

THE ST ALBANS AND HERTFORDSHIRE ARCHITECTURAL AND ARCHAEOLOGICAL SOCIETY

England & Wales · Charity number 226912

Details

Other names A R C AND A R C, St Albans History

Status Registered

Legal form Other

Registered 1964-04-02

Register [View on the Charity Commission register](#)

Contact

Address 79 The Park
St. Albans
Hertfordshire
AL1 4RX

Phone 07969303640

Email money@stalbanhistory.org

Website stalbanhistory.org

Activities

Objects: THE COLLECTION AND PUBLICATION OF INFORMATION ON THE HISTORY, ANTIQUITIES AND ARCHITECTURES OF HERTFORDSHIRE, AND THE PRESERVATION AND RECORDING OF ANCIENT BUILDINGS AND MONUMENTS WHICH APPERA TO BE IN DANGER AND GENERAL ARCHAEOLOGICAL RESERACH.

Activities: To promote public interest in, and improve public knowledge of, the architecture, archaeology and history of St Albans and Hertfordshire. To work to secure the protection of monuments, structures or other features of architectural, historical or archaeological interest in the area. To encourage the preservation of written documents and materials of historical interest.

Classification

- **How:** Sponsors Or Undertakes Research
- **What:** Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** HERTFORDSHIRE
- Hertfordshire

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-05-31 | £27,797 | £23,801 | - | - |
| 2024-05-31 | £31,662 | £27,571 | - | - |
| 2023-05-31 | £27,662 | £27,325 | - | - |
| 2022-05-31 | £22,901 | £21,134 | - | - |
| 2021-05-31 | £23,764 | £13,562 | - | - |

Trustees

| Name | Role | Appointed |
|----------------------------|------|------------|
| Anthony Michael Dolphin | | 2022-01-11 |
| Delbert Harold Sandiford | | 2025-09-23 |
| MarkDavid Freeman | | 2026-06-01 |
| Peter Burley | | 2022-01-11 |
| Sheila Christine McDermott | | 2019-10-28 |

Accounts

ST ALBANS & HERTFORDSHIRE ARCHITECTURAL & ARCHAEOLOGICAL SOCIETY

TRUSTEES' ANNUAL REPORT FOR THE PERIOD FROM 1 JUNE 2024 TO 31 MAY 2025

The trustees present their report for the year ended 31 May 2025.

Reference and administrative details

Registered name: The St Albans & Hertfordshire Architectural & Archaeological Society

Registered charity number: 226912

Principal address:

79 The Park
St Albans
AL1 4RX

Trustees:

John Morewood (President)
Bryan Hanlon (Secretary)
Tony Dolphin (Treasurer)
Christine McDermott
Peter Burley

Independent examiner:

Cathy Phillips FCCA
22 Clarence Road
St Albans
AL1 4NE

Structure, governance and management

The Society is an unincorporated association governed by its constitution, which was adopted by members at the Annual General Meeting held on 13 September 2016.

The Society has five Trustees: the President, the Secretary, the Treasurer and two others. The Secretary and Treasurer are elected annually by the Annual General Meeting. The President and the other two Trustees are appointed by the Council from among its members. The Council is also elected annually by the Annual General Meeting.

The Council is responsible for the general management of the affairs of the Society and for organising its various activities.

Objectives and activities

The St Albans & Hertfordshire Architectural & Archaeological Society (“the Society”) is established for the following purposes:

1. to promote public interest in, and improve public knowledge of, the architecture, archaeology and history of St Albans and Hertfordshire;
2. to work to secure the protection of monuments, structures or other features of architectural, historical or archaeological interest;
3. to maintain its own library; and
4. to encourage the preservation, and the deposit in suitable collections, of written documents, in any format, and material of historical interest.

In the year ending 31 May 2025, the Society organised a series of 25 lectures. Some were held in person only at Dagnall Street Baptist Church; some were held over Zoom only; and some were held both in person and over Zoom. The lectures covered a wide range of architectural, archaeological and historical topics, with a mix of local, national and international themes.

The Society circulated to its members and posted on its website a quarterly newsletter containing information about the Society and articles about local architecture, archaeology and history. It arranged a number of excursions; and it maintained a library and a website for members and non-members.

The Society led and participated in campaigns to preserve sites and items of historical and architectural interest in St Albans. It was also actively involved in efforts to increase local awareness of the heritage of St Albans.

The trustees believe all these activities were in accordance with the Society’s objectives and that they have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and performance

The trustees believe the performance of the Society has been very good. Membership has risen to above 700. Lectures were well attended; and excursions were fully booked. Members say they find the newsletter interesting and informative. The library and website are recognised as important sources of information.

Campaigning to ensure the preservation of local heritage, and to raise awareness of it, can be very frustrating at times. But the Society continues to lobby the local council, publish articles in local newspapers and to work with other interested parties, in particular to highlight local sites of historical and architectural interest that are ‘at risk’ due to neglect. It also used some of its funds to pay for the design and installation of information panels in the local Museum and Gallery.

Financial review

The Society’s income decreased from £31,662 to £27,797 in the year ending 31 May 2025. This was largely because the previous year’s figure was inflated by income from a one-off lecture delivered by Professor Michael Wood.

The Society's main source of income is membership subscriptions. Membership fees have been unchanged for several years, but the number of paying members has risen a little in the last year, so income from this source increased to £12,661. Gift Aid of £2,684 was received this year. The Society plays a role in the management of the St Albans Clock Tower and receives a share of the income it generates, which in 2024/25 amounted to £4,500. Other income included £1,976 for excursions, which was partly offset by costs of £1,512.

The Society's expenditure decreased from £27,571 to £23,801 in the year ending 31 May 2025.

The total cost of our extensive programme of lectures, including lecturers' fees and expenses, hall hire and technical support was £5,339. The cost of publishing our newsletter was little changed at £3,632. The cost of our library, including specialist software, book purchases and equipment was £3,285. Other costs that are essential for the running of the Society include payments to IT providers, insurance payments and postage costs. The Society also paid £1,850 for the design and installation of information panels in the Museum and Gallery.

On 31 May 2025, the Society held £53,885 in unrestricted funds, of which £27,295 was designated for particular purposes. The Trustees have reviewed the Society's reserves policy and continue to believe that undesignated funds should not fall below expected annual expenditure. Reserves are currently above this level.

Funds held as custodian trustees on behalf of others

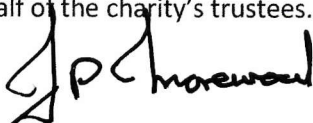
The Society is responsible for the Mayor's History Fund, which can only be used to assist researchers with the costs of research into the history of the St Albans District. St Albans and District Council have passed management of this Fund onto the Society, judging it better placed to assess the merit of applications for funding. The History Fund is ring-fenced within the Society's accounts and an appropriate proportion of interest income is allocated to it. On 31 May 2025, the Society held £3,269 for future awards.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature:



John Morewood – President

Date:

23 Sept 2025

ST ALBANS & HERTFORDSHIRE ARCHITECTURAL & ARCHAEOLOGICAL SOCIETY
BALANCE SHEET AS AT 31 MAY 2025

| | Notes | Unrestricted 2025 £ | Restricted 2025 £ | Total 2025 £ | Total 2024 £ |
|-----------------------------------|-------|---------------------------|-------------------------|----------------------|----------------------|
| FIXED ASSETS | | | | | |
| CURRENT ASSETS | | | | | |
| Prepayments | 2 | 2,311 | | 2,311 | 2,157 |
| Debtors | 3 | 237 | | 237 | 250 |
| Cash at bank | | | | | |
| Lloyds Bank current account | | 2,275 | | 2,275 | 1,514 |
| CAF Bank current account | | 194 | | 194 | 531 |
| PayPal | | 244 | | 244 | 298 |
| CAF Bank Gold account | | 49,138 | 3,269 | 52,406 | 49,572 |
| | | <u>54,399</u> | <u>3,269</u> | <u>57,668</u> | <u>54,323</u> |
| Liabilities | | | | | |
| Subscriptions received in advance | 4 | (515) | | (515) | (884) |
| Payments due | | | | | (282) |
| NET CURRENT ASSETS | | <u>53,885</u> | <u>3,269</u> | <u>57,153</u> | <u>53,157</u> |
| TOTAL NET ASSETS | | <u><u>53,885</u></u> | <u><u>3,269</u></u> | <u><u>57,153</u></u> | <u><u>53,157</u></u> |
| FUNDS OF THE SOCIETY | | | | | |
| Undesignated funds | | 26,589 | | 26,589 | 23,819 |
| Designated funds | 5 | 27,295 | | 27,295 | 26,146 |
| Restricted funds | 6 | | 3,269 | 3,269 | 3,192 |
| TOTAL FUNDS | | <u><u>53,885</u></u> | <u><u>3,269</u></u> | <u><u>57,153</u></u> | <u><u>53,157</u></u> |

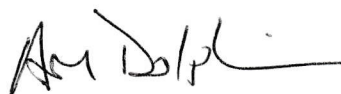
Notes:

- Totals may differ from the sum of components due to rounding.
- Prepayments include payments for subscriptions, insurance policies and library systems that extend beyond 31 May 2025.
- Payment outstanding for publications purchased by St Albans Museum and Gallery.
- Annual subscriptions to the Society that are received before the start of the relevant year are recorded as liabilities.
- The Trustees have designated funds to be used for heritage projects in the St Albans District, and separately for the publication of a book on nonconformity in the area.
- The Society is responsible for managing the Mayor's History Fund. The use of these funds is restricted and they can only be used for research into local history.

Approved by the Trustees of the Society and signed on their behalf.

Date: 23 September 2025

Signed:



Tony Dolphin
Hon Treasurer

ST ALBANS & HERTFORDSHIRE ARCHITECTURAL & ARCHAEOLOGICAL SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MAY 2025

| | Unrestricted 2025 £ | Restricted 2025 £ | Total 2025 £ | Total 2024 £ |
|------------------------------------|---------------------------|-------------------------|--------------------|--------------------|
| INCOMING RESOURCES | | | | |
| Donations and legacies | | | | |
| Subscriptions | 12,661 | | 12,661 | 12,074 |
| Gift Aid | 2,684 | | 2,684 | 2,836 |
| Donations: Clock Tower | 4,500 | | 4,500 | 5,000 |
| Donations: Other | 1,308 | | 1,308 | 1,246 |
| Charitable activities | | | | |
| Lectures | 579 | | 579 | 3,480 |
| Excursions | 1,976 | | 1,976 | 3,384 |
| Publications | 692 | | 692 | 534 |
| Library | 647 | | 647 | 421 |
| Events | 970 | | 970 | 742 |
| HA&H Sales | 100 | | 100 | 49 |
| Sundry income | 345 | | 345 | 723 |
| Investments | | | | |
| Interest received | 1,260 | 76 | 1,336 | 1,174 |
| Total Incoming Resources | 27,721 | 76 | 27,797 | 31,662 |
| RESOURCES EXPENDED | | | | |
| Charitable activities | | | | |
| Lectures | 5,339 | | 5,339 | 5,457 |
| Excursions | 1,512 | | 1,512 | 2,804 |
| Publications | 46 | | 46 | 1,318 |
| Library | 3,285 | | 3,285 | 4,726 |
| Newsletters | 3,632 | | 3,632 | 3,630 |
| Website | 451 | | 451 | 452 |
| Events | 803 | | 803 | 519 |
| Research groups | 154 | | 154 | 766 |
| St Albans heritage projects | 1,881 | | 1,881 | |
| Donations | 679 | | 679 | 1,798 |
| Subscriptions | 315 | | 315 | 314 |
| Insurance | 575 | | 575 | 987 |
| IT providers | 1,291 | | 1,291 | 1,049 |
| New equipment | 310 | | 310 | 1,074 |
| Postage, printing & stationery | 2,758 | | 2,758 | 448 |
| Bank charges | 669 | | 669 | 760 |
| Sundry costs | 100 | | 100 | 1,469 |
| Mayor's History Fund | | | | |
| Total Resources Expended | 23,801 | | 23,801 | 27,571 |
| NET INCOME RESOURCES | 3,920 | 76 | 3,996 | 4,091 |
| TOTAL FUNDS BROUGHT FORWARD | 49,965 | 3,192 | 53,157 | 49,066 |
| TOTAL FUNDS CARRIED FORWARD | 53,885 | 3,269 | 57,153 | 53,157 |

Notes:

1. Totals may differ from the sum of components due to rounding.

**ST ALBANS & HERTFORDSHIRE ARCHITECTURAL & ARCHAEOLOGICAL SOCIETY
(Charity number 226912)**

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES

I report to the Charity's trustees on my examination of the accounts of the St Albans & Hertfordshire Architectural & Archaeological Society (charity number 226912) for the year ended 31st May 2025, which comprise the Statement of Financial Activities and Balance Sheet.

Respective responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

1. the accounting records were not kept in accordance with section 130 of the Charities Act 2011; or
2. the accounts did not accord with the accounting records; or
3. the accounts did not comply with the applicable requirements concerning form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 24/9/2025



C Phillips FCCA
22 Clarence Road, St Albans, AL1 4NE

Accounts

ST ALBANS & HERTFORDSHIRE ARCHITECTURAL & ARCHAEOLOGICAL SOCIETY

TRUSTEES' ANNUAL REPORT FOR THE PERIOD FROM 1 JUNE 2023 TO 31 MAY 2024

The trustees present their report for the year ended 31 May 2024.

Reference and administrative details

Registered name: The St Albans & Hertfordshire Architectural & Archaeological Society

Registered charity number: 226912

Principal address:

79 The Park
St Albans
AL1 4RX

Trustees:

John Morewood (President)
Bryan Hanlon (Secretary)
Tony Dolphin (Treasurer)
Christine McDermott
Peter Burley

Independent examiner:

Cathy Phillips FCCA
22 Clarence Road
St Albans
AL1 4NE

Structure, governance and management

The Society is an unincorporated association governed by its constitution, which was adopted by members at the Annual General Meeting held on 13 September 2016.

The Society has five Trustees: the President, the Secretary, the Treasurer and two others. The Secretary and Treasurer are elected annually by the Annual General Meeting. The President and the other two Trustees are appointed by the Council from among its members. The Council is also elected annually by the Annual General Meeting.

The Council is responsible for the general management of the affairs of the Society and for organising its various activities.

Objectives and activities

The St Albans & Hertfordshire Architectural & Archaeological Society ("the Society") is established for the following purposes:

1. to promote public interest in, and improve public knowledge of, the architecture, archaeology and history of St Albans and Hertfordshire;
2. to work to secure the protection of monuments, structures or other features of architectural, historical or archaeological interest;
3. to maintain its own library; and
4. to encourage the preservation, and the deposit in suitable collections, of written documents, in any format, and material of historical interest.

In the year ending 31 May 2024, the Society organised a series of 25 lectures, some held in person only, some held over Zoom only and some held both in person and over Zoom. These covered a wide range of architectural, archaeological and historical topics. The Society also organised a special lecture by Professor Michael Wood in June 2023.

The Society also circulated to its members and posted on its website a quarterly award-winning newsletter containing information about the Society and articles about local architecture, archaeology and history. It arranged four excursions and it maintained a library and website for members and non-members.

The Society's President and other Council members have campaigned on a number of issues, chiefly around the preservation of sites and items of historical and architectural interest in St Albans.

The trustees believe all these activities were in accordance with the Society's objectives and that they have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and performance

The trustees believe the performance of the Society this year has been very good. Membership remains close to 700. Our lectures have all been well attended and excursions have been fully-booked. Feedback on the newsletter is always very positive.

Through working with other interested parties, campaigning in a local online newspaper and lobbying members of the local council, the Society has raised awareness of a number of local sites of historical and architectural interest that are 'at risk' due to neglect and is hopeful that action will be taken towards preserving some of them.

Financial review

The Society's income increased to £31,662 from £27,662 in the year ending 31 May 2023.

Our main source of income is membership subscriptions. Having increased in recent years, the number of paying members has now stabilised and income from this source was little changed at £12,074. Fees were unchanged. Gift Aid of £2,836 was received this year. The Society plays a role in the management of the St Albans Clock Tower and receives a share of the income it generates, which in 2023/24 amounted to £5,000. Other income included £3,384 for excursions and £3,480 from lectures.

The Society's expenditure increased to £27,571 from £27,325 in the year ending 31 May 2023.

The total cost of our extensive programme of lectures, including lecturers' fees and expenses and hall hire was £5,457. This was a substantial increase on previous years, reflecting the costs of organising the one-off special lecture by Professor Michael Wood. These costs were more than fully offset by the income from the event. With the surplus being donated to a local charity. The cost of publishing our newsletter was little changed at £3,630. The cost of our library, including specialist software, book purchases and equipment was £4,726. There were also large increases in some of the costs of running the Society, including fees for services such as Eventbrite.

On 31 May 2024, the Society held £49,965 in unrestricted funds, of which £26,146 was designated for particular purposes. The Trustees have reviewed the Society's reserves policy and continue to believe that undesignated funds should not fall below expected annual expenditure. Reserves are currently just above this level.

Funds held as custodian trustees on behalf of others

The Society is responsible for the Mayor's History Fund, which can only be used to assist researchers with the costs of research into the history of the St Albans District. St Albans and District Council have passed management of this Fund onto the Society, judging it better placed to assess the merit of applications for funding. The History Fund is ring-fenced within the Society's accounts and an appropriate proportion of interest income is allocated to it. On 31 May 2024, the Society held £3,192 for future awards.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature:

A handwritten signature in blue ink that reads "J P Morewood". The initials "J P" are written in a stylized, cursive manner, followed by the surname "Morewood" in a similar cursive script.

John Morewood – President

Date: 1st October 2024

ST ALBANS & HERTFORDSHIRE ARCHITECTURAL & ARCHAEOLOGICAL SOCIETY
BALANCE SHEET AS AT 31 MAY 2024


| | Notes | Unrestricted 2024 £ | Restricted 2024 £ | Total 2024 £ | Total 2023 £ |
|-----------------------------------|-------|---------------------------|-------------------------|----------------------|----------------------|
| FIXED ASSETS | | | | | |
| CURRENT ASSETS | | | | | |
| Prepayments | 2 | 2,157 | | 2,157 | 2,739 |
| Debtors | 3 | 250 | | 250 | |
| Cash at bank | | | | | |
| Lloyds Bank current account | | 1,514 | | 1,514 | 830 |
| CAF Bank current account | | 531 | | 531 | 575 |
| PayPal | | 298 | | 298 | 336 |
| CAF Bank Gold account | | 46,380 | 3,192 | 49,572 | 52,161 |
| | | <u>51,131</u> | <u>3,192</u> | <u>54,323</u> | <u>56,640</u> |
| Liabilities | | | | | |
| Subscriptions received in advance | 4 | (884) | | (884) | (998) |
| Payments due | 5 | (282) | | (282) | (6,576) |
| NET CURRENT ASSETS | | <u>49,965</u> | <u>3,192</u> | <u>53,157</u> | <u>49,066</u> |
| TOTAL NET ASSETS | | <u><u>49,965</u></u> | <u><u>3,192</u></u> | <u><u>53,157</u></u> | <u><u>49,066</u></u> |
| FUNDS OF THE SOCIETY | | | | | |
| Undesignated funds | | 23,819 | | 23,819 | 40,901 |
| Designated funds | 6 | 26,146 | | 26,146 | 5,041 |
| Restricted funds | 7 | | 3,192 | 3,192 | 3,124 |
| TOTAL FUNDS | | <u><u>49,965</u></u> | <u><u>3,192</u></u> | <u><u>53,157</u></u> | <u><u>49,066</u></u> |

Notes:

1. Totals may differ from the sum of components due to rounding.
2. Prepayments include payments for subscriptions, insurance policies and the use of the library's management system that extend beyond 31 May 2024.
3. Payment outstanding for the staging of the bribery trail re-enactment.
4. Annual subscriptions to the Society that are received before the start of the relevant year are recorded as liabilities.
5. Payment due for reprinting of War Memorial leaflets.
6. During 2023-24, the Trustees agreed that the Society's funds, over and above a target level of reserves, should be designated for an Heritage Fund, to be used for special projects that preserve or highlight the heritage of the local area.
7. The Society is responsible for managing the Mayor's History Fund. The use of these funds is restricted and they can only be used for research into local history.

Approved by the Trustees of the Society and signed on their behalf.

Date: 30th September 2024

Signed: 
 Tony Dolphin
 Hon Treasurer

ST ALBANS & HERTFORDSHIRE ARCHITECTURAL & ARCHAEOLOGICAL SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MAY 2024

| | Unrestricted 2024 £ | Restricted 2024 £ | Total 2024 £ | Total 2023 £ |
|--|---------------------------|-------------------------|--------------------|--------------------|
| INCOMING RESOURCES | | | | |
| Donations and legacies | | | | |
| Subscriptions | 12,074 | | 12,074 | 12,228 |
| Gift Aid | 2,836 | | 2,836 | 2,595 |
| Donations: Clock Tower | 5,000 | | 5,000 | 3,500 |
| Donations: Other | 1,246 | | 1,246 | 1,168 |
| Charitable activities | | | | |
| Lectures | 3,480 | | 3,480 | 1,194 |
| Excursions | 3,384 | | 3,384 | 2,032 |
| Publications | 534 | | 534 | 2,077 |
| Library | 421 | | 421 | 184 |
| Archaeology conference | | | | 959 |
| New Year party | 742 | | 742 | 673 |
| HA&H Sales | 49 | | 49 | 97 |
| Sundry income | 723 | | 723 | 583 |
| Investments | | | | |
| Interest received | 1,105 | 69 | 1,174 | 371 |
| Total Incoming Resources | 31,593 | 69 | 31,662 | 27,662 |
| RESOURCES EXPENDED | | | | |
| Raising funds | | | | |
| Excursions | 2,804 | | 2,804 | 1,630 |
| Archaeology conference | | | | 773 |
| New Year party | 519 | | 519 | 170 |
| Book launches | | | | 165 |
| Charitable activities | | | | |
| Lectures | 5,457 | | 5,457 | 2,842 |
| Newsletters | 3,630 | | 3,630 | 3,609 |
| Publications | 1,318 | | 1,318 | 430 |
| Library | 4,726 | | 4,726 | 2,742 |
| Website | 452 | | 452 | 450 |
| IT costs | 1,049 | | 1,049 | 626 |
| History fair | | | | 1,149 |
| Exhibition on Second Battle of St Albans | | | | 7,535 |
| Dissolution project | 576 | | 576 | 86 |
| St Julians project | 190 | | 190 | 25 |
| New equipment | 1,074 | | 1,074 | 455 |
| Postage | 439 | | 439 | 1,152 |
| Printing & stationery | 9 | | 9 | 698 |
| Insurance | 987 | | 987 | 847 |
| Subscriptions | 314 | | 314 | 294 |
| Donations | 1,798 | | 1,798 | 774 |
| Bank charges | 760 | | 760 | 604 |
| Sundry costs | 1,469 | | 1,469 | 217 |
| Mayor's History Fund | | | | 52 |
| Total Resources Expended | 27,571 | 0 | 27,571 | 27,325 |
| NET INCOME RESOURCES | 4,022 | 69 | 4,091 | 337 |
| TOTAL FUNDS BROUGHT FORWARD | 45,942 | 3,124 | 49,066 | 48,729 |
| TOTAL FUNDS CARRIED FORWARD | 49,965 | 3,192 | 53,157 | 49,066 |

Notes:

- Totals may differ from the sum of components due to rounding.
- Income and expenditure on lectures in 2023-24 were boosted by the one-off lecture delivered by Michael Wood in June 2023. Income from the lecture more than covered its costs and, by prior agreement, the surplus of £1,394.69 was donated to a local charity.

**ST ALBANS & HERTFORDSHIRE ARCHITECTURAL & ARCHAEOLOGICAL SOCIETY
(Charity number 226912)**

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES

I report to the Charity's trustees on my examination of the accounts of the St Albans & Hertfordshire Architectural & Archaeological Society (charity number 226912) for the year ended 31st May 2024, which comprise the Statement of Financial Activities and Balance Sheet.

Respective responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

1. the accounting records were not kept in accordance with section 130 of the Charities Act 2011; or
2. the accounts did not accord with the accounting records; or
3. the accounts did not comply with the applicable requirements concerning form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 30/9/24


C Phillips FCCA
22 Clarence Road, St Albans, AL1 4NE

Accounts

ST ALBANS & HERTFORDSHIRE ARCHITECTURAL & ARCHAEOLOGICAL SOCIETY

TRUSTEES' ANNUAL REPORT FOR THE PERIOD FROM 1 JUNE 2022 TO 31 MAY 2023

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Peter Burley

Independent examiner:

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Structure, governance and management

The Society is an unincorporated association governed by its constitution, which was adopted by members at the Annual General Meeting held on 13 September 2016.

The Society has five Trustees: the President, the Secretary, the Treasurer and two others. The Secretary and Treasurer are elected annually by the Annual General Meeting. The President and the other two Trustees are appointed by the Council from among its members. The Council is also elected annually by the Annual General Meeting.

The Council is responsible for the general management of the affairs of the Society and for organising its various activities.

Objectives and activities

The St Albans & Hertfordshire Architectural & Archaeological Society ("the Society") is established for the following purposes:

1. to promote public interest in, and improve public knowledge of, the architecture, archaeology and history of St Albans and Hertfordshire;
2. to work to secure the protection of monuments, structures or other features of architectural, historical or archaeological interest;
3. to maintain its own library; and
4. to encourage the preservation, and the deposit in suitable collections, of written documents, in any format, and material of historical interest.

In the year ending 31 May 2023, the Society organised a series of 25 lectures, some held in person only, some held over Zoom only and some held both in person and over Zoom. These covered a wide range of architectural, archaeological and historical topics. The Society also circulated to its members and posted on its website a quarterly award-winning newsletter containing information about the Society and articles about local architecture, archaeology and history. It arranged three excursions and it maintained a library and website for members and non-members. It also published the second book in its 'Concise Histories' series on St Michael's Village.

In addition, the Society organised a number of events. A major exhibition on the Second Battle of St Albans was mounted in the St Albans Museum and Gallery. A history fair, to which several other local history and archaeological societies were invited, was organised and open to the public. And an archaeological conference was held in conjunction with Welwyn Archaeological Society. Members of the Society also volunteer their time to open the city's Clock Tower to the public.

The Society's President and other Council members have also campaigned on a number of issues, chiefly around the preservation of sites and items of historical and architectural interest in St Albans.

The trustees believe all these activities were in accordance with the Society's objectives and that they have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements and performance

The trustees believe the performance of the Society this year has been very good. Membership has increased from 659 at the start of the year to 700 at its end. Our lectures have all been well attended, numbers at the archaeology conference exceeded expectations and excursions have been fully-booked. Feedback on the newsletter is always very positive.

The history fair attracted many members of the public who were not members of the Society, or of one of the other societies exhibiting, and successfully raised awareness of aspects of the history, archaeology and architecture of St Albans. The Museum and Gallery staff praised the quality of the exhibition on the Second Battle of St Albans.

Through working with other interested parties, campaigning in a local online newspaper and lobbying members of the local council, the Society has raised awareness of a number of local sites of historical and architectural interest that are 'at risk' due to neglect and is hopeful that action will be taken towards preserving some of them.

Financial review

The Society's income increased to £27,662 from £22,901 in the year ending 31 May 2022.

Our main source of income is membership subscriptions. The number of paying members continues to rise and income from this source increased to £12,228 in 2022/23, despite no change in fees. Gift Aid of £2,595 was received this year. This is considerably less than in 2021/22 when the figure was boosted by the Gift Aid on a large one-off donation to the Society. The Society plays a role in the management of the St Albans Clock Tower and receives a share of the income it generates, which in 2022/23 amounted to £3,500. Other income included £2,077 from publications, £2,032 for excursions and £1,194 from lectures.

The Society's expenditure increased to £27,325 from £21,134 in the year ending 31 May 2022.

The total cost of our extensive programme of lectures, including lecturers' fees and expenses and hall hire was £2,842. An increase in printing costs lifted the cost of publishing our newsletter to £3,609. The cost of our library, including specialist software, book purchases and equipment was £2,742. The major exhibition on the Second Battle of St Albans in the city's Museum and Gallery cost £7,535. We held a number of events for the public and for members during the year, including a history fair and an archaeology conference and expenditure on these events was £2,257.

On 31 May 2023, the Society held £45,942 in unrestricted funds, of which £5,041 was designated for particular purposes. The Trustees have reviewed the Society's reserves policy and continue to believe that undesignated funds should not fall below expected annual expenditure. Reserves are currently in excess of this level, meaning that the Society is well-placed to undertake new projects and the trustees and Council will be considering a number of options.

Funds held as custodian trustees on behalf of others

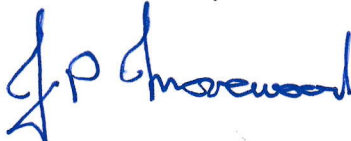
The Society is responsible for the Mayor's History Fund, which can only be used to assist researchers with the costs of research into the history of the St Albans District. St Albans and District Council have passed management of this Fund onto the Society, judging it better placed to assess the merit of applications for funding. The History Fund is ring-fenced within the Society's accounts and an appropriate proportion of interest income is allocated to it. On 31 May 2023, the Society held £3,124 for future awards.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees.

Signature:



John Morewood – President

Date: 10 October 2023

ST ALBANS & HERTFORDSHIRE ARCHITECTURAL & ARCHAEOLOGICAL SOCIETY
BALANCE SHEET AS AT 31 MAY 2023

| | Notes | Unrestricted 2023 £ | Restricted 2023 £ | Total 2023 £ | Total 2022 £ |
|---|-------|---------------------------|-------------------------|----------------------|----------------------|
| FIXED ASSETS | | 0 | 0 | 0 | 0 |
| CURRENT ASSETS | | | | | |
| Prepayments | 2 | 2,739 | | 2,739 | 1,839 |
| Cash at bank | | | | | |
| Lloyds Bank current account | | 830 | | 830 | 1,262 |
| CAF Bank current account | | 575 | | 575 | |
| PayPal | | 336 | | 336 | 341 |
| CAF Bank Gold account | | 49,037 | 3,124 | 52,161 | 46,290 |
| | | <u>53,516</u> | <u>3,124</u> | <u>56,640</u> | <u>49,733</u> |
| Liabilities | | | | | |
| Subscriptions received in advance | 3 | (998) | | (998) | (1,004) |
| Payments due for Second Battle Exhibition | 4 | (6,576) | | (6,576) | |
| NET CURRENT ASSETS | | <u>45,942</u> | <u>3,124</u> | <u>49,066</u> | <u>48,729</u> |
| TOTAL NET ASSETS | | <u><u>45,942</u></u> | <u><u>3,124</u></u> | <u><u>49,066</u></u> | <u><u>48,729</u></u> |
| FUNDS OF THE SOCIETY | | | | | |
| Undesignated funds | | 40,901 | | 40,901 | 40,008 |
| Designated funds | 5 | 5,041 | | 5,041 | 5,566 |
| Restricted funds | 6 | | 3,124 | 3,124 | 3,154 |
| TOTAL FUNDS | | <u><u>45,942</u></u> | <u><u>3,124</u></u> | <u><u>49,066</u></u> | <u><u>48,729</u></u> |

Notes:


- Totals may differ from the sum of components due to rounding.
- Prepayments include payments for subscriptions, insurance policies and the use of the library's management system that extend beyond 31 May 2023 and for an excursion and a lecture that were held after 31 May 2023.
- Annual subscriptions to the Society that are received before the start of the relevant year are recorded as liabilities.
- Two outstanding payments relating to the Society's mounting of an exhibition on the Second Battle of St Albans, which were unpaid on 31 May 2023, are also recorded as liabilities.
- Designated funds are funds set aside for special projects and unusual expenditure (£3,403); Wheathampsted Ewer (£436) and surplus from Verulamium conference (£1,202).
- The Society is responsible for managing the Mayor's History Fund. The use of these funds is restricted and they can only be used for research into local history.

Approved by the Trustees of the Society and signed on their behalf.

Date:

29th September 2023

Signed:



Tony Dolphin
Hon Treasurer

ST ALBANS & HERTFORDSHIRE ARCHITECTURAL & ARCHAEOLOGICAL SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MAY 2023

| | Unrestricted 2023 £ | Restricted 2023 £ | Total 2023 £ | Total 2022 £ |
|--|---------------------------|-------------------------|--------------------|--------------------|
| INCOMING RESOURCES | | | | |
| Donations and legacies | | | | |
| Subscriptions | 12,228 | | 12,228 | 10,839 |
| Gift Aid | 2,595 | | 2,595 | 4,495 |
| Donations: Clock Tower | 3,500 | | 3,500 | 1,500 |
| Donations: Other | 1,168 | | 1,168 | 1,042 |
| Charitable activities | | | | |
| Lectures | 1,194 | | 1,194 | 1,053 |
| Excursions | 2,032 | | 2,032 | 1,173 |
| Publications | 2,077 | | 2,077 | 1,576 |
| Library | 184 | | 184 | 288 |
| Archaeology conference | 959 | | 959 | |
| New Year party | 673 | | 673 | |
| HA&H Sales | 97 | | 97 | 734 |
| Sundry income | 583 | | 583 | 192 |
| Investments | | | | |
| Interest received | 350 | 21 | 371 | 9 |
| Total Incoming Resources | 27,640 | 21 | 27,662 | 22,901 |
| RESOURCES EXPENDED | | | | |
| Raising funds | | | | |
| Excursions | 1,630 | | 1,630 | 1,018 |
| Archaeology conference | 773 | | 773 | |
| New Year party | 170 | | 170 | |
| Book launches | 165 | | 165 | 182 |
| Charitable activities | | | | |
| Lectures | 2,842 | | 2,842 | 3,083 |
| Newsletters | 3,609 | | 3,609 | 3,132 |
| Publications | 430 | | 430 | 2,759 |
| Library | 2,742 | | 2,742 | 1,216 |
| Website | 450 | | 450 | 565 |
| IT costs | 626 | | 626 | 761 |
| History fair | 1,149 | | 1,149 | |
| Exhibition on Second Battle of St Albans | 7,535 | | 7,535 | |
| Dissolution project | 86 | | 86 | 296 |
| St Julians project | 25 | | 25 | 32 |
| New equipment | 455 | | 455 | 5,175 |
| Postage | 1,152 | | 1,152 | 910 |
| Printing & stationery | 698 | | 698 | 236 |
| Insurance | 847 | | 847 | 634 |
| Subscriptions | 294 | | 294 | 271 |
| Donations | 774 | | 774 | 597 |
| Bank charges | 604 | | 604 | 173 |
| Sundry costs | 217 | | 217 | 95 |
| Mayor's History Fund | | 52 | 52 | |
| Total Resources Expended | 27,273 | 52 | 27,325 | 21,134 |
| NET INCOME RESOURCES | 368 | -31 | 337 | 1,767 |
| TOTAL FUNDS BROUGHT FORWARD | 45,574 | 3,154 | 48,729 | 46,963 |
| TOTAL FUNDS CARRIED FORWARD | 45,942 | 3,124 | 49,066 | 48,729 |

Notes:

1. Totals may differ from the sum of components due to rounding.

**ST ALBANS & HERTFORDSHIRE ARCHITECTURAL & ARCHAEOLOGICAL SOCIETY
(Charity number 226912)**

REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES

I report to the Charity's trustees on my examination of the accounts of the St Albans & Hertfordshire Architectural & Archaeological Society (charity number 226912) for the year ended 31st May 2023, which comprise the Statement of Financial Activities and Balance Sheet.

Respective responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

1. the accounting records were not kept in accordance with section 130 of the Charities Act 2011; or
2. the accounts did not accord with the accounting records; or
3. the accounts did not comply with the applicable requirements concerning form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 29/09/2023

C Phillips FCCA
22 Clarence Road, St Albans, AL1 4NE