



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From: 1 May 2024 To: 30 April 2025

Charity name: Claypole Village Hall

Charity registration number: 228354

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	"To be used in perpetuity as a non-sectarian and non-political place of recreation mental and physical culture and social intercourse under the name of Claypole Village Hall for the advantage and benefit of the inhabitants of Claypole".
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The hall is used for community groups, such as Girl Guiding, Claypole Women's Institute, Crafty Cuppa Club, Claypole Cinema Club, as well as for fitness classes, craft workshops, family fun days, the annual village litter pick, seasonal activities, training and business meetings, national occasions, and for family gatherings and celebrations.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We can confirm that the Trustees have had regard to the Charity Commission's guidance on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	The Village Hall is managed solely by team of committed volunteers with a wide range of skills – fundraising/bid writing, finance/accountancy, admin & project management, health & safety, DIY, gardening & horticulture to name a few. We are incredibly grateful for each and every contribution by management team & social team volunteers.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Claypole Village Hall has had another successful year. Having completed extensive internal renovations in the previous 2-3 years, in 2024-25 the team's efforts shifted to the external spaces.</p> <p>In August, the Hall was awarded £24k by the UK Shared Prosperity Fund to upgrade the car park – a further £5k of hall funds was used as match funding and, following a generous bequest from Mrs Margaret Barron, the project was extended to upgrade all the pathways around the Hall. This upgrade has had a significant impact on accessibility for all hall visitors and has created a much-improved first impression for hirers and their guests/attendees.</p> <p>There have also been improvements made to the paddock area – 3 new seating areas, extensive planting and, in Autumn 2024, the Hall was awarded 6 fruit trees to create a mini community orchard, and these were planted by a team of volunteers in February 2025. When they fruit for the first time in 2026, the Hall will host jam-making & preserving workshops and some of the produce will go to the on-site coffee shop.</p> <p>The Hall continues to be popular for wedding hires – these larger/longer bookings provide additional funds, which are much needed for the maintenance of a 102-year-old building and allow community activities to be maintained at affordable hire rates. The management team has put in place clear limits to ensure that there is a sensible balance between wedding hires and the Hall's core purpose as a community space. This wedding revenue ensures that funds are available for bigger expenditure (e.g. 2 new boilers fitted in September 2024 and the investment in new crockery, cutlery & glassware in May 2024).</p> <p>The team is delighted to have welcomed new activities to the Hall: 2 book clubs, children's cookery workshops, pilates classes, crochet club, sewing workshops and Little City pre-school role play, and also to have welcomed corporate hirers to the Hall – organisations who wish to host their events/training sessions in excellent facilities at a sensible cost, whilst contributing to their local, rural economy.</p>

		In terms of events during the year, the Hall hosted a garage sale safari, a summer fun day, a harvest festival ceilidh, wreath making workshops, a board games night, the village litter pick, as well as its monthly cinema club and a range of pop-up takeaway nights.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a
Other		n/a

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity continues to be in a robust financial position. There are sufficient reserves to fund 6 months of working capital, if hall hire were to cease being open for hire unexpectedly.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The Management Team has discussed the following factors in setting out the Reserves Policy:</p> <ul style="list-style-type: none"> • Money should only be kept in reserve for specific reasons. These shall include: holding funding awards/bequests whilst securing the total sum required for a project, to fundraise for a specific event or project, to meet the costs of a medium/long term buildings maintenance plan • A requirement to have 6 months working capital costs in cash reserves in case of a major problem such as a loss of income • To hold back 20% of hall hire and Side House rental income for any minor works likely to need doing in any one year. • To hold back an amount in cash reserves for match funding entered on a funding application for capital projects. <p>It is the policy of the Village Hall to hold in reserves the equivalent of 6 months working capital requirements.</p> <p>Decisions on spend from the reserves will be made by the majority of the Management Team, and any expense over £5,000 has to be authorised by two of the Trustees.</p> <p>Where practical, decisions should be reached at a Management Team meeting, but Trustee approval can be given via email if they are unable to attend.</p>
Amount of reserves held	Para 1.22	£21,445 is held under the reserves policy
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None currently.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust Deed
How is the charity constituted?	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Candidates for appointment as trustees shall be proposed and seconded by two persons qualified as parishioners to vote at the election at the AGM. These may be existing Committee members. Candidates should have a proven local connection to the Parish of Claypole. Notice of intention to stand should be made at least 14 days in advance of the meeting and advertised by the usual published and electronic methods of communication.</p> <p>Trustees should serve for a 3-year term and then either stand down or stand for re-election at the next AGM.</p> <p>Trustees can also be co-opted where a specific need is identified by the Committee.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Claypole Village Hall
Other name the charity uses	None
Registered charity number	228354
Charity's principal address	Claypole Village Hall, Main Street, Claypole, Lincolnshire, NG23 5BA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Canon Anthony Tucker	Retired Rural Dean		
2	Bridget Rosewell	Churchwarden		
3	Dean Revill			
4	John Padley	Churchwarden		
5	Graham Briggs			
6				
7				
8				

Corporate trustees – names of the directors at the date the report was approved

Director name		
Not applicable		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Not applicable		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held. and how these fall within the custodian charity's objectives	Not applicable

objectives	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not applicable

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

Not applicable

Exemptions from disclosure

Reason for non-disclosure of key personnel details

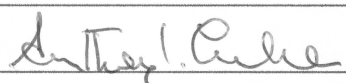
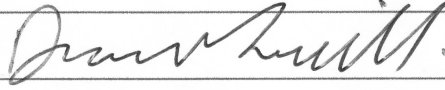
None

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANTHONY TUCKER	DEAN REVILL
Position (e.g. Secretary, Chair, etc)	Trustee	Trustee

Date 16th February 2026 16th February 2026

Claypole Village Hall

Apr-25

Income and expense summary

Year ended 30 April 2025

		YEAR 2025	YEAR 2024	YEAR 2023	YEAR 2022
Income					
Hall hire and rent received	charitable activities	47,721	30,178	17,867	13,717
Grants and funding	donations and legacies	30,515	29,393	1,447	26,914
Deposit account interest received	investment income	556	502	55	-
Total income		78,792	60,074	19,370	40,631
Expenses					
Light & heat		7,148	6,392	3,309	1,620
Council tax and water		1,208	1,097	953	497
Insurance		2,363	2,152	1,545	1,392
Cleaning		3,653	3,766	1,719	1,133
Repairs & maint		42,541	51,724	23,788	5,210
VH events		5,276	3,548	664	3,568
Other expenses		2,986	842	878	-
Total expenses		65,175	69,522	32,855	13,421

Bank account summary

	£
Opening bank balances	36,095
Closing bank balances	49,711
Cash in/(out) flow	13,617
Reserves held	£ 21,445
Side House deposit	1,083
Deposits held**	18,049 also includes deferred income
	40,577

Cash in/(out) flow for the period	13,617 -	9,448 -	13,485	27,211
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****Deposits and future income (still refundable if cancelled)**



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
CLAYPOLE VILLAGE HALL

On accounts for the year
ended

30TH APRIL 2025

Charity no
(if any) 228354

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 04 2025

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

29.1.2025

Name:

ELIZABETH TAYLOR

Relevant professional
qualification(s) or body

ICAEW

(If any):

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Address:

4 FRANKLIN WAY

CHERRY WILLINGHAM

LINCOLN – LN3 4GL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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