



Trustees' Annual Report

Period: 1 Nov 2020 To 31 Oct 2021

Charity name: Troutbeck Institute

Charity registration number: 226929

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Village hall for the general object of promoting the religious, moral, social and intellectual welfare and rational recreation of the inhabitants of, and visitors to, Troutbeck and their friends. (As outlined in the Constitution within the Trust deed)
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Community hub of the village, providing the venue for activities and events for the residents of the village, their visitors and friends.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A. Troutbeck Institute does not make grants.
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Volunteers (Troutbeck residents and members of the Committee) organise and run events.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Trustees operate the Institute as a true village hall, holding numerous functions in accordance with the general object in the Constitution of promoting the religious, moral, social and intellectual welfare and rational recreation of the inhabitants of, and visitors to, Troutbeck and their friends.</p> <p>The Institute is the community hub of the village, providing a wide range of activities.</p> <p>Activities for the period of this report were affected by COVID restrictions e.g. second and third national lockdowns.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period, the charity had £25,005 in its account.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No separate reserves are held.
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	The charity raises funds to cover insurance, utility bills, heating, upkeep of the hall, and the holding of functions in line with its objectives. There are no staff costs.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fundraising - Spring and Christmas Fairs; domino drives. Income from hire of hall/facilities by groups and individuals. Donations from individuals/other charities. Some grant funding. Income from rent (tearoom and village shop) - part of the Institute building and hub of village.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Conveyance and Trust Deed dated 13 Dec 1893.
How is the charity constituted? (e.g. unincorporated association , CIO)	Para 1.25	Charitable Trust comprising an unincorporated Association governed by a Trust deed.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The management of the charity is vested in a Committee of 14 qualified persons (8 Trustees and 6 representative members).</p> <p>The Constitution contains complex provisions including bi-annual retirement of representative Committee members and election of new representative Committee members and new Trustees by the qualified parishioners of the Consolidated Chapelry of Troutbeck in vestry assembled for the annual election of churchwardens, but also provision that (1) unless new representative Committee members are elected as provided in the Constitution, then existing Committee members remain in office until a successor is duly appointed; and (2) casual vacancies of both Trustees and representative Committee members may be filled by the Committee until successors are duly appointed.</p> <p>Trustees hold office until a vacancy occurs.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Charity Commission guidance and Institute policies e.g. Health & Safety; Safeguarding; Equality, Diversity & Inclusion.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Run by a Committee of 8 Trustees and 6 other Committee members and by its elected officers (chosen from the Committee) e.g. Chair, Vice Chair, Treasurer and Secretary. Troutbeck Institute is a supporter (member) of ACTion with communities in Cumbria (from Nov 2024).
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Troutbeck Institute
Other name the charity uses	
Registered charity number	226929
Charity's principal address	Troutbeck Institute Robin Lane Troutbeck Windermere Cumbria LA23 1PF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	Trustees 2020 - 2021			
	Mr. M. Simpson	Chair		
2	Mrs. M. A. Jackson	Treasurer		
3	Mrs. S. Duffy	Secretary		
4	Mr. E. A. Mitchinson			
5	Miss S. Black			
6	Mrs. J. M. Cochrane			
7	Mrs. M. Liddell			
8	Ms. R. Halliday			
	Trustees 2024 - 2025			
1	Mr. E. A. Mitchinson	Chair	From 25 June 2024	
2	Mrs. G. Eshelby	Vice Chair	From 25 June 2024	
3	Mrs. M. A. Jackson	Treasurer		
4	Mrs. S. Duffy	Secretary		
5	Miss S. Black			
6	Mrs. J.M. Cochrane			
7	Mrs. M. Liddell			
8	Vacancy			
	Mr. M. Simpson	Chair	Died 28 April 2024	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Mr. E. A. Mitchinson		
Mrs J.M.Cochrane		
Mrs. M.Liddell		
Mrs. S. Black		

In accordance with the law only 4 trustees can be registered as proprietors with the Land Registry.

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	G. Eshelby	M. A. Jackson
Full name(s)	Mrs. Gillian Eshelby	Mrs. Maureen Anne Jackson
Position (e.g. Secretary, Chair etc.)	Vice Chair	Treasurer
Date	7 February 2025	7 February 2025

