

MONTAGU HOSPITAL COMFORTS FUND

TRUSTEES' ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED

MARCH 31ST 2025

MONTAGU HOSPITAL COMFORTS FUND

2025 ACCOUNTS

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MONTAGU HOSPITAL COMFORTS FUND

Trustees' Annual Report on the year ended March 31st 2025

Charity name Montagu Hospital Comforts Fund
Charity Commission Registered number 226741
Financial year beginning April 1st 2024
Financial year ending on March 31st 2025
Charity's principal address Montagu Hospital
Adwick Road
Mexborough
S64 0AZ

Governing document Montagu Hospital Comforts Fund
Constitution adopted on July 14th 1997

Objects of the Charity The Comforts Fund is for the relief of patients at Montagu Hospital who are sick, convalescent, handicapped or infirm; the provision of amenities in the hospital for patients and staff and generally in support of the charitable work of the hospital.

Specific Investment Powers

The Executive Committee may permit any investments held by or in the trust for the charity to be held in the name of the clearing bank, trust corporation or any stock broking company which is a member of the International Stock Exchange.

Trustees

Mr B Fletcher	Chair
Mrs V Martin	Vice-Chair
Mrs K M Crampton	Secretary
Mr I Wright	Treasurer
Mrs N Gill	President
Mr R Davis	
Mr R J Dickinson	
Mrs J Dickinson	
Mrs M E Gill	
Mrs P Hardeman	
Mrs S Haslehurst	
Mrs S Pettit	

MONTAGU HOSPITAL COMFORTS FUND

Trustee's selection method Trustees recommended are selected by the Executive Committee. Trustees are elected annually at the Annual General Meeting.

Activities and Achievements

The main activities of the Comforts Fund are :

Operation of the hospital tea bar/shop by 30 or more volunteers throughout the year from Monday to Friday, 9 a.m. to 4 p.m. Surplus is invested in the Reserve Fund account.

Donations are received from various sources, including from families of deceased patients.

Equipment and other items that benefit the comfort of hospital patients are purchased at the request of the hospital management.

Policies

The Trustees do not consider there to be any major risks in running the charity. There are no grant making policies or investment selection policies laid down, these being reviewed as and when desired.

Reserve funds are maintained in the NatWest Bank account and the National Savings Investment account. An equivalent of 5 years net profits of the tea shop is regarded as being a prudent level of reserves required to maintain normal level of expenditure. The charity continues to operate within the restrictions imposed by the NHS Trust. These restrictions covering seating arrangements near the Tea Shop as well as the range of products allowed to be sold severely impacted on the income from the Tea Shop. A number of approved projects that were in the pipeline were funded during the year. It is felt advisable to retain the funds at a reasonably high level for the moment as the NHS Trust has begun to implement plans to increase the services the hospital provides over the next few years. It is hoped that this development will result in increased sales through the Tea Shop.

Small gifts are provided at Christmas time for the volunteers who work in the shop.

Declaration

I declare in my capacity as a trustee that the trustees have approved the Trustees Report and have authorised me to sign it on their behalf.

Signature

Signed



Full name

Ian Wright

Dated

12th January 2026

MONTAGU HOSPITAL COMFORTS FUND

Independent Examiner's Report on the accounts

Report to the trustees and members of the Montagu Hospital Comforts Fund on the accounts for the year ended March 31st 2025.

Respective responsibilities of Trustees and Examiner

The charity trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under Section 43(2) of the Charities Act 1993 and that an independent examination is needed.

It is my responsibility to examine the accounts, follow the procedures laid down in the general directions given by the Charity Commissioners under Section 43(7)(b) of the Act and to state whether any particular matters have come to my attention.

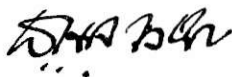
Basis of Independent Examiner's Statement

My examination was carried out in accordance with general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In accordance with my examination, no matter has come to my attention which gives me reason or cause to believe that in any material respect the requirements to keep accounting records in accordance with Section 41 of the 1993 Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met, or to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Dated

12-01- 2026

D H P Tiptaft

David Howard Palmer Tiptaft

Fellow of the Institute of Chartered Accountants in England & Wales

Address

Marchman House
3A West Street
Mexborough
S64 9HZ

MONTAGU HOSPITAL COMFORTS FUND – TEA SHOP

TRADING ACCOUNT FOR THE YEAR ENDED 31 MARCH 2025

	2025 £	2024 £
Sales	44,888	27,282
Less : Cost of Sales :		
Purchases – Goods for Resale	16,199	11,046
Opening Stock	905	929
Less : Closing Stock	(785)	(905)
	(16,319)	(11,070)
Gross Profit	28,569	16,212
<i>Percentage of Gross Profit on Sales</i>	64%	59%
Expenditure		
Volunteers	3,120	3,085
Travel Expenses	4,092	2,898
Equipment, Linen, Cutlery and Crockery	-	-
Cleaning	-	105
Insurance	1,288	1,213
Repairs and Renewals	-	-
Sundries	-	21
	(8,500)	(7,322)
NET PROFIT	20,069	8,890
<i>Percentage of Net Profit on Sales</i>	45%	33%

**MONTAGU HOSPITAL COMFORTS FUND
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2025**

	2025 £	2024 £
INCOME		
Legacies	-	-
Donations	217	3,808
Montagu Cup	3,750	4,500
Christmas Stockings	445	90
Collections	-	-
	<u>4,412</u>	<u>8,398</u>
NET PROFIT TEA BAR	20,069	8,890
BANK INTEREST		
Reserve Account	649	499
National Savings Investment Account	1,155	885
	<u>1,804</u>	<u>1,384</u>
TOTAL INCOME	<u><u>26,285</u></u>	<u><u>18,672</u></u>
EXPENDITURE		
COMFORTS AND AMENITIES		
Armchairs/furniture	-	-
Blinds	-	-
Fan for Tea Shop	-	-
Secretary's expenses	-	17
Christmas decorations	300	300
Patients' Gifts	787	471
Volunteers' Gifts	-	-
Salver	-	-
Volunteers Christmas Lunch	-	513
Comforts	<u>9,340</u>	<u>45</u>
TOTAL COMFORTS & AMENITIES EXPENDITURE	<u><u>(10,427)</u></u>	<u><u>(1,346)</u></u>
ADMINISTRATION		
Postage, Printing and Stationery	-	-
Licences/website	-	330
Independent Examiner's Fees	650	600
Bank Charges	-	-
TOTAL ADMINISTRATION COSTS	<u><u>(650)</u></u>	<u><u>(930)</u></u>
TOTAL EXPENDITURE	<u><u>(11,077)</u></u>	<u><u>(2,276)</u></u>
NET SURPLUS (DEFICIT)	<u><u>15,208</u></u>	<u><u>16,396</u></u>

MONTAGU HOSPITAL COMFORTS FUND
Registered Charity No. 226741

BALANCE SHEET
AS AT 31 MARCH 2025

	2025 £	2024 £
CURRENT ASSETS		
Bank Current Account	2,061	10,018
Tea Bar Current Account	30,282	28,805
NatWest Reserve Account	57,800	37,150
National Savings Investment Account	116,381	115,226
Tea Bar Cash Float	189	186
Stock at Tea Bar	785	905
	<u>207,498</u>	<u>192,290</u>
ACCUMULATED FUND BALANCE		
AS AT 1 APRIL 2024	192,290	175,894
NET SURPLUS (DEFICIT) FOR THE YEAR	15,208	16,396
ACCUMULATED FUND BALANCE		
AS AT 31 MARCH 2025	<u>207,498</u>	<u>192,290</u>

Approved by the Committee on

12th January 2026

B Fletcher - Chair

Signed

B. Fletcher

I Wright – Treasurer

Signed

I. Wright

MONTAGU HOSPITAL COMFORTS FUND
Registered Charity No.226741

RECEIPTS AND PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

UNRESTRICTED FUNDS	2025	2024
	£	£
RECEIPTS		
Donations, legacies and other similar receipts	4,412	8,398
Operating activities to generate funds		
Tea shop sales	44,888	27,282
Investment income receipts	1,804	1,384
TOTAL RECEIPTS	<u>51,104</u>	<u>37,064</u>
PAYMENTS		
Payments for generating funds		
Tea shop purchases	16,319	11,070
CHARITABLE PAYMENTS :		
Charitable activities	10,427	1,346
Support costs	8,500	7,322
Management and administration	650	930
TOTAL PAYMENTS	<u>(35,896)</u>	<u>(20,668)</u>
EXCESS OF PAYMENTS	15,208	16,396
OVER RECEIPTS		
Cash funds at March 31st 2024	<u>192,290</u>	<u>175,894</u>
Cash funds at March 31st 2025	<u>207,498</u>	<u>192,290</u>