

# **THE MERSEYSIDE HOLIDAY SERVICE**

**Trustees Report and Financial Statements  
for the year ended  
30 September 2021**

**Charity Registration Number 225834**

**Simcox & Co.**  
Chartered Accountants

# THE MERSEYSIDE HOLIDAY SERVICE

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

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## THE MERSEYSIDE HOLIDAY SERVICE

### Trustees and General Information

**Charity Name:** The Merseyside Holiday Service

**Registered Charity Number:** 225834

**Trustees:** G Moffatt Esq  
Mrs B Pedersen  
Ms G Gargan  
E Tasker

**Committee:** Hon Secretary:  
Hon Treasurer: J R M Simcox FCA

**Principal address:** c/o Simcox & Co.  
35B Market Street  
Hoylake  
Wirral  
CH47 2BG

**Independent examiner:** O J Grills FCA  
J A Fell & Co.  
Chartered Accountants  
40 Hoghton Street  
PR9 0PQ

**Bankers:** HSBC  
99 - 101 Lord Street  
Liverpool  
L2 6PG

CCLA Investment Management Limited  
Senator House  
85 Queen Victoria Street  
London  
EC4V 4ET

# **Merseyside Holiday Service**

## **Chairman's Report**

### **For the year to 30 September 2021**

I am pleased to present the 93rd report of the Trustees of the Merseyside Holiday Service (MHS), and my second as Chair.

The Charity continues to fulfil its charitable aims and the important role of providing holiday breaks to disadvantaged Merseyside families, who face a variety of serious challenges due to mental and physical disabilities, ill-health and financial difficulties.

As a result of the second period of interruption due to the Covid 19 pandemic, which caused extended periods of lockdown, the number of families who applied for grants was far less than previous years. However, through the pro-active efforts of a number of members of social care organisations, sponsored applications were received for 30 Merseyside families, which were all deemed by the Trustees to fit the criteria to receive grants for holiday breaks.

The extended period of uncertainty, which caused a re-examination by many social care sector organisations of their working practices, has seen vast policy and personnel changes. This has had the knock-on effect of reducing the number of care and social workers who have knowledge and understanding of what MHS can do to provide well deserved respite to the disadvantaged families they support. The Trustees of MHS recognised the negative impact of the above changes and as a result have been proactive in attempting to educate those who are new to the sector and remind the more experienced personnel of our existence and the important service we provide to

On a positive note, as previously reported, the period of disruption provided the Charity with the opportunity to review and update some internal operations and practices. This included a proactive search for new Trustees and the identification of new family friendly holiday locations suitable for families who may have to cater from children and families with a range of both physical

The Charity is finding that the effects of the pandemic on the families who fit the criteria for holiday support from MHS, has made our service even more relevant. As a result, the Trustees made the decision to extend the grant period in an attempt to make funding available to a larger number of families in need. This proved to be a good decision.

I would like to offer my thanks to all our donors, without their regular financial contributions our services would cease to exist. I would also like to thank our trustees for their support and contributions during the difficulties of the recent past.

Finally, a special word of thanks to Louise our Secretary and Richard Simcox and his team, for all that they do to ensure the Charity runs efficiently.



**George Moffatt**

**Chair of Trustees**

## **Merseyside Holiday Service**

### **Example Families Supported 2021**

- A. Miss S. is a single "kinship carer" of her younger brother and sister, due to their mother's alcohol abuse. She is unable to work more than 16 hours per week and relies on Universal Credit resulting in being unable to afford holidays or days out. A grant was awarded to enable this family
- B. Mrs A. and her three daughters moved to Liverpool following domestic abuse from her husband. It was agreed to subsidise days out throughout the summer holidays in order that they could acquaint themselves with the area.
- C. Ms K. is a single mother of five girls, who are the subject of a care order, under which their aunt has to live with them to support their mother. The family are on benefits and therefore cannot afford days out/holidays. It was agreed to finance a day out at a local activity centre.
- D. Ms A. is the sole parent of disabled twin girls. Because of their disabilities, the family has had to self-isolate on numerous occasions. One daughter requires non-invasive oxygen throughout the night, whilst her sister requires repeated hospital admissions for treatment on the shunt in her head. It was agreed to finance a caravan holiday for the
- E. Mr & Mrs L. have two children, one of whom is under the protection of a care order of the local council. Father works 16 hours per week and mother is the full time carer. The family is having to move house due to safety concerns. It was agreed to fund a number of days out in order that the family could spend time together.

# **THE MERSEYSIDE HOLIDAY SERVICE**

## **Trustees' Report for the Financial Year Ended 30 September 2021**

### **Governing Document**

The Merseyside Holiday Service is a Registered Charity, Number 225834. It was founded in 1927 by the late Miss Eleanor Rathbone MP.

### **Objectives and activities**

The objectives of the charity are -

- To help those in exceptional need to have a holiday break
- To help people on Merseyside who are in need of a holiday break but who are unable to meet the full cost themselves.
- Those we assist are all on very low incomes and are often families (often one-parent) with young children and who have been living and suffering under some exceptional difficulty or stress.

The charity may accept gifts, donations, and legacies.

### **Trustees**

The names of the trustees are shown on page 1.

The trustees are appointed by the Committee of The Merseyside Holiday Service

This Committee shall comprise the Chairman, the Honorary Secretary and the Honorary Treasurer as Executive Officers

### **Risk management**

The trustees review the major risks which the charity faces on a regular basis and believe that the charity holds sufficient reserves to provide adequate resources to meet its obligations to all appropriate beneficiaries in the event of adverse conditions.

### **Public benefit**

The charity trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Commission in exercising their powers or duties.

## THE MERSEYSIDE HOLIDAY SERVICE

### Trustees' Report for the Financial Year Ended 30 September 2021

#### Financial review

The trustees are pleased to report that, donations received continued to increase which has resulted in an increase in net funds during the year of £19,453. The Trustees anticipate an increase in applications for financial assistance during the forthcoming year following the easing of travel restrictions.

During the year the Trustees considered the funds pertaining to the charity finances should be held within bank accounts.

#### How to apply

Applications should be made in writing to the principal office shown on the information page 1 February and 31 July each year.

#### Donations

Donations will be gratefully received and should be sent to the Honorary Treasurer at the address shown on the front page.

#### Reserves policy

The charity maintains unrestricted funds at a level sufficient to enable the income to cover anticipated distribution payments in forthcoming year as if no other sources of income are available.

Signed on behalf of the Trustees by:



G Moffatt

Date : 14<sup>th</sup> July 2022

## **THE MERSEYSIDE HOLIDAY SERVICE**

### **Trustees' Statement of Responsibilities for the Year Ended 30 September 2021**

#### **Trustees' responsibilities in relation to the financial statements**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- i) select suitable accounting policies and apply them consistently;
- ii) make judgments and estimates that are reasonable and prudent;
- iii) state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements;
- iv) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- v) observe the methods and principles in the charities SORP.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:



**G Moffatt**



**Independent Examiner's Report to the Trustees of  
THE MERSEYSIDE HOLIDAY SERVICE  
for the year ended 30 September 2021**

I report on the accounts of the charity for the year ended 30 September 2020 which are set out on pages 8 to 10.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination no matter has come to my attention;

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 130 of the 2011 Act, and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met, nor
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**O J Grills Esq FCA  
J A Fell & Co  
Chartered Accountants  
40 Houghton Street  
Southport  
PR9 0PQ**

Date : 14 / July / 2022

**THE MERSEYSIDE HOLIDAY SERVICE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	Note	2021 £	2020 £
<b>Income from:</b>			
<b>Charitable Activities</b>	1.3		
Subscriptions and donations		29,750	19,851
2020 Grants not required		2,247	-
<b>Investments</b>			
Bank Interest		<u>2</u>	<u>36</u>
<b>Total</b>		<u>31,999</u>	<u>19,887</u>
 <b>Expenditure on:</b>			
<b>Charitable Activities</b>	1.4		
Grants towards holidays and days out		11,694	3,876
<b>Other</b>			
Administration charges and honorarium		-	2,857
Bank charges		12	12
Independent examiner's fee		240	480
Simcox & Co. - administration services		<u>600</u>	<u>1,200</u>
<b>Total</b>		<u>12,546</u>	<u>8,425</u>
 <b>Net surplus/(expenditure)</b>		<u>19,453</u>	<u>11,462</u>
 <b>Net movement in funds</b>		19,453	11,462
 <b>Reconciliation of funds:</b>			
<b>Total funds brought forward</b>		46,459	34,997
 <b>Total funds carried forward</b>		<u>65,912</u>	<u>46,459</u>

There were no unrecognised gains or losses for 2021 or 2020.

**THE MERSEYSIDE HOLIDAY SERVICE**  
**BALANCE SHEET AS AT 30 SEPTEMBER 2021**

	2021 £	2020 £
<b>Current Assets</b>		
HSBC bank account	56,752	39,139
Charities deposit account	10,000	10,000
Debtors - interest receivable	-	-
	<u>66,752</u>	<u>49,139</u>
<b>Liabilities</b>		
Sundry creditors	<u>840</u>	<u>2,680</u>
	<u>65,912</u>	<u>46,459</u>
<b>Funds of the charity:</b>		
Unrestricted Funds	<u>65,912</u>	<u>46,459</u>

The Accounts were approved by the Trustees on ..... 14/7/2022 .....  
and signed on their behalf by:

.....  
  
**G Moffatt**

# **THE MERSEYSIDE HOLIDAY SERVICE**

## **Notes to the Financial Statements for the year ended 30 September 2021**

### **1 Accounting policies**

#### **1.1 Basis of accounting**

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice FRS102.

#### **1.2 Fund accounting**

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

#### **1.3 Incoming resources**

Donations, legacies and other forms of voluntary income are recognised as incoming resources when received.

Interest is recognised on accruals basis.

#### **1.4 Resources expended**

Resources expended are included in the accounts on an accruals basis.