

Charity Registration No. 226536

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 SEPTEMBER 2020

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mrs Y Bannister
Mrs J Collins (Treasurer)
Mr C Darby ACMA
Mrs D Darby
Miss S Driscoll
Mrs P Grainger
Mrs M A Herbert
Mrs J E Hodgson
Mrs S J Lee
Mr P J Picken QPM (Acting
Chairman)
Mr M J Shellie
Dr R Taylor FRCP MBE (President)
Mr G Wheeler
Mr C S Joyce
Mrs M Steadman

Charity number 226536

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Bewdley Road
Kidderminster
Worcestershire
DY11 6RJ

Independent examiner Azets
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Copthall House
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Kent
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Solicitors mfg Solicitors LLP
Adam House
Birmingham Road
Kidderminster
Worcestershire
DY10 2SH

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

LEGAL AND ADMINISTRATIVE INFORMATION

Investment advisors

Brewin Dolphin
9 Colmore Row
Birmingham
B3 2BJ

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

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THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

TRUSTEES REPORT

FOR THE YEAR ENDED 30 SEPTEMBER 2020

The trustees present their report and financial statements for the year ended 30 September 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution dated 27th March 1963 (redrafted 2nd December 1986), the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The main purpose of the League is to relieve patients and former patients of the Kidderminster Hospitals and other invalids in the community who are sick, convalescent, disabled, handicapped, infirm or in need of financial assistance and generally to support the charitable work of the said Kidderminster Hospitals.

The Trustees have referred to the guidance issued by the Charity Commission on public benefit when reviewing the aims and objectives of the charity and in planning future activities.

Achievements and performance

This year started with things very much as they had been for many years with the League Trustee's meeting each month and being able to conduct the business of the Charity. We were aware that the Health of our Chairman, David Wase gave cause for concern, but everything seemed to be going very well. The Coffee Shop and the Second Gear Shop were being run successfully and making money. We were able to consider applications from the various departments of the Hospital and purchase much needed items in accordance with our Charity Aims.

In the early part of this year, we were also informed by our Administrator, Natalie Mason that she was expecting an addition to her family and although this was great news it did mean that with her being the only member of staff – we had to make arrangements for cover during the time she would be on Maternity Leave.

In early December, we were to receive the sad news that David had died, a great blow to everyone as he had been such great stalwart supporting our Charity and taking responsibility for so many day-to-day activities and actions. With so much knowledge, and much retained in his head, it really was so difficult to replace him.

It is appreciated that his Death was reported in last year's report, although not strictly correct, it was felt appropriate. The Trustees simply reiterate their sadness at his loss and pay tribute to the enormous contribution he made to our Charity over so many years, and without his commitment and contribution we would not be in the situation we currently enjoy.

It is fair to say that in recent years, David Wase and Natalie Mason, ran the day-to-day workings of the Charity and knew everything there was needed to know. Replacing them was always going to be a challenge but if we thought we had problems in early 2020, they were nothing to compare with what was to follow in March.

Fortunately, thanks to Natalie, we had recruited Kim Tansell as cover for her but in the week Kim started the Covid 19 Pandemic hit us with Lockdown and Restrictions being imposed. Natalie was in the late stages of her pregnancy so as a vulnerable person, she had to be sent home to self-isolate. All over 70's were also told to self-isolate, so that meant the vast majority of our Volunteers could not attend either the coffee shop or charity shop. The Acute Trust were, quite rightly, insistent on this so we had no alternative but to close both, with all the work that involved. Kim had to search around the Office to find where everything was and deal with all financial and other issues. With an Acting Chairman and most trustees and volunteers over 70, these were difficult times.

With both businesses closed this considerable reduced the workload of the administrator so it was decided to close the Office and take advantage of the Governments Furlough scheme. There were financial and administration matter to be dealt with so the when necessary The Administrator taken off furlough. Fortunately, with the help of technology the Acting Chairman and Treasurer together with the Administrator we were able to deal with all urgent matters.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

The commitment and experience of the temporary Administrator, Kim Tansell, was so important in ensuring we were able to keep everything up to date and ensure that when restrictions are finally lifted we will be in a healthy position and capable of opening up and resuming our activities.

When the Government lifted restrictions on cafes and Shops, we were unable to take advantage of the change and open for trading as the greater percentage of our volunteers were over 70 and still subject to the continued advice that they should continue to self-isolate.

The Charity was able to claim from the Government during the time when businesses were in lockdown but not during the time when Restrictions were lifted. That situation remained until the end of September.

We are fortunate that thanks to prudence and sensible management of the Charity over the years we are in a healthy position to resume our activities when Restrictions are finally lifted.

During the year we were pleased to welcome Jan Meggy, a former Consultant, and her vast knowledge and experience will be of great advantage to the Charity.

During the early part of the financial year there were signs that the Worcestershire Acute Trust were developing greater use of the Kidderminster site but of course everything had to go on hold when they faced the unprecedented challenge of dealing with the Pandemic.

During the financial year we received applications from and made grants to, the Wyre Forest Ward, Physiotherapy Department, Maternity Hub and the Cardiology Department totalling £102,917. The latter was for a replacement Cardiograph machine at a cost of £93,000. The machine in use was out of date, subject of breaking down and produced poor quality images. It was of great importance and in daily use.

In March, due to the Covid 19 Pandemic the activities at Kidderminster Hospital were not able to be maintained as normal and applications were suspended.

The Coffee Shop is perhaps the most well-known of our activities and has been so for many years and continues to provide an excellent facility for patients, visitors and staff of Kidderminster Hospital. Being closed is a great loss and we cannot wait to open again. We are indebted to the many volunteers who provide this valuable service and makes such an important contribution to the Charity. The profits makes a great contribution to our income.

The sale of second-hand books in the Coffee Shop continues to raise a valuable income thanks to the work by John Vaughan.

Before the Pandemic, patients and relatives attending clinics within the Treatment Centre greatly appreciate the Refreshment Trolley service. This provided by our volunteers and we thank them for their contribution.

The Volunteers who act as Wayfinders and the Volunteers who support the Wards and Specialist Departments do such an important and valuable job and when they were prevented from continuing their roles because of Covid they were greatly missed and again we cannot wait for the day when they can resume.

The Second Gear Charity Shop continued to do very well despite the challenges that the retail business face in our Town Centres, but it was increasingly difficult to find sufficient volunteers to keep it open for the full six days each week. On behalf of the Charity, we thank the volunteers who keep the shop open and community for their continued support by donating goods and making purchases.

During the early part of the year Natalie Mason continued as a very conscientious and dedicated Administrator and in her absence on maternity leave, we were fortunate to have Kim Tansell to deal with the very difficult and challenging period during the Pandemic. We thank her and wish her well in the future.

We would thank our professional advisors – mfg solicitors llp- solicitors, Azets – Accountants and Brewin Dolphin – Investment Advisors, for their services.

We also acknowledge the help and advice offered throughout the year by hospital staff.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

The League of Friends of Kidderminster Hospitals can pay no greater tribute to David Wase than to ensure the Trustees continue to work on raising funds and using its resources in the most efficient way for the benefit patients and staff at the Kidderminster Hospitals.

Financial review

Due to Covid-19 the Finance Committee have been unable to meet since February 2020 to discuss financial matters pertaining to the Charity. We have had one virtual meeting.

The statement of Financial Activities shows incoming resources for the year of £140,527 and expenditure of £186,150. Reserves standing at £741,403.

The legacies and donations for the year have increased due to Government Grants from £26,643 to £53,560. Income from the coffee shop and trolley are obviously down compared to last year, due to having to close in March 2020 and was £46,305. Income from the Kidderminster shop was also down to £18,396 due to restrictions put in place by the government due to the Covid-19 pandemic. Our grateful thanks to all volunteers and hopefully we will be able to open again soon.

We continued to receive applications up until March for funding from the two Trusts on the Kidderminster site - Worcestershire Acute Hospitals NHS Trust and the Worcestershire Health and Care NHS Trust. Since March the Trustees have been unable to meet to discuss applications. All applications are carefully scrutinised to ensure there is an absolute need and benefit to the patients, that they are appropriate for our support, that the units concerned will remain locally based or that shared facilities with other sites will bring benefits to local people. During the first half of the year we have given £102,917 to successful applicants.

We would like to thank Natalie Mason, our Administrator, for all her hard work in co-ordinating all the office and volunteer requirements over our different outlets. Also we thank Kim Tansell who took over in very difficult circumstances when Natalie was on maternity leave.

We would also like to thank Peter Picken for keeping everything together in these very difficult circumstances.

Thanks are also due to our accountants Azets who have given excellent service and of course to all our dedicated volunteers in the Coffee Shop, Trolley Service, Second Gear Shop and Wayfinders, who help generate a very worthwhile income and support to our charitable giving. The Trustees are very satisfied with the performance of the charity's investments and our thanks to Mr Adam Wilkins of Brewin Dolphin for his skill for ongoing services and advice.

This has been very difficult year and we hope it won't be too long before we get back to normal.

Reserves Policy

This year, the committee has continued its reserves policy, whereby a substantial portion of the funds is retained and suitably invested. These investments now produce a monthly income stream to support our charity giving to the hospital. Further reserves are invested with the Charities Aid Foundation to give us a competitive interest rate, and add flexibility in our daily banking needs.

Investment Policy

Our investment portfolio with Brewin Dolphin continues to offer us a reliable source of income each month, and our reserves stand at £741,403. Our portfolio continues to be managed on a low to moderate basis, with a bias towards providing an income return in line with our long term investment strategy. A copy of our full Investment Policy and details of our investments can be obtained from The League of Friends office. The Finance Committee review the portfolio with the investment manager on a quarterly basis.

The Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Plans for the future

The Trustees will continue to review all aspects of the charity finances, so that the objectives of the charity can be maintained.

With the continued uncertainty surrounding the NHS the Trustees will remain mindful of the possible long-term effect on local healthcare.

During the forthcoming year the League will endeavour to enlist the services of more volunteers to assist with our various projects.

Structure, governance and management

The League was established by its constitution dated 27th March 1963 which was redrafted on 2nd December 1986.

The Trustees who served during the year and up to the date of signature of the financial statements were:

Mrs Y Bannister

Mrs J Collins (Treasurer)

Mr C Darby ACMA

Mrs D Darby

Miss S Driscoll

Mrs P Grainger

Mrs M A Herbert

Mrs J E Hodgson

Mrs S J Lee

Miss C L M Prothero

(Resigned 26 April 2020)

Mr P J Picken QPM (Acting Chairman)

Mr M J Shellie

Dr R Taylor FRCP MBE (President)

Mr G Wheeler

Mr C S Joyce

Mrs M Steadman

Mr D G E Wase BCAv (Chairman)

(Resigned 19 December 2019)

New committee members (i.e. Trustees) are people with either medical qualifications, or with a very strong local background. All are elected at our Annual General Meeting, but occasionally serve on a co-opted basis beforehand.

All Trustees are provided with the following:

- History and background information
- A copy of the constitution
- A copy of the previous year's accounts and report
- A copy of the last Board minutes

The administration of the League was effected, in the year under review, by a management committee governed by its objects and rules, which met monthly to be updated with affairs, and to discuss, examine and decide upon requests for support from hospital units.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

Post Balance Sheet Events

The activities of the charity were severely affected with the lockdown and even when restrictions were lifted, it was not possible for either the Coffee Shop or the Charity Shop to resume trading as they relied on Voluntary staff and the majority were over 70 years of age and could not attend as they were still subject of Government advice to self-isolate. The decision was taken to close the Office and as often as possible, Furlough the Administrator. This reduced the expenditure to a minimum and we were fortunate that donations continued to be received. No applications were received from the Hospital, so again expenditure was reduced.

The Charity retail shop in Kidderminster Town Centre initially closed in March 2020 but the rent of £1,500 per month and other costs had to be paid. The costs were off set by Government grants when subject of Lockdown but not when restrictions were lifted so when the lease ended in March 2021 it was not renewed, so reducing our expenditure.

Our Investment Portfolio did take a hit initially but the latest update from Brewin Dolphin, our Investment Advisors, show a better position, in March 2021, with an estimated gross income yield of 2.74%

We do not have any concerns as to the future sustainability or viability as a going concern of our charity once all the current restrictions are lifted and we are able to resume trading.

The Trustees report was approved by the Board of Trustees.



Dr R Taylor FRCP MBE (President)

Trustee

Dated: 26.5.2021

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

I report to the Trustees on my examination of the financial statements of The League of Friends of the Kidderminster Hospitals (the charity) for the year ended 30 September 2020.

Responsibilities and basis of report

As the Trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Jane Swann BA(Hons) BFP FCA

Azets

1st Floor
Copthall House
1 New Road
Stourbridge
West Midlands
DY8 1PH

Dated: 26.5.2021

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2020

	Notes	Unrestricted funds £	Restricted funds £	Total 2020 £	Total 2019 £
<u>Income from:</u>					
Donations and legacies	3	53,650	-	53,650	26,643
<u>Other trading activities</u>					
Coffee shop	4	46,305	-	46,305	92,319
Kidderminster shop	4	18,396	-	18,396	37,813
Book sales	4	1,324	-	1,324	2,436
Investments	5	20,852	-	20,852	28,089
Total income		140,527	-	140,527	187,300
<u>Expenditure on:</u>					
Raising funds	6	6,475	-	6,475	7,194
<u>Other trading expenditure</u>					
Coffee shop	7	45,249	-	45,249	69,400
Kidderminster shop	7	31,509	-	31,509	31,918
<u>Charitable activities</u>					
Equipment grants	7	94,056	8,861	102,917	153,907
Total trading expenditure		170,814	8,861	179,675	255,225
Total resources expended		177,289	8,861	186,150	262,419
Net gains/(losses) on investments	12	(21,709)	-	(21,709)	21,547
Net movement in funds		(58,471)	(8,861)	(67,332)	(53,572)
Fund balances at 1 October 2019		770,641	38,094	808,735	862,307
Fund balances at 30 September 2020		712,170	29,233	741,403	808,735

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

BALANCE SHEET

AS AT 30 SEPTEMBER 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	14		3,508		5,265
Investments	15		635,482		745,138
			<u>638,990</u>		<u>750,403</u>
Current assets					
Stocks	17	2,229		2,199	
Debtors	18	9,099		4,849	
Cash at bank and in hand		98,672		66,552	
		<u>110,000</u>		<u>73,600</u>	
Creditors: amounts falling due within one year	19	(7,587)		(15,268)	
Net current assets			102,413		58,332
Total assets less current liabilities			<u>741,403</u>		<u>808,735</u>
Income funds					
Restricted funds	20		29,233		38,094
<u>Unrestricted funds</u>					
Designated funds	21	115,892		163,852	
General unrestricted funds		596,278		606,789	
			<u>712,170</u>		<u>770,641</u>
			<u>741,403</u>		<u>808,735</u>

The financial statements were approved by the Trustees on 17.5.2021

Richard Taylor

Mrs J Collins (Treasurer)
Trustee

Dr R Taylor FRCP MBE (President)
Trustee

26.5.2021

J Collins
D.J. COLLINS 20/05/21

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting policies

Charity information

The League of Friends of the Kidderminster Hospitals is a charity established by its constitution dated 27th March 1963 which was redrafted on 2nd December 1986.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's constitution document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

The charity is a public benefit entity.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Donations, sponsorship money and subscriptions are taken into account when received.

Legacies are recognised as income when it is probable that they will be received.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting policies

(Continued)

Donated goods to the Second Gear shop are not valued as they are not capable of financial measurement. The income is included in the accounting period in which the gift is sold.

Donated facilities are included in the accounts at a notional figure where the trustees are able to estimate the value of the facilities received.

Government grants are recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Takings from the coffee shop and refreshment trolley are recognised as income when received.

Investment income is credited to the accounts at the time payment is due.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS102). Further detail is given in the Trustees' Annual Report.

1.5 Expenditure

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Cost of raising funds includes the investment management costs.

Other trading expenditure includes costs of trading for fundraising purposes including the charity's Second Gear shops, coffee bar and refreshment trolley.

Expenditure on charitable activities comprise those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both grants payable and those costs of an indirect nature necessary to support them, together with the governance costs.

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, these are accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	20% on cost
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Individual assets under £200 are not capitalised.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

1 Accounting policies

(Continued)

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Stocks

Stocks are stated at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, and other short-term liquid investments with original maturities of three months or less.

1.11 Financial instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments.

Basic financial instruments are initially recognised at transaction value and subsequently measured at their fair value or settlement value.

1.12 Taxation

The charity is exempt from tax on its charitable activities.

1.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.14 Retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

1.15 Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Donations and gifts	10,668	11,090
Legacies receivable	16,211	12,053
Government grant income	23,271	-
Donated goods and services	3,500	3,500
	<u>53,650</u>	<u>26,643</u>

Government grant income

Government grants have received for the retention of staff during the Covid-19 pandemic and a small business grant has also been received to support the charity during the Covid-19 pandemic.

Donated goods and services

Donated goods and services consists of rent for the Coffee shop.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

4 Other trading activities

	Coffee shop		Kidderminster shop		Book sales		Total 2020		Coffee shop		Kidderminster shop		Book sales		Total 2019	
	2020	£	2020	£	2020	£		£	2019	£	2019	£	2019	£		£
Sales	45,142		18,396		1,324		64,862		89,900		37,813		2,436		130,149	
Refreshment trolley	1,163		-		-		1,163		2,419		-		-		2,419	
	<u>46,305</u>		<u>18,396</u>		<u>1,324</u>		<u>66,025</u>		<u>92,319</u>		<u>37,813</u>		<u>2,436</u>		<u>132,568</u>	

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

5 Investments

	Unrestricted funds	Unrestricted funds
	2020 £	2019 £
Income from listed investments	20,736	27,950
Interest receivable	116	139
	<u>20,852</u>	<u>28,089</u>

6 Raising funds

	Unrestricted funds	Unrestricted funds
	2020 £	2019 £
<u>Investment management costs</u>	6,475	7,194
	<u>6,475</u>	<u>7,194</u>

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

7 Other trading expenditure

	Coffee shop	Kidderminster shop	Total 2020	Total 2019
	£	£	£	£
Depreciation and impairment	1,757	-	1,757	1,401
Purchases	25,655	-	25,655	50,504
Rent	3,500	15,000	18,500	18,449
Electricity	-	1,019	1,019	1,334
Business rates	195	896	1,091	1,874
Postage and stationery	3	38	41	161
Cleaning	157	362	519	817
Phone	78	178	256	275
Repairs	75	46	121	764
Insurance	-	288	288	213
Parking permits	-	-	-	450
Sundry	185	38	223	468
	<u>31,605</u>	<u>17,865</u>	<u>49,470</u>	<u>76,710</u>
Share of support costs (see note 9)	12,544	12,544	25,088	22,188
Share of governance costs (see note 9)	1,100	1,100	2,200	2,420
	<u>45,249</u>	<u>31,509</u>	<u>76,758</u>	<u>101,318</u>
For the year ended 30 September 2019				
Unrestricted funds	69,400	31,918		101,318
	<u>69,400</u>	<u>31,918</u>		<u>101,318</u>

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

8 Grants payable

	2020 £	2019 £
Grants to Institutions:		
Wyre Forest Ward - Oxford Hoist	2,600	-
Wyre Forest Ward - Wheel Chairs	407	-
Millbrook Suite Refurbishment	35	-
TB Nurses - Medical Bag	172	-
Ocura - Easy Clean Overchair Table	3,535	-
NHS - Vivid E95 R3	92,340	-
Audiology - Balance Testing Equipment	-	27,250
Dermatology Unit - Dermato Sets	-	4,361
Imaging - High Back Chairs	-	1,558
Infectious Diseases - Diasys 3 Recorder	-	1,215
Maternity Hub - Maternity Bags	408	570
Millbrook Suite - Toaster & water boiler	-	557
Two week wait cancer referral	-	130
MIU - Childrens Waiting Room Toys	-	431
Ophthalmology - Pentacam	-	26,240
Physio Dept - Various Gym Equipment	-	415
Urology - Ultrasound System	-	83,358
Ward One - Chair Scale	-	316
Ward One - Sara Stedy	-	890
Renal Unit - blankets	-	260
Wyre Forest Ward - Physio equipment	2,617	1,681
Wyre Forest Ward - Chair Overlay	803	298
Wyre Forest Ward - Motorised Chairs	-	1,677
Wyre Forest Ward - Vital Signs Monitors	-	2,700
	<u>102,917</u>	<u>153,907</u>

All grants payable are hospital appropriations made to Kidderminster Hospitals.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

9 Support costs

	Support costs	Governance costs	2020	2019	Basis of allocation
	£	£	£	£	
Staff costs	20,671	-	20,671	17,059	Allocated evenly across all trading activities
Depreciation	-	-	-	1,275	
Telephone & broadband	664	-	664	735	
Postage and stationery	997	-	997	769	
Sundry	929	-	929	847	
Subscriptions	609	-	609	419	
Travel	77	-	77	125	
Bank charges	246	-	246	154	
Insurance	883	-	883	805	
Advertising	12	-	12	-	
Accountancy fees	-	2,200	2,200	2,420	Governance
	<u>25,088</u>	<u>2,200</u>	<u>27,288</u>	<u>24,608</u>	
Analysed between					
Other trading activities	<u>25,088</u>	<u>2,200</u>	<u>27,288</u>	<u>24,608</u>	

Included in governance costs is the Independent Examiners remuneration which amounts to an Independent Examination fee of £2,200 (2019 - £2,200).

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2020 Number	2019 Number
Administration	2	1
Employment costs	2020 £	2019 £
Wages and salaries	20,375	16,774
Other pension costs	296	285
	20,671	17,059

There were no employees whose annual remuneration was £60,000 or more.

12 Net gains/(losses) on investments

	Unrestricted funds	Unrestricted funds
	2020 £	2019 £
Revaluation of investments	(47,961)	12,849
Gain/(loss) on sale of investments	26,252	8,698
	(21,709)	21,547

13 Taxation

The charity is exempt from tax on its charitable activities.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

14 Tangible fixed assets

	Plant and equipment £
Cost	
At 1 October 2019	12,194
At 30 September 2020	12,194
Depreciation and impairment	
At 1 October 2019	6,929
Depreciation charged in the year	1,757
At 30 September 2020	8,686
Carrying amount	
At 30 September 2020	3,508
At 30 September 2019	5,265

15 Fixed asset investments

	Listed investments £
Cost or valuation	
At 1 October 2019	745,138
Additions	72,323
Valuation changes	(47,920)
Disposals	(134,059)
At 30 September 2020	635,482
Carrying amount	
At 30 September 2020	635,482
At 30 September 2019	745,138

The fair value of listed investments is determined by reference to the market value as at 30 September 2020 as provided by Brewin Dolphin.

16 Financial instruments	2020 £	2019 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	635,482	745,138

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

17 Stocks

	2020 £	2019 £
Finished goods and goods for resale	2,229	2,199

18 Debtors

	2020 £	2019 £
Amounts falling due within one year:		
Other debtors	9,099	4,849

19 Creditors: amounts falling due within one year

	2020 £	2019 £
Other taxation and social security	-	846
Trade creditors	4,954	11,422
Other creditors	2,633	3,000
	7,587	15,268

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

20 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 October 2018	Resources expended	Balance at 1 October 2019	Resources expended	Balance at 30 September 2020
	£	£	£	£	£
Cardiology department	6,209	-	6,209	(6,209)	-
Millbrook Suite (League funds)	23,543	-	23,543	-	23,543
Millbrook Suite (other)	5,507	(518)	4,989	(35)	4,954
Prostate care unit	200	-	200	-	200
Audiology department	1,594	(1,594)	-	-	-
Wyre Forest Community unit	294	-	294	-	294
Breast cancer clinic	204	-	204	-	204
Endoscopy department	20	-	20	-	20
Physiotherapy department	3,050	(415)	2,635	(2,617)	18
	<u>40,621</u>	<u>(2,527)</u>	<u>38,094</u>	<u>(8,861)</u>	<u>29,233</u>

Millbrook Suite

This represents funds to be used in a unit specialising in the treatment of patients suffering from cancer.

Cardiology Department

This represents funds to be used in a unit providing treatment to heart disorders and diseases.

Prostate Care Unit

This represents funds to be used for patients suffering from prostate cancer.

Audiology Department

This represents funds to be used for equipment in the audiology department.

Physiotherapy Department

This represents funds to be used for equipment in the physiotherapy department.

Wyre Forest Community Unit

This represents funds to be used on the Wyre Forest Ward.

Breast Cancer Clinic

This represents funds to be used on the Breast Cancer Clinic.

Endoscopy Department

This represents funds to be used for endoscopy equipment.

THE LEAGUE OF FRIENDS OF THE KIDDERMINSTER HOSPITALS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2020

21 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 October 2018	Movement in funds Incoming resources	Balance at 1 October 2019	Movement in funds Incoming resources	Balance at 30 September 2020
	£	£	£	£	£
Revaluation reserve	151,430	12,422	163,852	(47,960)	115,892
	<u>151,430</u>	<u>12,422</u>	<u>163,852</u>	<u>(47,960)</u>	<u>115,892</u>

22 Analysis of net assets between funds

	Unrestricted 2020 £	Restricted 2020 £	Total 2020 £	Unrestricted 2019 £	Restricted 2019 £	Total 2019 £
Fund balances at 30 September 2020 are represented by:						
Tangible assets	3,508	-	3,508	5,265	-	5,265
Investments	635,482	-	635,482	745,138	-	745,138
Current assets/ (liabilities)	102,413	-	102,413	58,332	-	58,332
	<u>741,403</u>	<u>-</u>	<u>741,403</u>	<u>808,735</u>	<u>-</u>	<u>808,735</u>

23 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2020 £	2019 £
Within one year	3,750	15,000
Between two and five years	-	3,750
	<u>3,750</u>	<u>18,750</u>

24 Related party transactions

There were no disclosable related party transactions during the year (2019 - none).