

Roydon Village Hall

(Registered Charity Number 227643)
Annual General Meeting - 3rd March 2025

Report of Chairman, Helen Reynolds

Roydon Village Hall is registered with the Charity Commission for England and Wales. The property, in Harlow Road, and sundry assets of the charity are held to the ownership of Roydon Parish Council which is the Custodial Trustee. The Roydon Village Hall Management Committee is the Managing Trustee of the charity.

Up to eight residents of Roydon Parish who are over 18 years are elected at the annual general meeting to serve on the committee. At the 2024 AGM the following were elected:

- Andrew Whybrow (Treasurer)
- Richard d'Souza
- Ian Greig (Vice Chairman)
- Helen Reynolds (Chair)
- Annalei Smith
- Jackie Clark (Secretary).

Nominated representatives of the user groups and organisations to serve on the committee were:

- Miss Nicola Wilkinson (The Roydon Society)
- Mrs Lisa Rozee (Roydon Pre-School)
- Mrs Janice Sparkes (Evening Badminton)
- Mrs Pat Greenhill (St Peter's Church)
- Allan Storrar (West Essex Model Trucks) formerly RIMFC
- Chris Brookes (Short Mat Bowls)
- Karina Brookes (Short Mat Bowls)
- Heather Oakes (Pilates)
- Kim Rogers (Dancing)
- Andrea Jones (Parish Council)

My thanks go to them for taking on these posts. A big thank you to Pat Greenhill for all that she has contributed over the years. Pat stepped down as Chairman at our last AGM and has now stepped down as a representative for St Peter's. I was elected as Chairman at the AGM in 2024.

The committee meets bi-monthly on the first Monday of January, March, May, July, September and November.

I am very grateful to Andrew Whybrow who has kept us updated. Our income has kept us with sufficient for day to day expenses and has allowed us to quickly get on with re-roofing the flat roof over the last half term break, re-painting through the hall and replenishing fire extinguishers, fire safety lights and curtains since the last AGM.

The Art Show did well raising around £1,800 and 2024's exhibition saw exhibitors, demonstrating some work other than their painting again, which was well received. Many thanks to Ian Greig and Geoff Preston and their demonstrators for their initiative, it was enjoyed by all. Moving forward, Ian and Geoff have passed on the Art Show organisation to Sarah Seabrook, Louise Smyth and Tim Collins. Thank you team for helping with this and carrying on such an enjoyable and worthwhile event.

Our regular Hall bookings continue including exercise and dance classes, model trucks and the Village Market. Thanks to all those who run and attend them. They are all an asset to the Village.

I continue to help with the running and advertising of the Village Market, with Sarah Seabrook taking on the planning, which has been a huge help. My thanks go to Jackie & Steve, Andrew and Sarah and who have helped with assembling everything, Ian and Sarah who have put up and taken down all the Market posters and Richard who has helped with monthly Parish News articles.

The market averages 110 customers a month, reaching 180 last Christmas. Both halls have often been used and we have a helpful format to make the small hall feel busy and helpful to stallholders moving forward. The times for the Market are 9.30am-1pm. We are grateful to all who run the refreshments in aid of many different charities.

Markets also attended by representatives from Neighbourhood Watch and the Epping Community Police Team, providing residents with an opportunity to chat in an informal and relaxed environment.

Pre-School runs on Monday and Tuesday afternoons and now also on Thursdays. Thank you Pre-School for looking after the hall so well and to all of the

committee who were able to help with transforming the grounds for Pre-school since the last AGM.

We also have a good number of private bookings, including children's parties, with recommendations bringing in new bookings. Thank you to Jackie, Steve and team for organising another New Year's Eve party to see us into 2025. This was enjoyed by all and lit up the hall!

The finances of the Hall can be seen on another report and Andrew will explain them.

I would like to say a big thank you to Andrew Whybrow for dealing with our finances and to Jackie Clark, for both administrative and practical help. And indeed to all committee members for their support, and lastly a big thank you to Vikki West for all the cleaning.

Thank you to Andrew and Jackie who have taken on the responsibility of keeping our bookings up to date.

We must not forget that the Village Hall is a registered charity and we must abide by the Charity Commission rules. In response to this, I have reflected upon our Constitution and the charity's purpose, which is here for the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Roydon without distinction of political, religious, or other opinions, including use for meetings, lectures and classes and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

It is clear that we have abided by our charity's purpose by providing a range of community activities for the parish. Use of the hall has been frequent, which is easily reflected through our bookings this year. Some of the means by which we have achieved such variety and frequent use of the hall, has been through committee representation from across the village and their user groups, website advertising and a reliable and easily accessible booking system. Thank you all for helping to create this community space for our parish.

Helen Reynolds 03 March 2025

Roydon Village Hall – Treasurer’s Report for the year ended 31st December 2024

Our finances continue to be healthy and there was a surplus of £17671.11 in 2024 compared to £11267.01 in 2023. On 31st December 2024 we held total cash amounting to £56930.07 and the value of the investment with CCLA Investment Management Investment Ltd was £23335.67. Giving a total of £80265.74.

Income

Total income was £35421.04 compared to £32667.19 in 2023 and represents an increase of 2753.85 (8.43%). The main variances were

- Group hire increased by £2789.15
- Private hire increased by £1011.02
- Village market increased by £665.00
- Dividends and Interest increased by £497.69
- Grants and donations reduced by £804.04 (this was due to a one-off donation made by the People of Roydon towards the cost of the defibrillator in 2023)
- The increase in value of the units held with CCLA was £1404.97 lower than in 2023, the value still increased by £515.51 in 2024

Expenditure

Total expenditure was £17197.26 compared to £18144.11 in 2023 and represents a reduction of £946.85 (5.51%). The main variances were

- Energy costs reduced by £3241.48
- New equipment costs reduced by £2708.80
- Internet costs reduced by £573.83 (this was due to a one-off payment in 2023 for the redesign of the website)
- Repairs and maintenance increased by £2322.47
- There were relatively small increases in other expense areas

Investments

Interest rates were relatively high during 2024, but the outlook is for further reductions in 2025 and therefore the interest received in 2025 will be lower. I don't propose to recommend any further investments in CCLA.

Summary

I would like to express my thanks to Geoff Mason for completing the required Independent Examination of our accounts. The finances of the Village Hall remain healthy, and we can continue to make repairs/improvements in the knowledge there is a sound financial base.

Andrew Whybrow

Treasurer

28th February 2025

Roydon Village Hall - Registered Charity 227643

Receipts and Payments for the Year Ended 31st December 2024

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
INCOME RECEIPTS	£	£	£	£
From Voluntary Sources				
Grants & Donations	160.20	0.00	160.20	964.24
Fundraising	1500.00	0.00	1500.00	1500.00
Total	1660.20	0.00	1660.20	2464.24
From Trading Activities				
Hall Hire - Groups	22469.70	0.00	22469.70	19680.55
Hall Hire - Private	4927.10	0.00	4927.10	3916.08
Village Market	4032.50	0.00	4032.50	3367.50
Total	31429.30	0.00	31429.30	26964.13
From Assets				
Bank Interest	1816.03	0.00	1816.03	1318.34
Increase/Decrease in value of CCLA units	515.51	0.00	515.51	1920.48
Total	2331.54	0.00	2331.54	3238.82
Total Receipts	35421.04	0.00	35421.04	32667.19

PAYMENTS

	£	£	£	£
Charitable Activities				
Cleaning	4324.02	0.00	4324.02	4137.34
Repairs & Maintenance	5993.13	0.00	5993.13	3670.66
Electricity & Gas	3456.73	0.00	3456.73	6698.21
Water Rates	471.01	0.00	471.01	299.69
Insurance	1733.68	0.00	1733.68	1631.98
Internet	432.81	0.00	432.81	1006.64
Business Rates	152.61	0.00	152.61	208.07
Affiliation Fees	329.28	0.00	329.28	300.78
Market Costs	55.00	0.00	55.00	0.00
Miscellaneous Costs	248.99	0.00	248.99	190.74
Defibrillator Costs	0.00	0.00	0.00	0.00
Total	17197.26	0.00	17197.26	18144.11
Other Expenditure				
Fund Raising	0.00	0.00	0.00	0.00
Bank Charges	77.40	0.00	77.40	72.00
Total	77.40	0.00	77.40	72.00
On Assets				
New Equipment	475.27		475.27	3184.07
Total	475.27		475.27	3184.07
Total Payments	17749.93	0.00	17749.93	21400.18
Net Receipts for the year	17671.11	0.00	17671.11	11267.01
Balances at start of year	62594.63	0.00	62594.63	51327.62
Balances at end of year	80265.74	0.00	80265.74	62594.63

Roydon Village Hall - Registered Charity 227643

Statement of Assets & Liabilities at 31st December 2024

Monetary Assets
Deposits & Balances
Unity Trust Current Account
Unity Trust Savings Account
Petty Cash
Total Cash
Value of CCLA Units at 31st December 2024
Total Funds
Non Monetary Assets
Fixtures & Fittings
Chairs & Tables
Kitchen Equipment

2024	2023
£	£
5542.60	4574.69
51335.61	35154.78
51.86	45.00
56930.07	39774.47
23335.67	22820.16
80265.74	62594.63



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

ROYDON VILLAGE HALL

On accounts for the year
ended

31st December 2024

Charity no
(if any)

227643

Set out on pages

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I report to the trustees on my examination of the accounts of the above charity (~~the Trust~~) for the year ended 31/12/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

D. Mason

Date:

28 Feb 2025

Name:

DAVID GEOFFREY MASON

Relevant professional
qualification(s) or body
(if any):

MBIM F10M3

Address:

IVY COTTAGE, TYLERS RD, ROYDON, HALLAM

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

