



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2022 To 31 December 2022

Charity name: Holmbury St Mary Village Hall Trust

Charity registration number: 228974

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision (and related care and maintenance) of a village hall in Holmbury St Mary
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The trust ensures that the village hall is sufficiently well maintained and managed as to provide a community facility fir the village and the surrounding areas
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance provided by the charity commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The hall has 6 trustees but in addition a team of volunteers who provide a significant amount of support to maintain and run the hall.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The hall is a large community space which provides a facility for a wide range of activities to the village and its community. The villages annual bonfire and fireworks is a significant event supported by the hall which raises funds for community groups. For significant national events such as the Platinum Jubilee the hall provided a focal point for the community to celebrate.</p> <p>The hall deliberately prices the facilities such that all members of the community may have access</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charities accounts have been filed and are available for review. During 2022, the hall had significant income from bookings (following the COVID period) and this has enabled it to increase its reserves which the trustees will use to refurbish facilities
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to ensure that the hall has enough money for significant capital repairs
Amount of reserves held	Para 1.22	The minimum reserve is £10,000. Current reserves are £25,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated associate
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected at the AGM and selected from volunteers. One trustee is nominated by the parish council in which the village sits

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Holmbury St Mary Village Hall Trust
Other name the charity uses	
Registered charity number	228974
Charity's principal address	Holmbury St Mary Village Hall Trust Felday Glade Holmbury St Mary Dorking RH5 6PG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Rice	Chair	26/1/22 – 31/12/22	
2	Pasquale Sena	Trustee	26/11/22-31/12/22	
3	Justin Emrich	Treasurer		
4	Rebecca Jane Dougall	Trustee		
5	Jo Woods	Trustee		
6	Bob Andrews	Trustee		
7	Judith Palmer	Trustee	Retired 26/11/22	
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Susan Rice</i>	
Full name(s)	SUSAN RICE	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	18/10/23	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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Receipts and payments accounts

CC16a

For the period from	1-Jan-22	To	31 December 2022
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	446	-	-	446	505
Booking receipts	26,972	-	-	26,972	5,465
Grant income	2,667	-	-	2,667	18,793
Bank interest	-	75	-	75	-
Deposits held	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	30,085	75	-	30,160	24,763
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	30,085	75	-	30,160	24,763
A3 Payments					
Bank charges	81	-	-	81	96
Rubbish Removal	883	-	-	883	684
Cleaning	4,849	-	-	4,849	2,366
Maintenance / repairs	2,317	-	-	2,317	10,065
Other services / suppliers	489	-	-	489	416
Utilities	4,420	-	-	4,420	1,969
Insurance	640	-	-	640	653
	-	-	-	-	-
	-	-	-	-	-
Sub total	13,679	-	-	13,679	16,249
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	13,679	-	-	13,679	16,249
Net of receipts/(payments)	16,406	75	-	16,481	8,514
A5 Transfers between funds	- 10,000	10,000	-	-	-
A6 Cash funds last year end	6,951	15,031	-	21,982	-
Cash funds this year end	13,357	25,106	-	38,463	8,514

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAF Cash Account	13,357	-	-
	CAF Gold Account	-	25,106	-
		-	-	-
	Total cash funds	13,357	25,106	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Security Deposits for bookings	Unrestricted	3,590	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Justin Emrich	10/13/2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Holmbury St Mary Village Hall Trust

**On accounts for the year
ended**

31 December 2022

**Charity no
(if any)**

228974

Set out on pages

2 and 3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 12 / 2022**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J A Alexander

Date:

17/10/2023

Name:

Jasmine Alexander

**Relevant professional
qualification(s) or body
(if any):**

Address:

*19 Park Vale Close, Castle Hedingham, Essex
CO9 3DS*

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A