

## REPORT OF THE YEAR 2023/2024 OF BEARSTED & THURNHAM WI

We started our year by celebrating the coronation of King Charles 111 with a tea and specially made cake and by decorating the bench on the Green. At our Annual Meeting we voted in two Presidents, Carole Moncur and Val Keeler who split the role.

Bearsted Fayre in June was a great success as we emptied the dressing up cupboard and sold all the contents to various amateur dramatic societies as well as local people. A great deal of time and effort went into this by Lynda Firth, Gilly Tully, Cath McCaskell and other members of the WI.

We received two donations during the year. One from Doris Britcher whose donation paid for the piano cover and another from a long-standing member Jean Corr whose donation will go to providing new curtains after the Hall has been decorated.

We have continued to support the Salvation Army Food Bank with members kindly donating goodies at our monthly meetings and providing special boxes of goodies at Christmas. This year members collected 86 sweet tubs in aid of Macmillan Cancer Research via Greene King public houses. We have also continued our commitment to being "green" by having a Recycling Table where members can bring along items they do not want that can be used again for a small donation towards funds.

Our activities continued with a visit to the Hazlitt Theatre to see Kinky Boots and the Lunch Club having two outings this year. There was an opportunity for members who do not manage to get to meetings to join in the Picnic on the Green in May & September to catch up with friends. As well as a Coffee Morning in the White Horse in February which was well attended.

We enjoyed a Christmas Party with a three course meal with trimmings and a duo who entertained us with the 60s and 70s songs.

Our book group continues to enjoy some interesting reads as well as lunches out. The walking group is well attended and this year we have been to Tenterden, Tankerton, Mote Park and a historic trip round Aylesford village very often with lunch.

In October the Art & Craft groups displayed the pictures and craft items they had been working on during the year and the Craft Group held a craft sale in November for members to purchase items ready for Christmas.

Our speakers that the Programme Planning group have engaged have covered a variety of topics some where we had no knowledge for instance Richborough the Secret Port. They also organised a fun Members Evening decorating jars and bottles with decoupage. We had an evening meeting where we re-visited our Memorabilia thanks to Margaret Morris who has now catalogued it all.

Val Keeler keeps the community aware of our WI events through Facebook, Community Hub, Parish Magazine and the Noticeboards to engage with anyone who wishes to join WI.

This year we have spent money on the Hall with a new heating system and brought ourselves up to 21<sup>st</sup> century with WiFi.

All the activities, speakers and events would not be possible without the work of the committee, and organisers of the various activities and those members who volunteer to help by organising the lunch club etc. We say a big thank you to them.

WI name

Charity number (if registered)

Federation

Please review the 'Notes to Financial Statement' sheet before completing this Statement.

# FINANCIAL STATEMENT

For the period

from 16.03.23

to 15.03.24

Bearsted and Thurnham WI
228182
West Kent



## Section A

## Receipts and Payments

A1 Receipts	Total £	Last year £	A2 Payments	Total £	Last year £
Receipts at meetings	1,657.41	1,044.91	Meeting expenses	2,321.51	1,833.98
Subscriptions (WI share)	1,424.15	1,246.00	Committee Members' expenses	220.03	151.45
Gift Aid	-		Pooling of fares / expenses	40.00	16.00
Publications	-		Publications	7.15	
Activities & events	586.50	3,517.10	Activities & events	1,214.01	2,947.19
WI fundraising	-		WI fundraising	-	
Interest received			Insurance	-	26.00
Paid into current account	-				
Paid into deposit account	28.62	7.71			
Grants and donations	-	56.00	Donations made	-	
Other income	649.50	-	Other payments	370.09	424.70
WI-owned hall - total receipts	24,492.51	20,813.15	WI-owned hall - total payments	22,004.56	23,170.66
<b>Total Receipts</b>	<b>28,838.69</b>	<b>26,684.87</b>	<b>Total Payments</b>	<b>26,177.35</b>	<b>28,569.98</b>

A3 Restricted funds included in total receipts	927.46	1,673.40	A4 Restricted funds included in total payments	615.00	1,450.00
--	--------	----------	--	--------	----------

Total Receipts less Total Payments (Surplus/Deficit for the year)

2,661.34

A5 Total cash funds brought forward from last year (equals last year's total at B1)

74,313.17

A6 Total cash funds carried forward at this year end

76,974.51

A7 Total restricted funds at year end included in total cash funds above

£377.70

The main purposes of the Women's Institute organisation are:

- (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
- (c) to advance health for the public benefit; and
- (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name

Bearsted and Thurnham WI

Section B

Statement of assets and liabilities at the year end

B1 Cash funds

	Total £	Last year £
B1.1 Final bank balance as per Account Book, including uncleared items	3,853.73	3,989.16
B1.2 Reconciliation of final bank balance from Account Book to bank statement		
Bank statement total at year end	4,201.76	
Plus amounts paid in to bank but not cleared		
Less cheques written but not cleared	323.04	
Less online payments not processed	24.99	
Total (should equal balance at B1.1)	3,853.73	
B1.3 Savings / deposit account balance	2,202.06	2,173.44
B1.4 Petty cash in hand	33.26	33.26
WI Hall Funds	70,282.96	67,795.01
B1.5 Balance of funds held as agent	602.50	322.30
B1.6 Total cash funds	76,974.51	74,313.17

B2 Investments (if any)

--	--

B3 Other monetary assets (e.g. any money owed to the WI)

--	--

B4 Other assets held by the WI  
e.g. WI owned hall, other equipment

	Value (optional)*	Original cost (optional)*

\* cost / value should only be completed if meaningful information is available

B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

	Date due (optional)*	Amount due (optional)*

\* amount / date due should only be completed if meaningful information available

Signed on behalf of all the trustees (WI Committee members)

Signature


Name

CAROL MOWBRAY  
SUSAN MURLAY

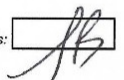
Date of approval

19/4/24

President

Treasurer

Independent financial examiner's initials:



WI name

Bearsted and Thurnham WI

Section C

Notes to the financial statement

**C1 Funds received and paid as agent**

Complete this section with total amounts received and paid over to the federation in the year

	Any balance from previous year £	Receipts this year £	Payments this year £	Any balance held at year end £
Federation / NFWI share of subscriptions		1,386.60	1,333.80	52.80
Federation event bookings by individual members		641.50	944.50 -	303.00
NFWI and / or federation raffle		-	30.00 -	30.00
Outstanding balance brought forward from last year			-	322.30
<b>Total</b>	-	2,028.10	2,308.30 -	602.50

**C2 Details of restricted funds**

Complete this section if the WI had any restricted funds during the year

Name or description of restricted fund:	Receipts this year £	Payments this year £	Any balance held at year end £
District	831.40	615.00	216.40
Art Group			65.30
Bring and Take Table	96.06		96.00
<b>Total</b>	927.46	615.00	377.70

**C3 Further details of WI activities /fundraising /other**

Include additional details that would be helpful to WI members or other readers of the financial statement

	Receipts this year £	Payments this year £
<b>Activities &amp; events (description)</b>		
<b>Total WI activities</b>	-	-
<b>WI fundraising (description)</b>		
<b>Total WI fundraising</b>	-	-
<b>Grants &amp; donations</b>		
<b>Total grants &amp; donations</b>	-	-
<b>Other income / expenditure</b>		
<b>Total other income / expenditure</b>	-	-

Independent financial examiner's initials:

AB

Guidance on completing the WI Financial Statement is available on the My WI website

INDEPENDENT FINANCIAL EXAMINER'S REPORT



To the Trustees of

Charity number (if registered)

Bearsted and Thurnham WI
228182

WI

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended .....

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent Examiner's Statement**

In connection with my examination no matter has come to my attention, (~~other than disclosed below~~):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


*\*Please delete the words in brackets if they do not apply.*

Comments:

Signed:

Name:

Address:

  
GILLIAN BOWDEN  
36 QUEENDOWN AVENUE  
RAIHAM KENT ME8 9NU

Date: 17-4-24

WI name

Charity number (if registered)

Federation

Please review the 'Notes to Financial Statement' sheet before completing this Statement.

# FINANCIAL STATEMENT

For the period

from 16.03.23

to 15.03.24

Bearsted and Thurnham WI
228182
West Kent



## Section A

## Receipts and Payments

A1 Receipts	Total £	Last year £	A2 Payments	Total £	Last year £
Receipts at meetings	1,657.41	1,044.91	Meeting expenses	2,321.51	1,833.98
Subscriptions (WI share)	1,424.15	1,246.00	Committee Members' expenses	220.03	151.45
Gift Aid	-	-	Pooling of fares / expenses	40.00	16.00
Publications	-	-	Publications	7.15	-
Activities & events	586.50	3,517.10	Activities & events	1,214.01	2,947.19
WI fundraising	-	-	WI fundraising	-	-
Interest received	-	-	Insurance	-	26.00
Paid into current account	-	-	Donations made	-	-
Paid into deposit account	28.62	7.71	Other payments	370.09	424.70
Grants and donations	-	56.00	WI-owned hall - total payments	22,004.56	23,170.66
Other income	649.50	-			
WI-owned hall - total receipts	24,492.51	20,813.15			
<b>Total Receipts</b>	<b>28,838.69</b>	<b>26,684.87</b>	<b>Total Payments</b>	<b>26,177.35</b>	<b>28,569.98</b>

A3 Restricted funds included in total receipts	927.46	1,673.40	A4 Restricted funds included in total payments	615.00	1,450.00
--	--------	----------	--	--------	----------

Total Receipts less Total Payments (Surplus/Deficit for the year)

2,661.34

A5 Total cash funds brought forward from last year (equals last year's total at B1)

74,313.17

A6 Total cash funds carried forward at this year end

76,974.51

A7 Total restricted funds at year end included in total cash funds above

£377.70

The main purposes of the Women's Institute organisation are:

- (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
- (c) to advance health for the public benefit; and
- (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name

Bearsted and Thurnham WI

Section B

Statement of assets and liabilities at the year end

B1 Cash funds

	Total £	Last year £
B1.1 Final bank balance as per Account Book, including uncleared items	3,853.73	3,989.16
B1.2 Reconciliation of final bank balance from Account Book to bank statement		
Bank statement total at year end	4,201.76	
Plus amounts paid in to bank but not cleared		
Less cheques written but not cleared	323.04	
Less online payments not processed	24.99	
Total (should equal balance at B1.1)	3,853.73	
B1.3 Savings / deposit account balance	2,202.06	2,173.44
B1.4 Petty cash in hand	33.26	33.26
WI Hall Funds	70,282.96	67,795.01
B1.5 Balance of funds held as agent	602.50	322.30
B1.6 Total cash funds	76,974.51	74,313.17

B2 Investments (if any)

--	--

B3 Other monetary assets (e.g. any money owed to the WI)

--	--

B4 Other assets held by the WI  
e.g. WI owned hall, other equipment

	Value (optional)*	Original cost (optional)*

\* cost / value should only be completed if meaningful information is available

B5 Liabilities


Payments due immediately but not paid, or due at a future date, e.g. loans

	Date due (optional)*	Amount due (optional)*

\* amount / date due should only be completed if meaningful information available

Signed on behalf of all the trustees (WI Committee members)

Signature

Name

CAROL MOWBRAY  
SUSAN MURLAY

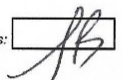
Date of approval

19/4/24

President

Treasurer

Independent financial examiner's initials:





WI name

Bearsted and Thurnham WI

Section C

Notes to the financial statement

**C1 Funds received and paid as agent**

Complete this section with total amounts received and paid over to the federation in the year

	Any balance from previous year £	Receipts this year £	Payments this year £	Any balance held at year end £
Federation / NFWI share of subscriptions		1,386.60	1,333.80	52.80
Federation event bookings by individual members		641.50	944.50 -	303.00
NFWI and / or federation raffle		-	30.00 -	30.00
Outstanding balance brought forward from last year			-	322.30
<b>Total</b>	-	2,028.10	2,308.30 -	602.50

**C2 Details of restricted funds**

Complete this section if the WI had any restricted funds during the year

Name or description of restricted fund:	Receipts this year £	Payments this year £	Any balance held at year end £
District	831.40	615.00	216.40
Art Group			65.30
Bring and Take Table	96.06		96.00
<b>Total</b>	927.46	615.00	377.70

**C3 Further details of WI activities /fundraising /other**

Include additional details that would be helpful to WI members or other readers of the financial statement

	Receipts this year £	Payments this year £
<b>Activities &amp; events (description)</b>		
<b>Total WI activities</b>	-	-
<b>WI fundraising (description)</b>		
<b>Total WI fundraising</b>	-	-
<b>Grants &amp; donations</b>		
<b>Total grants &amp; donations</b>	-	-
<b>Other income / expenditure</b>		
<b>Total other income / expenditure</b>	-	-

Independent financial examiner's initials:

AB

Guidance on completing the WI Financial Statement is available on the My WI website

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of

Charity number (if registered)

Bearsted and Thurnham WI

228182

WI

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended .....

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

**Independent Examiner's Statement**

In connection with my examination no matter has come to my attention, (~~other than disclosed below~~):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


*\*Please delete the words in brackets if they do not apply.*

Comments:

Signed:

Name:

Address:

  
GILLIAN BOWDEN  
36 QUEENDOWN AVENUE  
RAIHAM KENT ME8 9NU

Date: 17-4-24