



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st April 2023**
Period end date

Period start date To **31st March 2024**

Charity name: Trafford Mencap

Charity registration number: 226413

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The relief of people with a learning disability in particular by the provision of help and support for them and for their families, dependents and carers. To provide or assist in the provision of facilities for the recreation or other leisure time occupation for people who have need thereof by reason of learning disability with the object of improving their conditions of life. Learning disability means any developmental disability of the mind and any associated condition howsoever caused and whether mild, moderate or severe.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision and maintenance of facilities for the social welfare of people with a learning disability.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Society's trustees pay due regard to the Charity Commission's public guidance when exercising any powers or duties to which guidance is relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The society do not make any grants at present. This is subject to review.
Policy on social investment	Para 1.38	N/a

including program related investment		
Contribution made by volunteers	Para 1.38	The society is fully dependent on its volunteers and their contributions to ensure both the administration of the society and the care of the buildings and grounds. Voluntary contributions equate to approx. 2hrs per week x 3 people x 48 weeks = 288hrs each year.
Other		N/a

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Evidence suggests the lives of Learning disabled people continues to be disproportionately affected both through the coronavirus pandemic and economic pressures. By continuing to provide and maintain a specialist building, with services operated through our major partner (Stockdales) we have been able to support the provision of at least 5 days per week and evening activity for learning disabled people. Our building has been used for both summer and Christmas fairs supporting both social and fundraising activity. We have re-instated our Christmas Party through additional voluntary help.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Society continues to cover its operational costs.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The society's policy is to maintain unrestricted funds at a level that equates to at least six months of expenditure in order to meet any unanticipated expenditure and to fund building improvements as and when identified.
Amount of reserves held	Para 1.22	See accounts
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Building rental income from principal partner
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The principal financial risks facing the society are associated with curtailed room hire and other smaller fundraising activity however the greatest risk identified is the age profile of members and recruitment of volunteers.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The honorary officers (Chair, one or more vice-chairs, a treasurer and secretary and other such officers as the society may decide) together with up to 9 trustees are appointed at the annual general meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	There is a formal written agreement with the society's major partner (Stockdales)
Other		

Reference and Administrative details

Charity name	Trafford Mencap
Other name the charity uses	Sale and Altrincham Mencap
Registered charity number	226413
Charity's principal address	The Rowans 100, Navigation Road Sale Altrincham WA141LL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vacant	President		AGM
2	Mr. E. Lord	Chairman		AGM
3	Mrs D. Crichton	Trustee		AGM
4	Mrs H. Bottomley	Treasurer		AGM
5	Mrs H Baker	Exec Member		AGM 2023
6	Mrs J Johnstone	Exec Member		AGM 2023
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

--	--

Full name(s)

--	--

**Position (eg Secretary,
Chair, etc)**

--	--

Date

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	C. H. Bottomley	
Full name(s)	Catherine Annelle Bottomley	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	14/1/2025	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trafford Mencap

226413

Receipts and payments accounts

CC16a

For the period
from

01/04/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	2,311	-	-	2,311	2,043
Fundraising	-	-	-	-	-
Parking	-	-	-	-	-
Workshops and Room Hire	55,600	-	-	55,600	50,400
Miscellaneous	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	57,911	-	-	57,911	52,443
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	57,911	-	-	57,911	52,443
A3 Payments					
Charitable Activities	40,418	-	-	40,418	27,695
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	40,418	-	-	40,418	27,695
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	40,418	-	-	40,418	27,695
Net of receipts/(payments)	17,493	-	-	17,493	24,748
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	349,356	13,339	-	362,695	336,808
Cash funds this year end	366,849	13,339	-	380,188	361,556

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Balance at Bank	367,199	11,500	11,500
		-	-	-
	Petty Cash		-	-
	Total cash funds	367,199	11,500	11,500
(agree balances with receipts and payments account(s))		Agreed with Receipts	Agreed with Receipts	Agreed with Receipts

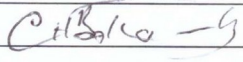
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Leasehold Land and Property	Unrestricted	-	244,222
	Fixtures Fittings and Equipment	Unrestricted	-	15,120
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	MRS. C. H. BOTTOMLEY	10/01/25



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Trafford Mencap		
On accounts for the year ended	31 st March 2024	Charity no (if any)	226413
Set out on pages	<div></div> <small>(remember to include the page numbers of additional sheets)</small>		
<p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.</p>			
Responsibilities and basis of report	<p>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>		
Independent examiner's statement	<p>I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none">• accounting records were not kept in accordance with section 130 of the Act or• the accounts do not accord with the accounting records <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p>		
Signed:	<div></div>		Date: 16/12/2024
Name:	Martin Thomas Mullin		
Relevant professional qualification(s) or body (if any):	<div></div>		
Address:	3 Renshaw Street		
	Altrincham		
	WA14 1JP		

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.