



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2023 To 31 December 2023

Charity name: Holmbury St Mary Village Hall Trust

Charity registration number: 228974

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision (and related care and maintenance) of a village hall in Holmbury St Mary
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The trust ensures that the village hall is sufficiently well maintained and managed as to provide a community facility for the village and the surrounding areas
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance provided by the charity commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The hall has 6 trustees but in addition a team of volunteers who provide a significant amount of support to maintain and run the hall.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The hall is a large community space which provides a facility for a wide range of activities to the village and its community. The villages annual bonfire and fireworks is a significant event supported by the hall which raises funds for community groups. The hall deliberately prices the facilities such that all members of the community may have access

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charities accounts have been filed and are available for review. During 2023, the hall had significant income from bookings, as well as fund raising and the sale of a gifted painting. This has enabled it to plan and confirm the long overdue Kitchen refurbishment which commenced in early 2024.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to ensure that the hall has enough money for significant capital repairs
Amount of reserves held	Para 1.22	The minimum reserve is £10,000. Current reserves at year end 2023 were £40,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Bookings
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated associate
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected at the AGM and selected from volunteers. One trustee is nominated by the parish council in which the village sits

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Holmbury St Mary Village Hall Trust
Other name the charity uses	
Registered charity number	228974
Charity's principal address	Holmbury St Mary Village Hall Trust Felday Glade Holmbury St Mary Dorking RH5 6PG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Rice	Chair		
2	Pasquale Sena	Trustee		
3	Justin Emrich	Treasurer		
4	Rebecca Jane Dougall	Trustee		
5	Bob Andrews	Trustee		
6	Jo Woods	Trustee		
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Susan Rice	
Full name(s)	SUSAN RICE	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	7/10/24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Holmbury St Mary Village Hall Trust

228974

Receipts and payments accounts

CC16a

For the period
from

1-Jan-23

To

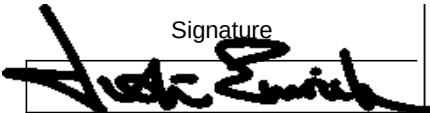
31 December 2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	380	-	-	380	446
Booking receipts	24,013	-	-	24,013	26,972
Grant income	-	-	-	-	2,667
Bank interest	-	702	-	702	75
Deposits held	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	24,393	702	-	25,095	30,160
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,393	702	-	25,095	30,160
A3 Payments					
Bank charges	60	-	-	60	81
Rubbish Removal	758	-	-	758	883
Cleaning	4,800	-	-	4,800	4,849
Maintenance / repairs	1,537	-	-	1,537	2,317
Other services / suppliers	1,005	-	-	1,005	489
Utilities	6,051	-	-	6,051	4,420
Insurance	692	-	-	692	640
	-	-	-	-	-
	-	-	-	-	-
Sub total	14,903	-	-	14,903	13,679
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,903	-	-	14,903	13,679
Net of receipts/(payments)	9,490	702	-	10,192	16,481
A5 Transfers between funds	- 14,980	14,980	-	-	-
A6 Cash funds last year end	13,357	25,107	-	38,464	-
Cash funds this year end	7,867	40,789	-	48,656	16,481

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Cash Account	7,867	-	-
	CAF Gold Account	-	40,789	-
		-	-	-
	Total cash funds	7,867	40,789	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Security Deposits for bookings	Unrestricted		
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Justin Emrich	8/28/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Holmbury St Mary Village Hall Trust

On accounts for the year ended

31 December 2023

Charity no (if any)

228974

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **21/12/2023**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14/10/2024

Name:

Heather Joanne Woods

Relevant professional qualification(s) or body (if any):

Fellow, Chartered Institute of Management Accountants

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.