

**Report of the Trustee and
Unaudited Financial Statements
for the Year Ended 31 March 2025
for
Billingshurst Centre
Trading as
Billingshurst Community & Conference
Centre**

Mulberry & Co
Chartered Certified Accountants
& Chartered Tax Advisers
C/O Mulberry & Co
Eastgate House
Dogflud Way
Farnham
Surrey
GU9 7UD

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for the Year Ended 31 March 2025

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Report of the Trustee
for the Year Ended 31 March 2025

The Trustee presents its report with the financial statements of the charity for the year ended 31 March 2025. The Trustee has adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

To provide a property for the purpose of a Village Hall for the use and benefit of the inhabitants of Billingshurst. The facilities within the property provide for a range of sport, social, business and other activities that benefit, directly or indirectly, local people.

Public benefit

The Trustee confirms that it has referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. The Trustee has made the Billingshurst Centre available for hire by inhabitants of the parish for community groups, clubs, societies and individual hire.

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

The charity has continued to meet its aims and objectives by letting its facilities to the local community.

FINANCIAL REVIEW

Financial position

The nature, scope and type of activities of the charity have not changed year on year and income and expenditure remains consistent with prior years and in line with expectation.

Reserves policy

The charity has a policy to hold six months' worth of income as a general reserve and in the event it becomes necessary to earmark further reserves for future capital spending.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Billingshurst Community & Conference Centre was established originally as the Billingshurst Village Hall in 1906 and is registered with the Charities Commission for England & Wales under number 227480. The centre changed, with approval from the Charities Commission, its title from Billingshurst Village Hall to the Billingshurst Centre.

The charity is governed by the conveyance dated 1959.

Decision making

The management of the centre is undertaken by Billingshurst Parish Council as sole managing Trustee. The day to day management of the centre is delegated to the clerk to the council under the direction of the trustee's committee who meet monthly and report to the council as trustee.

Risk management

The Trustee has a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

227480

Report of the Trustee
for the Year Ended 31 March 2025

Principal address

Billingshurst Centre
Roman Way
Billingshurst
West Sussex
RH14 9QW

Trustee

Billingshurst Parish Council is the Sole Managing Trustee and as such the Parish Council as a corporate body and Trustee is responsible for the running and management of the Billingshurst Centre, with the parish councillors acting as representatives of the Council.

Independent Examiner

Mark Mulberry
Mulberry & Co
Chartered Certified Accountants
& Chartered Tax Advisers
C/O Mulberry & Co
Eastgate House
Dogflud Way
Farnham
Surrey
GU9 7UD

Approved by order of the board of Trustees on 07/01/2026 and signed on its behalf by:



.....

BPC - Chair - Trustee

**Independent Examiner's Report to the Trustee of
Billingshurst Centre**

Independent examiner's report to the Trustee of Billingshurst Centre

I report to the charity Trustee on my examination of the accounts of Billingshurst Centre (the Trust) for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity Trustee of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

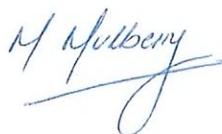
I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mark Mulberry

Mulberry & Co
Chartered Certified Accountants
& Chartered Tax Advisers
C/O Mulberry & Co
Eastgate House
Dogflud Way
Farnham
Surrey
GU9 7UD

Date: 07/01/26

**Statement of Financial Activities
for the Year Ended 31 March 2025**

	Notes	Unrestricted fund £	Restricted fund £	31.3.25 Total funds £	31.3.24 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		16,000	-	16,000	145,148
Charitable activities					
Charitable Activities		113,752	-	113,752	166,380
Investment income	2	753	-	753	854
Other income		-	-	-	2,354
Total		<u>130,505</u>	<u>-</u>	<u>130,505</u>	<u>314,736</u>
EXPENDITURE ON					
Charitable activities					
Charitable Activities	3	207,325	-	207,325	350,866
NET INCOME/(EXPENDITURE)					
Transfers between funds	10	(76,820) 2260	- (2,260)	(76,820) -	(36,130) -
Net movement in funds		(74,560)	(2,260)	(76,820)	(36,130)
RECONCILIATION OF FUNDS					
Total funds brought forward		1,407,387	3,268	1,410,655	1,446,785
TOTAL FUNDS CARRIED FORWARD		<u>1,332,827</u>	<u>1,008</u>	<u>1,333,835</u>	<u>1,410,655</u>

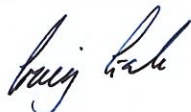
The notes form part of these financial statements

Billingshurst Centre
Trading as Billingshurst Community & Conference
Centre

Balance Sheet
31 March 2025

	Notes	Unrestricted fund £	Restricted fund £	31.3.25 Total funds £	31.3.24 Total funds £
FIXED ASSETS					
Tangible assets	7	1,287,239	-	1,287,239	1,303,329
CURRENT ASSETS					
Debtors	8	14,226	-	14,226	20,747
Cash at bank and in hand		<u>48,046</u>	<u>1,008</u>	<u>49,054</u>	<u>133,087</u>
		62,272	1,008	63,280	153,834
CREDITORS					
Amounts falling due within one year	9	(16,684)	-	(16,684)	(46,508)
NET CURRENT ASSETS		<u>45,588</u>	<u>1,008</u>	<u>46,596</u>	<u>107,326</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,332,827</u>	<u>1,008</u>	<u>1,333,835</u>	<u>1,410,655</u>
NET ASSETS		<u>1,332,827</u>	<u>1,008</u>	<u>1,333,835</u>	<u>1,410,655</u>
FUNDS	10				
Unrestricted funds				1,330,567	1,407,387
Restricted funds				<u>3,268</u>	<u>3,268</u>
TOTAL FUNDS				<u>1,333,835</u>	<u>1,410,655</u>

The financial statements were approved by the Trustee and authorised for issue on 07/01/2026 and were signed on its behalf by:



.....
BPC - Vice Chair - Trustee

The notes form part of these financial statements

Notes to the Financial Statements
for the Year Ended 31 March 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include items at fair value. The financial statements are presented in sterling which is the functional currency of the charity rounded to the nearest whole pound.

Changes in accounting policies

There have been no changes to accounting policies in the year under review. Unless otherwise stated all accounting policies listed below have been applied consistently.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from hall lettings is recognised when it is receivable, where income is received in relation to future periods it is included in the accounts as deferred income.

Grants are accounted for under the performance model. Grant income is recognised as follows:

- A grant that does not impose specified future performance-related conditions on the recipient is recognised in income when the grant proceeds are received or receivable.
- A grant that imposes specified future performance-related conditions on the recipient is recognised in income only when the performance-related conditions are met; and
- Grants received before the revenue recognition criteria are satisfied are recognised as a liability.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% on cost
Fixtures and fittings	- 5 years on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustee.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

1. ACCOUNTING POLICIES - continued

Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	31.3.25	31.3.24
	£	£
Interest receivable - trading	<u>753</u>	<u>854</u>

3. CHARITABLE ACTIVITIES COSTS

	Direct Costs £
Charitable Activities	<u>207,325</u>

4. TRUSTEE' REMUNERATION AND BENEFITS

There were no Trustee's remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustee' expenses

There were no Trustee's expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

5. STAFF COSTS

	31.3.25	31.3.24
	£	£
Wages and salaries	65,129	62,309
Social security costs	3,151	2,826
Other pension costs	<u>8,877</u>	<u>8,781</u>
	<u>77,157</u>	<u>73,916</u>

The average monthly number of employees during the year was as follows:

	31.3.25	31.3.24
	<u>5</u>	<u>5</u>
Direct Charitable		

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	145,148	-	145,148
Charitable activities			
Charitable Activities	166,380	-	166,380
Investment income	854	-	854
Other income	<u>2,354</u>	<u>-</u>	<u>2,354</u>
Total	<u>314,736</u>	<u>-</u>	<u>314,736</u>
EXPENDITURE ON			
Charitable activities			
Charitable Activities	<u>350,866</u>	<u>-</u>	<u>350,866</u>
NET INCOME/(EXPENDITURE)	(36,130)	-	(36,130)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>1,443,517</u>	<u>3,268</u>	<u>1,446,785</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>1,407,387</u></u>	<u><u>3,268</u></u>	<u><u>1,410,655</u></u>

7. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Totals £
COST			
At 1 April 2024 and 31 March 2025	<u>1,609,058</u>	<u>89,919</u>	<u>1,698,977</u>
DEPRECIATION			
At 1 April 2024	305,729	89,919	395,648
Charge for year	<u>16,090</u>	<u>-</u>	<u>16,090</u>
At 31 March 2025	<u>321,819</u>	<u>89,919</u>	<u>411,738</u>
NET BOOK VALUE			
At 31 March 2025	<u>1,287,239</u>	<u>-</u>	<u>1,287,239</u>
At 31 March 2024	<u>1,303,329</u>	<u>-</u>	<u>1,303,329</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.25	31.3.24
	£	£
Trade debtors	6,143	13,162
VAT	5,025	6,775
Prepayments	<u>3,058</u>	<u>810</u>
	<u>14,226</u>	<u>20,747</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.25	31.3.24
	£	£
Trade creditors	281	37,690
Taxation and social security	6,858	6,858
Other creditors	<u>9,545</u>	<u>1,960</u>
	<u>16,684</u>	<u>46,508</u>

10. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
Unrestricted funds				
General fund	1,407,387	(76,820)	2,260	1,332,827
Restricted funds				
Restricted Funds	3,268	-	(2,260)	1,008
TOTAL FUNDS	<u>1,410,655</u>	<u>(76,820)</u>	<u>-</u>	<u>1,333,835</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	130,505	(207,325)	(76,820)
TOTAL FUNDS	<u>130,505</u>	<u>(207,325)</u>	<u>(76,820)</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
Unrestricted funds			
General fund	1,443,517	(36,130)	1,407,387
Restricted funds			
Restricted Funds	3,268	-	3,268
TOTAL FUNDS	<u>1,446,785</u>	<u>(36,130)</u>	<u>1,410,655</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	314,736	(350,866)	(36,130)
TOTAL FUNDS	<u>314,736</u>	<u>(350,866)</u>	<u>(36,130)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
Unrestricted funds				
General fund	1,443,517	(112,950)	2,260	1,332,827
Restricted funds				
Restricted Funds	3,268	-	(2,260)	1,008
TOTAL FUNDS	<u>1,446,785</u>	<u>(112,950)</u>	<u>-</u>	<u>1,333,835</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	445,241	(558,191)	(112,950)
TOTAL FUNDS	<u>445,241</u>	<u>(558,191)</u>	<u>(112,950)</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

11. RELATED PARTY DISCLOSURES

The charity has provided an office to Billingshurst Parish Council (The sole managing trustee) rent free.

Detailed Statement of Financial Activities
for the Year Ended 31 March 2025

	31.3.25 £	31.3.24 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	16,000	145,148
Investment income		
Interest receivable - trading	753	854
Charitable activities		
Hall Letting - commercial	39,735	52,532
Hall Letting - non commercial	48,247	50,131
Catering	13,185	10,484
Other letting income	<u>12,585</u>	<u>53,233</u>
	113,752	166,380
Other income		
Gain on sale of tangible fixed assets	<u>-</u>	<u>2,354</u>
Total incoming resources	130,505	314,736
EXPENDITURE		
Charitable activities		
Wages	65,129	62,309
Social security	3,151	2,826
Pensions	8,877	8,781
Rates and water	819	646
Insurance	5,072	4,903
Light and heat	20,310	14,073
Postage and stationery	1,798	1,075
Advertising	1,255	50
Sundries	2,133	2,979
Catering	7,934	10,147
Refuse collection	1,052	880
Staff training	-	755
Computer consumables	4,228	1,407
Repairs& maintenance	47,620	203,461
Cleaning	10,154	9,981
Garden maintenance	4,585	2,691
Licenses	1,274	1,220
Other professional fees	3,837	5,191
Bad debts	606	-
Independent examination	1,400	1,400
Freehold property	<u>16,091</u>	<u>16,091</u>
	<u>207,325</u>	<u>350,866</u>
Total resources expended	<u>207,325</u>	<u>350,866</u>
Net expenditure	<u>(76,820)</u>	<u>(36,130)</u>

This page does not form part of the statutory financial statements