



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	10	2024		30	09	2025

Section A Reference and administration details

WI Name Taplow and Hitcham WI

Registered charity number 228130

Charity's principal address
(as recorded on the Charity Commission register)

Institute Road

Taplow

Maidenhead

Postcode

SL6 0NS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
1	Nadine Wilkinson	President		WI Membership
2	Linda Main	Secretary		WI Membership
3	Liz Grover	Treasurer		WI Membership
4	Patricia	Smith		WI Membership
5	Patricia	Taylor		WI Membership
6	Cathy	Barton		WI Membership
7	Kathy	Styles		WI Membership
8	Chris	Smith		WI Membership
9	Marilia	Carvalho		WI Membership
10	Sue	Burriss		WI Membership
11	Katy	Jones		WI Membership
12				WI Membership
13				WI Membership
14				WI Membership
15				WI Membership

Names of the trustees for the charity, who have joined or resigned during the year.

Name	Dates acted if not for whole year

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (Insert the date the constitution was signed)	The WI is an association governed by the Constitution and Rules for Women's Institutes, signed on
Trustee selection methods	<p>At the Annual Meeting, members elect the Committee. The President is elected from the incoming Committee members. Both will be by ballot, if required. The Secretary and Treasurer are elected by, and from, the Committee members.</p> <p>Members can be co-opted onto the Committee outside of the Annual Meeting, as long as there is a majority of elected Committee members.</p>

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The WI objects are to:

- advance the education of women and girls
- promote sustainable development
- advance health
- advance citizenship

all for the public benefit.

Statutory Declaration

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Briefly state your WI's main activities e.g. meetings with educational speakers and any other type of educational activity.

Taplow and Hitcham WI hosts monthly meetings for all our members with a central educational and social theme. We meet on the first Tuesday afternoon of the month. There is usually an outside speaker; but we also have contributions from our own members.

We run a number of different activities at our own hall including badminton, craft, table tennis, scrabble and Tai Chi. In addition, we periodically have workshops, and we also arrange a number of outside visits and trips for our members.

As we have our own hall we also run a letting service to other groups, our aim being to earn sufficient money keep our hall well maintained and to provide an affordable service to the local communities.

Summary of the main achievements of the charity during the year

Briefly summarise the WI's main achievements during the year, e.g.:

- educational events/activities
- other ways the WI has achieved its objects.

Taplow and Hitcham WI attracts many retired ladies as we meet on an afternoon rather than an evening. Currently we have 80 members and have decided this is our full capacity based on the size of our WI hall car park and the interior size of our hall and facilities.

This year we have held competitions at our meetings with various themes, tried a Chinese raffle, been on several external trips such as the Tower of London, the Silk Mill, Bombay Sapphire Gin Distillery, Water Perry Gardens and Bekonskot Model Village.

We also enjoyed a meal out at Christmas and again in the summer whilst sailing down the river Thames.

Members have had plenty to occupy them with a great programme of internal events – such as flower arranging, fused glass, candle making and block printing workshops. We have also run weekly craft, Tai Chi, badminton, Scrabble and table tennis sessions all of which are open to our members.

We are currently making plans for an extra special celebration of our 100th Birthday in March 2026

Section E

Financial review

Brief statement of the charity's policy on reserves

This is the amount of funds your WI needs to reserve at the year end to enable it to continue running. This would usually mean sufficient funds for the WI to run for the coming year.

Our membership income each year covers the running costs of our WI. As we own our own hall we do not require funds for venue hire costs. Our accounts normally stand at approx £5k at the end of each year which helps towards workshops and other events.

Details of any funds materially in deficit

Further financial review details

You will need to include additional information, where relevant about:

- principal sources of funds (including any fundraising)
- main areas of expenditure
- the overall result for the year.

Our principal source of funds are through our membership, which currently stands at 80 members. We also have our own groups including Table Tennis, Badminton and Scrabble which also raise funds on attendance.

We also hire the hall to outside groups, which helps keep the hall maintained. Our biggest expenditure is running the hall through utility costs, insurance, and general upkeep.

The overall result is that we have lost a small amount of money, but this has come from our set of Hall accounts and not the WI membership accounts, we have two separate bank accounts so this is easier to monitor.

Section F

Other relevant information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Linda Main

Full name(s)

Linda Main

Position (eg Secretary, Chair,
etc)

Secretary

Date

24th October 2025

RECEIPTS

Year	30th September 2025	WI	Taplow and Hitcham
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Up to date bank balance including uncleared items	12,030.28
Waiting to be paid into bank	0.00

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Date	ITEM description For subscriptions state if Full, Pro-rata or Dual	Receipt Number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
			Receipts at meetings	Subscriptions		Gift Aid	Federation bookings by individuals - as agent	NFWI / Federation raffle - as agent	Publications (newsletters, diaries, calendars)	Activities & events	WI fundraising	Bank interest received	Grants & donations	Other income	Transfer from savings /other account	Total	Total paid into bank	Reconciled to bank (Y)	Receipts paid in to bank but not cleared
				WI share	Fed /NFWI share - as agent														
	Opening Bank balance: Enter the final bank balance from last year in R7. (B1.1 from last year's financial statement.)																9,217.17		
Oct.	Refreshments - Sept		21.00													21.00			-
	Raffle - Sept		45.00													45.00			-
	Scrabble		25.00													25.00			-
	Glass workshop									30.00						30.00			-
	Block Printing									15.00						15.00			-
	Diary x 1								8.00							8.00			-
	Flower arranging workshop									60.00						60.00			
	Tai Chi class									30.00						30.00			-
	Dual Member x 2			36.00												36.00	270.00	y	
	Refreshments - Oct		35.00													35.00			-
	Raffle - oct		45.00													45.00			-
	Tai Chi class									14.00						14.00			-
	Longacres Trip									20.00						20.00			-
	Block printing									5.00						5.00			-
	Wreath Making									20.00						20.00			-
	Xmas lunch									27.50						27.50	166.50	y	
	Tai Chi class									2.00						2.00			-
	Longacres Trip									137.55						137.55			-
	Wreath Making									19.60						19.60			-
	Xmas lunch									324.24						324.24			-
	Block printing									4.91						4.91	488.30	y	
	Wreath Making									10.00						10.00	10.00	y	
	table tennis										40.00					40.00	40.00	y	
	affiliate members x 3										36.00					36.00	36.00	y	
	table tennis										40.00					40.00	40.00	y	
Nov	Refreshments		24.00													24.00			-

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				WI share	Fed /NFWI share - as agent														
	Raffle		29.00													29.00			-
	dual subs			24.00												24.00			-
	xmas lunch									330.00						330.00			-
	Longacres Trip									200.00						200.00			-
	scrabble										45.00					45.00			
	Wreath Making									100.00						100.00			-
	Block Printing									15.00						15.00	767.00	y	
	Wreath Making									10.00						10.00	10.00	y	
	xmas lunch									27.50						27.50	27.50	y	
	Xmas lunch									270.20						270.20			-
	Longacres Trip									58.95						58.95			-
	Wreath Making									29.46						29.46			-
	caroline raffle payment									19.66						19.66	378.27	y	
	Badminton										90.00					90.00	90.00	y	
Dec	refreshments		40.00													40.00			-
	Raffle		50.00													50.00			-
	Wreath Making									90.00						90.00	180.00	y	
	xmas lunch									108.08						108.08			-
	Wreath Making									29.47						29.47	137.55	y	
	J cooper table tennis										30.00					30.00	30.00	y	
	J cooper table tennis										50.00					50.00	50.00	y	
Jan	refreshments		17.00													17.00			-
	Raffle		45.00													45.00			-
	birthday meal									210.00						210.00			-
	Block Printing									20.00						20.00			-
	dual subs			12.00												12.00	304.00	y	
	birthday meal									19.64						19.64			-

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				WI share	Fed /NFWI share - as agent														
	C Greer Hired the hall										39.30					39.30	58.94	y	
Feb	refreshments		68.00													68.00			-
	raffle		66.00													66.00			-
	birthday meal									225.00						225.00			-
	subs dual member for 2025			25.10												25.10			-
	Flower arranging workshop									20.00						20.00			-
	scrabble										45.00					45.00	449.10	y	
	refreshments		1.98													1.98			-
	raffle		1.98													1.98			-
	birthday meal									78.56						78.56			-
	Block printing									14.73						14.73			-
	subs for 2025			24.21	25.90											50.11	147.36	y	
	Badminton										30.00					30.00	30.00	y	
	table tennis										20.00					20.00	20.00	y	
	Easy fund raising donation												25.09			25.09	25.09	y	
March	D Stiff silk mill trip									40.00						40.00	40.00	y	
	J cooper table tennis										40.00					40.00	40.00	y	
	P taylor badminton										30.00					30.00	30.00	y	
	G Usher dual subs/ Waterperry			25.10						18.00						43.10	43.10	y	
	C Smith subs/silk mill/waterperry			25.10	25.90					58.00						109.00	109.00	y	
	D Stiff subs			25.10	25.90											51.00	51.00	y	
	M Payne silk mill									40.00						40.00	40.00	y	
	subs x 10			242.10	259.00											501.10			-
	dual subs x 2			49.32												49.32			-
	silk mill trip									432.30						432.30			-
	birthday meal									29.46						29.46			-
	waterperry trip									70.74						70.74			-

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	Bekenscot trip									82.52						82.52			-
	Refreshmnets caroline Greer		19.65													19.65	1,185.09	y	
	S Owen subs			25.10	25.90											51.00	51.00	y	
	S Veevers silk mill									40.00						40.00	40.00	y	
	G Kearton silk mill/bekonscot									61.00						61.00	61.00	y	
	S Burnand silk mill									40.00						40.00	40.00	y	
	N Wilkinson Bekonscot									21.00						21.00	21.00	y	
	J Yokota waterperry									18.00						18.00	18.00	y	
	L Main subs/waterperry/flowers/silk mill + 1			25.10	25.90					118.00						169.00	169.00	y	
	raffle		35.00													35.00			-
	subs			25.10	25.90											51.00			-
	subs (1 taken from silk mill £40)			14.10	25.90											40.00			-
	silk mill trip									160.00						160.00			-
	Bekenscot trip									21.00						21.00			-
	waterperry trip									90.00						90.00			-
	Flower arranging workshop									20.00						20.00			-
	birthday meal									5.00						5.00	422.00	y	
	Fran Jeffrey dual subs			25.10												25.10	25.10	y	
	fran Jeffrey silk mill									40.00						40.00	40.00	y	
	P taylor badminton/subs			25.10	25.90						30.00					81.00	81.00	y	
	J cooper table tennis										40.00					40.00	40.00	y	
	J Cooper subs			25.10	25.90											51.00	51.00	y	
April	subs x 25			605.25	647.50											1,252.75			-
	Dual subs			24.60												24.60			-
	Flower arranging workshop									68.74						68.74			-
	block printing									19.68						19.68			-
	Bekenscot trip									61.86						61.86			-

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	silk mill trip									78.60						78.60			-
	waterperry trip									169.03						169.03	1,675.26	y	
	B Simpson affiliate member fee	int									25.00					25.00	25.00	y	
	refreshments		54.00													54.00			-
	raffle		63.00													63.00			-
	waterperry trip									36.00						36.00			-
	subs x 18			451.80	466.20											918.00			-
	subs part payment (Silk mill trip)			11.00												11.00			-
	Bekonscot trip									13.00						13.00			-
	Flower arranging workshop									40.00						40.00			-
	Block printing									5.00						5.00			-
	scrabble										45.00					45.00	1,185.00	y	
	P & J Ensby 2 x affiliate fee										50.00					50.00	50.00	y	
	Affiliate members G Parker										25.00					25.00	25.00	y	
	Affiliate members J Barnet										25.00					25.00	25.00	y	
	Affiliate member K Embleton										25.00					25.00	25.00	y	
	Affiliate members A Chantler										25.00					25.00	25.00	y	
	Frances Jeffrey Waterperry trip									18.00						18.00	18.00	y	
	Badminton										30.00					30.00	30.00	y	
	table tennis										40.00					40.00	40.00	y	
	Affiliate feed x 5										125.00					125.00	125.00	y	
May	Catherine Rendall subs			25.10	25.90											51.00	51.00	y	
	Refreshments		65.00													65.00			-
	Raffle		38.00													38.00			-
	Water perry trip x 4									82.00						82.00			-
	Flower arranging workshop									10.00						10.00			-
	Bekenscot trip									13.00						13.00	208.00	y	

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				WI share	Fed /NFWI share - as agent														
	subs x 3			75.30	77.70											153.00			-
	waterperry trip									54.00						54.00			-
	Bekenscot trip									42.00						42.00			-
	Fused glass workshop									20.00						20.00			-
	donation												0.20			0.20	269.20	y	
	B.Fisher dual subs			25.10												25.10	25.10	y	
	B Fisher Waterperry trip									18.00						18.00	18.00	y	
	Easy fund raising donation												15.78			15.78	15.78	y	
	Whitchurch silk mill refund									91.20						91.20	91.20	y	
June	Affiliate Fees										50.00					50.00	50.00	y	
	S Burris Tower of London trip									60.00						60.00	60.00	y	
	table tennis										50.00					50.00	50.00	y	
	Badminton										65.00					65.00	65.00	y	
	Subs			24.21	25.90											50.11			-
	Dual subs x 2			74.76												74.76			-
	Tower of London x 2									78.62						78.62			-
	Cruise on Thames									93.79						93.79			-
	Glass workshop									44.22						44.22			-
	Fish and chips									58.95						58.95			-
	Eastbourne									58.95						58.95	459.40	y	
	Subs			25.10	25.90											51.00			-
	Cruise on Thames									34.00						34.00			-
	Fish and chips									29.00						29.00			
	Eastbourne									120.00						120.00			
	Glass workshop									45.00						45.00			
	Tower of London									51.00						51.00			
	Glass workshop									2.50						2.50			

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	Scrabble										25.00					25.00			
	Refreshments		43.00													43.00			
	Raffle		32.00													32.00			
	Cups sales 100th birthday donation												10.00			10.00	442.50	y	
	affiliate fee										25.00					25.00	25.00	y	
	Cruise on Thames									33.99						33.99	33.99	y	
July	table tennis										30.00					30.00	30.00	y	
	Fish and chips									24.00						24.00	24.00	y	
	refreshments		4.00													4.00			
	Fish and chips									165.06						165.06			
	Glass workshop									132.66						132.66			
	glass workshop extra kit									17.20						17.20			
	Cruise on Thames									434.46						434.46			
	Tower of London									353.70						353.70			
	Tower of London extra									10.00						10.00			
	Block printing									10.00						10.00			
	Subs 2nd quarter			18.26	19.43											37.69	1,164.77	y	
	Refreshents		43.41													43.41			
	Raffle		4.00													4.00			
	Cups sales 100th birthday donation												20.00			20.00			
	fish and chips									108.00						108.00			
	Glass workshop									22.50						22.50			
	cruise on Thames									135.97						135.97			
	Blcok printing									10.00						10.00			
	Tower of London									40.00						40.00			
	Tower of london extras									20.00						20.00	403.88	y	
	affiliate fee										25.00					25.00	25.00	y	

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	Glass workshop									22.11						22.11	22.11	y	
	table tennis										40.00					40.00	40.00	y	
August	Badminton										80.00					80.00	80.00	y	
	fish and chips and cruise									46.00						46.00	46.00	y	
Sept	table tennis										30.00					30.00	30.00	y	
	J Cooper Christmas market									30.00						30.00	30.00	y	
	L Sturrock Tower of London									40.00						40.00	40.00	y	
	J Crabb Dual sub			18.82												18.82	18.82	y	
	Refreshments		50.00													50.00			
	Raffle		31.00													31.00			
	Scrabble										30.00					30.00			
	Tower of London									80.00						80.00			
	Christmas Market									60.00						60.00			
	Candle making workshop									30.00						30.00	281.00	y	
	towr of London									196.50						196.50			
	Christmas Market									353.76						353.76			
	Candle making workshop									58.80						58.80			
	Cruise on Thames									233.80						233.80			
	fish and chips									11.79						11.79			
	Refreshments pad by visa		2.00													2.00			
	Christmas trip									24.07						24.07	880.72	y	
	table tennis										40.00					40.00	40.00	y	
																-			
TOTAL			998.02	2,032.03	1,780.63	-	-	-	8.00	8,221.58	1,510.30	-	71.07	-	-	14,621.63	14,621.63		-

TOTAL RECEIPTS EXCLUDING TRANSFERS		998.02	2,032.03	1,780.63	-	-	-	8.00	8,221.58	1,510.30	-	71.07	-		14,621.63
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PAYMENTS

Year	30th September 2025
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WI	Taplow and Hitcham
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Up to date bank balance including uncleared items	£12,030.28
Waiting to be paid into bank	£0.00

Enter payments made in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Date	ITEM description / payee name	Cheque Number	WI Meetings (Hall, speakers, etc)	Committee Members' Expenses	Subscriptions paid to Federation (Fed/NFWI share) - as agent	Pooling of fares / expenses paid to federation	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising costs	Insurance	Donations made	Other payments	Petty cash withdrawn	Transfer to savings /other account	Total	Reconciled to bank statement (Y)	Payment cheques written but not cleared
Oct	Hunstwood xmas lunch deposit	int								450.00							450.00	y	
	Speaker - Berkshire birds	int	160.00														160.00	y	
	Katy Jones expenses	Int												24.78			24.78	y	
Nov	E Grover Receipt no. 31	int		35.29										69.07			104.36	y	
	Lesley Smith Tai Chi	int								25.00							25.00	y	
	C Smith - panto props	int	26.93														26.93	y	
	Ambassador coaches Longacres	int								445.00							445.00	y	
	L Main expenses xmas meeting	int	69.22														69.22	y	
	BFWI (Berkshire)	int												6.30			6.30	y	
	E Grover - receipt no 34	int		11.50										65.33			76.83	y	
Dec	E Grover receipt no. 35	int	234.84											117.70			352.54	y	
	J McDouall	int												40.00			40.00	y	
	Huntswood Golf club	int								650.00							650.00	y	
	L Main xmas crackers	int	15.00														15.00	y	
	L Main receipt 37	int	3.99	7.20										1.20			12.39	y	
	C Smith flower arranging	int								299.91							299.91	y	
	C Smith meeting expense	int	21.40														21.40	y	
	E Grover receipt no 38	int		5.40										70.22			75.62	y	
	E Grover xmas meeting	int	54.29														54.29	y	
Jan	Speaker - Gillian Cane	INT	98.00														98.00	y	
	E Grover receipt no 39	int		12.55										85.57			98.12	y	
Feb	Windsor boat deposit	int								100.00							100.00	y	
	E Grover receipt no 40	int	62.82							62.04				24.60			149.46	y	
March	E Grover receipt no 41	int	80.21	7.30						4.40				5.49			97.40	y	
	C Smith birthday meal	int	31.92														31.92	y	
	Katy Jones birthday meal	int	46.54														46.54	y	

PAYMENTS

Year	30th September 2025
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WI	Taplow and Hitcham
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Up to date bank balance including uncleared items	£12,030.28
Waiting to be paid into bank	£0.00

Enter payments made in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Date	ITEM description / payee name	Cheque Number	WI Meetings (Hall, speakers, etc)	Committee Members' Expenses	Subscriptions paid to Federation (Fed/NFWI share) - as agent	Pooling of fares / expenses paid to federation	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising costs	Insurance	Donations made	Other payments	Petty cash withdrawn	Transfer to savings /other account	Total	Reconciled to bank statement (Y)	Payment cheques written but not cleared
	L Main birthday meal	int	41.91														41.91	y	
	Ambassador coaches silk mill	int								550.00							550.00	y	
	E Grover travel to beckonscot	int								153.76							153.76	y	
April	E Grover receipt no. 43	int		16.10						36.00				54.98			107.08	y	
	Speaker - Adam Smith	int	75.80														75.80	y	
	Waterperry trip deposit	int								100.00							100.00	y	
	Silk Mill	int								547.20							547.20	y	
	John Dew Distillery	int								475.20							475.20	y	
	L main silk mill and refund	int								69.00							69.00	y	
	BFWI memorial J Wakefield	int											25.00				25.00	y	
	BFWI Subs	int			1,605.80							37.20					1,643.00	y	
May	Speaker Medical detection dogs	int	75.00														75.00	y	
	Refind for Waterperry	int								46.00							46.00	y	
	Flower Arranging Chris Smith	int								135.62							135.62	y	
	E Grover Inks	int		22.97													22.97	y	
	Ambassador Coashes Waterperry	int								550.00							550.00	y	
	Handmade in Britain Trip	int								386.00							386.00	y	
June	Bekenscot Trip	int								254.00							254.00	y	
	E Grover inks etc	int		33.44						8.25							41.69	y	
	N Wilkinson birthday meal	2196	55.25														55.25	y	
	BFWI Subs	int			155.40							3.60					159.00	y	
	E Gorver - inks	int		35.48													35.48	y	
July	Speaker Josh Lorell	2197	80.00														80.00	y	
	Sonia Hart - Murder Mystery	int	50.00														50.00	y	
	Marilia Carvalho - Glass workshop	int								332.50							332.50	y	
	E Grover - Ink, Napkins etc	int	39.98	84.08						18.62							142.68	y	

PAYMENTS

Year	30th September 2025	WI	Taplow and Hitcham
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Up to date bank balance including uncleared items	£12,030.28
Waiting to be paid into bank	£0.00

Enter payments made in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

		Cheque Number	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Date	ITEM description / payee name		WI Meetings (Hall, speakers, etc)	Committee Members' Expenses	Subscriptions paid to Federation (Fed/NFWI share) - as agent	Pooling of fares / expenses paid to federation	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising costs	Insurance	Donations made	Other payments	Petty cash withdrawn	Transfer to savings /other account	Total	Reconciled to bank statement (Y)	Payment cheques written but not cleared
August	Burnham Chip Shop	2198								409.80							409.80	y	
	Katy Jones - 100th birthday items	int	42.73														42.73	y	
	Eastbourne refund + squash	2199	13.50							90.00							103.50	y	
	P Taylor - Fish and chips ice creams	int								26.25							26.25	y	
	E Grover - inks etc	int	8.55	27.48						10.00							46.03	y	
	Berkshire Boats cruise	Int								938.50							938.50	y	
Sept	Speaker	2200	75.00														75.00	y	
	E Grover - laptop software	int		95.00						133.98				214.98			443.96	y	
	E Grover ins etc	int		37.60													37.60	y	
																	-		-
																	-		-
TOTAL			1,462.88	431.39	1,761.20	-	-	-	-	7,307.03	-	40.80	25.00	780.22	-	-	11,808.52		-

If using the 'alternative' Petty Cash system complete the following at the year end (see Petty Cash guidelines); otherwise leave this blank.

Total Petty Cash payments																	-		
---------------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	---	--	--

TOTAL PAYMENTS EXCLUDING TRANSFERS		1,462.88	431.39	1,761.20	-	-	-	-	7,307.03	-	40.80	25.00	780.22			11,808.52
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Year: 30th September 2025

WI Taplow and Hitcham

At 6/10/2026

Up to date bank balance including uncleared items	£12,030.28
Waiting to be paid into bank	£0.00

Year to date receipts and payments

RECEIPTS

	1	2	4	7	8	9	10	11	12			
	Receipts at meetings	Subscriptions WI share	Gift Aid	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising	Bank interest received	Grants & donations	Other income		Total Receipts (excluding funds received as agent)	Receipts paid in to bank but not cleared
TOTAL	998.02	2,032.03	-	8.00	8,221.58	1,510.30	-	71.07	-		12,841.00	-

PAYMENTS

	1	2	4	7	8	9	10	11	12			
	WI Meetings (Hall, speakers, etc)	Committee Members' Expenses	Pooling of fares / expenses paid to federation	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising costs	Insurance	Donations made	Other payments		Total Payments (excluding funds paid as agent)	Cheques written but not cleared
TOTAL	1,462.88	431.39	-	-	7,307.03	-	40.80	25.00	780.22		10,047.32	-

TOTAL RECEIPTS MINUS PAYMENTS (excluding funds received and paid as agent)	2,793.68
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Funds received and paid as agent

FUNDS RECEIVED

3	5	6	
Subscriptions Fed/NFWI share as agent	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	Total received as agent
1,780.63	-	-	1,780.63

FUNDS PAID

3	5	6	
Subscriptions Fed/NFWI share as agent	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	Total paid as agent
1,761.20	-	-	1,761.20

Transfers between accounts

Total receipts and payments do not include transfers to or from savings accounts or funds withdrawals for petty cash as these just move funds between the different bank / petty cash accounts. Petty cash expenditure is included under the relevant payment heading (see petty cash guidelines).

Year to date transfers	
Transfers from main account to savings / other account	-
Transfers to main account from savings / other account	-
Transfers to petty cash account	-

WI name
Charity number (if registered)
Federation

Taplow and Hitcham
228130
South Bucks



FINANCIAL STATEMENT

For the period

from 1.10.2024

to 30.9.2025

Section A

Receipts and Payments

A1 Receipts	Total £	Last year £	A2 Payments	Total £	Last year £
Receipts at meetings	998.02	734.55	Meeting expenses	1,462.88	1,796.54
Subscriptions (WI share)	2,032.03	1,713.46	Committee Members' expenses	431.39	516.29
Gift Aid	-		Pooling of fares / expenses	-	16.00
Publications	8.00	-	Publications	-	43.99
Activities & events	8,221.58	6,488.40	Activities & events	7,307.03	7,574.98
WI fundraising	1,510.30	1,435.00	WI fundraising	-	-
Interest received					
Paid into current account	-		Insurance	40.80	37.80
Paid into deposit account	999.95	1,030.39			
Grants and donations	71.07	-	Donations made	25.00	50.00
Other income	-	-	Other payments	780.22	599.95
WI-owned hall - total receipts	13,081.72	10,809.30	WI-owned hall - total payments	17,520.55	19,277.82
Total Receipts	26,922.67	22,211.10	Total Payments	27,567.87	29,913.37

A3 Restricted funds included in total receipts			A4 Restricted funds included in total payments		
--	--	--	--	--	--

Total Receipts less Total Payments (Surplus/Deficit for the year)

- 645.20

A5 Total cash funds brought forward from last year (equals last year's total at B1)

34,252.85

A6 Total cash funds carried forward at this year end

33,607.65

A7 Total restricted funds at year end included in total cash funds above

£3,796.00

The main purposes of the Women's Institute organisation are:

- (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
- (c) to advance health for the public benefit; and
- (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name

Taplow and Hitcham

Section B

Statement of assets and liabilities at the year end

B1 Cash funds

		Total	Last year
		£	£
B1.1	Final bank balance as per Account Book, including uncleared items	12,030.28	9,217.17
B1.2	Reconciliation of final bank balance from Account Book to bank statement		
	Bank statement total at year end		
	Plus amounts paid in to bank but not cleared		
	Less cheques written but not cleared		
	Less any cheques still uncleared from last year		
	Total (should equal balance at B1.1)		-
B1.3	Hall Current Account	2,536.40	3,975.23
B1.4	Hall Deposit Account	19,060.40	21,060.45
B1.5	Less any funds held as agent for federation/NFWI, i.e subscriptions received but not yet paid over enter as a negative amount		
	Total cash funds	33,627.08	34,252.85

B2 Investments (if any)

--	--

B3 Other monetary assets (e.g. any money owed to the WI)

--	--

B4 Other assets held by the WI

e.g. WI owned hall, other equipment

	Value (optional)*	Original cost (optional)*
Hall	400,000.00	

* cost / value should only be completed if meaningful information is available

B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

	Date due (optional)*	Amount due (optional)*

* amount / date due should only be completed if meaningful information available

Signed on behalf of all the trustees (WI Committee members)

Signature

Name

Date of approval

President

Treasurer

Independent financial examiner's initials:

WI name

Taplow and Hitcham

Section C

Notes to the financial statement

C1 Funds received and paid as agent

Complete this section with total amounts received and paid over to the federation in the year

	Receipts this year	Payments this year	Any balance held at year end
	£	£	£
Federation / NFWI share of subscriptions	1,780.63	1,761.20	19.43
Federation event bookings by individual members	-	-	
NFWI and / or federation raffle	-	-	
Total	1,780.63	1,761.20	19.43

C2 Details of restricted funds

Complete this section if the WI had any restricted funds during the year

	Receipts this year	Payments this year	Any balance held at year end
	£	£	£
Name or description of restricted fund:			
Brenda Burns Legacy to be used as workshops		75.00	3,721.00
Total	-	75.00	3,721.00

C3 Further details of WI activities /fundraising /other

Include additional details that would be helpful to WI members or other readers of the financial statement

	Receipts this year	Payments this year
	£	£
Activities & events (description)		
Flower arranging workshops	537.27	435.53
Glass workshop (£75 funded from Brenda Burns Bursary)	306.19	332.50
afternoon tea /xmas lunch/birthday buffet	1,682.68	1,670.00
Trips (£1179 expenses in next year for Tower of London)	4,875.20	4,151.76
fish and chips (difference because we treat caretakers to fish and chips)	409.61	436.05
Other workshops (block printing)	119.32	100.00
Total WI activities	7,930.27	7,125.84
WI fundraising description)		
Table tennis	490.00	
Badminton	355.00	
Bowls/scrabble	215.00	
Affiliate members	436.00	
Total WI fundraising	1,496.00	-
Grants & donations		
from Easy Fundraising	40.87	
Total grants & donations	40.87	-
Other income / expenditure		
Total other income / expenditure	-	-

Independent financial examiner's initials:

Guidance on completing the WI Financial Statement is available on the My WI website

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of

Taplow and Hitcham

WI

Charity number (if registered)

228130

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended 30th September 2025

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

examine the accounts under section 145 of the 2011 Act;
follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention, (other than disclosed below*):

which gives me reasonable cause to believe that, in any material respect, the requirements:

to keep accounting records in accordance with Section 130 of the Charities Act 2011; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Please delete the words in brackets if they do not apply.*

Comments:

Signed:

Date:

Name:

Address:

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of

Taplow and Hitcham

WI

Charity number (if registered)

228130

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended 30th September 2025

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention, (other than disclosed below*):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Please delete the words in brackets if they do not apply.*

Comments:

Signed:

Name:

Address:

Roger Webb
9 BARRS RD
TAPLOW

Date:

22/10/25