

Registered Charity No. 227228

# Yorkshire Band of Hope Union

## UNAUDITED FINANCIAL STATEMENTS

for the year ended

31 December 2021

# Yorkshire Band of Hope Union

## TRUSTEES AND PRINCIPAL ADVISORS

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|                       |                                                                                                                    |
|-----------------------|--------------------------------------------------------------------------------------------------------------------|
| PRESIDENT:            | Alan Toon                                                                                                          |
| CHAIR OF TRUSTEES:    | Alan Richards                                                                                                      |
| VICE-CHAIR:           | Kathleen Pine                                                                                                      |
| TRUSTEES:             | Joan Forrester<br>Kathleen Pine<br>Alan Richards<br>Helen Shackleton<br>Alan Toon<br>Gecil William<br>Kim Willis   |
| PRINCIPAL OFFICE:     | St. James Church & Parish Centre,<br>St. James Way<br>Huddersfield,<br>HD5 9NG.                                    |
| BANKERS:              | HSBC Plc<br>PO Box 105<br>33 Park Row<br>Leeds<br>LS1 1LD                                                          |
| INVESTMENT MANAGERS:  | Fusion Wealth Limited<br>Holmwood House<br>Broadlands Business Campus<br>Langhurstwood Road<br>Horsham<br>RH12 4QP |
| INDEPENDENT EXAMINER: | Ian Milner FCA<br>Chartered Accountant<br>2 Langthorne Court<br>Leeds<br>LS27 9DR                                  |

# Yorkshire Band of Hope Union

## TRUSTEES' REPORT

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The trustees submit their report and the financial statements of Yorkshire Band of Hope Union for the year ended 31 December 2021.

### OBJECTIVES AND ACTIVITIES

The objectives, set out in the Constitution, are to promote total abstinence from alcohol, tobacco and illegal drugs and to help children that live and are educated in Yorkshire in particular, but not exclusively, make healthy life choices through the following activities:

- Designing, selling and delivering education and training materials on the effects of alcohol, smoking and illegal drugs to the body and society in general
- Training the public in all aspects concerning the misuse of alcohol and drugs in order to promote total abstinence, moral and family welfare and the care and upbringing of children through good parenting skills
- Training people responsible for children, in particular by facilitating access to good quality educational materials and courses on the delivery of materials
- Running or supporting children's activities associated to partner charities, churches, schools or community groups in a safe environment and away from the dangers of alcohol and illegal drug use
- Partnering with like minded organisations to further any of the above objectives

When planning activities for the year, the trustees have considered Charity Commission's guidance on public benefit.

### ACHIEVEMENTS AND PERFORMANCE

During the year we have been involved in raising the awareness of the dangers of alcohol, tobacco and illegal drugs to:

#### **Schools**

9 lessons at 1 primary School for 91 pupils - 19 sessions at 2 High Schools for 552 pupils.  
Overall, 643 pupils reached across 3 schools.

#### **Community Events**

2 drug information stalls - 35 adults

#### **Training Sessions**

1 youth workers training session for 12 adults

Unfortunately, due to the continued COVID-19 pandemic, schools and youth groups were closed to visitors for most of the year, so staff were not able to attend many engagements. During the first half of the year, staff worked from home and were only able to return full time to the office in the middle of June. Staff attended thirteen training courses on a variety of subjects with other health professionals online. Also, five council meetings online with local councillors, schools, businesses, charities and local people, where staff were able to talk about our work. Staff also attended three conferences, two online and one in person, again staff were able to engage with other professionals, trustees and volunteers about our work.

# Yorkshire Band of Hope Union

## TRUSTEES' REPORT

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### FINANCIAL REVIEW

The general fund amounted to £657,297 at 31 December 2021 (2020: £685,378). The Trustees consider the level of funds to be prudent having regard to the charity's anticipated future requirements.

A portfolio of stock market investments is held and professionally managed with the primary purpose of generating both capital growth over the longer term and a regular income stream of modest amount to fund day to day expenditure.

At the balance sheet date, the market value of the managed investments amounted to £631,088 (2020: £613,643). Investments are recorded in the balance sheet at cost and hence, unrealised gains or losses are not recognised in the Receipts and Payments Account.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a non- corporate registered charity (number 227228), operated according to its constitution, which was adopted as revised in 1950, and amended 13 March 1971.

Alterations to the constitution can only be made by a majority of members present at the AGM. The Motion, with the terms of the proposed alteration, must be with the executive at least four weeks prior to the AGM.

The charity is under the day to day control of the Trustees who are elected each year from the charities personal membership at the Annual General Meeting (AGM). The Trustees meet at least four times a year on dates determined by the Trustees. At the first meeting after the AGM, the Trustees appoint the Chair and Vice Chair.

The Annual Report and Accounts for the year are approved at the AGM, together with any other business that is considered necessary.

Special Meetings may be called by the elected trustees at the request of any member. Notice of meetings stating the business to be considered shall be sent to all trustees at least two weeks prior to the date of the meeting. Four Trustees are required to form a quorum.

The trustees agree the broad strategy for the trust, including consideration of investment, reserves and risk management policies and performance.

The induction process for any newly appointed trustee comprises an initial meeting with the Chair and the Board, followed by a series of short meetings with the chair on investments, and the powers and responsibilities of the trustee board. The welcome pack includes a brief history of the Trust, copies of relevant Board minutes, a copy of the latest annual reports and accounts, a copy of the governing constitution and a copy of the Charity Commission's guidance 'The essential Trustee: What you need to know'.

### RISK

The major risks to which the charity is exposed as identified by the trustees have been reviewed and systems have been established to manage those risks.

# Yorkshire Band of Hope Union

## TRUSTEES' REPORT

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### TRUSTEES AND PRINCIPAL OFFICE

The principal office of the charity is St. James Church & Parish Centre, St. James Way, Huddersfield, HD5 9NG.

The trustees who served during the year are as follows:

Joan Forrester  
Kathleen Pine  
Alan Richards  
Helen Shackleton  
Alan Toon  
Gecil William  
Kim Willis

The Trustee report was approved by the Trustees on 18 June 2022

Alan Richards: Chair of Trustees

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE YORKSHIRE BAND OF HOPE UNION

I report on the financial statements of Yorkshire Band of Hope Union for the year ended 31 December 2021, which are set out on pages 6 to 11.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention

### BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### INDEPENDENT EXAMINERS STATEMENTS

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
  - To keep accounting records in accordance with section 130 of the Act; and
  - To prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Ian Milner

Chartered Accountant  
2 Langthorne Court  
Morley  
Leeds  
LS27 9DR

18 June 2022

Yorkshire Band of Hope Union  
RECEIPTS AND PAYMENTS ACCOUNT  
for the year ended 31 December 2021

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|                                  | 2021<br>£ | 2020<br>£ |
|----------------------------------|-----------|-----------|
| INCOME AND ENDOWMENTS FROM:      |           |           |
| Charitable activities            | 1,424     | 3,106     |
| Investments                      | 33,042    | 86,463    |
|                                  | <hr/>     | <hr/>     |
| TOTAL INCOME                     | 34,466    | 89,569    |
|                                  | <hr/>     | <hr/>     |
| EXPENDITURE ON:                  |           |           |
| Charitable activities            | 46,385    | 26,349    |
| Other                            | 15,978    | 15,470    |
|                                  | <hr/>     | <hr/>     |
| TOTAL RESOURCES EXPENDED         | 62,363    | 41,819    |
|                                  | <hr/>     | <hr/>     |
| NET INCOME/(EXPENDITURE)         | (27,897)  | 47,750    |
| BROUGHT FORWARD 1 JANUARY 2021   | 685,378   | 637,628   |
|                                  | <hr/>     | <hr/>     |
| CARRIED FORWARD 31 DECEMBER 2021 | 657,481   | 685,378   |
|                                  | <hr/>     | <hr/>     |

Yorkshire Band of Hope Union  
STATEMENT OF ASSETS AND LIABILITIES  
As at 31 December 2021

|                             | 2021<br>£ | 2020<br>£ |
|-----------------------------|-----------|-----------|
| <b>FIXED ASSETS</b>         |           |           |
| Tangible fixed assets       | 66        | 745       |
| Investments                 | 614,406   | 615,562   |
|                             | <hr/>     | <hr/>     |
|                             | 614,472   | 616,307   |
|                             | <hr/>     | <hr/>     |
| <b>CURRENT ASSETS</b>       |           |           |
| Cash at bank and in hand    | 43,009    | 69,071    |
|                             | <hr/>     | <hr/>     |
| <b>NET CURRENT ASSETS</b>   | 43,009    | 69,071    |
|                             | <hr/>     | <hr/>     |
| <b>NET ASSETS</b>           | 657,481   | 685,378   |
|                             | <hr/>     | <hr/>     |
| <b>FUNDS OF THE CHARITY</b> |           |           |
| UNRESTRICTED FUNDS          | 657,481   | 685,378   |
|                             | <hr/>     | <hr/>     |

The financial statements on pages 6 to 12 were approved by the board of trustees and authorised for issue on 18 June 2022 and are signed on its behalf by:

A Richards: Chair of Trustees

K Pine: Vice-chair



# Yorkshire Band of Hope Union

## ACCOUNTING POLICIES

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### BASIS OF ACCOUNTING

The financial statements have been prepared on the receipts and payments basis.

### FUNDS ACCOUNTING

During the financial year ended 31 December 2021, the charity did not have any designated or endowment funds. Funds held at the year-end are unrestricted and may be spent on any legitimate charitable aim as laid down in the charity's constitution.

### INCOMING RESOURCES

All incoming resources are included in the receipts and payments account when received. This means that legacies and donations are accounted for on receipt of the funds, regardless of the date on which the Trust became entitled to receive them.

Donations in kind, where material, are included in the accounts at market value as estimated by the Trustees.

### RESOURCES EXPENDED

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services. Resources expended are allocated by reference to the nature of the cost.

Other costs include day to day administration costs and those costs associated with meeting the constitutional and statutory requirements of the charity, including independent examination fees and costs linked to the strategic management of the charity.

The Constitution provides for the payment of Trustee travel expenses from the funds of the charity.

### INVESTMENTS

Listed investments are shown at cost at the balance sheet date. Other investments are recorded at deemed cost as at 1 January 2014.

# Yorkshire Band of Hope Union

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2021

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|    |                                                    |           |           |
|----|----------------------------------------------------|-----------|-----------|
| 1. | INCOME FROM CHARITABLE ACTIVITIES                  | 2021<br>£ | 2020<br>£ |
|    | Sale of literature and school and church donations | 570       | 910       |
|    | Other donations                                    | 854       | 1,696     |
|    | Community cohesion grant                           | -         | 500       |
|    |                                                    | <hr/>     | <hr/>     |
|    |                                                    | 1,424     | 3,106     |
|    |                                                    | <hr/>     | <hr/>     |
| 2. | INVESTMENT INCOME                                  | 2021<br>£ | 2020<br>£ |
|    | Bank and other interest                            | 4         | 70        |
|    | HSBC Dividends                                     | 1,028     | -         |
|    | Net gains on investments                           | 28,636    | 82,650    |
|    | Other Investment income                            | 3,374     | 3,743     |
|    |                                                    | <hr/>     | <hr/>     |
|    |                                                    | 33,042    | 86,463    |
|    |                                                    | <hr/>     | <hr/>     |
| 3. | CHARITABLE EXPENDITURE                             | 2021<br>£ | 2020<br>£ |
|    | BREAKING THE CYCLE                                 |           |           |
|    | Salaries and National Insurance                    | 43,618    | 39,616    |
|    | Less: Job retention scheme grants                  | -         | (15,423)  |
|    | Pension costs                                      | 772       | 602       |
|    | Travel expenses                                    | 283       | 269       |
|    | Printing and stationery(including printer repairs) | 585       | 142       |
|    | Sundry expenses                                    | 348       | 89        |
|    | Depreciation of assets                             | 779       | 1,054     |
|    |                                                    | <hr/>     | <hr/>     |
|    |                                                    | 46,385    | 26,349    |
|    |                                                    | <hr/>     | <hr/>     |

# Yorkshire Band of Hope Union

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2021

|    |                                     |           |                             |
|----|-------------------------------------|-----------|-----------------------------|
| 4. | OTHER EXPENDITURE                   | 2021<br>£ | 2020<br>£                   |
|    | Office rent                         | 2,700     | 2,700                       |
|    | Office insurance                    | 1,023     | 985                         |
|    | Telephone, broadband and IT Support | 1,636     | 1,007                       |
|    | Repairs and renewals                | 39        | 53                          |
|    | Training fees                       | -         | 572                         |
|    | Independent Examination/Audit fees  | 990       | 825                         |
|    | Legal and professional fees         | 306       | 1,236                       |
|    | Investment management fees          | 9,284     | 8,092                       |
|    |                                     | <hr/>     | <hr/>                       |
|    |                                     | 15,978    | 15,470                      |
|    |                                     | <hr/>     | <hr/>                       |
| 5. | TANGIBLE FIXED ASSETS               |           | Plant and<br>equipment<br>£ |
|    | COST                                |           |                             |
|    | Brought forward 1 January 2021      |           | 11,427                      |
|    | Additions                           |           | 100                         |
|    |                                     |           | <hr/>                       |
|    | Carried forward 31 December 2021    |           | 11,527                      |
|    |                                     |           | <hr/>                       |
|    | DEPRECIATION                        |           |                             |
|    | Brought forward 1 January 2021      |           | 10,682                      |
|    | For the year                        |           | 779                         |
|    |                                     |           | <hr/>                       |
|    | Carried forward 31 December 2021    |           | 11,461                      |
|    |                                     |           | <hr/>                       |
|    | NET BOOK VALUE                      |           |                             |
|    | At 31 December 2021                 |           | 66                          |
|    |                                     |           | <hr/>                       |
|    | At 31 December 2020                 |           | 745                         |
|    |                                     |           | <hr/>                       |

# Yorkshire Band of Hope Union

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December 2021

|    |                                                                                                                |           |           |
|----|----------------------------------------------------------------------------------------------------------------|-----------|-----------|
| 6. | INVESTMENTS                                                                                                    | 2021<br>£ | 2020<br>£ |
|    | DEEMED COST                                                                                                    |           |           |
|    | Lloyds Bank Plc Ordinary 10p shares                                                                            | 1,061     | 1,061     |
|    | COIF units                                                                                                     | 3,034     | 3,034     |
|    | HSBC \$0.50 Ordinary shares                                                                                    | 39,322    | 39,322    |
|    |                                                                                                                | <hr/>     | <hr/>     |
|    |                                                                                                                | 43,417    | 43,417    |
|    |                                                                                                                | <hr/>     | <hr/>     |
|    | MANAGED FUNDS AT COST                                                                                          |           |           |
|    | Brought forward 1 January 2021                                                                                 | 561,578   | 486,675   |
|    | Additions                                                                                                      | 260,431   | 490,614   |
|    | Disposals                                                                                                      | (260,177) | (415,711) |
|    |                                                                                                                | <hr/>     | <hr/>     |
|    | Cost of investments                                                                                            | 581,832   | 561,578   |
|    | Dealing bank account                                                                                           | 9,157     | 10,567    |
|    |                                                                                                                | <hr/>     | <hr/>     |
|    | Carried forward 31 December 2021                                                                               | 570,989   | 572,145   |
|    |                                                                                                                | <hr/>     | <hr/>     |
|    | TOTAL INVESTMENTS                                                                                              | 614,406   | 615,562   |
|    |                                                                                                                | <hr/>     | <hr/>     |
|    | The market value of managed funds (including bank balances) at 31 December 2021 was £613,643 (2019- £570,532). |           |           |
| 7. | CREDITORS                                                                                                      | 2021<br>£ | 2020<br>£ |
|    | Unpaid liabilities as at 31 December 2021 comprised:                                                           |           |           |
|    | Other taxes and social security                                                                                | 962       | 527       |
|    | Independent examination fees                                                                                   | 990       | 860       |
|    |                                                                                                                | <hr/>     | <hr/>     |
|    |                                                                                                                | 1,952     | 1,387     |
|    |                                                                                                                | <hr/>     | <hr/>     |

## 8. PENSION SCHEME

The charity contributes to a pension scheme, the assets of which are separately held from those of the charity in an independently administered fund.