yet recovered to pre pandemic levels and that general inflationary pressures have increased the cost base of the theatre. In light of this, the current forecast for the year to 31 March 2024 is for a deficit in the region of £420,000, some of this will relate to designated and restricted funds, however it is expected that the charity will have used the balance of its free reserves as at 31 March 2024 and the balance will be a small deficit in funds.

Budgets for the 2024/2025 year ends have been prepared and include a number of measures which will both increase income and reduce costs such that if successful a balanced unrestricted funds movement would be delivered and as at 31 March 2025 free reserves would return to a very small surplus. Much of this is however contingent on securing income from fundraising activities and the Trustees recognise that significant uncertainty exists in respect of the anticipated funding sources and their timing, and no amounts have yet been secured.

These events or conditions, along with the other matters included in note 1.2, indicate that a material uncertainty exists that may cast significant doubt on the Group's and parent charitable company's ability to continue as a going concern.

Other information

The other information comprises the information included in the trustees' report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the trustees' report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF YORK CITIZENS' THEATRE TRUST LIMITED

financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and sufficient accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent charitable company's financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF YORK CITIZENS' THEATRE TRUST LIMITED
(CONTINUED)

Auditor responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the group and parent charitable company through discussions with management and trustees, and from our knowledge and experience of this organisation;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the group and parent charitable company, including the Charities Act 2011, the Companies Act 2006, data protection, health and safety legislation, CQC regulations and employment law;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and trustees;

We assessed the susceptibility of the group and parent charitable company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by;

- making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risks of fraud through management bias and override controls, we:

- performed analytical procedures to identify any unusual or unexpected variances;
- tested journal entries to identify unusual transactions;
- assessed whether judgments and assumptions made in determining the accounting estimates set out in note 1 were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF YORK CITIZENS' THEATRE TRUST LIMITED
(CONTINUED)

irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the FRC's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.


BHP LLP (Dec 20, 2023 18:37 GMT)

Laura Masheder (Senior statutory auditor)

for and on behalf of

BHP LLP
Chartered Accountants
Statutory Auditor
Rievaulx House
1 St Mary's Court
Blossom Street
York
YO24 1AH

Date: 20/12/2023

YORK CITIZENS' THEATRE TRUST LIMITED

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	711,863	106,705	818,568	1,358,636
Charitable activities	4	2,495,440	-	2,495,440	1,495,386
Other trading activities	5,6	700,799	-	700,799	418,510
Investments	7	3,012	-	3,012	1,326
Other income	8	77,498	2,230	79,728	262,631
Total income		3,988,612	108,935	4,097,547	3,536,489
Expenditure on:					
Raising funds	9,10	857,388	32,357	889,745	747,780
Charitable activities	11,12	3,604,556	71,185	3,675,741	2,710,560
Total expenditure		4,461,944	103,542	4,565,486	3,458,340
Net (expenditure)/income before net losses on investments		(473,332)	5,393	(467,939)	78,149
Net losses on investments	18	(9,966)	-	(9,966)	(2,224)
Net (expenditure)/income		(483,298)	5,393	(477,905)	75,925
Transfers between funds	22	160,106	(160,106)	-	-
Net movement in funds		(323,192)	(154,713)	(477,905)	75,925
Reconciliation of funds:					
Total funds brought forward		1,835,905	460,230	2,296,135	2,220,210
Net movement in funds		(323,192)	(154,713)	(477,905)	75,925
Total funds carried forward		1,512,713	305,517	1,818,230	2,296,135

The Consolidated Statement of Financial Activities complies with the requirements for an income and expenditure account under the Companies Act 2006 and includes all gains and losses recognised in the year.

The notes on pages 21 to 49 form part of these financial statements.

CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	17	1,041,916	1,065,960
Investments	18	487,810	497,776
		1,529,726	1,563,736
Current assets			
Stocks	19	10,261	9,175
Debtors	20	604,596	421,506
Cash at bank and in hand	25	849,821	1,111,681
		1,464,678	1,542,362
Creditors: amounts falling due within one year	21	(1,176,174)	(809,963)
Net current assets		288,504	732,399
Total net assets		1,818,230	2,296,135
Charity funds			
Restricted funds	22	305,517	460,230
Unrestricted funds			
Designated funds	22	1,277,756	1,301,800
General funds	22	234,957	534,105
Total unrestricted funds	22	1,512,713	1,835,905
Total funds		1,818,230	2,296,135

CONSOLIDATED BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2023

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Ann Green
Ann Green (Dec 20, 2023 14:44 GMT)

Ann M Green CBE
Trustee

Catherine Clelland
Catherine Clelland (Dec 20, 2023 17:51 GMT)

Cath Clelland MBE FCMA
Trustee

Date: 20 December 2023

The notes on pages 21 to 49 form part of these financial statements.

CHARITY BALANCE SHEET
AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	17	1,041,916	1,065,960
Investments	18	487,813	497,779
		<u>1,529,729</u>	<u>1,563,739</u>
Current assets			
Debtors	20	635,528	533,994
Cash at bank and in hand		679,319	965,243
		<u>1,314,847</u>	<u>1,499,237</u>
Creditors: amounts falling due within one year	21	(1,176,174)	(797,774)
Net current assets		<u>138,673</u>	<u>701,463</u>
Total net assets		<u><u>1,668,402</u></u>	<u><u>2,265,202</u></u>
Charity funds			
Restricted funds	22	305,517	460,230
Unrestricted funds			
Designated funds	22	1,277,756	1,301,800
General funds	22	85,129	503,172
		<u>1,362,885</u>	<u>1,804,972</u>
Total funds		<u><u>1,668,402</u></u>	<u><u>2,265,202</u></u>

CHARITY STATEMENT OF FINANCIAL POSITION (CONTINUED)
AS AT 31 MARCH 2023

The charity's net movement in funds for the year was a deficit of £596,800 (2022: surplus of £117,466).

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Ann Green
Ann Green (Dec 20, 2023 14:44 GMT)

Ann M Green CBE
Trustee

Date: 20 December 2023

Catherine Clelland
Catherine Clelland (Dec 20, 2023 17:51 GMT)

Cath Clelland MBE FCMA
Trustee

The notes on pages 21 to 49 form part of these financial statements.

YORK CITIZENS' THEATRE TRUST LIMITED

CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	Note	2023 £	2022 £
Cash flows from operating activities			
Net cash provided by operating activities	24	(102,852)	711,338
		<hr/>	<hr/>
Cash flows from investing activities			
Bank interest	7	3,012	1,326
Purchase of tangible fixed assets	17	(162,020)	(156,652)
Purchase of investments		-	(500,000)
		<hr/>	<hr/>
Net cash used in investing activities		(159,008)	(655,326)
		<hr/>	<hr/>
Change in cash and cash equivalents in the year		(261,860)	56,012
Cash and cash equivalents at the beginning of the year		1,111,681	1,055,669
		<hr/>	<hr/>
Cash and cash equivalents at the end of the year	25	849,821	1,111,681
		<hr/> <hr/>	<hr/> <hr/>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

York Citizens' Theatre Trust Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The consolidated statement of financial activities (SOFA) and consolidated balance sheet consolidate the financial statements of the charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

The charity has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own statement of financial activities in these financial statements.

1.2 Going concern

For the year ended 31 March 2023 the Group has sustained a loss of £477,905 and reduced its General Fund to £234,957.

As noted in the Trustees' Report, the Group has not experienced what might be considered normal conditions since the Covid-19 pandemic. Theatre attendances and income for the period have not increased back to 2019 levels while inflation and the Ukraine conflict have increased costs.

Current forecasts for the year ended 31 March 2024 show the Group will report a deficit of £420,000. At the balance sheet date of 31 March 2024, cash reserves are expected to be £650,000 but after reserve transfers the General Fund would have no free reserves. Without intervention the Group is forecasting a similar deficit for the year ended 31 March 2025.

The Trustees recognise that there is much uncertainty, and the economic climate continues to be challenging. Constant work is ongoing to seek new operating income opportunities and other funding options, but these take time.

To help improve the financial position in the short-term the Trustees have identified the following actions:

1. Increasing theatre ticket prices.
2. Reduce losses on own productions.
3. Invest in fundraising activities.
4. Consolidate management team.
5. Explore funding from significant regional benefactors.

The Trustees recognise that significant uncertainty exists in respect of the anticipated funding sources and their timing. The cash flow challenge will be at the end of the winter period in early 2025, when the theatre goes black. With the above actions, the Group would be breakeven for the year ended 31 March 2025.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting policies (continued)

1.2 Going concern (continued)

Whilst the Trustees recognise the challenges and uncertainties that the theatre faces, they believe that with continued support from Arts Council England and with the actions above, and continued scrutiny by the Trustee Board, the Group and parent charitable company will continue as a going concern. The Trustees therefore continue to adopt the going concern basis of preparation for the financial statements.

1.3 Company status

The charity is a company limited by shares, incorporated in England and Wales. The company's registered office is as stated in the Trustees' Report.

The liability of each shareholder on winding up is limited to £1 for each share held.

1.4 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.5 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Charitable trading activities

Income from theatre admission fees net of Box Office commission is included in charitable activity income in the period in which the relevant show takes place.

Commercial trading activities

Income from commercial activities is included in the period in which the group is entitled to receipt within raising funds.

Donations and grants

Income from donations and grants, including capital grants, are included in income when these are receivable, except as follows:

When donors specify that donations and grants are given to the charity must be used in future accounting periods, the income is deferred until those periods.

- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in income until the pre-conditions for use have been

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting policies (continued)

1.5 Income (continued)

met.

- Grants received in relation to the government Coronavirus Job Retention Scheme (Furlough) have been recognised within other incoming resources. The grant is accounted for on the accruals basis once the related payroll return has been submitted.

When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included within restricted income when receivable.

Interest receivable

Interest is included when receivable by the charity.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity.

Certain expenditure is directly attributable to specific activities and has been included in the relevant cost categories.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include central functions that have been allocated to activity cost categories on a basis consistent with the use of resources.

Governance costs are those incurred in connection with compliance with constitutional and statutory requirements.

Expenditure on stage properties, scenery and effects is not capitalised (unless the properties, scenery and effects can be used in future productions), as it is considered that such costs more truly reflect direct production costs and are, therefore, written off in the financial year in which the relevant production opens.

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting policies (continued)

1.7 Basis of consolidation

The financial statements consolidate the accounts of York Citizens' Theatre Trust Limited and all of its subsidiary undertakings ('subsidiaries').

The charity has taken advantage of the exemption contained within section 408 of the Companies Act 2006 not to present its own Income and expenditure account.

The income and expenditure account for the year dealt with in the accounts of the charity was (£596,800) (2022: £117,466).

1.8 Tangible fixed assets and depreciation

Tangible fixed assets costing £1,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Signal Box Theatre	- 11% straight line
Leasehold improvements	- Over expected life of the asset, varying from 6% - 43% straight line
Plant and equipment	- Over expected life of the asset, varying from 10% - 50% straight line
Motor vehicles	- 20% straight line

1.9 Investments

Investments in subsidiaries are valued at cost less provision for impairment.

1.10 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

1.11 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting policies (continued)

1.12 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity from the date of acquisition or opening of the deposit or similar account.

1.13 Creditors and provisions

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Creditors are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the consolidated statement of financial activities as a finance cost.

1.14 Financial instruments

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.15 Pensions

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

1.16 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

2. Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

(i) Support costs

Staffing and administration support costs are allocated across the activities of the theatre. Support costs are allocated on a basis consistent with the use of resources.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

3. Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
<i>Donations</i>				
Arts Council England, Yorkshire	598,059	-	598,059	598,059
Individual Giving and the 1774 Club	61,300	-	61,300	68,503
Audrey and Duncan Savage Fund	-	10,000	10,000	-
Creative Engagement	-	23,488	23,488	5,485
Richard III Commission	-	-	-	7,000
NT Connections	-	7,477	7,477	3,825
Patricia and Donald Shepherd Charitable Trust	-	35,000	35,000	35,000
Community giving donations	12,073	-	12,073	13,210
Corporate giving	13,440	-	13,440	2,333
Website development fund	-	13,713	13,713	-
<i>Grants</i>				
Culture Recovery Fund Grant	-	-	-	619,241
Other donations	26,991	17,027	44,018	5,980
	711,863	106,705	818,568	1,358,636
Total 2022	684,701	673,935	1,358,636	

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

4. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Admission fees (box office receipts)	2,260,344	2,260,344	1,270,144
Co-production income	112,008	112,008	119,248
Education and outreach	123,088	123,088	105,994
	2,495,440	2,495,440	1,495,386
Total 2022	1,495,386	1,495,386	

5. Income from other trading activities

Income from fundraising events

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Props, electrical hire and merchandising	3,023	3,023	580
Lettings, room hire and corporate entertainment	10,311	10,311	1,197
Costume hire and making	35,447	35,447	19,012
	48,781	48,781	20,789
Total 2022	20,789	20,789	

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

5. Income from other trading activities (continued)

Income from non charitable trading activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Other income	(1,130)	(1,130)	-
Bar sales	190,045	190,045	110,406
Catering sales	179,904	179,904	120,472
Ice cream and sweet sales	71,346	71,346	35,685
Merchandise and programme sales	33,388	33,388	18,218
Box office services	178,465	178,465	112,940
	652,018	652,018	397,721
Total 2022	397,721	397,721	

Total income from of fundraising and other charitable trading activities has been summarised in note 6.

6. Summary of fundraising and charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Fundraising events	48,781	48,781	20,789
Charitable trading activities	652,018	652,018	397,721
	700,799	700,799	418,510

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

7. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Bank interest	3,012	3,012	1,326
Total 2022	1,326	1,326	

8. Other income

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Sundry income	55,769	-	55,769	60,590
Gift aid income	21,729	-	21,729	-
Coronavirus job retention scheme income	-	-	-	124,562
Coronavirus business support grant	-	-	-	71,625
Holiday Activity and Food Programme	-	2,230	2,230	5,854
	77,498	2,230	79,728	262,631
Total 2022	222,652	39,979	262,631	

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

9. Expenditure on raising funds

Fundraising trading expenses

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Marketing and fundraising	193,677	4,753	198,430	161,898
Trading activities	25,600	-	25,600	38,719
Costume hire and making	5,207	-	5,207	5,095
Fundraising trading expenses - wages costs	120,733	27,604	148,337	116,227
Fundraising trading expenses - NI	11,259	-	11,259	9,692
Fundraising trading expenses - pension costs	4,077	-	4,077	2,810
	360,553	32,357	392,910	334,441
Total 2022	269,328	65,113	334,441	

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

9. Expenditure on raising funds (continued)

Other trading expenses

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Bar purchases	63,341	63,341	37,597
Catering purchases	76,383	76,383	49,555
Events, hire and performance cost of sales	874	874	846
Ice cream and sweets purchases	21,806	21,806	9,712
Merchandise and programme purchases	29,461	29,461	14,021
Box office service costs recharged	64,516	64,516	50,799
Box office service costs of sales	45,172	45,172	42,347
Administration expenses	34,325	34,325	40,151
Administration staff costs	160,957	160,957	168,311
	496,835	496,835	413,339
Total 2022	413,339	413,339	

Total costs of raising funds have been summarised in note 10.

10. Summary of raising funds

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Fundraising trading expenses	360,553	32,357	392,910	334,441
Other trading expenses	496,835	-	496,835	413,339
	857,388	32,357	889,745	747,780
Total 2022	682,667	65,113	747,780	

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

Split between direct and support costs

	Direct cost of activities 2023 £	Support costs 2023 £	Total funds 2023 £	Total funds 2022 £
Cost of generating funds	294,155	41,681	335,836	295,722
Fundraising trading costs	27,633	29,441	57,074	38,719
Subsidiary trading costs	496,835	-	496,835	413,339
	818,623	71,122	889,745	747,780
Total 2022	662,739	85,041	747,780	

11. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
Admission fees (box office receipts)	3,659,896	3,945	3,663,841	2,624,497
Theatre tax relief	(267,415)	-	(267,415)	(138,357)
Education and outreach	191,487	67,240	258,727	206,317
Governance	20,588	-	20,588	18,103
	3,604,556	71,185	3,675,741	2,710,560
Total 2022	2,310,283	400,277	2,710,560	

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

12. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	Total funds 2022 £
Operation of theatre	2,765,085	898,756	3,663,841	2,624,497
Theatre tax relief	(267,415)	-	(267,415)	(138,357)
Education and outreach	200,540	58,187	258,727	206,317
Governance	20,588	-	20,588	18,103
	2,718,798	956,943	3,675,741	2,710,560
Total 2022	1,911,475	799,085	2,710,560	

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

13. Allocation of support costs

The trust allocates its support costs as shown in the table below. The support costs are allocated on a basis consistent with the use of resources.

	Operation of Theatre 2023 £	Allocated to cost of raising funds 2023 £	Total funds 2023 £	Total funds 2022 £
Administration salaries	165,046	30,030	195,076	188,690
Other staff costs	111,704	2,597	114,301	97,535
Premises costs	440,145	-	440,145	320,899
Computer, stationery and postage costs	24,069	1,295	25,364	26,657
Travelling and subsistence costs	-	-	-	405
Legal and professional costs	2,538	462	3,000	1,317
Other sundry expenses	27,411	7,153	34,564	29,749
Irrecoverable VAT	28,609	942	29,551	25,476
Depreciation, loss on disposal and impairment of fixed assets	157,421	28,643	186,064	193,398
Total 2023	956,943	71,122	1,028,065	884,126
Total 2022	799,085	85,041	884,126	

14. Net income/(expenditure)

This is stated after charging:

	2023 £	2022 £
Depreciation of tangible fixed assets: - owned by the charitable group	186,064	193,398
Auditor's remuneration - audit	17,175	13,125
Auditor's remuneration - other services	2,825	2,575

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

15. Staff costs

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Wages and salaries	1,203,827	1,074,466	1,203,827	1,074,466
Social security costs	79,578	70,901	79,578	70,901
Contribution to defined contribution pension schemes	24,023	21,784	24,023	21,784
	1,307,428	1,167,151	1,307,428	1,167,151

The average number of persons employed by the charity during the year was as follows:

	Group 2023 No.	Group 2022 No.
Average monthly headcount	147	105

The average headcount expressed as full-time equivalents was:

	Group 2023 No.	Group 2022 No.
Average full-time equivalent	59	44

No employee received remuneration amounting to more than £60,000 in either year.

The average number of key management personnel in the year was for 1 role (2022: 1) and total key management personnel remuneration including employers NI and pension was £75,278 (2022: £68,812).

16. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, no Trustee expenses have been incurred (2022 - £NIL).

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

17. Tangible fixed assets

Group and Charity

	Signal Box Theatre £	Leasehold Improvements £	Plant and equipment £	Motor vehicles £	Total £
<i>Cost or valuation</i>					
At 1 April 2022	954	1,446,724	1,101,587	7,000	2,556,265
Additions	-	157,282	4,738	-	162,020
At 31 March 2023	954	1,604,006	1,106,325	7,000	2,718,285
<i>Depreciation</i>					
At 1 April 2022	903	712,205	770,197	7,000	1,490,305
Charge for the year	51	94,383	91,630	-	186,064
At 31 March 2023	954	806,588	861,827	7,000	1,676,369
<i>Net book value</i>					
At 31 March 2023	-	797,418	244,498	-	1,041,916
At 31 March 2022	51	734,519	331,390	-	1,065,960

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

18. Fixed asset investments

<i>Charity</i>	Investments in subsidiary companies £	Listed investments £	Total £
<i>Cost or valuation</i>			
At 1 April 2022	3	497,776	497,779
Revaluations	-	(9,966)	(9,966)
At 31 March 2023	<u>3</u>	<u>487,810</u>	<u>487,813</u>
<i>Net book value</i>			
At 31 March 2023	<u>3</u>	<u>487,810</u>	<u>487,813</u>
At 31 March 2022	<u>3</u>	<u>497,776</u>	<u>497,779</u>

The historical cost of the investments is £500,000 (2022 - £500,000)

Principal subsidiaries

The following were subsidiary undertakings of the charity:

Names	Company number	Holding	Included in consolidation
York Theatre Royal Enterprises Limited	02909939	100%	Yes
York Theatre Productions Limited	09308382	100%	Yes

The financial results of the subsidiaries for the year were:

Names	Income £	Expenditure £	Profit/(Loss) for the year £	Net assets £
York Theatre Royal Enterprises Limited	1,201,893	1,052,065	149,828	180,763
York Theatre Productions Limited	717,351	988,066	(270,715)	1

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

19. Stocks

	Group 2023 £	Group 2022 £
Finished goods and goods for resale	10,261	9,175

20. Debtors

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Trade debtors	39,384	81,131	39,384	81,131
Amounts owed by group undertakings	-	-	438,336	249,177
Other debtors	417,296	136,689	9,892	-
Prepayments and accrued income	147,916	203,686	147,916	203,686
	604,596	421,506	635,528	533,994

21. Creditors: Amounts falling due within one year

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Trade creditors	127,078	121,312	127,078	109,123
Other taxation and social security	19,605	19,611	19,605	19,611
Other creditors	156,565	68,111	156,565	68,111
Accruals and deferred income	872,926	600,929	872,926	600,929
	1,176,174	809,963	1,176,174	797,774

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Deferred income at 1 April 2022	181,969	181,969	390,455	181,969
Resources deferred during the year	552,015	390,455	552,015	390,455
Amounts released from previous periods	(390,455)	(390,455)	(390,455)	(181,969)
	343,529	181,969	552,015	390,455

Deferred income comprises admission fees received in advance and grants which the donor has specified must be used in future accounting periods.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

22. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2023 £
Unrestricted funds						
Designated funds						
Designated Fixed Asset Fund	1,065,960	-	(186,064)	162,020	-	1,041,916
Designated Fund - Community Productions	221,664	-	-	-	-	221,664
Designated Fund - Creative Director	14,176	-	-	-	-	14,176
	1,301,800	-	(186,064)	162,020	-	1,277,756
General funds						
General funds	503,131	2,786,719	(3,223,816)	29,019	(9,966)	85,087
Enterprises	30,933	1,201,893	(1,052,064)	(30,933)	-	149,829
Share capital	41	-	-	-	-	41
	534,105	3,988,612	(4,275,880)	(1,914)	(9,966)	234,957
Total Unrestricted funds	1,835,905	3,988,612	(4,461,944)	160,106	(9,966)	1,512,713

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

22. Statement of funds (continued)

Restricted funds

City of York Capital Fund	399,454	-	-	(154,438)	-	245,016
Patricia & Donald Shepherd Charitable Trust	15,872	35,000	(35,170)	-	-	15,702
Access All Areas	11,427	9,632	(3,754)	-	-	17,305
Patio Project	5,668	-	-	(5,668)	-	-
NT Connections	3,825	7,477	(9,495)	-	-	1,807
Development Support Fund (COVID 19)	13,891	13,713	(27,604)	-	-	-
Holiday Activity and Food Programme	2,001	2,230	(1,055)	-	-	3,176
37 Plays	1,000	13,000	(10,122)	-	-	3,878
Richard III Commission	3,711	-	(1,879)	-	-	1,832
Pay It Forward	675	4,080	(3,945)	-	-	810
Julius Caesar	-	5,000	(1,250)	-	-	3,750
Theatre Trust - VR Grant	-	4,753	(4,753)	-	-	-
Audrey and Duncan Savage Fund	-	10,000	-	-	-	10,000
Other restricted funds	2,706	4,050	(4,515)	-	-	2,241
	460,230	108,935	(103,542)	(160,106)	-	305,517
Total of funds	2,296,135	4,097,547	(4,565,486)	-	(9,966)	1,818,230

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

22. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 March 2022 £
Unrestricted funds						
Designated funds						
Designated Fixed Asset Fund	1,102,706	-	(193,397)	156,651	-	1,065,960
Designated Fund - Community Productions	-	-	-	221,664	-	221,664
Designated Fund - Creative Director	-	-	-	14,176	-	14,176
	<u>1,102,706</u>	<u>-</u>	<u>(193,397)</u>	<u>392,491</u>	<u>-</u>	<u>1,301,800</u>
General funds						
General funds	470,360	2,370,347	(2,378,258)	42,906	(2,224)	503,131
Enterprises	72,474	452,228	(421,295)	(72,474)	-	30,933
Share capital	41	-	-	-	-	41
	<u>542,875</u>	<u>2,822,575</u>	<u>(2,799,553)</u>	<u>(29,568)</u>	<u>(2,224)</u>	<u>534,105</u>
Total Unrestricted funds	<u>1,645,581</u>	<u>2,822,575</u>	<u>(2,992,950)</u>	<u>362,923</u>	<u>(2,224)</u>	<u>1,835,905</u>

YORK CITIZENS' THEATRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

22. Statement of funds (continued)

Restricted funds

City of York						
Capital Fund	531,002	-	-	(131,548)	-	399,454
Patricia & Donald Shepherd						
Charitable Trust	1,949	35,000	(21,077)	-	-	15,872
Access All Areas	9,480	1,314	(2,846)	3,479	-	11,427
Patio Project	9,516	-	(3,848)	-	-	5,668
NT Connections	-	3,825	-	-	-	3,825
Development Support Fund (COVID 19)	13,891	-	-	-	-	13,891
Holiday Activity and Food Programme	-	5,854	(3,853)	-	-	2,001
37 Plays	-	1,000	-	-	-	1,000
Richard III Commission	-	7,000	(3,289)	-	-	3,711
Pay It Forward	-	1,770	(1,095)	-	-	675
Arts Council Culture Recovery Fund	(66)	619,241	(387,800)	(231,375)	-	-
The Berwick Kaler Foundation	3,587	-	(3,587)	-	-	-
The Platform Project	3,507	-	(28)	(3,479)	-	-
Theatre Making Skills	-	2,500	(2,500)	-	-	-
Kickstarter Programme	-	34,125	(34,125)	-	-	-
Other restricted funds	1,763	2,285	(1,342)	-	-	2,706
	<u>574,629</u>	<u>713,914</u>	<u>(465,390)</u>	<u>(362,923)</u>	<u>-</u>	<u>460,230</u>
Total of funds	<u>2,220,210</u>	<u>3,536,489</u>	<u>(3,458,340)</u>	<u>-</u>	<u>(2,224)</u>	<u>2,296,135</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

Restricted funds

City of York Capital fund - a donation of funding to support the Theatre with its ongoing capital costs and capital redevelopment projects. The transfer relates to the transfer of fixed assets from restricted to unrestricted funds, as the assets are held for general purposes.

Patricia and Donald Shepherd Charitable Trust Fund - funding received to support the provision of an Outreach Director to work with disadvantaged groups across the City.

Access All Areas - funding has been made from the Ed De Nunzio Charitable Trust to support the Access All Areas drama group. The group works with a group of young people aged 12-16 who are vulnerable, socially excluded or disadvantaged in some way and would not usually access out mainstream Youth Theatre.

Patio Project – these funds have been generated through a variety of appeals and events. The funds will be used for the redevelopment of the Patio area.

NT Connections – these funds were received from the National Theatre to support the 'Connections Project' at York Theatre Royal.

Development Support fund (COVID-19) - This donation from a private individual was received to support the ongoing cost of Fundraising and Marketing during the COVID-19 pandemic.

Holiday Activity and Food Programme - funding received from City of York Council to support holiday activities for disadvantaged children.

37 Plays - funding from the RSC to support a nationwide playwriting project, working with 12 theatre partners across the country with the aim to get the nation writing.

Richard III Commission - funding from the Richard III Society CLG to support the creation and commission of a new play about Richard III.

Pay it Forward - this fund relates to individual donations from customers for the provision of free tickets for disadvantaged groups to see a number of productions across the year.

Julius Caesar - Funding supporting the formation of a community chorus to perform in the RSC production working alongside a local musical director.

Theatre Trust - VR Grant - Funding from Theatre's Trust Small Grants Programme to capture immersive recordings of live performances and deliver them using VR technology.

Audrey and Duncan Savage Fund - To support small capital projects.

Arts Council Culture Recovery Fund - This funding reflects the grant received and due for the round 1 bid for Cultural Recovery Funding.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

Kickstarter Programme - a government funded initiative to create work experience opportunities for 16 to 24 year olds on Universal Credit who are at risk of long term unemployment. The Theatre worked in partnership with the Muslim Council of Great Britain to provide six placements during 2021/22.

Other restricted funds include the Name a Seat fund, YTR Bookclub, Theatre for Wellbeing Programmes, Coppergate Woman fund, Street Life Project and the Terry Bounds Donation.

Transfers

Transfers in the year represent the release of capital grant funding and the transfer/release of funds previously designated by the trustees.

23. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	1,041,916	-	1,041,916
Fixed asset investments	487,810	-	487,810
Current assets	1,159,161	305,517	1,464,678
Creditors due within one year	(1,176,174)	-	(1,176,174)
Total	1,512,713	305,517	1,818,230

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	1,065,960	-	1,065,960
Fixed asset investments	497,776	-	497,776
Current assets	1,082,132	460,230	1,542,362
Creditors due within one year	(809,963)	-	(809,963)
Total	1,835,905	460,230	2,296,135

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

24. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2023 £	Group 2022 £
Net income/expenditure for the year (as per Statement of Financial Activities)	(477,905)	75,925
Adjustments for:		
Depreciation charges	186,064	193,398
Losses on investments	9,966	2,224
Bank interest	(3,012)	(1,326)
Increase in stocks	(1,086)	(5,842)
Increase in debtors	(183,090)	(137,341)
Increase in creditors	366,211	584,300
Net cash provided by operating activities	(102,852)	711,338

25. Analysis of cash and cash equivalents

	Group 2023 £	Group 2022 £
Cash in hand	849,821	1,111,681
Total cash and cash equivalents	849,821	1,111,681

26. Analysis of changes in net debt

	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash in hand	1,111,681	(261,860)	849,821
	1,111,681	(261,860)	849,821

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

27. Capital commitments

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
<i>Contracted for but not provided in these financial statements</i>				
Acquisition of tangible fixed assets	-	152,913	-	152,913

28. Pension commitments

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £24,023 (2022: £21,784). £8,317 (2022: £7,031) was payable to the fund at the Balance Sheet date and are included in creditors.

29. Operating lease commitments

At 31 March 2023 the Group and the charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	Group 2023 £	Group 2022 £
Not later than 1 year	29,331	29,331
Later than 1 year and not later than 5 years	109,000	111,081
Later than 5 years	297,479	324,729
	435,810	465,141

Of the commitments above, £433,729 (2022: £460,979) is payable to the York Conservation Trust in relation to rent.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

30. Related party transactions

York Theatre Royal Enterprises Limited is a wholly owned subsidiary of York Citizens' Theatre Trust Limited. Some of the trustees of the charity are also directors of the company. At the year end, amounts owed from York Theatre Royal Enterprises Limited were £30,933 (2022: £112,489). During the year the charity received income from a management charge of £33,344 (2022: £32,532). In addition, the charity allocated grant of £nil (2022: £nil) to the subsidiary. During the year total gift aid donation were made from York Theatre Royal Enterprises Limited to the charity totalling £30,933 (2022: £72,474).

York Theatre Productions Limited is a wholly owned subsidiary of York Citizens' Theatre Trust Limited. Some of the trustees of the charity are also directors of the company. At the year end, amounts owed from York Theatre Productions Limited were £407,403 (2022: £136,688), this amount reflects tax credits due from the subsidiary.

During the year there was income of £20,404 (2022: £19,075) and expenditure of £2,391 (2022: £890) relating to York St John University, an organisation in which Cath Clelland was a trustee of during the year and Dr Avijit Datta was a Foundation Committee member. A balance of £113 is owed from (2022: £506) the University to the charity as at the year end.

During the year there was income of £50 (2022: £nil) and expenditure of £nil (2022: £nil) with York Music Hub, a charity in which Ann M Green was also a trustee during the year.

During the year there was income of £nil (2022: £nil) and expenditure of £11,936 (2022: £2,928) with Make It York, a charity in which Will Zhuang was also a trustee during the year.

During the year there was income of £82 (2022: £nil) and expenditure of £755 (2022: £2,198) with York BID Limited, a company in which Will Zhuang was also a director during the year.

During the year there was income of £27,230 (2022: £5,854) and expenditure of £344 (2022: £779) with City of York Council Limited, a company in which Will Zhuang was also a director during the year.

During the year there was income of £150 (2022: £nil) and expenditure of £nil (2022: £nil) with RAR Colton Consulting Limited, a company in which Craig Colton was also a director during the year.

During the year there was income of £9,613 (2022: £nil) and expenditure of £49,752 (2022: £nil) with Frantic Assembly, a charity in which Matthew Hunnybun was also a trustee during the year.

During the year there was income of £nil (2022: £nil) and expenditure of £400 (2022: £nil) with University of York, a charity in which Tom Bird, the former Chief Executive, was a trustee during the year.

During the year, expenses were paid to Trustees totalling £329 (2022: £nil).

There are no other related party transactions to disclose.