

**REGISTERED CHARITY NUMBER: 226893**

**Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 30 June 2022  
for  
Spence's Hospital Charity**

Stirk Lambert & Co  
Chartered Accountants  
Russell Chambers  
61a North Street  
Keighley  
West Yorkshire  
BD21 3DS

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**Spence's Hospital Charity**

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for the Year Ended 30 June 2022**

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**Spence's Hospital Charity**  
**Report of the Trustees**  
**for the Year Ended 30 June 2022**

The trustees present their report with the financial statements of the charity for the year ended 30 June 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

Primarily the Charity was established to provide residences for poor persons resident in the Parish of Carleton at the time of appointment. Where claims are otherwise equal preference shall be given to the more aged applicant. In default of a suitable applicant resident as aforesaid the Trustees may appoint a person otherwise qualified who is resident in any of the neighbouring parishes.

**ACHIEVEMENT AND PERFORMANCE**

The Charity has continued to provide accommodation for up to eight residents at Spence's Court, the Charities premises at Carleton in Craven.

During the year to 30th June 2022 there have been exceptional items of expenditure on maintenance as follows:

Replacement of sections of Balustrading in Courtyard	£5,160
Refurbishment of Flat 1	£6,294
Deposit for installation of new Fire Alarm	£2,099

## **Spence's Hospital Charity**

### **Report of the Trustees for the Year Ended 30 June 2022**

#### **FINANCIAL REVIEW**

The results shown within these Financial Statements are in accordance with expectations of the Trustees.

#### **Maintenance Contributions**

In conformity with the Trustees' policy of periodic reviews, the Weekly Maintenance Contribution was reviewed at the Meeting held on 12th April 2022 when the Charity's Budget based on The Almshouse Association specimen outline budget for 2022/23 was considered. The Trustees resolved that the Weekly Maintenance Contribution should be increased by an average of £7.67 per week per flat which would also include the Heating Contribution. This Contribution remained effective for the remainder of the year to 30th June 2022 and subsequently.

#### **Reserves policy**

The Trustees have established and maintain a reserves policy and normally make a contribution each year to the Extraordinary Repair Fund (ERF) being a reserve fund for the purpose of providing for the extraordinary repair, improvement or rebuilding of the Almshouses from time to time belonging to the Charity. Transfers are made from Income and Expenditure Account and it can be drawn upon to meet major items of improvements or extraordinary repairs by application to the fund managers without the prior consent of the Charity Commissioners. The Almshouse Association recommended a minimum level for the ERF and this is normally invested in Charifund M&G Accumulation Units and added to the Charity's existing holding. The Trustees have also established a Cyclical Maintenance Fund (CMF) to which transfers are made from Income and Expenditure Account from time to time and this fund is invested in COIF Charities Deposit Fund where the interest is reinvested. The fund is retained by the Trustees to meet maintenance occurring at regular intervals, for example external redecoration, and the cost of professional fees in respect of Quinquennial Inspections. Periodically at the Trustees Meetings, the Trustees consider the question of amounts to transfer to the ERF and CMF on a regular basis. However, the Trustees felt that in view of the recent refurbishment expenditure undertaken, there seemed little reason in making transfers to these funds during the year.

#### **Investments**

The Trustees reviewed valuations of the Charity's investments at the Ordinary Meetings. The valuations have shown an overall small deficit in the total value of the investments compared to the previous year. This had been anticipated following the general market conditions for the year and the position was considered acceptable under the circumstances. It had been agreed that no changes in the investments needed to be made. The Trustees considered that the overall performance of the investments was satisfactory.

#### **Almshouse Insurance Policy**

The insurance with Royal & Sun Alliance was renewed for twelve months commencing 30th June 2020. The buildings including the Charity's contents are insured for £1,386,276 and the Residents contents are insured for a total of £25,699 (8 units in equal proportions). The Public Liability Indemnity Limit is £5 million and the Legal Responsibilities to Employees is £10 million.

The Reinstatement cost of the property was assessed by WBW Chartered Surveyors Ltd at 25th July 2022 as £1,350,000, so the trustees consider the current level of cover was adequate.

#### **Charity Trustee Assurance**

Within the Almshouse insurance policy there is insurance cover providing for trustees' liability of £250,000. The level was considered appropriate for the size and nature of the charity.

#### **Allotments**

There are seventeen allotment holders who are charged the annual non-refundable charge of £15 for a small allotment and £20 for a large allotment.

#### **Property Valuation**

The value of the property was assessed on an 'existing use' basis by Messrs. WBW Chartered Surveyors Ltd at 25th July 2022 at a value of £550,000. This valuation disregards any possible alternative uses and any other characteristics of the asset that would cause its Market Value to differ from that needed to replace the remaining service potential at least cost. The trustees regard that this valuation, which was undertaken on 25th July 2022 should be the revaluation amount to be carried forward at 30th June 2022 and any differences in the amounts between these dates would not be material.

## **Spence's Hospital Charity**

### **Report of the Trustees for the Year Ended 30 June 2022**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

Spence's Hospital Charity at Carleton in Craven was comprised in a Scheme of the High Court of Justice (Chancery Division) of 7 August 1877 and Schemes of the Charity Commissioners of 17 July 1888, 19 February 1901, 14 August 1931, 17 December 1968 and 25 October 1973. The Scheme dated 25 October 1973 replaced the provisions of the earlier Schemes and therefore the 1973 Scheme is the charity's Governing Document.

##### **Organisational structure**

The Trustees shall consist when complete of seven competent persons being one Nominative Trustee and six Co-optative Trustees. The Nominative Trustee shall be appointed by the Parish Council of Carleton and each appointment shall be made for a term of four years at a meeting convened and held according to the ordinary practice of the Council. The person appointed may be, but need not be, a member of the Council. The Co-optative Trustees shall be persons under the age of seventy-five years who through residence, occupation or employment or otherwise have special knowledge of the Parish of Carleton. Any Co-optative Trustee who has attained the age of seventy years may continue in office only with the consent of his or her co-trustees. Every future Co-optative Trustee shall be appointed for a term of five years by a resolution of the Trustees passed at a Special Meeting of which not less than twenty-one days' notice has been given.

The Trustees normally meet at least half yearly for Ordinary Meetings, and routine and maintenance matters have been dealt with remotely by the committee. An Annual General Meeting was held on 11th January 2022.

The Charity is the owner of eight almshouses and one other flat occupied by the Warden and they are situated at Spence's Court, Carleton Skipton North Yorkshire. When there is a vacancy, the Trustees try to find a resident in the Parish of Carleton suitable for appointment as an almsperson. Where claims are otherwise equal, preference shall be given to the more aged applicant. If on the occasion of a vacancy there is no suitable applicant qualified, the Trustees may appoint a person otherwise qualified who is resident in any of the neighbouring parishes.

##### **Trustees**

Mrs F Steel was appointed as a Co-optative Trustee on 12th April 2022, and likewise Mrs S Williams on 21st September 2022.

##### **Related parties**

The Charity has no related parties.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

226893

##### **Principal address**

at Carleton in Craven  
c/o Mr R Machin, Thornton House  
Thornton in Craven  
SKIPTON  
North Yorkshire  
BD23 3TB

**Spence's Hospital Charity**

**Report of the Trustees  
for the Year Ended 30 June 2022**

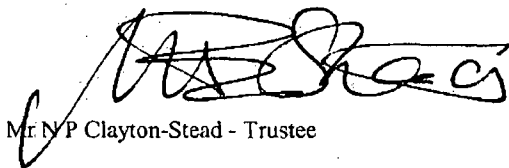
**Trustees**

Mr N P Clayton-Stead  
Mr R Humphrey  
Mr P Holmes  
Ms E J Martin (resigned 12.8.21)  
Mr J Cullen  
Mr J Churchier  
Ms F Steel (appointed 12.4.22)  
Mrs S Williams (appointed 21.9.22)

**Independent Examiner**

Helen Louise Barritt FMAAT  
Stirk Lambert & Co  
Chartered Accountants  
Russell Chambers  
61a North Street  
Keighley  
West Yorkshire  
BD21 3DS

Approved by order of the board of trustees on 23 March 2023 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'N P Clayton-Stead', is written over a horizontal line.

Mr N P Clayton-Stead - Trustee

**Independent Examiner's Report to the Trustees of  
Spence's Hospital Charity**

**Independent examiner's report to the trustees of Spence's Hospital Charity**

I report to the charity trustees on my examination of the accounts of Spence's Hospital Charity (the Trust) for the year ended 30 June 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Helen Louise Barritt FMAAT  
Stirk Lambert & Co  
Chartered Accountants  
Russell Chambers  
61a North Street  
Keighley  
West Yorkshire  
BD21 3DS

23 March 2023

**Spence's Hospital Charity**

**Statement of Financial Activities  
for the Year Ended 30 June 2022**

	Notes	Unrestricted funds £	Restricted fund £	30.6.22 Total funds £	30.6.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Other trading activities	2	29,824	-	29,824	34,086
Investment income	3	14,913	-	14,913	78,734
<b>Total</b>		<u>44,737</u>	<u>-</u>	<u>44,737</u>	<u>112,820</u>
<b>EXPENDITURE ON</b>					
Other		<u>39,259</u>	<u>-</u>	<u>39,259</u>	<u>28,180</u>
Net gains on investments		<u>-</u>	<u>50,000</u>	<u>50,000</u>	<u>-</u>
<b>NET INCOME</b>		<u>5,478</u>	<u>50,000</u>	<u>55,478</u>	<u>84,640</u>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>511,960</u>	<u>500,000</u>	<u>1,011,960</u>	<u>927,320</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>517,438</u></u>	<u><u>550,000</u></u>	<u><u>1,067,438</u></u>	<u><u>1,011,960</u></u>

The notes form part of these financial statements

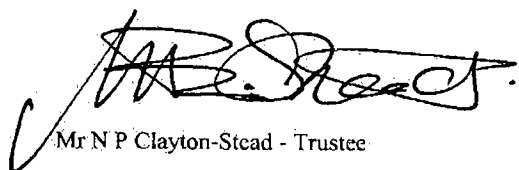


**Spence's Hospital Charity**

**Balance Sheet  
30 June 2022**

	Notes	Unrestricted funds £	Restricted fund £	30.6.22 Total funds £	30.6.21 Total funds £
<b>FIXED ASSETS</b>					
<b>Investments</b>					
Investments	5	431,772	-	431,772	417,478
Investment property	6	-	550,000	550,000	500,000
		<u>431,772</u>	<u>550,000</u>	<u>981,772</u>	<u>917,478</u>
<b>CURRENT ASSETS</b>					
Debtors	7	509	-	509	417
Cash at bank		88,758	-	88,758	96,861
		<u>89,267</u>	<u>-</u>	<u>89,267</u>	<u>97,278</u>
<b>CREDITORS</b>					
Amounts falling due within one year	8	(3,601)	-	(3,601)	(2,796)
		<u>85,666</u>	<u>-</u>	<u>85,666</u>	<u>94,482</u>
<b>NET CURRENT ASSETS</b>					
		<u>85,666</u>	<u>-</u>	<u>85,666</u>	<u>94,482</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>517,438</u>	<u>550,000</u>	<u>1,067,438</u>	<u>1,011,960</u>
<b>NET ASSETS</b>					
		<u>517,438</u>	<u>550,000</u>	<u>1,067,438</u>	<u>1,011,960</u>
<b>FUNDS</b>					
Unrestricted funds	9			517,438	511,960
Restricted funds				550,000	500,000
<b>TOTAL FUNDS</b>					
				<u>1,067,438</u>	<u>1,011,960</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 23 March 2023 and were signed on its behalf by:

  
Mr N P Clayton-Stead - Trustee

The notes form part of these financial statements

## Spence's Hospital Charity

### Notes to the Financial Statements for the Year Ended 30 June 2022

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Investment property**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the Statement of Financial Activities.

##### **Taxation**

The charity is exempt from tax on its charitable activities.

#### 2. OTHER TRADING ACTIVITIES

	30.6.22	30.6.21
	£	£
Maintenance contributions	29,824	34,086
	<u>29,824</u>	<u>34,086</u>

#### 3. INVESTMENT INCOME

	30.6.22	30.6.21
	£	£
Dividends received - COIF	17,216	15,924
Dividends Received - BlackRock	92	107
Deposit account interest	127	27
Revaluation - ERF	(595)	56,671
Revaluation - accumulation	(772)	4,339
Revaluation - income	(1,155)	1,666
	<u>14,913</u>	<u>78,734</u>

**Spence's Hospital Charity**

**Notes to the Financial Statements - continued  
for the Year Ended 30 June 2022**

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 June 2022 nor for the year ended 30 June 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 June 2022 nor for the year ended 30 June 2021.

**5. FIXED ASSET INVESTMENTS**

	Listed investments £
<b>MARKET VALUE</b>	
At 1 July 2021	417,478
Additions	16,816
Revaluations	(2,522)
	<u>431,772</u>
At 30 June 2022	<u>431,772</u>
<b>NET BOOK VALUE</b>	
At 30 June 2022	<u>431,772</u>
At 30 June 2021	<u>417,478</u>

There were no investment assets outside the UK.

Cost or valuation at 30 June 2022 is represented by:

	Listed investments £
Valuation in 2022	(2,522)
Cost	<u>434,294</u>
	<u>431,772</u>

**6. INVESTMENT PROPERTY**

The investment property known as Carleton Almshouses was valued on 25 July 2022 by WBW Surveyors Ltd of Skipton at £550,000.

Fair value at 30 June 2022 is represented by:

	£
Valuation in 2022	<u>550,000</u>

**Spence's Hospital Charity**

**Notes to the Financial Statements - continued  
for the Year Ended 30 June 2022**

<b>7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			
		30.6.22	30.6.21
		£	£
Other debtors		509	417
		<u>509</u>	<u>417</u>
<b>8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			
		30.6.22	30.6.21
		£	£
Trade creditors		3,601	2,796
		<u>3,601</u>	<u>2,796</u>
<b>9. MOVEMENT IN FUNDS</b>			
	At 1.7.21	Net movement in funds	At 30.6.22
	£	£	£
<b>Unrestricted funds</b>			
Extraordinary repair	371,902	16,221	388,123
Income	42,538	(10,098)	32,440
Accumulation	28,385	(772)	27,613
Cyclical maintenance	69,135	127	69,262
	<u>511,960</u>	<u>5,478</u>	<u>517,438</u>
<b>Restricted funds</b>			
Land and Buildings	500,000	50,000	550,000
	<u>500,000</u>	<u>50,000</u>	<u>550,000</u>
<b>TOTAL FUNDS</b>	<u>1,011,960</u>	<u>55,478</u>	<u>1,067,438</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Gains and losses	Movement in funds
	£	£	£	£
<b>Unrestricted funds</b>				
Extraordinary repair	16,221	-	-	16,221
Income	29,161	(39,259)	-	(10,098)
Accumulation	(772)	-	-	(772)
Cyclical maintenance	127	-	-	127
	<u>44,737</u>	<u>(39,259)</u>	<u>-</u>	<u>5,478</u>
<b>Restricted funds</b>				
Land and Buildings	-	-	50,000	50,000
	<u>-</u>	<u>-</u>	<u>50,000</u>	<u>50,000</u>
<b>TOTAL FUNDS</b>	<u>44,737</u>	<u>(39,259)</u>	<u>50,000</u>	<u>55,478</u>

**Spence's Hospital Charity**

**Notes to the Financial Statements - continued  
for the Year Ended 30 June 2022**

**9. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.7.20 £	Net movement in funds £	At 30.6.21 £
<b>Unrestricted funds</b>			
Extraordinary repair	299,698	72,204	371,902
Income	34,468	8,070	42,538
Accumulation	24,046	4,339	28,385
Cyclical maintenance	69,108	27	69,135
	<u>427,320</u>	<u>84,640</u>	<u>511,960</u>
<b>Restricted funds</b>			
Land and Buildings	500,000	-	500,000
	<u>927,320</u>	<u>84,640</u>	<u>1,011,960</u>
<b>TOTAL FUNDS</b>	<u>927,320</u>	<u>84,640</u>	<u>1,011,960</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
Extraordinary repair	72,204	-	72,204
Income	36,250	(28,180)	8,070
Accumulation	4,339	-	4,339
Cyclical maintenance	27	-	27
	<u>112,820</u>	<u>(28,180)</u>	<u>84,640</u>
<b>TOTAL FUNDS</b>	<u>112,820</u>	<u>(28,180)</u>	<u>84,640</u>

**10. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 June 2022.

**Spence's Hospital Charity**

**Detailed Statement of Financial Activities  
for the Year Ended 30 June 2022**

	30.6.22 £	30.6.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Other trading activities</b>		
Maintenance contributions	29,824	34,086
<b>Investment income</b>		
Dividends received - COIF	17,216	15,924
Dividends Received - BlackRock	92	107
Deposit account interest	127	27
Revaluation - ERF	(595)	56,671
Revaluation - accumulation	(772)	4,339
Revaluation - income	(1,155)	1,666
	<u>14,913</u>	<u>78,734</u>
<b>Total incoming resources</b>	<b>44,737</b>	<b>112,820</b>
<b>EXPENDITURE</b>		
<b>Other</b>		
Handyman	909	558
Accountancy	886	946
Sundries	369	90
Gas and electricity	11,198	8,803
Almshouse insurance policy	1,253	1,216
Cleaning and maintenance	15,273	7,710
Rates and water	2,457	1,351
Warden's salary	4,914	4,867
Administrative charges	2,000	2,639
	<u>39,259</u>	<u>28,180</u>
<b>Total resources expended</b>	<b>39,259</b>	<b>28,180</b>
<b>Net income</b>	<u><u>5,478</u></u>	<u><u>84,640</u></u>

This page does not form part of the statutory financial statements