

Roydon Village Hall

(registered charity number 227643)

Annual General Meeting – 4th March 2024

Report of Chairman, Pat Greenhill

Roydon Village Hall is registered with the Charity Commission for England and Wales. The property, in Harlow Road, and sundry assets of the charity are held to the ownership of Roydon Parish Council which is the custodial trustee.

The Roydon Village Hall Management Committee is the managing trustee of the charity.

Up to eight residents of Roydon Parish who are over 18 years are elected at the annual general meeting to serve on the committee. At the 2023 AGM the following were elected:

- Andrew Whybrow
- Richard d'Souza
- Ian Greig
- Helen Reynolds
- Annalei Smith
- Jackie Clark. (Village rep)

Nominated representatives of the user groups and organisations to serve on the committee were:

- Miss Nicola Wilkinson (The Roydon Society)
- Mrs Lisa Rozee (Roydon Pre-School)
- Mrs Janice Sparkes (Evening Badminton)
- Mrs Pat Greenhill (St Peter's Church)
- Allan Storrar (West Essex Model Trucks) formerly RIMFC
- Chris Brookes (Short Mat Bowls)
- Heather Oakes (Pilates)
- Kim Rogers (Dancing)
- Andrea Jones (Parish Council – joined November 2023)

Andrew Whybrow was elected as Treasurer and Jackie Clark as Secretary.

- My thanks go to them for taking on these posts.
- I was re-elected as Chairman.
- During this year we have elected a Bookings Secretary Andrew

Whybrow as well as being Treasurer

The committee meets bimonthly on the first Monday of January, March, May, July, September and November

We are now on Epping Forest Council's list as an emergency hall

I am very grateful to Andrew Whybrow who has kept us updated with all the finances, and we have had no need to apply for any more Grants. Our income has kept us with sufficient for day to day expenses and the budgeted redecoration of the foyer and main hall, and repolishing of the floors in the

kitchen, foyer, committee room and Pre-School room during the summer holiday break.

The Art Show did well raising around £1800, and this year had some extras with help from exhibitors demonstrating some work other than their painting eg modelling with clay and embroidery. Many thanks to Ian Greig and Geoff Preston and their demonstrators for their initiative, it was enjoyed by all.

Our regular Hall bookings continue including exercise and dance classes, and model trucks and the Village Market. Thanks to all those who run and attend them. They are all an asset to the Village.

This year all hiring fees have had to go up a small percentage because of the huge increase in the cost of gas and electricity

Helen is continuing to take on a major role for the running and advertising of the Village Market and it has proved successful, my thanks go to Helen, Jackie and Andrew and Sarah who have helped with assembling everything, and Ian and Sarah who have put up and taken down all the Market posters.

The Market has now become a regular monthly booking for the Hall, with regular stallholders who now have regular village customers. The times for the Market are 9.30 and finishing at 13.00. We are grateful to all who run the refreshments in aid of many different charities.

It is also attended by representatives from the Parish Council and our local police both of which are a happy to answer questions.

Pre-School now operates on Monday and Tuesday afternoons and is possibly going to add on Thursday.

This year we have bought a defibrillator, sited on the front wall and it is registered and activated.

The finances of the Hall can be seen on another report and Andrew will explain them.

I would like to say a big thank you to Andrew Whybrow for dealing with our finances and to Jackie Clark, for both admin and practical help. And indeed to all committee members for their support, and lastly a big thank you to Vikki West for all the cleaning.

And to Andrew and Jackie who have taken on the responsibility of keeping our bookings up to date.

We now have a new website which should help with promoting us.

We must not forget that the Village Hall is a registered Charity and we must abide by the Charity Commission rules.

Pat Greenhill 02 March 2024

Financial Report for 2023

The finances of Roydon Village Hall continue to be healthy. In 2023 we made a surplus of £11267.01 compared to a deficit of £7705.29 in 2022.

Income

The total income in 2023 was £32667.19 compared to £35345.97 in 2022, which represents a reduction of approximately 7.6%. Income from group, private & the market showed a steady increase. In 2022 we received additional grant income for repairs & improvements completed in that year & as we have completed no major repairs & improvements in 2023 that has not been repeated. We did receive donations amounting to £635.09 from The People of Roydon towards the cost of the defibrillator that was purchased & installed during 2023, can I thank Julia Camilleri-Fenton and her team for this generous donation.

Ian Greig and his Art Show team raised £1500 for Village Hall funds last year, thanks Ian.

Our investment with CCLA returned to growth during 2023 with an increase in value of £1920.48 which represented just over 9%. Interest received on the deposit account increased by almost 72%, this was a result of interest rates increasing in 2023 & a conscious decision to move any excess in the current account to the savings account to take advantage of the increased rates. The interest rate on the savings account is currently 2.75%, however we must expect interest rates to reduce during 2024.

Expenditure

Overall expenditure for 2023 was £21400.18 compared to £43051.26 in 2022 which represents a reduction of 101%, however we must strip out the £25500 spent on the repairs to the outside walls in 2022 & there is an underlying increase in costs of approximately £3849 in 2023.

The increased costs were principally due to the cost of cleaning, utilities, insurance, an update to our website & of course the amount of £1548 spent on purchasing the defibrillator. Energy costs increased by approximately 48%

What are the financial plans for 2024?

We have budgeted to make a small deficit of £1400 for 2024. The Managing Trustees decided not to increase the hire rates in 2024 as there was a healthy surplus in 2023 & the early indications are that the number of private hires is likely to increase compared to 2023 along with the increased numbers of stalls at the market, this in turn will generate further income.

The fixed rate on our electricity charges ceases in the summer of 2024 & that was based on electricity prices in mid 2021, we must expect an increase in charges. However there are indications that energy costs may well reduce by then. We are planning to complete the remainder of the internal redecoration during the school holidays in the summer, along with the purchase of A frames to advertise the market.

All of this increased expenditure is included in the budget for 2024.

Summary

I started with the comment that the Village Hall's finances continue to be healthy & I can foresee no reason why that should not change during 2024 based on things within the control of the Managing Trustees. As all Managing Trustees are aware we are required to act in the best interests of the charity at all times.

Andrew Whybrow
Treasurer
Roydon Village Hall
27th February 2024

Roydon Village Hall - Annual Accounts for 2023

Income	2023	2022
	£	£
Hall Hire - Groups	19680.55	18412.75
Hall Hire - Private	3916.08	3719.00
Market	3367.50	2882.50
Fundraising	1500.00	4150.78
Grants & Donations	964.24	8129.51
Interest & Dividends	1318.34	767.43
Increase/Decrease In CCLA value	1920.48	-2716.00
Total	32667.19	35345.97
Expenditure	2023	2022
	£	£
Cleaning	4137.34	3454.31
Gas/Electricity	6698.21	4518.07
Internet/Website	1006.64	374.97
Business Rates	208.07	255.48
Water Rates	299.69	358.54
Repairs & Maintenance	5306.73	31172.93
Insurance	1631.98	1474.00
Market Costs	0.00	7.65
Fundraising Costs	0.00	984.60
Membership Fees/Subs	300.78	66.00
Bank Charges	72.00	72.00
Miscellaneous Costs	190.74	312.71
Defibrillator Costs	1548.00	0.00
Total	21400.18	43051.26
Surplus/Deficit for the year	11267.01	-7705.29

Balance at 1st January 2023
Plus/less surplus/deficit for the year

Total funds as 31st December 2023

Funds held as 31st December 2023
Unity Bank - Current A/C
Unity Bank - Savings A/C
Petty Cash
Total Cash
CCLA Units (valuation as at 31/12/2023)

Total

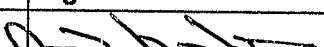
2023	2022
£	£
51327.62	59032.91
11267.01	-7705.29

62594.63	51327.62
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£	£
4574.69	5641.28
35154.78	24762.91
45.00	23.75
39774.47	30427.94
22820.16	20899.68

62594.63	51327.62
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Signed

Treasurer - Andrew Whybrow 

Independent Examiner - Geoff Mason 

26/2/24

26/2/24

Roydon Village Hall has some fixed assets of nominal value, comprising of tables, chairs, kitchen equipment etc.

The Hall building & land are held by Roydon Parish Council as Custodian Trustee of the Charity

Reserves Policy - Much of the building is pre war construction. It is therefore prudent to keep in reserve a reasonable amount of money to ensure there is adequate liquid funds to enable repair & restoration work to be undertaken as rapidly as possible & therefore safeguard the continuity of income & provision of service



Section A

Independent Examiner's Report

Report to the trustees/
members of

ROYDON VILLAGE HALL

On accounts for the year
ended

31st DECEMBER 2023

Charity no
(if any)

227643

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Geoff Mason

Date:

26/2/24

Name:

Geoff Mason

Relevant professional
qualification(s) or body
(if any):

MBIM, FIMMM

Address:

*147 COTTAGE, TYLERS ROAD
ROYDON, HARLOW
CM19 5LJ*

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.