

President report November 2021

Well, here we are another year later and still in the throws of Covid. This time last year I was convinced it would all be over by Christmas, but it was actually just starting to get worse again! So another year with even fewer meetings than last year, in fact we only had one in the whole of the financial year!

My report last year was pretty short, but it's going to be even shorter this year, I can hear you all sighing with relief!

So, I would like to thank all the committee for standing again and all the help they have given with the picnics, that were a great success, and helping with all the decisions regarding the hall and getting back to meetings. The rules have been forever changing over the last 12 months and sometimes we had so many emails circulating between us, that we couldn't remember which decision was being made and if it was even relevant any more! So thank you to the committee for your patience and keeping up with everything.

Thank you again to Linda, for being on the ball with all the official changes we needed to make and for getting us more grants to keep the hall going, which have been a tremendous help financially.

Thank you to Jackie for doing another great job with the accounts and finally thank you to all of you, the members, for being patient once again during a second year of uncertainty with very little going on.

Annual Report 2021

This has not been a great year again with no full meeting until 7th September where we had a chaotic game of bingo. We held some committee meetings by Zoom until the end of March when we were able to meet in the Hall garden.

National suggested that, due to the constraints of the pandemic, subscriptions could be reduced as a one-off this year although the reduction would be from our part of the subs. We took the decision to reduce by £10 and think we did our best to provide value for money with the Christmas gift bag, picnic meetings when allowed and an abundance of chatty emails from our President!

We have been extremely lucky that we have not lost anyone to Covid. Three members decided not to renew their membership but happily we have had some new recruits and our membership now stands at 62 full and two dual.

The AGM was due to be held at the Albert Hall but this was an online event only and we were represented by Shelley Collins via the internet.

We have managed to hold a flower arranging workshop led by Chris Smith and another block printing workshop and both were well attended. Bowls, the Craft Club and badminton are back to normal. We now have only one table tennis session on a Friday afternoon. Walking netball will not start until the New Year.

The gardening club has been busy and cut back the bushes around the car park and the vegetable patch has been successful. Hopefully, in Spring more members will get involved – whether planting, weeding or just harvesting the produce.

We have had the WCs plastered and decorated and new carpet tiles on the stairs. The doors on the south porch still have to be replaced but this will wait until next year. Thanks to the grants we have received we are in a good position to carry out the maintenance needed.

We made the decision not to have one off hire during this current situation but the hall is nearly fully booked and our income has not been greatly affected.

RECEIPTS

| | | | |
|------|---------------------|----|--------------------|
| Year | 30th September 2020 | WI | Taplow and Hitcham |
|------|---------------------|----|--------------------|

| | |
|---|----------|
| Up to date bank balance including uncleared items | 7,677.13 |
| Waiting to be paid into bank | 0.00 |

Enter receipts in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

| | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
|---------|---|----------------|----------------------|---------------|----------------------------|----------|---|-----------------------------------|--|---------------------|----------------|------------------------|--------------------|--------------|--------------------------------------|----------|----------------------|------------------------|--|
| Date | ITEM description | Receipt Number | Receipts at meetings | Subscriptions | | Gift Aid | Federation bookings by individuals - as agent | NFWI / Federation raffle as agent | Publications (newsletters, diaries, calendars) | Activities & events | WI fundraising | Bank interest received | Grants & donations | Other income | Transfer from savings /other account | Total | Total paid into bank | Reconciled to bank (Y) | Receipts paid in to bank but not cleared |
| | For subscriptions state if Full, Pro-rata or Dual | | | WI share | Fed /NFWI share - as agent | | | | | | | | | | | | | | |
| | Opening Bank balance: Enter the final bank balance from last year in R7. (B1.1 from last year's financial statement.) | | | | | | | | | | | | | | | | 9,032.48 | | |
| October | No Income | | | | | | | | | | | | | | | - | | | - |
| Nov. | No Income | | | | | | | | | | | | | | | - | | | - |
| Dec | Table tennis | | | | | | | | | | 42.00 | | | | | 42.00 | | | - |
| | Badminton | | | | | | | | | | 52.00 | | | | | 52.00 | | | - |
| | Diaries x 3 | | | | | | | | 15.30 | | | | | | | 15.30 | | | - |
| | Subs x 2 | | | 21.50 | | | | | | | | | | | | 21.50 | 130.80 | y | |
| | | | | | | | | | | | | | | | | - | | | - |
| January | Donation | | | | | | | | | | | | 50.00 | | | 50.00 | | | - |
| | Subs x 1 | | | 10.75 | | | | | | | | | | | | 10.75 | | | - |
| | Diaries x 3 | | | | | | | | 15.30 | | | | | | | 15.30 | | | - |
| | Wreath making workshop | | | | | | | | | | 50.00 | | | | | 50.00 | 126.05 | y | |
| | | | | | | | | | | | | | | | | - | | | - |
| Feb | no income | | | | | | | | | | | | | | | - | | | - |
| | | | | | | | | | | | | | | | | - | | | - |
| March | Donation | | | | | | | | | | | | 20.00 | | | 20.00 | | | - |
| | Wreath making workshop | | | | | | | | | | 5.00 | | | | | 5.00 | | | - |
| | Head Thermometer | | | | | | | | | | | | | 22.00 | | 22.00 | 47.00 | y | |
| | | | | | | | | | | | | | | | | - | | | - |
| April | No income | | | | | | | | | | | | | | | - | | | - |
| May | No Income | | | | | | | | | | | | | | | - | | | - |
| | | | | | | | | | | | | | | | | - | | | - |
| June | Subs x 35 @ £34 | | | 406.00 | 784.00 | | | | | | | | | | | 1,190.00 | | | - |
| | subs x 2 dual members £11.60 | | | 23.20 | | | | | | | | | | | | 23.20 | 1,213.20 | y | |
| | Subs x 14 @ £34 | | | 162.40 | 313.60 | | | | | | | | | | | 476.00 | 476.00 | y | |

RECEIPTS

| | | | |
|------|---------------------|----|--------------------|
| Year | 30th September 2020 | WI | Taplow and Hitcham |
|------|---------------------|----|--------------------|

| | |
|---|----------|
| Up to date bank balance including uncleared items | 7,677.13 |
| Waiting to be paid into bank | 0.00 |

Enter receipts in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

| Date | ITEM description <small>For subscriptions state if Full, Pro-rata or Dual</small> | Receipt Number | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
|--------|--|----------------|----------------------|---------------|----------------------------|----------|---|-----------------------------------|--|---------------------|----------------|------------------------|--------------------|--------------|--------------------------------------|----------|----------------------|------------------------|--|
| | | | Receipts at meetings | Subscriptions | | Gift Aid | Federation bookings by individuals - as agent | NFWI / Federation raffle as agent | Publications (newsletters, diaries, calendars) | Activities & events | WI fundraising | Bank interest received | Grants & donations | Other income | Transfer from savings /other account | Total | Total paid into bank | Reconciled to bank (Y) | Receipts paid in to bank but not cleared |
| | | | | WI share | Fed /NFWI share - as agent | | | | | | | | | | | | | | |
| | subs x 1 £34 | | | 11.60 | 22.40 | | | | | | | | | | | 34.00 | 34.00 | y | |
| July | No Income | | | | | | | | | | | | | | | - | | | - |
| | | | | | | | | | | | | | | | | - | | | - |
| August | Subs x 6 @ £34 | | | 69.60 | 134.40 | | | | | | | | | | | 204.00 | | | - |
| | 1 dual membership | | | 11.60 | | | | | | | | | | | | 11.60 | | | - |
| | Affiliate membership 9 x £15 | | | | | | | | | | 135.00 | | | | | 135.00 | | | - |
| | Flower arranging workshop £5 x 15 | | | | | | | | | | 75.00 | | | | | 75.00 | 425.60 | y | |
| | | | | | | | | | | | | | | | | - | | | - |
| Sept | 1 x subs £34 (mobile payment Aug) | | | 11.60 | 22.40 | | | | | | | | | | | 34.00 | 34.00 | y | |
| | Raffle | | 52.00 | | | | | | | | | | | | | 52.00 | | | - |
| | Subs x 3 @ £34 | | | 34.80 | 67.20 | | | | | | | | | | | 102.00 | | | - |
| | Diaries x 10 | | | | | | | | 55.00 | | | | | | | 55.00 | | | - |
| | Fused glass workshop 2 x £40 | | | | | | | | | 80.00 | | | | | | 80.00 | | | - |
| | Beetle Drive x 1 | | | | | | | | | | 2.00 | | | | | 2.00 | | | - |
| | Blcok printing workshop 2 x £5 | | | | | | | | | | 10.00 | | | | | 10.00 | | | - |
| | Afternoon Tea at Pines 21 x £16.50 | | | | | | | | | 346.50 | | | | | | 346.50 | | | - |
| | Table tennis | | | | | | | | | | 56.00 | | | | | 56.00 | | | - |
| | Affiliate members x 3 @£15 | | | | | | | | | | 45.00 | | | | | 45.00 | 748.50 | y | |
| | | | | | | | | | | | | | | | | - | | | - |
| | | | | | | | | | | | | | | | | - | | | - |
| | | | | | | | | | | | | | | | | - | | | - |
| TOTAL | | | 52.00 | 763.05 | 1,344.00 | - | - | - | 85.60 | 426.50 | 472.00 | - | 70.00 | 22.00 | - | 3,235.15 | 3,235.15 | | - |

| | | | | | | | | | | | | | | | |
|------------------------------------|--|-------|--------|----------|---|---|---|-------|--------|--------|---|-------|-------|--|----------|
| TOTAL RECEIPTS EXCLUDING TRANSFERS | | 52.00 | 763.05 | 1,344.00 | - | - | - | 85.60 | 426.50 | 472.00 | - | 70.00 | 22.00 | | 3,235.15 |
|------------------------------------|--|-------|--------|----------|---|---|---|-------|--------|--------|---|-------|-------|--|----------|

PAYMENTS

| | |
|------|---------------------|
| Year | 30th September 2020 |
|------|---------------------|

| | |
|----|--------------------|
| WI | Taplow and Hitcham |
|----|--------------------|

| | |
|---|-----------|
| Up to date bank balance including uncleared items | £7,677.13 |
| Waiting to be paid into bank | £0.00 |

Enter payments made in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

| | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
|----------|-------------------------------|---------------|---|-----------------------------------|---|--|--|---|---|------------------------|-------------------------|-----------|-------------------|-------------------|-------------------------|--|--------|--|---|
| Date | ITEM description / payee name | Cheque Number | WI Meetings (Hall, speakers, etc) | Committee Members' Expenses | Subscriptions paid to Federation (Fed/NFWI share) - as agent | Pooling of fares / expenses paid to federation | Federation bookings by individuals as agent | NFWI / Federation raffle - as agent | Publications (Newsletters, diaries & calendars) | Activities & events | WI fundraising costs | Insurance | Donations made | Other payments | Petty cash withdrawn | Transfer to savings /other account | Total | Reconciled to bank statement (Y) | Payment cheques written but not cleared |
| october | E.Grover | 2067 | | 38.48 | | | | | | | | | | 96.99 | | | 135.47 | y | |
| Nov. | B Funer financial advisor | 2068 | | | | | | | | | | | | 35.00 | | | 35.00 | y | |
| | Linda Higgs | 2069 | | 37.80 | | | | | | | | | | | | | 37.80 | y | |
| | E Grover | 2070 | 223.97 | 58.80 | | | | | | | | | | | | | 282.77 | y | |
| | BFWI | 2071 | | | | | | | | | | | 25.00 | | | | 25.00 | y | |
| | J Yokota | 2072 | | 48.32 | | | | | | | | | | | | | 48.32 | y | |
| Dec | Chris Smith Flower arranging | 2073 | | | | | | | | | 87.45 | | | | | | 87.45 | y | |
| | E.Grover | 2074 | 44.88 | 188.72 | | | | | | | | | | 86.02 | | | 319.62 | y | |
| January | E Grover | 2075 | | 95.39 | | | | | | | | | | 121.00 | | | 216.39 | y | |
| February | BFWI AGM Tickets | 2076 | | | | | 22.00 | | | | | | | | | | 22.00 | y | |
| | E.Grover | 2077 | | 105.96 | | | | | | | | | | 32.00 | | | 137.96 | y | |
| | L Higgs | 2078 | | 47.40 | | | | | | | | | | | | | 47.40 | y | |
| March | Avon birthday meeting bags | 2079 | 340.00 | | | | | | | | | | | | | | 340.00 | y | |
| | E Grover | 2080 | 400.17 | 5.50 | | | | | | | | | | 45.00 | | | 450.67 | y | |
| | J McDouall for veg plot | 2081 | | | | | | | | | | | | 27.21 | | | 27.21 | y | |
| | E Grover | 2082 | 26.54 | 89.67 | | | | | | | | | | 75.82 | | | 192.03 | y | |
| | L Higgs | 2083 | | 22.05 | | | | | | | | | | | | | 22.05 | y | |
| April | | | | | | | | | | | | | | | | | - | | - |
| May | | | | | | | | | | | | | | | | | - | | - |
| June | E Grover | 2084 | | 4.00 | | | | | | | | | | 88.73 | | | 92.73 | y | |
| | L Higgs | 2085 | | 34.18 | | | | | | | | | | | | | 34.18 | y | |
| | L Higgs | 2086 | | 7.92 | | | | | | | | | | | | | 7.92 | y | |
| July | E Grover | 2087 | | 54.53 | | | | | | | | | | | | | 54.53 | y | |
| | E Grover | 2088 | | 69.80 | | | | | | | | | | | | | 69.80 | y | |
| | | | | | | | | | | | | | | | | | - | | - |

PAYMENTS

| | |
|------|---------------------|
| Year | 30th September 2020 |
|------|---------------------|

| | |
|----|--------------------|
| WI | Taplow and Hitcham |
|----|--------------------|

| | |
|---|-----------|
| Up to date bank balance including uncleared items | £7,677.13 |
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Enter payments made in the appropriate analysis column. When an item in column 15 appears on the bank statement enter 'Y' in column 16.

| Date | ITEM description / payee name | Cheque Number | 1 WI Meetings (Hall, speakers, etc) | 2 Committee Members' Expenses | 3 Subscriptions paid to Federation (Fed/NFWI share) - as agent | 4 Pooling of fares / expenses paid to federation | 5 Federation bookings by individuals as agent | 6 NFWI / Federation raffle - as agent | 7 Publications (Newsletters, diaries & calendars) | 8 Activities & events | 9 WI fundraising costs | 10 Insurance | 11 Donations made | 12 Other payments | 13 Petty cash withdrawn | 14 Transfer to savings /other account | 15 Total | 16 Reconciled to bank statement (Y) | 17 Payment cheques written but not cleared |
|--------------|-------------------------------|---------------|--|--|--|---|---|--|--|-----------------------------|------------------------------|-----------------|-------------------------|-------------------------|-------------------------------|--|-----------------|---|---|
| August | J Yokota | 2089 | | 27.00 | | | | | | | | | | | | | 27.00 | y | |
| | Chris Smith Flower arranging | 2890 | | | | | | | | 116.35 | | | | | | | 116.35 | y | |
| | L Higgs stamps etc | 2091 | | 7.92 | | | | | | | | | | 24.79 | | | 32.71 | y | |
| | | | | | | | | | | | | | | | | | - | | - |
| Sept | L Grover | 2092 | | 107.07 | | | | | | | | | | | | | 107.07 | y | |
| | L Grover | 2093 | 57.67 | | | | | | | | | | | 79.99 | | | 137.66 | y | |
| | J Yokota | 2094 | 68.49 | 7.92 | | | | | | | | | | | | | 76.41 | y | |
| | BFWI subs | 2095 | | | 1,344.00 | | | | | | | 30.00 | | | | | 1,374.00 | | 1,374.00 |
| | BFWI Diaries | 2096 | | | | | | | 55.00 | | | | | | | | 55.00 | | 55.00 |
| | returned cheque 2076 BFWI | | | | | | - 22.00 | | | | | | | | | | - 22.00 | y | |
| | | | | | | | | | | | | | | | | | - | | - |
| | | | | | | | | | | | | | | | | | - | | - |
| TOTAL | | | 1,161.72 | 1,058.43 | 1,344.00 | - | - | - | 55.00 | 116.35 | 87.45 | 30.00 | 25.00 | 712.55 | - | - | 4,590.50 | | 1,429.00 |

If using the 'alternative' Petty Cash system complete the following at the year end (see Petty Cash guidelines); otherwise leave this blank.

| | | | | | | | | | | | | | | | | | | | |
|---------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|---|--|--|
| Total Petty Cash payments | | | | | | | | | | | | | | | | | - | | |
|---------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|---|--|--|

| | | | | | | | | | | | | | | | | |
|---|--|----------|----------|----------|---|---|---|-------|--------|-------|-------|-------|--------|--|--|-----------------|
| TOTAL PAYMENTS EXCLUDING TRANSFERS | | 1,161.72 | 1,058.43 | 1,344.00 | - | - | - | 55.00 | 116.35 | 87.45 | 30.00 | 25.00 | 712.55 | | | 4,590.50 |
|---|--|----------|----------|----------|---|---|---|-------|--------|-------|-------|-------|--------|--|--|-----------------|

| | October | November | December | January | February | March | April | May | June | July | August | September | |
|---------------------------|-----------|-----------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| Bank Balance | £4,866.11 | £6,884.74 | £6,378.07 | £6,059.76 | £13,706.32 | £13,007.10 | £14,572.99 | £22,476.55 | £21,797.05 | £20,563.74 | £20,102.75 | £21,160.25 | |
| Income | | | | | | | | | | | | | |
| Hire - WI Friday Art | £288.00 | | | | | | | | | £144.00 | | | £432.00 |
| Hire - Rays Line Dancing | | | | | | | | | | £219.00 | | £217.50 | £436.50 |
| Hire - Dog training | £717.02 | | | | | | | | | | | £250.12 | £967.14 |
| Hire - Meditation | £522.00 | | | | | | | | | | £353.00 | | £875.00 |
| Hire - Badminton Monday | | | | | | | | | | £174.00 | | | £174.00 |
| Hire - Badminton Thursday | | | | | | | | £174.00 | | £174.00 | | | £348.00 |
| Hire - New Drama Studio | £330.00 | | | | | | | | | | | | £330.00 |
| Hire - Suzy B Pilates | £315.34 | | | | | | | | | | | £362.46 | £677.80 |
| Stamp Fair | | | £100.00 | £100.00 | | | | | | | | | £200.00 |
| Hire other | £120.00 | | | | | | | | | £60.00 | | | £180.00 |
| JE Cannon 50% Water | | | | | | | | | | | | | £0.00 |
| Donations | | | | | | | | | | | | | £0.00 |
| WI Rent | | | | | | | | | | | | | £0.00 |
| Beetle Drive | | | | | | | | | | | | | £0.00 |
| Insurance refund | | | £49.13 | | | | | | | | | | £49.13 |
| Covid Grant | | £1,334.00 | | £7,669.00 | | £2,096.00 | £8,000.00 | | | | | | £19,099.00 |
| Other | | | | | | | | | | | | | 0.00 |
| From deposit account | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| Total Income | £2,292.36 | £1,334.00 | £149.13 | £7,769.00 | £0.00 | £2,096.00 | £8,000.00 | £174.00 | £0.00 | £0.00 | £1,124.00 | £830.08 | £23,768.57 |
| | | | | | | | | | | | | | |
| Total at Bank | £7,158.47 | £8,218.74 | £6,527.20 | £13,828.76 | £13,706.32 | £15,103.10 | £22,572.99 | £22,650.55 | £21,797.05 | £20,563.74 | £21,226.75 | £21,990.33 | |
| | | | | | | | | | | | | | |
| Outgoing | | | | | | | | | | | | | |
| Southern Electric | £46.00 | £46.00 | £46.00 | £46.00 | £46.00 | £46.00 | £46.00 | £46.00 | £46.00 | £46.00 | £46.00 | £46.00 | £552.00 |
| British Gas | £152.00 | £152.00 | £93.00 | | £527.72 | | | | | £128.25 | | | £1,052.97 |
| Thames Water | | | £91.64 | | | | | | £91.51 | | | | £183.15 |
| Hall Maintenance | | £63.34 | £75.00 | | | £200.00 | | £740.00 | £870.00 | | | £1,189.33 | £3,137.67 |
| Ground Maintenance | | | | | £105.00 | | | | | £90.51 | | | £195.51 |
| PRS Licence | | | | | | | | £47.00 | | | | | £47.00 |
| Chubb Fire Annual Test | | | | | | £83.89 | | | | | | | £83.89 |
| Hall Insurance Annual | | £1,032.55 | | | | | | | | | | | £1,032.55 |
| Rentokil woodworm ins. | | | | | | | | | | | | £83.34 | £83.34 |
| BT | £43.87 | £29.94 | £29.94 | £29.94 | | £59.88 | £29.94 | | £59.88 | £29.94 | | £59.88 | £373.21 |
| Legals | | | | | | | | | | | | | £0.00 |
| Sundries | | £82.98 | £100.00 | £26.00 | | £119.84 | | | £75.42 | £145.79 | | £201.08 | £751.11 |
| Refunds | | £377.00 | | | | | | | £70.00 | | | | £447.00 |
| COIF Deposit Account | | | | | | | | | | | | | £0.00 |
| Accountancy | | £25.00 | | | | | | | | | | | £25.00 |
| Boiler Plan | £31.86 | £31.86 | £31.86 | £20.50 | £20.50 | £20.50 | £20.50 | £20.50 | £20.50 | £20.50 | £20.50 | £20.50 | £280.08 |
| | | | | | | | | | | | | | |
| Total Outgoing | £273.73 | £1,840.67 | £467.44 | £122.44 | £699.22 | £530.11 | £96.44 | £853.50 | £1,233.31 | £460.99 | £66.50 | £1,600.13 | £8,244.48 |
| | | | | | | | | | | | | | |
| Total at Bank | £6,884.74 | £6,378.07 | £6,059.76 | £13,706.32 | £13,007.10 | £14,572.99 | £22,476.55 | £21,797.05 | £20,563.74 | £20,102.75 | £21,160.25 | £20,390.20 | |
| | | | | | | | | | | | | | |

[illegible]

WI name
Charity number (if registered)
Federation

| |
|--------------------|
| Taplow and Hitcham |
| 228130 |
| South Bucks |



FINANCIAL STATEMENT

For the period

from 1.10.2020

to 30.9.2021

Section A

Receipts and Payments

| A1 Receipts | Total £ | Last year £ | A2 Payments | Total £ | Last year £ |
|--------------------------------|------------------|------------------|--------------------------------|------------------|------------------|
| Receipts at meetings | 52.00 | 647.61 | Meeting expenses | 1,161.72 | 942.00 |
| Subscriptions (WI share) | 763.05 | 1,339.56 | Committee Members' expenses | 1,058.43 | 730.20 |
| Gift Aid | - | | Pooling of fares / expenses | - | 41.00 |
| Publications | 85.60 | 20.40 | Publications | 55.00 | 400.88 |
| Activities & events | 426.50 | 3,422.54 | Activities & events | 116.35 | 4,273.00 |
| WI fundraising | 472.00 | 1,187.00 | WI fundraising | 87.45 | - |
| Interest received | | | | | |
| Paid into current account | - | | Insurance | 30.00 | 25.20 |
| Paid into deposit account | 2.55 | 155.34 | | | |
| Grants and donations | 70.00 | 5,255.00 | Donations made | 25.00 | 150.00 |
| Other income | 22.00 | 139.16 | Other payments | 712.55 | 436.59 |
| WI-owned hall - total receipts | 23,768.57 | 18,055.29 | WI-owned hall - total payments | 8,244.48 | 27,980.88 |
| Total Receipts | 25,662.27 | 30,221.90 | Total Payments | 11,490.98 | 34,979.75 |

| | | | | | |
|---|--|--|---|--|--|
| A3 Restricted funds included in total receipts | | | A4 Restricted funds included in total payments | | |
|---|--|--|---|--|--|

Total Receipts less Total Payments (Surplus/Deficit for the year)

14,171.29

A5 Total cash funds brought forward from last year (equals last year's total at B1)

33,371.85

A6 Total cash funds carried forward at this year end

47,543.14

A7 Total restricted funds at year end included in total cash funds above

£5,250.00

The main purposes of the Women's Institute organisation are:

- (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
- (c) to advance health for the public benefit; and
- (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

WI name

Taplow and Hitcham

Section B

Statement of assets and liabilities at the year end

B1 Cash funds

Total

Last year

£

£

| | | | |
|------|---|-----------|-----------|
| B1.1 | Final bank balance as per Account Book, including uncleared items | 7,677.13 | 9,032.48 |
| B1.2 | Reconciliation of final bank balance from Account Book to bank statement | | |
| | Bank statement total at year end | 9,106.13 | |
| | Plus amounts paid in to bank but not cleared | | |
| | Less cheques written but not cleared | 1,429.00 | |
| | Less any cheques still uncleared from last year | | |
| | Total (should equal balance at B1.1) | 7,677.13 | |
| B1.3 | Hall Current Account | 20,390.20 | 4,866.11 |
| B1.4 | Hall Deposit Account | 19,475.81 | 19,473.26 |
| B1.5 | Less any funds held as agent for federation/NFWI, i.e subscriptions received but not yet paid over enter as a negative amount | | |
| | Total cash funds | 47,543.14 | 33,371.85 |

B2 Investments (if any)

| | |
|--|--|
| | |
|--|--|

B3 Other monetary assets (e.g. any money owed to the WI)

| | |
|--|--|
| | |
|--|--|

B4 Other assets held by the WI

e.g. WI owned hall, other equipment

Value
(optional)*

Original cost
(optional)*

| | | |
|--------|------------|--------|
| Hall | 400,000.00 | |
| Laptop | | 575.98 |
| | | |
| | | |

* cost / value should only be completed if meaningful information is available

B5 Liabilities

Payments due immediately but not paid, or due at a future date, e.g. loans

Date due
(optional)*

Amount due
(optional)*

| | | |
|--|--|--|
| | | |
| | | |
| | | |
| | | |

* amount / date due should only be completed if meaningful information available

Signed on behalf of all the trustees (WI Committee members)

Signature

Name

Date of approval

President

Treasurer

Independent financial examiner's initials:

WI name

Taplow and Hitcham

Section C

Notes to the financial statement

C1 Funds received and paid as agent

Complete this section with total amounts received and paid over to the federation in the year

| | Receipts this year | Payments this year | Any balance held at year end |
|---|-----------------------|-----------------------|---------------------------------|
| | £ | £ | £ |
| Federation / NFWI share of subscriptions | 1,344.00 | 1,344.00 | |
| Federation event bookings by individual members | - | - | |
| NFWI and / or federation raffle | - | - | |
| Total | 1,344.00 | 1,344.00 | - |

C2 Details of restricted funds

Complete this section if the WI had any restricted funds during the year

| | Receipts this year | Payments this year | Any balance held at year end |
|---|-----------------------|-----------------------|---------------------------------|
| | £ | £ | £ |
| Name or description of restricted fund: | | | |
| Brenda Burns Legacy to be used a workshops | | | 5,000.00 |
| Mary Hill Left in will to be used as VE day celebration | | | 250.00 |
| Total | - | - | 5,250.00 |

C3 Further details of WI activities /fundraising /other

Include additional details that would be helpful to WI members or other readers of the financial statement

| | Receipts this year | Payments this year |
|--|-----------------------|-----------------------|
| | £ | £ |
| Activities & events (description) | | |
| Flower arranging workshops | 135.00 | 203.80 |
| Total WI activities | 135.00 | 203.80 |
| WI fundraising description) | | |
| Table tennis | 42.00 | |
| Badminton | 52.00 | |
| Affiliate members | 180.00 | |
| Total WI fundraising | 274.00 | - |
| Grants & donations | | |
| Donations from Rita Waldie and Shirley Bintliffe | 70.00 | |
| Total grants & donations | 70.00 | - |
| Other income / expenditure | | |
| Total other income / expenditure | - | - |

Independent financial examiner's initials:

Guidance on completing the WI Financial Statement is available on the My WI website

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of

Charity number (if registered)

| |
|--------------------|
| Taplow and Hitcham |
| 228130 |

WI

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended 30.09.2021

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention, (other than disclosed below*):

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Please delete the words in brackets if they do not apply.*

Comments:

Signed:

Date:

Name:

Address:

INDEPENDENT FINANCIAL EXAMINER'S REPORT

To the Trustees of

Taplow and Hitcham

WI

Charity number (if registered)

228130

I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named WI for the year ended 30.09.2021

Respective responsibilities of trustees and examiner

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2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Please delete the words in brackets if they do not apply.

Comments:

Signed:

Name:

Address:

R.A. WEBB
9 BARRIS RD
TAPLOW

Date:

13/10/21