



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **1<sup>st</sup> April 2024**

Period start date To **31<sup>st</sup> March 2025**

Period end date

Charity name: **Trafford Mencap**

Charity registration number: **226413**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependents and carers.</b>  <b>To provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life. Learning disability means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The provision and maintenance of facilities for the social welfare of people with a learning disability.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Society's trustees pay due regard to the Charity Commission's public guidance when exercising any powers or duties to which guidance is relevant.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>The society do not make any grants at present. This is subject to review and our 2023 2024 AGM agreed to further explore a grant giving policy.</b>
	Para 1.38	<b>N/a</b>

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	<b>The society is fully dependent on its volunteers and their contributions to ensure both the administration of the society and the care of the buildings and grounds. Voluntary contributions equate to approx. 2hrs per week x 3 people x 48 weeks = 288hrs each year.</b>
Other		N/a

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Evidence suggests the lives of Learning disabled people continues to be disproportionately affected both through the coronavirus pandemic and economic pressures. By continuing to provide and maintain a specialist building, with services operated through our major partner (Stockdales) we have been able to support the provision of at least 5 days per week and evening activity for learning disabled people. Our building has been used for both summer and Christmas fairs supporting both social and fundraising activity. We have re-instated our Christmas Party through additional voluntary help. Our operating partner (Stockdales) has expanded use of building to include greater use and support to and by young people.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The Society continues to cover its operational costs.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The society's policy is to maintain unrestricted funds at a level that equates to at least six months of expenditure in order to meet any unanticipated expenditure and to fund building improvements as and when identified.</b>
Amount of reserves held	Para 1.22	<b>See accounts</b>
Reasons for holding zero reserves	Para 1.22	<b>N/a</b>
Details of fund materially in deficit	Para 1.24	<b>N/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/a</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Building rental income from principal partner</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>The principal financial risks facing the society are associated with curtailed room hire and other smaller fundraising activity however the greatest risk identified is the age profile of members and recruitment of volunteers.</b>
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The honorary officers (Chair, one or more vice-chairs, a treasurer and secretary and other such officers as the society may decide) together with up to 9 trustees are appointed at the annual general meeting.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	<b>There is a formal written agreement with the society's major partner (Stockdales)</b>
Other		

## Reference and Administrative details

Charity name	Trafford Mencap
Other name the charity uses	Sale and Altrincham Mencap
Registered charity number	226413
Charity's principal address	The Rowans 100, Navigation Road Sale Altrincham

	WA141LL

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vacant	President		AGM
2	Mr. E. Lord	Chairman and Trustee		AGM 2024
4	Mrs H. Bottomley	Treasurer and Trustee		AGM 2024
5	Mrs H Baker	Exec Member		AGM 2024
6	Mrs J Johnstone	Trustee		AGM 2024
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

## Additional information (optional)

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

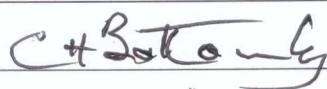
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## Other optional information

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The trustees declare that they have approved the trustees' report above.

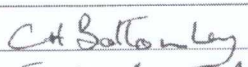
Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	CATHERINE HENRIETTA	BOTTOMLEY
Position (eg Secretary, Chair, etc)	TREASURER	
Date	14.01.2026	

#### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Catherine Henrietta Bottomley	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	14/1/2026	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Trafford Mencap

226413

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2024

To

31/03/2025

### Section A Receipts and payments

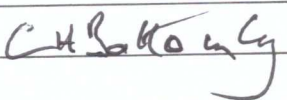
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	382,517	-	-	382,517	2,311
Fundraising	3,184	-	-	3,184	-
Parking	-	-	-	-	-
Workshops and Room Hire	55,200	-	-	55,200	55,600
Miscellaneous	67	-	-	67	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>440,968</b>	<b>-</b>	<b>-</b>	<b>440,968</b>	<b>57,911</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>440,968</b>	<b>-</b>	<b>-</b>	<b>440,968</b>	<b>57,911</b>
<b>A3 Payments</b>					
Charitable Activities	47,396	-	-	47,396	40,418
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>47,396</b>	<b>-</b>	<b>-</b>	<b>47,396</b>	<b>40,418</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>47,396</b>	<b>-</b>	<b>-</b>	<b>47,396</b>	<b>40,418</b>
<b>Net of receipts/(payments)</b>	<b>393,573</b>	<b>-</b>	<b>-</b>	<b>393,573</b>	<b>17,493</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>365,360</b>	<b>13,339</b>	<b>-</b>	<b>378,699</b>	<b>361,206</b>
<b>Cash funds this year end</b>	<b>758,933</b>	<b>13,339</b>	<b>-</b>	<b>772,272</b>	<b>378,699</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Balance at Bank	760,772	11,500	-
		-	-	-
	Petty Cash		-	-
	<b>Total cash funds</b>	<b>760,772</b>	<b>11,500</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
<b>B4 Assets retained for the charity's own use</b>				
	Leasehold Land and Property	Unrestricted	-	244,222
	Fixtures Fittings and Equipment	Unrestricted	-	15,120
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>				

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		C.H. BOTTOMLEY	14.1.2026



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Trafford Mencap

On accounts for the year  
ended

31<sup>st</sup> March 2025

Charity no  
(if any)

226413

Set out on pages

1 to 2

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025. As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

M T Mullin

Date:

22/10/2025

Name:

Martin Thomas Mullin

Relevant professional  
qualification(s) or body  
(if any):

Address:

3 Renshaw Street

Altrincham

WA14 1JP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.