



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01 April 2021
Period end date

Period start date To 31 March 2022

Charity name: VILLAGE HALL FORD END

Charity registration number: 226854

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a village hall community centre for the public
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The management of the village hall building to ensure that it is insured and maintained in accordance with national and local government regulations
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees work in accordance with the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	During the year the village hall remained available for hire to all communities with the exception of covid closures. Objectives are to offer the wider community a centre for education/training, arts/cultural/heritage study and economic/community development.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has a solid financial position at the end of the period under review
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves are held solely for the maintenance and improvement of the village hall and car park
Amount of reserves held	Para 1.22	Balance as per financial accounts
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants, hirers fees and fund raising events
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees offer themselves for appointment and are approved by the Ford End Village Hall Management Committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Village Hall Ford End
Other name the charity uses	
Registered charity number	226854
Charity's principal address	Ford End Village Hall, Main Road, Ford End, Chelmsford, CM3 1LL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sandra Brown	Managing Trustee		Ford End Village Hall Management Committee
2	Roger Bearman	Managing Trustee		See above
3				
4				
5				
6				
7				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A


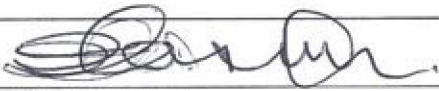
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Sandra Brown	Roger Bearman
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	21/01/2023	

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FORD END VILLAGE HALL MANAGEMENT COMMITTEE

**ACCOUNTS
FOR THE YEAR ENDED
31ST MARCH 2022**

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2022**

I report on the accounts of the Ford End Village Hall Management Committee for the year ended 31st March 2022 as set out on pages 2 to 4.

Respective responsibilities of committee and examiner.

The management committee are responsible for the preparation of accounts.

It is my responsibility to:

- examine the accounts;
- to state whether particular matters have come to my attention which should be reported to the committee.

Basis of independent examiner's report

An examination includes a review of the accounting records kept by the management committee and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as officials concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

a)

which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records; and
 - to prepare accounts which accord with the accounting records
- have not been met; or

b)

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michael J Scott, FCA
68 Heath Row,
Bishops Stortford,
Herts CM23 5DF

Date: 28th September, 2022

YEAR ENDED 31ST MARCH 2022
STATEMENT OF FINANCIAL ACTIVITIES

	2021/22		2020/21	
	Restricted	General	Restricted	General
INCOME				
F.E.P.S.		-		642.00
Bowls Club		633.00		-
Garden Club		120.00		-
Dance Club		43.50		-
Project Dance		130.00		-
Eleven plus		590.00		546.00
RELAX / YOGA		860.00		293.50
Pilates		-		-
General lettings		465.75		174.00
Equipment hire		35.00		-
TOTAL LETTINGS	-	2,877.25	-	1,655.50
Grants received		8,000.00		21,439.50
Legacy - D. Bullock		25,000.00		-
Fundraising		-		-
Bank interest received		-		0.02
TOTAL INCOME	£ -	35,877.25	£ -	23,095.02
EXPENDITURE				
Caretaker		684.50		252.00
Electricity		554.10		1,034.00
General refurbishment		710.34		2,900.50
General maintenance		573.00		51.00
Supplies/Equipment		-		44.90
Rates/Affiliations		310.55		210.11
Insurance		1,019.42		977.61
Sundry expenses		48.48		14.39
	£ -	3,900.39	£ -	5,484.51
EXCESS INCOME/(EXPENDITURE)	£ -	31,976.86	£ -	17,610.51

FORD END VILLAGE HALL MANAGEMENT COMMITTEE

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**BALANCE SHEET
AS AT 31ST MARCH 2022**

	Notes	2022	2021
Fixed assets			
Car park	2	27,054	27,054
Current assets			
Other debtors	3	679	612
Cash at bank	4	47,756	15,894
		<u>48,435</u>	<u>16,506</u>
Current liabilities			
Other creditors	5	-	48
Net current assets		<u>48,435</u>	<u>16,458</u>
Net assets	£	<u>75,489</u>	£ <u>43,512</u>
Funds			
Unrestricted	6	48,435	16,458
Restricted	7	27,054	27,054
	£	<u>75,489</u>	£ <u>43,512</u>

Approved by the Management Committee on.....
and signed on its behalf by


.....
Chairman

The notes on page 4 form part of these accounts

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2022**

1. Accounting policies

The accounts are prepared on an accruals basis, except that general lettings income is only accounted for when the cash is received.

2. Fixed assets	2022	2021
Car park		
Cost brought forward	27,054	27,054
	<u>£ 27,054</u>	<u>£ 27,054</u>

No amortization is being charged on the car park as all maintenance costs will be written off as incurred. The car park lease expires in more than 50 years.

3. Other debtors	2022	2021
Prepaid insurance	£ 679	£ 612
	<u>£ 679</u>	<u>£ 612</u>

4. Cash at bank	2022	2021
Community bank account	47,717	15,855
Business Premium account	39	39
	<u>£ 47,756</u>	<u>£ 15,894</u>

5. Other creditors	2022	2021
Suppliers	-	48
	<u>£ -</u>	<u>£ 48</u>

6. Unrestricted funds	2022	2021
General fund:		
Balance at 1st April 2021	16,458	-1,152
Transfer from restricted funds	-	-
Surplus/(Deficit) of incoming resources	31,977	17,610
	<u>48,435</u>	<u>16,458</u>
Designated fund:		
New Village Hall project	-	-
	<u>£ 48,435</u>	<u>£ 16,458</u>

7. Restricted funds	2022	2021
Car park project:		
Total fund value	27,054	27,054
Transfer to unrestricted funds	-	-
	<u>27,054</u>	<u>27,054</u>
Represented by:		
Fixed assets	27,054	27,054
Unutilised funds	-	-
	<u>£ 27,054</u>	<u>£ 27,054</u>

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