

THE CHARITY OF THE ORDER OF THE MARIST SISTERS PROVINCE OF ENGLAND

England & Wales · Charity number 225485

Details

Other names	THE MARIST SISTERS, THE ORDER OF THE MARIST SISTERS, PROVINCE OF ENGLAND
Status	Registered
Legal form	Trust
Registered	1963-05-27
Register	View on the Charity Commission register

Contact

Address	55 Thetford Road New Malden KT3 5DP
Phone	02089491355

Activities

Objects: FOR SUCH CHARITABLE PURPOSES WHICH ADVANCE THE RELIGIOUS AND OTHER CHARITABLE WORK CARRIED ON BY THE ORDER IN ENGLAND.

Activities: The charity supports the religious and other charitable works undertaken by the Order of the Marist Sisters, Province of England

Classification

- **How:** Provides Other Finance, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Overseas Aid/famine Relief, Religious Activities
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- **Area of benefit:** NATIONAL
- Birmingham City
- Islington
- Kent
- Kingston Upon Thames
- Manchester City
- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£1,828,487	£3,022,556	£44,694,872	1
2023-12-31	£1,948,584	£3,114,665	£44,709,952	31
2022-12-31	£5,644,084	£5,500,549	£44,370,078	151
2021-12-31	£7,702,268	£9,572,432	£49,410,453	146
2020-12-31	£8,561,999	£8,192,916	£48,592,122	157

Trustees

Name	Role	Appointed
SR ANNE ORD SM		2015-03-31
Sister Bridget Helen Cahill		2018-09-18
Sister Bridget Mary Brady		2018-12-08
Sister Catherine Philomena O'Brien		2022-10-01
Sister Helena Esther Coskeran		2018-12-08
Sister Mary Frances Boyle		2018-12-08

Accounts

**The Charity of the
Order of the
Marist Sisters
Province of
England**

Report and Accounts

31 December 2024

Charity Registration Number
225485

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Reference and administrative details of the charity, its trustees and advisers

Trustees	Sister Anne Ord Sister Bridget Brady Sister Bridget Helen Cahill Sister Helena Coskeran Sister Mary Frances Boyle Sister Catherine Philomena O'Brien (Monica) (The trustees are incorporated under the Charities Act 2011)
Provincial Superior	Sister Anne Ord
Provincial bursar	Sister Helena Coskeran
Safeguarding Lead	Mr Andrew Stables
Administrative address	55 Thetford Road New Malden Surrey KT3 5DP
Charity registration number	225485
Auditor	Buzzacott Audit LLP 130 Wood Street London EC2V 6DL
Principal bankers	The Royal Bank of Scotland plc 49 Charing Cross London SW1A 2DX Barclays Bank plc Fulham Broadway Branch 75 Kings Street London W6 9HY

Reference and administrative details of the charity, its trustees and advisers

Investment managers	Quilter Cheviot Limited Senator House 85 Queen Victoria Street London EC4V 4AB
	BlackRock Investment Management (UK) Ltd (to 15 th November 2024) 12 Throgmorton Avenue London EC2N 2DL
	CCLA (from 19 November 2024) One Angel Lane London EC4R 3AB
Solicitors	Stone King LLP Upper Borough Court 3 Upper Borough Walls Bath BA1 1RG
Insurers	Marsh Commercial Insurance Brokers Limited 39 Kings Hill Avenue Kings Hill West Malling Kent ME19 4ER
Surveyors	W B Surveyors Limited 3 Sandy Lane Rhosneigr Wales LL64 5QF

The trustees present their annual report together with the accounts of The Charity of the Order of the Marist Sisters Province of England (the charity) for the year ended 31 December 2024.

The accounts have been prepared in accordance with the accounting policies set out on pages 37 to 41 of the attached accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

INTRODUCTION

The Marist Sisters (the Order) is a Roman Catholic Religious Order of Pontifical rite founded in France in 1827 and has its Generalate in Rome. Governed by its own Constitution it is an International Order whose members minister in Africa, Philippines, Oceania, North and South America and Europe.

The accounts accompanying this report are the accounts of the charitable trust on which the assets of the Order in England and Wales are held and through which its finances operate. The trust is governed by a Trust Deed dated 25 February 1963 and is registered under the Charities Act 2011 – Charity Registration Number 225485.

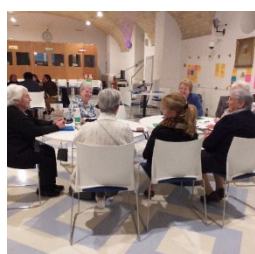
PUBLIC BENEFIT

In setting the objectives and planning the activities of the charity, the trustees have given careful consideration to the Charity Commission's guidance on public benefit. In essence, all works carried out by the charity are grounded on religious tenets which constitute the values of the Christian Gospel and those of the founding charism of the Marist Order.

This report describes strategies, means and achievements for the year to 31 December 2024. The report covers activities, performance and achievements which address the aims, mission and objectives of the Order, listed below. All active members of the Order perform their ministries among the local public in areas of community houses with wider outreach as described. In evaluating quality, performance and achievement, the trustees believe they illustrate ways by which the charity meets the public benefit requirement, as outlined by the Charity Commission and that benefits are identifiable and touch the lives of large sections of the public. Members interact with and actively support the public in whatever environment and ministry they find themselves, in parishes, hospitals, care homes, youth centres, etc.

PRINCIPAL AIMS AND MISSION

In order to plan effectively for the future and to manage change, the Order's General Chapter was held in Rome in April/May 2022. The Chapter considered the best way forward to ensure the mission of the Order be maintained in its integrity, to maintain the charism and to enhance the groups and areas where sisters work.



In October 2024 the Plenary General Council met in Rome to evaluate the previous eighteen months and to look to the years ahead.

PRINCIPAL AIMS AND MISSION (continued)

The Charity of the Order of The Marist Sisters Province of England aims to support:

- ♦ The furtherance of the Roman Catholic Religion and its Gospel values
- ♦ The religious and charitable works at present carried on by the Order
- ♦ The care of the members of the Order throughout their lives in the Order and support of their charitable work

In all activities described in this report, the aims and objectives of the charity have been the main focus. Always based on Christian Gospel values, through strategies and service in the various geographical areas, the trustees have made every effort to be faithful to the aims, the benefits of which are far ranging. We work together to develop a structure that will be life giving for the mission of the Order within our Province.

In fidelity to the objectives, the Leaders of the Order frequently remind the Charity of the world context of escalating concerns, in which the Order moves.

“Reflecting on the life and mission of our Congregation over the past two years, I am reminded of Pope Francis' homily delivered on February 2, 2024, the Feast of Consecrated Life. He spoke of Simeon and Anna, who in their vulnerability, serve as an image and figure of waiting: two elderly people, patient in waiting, vigilant in spirit and persevering in prayer. Their hearts remained awake, like a torch always lit. They are advanced in age; they possessed a youthful heart and had not "retired" hope. The vulnerability that we experience in the Congregation is not a new phenomenon. We live this experience with Mary who continues to walk by our side. It is with this spirit of a synodal journey that we have undertaken to respond to the calls addressed to the General Team by the General Chapter.”

(Superior General October 2024)

Sisters, either communally or individually, minister among vulnerable people and are open to providing opportunities for personal, group and liturgical prayer.

The main aim of all service rendered in pastoral and social field is to support and empower people in their day to day living. The Christian Gospel teaching of “Be compassionate as your heavenly Father is compassionate” (Luke 6: v 36) motivates all religious and charitable work carried out by members of the Order respecting the dignity of all.



PRINCIPAL AIMS AND MISSION (continued)

Care of the sick in the Charity's care home involves responsibility for the retired, vulnerable members of the Order, who, having engaged in the activities of the Charity over many years, are now in need of care and support. Lay residents, who meet the criteria and choose to be cared for in a peaceful and religious environment are welcome.

An established culture of respect for the dignity and rights of each person reaches a wide public in a variety of ways including the nurturing of religious practice.

The work of the sisters in carrying out the aims of the charity include:

Worship and prayer

The provision of facilities for worship and prayer for members of the Charity and members of the wider public who join in their worship.

Members of the Order are given opportunities for:

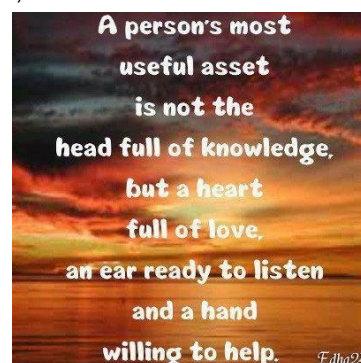
- ◆ Worship through prayer both private and communal, through celebration of the Eucharist, Daily Prayer of the Church and other devotions.
- ◆ Unrestricted access to chapel and prayer rooms at all times.
- ◆ Growth in their knowledge and trust in God and the Church through private prayer, study and Scripture reflection and spiritual development through retreats, renewal courses, conferences, prayer groups and spiritual reading.
- ◆ Access to Professional Spiritual Guidance is always available.

Members of the Order celebrate and pray with the wider community. They do this through Church services, prayer groups, celebration of the Liturgy, praying with older people, with young people, children and mothers' prayer groups. Included are the petitions of those who have requested prayers via telephone or other means of communication. Chapels are open to the public where and when possible. The benefits of sharing prayer with others are reciprocal and appreciated by all who participate.

Pastoral and social work

The active members of the Order, as well as retired members, are involved in various forms of social and pastoral work throughout England including:

- ◆ Hospital and Care Home
- ◆ Educational establishments
- ◆ Justice & Peace Work
- ◆ Retreat ministry to schools and to adults
- ◆ Ministry in centres for the homeless
- ◆ Ministry in parishes
- ◆ Care of the elderly
- ◆ Hospital visiting
- ◆ Pastoral ministry in Walsingham for visitors to the National Shrine and parishioners.
- ◆ Administrative work



The Charity maintains the properties where the members live and from where they carry out their apostolic work.

PRINCIPAL AIMS AND MISSION (continued)

Operation of residential care home (Villa Maria)

The Charity owns and operates a care home which is registered with the Care Quality Commission (CQC). Villa Maria provides accommodation for 33 persons. Long-term care and short-term respite care for sisters and members of the public is available. It is under the management of St John of God Hospitaller Services.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES

In the following pages of this report, the trustees describe activities, performance and achievements which address the founding objectives, principal aims and mission of the Order. This illustrates the means by which the Charity meets public benefit requirements.

As stated under principal aims and mission on pages 3 to 6, the activities of the Order can be divided into four principal areas:

- ◆ Care of members of the Order, including the operation of a residential care home
- ◆ Pastoral and social work
- ◆ Day retreats in Manchester Youth Centre until July 2024 when the Centre closed
- ◆ Financially supporting Charities whose aims are in accordance with the objects and values of the Marist Sisters.

Care for members of the Order and operation of a residential care home

Aware of their legal and moral responsibilities to members of the Order who have spent most of their lives carrying out the charitable works of the Order and who have no personal resources, the trustees aim to provide the best possible care for all. They regularly assess needs and plan accordingly as the age profile of the members of the Order increases.

In planning they aim to:

- ◆ Provide a high level of care for all members promoting dignity and respect.
- ◆ Encourage and provide facilities that make the transition from active involvement to retirement as smooth as possible.
- ◆ Encourage continued independence and involvement in activities for as long as reasonably possible; promoting the development of new interests and enthusiasm for activities that in the past was limited by time constraints.
- ◆ Support and enable all members to carry on in their individual ministries for as long as possible.
- ◆ Provide high quality accommodation in the care home and in community houses where it may be necessary to adapt accommodation for increasing age.

The care home – Villa Maria – caters for those entirely dependent on care and for those who require some care but not of an acute nature.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Care for members of the Order and operation of a residential care home (continued)

The care home has 33 rooms all of which have en suite facilities. All rooms are accessible by stairs and by lift, are linked to a call system and have a television which includes a facility enabling Sisters and other residents to follow religious services relayed from the chapel.

The total expenditure of the care home is financed by the Charity. This expenditure is recognised as part of the cost of maintaining the members of the Order.

From 1 March 2017 Caterplus Services have been contracted to supply all catering arrangements in Villa Maria with a view to control expenditure, to monitor stock control and to improve the quality of the food presented.

Most of the residents are sisters, with members of the public accepted for long-term and respite care. In 2024 there were 4 members of the public as residents (1 of whom is a sister of another congregation) and, in addition, at various times during the year, one bed was used for respite care. The management team of the home meets weekly and at other times as necessity may demand. The trustees meet with St John of God Hospitaller Services at regular intervals to review the yearly budget and appraise management. In 2024 regular contact was maintained with the manager and residents.

St John of God Hospitaller Services Management Review meetings	6 th March 2024 13 th June 2024 10 th September 2024
Budget meeting	11 th December 2024

The aim of the trustees regarding Villa Maria is to continue to provide good quality living by:

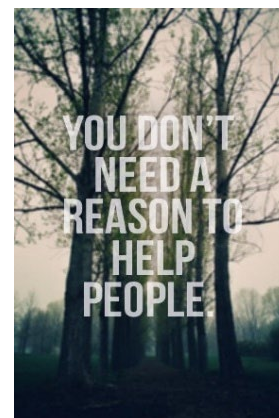
- ◆ Financial support.
- ◆ Support of the Care Management Services in providing quality standards and regular contact with the Service Manager.
- ◆ Appointment of high-quality staff.
- ◆ Encouragement and motivation of staff and residents.
- ◆ Ensuring as far as possible efficient management and maintenance of the premises and grounds to preserve a resident-friendly and dignified environment for all.
- ◆ Monitoring the quality of management provided both in-house and by St. John of God Hospitaller Services.
- ◆ Ensuring that the home complies with all statutory requirements.
- ◆ Providing quality spiritual and pastoral care for the residents.
- ◆ Paying regular visits to the care home.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Pastoral and social work

Work undertaken by members of the Province during 2024 included:

- ◆ Supporting the vulnerable and housebound
- ◆ Provision of literacy programmes for migrants
- ◆ Hospital and Care Home
- ◆ Supporting young people with learning difficulties
- ◆ Retreats, catechetical work, peace education work.
- ◆ Ministry in Parishes
- ◆ Justice & Peace work among refugees, asylum seekers.



Aims of the trustees in this category include:

- ◆ To support and encourage the less active members of the Province in their continued efforts to support the marginalised members of society through letter writing, supporting campaigns for justice, knitting for the homeless and crafting items for Parish Fayres, hospitality, prayer etc.
- ◆ To enable and empower the active members of the Province in their ministries among the more vulnerable people in the local community.

Overseas missionary work

The Charity supports members of the congregation working on mission principally in West Africa, Latin America and the Philippines. Support is financial via donations to the Marist Sisters Generalate CIO (Charity Number 1179883) who administer the Marist Solidarity Fund.

The extent of financial support is advised by the Generalate in consultation with other members of the Order as appropriate.

In 2024 the Province of England contributed £500,000 (2023: £500,000) to the Marist Solidarity Fund specially established for mission support, to which all Marist Regions in the world contribute and from which sisters can draw funds to support their work in poorer areas.

Through their contribution to the Marist Solidarity Fund, the Charity enables sisters working on mission in the geographical areas mentioned, to have professional experience in the various works and communities of the Order. This experience enhances their training, broadens their vision and better equips them in maintaining and forwarding the missionary aims of the Order.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE

Care of Members of the Order at Villa Maria Care Home



Villa Maria, is managed by Saint John of God Hospitaller Service on behalf of the Marist Sisters. Throughout the last year, the Service Manager of the Home, assisted by a conscientious and able staff continued to provide a peaceful, caring atmosphere ensuring that all residents live within a comfortable and supportive community; where compassion, hospitality, love, service, justice, dignity and respect are numbered among the core values.

The Charity continued to support and care for them throughout the year ensuring that all their needs, spiritual and physical were met. The provision of a safe, healthy and attractive environment for all residents remains a priority for the Service Manager, supported by her staff.



Through the various media, residents keep updated on world events. Thus, the everchanging needs of our world, the unrest and atrocities so familiar to all, climatic crises etc. are held in prayer daily and support offered in a variety of ways. A notable event this year was the generous response made by residents to an appeal for suitcases to be donated to refugees and asylum seekers in a local detention centre, who are regularly moved on to another such facility. Remembrance Weekend and other significant anniversaries were celebrated with meaningful liturgies, supported by visual displays and music.

Eighteen sisters and four members of the public were taken care of in Villa Maria during 2024. The Charity continued to support and care for them ensuring that all their needs, spiritual and physical, were met.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Care of Members of the Order at Villa Maria Care Home (continued)

Additionally, short term respite care was provided for members of the public. In line with the Trustees' philosophy, the more mobile and active members were housed in accommodation with facilities that encourage independence and choice. Residents are encouraged to be pro-active in the ongoing development of the home through regular meetings with the Manager. Each resident has a member of staff as her 'key worker' who takes a particular interest and offers extra support as necessary. A representative of the Saint John of God Hospitaller Services visits regularly; residents welcome the opportunity to chat with her if they so desire.

Regular communication is maintained between the Trustees and Saint John of God Hospitaller Services to ensure the smooth and efficient running of the care home at all times. Quarterly meetings are held either online or 'in person' where any issues or concerns are raised, decisions reached, and achievements applauded.

The Service Manager works conscientiously at all times to provide, with the support of her staff, a safe, healthy and attractive environment for the residents.



Opportunities are available for leisure activities and individual interests and special occasions are celebrated with joy. Two staff members, employed as Activities Coordinators, facilitate art/craft workshops, games, musical activities etc. and, on occasion, organise outings to local places of interest.

The active 'retired' Sisters who remain mobile, engage in a variety of services and activities that benefit the wider community as well as those resident in the Home. These include:

- ◆ Visits to those confined to their rooms, praying with them, taking the Eucharist to them and ensuring that they are 'in touch' with the news of the day.
- ◆ Gardening and flower arranging, taking care of the Chapel and preparation for daily service.
- ◆ Maintaining contact with past pupils and families; prayerful support of those whose lives are difficult and welcoming those who visit.
- ◆ Collecting stamps in support of a Nigerian development project



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Care of Members of the Order at Villa Maria Care Home (continued)

- ◆ Supporting the local Primary School; welcoming visits from them and donating to their fund-raising project.
- ◆ Taking care of the 'general library' and ensuring that those unable to visit are provided with reading matter of their choice.
- ◆ Supporting asylum seekers and refugees through letter writing and telephone calls.
- ◆ Support of the 'Knit for Peace UK' project, an initiative of the Charities Advisory Trust.

Prayer and Worship

As worship and prayer are important elements in the lives of the sisters, the provision of Daily Mass or Communion Services and occasional Retreat Days ensures ongoing spiritual support for the residents. A gentle atmosphere of warmth and respect is encouraged where personal contentment and mutual sensitivity can flourish. The local Parish Priest visits regularly and one sister is the designated chaplain to the Home. At various times during the year, a visiting priest conducts a three day 'Retreat' for those able to participate.



Care of Members of the Order at Villa Maria Care Home

Maintenance matters



Regular maintenance of the premises and grounds continued throughout the year in the belief that the accommodation and natural surroundings, when maintained to a high standard, is not only economical but contributes to the general well-being and morale of the residents and to the enhancement of the environment.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Care of Members of the Order at Villa Maria Care Home (continued)

Maintenance matters:(continued)

The strategic disaster plan (emergencies and crises) already in place to ensure the safety of residents and staff in the event of an emergency of any nature is reviewed at regular intervals.

Bedrooms were made available for members of the local public, one of which was funded by Kent County Council, for long-term care, and one bedroom is available for respite care.

Objectives for the coming year

The Trustees will continue to safeguard and promote the welfare of residents of the home by:

- ◆ ensuring that all residents in the care home receive the highest standard of care and a good quality of life where the dignity of each person is respected.
- ◆ responding with a swift and robust response to the management services when deficiencies are reported, ensuring that the essential alterations are made which will raise the quality of care.
- ◆ securing good quality and well qualified staff who share the home's commitment to the best practice in ensuring the welfare and quality care of the residents.
- ◆ encouraging and providing ongoing staff education with regular updating courses.
- ◆ maintaining up-to-date practice and revise manual handling in order to avoid as far as possible, any risks to the safety of the residents and staff.
- ◆ encouraging openness, respect, good communication, sound relationships and mutual support between the various levels of management, staff and residents.
- ◆ ensuring best quality management of the home by St. John of God Hospitaller Management Services, supporting them in the management structure and ensuring that in-house management reflects efficient organisation at all levels including administration and care.
- ◆ organising regular meetings of Trustees with representatives from St John of God Hospitaller Management Services to review the quality of management and care provided.
- ◆ continuing to provide a friendly, happy, hospitable and secure environment for sisters, residents and staff where the rights, privacy and dignity of each person are respected; to offer hospitality and welcome to the relatives and other visitors of the residents. Guests of residents are accommodated in a dedicated flat.
- ◆ monitoring the financial security of the home through careful budgeting. The continuing difficulty in recruiting high calibre care staff in the area dictates a heavy reliance on agency staff.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Care of Members of the Order at Villa Maria Care Home (continued)

Objectives for the coming year (continued)

- ♦ continuing to review performance benchmarks for standard of care in the home through monitoring resident satisfaction, reports after visits by trustees, staff support, and feedback from local care providers.

The CQC suspended their routine inspections in March 2020 in response to Covid-19 but continue to regularly monitor the Service via the data recorded of monthly audits carried out by the St John of God Hospitaller Team. These audits reflect the new CQC Inspection process. Every third month a Deep Dive Audit on all KLOE areas is undertaken. The quality has remained consistently good throughout the year with many elements of Outstanding. Overall monthly scores for the audits average 98%.

- ♦ retaining the fees as low as is viably possible, whilst striving to maintain the provision of high-quality care for the residents and the maintenance of the home and grounds, consistent with the objectives of the Order, the trustees, in liaison with St John of God Hospitaller Management Services. The total expenditure, which is the responsibility of the Charity, has been met during the year. Income from pensions and fees are subsidised from the Province central funds

A few of the Compliments received during the year:

Relative of Resident:

"Vicky has visited two or three times now and is very impressed by all the staff (from carers to caterers), the spotlessness of the house and the overall caring atmosphere."

Family member visiting for the funeral of a resident *thanked the staff team for all their compassion and level of care their aunt had received, and stated that her aunt spoke about this to them.*

Thank you card from prospective staff member to the manager: *"I just wanted to say thank you for all the support over the last few months. I have had an awful time lately that would have been so much more stressful without your understanding. I am very much looking forward to becoming a member of the Villa Maria Team."*

Respite Care resident: *"Thank you for your welcome, your care and your support during my time here. You are certainly the right person for the job and hopefully you will continue for many more years."*

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Marist Youth Centre, Manchester

The Marist Sisters have conducted school and adult retreats at the centre since 1996. These events have catered for students from Year 1 to Year 11, chaplaincy groups and parish groups.

However, the Marist Youth Centre has not functioned at full capacity since the COVID pandemic. There was a steady reduction in bookings due to the pressure felt by schools because of increased financial constraints and a lack of personnel to fulfill the necessary roles making the running of the Centre unviable. Therefore the decision was made by the Trustees of the Charity to close the Centre at the end of the 2023/2024 academic year.



During the first 6 months of 2024 the centre offered themes relevant to the different Year groups – caring for the environment, respect for different cultures, recognizing and contributing to the different needs of society.

The principal aims and objectives of the Marist Youth Centre were:

- ◆ To provide opportunities for young people to develop an awareness of their own identity as members of a bigger community.
- ◆ To help them deepen their human and spiritual growth as individuals.
- ◆ To provide a safe, secure and attractive environment away from normal school activities to enable them to reflect on other aspects of life.

Strategies to achieve these aims and objectives

- ◆ The provision of one full-time, non-salaried sister who is the directress. She is the safeguarding representative for the Centre and has overall responsibility for the programmes.
- ◆ There was one paid employee who facilitated, worked with groups and helped in the preparation of materials.
- ◆ Review of the work of the Centre in order to plan for the future.
- ◆ Support and encouragement for team members in their work.
- ◆ Provision of equipment to meet the needs of the Centre and maintenance of the premises in line with Health and Safety policies.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Marist Youth Centre, Manchester (continued)

Strategies to achieve these aims and objectives (continued)

- ◆ Delivering the programme in the school setting when requested, to help alleviate the financial burden on schools that experience difficulty with the rising cost of living.
- ◆ Allowing group discussion to give students the opportunity to interact with other members of the class.
- ◆ Breaks during the day gave students the opportunity to organize and exercise their leadership skills in various games.
- ◆ The schools gave a donation to the Centre according to their financial capability.

Performance and achievements

Students attending the Centre were accompanied by teachers, teaching assistants and parents; all were involved in working with the students. The Centre Team provided materials and facilitated the activities which involved the students and the staff in group work and feedback to the entire group. In this way teachers and assistants were encouraged by the work of the day to try new methods with the students.

Through the activities of the Centre, which included prayer, song visual aids, group discussion and role play, the students came to know themselves and others in a new way. The Centre helped them to develop a capacity for critical thinking and a sense of commitment in their relationship to God and to their community.

Beneficiaries

- ◆ Members of the public from parishes and school students benefitted from the facilities provided by Marist Youth Centre.
- ◆ The young people who spent time at the Centre.
- ◆ School Leaders and teachers who wished to develop the spirituality of their students and to give them an opportunity to see other aspects of life beyond the classroom.



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Pastoral and social work in the Communities

During 2024 sisters carried out their pastoral and social work in various areas of ministry.

The Trustees of the Charity supported them in their individual social and pastoral work which reaches out to those in need, and which benefits numerous members of the public focussing on those in greater need physically, emotionally and spiritually.



Sisters who are now retired, are readily available and willing to reach out to those in need be it by telephone, letter or other means of communication, or to involve themselves in a volunteer capacity in projects that address social needs.

To safeguard the reputation of the Charity, pastoral activities are regularly reviewed and monitored through assessments and critical evaluation so that the integrity of the aims of the Order in supporting religious and charitable work is maintained.

The Birmingham Community

Sisters are involved in:

- ◆ One sister participates in meetings of the Birmingham inter-church forum of spiritual guides and accompanies people on a spiritual level.
- ◆ Keeping in contact with and visiting the housebound
- ◆ One sister has joined the Jesuit Manresa link and accompanies people in daily life retreats. She also attends their meetings and training sessions.
- ◆ Maintaining close contact with each member of the Marist Way Group and carrying out monthly meetings with the group.
- ◆ Active presence in the Parish Community participating in the liturgies provided there and giving assistance at Parish functions
- ◆ Knitting for Charity.
- ◆ One Sister volunteered at a local Food bank

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Pastoral and social work in the Communities (continued)

The Hythe Community

Four sisters contribute to the life of the local parish, assisting in fund raising initiatives and inter-church projects, visiting the elderly and housebound. One sister supported the Rainbow Project for the Homeless, while another volunteers with 'Age UK'. One sister assists in a Charity shop, and is also engaged in a literacy programme for refugees in a local immigration centre, another spends two mornings a week at the local junior school helping starter readers and others needing extra help. One sister is an active member of Pax Christi, engaging in several 'justice and peace' projects, including an advisory role with the office staff, facilitating online peace education seminars for students and teachers and maintaining contact with members in remote areas of the country, as well as networking with other organisations with similar values and aspirations.

The Manchester Community

In addition to the work of the Centre, the sisters are well known in the local parishes where they are in frequent contact with people belonging to the parishes. In addition, they spend time in volunteer work:

- ◆ at the Manchester University Hospital Trust 'Help-Force' (NHS charity) meeting and greeting patients and visitors and signposting or accompanying them to where they need to be. Supporting long term patients by assisting them at mealtimes and spending time with them.
- ◆ at L'Arche Manchester. Helping persons with learning disabilities and supporting their communities, being with them and engaging in group activities. Accompanying L'Arche team members and supporting them in taking up leadership roles in the different houses/communities. Befriending local residents who are in need of listening support.
- ◆ accompanying young people and parish groups on pilgrimages, leading children's retreats, networking with schools and head teachers and holding teacher and pupil prayer days.



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Pastoral and social work in the Communities (continued)

The New Malden Community

Sisters are involved in:

- ♦ Administration of the charity
- ♦ Psychotherapy for people of limited income via Zoom.



The Upper Holloway Community

Due to lack of personnel the Upper Holloway house was put on the market in June 2024. Until the end of August, before she moved to Manchester, one sister was involved in:

- ♦ Attending JPIC meetings and giving input.
- ♦ Assisting at CAFOD workshops with reception classes, and Catholic Teaching Workshops with primary schools. Leading Group Assemblies and Year 7 Retreat days.



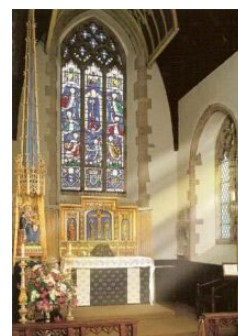
- ♦ Assisting at the local primary school.

The Walsingham Community

The National Shrine of Our Lady is at Walsingham and is a place of pilgrimages. The Sisters keep an open-door policy and are available to the pilgrims. Their chapel is a welcoming place for private or group prayer and is open all day.

Sisters were engaged in:

- ♦ Welcoming Mass goers, reading at Mass, Eucharistic ministers. Two Sisters are members of the Parish Advisory Group
- ♦ Supporting and visiting the elderly and housebound.
- ♦ Welcoming pilgrims into the convent chapel, to pray and enjoy a friendly chat.
- ♦ Taking part in the local Marist Way Meetings
- ♦ One Sister prepares prayer services for the residents and staff, when requested, in the care home in which she works.



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Pastoral and social work in the Communities (continued)

Table showing the average hours volunteered by Marist sisters weekly.

Area of service	No. of Volunteers	Hours volunteered
Parish work	8	40
Hospital and care homes	3	15
Contact with housebound and families	4	18
Homeless and immigrants	1	4
Psychotherapy practice	1	3
Administration	4	120
Making craft items for charities	5	20
Assistance to other Charities	6	45
Diocese	2	4
Justice & Peace	2	5
Retreat work	3	14
Assistance in Schools	2	25

FUTURE PLANS

In planning for the future, the Trustees of the Charity intend to meet the following objectives:

- ◆ Maintain voluntary secretarial and administrative support of the charity with sister personnel in management of the Province of England.
- ◆ Monitor the needs of the sisters as they grow older and retire from active work and adapt premises as necessary or, when adaptations are not practical, relocate to more appropriate housing.
- ◆ Care for the sisters to enable those who are able, to carry out the mission of the Charity and continue in their pastoral ministry among the poorer sections of society and the elderly.
- ◆ Ensure that St John of God Hospitaller Services provide excellent quality care and work within the agreed budget at Villa Maria Care Home.
- ◆ Ensure effective monitoring of in-house management at every level of care and administration in Villa Maria Care Home.
- ◆ Support and encourage staff in their professional work and see that they continue to receive appropriate training.
- ◆ Continue to release/advertise vacant beds at Villa Maria Care Home to the local public for short-term and long-term care.
- ◆ Ensure the maintenance of Villa Maria premises and grounds to a high standard.

FUTURE PLANS (continued)

- ◆ Continue the employment of surveyors to supervise ongoing maintenance at Villa Maria and other properties.
- ◆ Continue to financially support our missions overseas through donations to the Marist Sisters' Generalate CIO in Rome who administer the Marist Solidarity Fund.
- ◆ Continue to support London Air Ambulance with ongoing donations of £208.32 per year.
- ◆ Continue to financially support Charities whose objects and values are in accordance with those of the Charity.
- ◆ Carry out a detailed review of the Charity's finances in order to safeguard its economic viability.

FINANCIAL REPORT FOR THE YEAR

Investment policy and performance



The investment strategy is set by the trustees and considers income requirements, present and future financial expenditure requirements, risk profile, the investment managers' advice and the view of the market prospects in the medium term.

The policy is to maximise total return through a diversified portfolio whilst providing a level of income advised by the trustees from time to time. There is also an Ethical Policy precluding investment in any company which, after reasonable enquiry, clearly has significant profits from an activity which is contrary to the objectives of the Christian Church.

The performance of the portfolio and the charity's investment strategy are reviewed regularly by the trustees with the investment managers.

The charity's investments comprise two portfolios of listed investments. Investments with a market value of £18,923,610 (2023: £18,322,994) are managed by Quilter Cheviot. Investments were managed by BlackRock Investment Managers (UK) Limited until 15 November 2024. In January 2024 the Charity engaged the services of Portfolio Review Services to evaluate current investments. Following their review the Trustees decided to transfer the investments from BlackRock to CCLA Investment Management Ltd. This process was completed on 19 November 2024. The market value of investments held with CCLA Investment Management is £10,850,835.

There are no restrictions on the charity's power to invest.

The investment managers' objectives are to maximise total return through diversified portfolios, whilst providing a level of income as advised by the trustees from time to time. The managers follow guidelines, which are set out and regularly reviewed by the trustees.

During the year the charity's investments continued to perform well.

FINANCIAL REPORT FOR THE YEAR (continued)

Results for the year

A summary of the year's results can be found on page 34 of this annual report and accounts. In the year ended 31 December 2024, the total income was £1,828,487 (2023: £1,948,584).

With the age profile of the sisters continuing to rise, fewer salaries are received as sisters retire and receive smaller pensions. Pension income is affected by sisters passing.

During the year ended 31 December 2024 the charity incurred expenditure in maintaining sisters and enabling them to carry out their work.

Premises expenditure continued to be high, as properties grow older and modifications become necessary to facilitate elderly sisters.

Total expenditure amounted to £3,022,556 (2023: £3,114,665).

The net expenditure for the period before investment gains was £1,194,069 (2023: £1,166,081). Investment gains amounted to £1,178,989 (2023: £1,505,955) giving rise to a decrease in funds of £15,080 (2023: increase of £339,784).

Reserves policy

The trustees have examined the requirement for free reserves. i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed. The trustees consider that, given the nature of the charity's work, the need to care for members of the Order and to respond to unforeseen emergencies, the level of free reserves should at least be equivalent to between twelve and twenty-four-months' expenditure, equivalent to £3.1m to £6.3m. The trustees are of the opinion that this provides sufficient flexibility to cover shortfalls in income, adequate working capital to cover core costs, and will allow the charity to meet its commitments to its education work and to members of the Order and will enable the charity to cope and respond to unforeseen emergencies.

Financial position

The balance sheet shows total reserves of £44.7 million (2023: £44.7 million).

£15.3 million (2023: £9 million) represents a retirement reserve designed to provide income to communities with elderly sisters needing care and to provide for sisters generally in their retirement. In addition, there is a fund of £4million for the upkeep of Villa Maria Care Home which needs regular maintenance and updating.

A further £6.4 million (2023: £6.5 million) is represented by tangible fixed assets used to support the work of the sisters and their ministry. A decision was made to separate this fund from the general fund in recognition of the fact that the tangible fixed assets are used in the day-to-day work of the charity and the fund value cannot, therefore, be realised easily if needed to meet future contingencies.



FINANCIAL REPORT FOR THE YEAR (continued)

Financial position (continued)

A Giving Fund of £8 million has been created to allow the charity to support organisations involved in work that sisters are no longer able to carry out directly.

Funds available to support the work of the Sisters in the future are shown as general funds on the balance sheet and amount to £11 million (2023 - £17.2 million). The level of general funds held is in excess of the policy, however, the trustees are satisfied that their prudent approach to retaining reserves will ensure the future viability of the charity during a period of economic uncertainty and volatility in investment markets.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governance

In terms of Canon Law, the Order is governed at an international level by the Superior General and her Council resident in Rome. They are elected every seven years at a General Chapter of the Order in Rome by representatives of all Provinces of the Order.

A new governance system, in practice in the Order since 8 December 2015, was established to best carry forward, exercise and protect the founding charism aim and mission of the Order among the local public.

The Province of England is governed by the Provincial and Council who were appointed from 8 December 2018 by the Superior General and her Council. Each community has a community leader appointed by the Provincial and Council.

The Order is divided into Units with a view to rendering more effective the resources of the Order in its objectives, apostolic and charitable work. The Province of England is an independent Unit governed by a Provincial, two councillors and a bursar.

A system of accountability is established across the Order. The Provincial usually visits the communities of the Province at least once annually, thus maintaining a sharp awareness of any difficulties which arise, of the developments, progress and continued effectiveness of the ministries carried out by the Sisters of the Province. Communication across the Province is active, and Sisters can easily contact the trustees. A comprehensive review on fidelity to mission and to aims of the charity takes place regularly.

The Superior General visits the Province of England every three years.

The Provincial Bursar visits the communities regularly and is available to all when necessary, thus keeping track of financial business, the assets of the Province and the maintenance of the charity's properties. Any updating of properties is closely monitored.

In terms of civil law, the Order in England and Wales operates through a charity governed by a trust deed dated 25 February 1963 and is a registered charity - Charity Registration Number 225485.

The trustees are appointed by the Provincial Superior and are registered as an incorporated body under the Charities Act 2011. At any one time there must be a minimum of two trustees.

STRUCTURE. GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

The trustees of the charity are six members, three of whom are members of the Leadership Team. All have wide experience of the work of the charity and are well aware of the issues relevant to the Order to ensure the aims and purposes of the Order are met. Together with updating of personal specialisms, they follow courses and conferences arranged for trustees to keep updated and abreast of change. They use literature provided by the Charity Commission and attend conferences and meetings provided by our accountants, investment managers, firms of solicitors and insurers specialising in charity practice.

The names of the trustees who served during 2024 are set out as part of the reference and administrative details on page 1 of this annual report and accounts with short biographical details on each given as follows:

Sister Anne Ord

Sister Anne Ord worked as a civil servant in the Ministry of Defence and in 1991 became a Marist Sister in the Province of England. Having worked for two years as bursar in Marist School Sunninghill, she went to Stendal, East Germany to a new foundation of the Marist Sisters. She worked with the Russland/Deutsch, exiled in the Russian Empire and now invited back to their homeland after perestroika. After ten years in Germany she moved to a parish in Slavutich, Ukraine, built to house survivors of the Chernobyl disaster. She worked in the parish and taught English in the local language school. Compliance with legislation for foreigners becoming increasingly difficult, the Marist Sisters community withdrew from Ukraine. Back in England in 2012 she worked at the National Shrine of Our Lady of Walsingham until she took up her mandate as Provincial Leader in December 2018. She is based in New Malden.



Sister Helena Coskeran

Sister Helena Coskeran joined the Order of the Marist Sisters in 1981. She taught in a sixth form college in Manchester before becoming part of the Marist Sisters mission in Colombia where she worked in initial formation and completed a course for formators at a summer school in Mexico. She was also involved in pastoral work and with groups working for peace. On her return to England Sister Helena worked for CAFOD (Catholic Agency for Overseas Development) and trained as a systemic psychotherapist. Following her time as General Bursar of the Congregation she completed the Graduate Diploma in Theology at Heythrop College. She has worked for the NHS in administrative roles and has been a volunteer therapist at Crossroads Counselling in Bethnal Green since 2011. In December 2018 she took up her appointment as Provincial Bursar.



STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

Sister Bridget Brady

Sister Bridget is a teacher by profession and has taught in Primary and Secondary schools in England and Colombia. She served as deputy head in a Catholic secondary state school in Birmingham before being missioned to Colombia. On returning to England, she helped set up the Youth Centre in Manchester where she worked as Directress for five years. She was a member of the Provincial Team and a Governor in the Secondary school, Sunninghill during this time. She was then missioned to Venezuela where she worked with youth and was a member of the Latin American Regional Team. From there she was elected to the Generalate Team in Rome. On completion of her term of office she returned to the Youth Centre in Manchester as Directress. She is currently a member of our community in Birmingham and is a member of the Inter-Church Diocesan Team of spiritual guides and is an active member of the parish of the Holy Name of Jesus.



Sister Bridget Helen Cahill

Sister Helen joined the order in 1970. She is qualified in Childcare and as a teaching assistant. For several years, she worked in a Centre for disadvantaged children in Hythe, Kent. She has also worked as a teaching assistant in schools in Devon and Manchester. In September 2021 she took on the role of Community Leader in Sunninghill. She joined the Birmingham community in May 2022 as community Bursar. In October 2024 she moved to the Hythe Community.



Sister Mary Frances Boyle

After graduating as a secondary school teacher, Sister Mary Frances taught in several schools in Fiji over a period of twenty years. This was followed by a period of teaching in London and the Midlands. She served in Congregational administration in England and the wider Region of Eur-Africa. Having finished this mandate, she spent three years administering a Skills Training Centre in The Gambia. Until its closure in July 2024, she was working in the Marist Youth Centre in Manchester as Co-Ordinator.



Sister Catherine Philomena O'Brien (Sr Monica)

Having worked in Education in the South West of England for fifteen years, Catherine moved to London in 1990 where she was employed by the Southwark Archdiocese as a member of its' Christian Education Team and worked in the area of Teacher Formation and catechesis in schools. From 1996 to 2008, she served in Congregational Leadership and Administration at Provincial and General level in the UK and in Rome. On returning to the UK she became an active member and volunteer with the international peace movement, PAX CHRISTI, who declare that its' mission is to "to transform a world shaken by violence, terrorism, deepening inequalities, and global insecurity." She moved to Hythe, Kent in September 2022 and took up the role of community Leader in Villa Maria, the home of our retired Marist Sisters.



STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Statement of trustees' responsibilities

The trustees are responsible for preparing the trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).



The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the of the charity and of the income and expenditure of the charity for that period. In preparing accounts the trustees are required to:

- ♦ select suitable accounting policies and then apply them consistently
- ♦ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102)
- ♦ make judgements and estimates that are reasonable and prudent
- ♦ state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ♦ prepare the accounts on the going concern basis, unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the applicable Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Key management

The trustees consider that they comprise the key management of the charity in charge of directing and controlling, running and operating the charity on a day to day to basis.

All trustees are members of the Order and whilst their living and personal expenses are borne by the charity, they receive no remuneration or reimbursement of expenses in connection with their duties as trustees.

Structure and management reporting

The trustees meet at least four times annually to review and assess developments of the charity and its activities and make any important decisions. In 2024 most meetings took place online. Minutes are filed after each meeting and made available to auditors. When necessary, the trustees access their professional advisers – accountants, solicitors, property consultants, investment managers, bank relationship managers and insurance brokers.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Structure and management reporting (continued)

The day-to-day management of the charity's activities and the implementation of policies are delegated to appointed members of the Order or senior lay staff.

MANAGEMENT PROFILE IN PROVINCE OF ENGLAND	
Work	Management
Villa Maria Care Home, Hythe	Managed by St John of God Hospitaller Management Services Manager – Miss Tamara Brown Bursar – St John of God Hospitaller Management Services Community Leader – Sister Monica O'Brien Chaplain – Sister Angelina McNamara
Marist Youth Centre, Manchester	Directress – Sister Mary Frances Boyle Community Leader – Sister Mazarello Clyne Bursar – Sister Helena Whelan

Working with other organisations

The charity works with and subscribes to several other charities and public bodies including:

- ◆ Roman Catholic Dioceses of Westminster, Southwark, Birmingham, Salford, East Anglia,
- ◆ Conference of Religious (CoR)
- ◆ Provincial Bursars' Association (APB)
- ◆ Justice and Peace Links
- ◆ Catholic Network for Retreats and Spiritual Direction (CNRS)
- ◆ Association of Senior Religious (ASR)
- ◆ Catholic Safeguarding Standards (CSSA)
- ◆ Religious Life Safeguarding Service
- ◆ St John of God Hospitaller Management Services (SJOG)

Communities

During the year to 31 December 2024, the Province of England comprised 32 sisters who lived in six communities in England. Four of whom died during 2024.

Each community is governed by a Community Leader or a Community Liaison Person appointed by the Provincial and Council.

Some houses in the Province are in areas deprived socially and spiritually, where the sisters live among the people with whom they work to be more effective in their ministry and in carrying out the missionary and apostolic aims of the Order, to meet and help people where they are.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Communities (continued)

Work of the communities is kept under review including qualifications of staff and structure of the Order. Pooling of resources is reviewed regularly to more effectively meet and forward the objectives of the Order by evaluating the relevance of community ministries.

Risk management

The trustees continue to keep the identified major areas of risk under review. They seek constantly to identify the major risks to which the charity is exposed, and every effort is made to take precautions to prevent damage, accident, illness or any other form of loss that could occur. The latest update of Risk Management policies was in 2024.

Governance and management

Governance and management are regularly reviewed by the Order's government in Rome to avoid any risk to the Order and hence to the charity through lack of control and guidance. Lack of skills and qualifications and best use of resources are identified and dealt with.

Operational

Risks relating to specific operational areas of the charity especially Marist Youth Centre, Manchester and Villa Maria Residential Care Home are under constant review. Each operates with its own risk management policy checked by the trustees who file copies.

Reputational

As far as possible trustees identify and take steps to prevent/remedy any risk situations where possible damage to the Charity's and Order's reputation might arise.

Financial

To minimise financial risk as far as possible the trustees exercise clear budgetary control across the Province and employ the services of accountants, investment managers and insurers. This enables the most efficient and effective use of the financial and personnel resources of the charity in taking forward the aims of the charity, by maintaining financial support to enable members of the Province to carry out the educational, pastoral, social and caring aims of the charity. The key funding sources are pensions, interest on investments and a part-time salary.

The trustees work closely with professional advisors for the protection of the charity and attended workshop and training days during the year.

Investment strategies are set by the trustees in consultation with their investment managers with whom they meet and review possible risk, especially when markets are volatile as in the present period of fluctuation. The Provincial Bursar attended the Unitholder meetings for BlackRock Catholic Charities Growth and Income Fund on 25 April and 18 July 2024.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management

Meetings with professional advisors in 2024		
Buzzacott LLP	16 th April	Finance Meeting
Caterplus	15 th March 18 th Nov	Review of catering in Villa Maria
St John of God	6 th March 13 th June 19 th Sep 11 th Dec	Review of service management Villa Maria Budget Review and Review of Service Management
Quilter Cheviot	10 th Sep	Presentation and Review of Investments
Marsh Commercial	11 th June 16 th August	Insurance Portfolio Review
Royal Bank of Scotland	25 th Jan 22 nd Apr	Fraud and Operation Review Meeting with Relationship Manager
Portfolio Review Services	17 th June 24 th Jul	Financial Review Investment Advice and Presentation by CCLA
Stone King	19 th June	Client Care Meeting

Ethical restrictions on investments

Sector	Criteria
Tobacco	Companies engaged in the ownership of tobacco plantations or engaged in the production and manufacture of tobacco products.
Armaments	Companies involved in military related activities where the company's annual turnover in relation to such activities exceeds 10% of the company's latest annual turnover.
Sanctity of Life	Companies which offer services contrary to the Sanctity of Life or are engaged in the production and/or manufacture of products contrary to the Sanctity of Life
Pornography	Companies which provide entertainment services via mobile networks, publishers/wholesalers of pornographic magazines where the company's annual turnover in relation to such products and services exceeds 3% of the company's latest annual turnover.
Fossil Fuels	Any company whose primary business is the extraction, production and/or distribution of fossil fuel or uranium or who is responsible for environmental degradation.

Law and government policies

Awareness of current government policies and regulations and assurance of compliance with them is the aim of the trustees in all risk assessment and at all levels of governance and management.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management (continued)

Protection of Children and Vulnerable Adults

The trustees recognise the absolute necessity to ensure the protection of all those the charity serves and those in the service of the charity. All sisters who are involved in any kind of ministry in England and Wales have obtained clearance from the Disclosure and Barring Service (DBS). All employees of the charity must also have DBS clearance before appointment.

Mr Andrew Stables represents the Province in the Catholic Safeguarding Standards Agency (CCSA), a professional standards body with regulatory powers along with the Religious Life Safeguarding Services (RLSS) covering religious orders and congregations, established following an independent review of the safeguarding structures and arrangements within the Catholic Church in England and Wales.

Manchester Youth Centre and Villa Maria Care Home each has a named Safeguarding representative.

The trustees believe that having established systems to mitigate major risks to which the charity is exposed, monitoring the level of risk and ensuring effective control in financial systems, awareness of present and projected reserves and by accessing the advice of financial and legal experts — they have adequately mitigated those risks.

EMPLOYEES AND MEMBERS OF THE ORDER

The trustees wish to record their recognition of the professionalism and commitment of the staff and of the individual members of the Order. Their dedication and positive approach are much appreciated.

Signed on behalf of the trustees:

Anne Ord

Trustee

Approved by the trustees on: 3 June 2025

Independent auditor's report to the trustees of The Charity of the Order of the Marist Sisters Province of England

Opinion

We have audited the accounts of The Charity of the Order of the Marist Sisters Province of England (the 'charity') for the year ended 31 December 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the charity's affairs as at 31 December 2024 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the accounts, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the accounts is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the accounts are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Trustees' Report, other than the accounts and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

Other information (continued)

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Charities Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- ◆ the information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ sufficient accounting records have not been kept; or
- ◆ the accounts are not in agreement with the accounting records and returns; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Auditor's responsibilities for the audit of the accounts (continued)

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

How the audit was considered capable of detecting irregularities including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ we identified the laws and regulations applicable to the charity through discussions with trustees, and from our knowledge and experience of the charity sector;
- ◆ we focused on specific laws and regulations which we considered may have a direct material effect on the accounts or the activities of the charity. These included but were not limited to the Charities Act 2011, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102); and Safeguarding Regulations as they affect the direct charitable activities of the charity; and
- ◆ we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and those charged with governance and reviewed minutes of trustees' meetings.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ making enquiries of trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ tested and reviewed journal entries to identify unusual transactions;
- ◆ tested the authorisation of expenditure;
- ◆ assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- ◆ investigated the rationale behind significant or unusual transactions.

Auditor's responsibilities for the audit of the accounts (continued)

How the audit was considered capable of detecting irregularities including fraud
(continued)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ agreeing financial statement disclosures to underlying supporting documentation;
- ◆ reading the minutes of meetings of trustees; and
- ◆ enquiring of trustees as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott Audit LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

Date: 12 June 2025

Buzzacott Audit LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Statement of financial activities Year to 31 December 2024

	Notes	2024 Total funds £	2023 Total funds £
Income from:			
Donations and legacies	1	559,706	638,639
Investment income and interest receivable	2	1,136,020	1,126,634
Charitable activities			
. Provision of retreats		7,540	10,445
. Provision of care including respite care		125,221	147,900
Other sources			
. Surplus on disposal of tangible fixed assets		—	442
. Miscellaneous income		—	24,524
Total income		1,828,487	1,948,584
Expenditure on:			
Raising funds			
. Investment management costs		129,823	90,431
Charitable activities			
. Support of members of the Order and their ministry	3	1,713,548	1,929,177
. Donations in support of charitable activities	5	1,179,185	1,095,057
Total expenditure		3,022,556	3,114,665
Net (expenditure) before gains on investments and transfers	6	(1,194,069)	(1,166,081)
Net investment gains		1,178,989	1,505,955
Net (expenditure) income and net movement in funds		(15,080)	339,874
Reconciliation of funds:			
Balances brought forward at 1 January 2024		44,709,952	44,370,078
Balances carried forward at 31 December 2024		44,694,872	44,709,952

All of the charity's income and expenditure derived from continuing activities during the above two financial periods. All recognised gains and losses are included in the statement of financial activities.

All income and expenditure in both financial years was unrestricted.

Balance sheet 31 December 2024

	Notes	2024 £	2024 £	2023 £	2023 £
Fixed assets:					
Tangible assets	9		6,369,302		6,466,600
Investments	10		30,221,040		29,173,867
Total fixed assets			36,590,342		35,640,467
Current assets:					
Debtors	11	333,603		282,512	
Short term deposits		1,000,000		1,000,000	
Cash at bank and in hand		6,928,984		7,906,559	
Total current assets		8,262,587		9,189,071	
Liabilities:					
Creditors: amounts falling due within one year	12	(158,057)		(119,586)	
Net current assets			8,104,530		9,069,485
Total net assets			44,694,872		44,709,952
The funds of the charity:					
Unrestricted funds					
. Tangible fixed assets fund	13		6,369,302		6,466,600
. Designated funds	14		27,300,000		21,000,000
. General funds			11,025,570		17,243,352
Total charity funds			44,694,872		44,709,952

Approved by the trustees and signed
on their behalf by:

Anne Ord
.....

Trustee

Approved by the trustees on: 3 June 2025

Charity Registration Number: 225485

Statement of cash flows Year to 31 December 2024

	Notes	2024 £	2023 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(2,193,997)	(2,332,231)
Cash flows from investing activities:			
Investment income and interest received		1,136,231	1,126,634
Proceeds from the disposal of tangible fixed assets		—	1,400
Purchase of tangible fixed assets		(51,604)	(72,414)
Proceeds from the disposal of investments		22,375,471	1,215,716
Purchase of investments		(22,420,736)	(1,582,066)
Net cash provided by investing activities		1,039,362	689,270
Change in cash and cash equivalents in the year		(1,154,635)	(1,642,961)
Cash and cash equivalents at 1 January 2024	B	8,530,214	10,173,175
Cash and cash equivalents at 31 December 2024	B	7,375,579	8,530,214

Notes to the statement of cash flows for the year to 31 December 2024

A Reconciliation of net movement in funds to net cash used in operating activities

	2024 £	2023 £
Net movement in funds (as per the statement of financial activities)	(15,080)	339,874
Adjustments for:		
Depreciation charge	148,902	145,876
(Gains)/ losses on investments	(1,178,989)	(1,505,956)
Investment income and interest receivable	(1,136,210)	(1,126,634)
(Surplus) deficit on disposal of tangible fixed assets	—	(442)
(Increase) in debtors	(51,091)	(148,715)
Increase (decrease) in creditors	38,471	(36,234)
Net cash used in operating activities	(2,193,997)	(2,332,231)

B Analysis of cash and cash equivalents

	2024 £	2023 £
Cash at bank and in hand	6,928,984	7,906,559
Cash held by investment managers	446,595	623,655
Total cash and cash equivalents	7,375,579	8,530,214

No separate statement of changes in net debt has been prepared as there is no difference between the movements in cash and cash equivalents and movement in net cash (debt).

Principal accounting policies 31 December 2024

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year to 31 December 2024 with comparative information provided in respect to the year to 31 December 2023.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ estimating the useful economic life of tangible fixed assets for the purposes of determining a depreciation charge; and
- ◆ determining the value of designated funds needed at the year end, in particular in respect to the assumptions made in determining the value of the retirement reserve.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. With regard to the next accounting period, the year ending 31 December 2025, the most significant areas that may affect the financial position of the charity and the carrying value of its assets are the level of investment return and the performance of the investment markets.

Income recognition

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, investment income and interest receivable, fees for the provision of education, retreat and respite care and other income including the surplus on the disposal of tangible fixed assets.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Income from retreats represents income from the Marist Youth Centre, Manchester whilst that for care represents income from lay residents of Villa Maria Care Home. Such income is recognised when it falls due.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings. The classification between activities is as follows:

- a. Expenditure on raising funds includes all expenditure associated with raising funds for the charity. This includes investment management fees and costs associated with fundraising.
- b. Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include:

- ◆ Expenditure incurred in providing retreats etc. at and Marist Youth Centre, Manchester.
- ◆ Expenditure on the support of the work of members of the Order and their ministry which enables the members to carry out the work of the charity in the areas of the advancement of the Roman Catholic religion, the advancement of education and the spread of Christian values. Such expenditure comprises:
 - ◇ Staff
 - ◇ Maintaining premises
 - ◇ Sisters' living and personal expenses
 - ◇ Training and spiritual renewal
 - ◇ Governance costs which comprise the costs involving the public accountability of the charity (including audit costs) and costs in respect to its compliance with regulation and good practice.
- ◆ Donations which, in the main, are to the support the Order's own work overseas.

Charitable grants and donations are made where the trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

All expenditure is stated inclusive of irrecoverable VAT.

The majority of costs are directly attributable to specific activities and any apportionment between headings is negligible.

Tangible fixed assets

All assets costing more than £1,500 and with an expected useful life exceeding one year are capitalised.

- ◆ Freehold land and buildings

Non-specialised buildings are those designed as, and used wholly or mainly for, private residential accommodation. Those that were owned by the charity on 1 January 1994 are stated at deemed cost based on a trustees' valuation made in 1994 on a market value basis for existing use; additions since are stated at cost. Such buildings are not depreciated. Their value and condition are reviewed annually by the trustees, who are satisfied that their residual value is not materially less than their book value.

Specialised buildings comprise the care home for elderly sisters. Those that were owned by the charity on 1 January 1994 are stated at deemed cost based on a trustees' valuation made in 1994 on a replacement cost basis for existing use; additions since are stated at cost. Depreciation is provided at 2% per annum on a straight-line basis to write the buildings off over their estimated useful economic life to the charity.

An impairment loss is recognised for the amount by which the asset's net book value exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs of disposal and value in use.

- ◆ Furniture, equipment and motor vehicles
Expenditure on furniture, equipment and motor vehicles is depreciated over a five year period on a straight line basis.

Investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Funds structure

Unrestricted funds are available for use in furtherance of the charity's objectives at the discretion of the trustees. Unrestricted funds include the tangible fixed assets fund which represents the net book value of the charity's tangible fixed assets. The fund has been established in recognition of the fact that the tangible fixed assets are required for the charity's work and are not available as a reserve to fund activities or meet future contingencies.

Within the unrestricted funds of the charity, the trustees have also designated amounts for specific purposes. Details of these are provided in note 14.

Funds which must be applied for specific purposes in accordance with donor's wishes are treated as restricted funds. The charity currently holds no restricted funds.

Services provided by members of the Order

For the purposes of these accounts, no monetary value has been placed on the administrative and other services provided by the members of the Order.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

1 Donations and legacies

	Total funds 2024 £	Total funds 2023 £
Donations by individual religious of their salaries, pensions and other personal income	547,920	638,579
General donations	11,786	60
	559,706	638,639

2 Investment income and interest receivable

	Total funds 2024 £	Total funds 2023 £
Income from listed investments		
Common investment funds	331,874	398,920
UK equities	128,145	134,712
UK fixed interest	158,968	125,512
Overseas equities	123,784	112,758
Overseas fixed interest	15,203	13,029
Property funds	79,313	74,636
Alternative investments	65,090	72,924
	902,377	932,491
Interest receivable		
Bank interest	233,643	194,143
	1,136,020	1,126,634

3 Support of members of the Order and their ministry

	Total funds 2024 £	Total funds 2023 £
Staff costs	650,115	744,364
Premises	587,434	512,436
Sisters' living and ministry expenses	349,400	552,786
Education, training and spiritual renewal	25,300	29,840
Governance costs (note 6)	101,299	89,751
	1,713,548	1,929,177

4 Governance costs

	Total funds 2024 £	Total funds 2023 £
Professional fees	101,299	89,751

5 Donations in support of charitable activities

	Total funds 2024 £	Total funds 2023 £
Contributions to Generalate – general fund	500,000	500,000
Contributions to Generalate – Marist Solidarity Fund	500,000	500,000
	1,000,000	1,000,000
Other donations		
. British Red Cross	30,000	15,000
. CAFOD	10,000	10,000
. Crisis UK	10,000	—
. DEC Middle East	10,000	10,000
. Emmaus UK	10,000	10,000
. IRC	10,000	—
. Magic Breakfast	1,000	—
. Mary's Meals	10,000	—
. Medecins Sans Frontieres	2,000	—
. Medecins sans frontieres UK	10,000	—
. Mission without borders	2,000	—
. Practical Action	10,000	10,000
. Refugee Council	10,000	10,000
. RNLI	5,000	—
. Salvation Army	10,000	—
. Sightsavers	1,000	—
. The Trussell Trust	5,000	—
. UNHCR UK	10,000	10,000
. UNICEF UK	10,000	5,000
. Women's Aid Federation	10,000	10,000
. Donations of less than £1,000	3,185	5,057
	179,185	95,057
Total funds	1,179,185	1,095,057

6 Net (expenditure) income for the year before gains (losses) on investments and transfers

This is stated after charging:

	2024 £	2023 £
Staff costs (note 9)	650,115	744,364
Auditor's remuneration, including VAT		
. Statutory audit services – current year	37,560	36,600
. Statutory audit services – prior year	7,536	23,947
. Other non audit services	8,520	6,300
Depreciation	148,902	145,876

7 Staff costs, remuneration of key management personnel and trustees' remuneration

	2024 £	2023 £
Staff costs during the year were as follows:		
Wages and salaries	549,979	585,349
Social security costs	39,357	39,348
Other pension costs	14,095	15,540
Agency costs	46,684	104,127
	650,115	744,364

In the year to 31 December 2024 one member of staff was employed directly by the charity and the majority of the above staff costs relate to staff employed by St John of God Hospitaller Services. All staff costs relate to the support of members of the Order and their ministry.

In the year to 31 December 2024, including taxable benefits but excluding employer pension contributions, no employees earned in excess of £60,000 (2023 - none).

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis comprised the trustees. The key management personnel remuneration was £nil.

The average number of staff provided by St John of God Hospitaller Services during the period, analysed by function, was:

	2024 No.	2023 No.
Support of members of the Order and their ministry	30	31

As members of the Order, the trustees' living expenses during the year were borne by the charity, they received £Nil remuneration or reimbursement of expenses in connection with their duties as trustees during the year (2023 – £nil).

As members of the Order, none of the trustees have resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by trustees to the charity was £96,833 (2023 - £89,266).

8 Taxation

The Charity of the Order of the Marist Sisters Province of England is a registered charity and, therefore, is not liable to taxation on income and gains derived from its charitable activities, as it falls within the various exemptions available to registered charities.

9 Tangible fixed assets

	Freehold land and buildings		Furniture and equipment	Motor vehicles	Total
	Non-specialised £	Specialised £	£	£	£
Cost or valuation					
At 1 January 2024	2,715,432	5,327,399	289,930	99,197	8,431,958
Additions	—	29,167	22,437	—	51,604
At 31 December 2024	<u>2,715,432</u>	<u>5,356,566</u>	<u>312,367</u>	<u>99,197</u>	8,483,562
At cost	589,222	5,356,566	312,367	99,197	6,357,352
At deemed cost – 1994 valuation	<u>2,126,210</u>	<u>—</u>	<u>—</u>	<u>—</u>	2,126,210
	<u>2,715,432</u>	<u>5,356,566</u>	<u>312,367</u>	<u>99,197</u>	8,483,562
Depreciation					
At 1 January 2024	—	1,689,984	179,095	96,279	1,965,358
Charge for year	—	106,548	39,436	2,918	148,902
At 31 December 2024	<u>—</u>	<u>1,796,532</u>	<u>218,531</u>	<u>99,197</u>	2,114,260
Net book values					
At 31 December 2024	<u>2,715,432</u>	<u>3,560,034</u>	<u>93,836</u>	<u>—</u>	6,369,302
At 31 December 2023	<u>2,715,432</u>	<u>3,637,415</u>	<u>110,835</u>	<u>2,918</u>	6,466,600

As permitted under Financial Reporting Standard 102, the charity has continued to adopt a policy of not revaluing its tangible fixed assets.

It is likely that there are material differences between the open market values of the charity's land and buildings and their book values. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of trustees, is not justified in terms of the benefit to the users of the accounts.

The historical cost of the freehold land and buildings included above at deemed cost based on a 1994 valuation cannot be ascertained with accuracy.

10 Investments

	2024 £	2023 £
Listed investments		
Market value at 1 January 2024	28,550,212	26,677,906
Additions at cost	22,420,736	1,582,066
Disposals (proceeds: £22,375,471, gains: £1,907,733)	(20,467,738)	(1,258,172)
Net unrealised investment (losses) gains	(728,765)	1,548,412
Market value at 31 December 2024	29,774,445	28,550,212
Cash held by investment managers for re-investment	446,595	623,655
	30,221,040	29,173,867
Cost of listed investments at 31 December 2024	30,094,150	25,410,704

10 Investments (continued)

Listed investments held at 31 December 2024 comprised the following:

	2024 £	2023 £
UK equities	2,206,936	4,453,717
Common investment funds and common authorised investment funds	10,850,835	10,227,218
UK fixed interest	3,610,710	3,574,363
Overseas equities	10,262,683	7,838,960
Overseas fixed interest	—	319,351
Property funds	1,278,646	1,316,220
Alternatives	1,564,635	820,383
	29,774,445	28,550,212

All listed investments were dealt in on a recognised stock exchange.

11 Debtors

	2024 £	2023 £
Prepayments and accrued interest	149,940	174,355
Other debtors	183,663	108,157
	333,603	282,512

12 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	116,089	77,618
Monies administered by the charity on behalf of individual members of the Order	41,968	41,968
	158,057	119,586

13 Tangible fixed assets fund

	2024 £	2023 £
At 1 January 2024	6,466,600	6,541,020
Net movement in the year	(97,298)	(74,420)
At 31 December 2024	6,369,302	6,466,600

The tangible fixed assets fund represents the net book value of the charity's tangible fixed assets and has been established in recognition of the fact that the tangible fixed assets are required for the charity's work and are not available as a reserve to fund activities or meet future contingencies.

14 Designated funds

The unrestricted funds of the charity include the following funds designated for specific purposes:

	At 1 January 2024 £	New designations in year £	Utilised/ (released) £	At 31 December 2024 £
Retirement reserve	9,000,000	6,300,000	—	15,300,000
Villa Maria property and maintenance fund	4,000,000	—	—	4,000,000
Provincial giving fund	8,000,000	—	—	8,000,000
	21,000,000	6,300,000	—	27,300,000

	At 1 January 2023 £	New designations in year £	Utilised/ (released) £	At 31 December 2023 £
Retirement reserve	13,050,000	—	(4,050,000)	9,000,000
Villa Maria property and maintenance fund	4,000,000	—	—	4,000,000
Provincial giving fund	8,000,000	—	—	8,000,000
	25,050,000	—	(4,050,000)	21,000,000

♦ Retirement reserve

The retirement reserve consists of monies which the trustees have set aside in order to provide for the sisters in their retirement. The value of the fund has been calculated on actuarial principles to provide for the Province's sisters but is adjusted as necessary in the light of available resources and changes in the number of the Province's members and their age profile.

♦ Villa Maria property and maintenance fund

This represents monies set aside by the trustees for the future maintenance and refurbishment of the Villa Maria care home.

♦ Provincial giving fund

This represents monies set aside by the trustees to fund future donations to the Order and other organisations with objectives consistent with those of the charity.

15 Analysis of net assets between funds

	Tangible fixed assets fund £	Designated funds £	General fund £	Total funds 2024 £
Fund balances at 31 December 2024 are represented by:				
Tangible fixed assets	6,369,302	—	—	6,369,302
Investments	—	27,300,000	2,921,040	30,221,040
Net current assets	—	—	8,104,530	8,104,530
Total net assets	6,369,302	27,300,000	11,025,570	44,694,872
	Tangible fixed assets fund £	Designated funds £	General fund £	Total funds 2023 £
Fund balances at 31 December 2023 are represented by:				
Tangible fixed assets	6,466,600	—	—	6,466,600
Investments	—	21,000,000	8,173,867	29,173,867
Net current assets	—	—	9,069,485	9,069,485
Total net assets	6,466,600	21,000,000	17,243,352	44,709,952

The total unrealised gains as at 31 December 2024 constitutes movements on revaluation and are as follows:

	2024 £	2023 £
Unrealised (losses) gains included above:		
On investments	(319,705)	3,139,508
Total unrealised (losses) gains at 31 December 2024	(319,705)	3,139,508
Reconciliation of movements in unrealised gains		
Unrealised gains at 1 January 2024	3,139,508	1,580,854
Less: in respect to disposals of listed investments in the year	(2,730,448)	14,948
	409,060	1,595,802
Add: net gains (losses) arising on revaluation of listed investments arising in the year	(728,765)	1,543,706
Total unrealised gains at 31 December 2024	(319,705)	3,139,508

16 Capital commitment

At 31 December 2024 there were no capital commitments (2023: none).

17 Grant commitments

At 31 December 2024 the trustees committed to making further annual donations totalling £50,000 per annum for the next year. The donations are subject to the satisfactory receipt of confirmation of how current year donations have been expended.

18 Related parties

Transactions with trustees are disclosed in note 7 to these accounts.

Two of the trustees of the charity are also trustees of The Marist Sisters Generalate CIO (Charity Registration Number 1179883). During the year the charity paid donations totalling £1,000,000 (2023: £1,000,000) to The Marist Sisters CIO.

There were no further related party transactions requiring disclosure (2023 – none).

19 Ultimate control

The charity, which is constituted as a trust, was controlled throughout the period by the Order of the Marist Sisters Province of England by virtue of the fact that the Provincial Superior of the Order appoints all of the trustees.

20 Post balance sheet events

On 24 January 2025 the freehold property at St Johns Villas, Upper Holloway sold for proceeds of £1.16 million. The property had a net book value in these financial statements of £0.61 million.

Accounts

**The Charity of the
Order of the
Marist Sisters
Province of
England**

Report and Accounts

31 December 2023

Charity Registration Number
225485

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Reference and administrative details of the charity, its trustees and advisers

Trustees	Sister Anne Ord Sister Bridget Brady Sister Bridget Helen Cahill Sister Helena Coskeran Sister Mary Frances Boyle Sister Catherine Philomena O'Brien (Monica) (The trustees are incorporated under the Charities Act 2011)
Provincial Superior	Sister Anne Ord
Provincial Bursar	Sister Helena Coskeran
Safeguarding Lead	Mr Andrew Stables
Administrative address	55 Thetford Road New Malden Surrey KT3 5DP
Charity registration number	225485
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Principal bankers	The Royal Bank of Scotland plc 49 Charing Cross London SW1A 2DX Barclays Bank plc Fulham Broadway Branch 75 Kings Street London W6 9HY

Reference and administrative details of the charity, its trustees and advisers

Investment managers	Quilter Cheviot Limited Senator House 85 Queen Victoria Street London EC4V 4AB
	BlackRock Investment Management (UK) Limited 12 Throgmorton Avenue London EC2N 2DL
Solicitors	Stone King LLP Upper Borough Court 3 Upper Borough Walls Bath BA1 1RG
Insurers	Marsh Commercial Insurance Brokers Limited 39 Kings Hill Avenue Kings Hill West Malling Kent ME19 4ER
Surveyors	W B Surveyors Limited 3 Sandy Lane Rhosneigr Wales LL64 5QF

The trustees present their annual report together with the accounts of The Charity of the Order of the Marist Sisters Province of England (the Charity) for the year ended 31 December 2023.

The accounts have been prepared in accordance with the accounting policies set out on pages 36 to 41 of the attached accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

INTRODUCTION

The Marist Sisters (the Order) is a Roman Catholic Religious Order of Pontifical rite founded in France in 1827 and has its Generalate in Rome. Governed by its own Constitution it is an International Order whose members minister in Africa, Philippines, Oceania, North and South America and Europe.

The accounts accompanying this report are the accounts of the charitable trust on which the assets of the Order in England and Wales are held and through which its finances operate. The trust is governed by a Trust Deed dated 25 February 1963 and is registered under the Charities Act 2011 – Charity Registration Number 225485.

PUBLIC BENEFIT

In setting the objectives and planning the activities of the charity, the trustees have given careful consideration to the Charity Commission's guidance on public benefit. In essence, all works carried out by the charity are grounded on religious tenets which constitute the values of the Christian Gospel and those of the founding charism of the Marist Order.

This report describes strategies, means and achievements for the year to 31 December 2023. The report covers activities, performance and achievements which address the aims, mission and objectives of the Order, listed below. All active members of the Order perform their ministries among the local public in areas of community houses with wider outreach as described. In evaluating quality, performance and achievement, the trustees believe they illustrate ways by which the charity meets the public benefit requirement, as outlined by the Charity Commission and that benefits are identifiable and touch the lives of large sections of the public. Members interact with and actively support the public in whatever environment and ministry they find themselves, in parishes, hospitals, care homes, youth centres, etc.

PRINCIPAL AIMS AND MISSION

In order to plan effectively for the future and to manage change, the Order's General Chapter was held in Rome in April/May 2022.

The Chapter considered the best way forward to ensure the mission of the Order be maintained in its integrity, to maintain the charism and to enhance the groups and areas where sisters work.

PRINCIPAL AIMS AND MISSION (continued)

The Charity of the Order of The Marist Sisters Province of England aims to support:

- ◆ The furtherance of the Roman Catholic Religion and its Gospel values
- ◆ The religious and charitable works at present carried on by the Order
- ◆ The care of the members of the Order throughout their lives in the Order and support of their charitable work

In all activities described in this report, the aims and objectives of the charity have been the main focus. Always based on Christian Gospel values, through strategies and service in the various geographical areas, the trustees have made every effort to be faithful to the aims, the benefits of which are far ranging. We work together to develop a structure that will be life giving for the mission of the Order within our Province.

In fidelity to the objectives, the Leaders of the Order frequently remind the Charity of the world context of escalating concerns, in which the Order moves.

“We, Marist Sisters, too, try on a daily basis to welcome the signs of the times in our life and mission despite our limitations and vulnerability. Listening to the cries of our land and our people, we journey within our times, our society, our church, in this second phase of our synodal journey: ‘we continue learning to walk together, and sit together to break the one bread, in such a way that each is able to find their place. Everyone is called to take part in this journey, no one is excluded. Enlarge the space of your tent, spread out your tent cloths unsparingly, lengthen your ropes and make firm your pegs.’

(Superior General 21st December 2022)

Marist Youth Centre, Manchester is mainly committed to the support and spiritual development of young people as described later in the report. The programmes offered aim to increase their knowledge and experience of spiritual and moral development, sustain them in their beliefs and encourage them to develop a capacity for critical thinking as contributory citizens in the society in which they find themselves.

Sisters, either communally or individually, minister among vulnerable people and are open to providing opportunities for personal, group and liturgical prayer.

The main aim of all service rendered in pastoral and social field is to support and empower people in their day to day living. The Christian Gospel teaching of “Be compassionate as your heavenly Father is compassionate” (Luke 6: v 36) motivates all religious and charitable work carried out by members of the Order respecting the dignity of all.



PRINCIPAL AIMS AND MISSION (continued)

Care of the sick in the Charity's care home involves responsibility for the retired, vulnerable members of the Order, who, having engaged in the activities of the Charity over many years, are now in need of care and support. Lay residents, who meet the criteria and choose to be cared for in a peaceful and religious environment are welcome.

An established culture of respect for the dignity and rights of each person reaches a wide public in a variety of ways including the nurturing of religious practice.

The work of the sisters in carrying out the aims of the charity include:

Worship and prayer

The provision of facilities for worship and prayer for members of the Charity and members of the wider public who join in their worship.

Members of the Order are given opportunities for:

- ◆ Worship through prayer both private and communal, through celebration of the Eucharist, Daily Prayer of the Church and other devotions.
- ◆ Unrestricted access to chapel and prayer rooms at all times.
- ◆ Growth in their knowledge and trust in God and the Church through private prayer, study and Scripture reflection and spiritual development through retreats, renewal courses, conferences, prayer groups and spiritual reading.
- ◆ Access to Professional Spiritual Guidance is always available.

Members of the Order celebrate and pray with the wider community. They do this through Church services, prayer groups, celebration of the Liturgy, praying with older people, with young people, children and mothers' prayer groups. Included are the petitions of those who have requested prayers via telephone or other means of communication. Chapels are open to the public where and when possible. The benefits of sharing prayer with others are reciprocal and appreciated by all who participate.

Pastoral and social work

The active members of the Order, as well as retired members, are involved in various forms of social and pastoral work throughout England including:

- ◆ Hospital and Care Home chaplaincies
- ◆ Educational establishments
- ◆ Justice & Peace Work
- ◆ Retreat ministry to schools and to adults
- ◆ Ministry in centres for the homeless
- ◆ Ministry in parishes
- ◆ Care of the elderly
- ◆ Hospital visiting
- ◆ Pastoral ministry in Walsingham for visitors to the National Shrine and parishioners.
- ◆ Administrative work.

PRINCIPAL AIMS AND MISSION (continued)

Pastoral and social work (continued)

The Charity maintains the properties where the members live and from where they carry out their apostolic work.

Operation of residential care home (Villa Maria)

The Charity owns and operates a care home which is registered with the Care Quality Commission (CQC). Villa Maria has capacity to provide accommodation for 33 persons. Long-term care and short-term respite care for sisters and members of the public is available. It is under the management of St John of God Hospitaller Services.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES

In the following pages of this report, the trustees describe activities, performance and achievements which address the founding objectives, principal aims and mission of the Order. This illustrates the means by which the Charity meets public benefit requirements.

As stated under principal aims and mission on pages 3 to 6, the activities of the Order can be divided into four principal areas:

- ◆ Care of members of the Order, including the operation of a residential care home
- ◆ Pastoral and social work
- ◆ Day retreats in Manchester Youth Centre
- ◆ Financially supporting Charities whose aims are in accordance with the objects and values of the Marist Sisters.

Care for members of the Order and operation of a residential care home

Aware of their legal and moral responsibilities to members of the Order who have spent most of their lives carrying out the charitable works of the Order and who have no personal resources, the trustees aim to provide the best possible care for all. They regularly assess needs and plan accordingly as the age profile of the members of the Order increases.

In planning they aim to:

- ◆ Provide a high level of care for all members promoting dignity and respect.
- ◆ Encourage and provide facilities that make the transition from active involvement to retirement as smooth as possible.
- ◆ Encourage continued independence and involvement in activities for as long as reasonably possible; promoting the development of new interests and enthusiasm for activities that in the past was limited by time constraints.
- ◆ Support and enable all members to carry on in their individual ministries for as long as possible.
- ◆ Provide high quality accommodation in the care home and in community houses where it may be necessary to adapt accommodation for increasing age.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Care for members of the Order and operation of a residential care home (continued)

The care home – Villa Maria – caters for those entirely dependent on care and for those who require some care but not of an acute nature.

The care home has 33 rooms all of which have en suite facilities. All rooms are accessible by stairs and by lift, are linked to a call system and have a television which includes a facility enabling Sisters and other residents to follow religious services relayed from the chapel.

The total expenditure of the care home is financed by the Charity. This expenditure is recognised as part of the cost of maintaining the members of the Order.

From 1 March 2017 Caterplus Services have been contracted to supply all catering arrangements in Villa Maria with a view to control expenditure, to monitor stock control and to improve the quality of the food presented.

Most of the residents are sisters, with members of the public accepted for long-term and respite care. In 2023 there were 5 members of the public as residents (1 of whom is a sister of another congregation) and, in addition, at various times during the year, one bed was used for respite care. The management team of the home meets weekly and at other times as necessity may demand. The trustees meet with St John of God Hospitaller Services at regular intervals to review the yearly budget and appraise management. In 2023 regular contact was maintained with the manager and residents.

St John of God Hospitaller Services Management Review meetings	14 th March 2023 14 th June 2023 13 th September 2023
Budget meeting	12 th December 2023 5 th December 2023

The aim of the trustees regarding Villa Maria is to continue to provide good quality living by:

- ◆ Financial support.
- ◆ Support of the Care Management Services in providing quality standards and regular contact with the Service Manager.
- ◆ Appointment of high-quality staff.
- ◆ Encouragement and motivation of staff and residents.
- ◆ Ensuring as far as possible efficient management and maintenance of the premises and grounds to preserve a resident-friendly and dignified environment for all.
- ◆ Monitoring the quality of management provided both in-house and by St. John of God Hospitaller Services.
- ◆ Ensuring that the home complies with all statutory requirements.
- ◆ Providing quality spiritual and pastoral care for the residents.
- ◆ Paying regular visits to the care home.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Pastoral and social work

Work undertaken by members of the Province during 2023 included:

- ◆ Supporting the vulnerable and housebound
- ◆ Justice & Peace work among refugees, asylum seekers, trafficked women.
- ◆ Provision of literacy programmes for migrants
- ◆ Hospital and Care Home Chaplaincy
- ◆ Supporting young people with learning difficulties
- ◆ Retreats, catechetical work, peace education work.
- ◆ Ministry in Parishes



Aims of the trustees in this category include:

- ◆ To support and encourage the less active members of the Province in their continued efforts to support the marginalised members of society through letter writing, supporting campaigns for justice, knitting for the homeless and crafting items for Parish Fayres, hospitality, prayer etc.
- ◆ To enable and empower the active members of the Province in their ministries among the more vulnerable people in the local community.

Overseas missionary work

The Charity supports sisters working on mission principally in West Africa, Latin America and the Philippines. Support is financial via donations to the Marist Sisters Generalate CIO (Charity Number 1179883) who administer the Marist Solidarity Fund. A sister from the Province of England worked in the Gambia and Senegal until June 2023 when she returned to this Province.

The extent of financial support is advised by the Generalate in consultation with other members of the Order as appropriate.

In 2023 the Province of England contributed £500,000 (2022: £60,610) to the Marist Solidarity Fund specially established for mission support, to which all Marist Regions in the world contribute and from which sisters can draw funds to support their work in poorer areas.

Through their contribution to the Marist Solidarity Fund, the Charity enables sisters working on mission in the geographical areas mentioned, to have professional experience in the various works and communities of the Order. This experience enhances their training, broadens their vision and better equips them in maintaining and forwarding the missionary aims of the Order.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE

Care of Members of the Order at Villa Maria Care Home

Villa Maria, managed by Saint John of God Hospitaller Services on behalf of the Marist Sisters, continues to provide a peaceful, caring atmosphere to ensure that all residents can live their full potential, within a comfortable and supportive community; where compassion, hospitality, love, service, justice, dignity and respect are numbered among the core values. The Charity continued to support and care for them throughout the year ensuring that all their needs, spiritual and physical were met.



A praying community, the residents of Villa Maria keep themselves updated and in tune with the struggles of our troubled world. With war still raging in Ukraine and the horrific outpouring of atrocity after atrocity within Israel and Gaza, Remembrance Weekend this year, took on a deeper and more poignant meaning for every resident – reflected in artwork and prayer vigils.

Nineteen sisters and five members of the public were taken care of in Villa Maria during the year. The Charity continued to support and care for them throughout the year ensuring that all their needs, spiritual and physical, were met.

Additionally, short term respite care was provided for members of the public. In line with the Trustees' philosophy, the more mobile and active members were housed in accommodation with facilities that encourage independence and choice. Residents are invited to take an active role in the ongoing development of the home through regular meetings with the Manager. A representative of the Saint John of God Hospitaller Services is also available to the residents on her visits to the Services.

Frequent communication is maintained between the Trustees and the Saint John of God Hospitaller Services ensuring the smooth and efficient running of the care home at all times. Quarterly meetings are held either online or 'in person' where any issues or concerns are raised, decisions reached, and achievements applauded.

The Service Manager works conscientiously at all times to provide, with the support of her staff, a safe, healthy and attractive environment for the residents.



Opportunities are available for leisure activities and individual interests and special occasions are celebrated with joy. Two staff members, employed as Activities Coordinators, facilitate art/craft workshops, games, musical activities etc. and, on occasion, organise outings to local places of interest.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Care of Members of the Order at Villa Maria Care Home (continued)

The active 'retired' Sisters who remain mobile, engage in a variety of services and activities that benefit the wider community as well as those resident in the Home. These include:

- ◆ Visits to those confined to their rooms, praying with them, taking the Eucharist to them and ensuring that they are 'in touch' with the news of the day.
- ◆ Gardening and flower arranging, taking care of the Chapel and preparation for daily service.
- ◆ Maintaining contact with past pupils and families; prayerful support of those whose lives are difficult and welcoming those who visit.
- ◆ Collecting stamps in support of a Nigerian development project
- ◆ Taking care of the 'general library' and ensuring that those unable to visit are provided with reading matter of their choice.
- ◆ Supporting asylum seekers and refugees through letter writing and telephone calls.
- ◆ Support of the 'Knit for Peace UK' project, an initiative of the Charities Advisory Trust.

Three sisters contribute to the life of the local parish, as choir members and readers as well as assisting in fund raising initiatives and inter-church projects, visiting the elderly and housebound. Two sisters support the Rainbow Project for the Homeless, serving breakfasts and taking part in the preparations for the Rainbow Night Shelter during the Winter months. One sister assists in two Charity shops, and another spends two mornings a week at the local junior school helping starter readers and others needing extra help.

Prayer and Worship

As worship and prayer are important elements in the lives of the sisters, the provision of Daily Mass or Communion Services and occasional Retreat Days ensures ongoing spiritual support for the residents. A gentle atmosphere of warmth and respect is encouraged where personal contentment and mutual sensitivity can flourish. The local Parish Priest visits regularly and one sister is the designated chaplain to the Home. At least twice a year, a visiting priest conducts a three day 'Retreat' for those able to participate.



Maintenance matters

Regular maintenance of the premises and grounds continued throughout the year in the belief that the accommodation and natural surroundings, when maintained to a high standard, is not only economical but contributes to the general well-being and morale of the residents and to the enhancement of the environment.

The strategic disaster plan (emergencies and crises) already in place to ensure the safety of residents and staff in the event of an emergency of any nature is reviewed at regular intervals.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Care of Members of the Order at Villa Maria Care Home (continued)

Maintenance matters (continued)

Bedrooms were made available for members of the local public, two of which were funded by Kent County Council, for long-term care, and one bedroom is available for respite care.



Objectives for the coming year

The Trustees will continue to safeguard and promote the welfare of residents of the home by:

- ◆ ensuring that all residents in the care home receive the highest standard of care and a good quality of life where the dignity of each person is respected.
- ◆ responding with a swift and robust response to the management services when deficiencies are reported, ensuring that the essential alterations are made which will raise the quality of care.
- ◆ securing as far as possible good quality and well qualified staff who share the home's commitment to the best practice in ensuring the welfare and quality care of the residents.
- ◆ encouraging and providing ongoing staff education with regular updating courses.
- ◆ maintaining up-to-date practice and revising manual handling in order to avoid as far as possible, any risks to the safety of the residents and staff.
- ◆ encouraging openness, respect, good communication, sound relationships and mutual support between the various levels of management, staff and residents.
- ◆ ensuring best quality management of the home by St. John of God Hospitaller Management Services, supporting them in the management structure and ensuring that in-house management reflects efficient organisation at all levels including administration and care.
- ◆ organising regular meetings of Trustees with representatives from St John of God Hospitaller Management Services to review the quality of management and care provided.
- ◆ continuing to provide a friendly, happy, hospitable and secure environment for sisters, residents and staff where the rights, privacy and dignity of each person are respected; to offer hospitality and welcome to the relatives and other visitors of the residents. Guests of residents are accommodated in a dedicated flat.
- ◆ monitoring the financial security of the home through careful budgeting. The continuing difficulty in recruiting high calibre care staff in the area dictates a heavy reliance on agency staff.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Care of Members of the Order at Villa Maria Care Home (continued)

Objectives for the coming year (continued)

- ♦ continuing to review performance benchmarks for standard of care in the home through monitoring resident satisfaction, reports after visits by trustees, staff support, CQC reports and feedback from local care providers. The CQC suspended their routine inspections in March 2020 in response to Covid-19 but continue to regularly review the Service. In July 2023 the following review was received:

"We carried out a review of the data available to us about Villa Maria on 06-07-2023. We have not found evidence that we need to carry out an inspection or reassess our rating at this stage. This could change at any time if we receive new information. We will continue to monitor data about this service."

- ♦ retaining the fees as low as is viably possible, whilst striving to maintain the provision of high-quality care for the residents and the maintenance of the home and grounds, consistent with the objectives of the Order, the trustees, in liaison with St John of God Hospitaller Management Services. The total expenditure, which is the responsibility of the Charity, has been met during the year. Income from pensions and fees are subsidised from the Province central funds

A few of the Compliments received during the year:

A family member: "Thank you so much for your kindness to Annie, she thought you were all wonderful and never stopped praising you. Keep up the good work."

Visiting Pharmacist who said that she heard good news about Villa Maria and that she likes coming there. "This place is very nice."

Prospective residents' son: "Just wanted to say we really liked Tammy (Manager) and Villa Maria has a serene feel to it. It doesn't have the look of a typical care home which is a definite plus."

Nurse from Care Home Team: Expressed how she liked coming to Villa Maria as the Home is nicely kept and well managed.

From RPR Dols: "I wonder if I could bring a student social worker that I am mentoring to look around the home. She has limited experience of older people and your lovely home will show her a good example of residential care."

Following respite care; "Thank you for your kindness and care and for everything."

Marist Youth Centre, Manchester

The Marist Sisters have been responsible for conducting School and adult retreats at the centre since 1996. These events have catered for students from Year 1 to Year 11, chaplaincy groups and parish groups.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Marist Youth Centre, Manchester (continued)

To avail themselves of the opportunities offered at the Centre, some schools request specific themes and the Marist Youth Centre offers diverse themes from sacramental topics, the liturgical seasons and ongoing relevant topics such as 'Protecting our Common Home' and the 'Cry of the Poor'.

Depending on the age-group, the Marist Youth Centre aims to support the schools in their mission by offering themes that support the faith of their students; the themes also include material to help students contribute to the various needs of society at large.



The principal aims and objectives of the Marist Youth Centre are:

- ◆ To provide opportunities for young people to develop an awareness of their own identity as members of the wider community.
- ◆ To help them deepen their human and spiritual growth as Christians in a holistic manner.
- ◆ To provide a safe, secure and attractive environment where they can 'come apart' from the bustle of life and 'rest a while'.
- ◆ To strengthen their awareness of the needs of others especially the disadvantaged.
- ◆ To deepen their respect for the environment and for life in all its stages.

Strategies to achieve these aims and objectives:

- ◆ The provision of one full-time, non-salaried sister who is the directress. She is the safeguarding representative for the Centre and the administrator and has overall responsibility for the programmes.
- ◆ One paid employee who facilitates and works with groups and helps in the preparation of materials.
- ◆ Review of the work of the Centre in order to benchmark need and demand; the number of bookings; use of the Centre in other years; current trends and prospects for future organisation.
- ◆ Support for the team in their mission and encouraging new initiatives.
- ◆ Provision of equipment to meet the needs of the Centre and maintenance of the premises to a good standard in line with Health and Safety policies.
- ◆ Recognition of the resident community which provides valuable support for the work of the Centre.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Marist Youth Centre, Manchester (continued)

- ◆ Delivering the programme in the school setting when requested, to help alleviate the financial burden on schools that experience difficulty with the rising cost of living.
- ◆ Group work in the programme to give students the opportunity to interact with a wider circle.
- ◆ Breaks during the day are inserted; these help students organize and exercise their leadership skills in various games.
- ◆ The schools give a donation to the Centre according to their financial capability.

Performance and achievements

The Marist Youth Centre has not functioned at full capacity since the lifting of Covid restrictions in 2022. There has been a reduction in the hours of input caused by one member of staff taking up another role in the Congregation. Bookings have also dropped, largely due to the pressure felt by schools due to increasing financial constraints.

Students attending the Centre were accompanied by teachers, teaching assistants and parents who were involved in working with the students. The Team also provided reflection days for pupil chaplains/ prayer guides accompanied by their leaders.

Schools are usually invited to request a theme for the day or to accept a theme suggested by the team. The team prepares the reflection, provides the materials and facilitates the activities, involving the students and staff in group work and feedback to the whole group. The dynamic of involving the teachers and helpers is a way of encouraging continuity back in the school setting where respect and appreciation of one another on their faith journey is nurtured.

Through the activities of the Centre, which include prayer and worship, group discussion and role play, young people come to know themselves and others better, their relationship with God and the world. The Centre aims to help them develop a capacity for critical thinking, a sense of commitment, the importance of spiritual values and respect and how to work with one another for the common good.

Beneficiaries

- ◆ Members of the public from parishes and school students benefit from the facilities provided by Marist Youth Centre.
- ◆ The young people who spend time at the Centre.
- ◆ The teachers and staff who accompany the students learn new and creative ways of presenting the Gospel and introducing young people to the sacraments. Their own personal faith journey can be enriched by the experiences offered at the Centre.
- ◆ All who visit, as evidenced by the many positive spoken and written words of gratitude.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Pastoral and social work in the Communities

During 2023 sisters carried out their pastoral and social work in various areas of ministry.

The Trustees of the Charity supported them in their individual social and pastoral work which reaches out to those in need, and which benefits numerous members of the public focussing on those in greater need physically, emotionally and spiritually.



Sisters who are now retired, are readily available and willing to reach out to those in need be it by telephone, letter or other means of communication, or to involve themselves in a volunteer capacity in projects that address social needs.

To safeguard the reputation of the Charity, pastoral activities are regularly reviewed and monitored through assessments and critical evaluation so that the integrity of the aims of the Order in supporting religious and charitable work is maintained.

The Birmingham Community

Sisters are involved in:

- ◆ One sister participates in meetings of the Birmingham inter-church forum of spiritual guides and accompanies people on a spiritual level.
- ◆ Keeping in contact with and visiting the housebound
- ◆ One sister has joined the Jesuit Manresa link and accompanies people in daily life retreats. She also attends their meetings and training sessions.
- ◆ Maintaining close contact with each member of the Marist Way Group and carrying out monthly meetings with the group.
- ◆ Active presence in the Parish Community participating in the liturgies provided there and giving assistance at Parish functions
- ◆ Knitting for Charity.
- ◆ One Sister volunteers at a local Food bank

The Manchester Community

In addition to the work of the Centre, the sisters are well known in the local parishes where they are in frequent contact with people belonging to the parishes.

- ◆ One Sister volunteers at the Manchester University Hospital Trust 'Help-Force' (NHS charity) in three areas of ministry. "Meet and Greet": guiding patients around the 4 hospitals on site. 'Complex Patient Programme' assisting patients on wards to complete surveys relating to their care. Genetics: accompanying eye patients from clinic to imaging department. Helping with 'Wellbeing' days for staff.



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Pastoral and social work in the Communities (continued)

The Manchester Community (continued)

- ◆ Ministry to persons with learning disabilities from the L'Arche Manchester. Supporting the communities, being with them and engaging in group activities. Accompanying Assistants (staff) on a one-to-one basis via Zoom, telephone or when possible, face to face. Befriending local residents who are in need of listening support.
- ◆ Befriending and visiting isolated elderly housebound on a twice weekly basis.



The New Malden Community

Sisters are involved in:

- ◆ Administration of the charity.
- ◆ Psychotherapy for people of limited income via Zoom.

The Upper Holloway Community

Sisters are involved in:

- ◆ Liaising with fundraisers and donors to Casa Bethesda orphanage for mentally and physically impaired individuals in Mexico. Correspondence with NGOs providing food and support for Migrants along the Mexican/US border.
- ◆ Volunteering with a programme for homeless people, providing meals and other practical and emotional assistance,
- ◆ Giving pastoral care and Holy Communion to the housebound and residents in nursing homes,
- ◆ Support by visits and shopping for the elderly and housebound
- ◆ Supporting parish initiatives and Parish Clergy
- ◆ Maintaining communication with people – trying to keep hope alive.
- ◆ Attending JPIC meetings and giving input.
- ◆ Assisting at CAFOD workshops with reception classes, and Catholic Teaching Workshops with primary schools. Leading Group Assemblies and Year 7 Retreat days.
- ◆ Assisting at the local primary school.



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Pastoral and social work in the Communities (continued)

The Walsingham Community

The National Shrine of Our Lady is at Walsingham and is a place of pilgrims. The Sisters keep an open-door policy and are available to the pilgrims. Their chapel is a welcoming place for private or group prayer and is open all day.



Sisters are engaged in:

- ◆ Parish Work: Welcoming Mass goers, reading at Mass. 2 x Sisters are members of the Parish Advisory Group
- ◆ Supporting and visiting the elderly and housebound through telephone calls and visits to make sure contact was maintained.
- ◆ Organising the parish fundraising activities – soup lunches, raffles, and making home decorated candles for sale.
- ◆ Welcoming pilgrims into the chapel, to pray and enjoy a friendly chat.
- ◆ Taking part in the local Marist Way Meetings
- ◆ One Sister prepares prayer services for the residents and staff, when requested, in the care home in which she works.

Table showing the average hours volunteered by Marist sisters weekly:

<u>Area of service</u>	<u>No. of Volunteers</u>	<u>Hours volunteered</u>
Parish work	10	40
Hospital and care home visiting	3	15
Contact with housebound and families	3	22
Homeless	4	25
Psychotherapy practice	1	3
Administration	4	120
Making craft items for charities	5	40
Assistance to other Charities	6	40
Diocesan team for religious	1	2
Justice & Peace	2	20
Retreat work	3	15
Assistance in Schools	2	20

FUTURE PLANS

In planning for the future, the Trustees of the Charity intend to meet the following objectives:

- ◆ Maintain voluntary secretarial and administrative support of the charity with sister personnel in management of the Province of England.
- ◆ Monitor the needs of the sisters as they grow older and retire from active work and adapt premises as necessary or, when adaptations are not practical, relocate to more appropriate housing.
- ◆ Care for the sisters to enable those who are able, to carry out the mission of the Charity and continue in their pastoral ministry among the poorer sections of society and the elderly.
- ◆ Ensure that St John of God Hospitaller Services provide excellent quality care and work within the agreed budget at Villa Maria Care Home.
- ◆ Ensure effective monitoring of in-house management at every level of care and administration in Villa Maria Care Home.
- ◆ Support and encourage staff in their professional work and see that they continue to receive appropriate training.
- ◆ Continue to release vacant beds at Villa Maria Care Home to the local public for short-term and long-term care.
- ◆ Ensure the maintenance of Villa Maria premises and grounds to a high standard.
- ◆ Continue to support the Marist Youth Centre Manchester with personnel and financially.
- ◆ Continue the employment of surveyors to supervise ongoing maintenance at Villa Maria and other properties.
- ◆ Continue to financially support our missions overseas through donations to the Marist Sisters' Generalate CIO in Rome who administer the Marist Solidarity Fund.
- ◆ Continue to support London Air Ambulance with ongoing donations of £104 per year.
- ◆ Continue to financially support Charities whose objects and values are in accordance with those of the Charity.
- ◆ Carry out a detailed review of the Charity's finances in order to safeguard its economic viability.

FINANCIAL REPORT FOR THE YEAR



Investment policy and performance

The investment strategy is set by the trustees and considers income requirements, present and future financial expenditure requirements, risk profile, the investment managers' advice and the view of the market prospects in the medium term.

The policy is to maximise total return through a diversified portfolio whilst providing a level of income advised by the trustees from time to time. There is also an Ethical Policy precluding investment in any company which, after reasonable enquiry, clearly has significant profits from an activity which is contrary to the objectives of the Christian Church.

The performance of the portfolio and the charity's investment strategy are reviewed regularly by the trustees with the investment managers.

The charity's investments comprise two portfolios of listed investments. Investments with a market value of £18,322,994 (2022: £16,528,641) are managed by Quilter Cheviot. Investments with a market value of £10,227,218 (2022: £10,149,265) are managed by BlackRock Investment Managers (UK) Limited.

There are no restrictions on the charity's power to invest.

The investment managers' objectives are to maximise total return through diversified portfolios, whilst providing a level of income as advised by the trustees from time to time. The managers follow guidelines, which are set out and regularly reviewed by the trustees.

During the year the charity's investments continued to perform well.

Results for the year

A summary of the year's results can be found on page 33 of this annual report and accounts. In the year ended 31 December 2023, the total income was £1,948,584 (2022: £5,644,084).

The results for 2022 include income from, and expenditure related to, the provision of education until 24 May 2022.

During the year ended 31 December 2023 the charity incurred expenditure in maintaining sisters and enabling them to carry out their work.

Premises expenditure continued to be high, as properties grow older and modifications become necessary to facilitate elderly sisters.

Total expenditure amounted to £3,114,665 (2022: £5,500,549).

The net expenditure for the period before investment gains and losses was £1,166,081 (2022: net income of £143,535). Investment gains amounted to £1,505,955 (2022: losses of £5,183,910) giving rise to an increase in funds of £339,784 (2022: decrease of £5,040,375).

FINANCIAL REPORT FOR THE YEAR (continued)

Reserves policy

The trustees have examined the requirement for free reserves. i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed. The trustees consider that, given the nature of the charity's work, the need to care for members of the Order and to respond to unforeseen emergencies, the level of free reserves should at least be equivalent to between twelve and twenty-four months' expenditure. The trustees are of the opinion that this provides sufficient flexibility to cover shortfalls in income, adequate working capital to cover core costs, and will allow the charity to meet its commitments to its education work and to members of the Order and will enable the charity to cope and respond to unforeseen emergencies.

Financial position

The balance sheet shows total reserves of £44.7million (2022: £44.4 million).

£9million (2022: £13.1million) represents a retirement reserve designed to provide income to communities with elderly sisters needing care and to provide for sisters generally in their retirement. In addition, there is a fund of £4million for the upkeep of Villa Maria Care Home which needs regular maintenance and updating.

A further £6.5million (2022- £6.5million) is represented by tangible fixed assets used to support the work of the sisters and their ministry. A decision was made to separate this fund from the general fund in recognition of the fact that the tangible fixed assets are used in the day-to-day work of the charity and the fund value cannot, therefore, be realised easily if needed to meet future contingencies.

A Giving Fund of £8million has been created to allow the charity to support organisations involved in work that sisters are no longer able to carry out directly.

Funds available to support the work of the Sisters in the future are shown as general funds on the balance sheet and amount to £17.2million (2022 - £12.8million). Whilst this level of general funds exceeds the level required by the above reserves policy, at the present time given the current macroeconomic and geopolitical climate, the trustees are content with this position especially given the continuing volatility in world stock markets and the cost of living crisis.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governance

In terms of Canon Law, the Order is governed at an international level by the Superior General and her Council resident in Rome. They are elected every seven years at a General Chapter of the Order in Rome by representatives of all Provinces of the Order.

A new governance system, in practice in the Order since 8 December 2015, was established to best carry forward, exercise and protect the founding charism aim and mission of the Order among the local public.

The Province of England is governed by the Provincial and Council who were appointed from 8 December 2018 by the Superior General and her Council. Each community has a community leader appointed by the Provincial and Council.

The Order is divided into Units with a view to rendering more effective the resources of the Order in its objectives, apostolic and charitable work. The Province of England is an independent Unit governed by a Provincial, two councillors and a bursar.

A system of accountability is established across the Order. The Provincial usually visits the communities of the Province at least once annually, thus maintaining a sharp awareness of any difficulties which arise, of the developments, progress and continued effectiveness of the ministries carried out by the Sisters of the Province. Communication across the Province is active, and Sisters can easily contact the trustees. A comprehensive review on fidelity to mission and to aims of the charity takes place regularly.

The Superior General visits the Province of England every three years.

The Provincial Bursar visits the communities regularly and is available to all when necessary, thus keeping track of financial business, the assets of the Province and the maintenance of the charity's properties. Any updating of properties is closely monitored.

In terms of civil law, the Order in England and Wales operates through a charity governed by a trust deed dated 25 February 1963 and is a registered charity - Charity Registration Number 225485.

The trustees are appointed by the Provincial Superior and are registered as an incorporated body under the Charities Act 2011. At any one time there must be a minimum of two trustees.

The trustees of the charity are six members, three of whom are members of the Leadership Team. All have wide experience of the work of the charity and are well aware of the issues relevant to the Order to ensure the aims and purposes of the Order are met. Together with updating of personal specialisms, they follow courses and conferences arranged for trustees to keep updated and abreast of change. They use literature provided by the Charity Commission and attend conferences and meetings provided by our accountants, investment managers, firms of solicitors and insurers specialising in charity practice.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

The names of the trustees who served during 2023 are set out as part of the reference and administrative details on page 1 of this annual report and accounts with short biographical details on each given as follows:

Sister Anne Ord

Sister Anne Ord worked as a civil servant in the Ministry of Defence and in 1991 became a Marist Sister in the Province of England. Having worked for two years as bursar in Marist School Sunninghill, she went to Stendal, East Germany to a new foundation of the Marist Sisters. She worked with the Russland/Deutsch, exiled in the Russian Empire and now invited back to their homeland after perestroika. After ten years in Germany she moved to a parish in Slavutich, Ukraine, built to house survivors of the Chernobyl disaster. She worked in the parish and taught English in the local language school. Compliance with legislation for foreigners becoming increasingly difficult, the Marist Sisters community withdrew from Ukraine. Back in England in 2012 she worked at the National Shrine of Our Lady of Walsingham until she took up her mandate as Provincial Leader in December 2018. She is based in New Malden.



Sister Helena Coskeran

Sister Helena Coskeran joined the Order of the Marist Sisters in 1981. She taught in a sixth form college in Manchester before becoming part of the Marist Sisters mission in Colombia where she worked in initial formation and completed a course for formators at a summer school in Mexico. She was also involved in pastoral work and with groups working for peace. On her return to England Sister Helena worked for CAFOD (Catholic Agency for Overseas Development) and trained as a systemic psychotherapist. Following her time as General Bursar of the Congregation she completed the Graduate Diploma in Theology at Heythrop College. She has worked for the NHS in administrative roles and has been a volunteer therapist at Crossroads Counselling in Bethnal Green since 2011. In December 2018 she took up her appointment as Provincial Bursar.



Sister Bridget Brady

Sister Bridget is a teacher by profession and has taught in Primary and Secondary schools in England and Colombia. She served as deputy head in a Catholic secondary state school in Birmingham before being missioned to Colombia. On returning to England, she helped set up the Youth Centre in Manchester where she worked as Directress for five years. She was a member of the Provincial Team and a Governor in the Secondary school, Sunninghill during this time. She was then missioned to Venezuela where she worked with youth and was a member of the Latin American Regional Team. From there she was elected to the Generalate Team in Rome. On completion of her term of office she returned to the Youth Centre in Manchester as Directress. She is currently a member of our community in Birmingham and is a member of the Inter-Church Diocesan Team of spiritual guides, she volunteers in the 'Save the Children charity' and is an active member of the parish of the Holy Name of Jesus.



STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

Sister Helen Cahill

Sister Helen joined the order in 1970. She is qualified in Childcare and as a teaching assistant. For several years, she worked in a Centre for disadvantaged children in Hythe, Kent. She has also worked as a teaching assistant in schools in Devon and Manchester. In September 2021 she took on the role of Community Leader in Sunninghill. She joined the Birmingham community in May 2022 as community Bursar.



Sister Mary Frances Boyle

After graduating as a secondary school teacher, Sister Mary Frances taught in several schools in Fiji over a period of twenty years. This was followed by a period of teaching in London and the Midlands. She served in Congregational administration in England and the wider Region of Eur-Africa. Having finished this mandate, she spent three years administering a Skills Training Centre in The Gambia. She is currently working in the Marist Youth Centre in Manchester as Co-Ordinator.



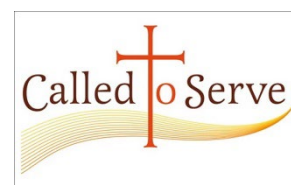
Sister Catherine Philomena O'Brien (Sr Monica)

Having worked in Education in the South West of England for fifteen years, Catherine moved to London in 1990 where she was employed by the Southwark Archdiocese as a member of its' Christian Education Team and worked in the area of Teacher Formation and catechesis in schools. From 1996 to 2008, she served in Congregational Leadership and Administration at Provincial and General level in the UK and in Rome. On returning to the UK she became an active member and volunteer with the international peace movement, PAX CHRISTI, who declare that its' mission is to "to transform a world shaken by violence, terrorism, deepening inequalities, and global insecurity." She moved to Hythe, Kent in September 2022 and took up the role of community Leader in Villa Maria, the home of our retired Marist Sisters.



Statement of trustees' responsibilities

The trustees are responsible for preparing the trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).



The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the of the charity and of the income and expenditure of the charity for that period. In preparing accounts the trustees are required to:

- ♦ select suitable accounting policies and then apply them consistently;
- ♦ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102);

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Statement of trustees' responsibilities (continued)

- ♦ make judgements and estimates that are reasonable and prudent;
- ♦ state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ♦ prepare the accounts on the going concern basis, unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the applicable Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Key management

The trustees consider that they comprise the key management of the charity in charge of directing and controlling, running and operating the charity on a day to day to basis.

All trustees are members of the Order and whilst their living and personal expenses are borne by the charity, they receive no remuneration or reimbursement of expenses in connection with their duties as trustees.

Structure and management reporting

The trustees meet at least four times annually to review and assess developments of the charity and its activities and make any important decisions. In 2023 most meetings took place online. Minutes are filed after each meeting and made available to auditors. When necessary, the trustees access their professional advisers – accountants, solicitors, property consultants, investment managers, bank relationship managers and insurance brokers.

The day-to-day management of the charity's activities and the implementation of policies are delegated to appointed members of the Order or senior lay staff.

MANAGEMENT PROFILE IN PROVINCE OF ENGLAND	
Work	Management
Villa Maria Care Home, Hythe	Managed by St John of God Hospitaller Management Services Manager – Miss Tamara Brown Bursar – St John of God Hospitaller Management Services Community Leader – Sister Monica O'Brien Chaplain – Sister Angelina Cuffe
Marist Youth Centre, Manchester	Directress – Sister Mary Frances Boyle Community Leader – Sister Mazarello Clyne Bursar – Sister Helena Whelan

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Working with other organisations

The charity works with and subscribes to several other charities and public bodies including:

- ◆ Roman Catholic Dioceses of Westminster, Southwark, Birmingham, Salford, East Anglia,
- ◆ Conference of Religious (CoR)
- ◆ Provincial Bursars' Association (APB)
- ◆ Justice and Peace Links
- ◆ Catholic Network for Retreats and Spiritual Direction (CNRS)
- ◆ Association of Senior Religious (ASR)
- ◆ Catholic Safeguarding Standards (CSSA)
- ◆ St John of God Hospitaller Management Services (SJOG).

Communities

During the year to 31 December 2023, the Province of England comprised 35 sisters who lived in six communities in England.

Each community is governed by a Community Leader or a Community Liaison Person appointed by the Provincial and Council.

Some houses in the Province are in areas deprived socially and spiritually, where the sisters live among the people with whom they work to be more effective in their ministry and in carrying out the missionary and apostolic aims of the Order, to meet and help people where they are.

Work of the communities is kept under review including qualifications of staff and structure of the Order. Pooling of resources is reviewed regularly to more effectively meet and forward the objectives of the Order by evaluating the relevance of community ministries.

Risk management

The trustees continue to keep the identified major areas of risk under review. They seek constantly to identify the major risks to which the charity is exposed, and every effort is made to take precautions to prevent damage, accident, illness or any other form of loss that could occur. The latest update of Risk Management policies was in 2023.

Governance and management

Governance and management are regularly reviewed by the Order's government in Rome to avoid any risk to the Order and hence to the charity through lack of control and guidance. Lack of skills and qualifications and best use of resources are identified and dealt with.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management (continued)

Operational

Risks relating to specific operational areas of the charity especially Marist Youth Centre, Manchester and Villa Maria Residential Care Home are under constant review. Each operates with its own risk management policy checked by the trustees who file copies.

Reputational

As far as possible trustees identify and take steps to prevent/remedy any risk situations where possible damage to the Charity's and Order's reputation might arise.

Financial

To minimise financial risk as far as possible the trustees exercise clear budgetary control across the Province and employ the services of accountants, investment managers and insurers. This enables the most efficient and effective use of the financial and personnel resources of the charity in taking forward the aims of the charity, by maintaining financial support to enable members of the Province to carry out the educational, pastoral, social and caring aims of the charity. The key funding sources are pensions, interest on investments and a small salary.

The trustees work closely with professional advisors for the protection of the charity and attended workshop and training days during the year.

Investment strategies are set by the trustees in consultation with their investment managers with whom they meet and review possible risk, especially when markets are volatile as in the present period of fluctuation. To keep well informed of the present situation the Provincial and Bursar attended the Association of Bursars' Conference 2nd – 4th October 2023, and the Provincial Bursar attended the Unitholder meeting for BlackRock Catholic Charities Growth and Income Fund on 9 March 2023.

Meetings with professional advisors in 2023		
Buzzacott LLP	13 th April	Finance Meeting
Caterplus	30 th March 21 st Sep	Review of catering in Villa Maria
St John of God	14 th March 14 th June 13 th Sep 12 th Dec 5 th Dec	Review of service management Villa Maria Budget Review
Quilter Cheviot	12 th June	Review of Investments
Marsh Commercial	25 th July 22 nd August	Insurance Portfolio Review
Royal Bank of Scotland	17 th Oct	Meeting with Relationship Manager
Portfolio Review Services	21 st Nov	Investment Advice

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management (continued)

Ethical restrictions on investments

Sector	Criteria
Tobacco	Companies engaged in the ownership of tobacco plantations or engaged in the production and manufacture of tobacco products.
Armaments	Companies involved in military related activities where the company's annual turnover in relation to such activities exceeds 10% of the company's latest annual turnover.
Sanctity of Life	Companies which offer services contrary to the Sanctity of Life or are engaged in the production and/or manufacture of products contrary to the Sanctity of Life
Pornography	Companies which provide entertainment services via mobile networks, publishers/wholesalers of pornographic magazines where the company's annual turnover in relation to such products and services exceeds 3% of the company's latest annual turnover.
Fossil Fuels	Any company whose primary business is the extraction, production and/or distribution of fossil fuel or uranium or who is responsible for environmental degradation.

Law and government policies

Awareness of current government policies and regulations and assurance of compliance with them is the aim of the trustees in all risk assessment and at all levels of governance and management.

Protection of Children and Vulnerable Adults

The trustees recognise the absolute necessity to ensure the protection of all those the charity serves and those in the service of the charity. All sisters who are involved in any kind of ministry in England and Wales have obtained clearance from the Disclosure and Barring Service (DBS). All employees of the charity must also have DBS clearance before appointment.

Mr Andrew Stables represents the Province in the Catholic Safeguarding Standards Agency (CCSA). A professional standards body with regulatory powers along with the Religious Life Safeguarding Services (RLSS) covering religious orders and congregations, established following an independent review of the safeguarding structures and arrangements within the Catholic Church in England and Wales,

Manchester Youth Centre and Villa Maria Care Home each has a named Safeguarding representative.

The trustees believe that having established systems to mitigate major risks to which the charity is exposed, monitoring the level of risk and ensuring effective control in financial systems, awareness of present and projected reserves and by accessing the advice of financial and legal experts — they have adequately mitigated those risks.

EMPLOYEES AND MEMBERS OF THE ORDER

The trustees wish to record their recognition of the professionalism and commitment of staff and of the individual members of the Order. Their dedication and positive approach are much appreciated.

Signed on behalf of the trustees:

Anne Ord
Trustee

Approved by the trustees on: 25 June 2024



Independent auditor's report to the trustees of The Charity of the Order of the Marist Sisters Province of England

Opinion

We have audited the accounts of The Charity of the Order of the Marist Sisters Province of England (the 'charity') for the year ended 31 December 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the charity's affairs as at 31 December 2023 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the accounts, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the accounts is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the accounts are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Report and Accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

Other information (continued)

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- ◆ the information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ sufficient accounting records have not been kept; or
- ◆ the accounts are not in agreement with the accounting records and returns; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Auditor's responsibilities for the audit of the accounts (continued)

How the audit was considered capable of detecting irregularities including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ we identified the laws and regulations applicable to the charity through discussions with management and trustees, and from our knowledge and experience of the charity sector;
- ◆ we focused on specific laws and regulations which we considered may have a direct material effect on the accounts or the activities of the charity. These included but were not limited to the Charities Act 2011, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2019); and Safeguarding Regulations as they affect the direct charitable activities of the charity; and
- ◆ we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and those charged with governance and reviewed minutes of trustees' meetings.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ tested and reviewed journal entries to identify unusual transactions;
- ◆ tested the authorisation of expenditure;
- ◆ assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- ◆ investigated the rationale behind significant or unusual transactions.

Auditor's responsibilities for the audit of the accounts (continued)

How the audit was considered capable of detecting irregularities including fraud
(continued)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ agreeing financial statement disclosures to underlying supporting documentation;
- ◆ reading the minutes of meetings of trustees; and
- ◆ enquiring of management and trustees as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

Date: 3 July 2024

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Statement of financial activities Year to 31 December 2023

	Notes	2023 Total funds £	2022 Total funds £
Income from:			
Donations and legacies	1	638,639	704,422
Investment income and interest receivable	2	1,126,634	852,682
Charitable activities			
. Provision of education	3	—	2,565,799
. Provision of retreats		10,445	12,216
. Provision of care including respite care		147,900	163,569
Other sources			
. Surplus on disposal of tangible fixed assets		442	100
. Other coronavirus related grants		—	16,681
. Miscellaneous income		24,524	7,480
. Sale of Marist School		—	1,321,135
Total income		1,948,584	5,644,084
Expenditure on:			
Raising funds			
. Investment management costs		90,431	96,276
Charitable activities			
. Provision of education	4	—	2,915,193
. Support of members of the Order and their ministry	5	1,929,177	1,681,781
. Donations in support of charitable activities	7	1,095,057	283,579
Sale of Marist School			
. Loss on disposal of school fixed assets		—	226,263
. Professional fees		—	297,457
Total expenditure		3,114,665	5,500,549
Net (expenditure) income before gains (losses) on investments and transfers	8	(1,166,081)	143,535
Net investment gains (losses)		1,505,955	(5,183,910)
Net income (expenditure) and net movement in funds		339,874	(5,040,375)
Reconciliation of funds:			
Balances brought forward at 1 January 2023		44,370,078	49,410,453
Balances carried forward at 31 December 2023		44,709,952	44,370,078

On 24 May 2022, the charity disposed of its school. The income and expenditure shown above in respect to the provision of education and the sale of Marist school represent the income and expenditure of this discontinued operation. All of the charity's other income and expenditure derived from continuing activities during the above two financial periods. All recognised gains and losses are included in the statement of financial activities.

Funds brought forward at 1 January 2022 included restricted funds of £21,616 which were transferred out in that year as part of sale of the school. All other income and expenditure in both financial years was unrestricted.

Balance sheet 31 December 2023

	Notes	2023 £	2023 £	2022 £	2022 £
Fixed assets:					
Tangible assets	11		6,466,600		6,541,020
Investments	12		29,173,867		27,855,103
Total fixed assets			35,640,467		34,396,123
Current assets:					
Debtors	13	282,512		133,797	
Short term deposits		1,000,000		1,000,000	
Cash at bank and in hand		7,906,559		8,995,978	
Total current assets		9,189,071		10,129,775	
Liabilities:					
Creditors: amounts falling due within one year	14	(119,586)		(155,820)	
Net current assets			9,069,485		9,973,955
Total net assets			44,709,952		44,370,078
The funds of the charity:					
Unrestricted funds					
. Tangible fixed assets fund	15		6,466,600		6,541,020
. Designated funds	16		21,000,000		25,050,000
. General funds			17,243,352		12,779,058
Total charity funds			44,709,952		44,370,078

Approved by the trustees and signed on their behalf by:

Anne Ord
Trustee

Approved by the trustees on: 25 June 2024

Charity Registration Number: 225485

Statement of cash flows Year to 31 December 2023

	Notes	2023 £	2022 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(2,332,231)	(277,792)
Cash flows from investing activities:			
Investment income and interest received		1,126,634	980,318
Proceeds from the disposal of tangible fixed assets		1,400	5,740,020
Purchase of tangible fixed assets		(72,414)	(23,805)
Proceeds from the disposal of investments		1,215,716	2,275,485
Purchase of investments		(1,582,066)	(1,540,772)
Net cash provided by investing activities		689,270	7,431,246
Change in cash and cash equivalents in the year		(1,642,961)	7,153,454
Cash and cash equivalents at 1 January 2023	B	10,173,175	3,019,721
Cash and cash equivalents at 31 December 2023	B	8,530,214	10,173,175

Notes to the statement of cash flows for the year to 31 December 2023

A Reconciliation of net movement in funds to net cash used in operating activities

	2023 £	2022 £
Net movement in funds (as per the statement of financial activities)	339,874	(5,040,375)
Adjustments for:		
Depreciation charge	145,876	247,206
(Gains)/ losses on investments	(1,505,956)	5,183,910
Investment income and interest receivable	(1,126,634)	(852,682)
(Surplus) deficit on disposal of tangible fixed assets	(442)	226,163
(Increase) decrease in debtors	(148,715)	2,836,959
(Decrease) increase in creditors	(36,234)	(2,878,973)
Net cash used in operating activities	(2,332,231)	(277,792)

B Analysis of cash and cash equivalents

	2023 £	2022 £
Cash at bank and in hand	7,906,559	8,995,978
Cash held by investment managers	623,655	1,177,197
Total cash and cash equivalents	8,530,214	10,173,175

No separate statement of changes in net debt has been prepared as there is no difference between the movements in cash and cash equivalents and movement in net cash (debt).

Principal accounting policies 31 December 2023

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year to 31 December 2023 with comparative information provided in respect to the year to 31 December 2022.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Discontinued activities and exceptional items

Where a decision has been made to discontinue or terminate an activity in accordance with the definitions contained within the Financial Reporting Standards (FRS 102), costs and obligations associated with the discontinuance that are not expected to be covered by future income or from the proceeds of disposal of assets are recognised as costs within the year. The costs recognised include the operating losses of the activity up to the date of the discontinuance; any deficit on disposal of the net assets of the activity and also the direct costs of the discontinuance.

The costs and obligations associated with the discontinuance are disclosed as exceptional items on the face of the Statement of Financial Activities.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ estimating the useful economic life of tangible fixed assets for the purposes of determining a depreciation charge;
- ◆ assessing the recoverability of outstanding debtors for school fees and related charges (prior year);
- ◆ determining the value of designated funds needed at the year end, in particular in respect to the assumptions made in determining the value of the retirement reserve; and
- ◆ estimating future income and expenditure flows for the purposes of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. With regard to the next accounting period, the year ending 31 December 2024, the most significant areas that may affect the financial position of the charity and the carrying value of its assets are the level of investment return and the performance of the investment markets.

Income recognition

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income and interest receivable, fees for the provision of education, retreat and respite care and other income including the surplus on the disposal of tangible fixed assets.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Legacies are included in the statement of financial activities when the charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charity.

Entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having being transferred to the charity.

Income recognition (continued)

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

The school was sold in the prior year. In the prior year school fees and related charges represent amounts invoiced to parents in respect to the provision of education. Such income is recognised when it falls due under the terms of the contracted arrangements with parents i.e. normally at the commencement of each academic term. School fees and related charges are stated net of bursaries, scholarships and discounts. There is no such income in the current year.

Income from retreats represents income from the Marist Youth Centre, Manchester whilst that for care represents income from lay residents of Villa Maria Care Home. Such income is recognised when it falls due.

Income from the Government's Job Retention Scheme in respect to the Covid-19 pandemic and other government funding in respect of the care home is accounted for when the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings. The classification between activities is as follows:

- a. Expenditure on raising funds includes all expenditure associated with raising funds for the charity. This includes investment management fees and costs associated with fundraising.
- b. Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include:
 - ♦ The school was sold in the prior year. In the prior year expenditure incurred in providing education at the independent school in Sunninghill, Berkshire. There is no such expenditure in the current year.
 - ♦ Expenditure incurred in providing retreats etc. at and Marist Youth Centre, Manchester.

Expenditure recognition (continued)

- ◆ Expenditure on the support of the work of members of the Order and their ministry which enables the members to carry out the work of the charity in the areas of the advancement of the Roman Catholic religion, the advancement of education and the spread of Christian values. Such expenditure comprises:
 - ◇ Staff
 - ◇ Maintaining premises
 - ◇ Sisters' living and personal expenses
 - ◇ Training and spiritual renewal
 - ◇ Governance costs which comprise the costs involving the public accountability of the charity (including audit costs) and costs in respect to its compliance with regulation and good practice.
- ◆ Donations which, in the main, are to the support the Order's own work overseas.

Charitable grants and donations are made where the trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

All expenditure is stated inclusive of irrecoverable VAT.

The majority of costs are directly attributable to specific activities and any apportionment between headings is negligible.

Tangible fixed assets

All assets costing more than £1,500 and with an expected useful life exceeding one year are capitalised.

- ◆ Freehold land and buildings

Non-specialised buildings are those designed as, and used wholly or mainly for, private residential accommodation. Those that were owned by the charity on 1 January 1994 are stated at deemed cost based on a trustees' valuation made in 1994 on a market value basis for existing use; additions since are stated at cost. Such buildings are not depreciated. Their value and condition are reviewed annually by the trustees, who are satisfied that their residual value is not materially less than their book value.

Tangible fixed assets (continued)

♦ Freehold land and buildings (continued)

Specialised buildings comprise the independent school (until 24 May 2022) and care home for elderly sisters. Those that were owned by the charity on 1 January 1994 are stated at deemed cost based on a trustees' valuation made in 1994 on a replacement cost basis for existing use; additions since are stated at cost. Depreciation is provided at 2% per annum on a straight-line basis to write the buildings off over their estimated useful economic life to the charity.

An impairment loss is recognised for the amount by which the asset's net book value exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs of disposal and value in use.

♦ Furniture, equipment and motor vehicles

Expenditure on furniture, equipment and motor vehicles is depreciated over a five year period on a straight line basis.

Investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Funds structure

Unrestricted funds are available for use in furtherance of the charity's objectives at the discretion of the trustees. Unrestricted funds include the tangible fixed assets fund which represents the net book value of the charity's tangible fixed assets. The fund has been established in recognition of the fact that the tangible fixed assets are required for the charity's work and are not available as a reserve to fund activities or meet future contingencies.

Within the unrestricted funds of the charity, the trustees have also designated amounts for specific purposes. Details of these are provided in note 17.

Funds which must be applied for specific purposes in accordance with donor's wishes are treated as restricted funds. The charity currently holds no restricted funds.

Services provided by members of the Order

For the purposes of these accounts, no monetary value has been placed on the administrative and other services provided by the members of the Order.

Pension costs

Contributions in respect of the independent school's defined benefit pension scheme were charged to the statement of financial activities so as to spread the cost of pensions over employees' working lives with the school.

Contributions by the school in respect of employee's personal pension plans were charged to the statement of financial activities in the period in which they were payable to the scheme.

All eligible members of staff were required to enrol in The People's Pension or the Teachers' Pension Scheme, under auto-enrolment. Staff members were entitled to opt out of these schemes. Since 24 May 2022 there have been no pension contributions.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

1 Donations and legacies

	Total funds 2023 £	Total funds 2022 £
Donations by individual religious of their salaries, pensions and other personal income	638,579	582,233
Legacies	—	115,829
General donations	60	6,360
	638,639	704,422

2 Investment income and interest receivable

	Total funds 2023 £	Total funds 2022 £
Income from listed investments		
Common investment funds	398,920	311,627
UK equities	134,712	86,123
UK fixed interest	125,512	155,131
Overseas equities	112,758	103,998
Overseas fixed interest	13,029	13,159
Property funds	74,636	70,461
Alternative investments	72,924	83,237
	932,491	823,736
Interest receivable		
Bank interest	194,143	28,946
	1,126,634	852,682

3 Income from the provision of education

	Total funds 2023 £	Total funds 2023 £	Total funds 2022 £	Total funds 2022 £
Gross fees		—		2,642,905
Less: Sibling discounts	—		90,541	
Staff discounts	—		120,813	
School scholarships, bursaries and other discounts	—		156,825	
		—		(368,179)
		—		2,274,726
Other charges		—		291,073
Net fees receivable		—		2,565,799

4 Expenditure on: provision of education

	Total funds 2023 £	Total funds 2022 £
Teaching	—	1,441,256
Welfare	—	175,516
Premises	—	393,462
School management & administration	—	904,959
	—	2,915,193

5 Support of members of the Order and their ministry

	Total funds 2023 £	Total funds 2022 £
Staff costs	744,364	638,430
Premises	512,436	467,718
Sisters' living and ministry expenses	552,786	460,531
Education, training and spiritual renewal	29,840	19,796
Governance costs (note 6)	89,751	95,306
	1,929,177	1,681,782

6 Governance costs

	Total funds 2023 £	Total funds 2022 £
Professional fees	89,751	95,306

7 Donations in support of charitable activities

	Total funds 2023 £	Total funds 2022 £
Contributions to Generalate – general fund	500,000	60,610
Contributions to Generalate – Marist Solidarity Fund	500,000	60,610
	1,000,000	121,220
Other donations		
. Anti-Slavery International	—	5,000
. British Red Cross	15,000	—
. CAP UK	—	5,000
. Cardinal Hume Centre	—	5,000
. Catholic Children's Society	—	2,000
. Christians Against Poverty	—	2,000
. CLCC Homeless Services	—	2,000
. Crisis UK	—	5,000
. CAFOD	10,000	—
. DEC	10,000	5,000
. DEC Afghanistan Appeal	—	5,000
. Dementia UK	—	2,000
. Emmaus UK	10,000	—
. Farm St Church (CLCC)	—	5,000
. Freedom from Torture	—	1,003
. International Committee Red Cross	—	5,000
. Kid's Space	—	5,000
. L'Arche UK	—	2,000
. Make Them Smile	—	2,000
. Mary's Meals	—	5,000
. Mercy Corps Europe	—	7,000
. Mind.org.uk	—	5,000
. Mines Advisory Group	—	2,000
. Mission Without Borders	—	7,000
. Orbis	—	5,000
. Practical Action	10,000	—
. RNLI	—	5,000
. Refugee Council	10,000	—
. Salvation Army	—	10,000
. Shelter UK	—	5,000
. St Chad's	—	5,000
. St Francis Leprosy Guild	—	2,000
. St Mungo's	—	7,000
. Stewardship	—	2,000
. The Trussell Trust	—	15,000
. The Woodland Trust	—	5,000
. UNHCR UK	10,000	5,000
. UNICEF UK	5,000	—
. Water Aid UK	—	5,000
. Womankind Worldwide	—	5,000
. Women's Aid	10,000	—
. Donations of less than £1,000	5,057	2,356
	95,057	162,359
Total funds	1,095,057	283,579

8 Net (expenditure) income for the year before gains (losses) on investments and transfers

This is stated after charging:

	2023 £	2022 £
Staff costs (note 9)	744,364	2,513,978
Auditor's remuneration, including VAT		
. Statutory audit services – current year	36,600	43,207
. Statutory audit services – prior year	23,947	30,365
. Other non audit services	6,300	—
Depreciation	145,876	247,206
Operating lease rentals	—	4,603

9 Staff costs, remuneration of key management personnel and trustees' remuneration

	2023 £	2022 £
Staff costs during the year were as follows:		
Wages and salaries	585,349	1,996,048
Social security costs	39,348	179,637
Other pension costs	15,540	272,702
Agency costs	104,127	65,591
	744,364	2,513,978
Staff costs per function were as follows:		
Provision of education	—	1,875,548
Support of members of the Order and their ministry	744,364	638,430
	744,364	2,513,978

In the year to 31 December 2023 no staff were employed directly by the charity and the above staff costs relate to staff employed by St John of God Hospitaller Services.

In the year to 31 December 2023, including taxable benefits but excluding employer pension contributions, No employees earned in excess of £60,000 (2022 - none).

For 2023 the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis comprised the trustees. The key management personnel remuneration was £nil.

For 2022, the key management personnel comprised the trustees and until 24 May 2022, the governors, the school principal, the senior leadership team and the bursar of the independent school in Sunninghill. The total remuneration (including taxable benefits and employer's pension contributions) of the key management personnel in the year ended 31 December 2022 was £293,525, all of which related to personnel of the school.

The average number of employees during the period, analysed by function, was:

	2023 No.	2022 No.
Provision of education	—	119
Support of members of the Order and their ministry	31	32
	31	151

9 Staff costs, remuneration of key management personnel and trustees' remuneration (continued)

As members of the Order, the trustees' living expenses during the year were borne by the charity, they received £Nil remuneration or reimbursement of expenses in connection with their duties as trustees during the year (2022 – £nil).

As members of the Order, none of the trustees have resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by trustees to the charity was £89,266 (2022 - £85,629).

10 Taxation

The Charity of the Order of the Marist Sisters Province of England is a registered charity and, therefore, is not liable to taxation on income and gains derived from its charitable activities, as it falls within the various exemptions available to registered charities.

11 Tangible fixed assets

	Freehold land and buildings		Furniture and equipment	Motor vehicles	Total
	Non-specialised £	Specialised £	£	£	£
Cost or valuation					
At 1 January 2023	2,715,432	5,312,352	232,563	104,421	8,364,768
Additions	—	15,047	57,367	—	72,414
Disposals	—	—	—	(5,224)	(5,224)
At 31 December 2023	<u>2,715,432</u>	<u>5,327,399</u>	<u>289,930</u>	<u>99,197</u>	8,431,958
At cost	589,222	5,327,399	289,930	99,197	6,305,748
At deemed cost – 1994 valuation	2,126,210	—	—	—	2,126,210
	<u>2,715,432</u>	<u>5,327,399</u>	<u>289,930</u>	<u>99,197</u>	8,431,958
Depreciation					
At 1 January 2023	—	1,583,738	145,363	94,647	1,823,748
On disposals	—	—	—	(4,266)	(4,266)
Charge for year	—	106,246	33,732	5,898	145,876
At 31 December 2023	<u>—</u>	<u>1,689,984</u>	<u>179,095</u>	<u>96,279</u>	1,965,358
Net book values					
At 31 December 2023	<u>2,715,432</u>	<u>3,637,415</u>	<u>110,835</u>	<u>2,918</u>	6,466,600
At 31 December 2022	<u>2,715,432</u>	<u>3,728,614</u>	<u>87,200</u>	<u>9,774</u>	6,541,020

As permitted under Financial Reporting Standard 102, the charity has continued to adopt a policy of not revaluing its tangible fixed assets.

It is likely that there are material differences between the open market values of the charity's land and buildings and their book values. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of trustees, is not justified in terms of the benefit to the users of the accounts.

The historical cost of the freehold land and buildings included above at deemed cost based on a 1994 valuation cannot be ascertained with accuracy.

12 Investments

	2023 £	2022 £
Listed investments		
Market value at 1 January 2023	26,677,906	32,596,529
Additions at cost	1,582,066	1,540,772
Disposals (proceeds: £1,215,715 losses: £42,457)	(1,258,172)	(3,083,135)
Net unrealised investment gains (losses)	1,548,412	(4,376,260)
Market value at 31 December 2023	28,550,212	26,677,906
Cash held by investment managers for re-investment	623,655	1,177,197
	29,173,867	27,855,103
Cost of listed investments at 31 December 2023	25,410,704	25,097,052

Listed investments held at 31 December 2023 comprised the following:

	2023 £	2022 £
UK equities	4,453,717	3,971,708
Common investment funds and common authorised investment funds	10,227,218	10,149,267
UK fixed interest	3,574,363	3,212,155
Overseas equities	7,838,960	6,081,645
Overseas fixed interest	319,351	309,053
Property funds	1,316,220	1,984,982
Alternatives	820,383	969,096
	28,550,212	26,677,906

At 31 December 2023 listed investments included the following individual holdings which were material when compared to the total portfolio valuation as at that date:

Holding	2023		2022	
	Market value of holding £	Percentage of portfolio %	Market value of holding £	Percentage of portfolio %
BLK Catholic Charities Growth and Income A Income Fund	10,227,218	35.82	10,149,265	38.04

All listed investments were dealt in on a recognised stock exchange.

13 Debtors

	2023 £	2022 £
Prepayments and accrued interest	174,355	75,670
Other debtors	108,157	58,127
	282,512	133,797

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Amount due to the Generalate of the Order	—	1,650
Accruals	77,618	112,202
Monies administered by the charity on behalf of individual members of the Order	41,968	41,968
	119,586	155,820

15 Tangible fixed assets fund

	2023 £	2022 £
At 1 January 2023	6,541,020	5,277,606
Net movement in the year	(74,420)	1,263,414
At 31 December 2023	6,466,600	6,541,020

The tangible fixed assets fund represents the net book value of the charity's tangible fixed assets and has been established in recognition of the fact that the tangible fixed assets are required for the charity's work and are not available as a reserve to fund activities or meet future contingencies.

16 Designated funds

The unrestricted funds of the charity include the following funds designated for specific purposes:

	At 1 January 2023 £	New designations in year £	Utilised/ (released) £	At 31 December 2023 £
Retirement reserve	13,050,000	—	(4,050,000)	9,000,000
Villa Maria property and maintenance fund	4,000,000	—	—	4,000,000
Congregational giving fund	8,000,000	—	—	8,000,000
	25,050,000	—	(4,050,000)	21,000,000

	At 1 January 2022 £	New designations in year £	Utilised/ (released) £	At 31 December 2022 £
School fund	7,162,770	—	(7,162,770)	—
Retirement reserve	13,050,000	—	—	13,050,000
Bursary fund	221	—	(221)	—
Villa Maria property and maintenance fund	4,000,000	—	—	4,000,000
Congregational giving fund	8,000,000	—	—	8,000,000
	32,212,991	—	(7,162,991)	25,050,000

♦ School fund

The school fund represented the net assets designated for use by the charity's independent school prior to its disposal to a commercial operator on 24 May 2022.

16 Designated funds (continued)

♦ Retirement reserve

The retirement reserve consists of monies which the trustees have set aside in order to provide for the sisters in their retirement. The value of the fund has been calculated on actuarial principles to provide for the Province's sisters but is adjusted as necessary in the light of available resources and changes in the number of the Province's members and their age profile.

♦ Bursary fund

This represented monies set aside by the trustees for the payment of bursaries at the charity's independent school prior to its disposal to a commercial operator on 24 May 2022.

♦ Villa Maria property and maintenance fund

This represents monies set aside by the trustees for the future maintenance and refurbishment of the Villa Maria care home.

♦ Congregational giving fund

This represents monies set aside by the trustees to fund future donations to the Order and other organisations with objectives consistent with those of the charity.

17 Analysis of net assets between funds

	Tangible fixed assets fund £	Designated funds £	General fund £	Total funds 2023 £
Fund balances at 31 December 2023 are represented by:				
Tangible fixed assets	6,466,600	—	—	6,466,600
Investments	—	21,000,000	8,173,867	29,173,867
Net current assets	—	—	9,069,485	9,069,485
Total net assets	6,466,600	21,000,000	17,243,352	44,709,952
	Tangible fixed assets fund £	Designated funds £	General fund £	Total funds 2022 £
<i>Fund balances at 31 December 2022 are represented by:</i>				
<i>Tangible fixed assets</i>	<i>6,541,020</i>	<i>—</i>	<i>—</i>	<i>6,541,020</i>
<i>Investments</i>	<i>—</i>	<i>25,050,000</i>	<i>2,805,103</i>	<i>27,855,103</i>
<i>Net current assets</i>	<i>—</i>	<i>—</i>	<i>9,973,955</i>	<i>9,973,955</i>
<i>Creditors: amounts falling due after one year</i>	<i>—</i>	<i>—</i>	<i>—</i>	<i>—</i>
Total net assets	6,541,020	25,050,000	12,779,058	44,370,078

17 Analysis of net assets between funds (continued)

The total unrealised gains as at 31 December 2023 constitutes movements on revaluation and are as follows:

	2023 £	2022 £
Unrealised gains included above:		
On investments	3,139,508	1,580,854
Total unrealised gains at 31 December 2023	3,139,508	1,580,854
Reconciliation of movements in unrealised gains		
Unrealised gains at 1 January 2023	1,580,854	6,410,820
Less: in respect to disposals of listed investments in the year	14,948	(453,706)
	1,595,803	5,957,114
Add: net gains (losses) arising on revaluation of listed investments arising in the year	1,543,706	(4,376,260)
Total unrealised gains at 31 December 2023	3,139,508	1,580,854

18 Pension commitments

Until 24 May 2022, when the school transferred to an independent provider, retirement benefits for academic employees of the charity's independent school were provided by a defined benefit scheme, the Teachers' Pension Scheme (TPS), which was funded by contributions from Marist School, Sunninghill and the employees.

19 Capital commitment

At 31 December 2023 there were no capital commitments (2022: none).

20 Grant commitments

At 31 December 2023 the trustees committed to making further annual donations totalling £50,000 per annum for the next two years. The donations are subject to the satisfactory receipt of confirmation of how current year donations have been expended.

21 Related parties

Transactions with trustees are disclosed in note 9 to these accounts.

Two of the trustees of the charity are also trustees of The Marist Sisters Generalate CIO (Charity Registration Number 1179883). During the year the charity paid donations totalling £1,000,000 (2022: £121,220) to The Marist Sisters CIO.

There were no further related party transactions requiring disclosure (2022 – none).

22 Ultimate control

The charity, which is constituted as a trust, was controlled throughout the period by the Order of the Marist Sisters Province of England by virtue of the fact that the Provincial Superior of the Order appoints all of the trustees.

Accounts

**The Charity of the
Order of the
Marist Sisters
Province of
England**

Report and Accounts

31 December 2022

Charity Registration Number
225485

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Reference and administrative details of the charity, its trustees and advisers

Trustees	Sister Anne Ord Sister Bridget Brady Sister Bridget Helen Cahill Sister Helena Coskeran Sister Mary Frances Boyle Sister Catherine Philomena O'Brien (Monica) (from 1 October 2022) Sister Teresa Moran (resigned 31 December 2022) (The trustees are incorporated under the Charities Act 2011)
Provincial Superior	Sister Anne Ord
Provincial Bursar	Sister Helena Coskeran
Safeguarding Lead	Mr Andrew Stables
Administrative address	55 Thetford Road New Malden Surrey KT3 5DP
Charity registration number	225485
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Principal bankers	The Royal Bank of Scotland plc 5-10 Great Tower Street London E1W 9FR Barclays Bank plc Fulham Broadway Branch 75 Kings Street London W6 9HY

Reference and administrative details of the charity, its trustees and advisers

Investment managers	Quilter Cheviot Investment Management Limited One Kingsway London WC2B 6AN
	BlackRock Investment Management (UK) Limited 12 Throgmorton Avenue London EC2N 2DL
Solicitors	SBP Law Glade House 52-54 Carter Lane London EC4V 5EF
	Stone King LLP Upper Borough Court Upper Borough Walls Bath BA1 1RG
Insurers	Marsh Commercial Insurance Brokers Limited 1 st Floor Gail House 5 London Stone Street Maidstone Kent ME15 6NB
Surveyors	W B Surveyors Limited 4 th Floor 86-90 Paul Street London EC2 4NE

The trustees present their annual report together with the accounts of The Charity of the Order of the Marist Sisters Province of England (the Charity) for the year ended 31 December 2022.

The accounts have been prepared in accordance with the accounting policies set out on pages 37 to 42 of the attached accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

INTRODUCTION

The Marist Sisters (the Order) is a Roman Catholic Religious Order of Pontifical rite founded in France in 1827 and has its Generalate in Rome. Governed by its own Constitution it is an International Order whose members minister in Africa, Philippines, Oceania, North and South America and Europe.

The accounts accompanying this report are the accounts of the charitable trust on which the assets of the Order in England and Wales are held and through which its finances operate. The trust is governed by a Trust Deed dated 25 February 1963 and is registered under the Charities Act 2011 – Charity Registration Number 225485.

PUBLIC BENEFIT

In setting the objectives and planning the activities of the charity, the trustees have given careful consideration to the Charity Commission's guidance on public benefit. In essence, all works carried out by the charity are grounded on religious tenets which constitute the values of the Christian Gospel and those of the founding charism of the Marist Order.

This report describes strategies, means and achievements for the year to 31 December 2022. The report covers activities, performance and achievements which address the aims, mission and objectives of the Order, listed below. All active members of the Order perform their ministries among the local public in areas of community houses with wider outreach as described. In evaluating quality, performance and achievement, the trustees believe they illustrate ways by which the charity meets the public benefit requirement, as outlined by the Charity Commission and that benefits are identifiable and touch the lives of large sections of the public. Members interact with and actively support the public in whatever environment and ministry they find themselves, in parishes, hospitals, care homes, youth centres, etc.

PRINCIPAL AIMS AND MISSION

In order to plan effectively for the future and to manage change, the Order's General Chapter was held in Rome in April/May 2022.

The Chapter considered the best way forward to ensure the mission of the Order be maintained in its integrity, to maintain the charism and to enhance the groups and areas where sisters work.

The Charity of the Order of The Marist Sisters Province of England aims to support:

- ◆ The furtherance of the Roman Catholic Religion and its Gospel values
- ◆ The religious and charitable works at present carried on by the Order

PRINCIPAL AIMS AND MISSION (continued)

- ◆ The care of the members of the Order throughout their lives in the Order and support of their charitable work

In all activities described in this report, the aims and objectives of the charity have been the main focus. Always based on Christian Gospel values, through strategies and service in the various geographical areas, the trustees have made every effort to be faithful to the aims, the benefits of which are far ranging. We work together to develop a structure that will be life giving for the mission of the Order within our Province.

In fidelity to the objectives, the Leaders of the Order frequently remind the Province of the world context of escalating concerns, in which the Order moves.

"In this period when the Church emphasises collegiality and synodality, we Marists have these precious values among our treasures. We Marist Sisters had the audacity to choose a challenging theme at our recent General Chapter: Crossing thresholds, Bearers of Hope. We are the small remnant of the Marist family. Joyful and painful thresholds are encountered every day, but we want to cross them in a way that bears hope.

(Superior General 9 October 2022)

Marist Youth Centre, Manchester is mainly committed to the support and spiritual development of young people as described later in the report. The programmes offered aim to increase their knowledge and experience of spiritual and moral development, sustain them in their beliefs and encourage them to develop a capacity for critical thinking as contributory citizens in the society in which they find themselves.

Sisters, either communally or individually, minister among vulnerable people and are open to providing opportunities for personal, group and liturgical prayer.

The main aim of all service rendered in pastoral and social fields is to support and empower people in their day to day living. The Christian Gospel teaching of "Be compassionate as your heavenly Father is compassionate" (Luke 6: v 36) motivates all religious and charitable work carried out by members of the Order respecting the dignity of all.

Care of the sick in the Charity's care home involves responsibility for the retired, vulnerable members of the Order, who, having engaged in the activities of the Charity over many years, are now in need of care and support. Lay residents, who meet the criteria and choose to be cared for in a peaceful and religious environment are welcome.

An established culture of respect for the dignity and rights of each person reaches a wide public in a variety of ways including the nurturing of religious practice.

The work of the sisters in carrying out the aims of the charity include:

Worship and prayer

The provision of facilities for worship and prayer for members of the Province and members of the wider public who join in their worship.

PRINCIPAL AIMS AND MISSION (continued)

Worship and prayer (continued)

Members of the Order are given opportunities for:

- ◆ Worship through prayer both private and communal, through celebration of the Eucharist, Daily Prayer of the Church and other devotions.
- ◆ Unrestricted access to chapel and prayer rooms at all times.
- ◆ Growth in their knowledge and trust in God and the Church through private prayer, study and Scripture reflection and spiritual development through retreats, renewal courses, conferences, prayer groups and spiritual reading.
- ◆ Access to Professional Spiritual Guidance is always available.

Members of the Order celebrate and pray with the wider community. They do this through Church services, prayer groups, celebration of the Liturgy, praying with older people, with young people, children and mothers' prayer groups. Included are the petitions of those who have requested prayers via telephone or other means of communication. Chapels are open to the public where and when possible. The benefits of sharing prayer with others are reciprocal and appreciated by all who participate.

Education

Until 24 May 2022, the Charity operated the Marist School in Ascot, Berkshire, an independent senior and preparatory school and nursery. With a changing demographic and only three elderly sisters remaining on site, the Charity recognised the reality of the situation and commissioned a report in March 2020 on possible future options for the School. One of the options was the sale of the school as a going concern. After consultation with, and investigations by, professional advisors this proved to be a viable option. Therefore, the decision to sell the school as a going concern was taken at the end of 2021. Completion of the sale to Concept Education took place on 24 May 2022. (See school's website at: themarist.com)

Pastoral and social work

Many active members of the Order, as well as retired members, are involved in various forms of social and pastoral work throughout England including:

- ◆ Hospital and Care Home chaplaincies
- ◆ Educational establishments
- ◆ Justice & Peace Work
- ◆ Retreat ministry to schools and to adults
- ◆ Ministry in centres for the homeless
- ◆ Ministry in parishes
- ◆ Care of the elderly
- ◆ Hospital visiting
- ◆ Pastoral ministry in Walsingham for visitors to the National Shrine and parishioners.
- ◆ Administrative work

PRINCIPAL AIMS AND MISSION (continued)

Pastoral and social work (continued)

The Charity maintains the properties where the members live and from where they carry out their apostolic work.

Operation of residential care home (Villa Maria)

The Charity owns and operates a care home which is registered with the Care Quality Commission (CQC). Villa Maria provides accommodation for 33 persons. Long-time care and short-term respite care for sisters and members of the public is available. It is under the management of St John of God Hospitaller Services.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES

In the following pages of this report, the trustees describe activities, performance and achievements which address the founding objectives, principal aims and mission of the Order. The impact of the COVID-19 pandemic still necessitated changes to the way members of the Province carried out their ministries, notably in their creative use of technology. This meant all active members of the Province could, when necessary, still continue their ministries in a COVID-19 secure manner. This illustrates the means by which the Charity meets public benefit requirements.

As stated under principal aims and mission on pages 3 to 6, the activities of the Order can be divided into four principal areas:

- ◆ Care of members of the Order, including the operation of a residential care home
- ◆ Pastoral and social work
- ◆ Day retreats in Manchester Youth Centre
- ◆ Financially supporting charities whose aims are in accordance with the objects and values of the Marist Sisters.

Care for members of the Order and operation of a residential care home

Aware of their legal and moral responsibilities to members of the Order who have spent most of their lives carrying out the charitable works of the Order and who have no personal resources, the trustees aim to provide the best possible care for all. They regularly assess needs and plan accordingly as the age profile of the members of the Order increases.

In planning they aim to:

- ◆ Provide a high level of care for all members promoting dignity and respect.
- ◆ Encourage and provide facilities that make the transition from active involvement to retirement as smooth as possible.
- ◆ Encourage continued independence and involvement in activities for as long as reasonably possible; promoting the development of new interests and enthusiasm for activities that in the past were limited by time constraints.
- ◆ Provide high quality accommodation in the care home and in community houses where it may be necessary to adapt accommodation for increasing age.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Care for members of the Order and operation of a residential care home (continued)

- ◆ Support and enable all members to carry on in their individual ministries for as long as possible.

The care home – Villa Maria – caters for those entirely dependent on care and for those who require some care but not of an acute nature.

The care home has 33 rooms all of which have en suite facilities. All rooms are accessible by stairs and by lift, are linked to a call system and have a television which includes a facility enabling Sisters and other residents to follow religious services relayed from the chapel.

The total expenditure of the care home is financed by the Charity. This expenditure is recognised as part of the cost of maintaining the members of the Order.

From 1 March 2017 Caterplus Services have been contracted to supply all catering arrangements in Villa Maria with a view to control expenditure, to monitor stock control and to improve the quality of the food presented.

Most of the residents are sisters, with members of the public accepted for long-term and respite care. In 2022 there were 8 members of the public as residents (2 of whom are sisters of another congregation) and, in addition, at various times during the year, one bed was used for respite care. The management team of the home meets weekly and at other times as necessity may demand. The trustees meet with St John of God Hospitaller Services at regular intervals to review the yearly budget and appraise management. In 2022 regular contact was maintained with the manager and residents, and via video conferencing with the team. After easing of the lockdown restrictions, face to face contact was made possible again.

St John of God Hospitaller Services Management Review meetings	7 March 2022 13 June 2022 6 September 2022 12 December 2022

The aim of the trustees regarding Villa Maria is to continue to provide good quality living by:

- ◆ Financial support.
- ◆ Support of the Care Management Services in providing quality standards and regular contact with the Service Manager.
- ◆ Appointment of high-quality staff.
- ◆ Encouragement and motivation of staff and residents.
- ◆ Ensuring as far as possible efficient management and maintenance of the premises and grounds to preserve a resident-friendly and dignified environment for all.
- ◆ Monitoring the quality of management provided both in-house and by St. John of God Hospitaller Services.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Care for members of the Order and operation of a residential care home (continued)

- ◆ Providing quality spiritual and pastoral care for the residents.
- ◆ Ensuring that the home complies with all statutory requirements.
- ◆ Paying regular visits to the care home.

Pastoral and social work

With the continuation at times of precautions needed to be taken as a result of COVID-19 some of this work had to be done via telephone, online meetings and other social media.

Work undertaken by members of the Province during 2022 included:

- ◆ Supporting the vulnerable and housebound
- ◆ Hospital and Care Home Chaplaincy
- ◆ Justice & Peace work among refugees, asylum seekers, trafficked women.
- ◆ Provision of literacy programmes for migrants
- ◆ Supporting young people with learning difficulties
- ◆ Retreats, catechetical work, peace education work.
- ◆ Until May 2022, Service as school governors and supporting teachers in their work.

Aims of the trustees in this category include:

- ◆ To support and encourage the less active members of the Province in their continued efforts to support the marginalised members of society through letter writing, supporting campaigns for justice, knitting, hospitality, prayer etc.
- ◆ To enable and empower the active members of the Province in their ministries among the more vulnerable people in the local community.

Overseas missionary work

The Charity supports sisters working on mission principally in West Africa, Latin America and the Philippines. Support is financial via donations to the Marist Sisters Generalate CIO (Charity Number 1179883) which administers the Marist Solidarity Fund. A sister from the Province of England worked in the Gambia and Senegal during 2022.

The extent of financial support is advised by the Generalate in consultation with other members of the Order as appropriate.

In 2022 the Province of England contributed £60,610 (2021 - £56,208) to the Marist Solidarity Fund specially established for mission support, to which all Marist Regions in the world contribute and from which sisters can draw funds to support their work in poorer areas.

Through their contribution to the Marist Solidarity Fund, the Charity enables sisters working on mission in the geographical areas mentioned, to have professional experience in the various works and communities of the Order in France. This experience enhances their training, broadens their vision and better equips them in maintaining and forwarding the missionary aims of the Order.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE

Care of Members of the Order at Villa Maria Care Home



Villa Maria, which is managed by Saint John of God Hospitaller Service on behalf of the Marist Sisters, continues to provide a peaceful, caring atmosphere to ensure that all residents can live their lives to their full potential, within a comfortable and supportive community; a community where compassion, hospitality, love, service, justice, dignity and respect are numbered among the core values.

A praying community, the residents of Villa Maria regularly touch into the lives and struggles of our troubled world. The Charity continued to support and care for them throughout the year ensuring that all their needs, spiritual and physical were met.

Twenty-two sisters and eight members of the public were taken care of in Villa Maria during the year. Additionally, short term respite care was provided for members of the public. In line with the trustees' philosophy, the more mobile and active members were housed in accommodation with facilities that encourage independence and choice. Residents are invited to take an active role in the ongoing development of the home through regular meetings with the Manager. A representative of the Saint John of God Hospitaller Services is also available to the residents on her visits to the Services.

Frequent communication is maintained between the trustees and the Saint John of God Hospitaller Services ensuring the smooth and efficient running of the care room at all times. Quarterly meetings are held either online or 'in person' where any issues or concerns are raised, decisions reached, and achievements applauded.

The Service Manager works conscientiously at all times to provide, with the support of her staff, a safe, healthy and attractive environment for the residents. Opportunities are available for leisure activities and individual interests and special occasions are celebrated with joy.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Care of Members of the Order at Villa Maria Care Home (continued)

The 'retired' Sisters who remain mobile, engage in a variety of services and activities that benefit the wider community as well as those resident in the Home. These include:

- ◆ Visiting those who are confined to their rooms, praying with them, taking the Eucharist to them and ensuring that they are 'in touch' with the news of the day.
- ◆ Gardening and flower arranging, taking care of the Chapel and preparation for daily service.
- ◆ Maintaining contact with past pupils and families; prayerful support of those whose lives are difficult and being available to welcome those who are able to visit.
- ◆ Collecting stamps in support of a Nigerian development project
- ◆ Taking care of the 'general library' and ensuring that those unable to visit are provided with reading matter of their choice.
- ◆ Supporting asylum seekers and refugees through letter writing and telephone calls.
- ◆ Support of the 'Knit for Peace UK' project, an initiative of the Charities Advisory Trust.
- ◆ One sister contributes to the life of the local parish, as a member of the choir and prayer groups; as a volunteer in the local parish school, at Age Concern UK, and at The Rainbow Night Shelter for the homeless during the winter months.



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Care of Members of the Order at Villa Maria Care Home (continued)

Prayer and Worship

As worship and prayer are important elements in the lives of the sisters, the provision of Daily Mass or Communion Services and occasional Retreat Days ensures ongoing spiritual support for the residents. A gentle atmosphere of warmth and respect is encouraged where personal contentment and mutual sensitivity can flourish. The local Parish Priest visits regularly and one sister is the designated chaplain to the Home.

Maintenance matters

Regular maintenance of the premises and grounds continued throughout the year in the belief that the accommodation and natural surroundings, when maintained to a high standard, is not only economical but contributes to the general well-being and morale of the residents and to the enhancement of the environment.

The strategic disaster plan (emergencies and crises) already in place to ensure the safety of residents and staff in the event of an emergency of any nature is reviewed at regular intervals.

Bedrooms were made available for members of the local public, three of which are funded by Kent County Council, for long-term care, and one bedroom is available for respite care.

Objectives for the coming year

The trustees will continue to safeguard and promote the welfare of residents of the home by:

- ◆ ensuring that all residents in the care home receive the highest standard of care and a good quality of life where the dignity of each person is respected.
- ◆ responding with a swift and robust response to the management services when deficiencies are reported, ensuring that the essential alterations are made which will raise the quality of care.
- ◆ securing as far as possible good quality and well qualified staff who share the home's commitment to the best practice in ensuring the welfare and quality care of the residents.
- ◆ encouraging and providing ongoing staff education with regular updating courses.
- ◆ maintaining up-to-date practice and revise manual handling in order to avoid as far as possible, any risks to the safety of the residents and staff.
- ◆ encouraging openness, respect, good communication, sound relationships and mutual support between the various levels of management, staff and residents.
- ◆ ensuring best quality management of the home by St. John of God Hospitaller Management Services, supporting them in the management structure and ensuring that in-house management reflects efficient organisation at all levels including administration and care.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Care of Members of the Order at Villa Maria Care Home (continued)

Objectives for the coming year (continued)

- ♦ organising regular meetings of trustees with representatives from St John of God Hospitaller Management Services to review the quality of management and care provided.
- ♦ continuing to provide a friendly, happy, hospitable and secure environment for sisters, residents and staff where the rights, privacy and dignity of each person are respected; to offer hospitality and welcome to the relatives and other visitors of the residents. Guests of residents are accommodated, when permitted, in a dedicated flat.
- ♦ monitoring the financial security of the home through careful budgeting. The continuing difficulty in recruiting high calibre care staff in the area dictates a heavy reliance on agency staff.
- ♦ continuing to review performance benchmarks for standard of care in the home through monitoring resident satisfaction, reports after visits by trustees, staff support, CQC reports and feedback from local care providers. The CQC suspended their routine inspections in March 2020 in response to COVID-19 but continue to regularly review the Service. In July 2022 the following review was received:

"We have reviewed the information and data made available to us about your service on 13/07/2022. We consider that no further regulatory activity is indicated at this time. We reserve the right to keep this under review and it may be subject to change. Please note this is not an assessment for the purposes of section 46 of the Health and Social Care Act 2008."

- ♦ retaining the fees as low as is viably possible, whilst striving to maintain the provision of high-quality care for the residents and the maintenance of the home and grounds, consistent with the objectives of the Order, the trustees, in liaison with St John of God Hospitaller Management Services. The total expenditure, which is the responsibility of the Charity, has been met during the year.

A few of the Compliments received during the year:

"Dad was always appreciative of your hard work, patience, care and living kindness shown toward his sister-in-law and our aunt M"

From a paramedic: "This is the best care home, I like coming here."

From a family member: "thanking all staff and residents of Villa Maria for all the care, support and friendship given to Mum and for accepting her into the community. She was made to feel welcome from day one. Mum said that she was made to feel very valued and loved."

Resident on her visit to therapist: "praised the home and stated what good care she receives from the staff team and how well looked after she is."

An auditor after completing the yearly audit, complimented the service on how well organised it was and how clean and tidy the environment was – "what a beautiful service."

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Marist Youth Centre, Manchester



The Marist Sisters have been responsible for conducting School and adult retreats at the centre since 1996. These events have catered for students from Year 1 to Year 11, chaplaincy groups and parish groups.

To avail themselves of the opportunities offered at the Centre, some schools request specific themes and the Marist Youth Centre offers diverse themes from sacramental topics, the liturgical seasons and ongoing relevant topics such as 'Protecting our Common Home' and the 'Cry of the Poor'.

Depending on the age-group, the Marist Youth Centre aims to support the schools in their mission by offering themes that support the faith of their students; the themes also include material to help students contribute to the various needs of society at large.

The principal aims and objectives of the Marist Youth Centre are:

- ◆ To provide opportunities for young people to develop an awareness of their own identity as members of the wider community.
- ◆ To help them deepen their human and spiritual growth as Christians in a holistic manner.
- ◆ To provide a safe, secure and attractive environment where they can 'come apart' from the bustle of life and 'rest a while'.
- ◆ To strengthen their awareness of the needs of others especially the disadvantaged.
- ◆ To deepen their respect for the environment and for life in all its stages.

Strategies to achieve these aims and objectives:

- ◆ The provision of one full-time, non-salaried sister who is the directress. She is the safeguarding representative for the Centre and the administrator and has overall responsibility for the programmes.
- ◆ One part-time non-salaried sister, facilitating group work.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Marist Youth Centre, Manchester (continued)

- ◆ One paid employee who facilitates and works with groups and helps in the preparation of materials.
- ◆ Review of the work of the Centre in order to benchmark need and demand; the number of bookings; use of the Centre in other years; current trends and prospects for future organisation.
- ◆ Support for the team in their mission and encouraging new initiatives.
- ◆ Provision of equipment to meet the needs of the Centre and maintenance of the premises to a good standard in line with Health and Safety policies.
- ◆ Recognition of the resident community which provides valuable support for the work of the Centre.
- ◆ Delivering the programme in the school setting when requested, to help alleviate the financial burden on schools that experience difficulty with the rising cost of living.
- ◆ Group work in the programme to give students the opportunity to interact with a wider circle.
- ◆ Breaks during the day are inserted; these help students organize and exercise their leadership skills in various games.

Performance and achievements

Although all COVID restrictions were lifted on 24 February 2022, initially the Marist Youth Centre did not function at full capacity. Some schools were obliged to cancel bookings due to students testing positive for COVID while others had restrictions on School outings.

Students attending the Centre were accompanied by teachers, teaching assistants and parents who were involved in working with the students. The Team also provided reflection days for pupil chaplains/ prayer guides accompanied by their leaders.

The schools give a donation to the Centre according to their financial capability.

Schools are usually invited to request a theme for the day or to accept a theme suggested by the team. The team prepares the reflection, provides the materials and facilitates the activities, involving the students and staff in group work and feedback to the whole group. The dynamic of involving the teachers and helpers is a way of encouraging continuity back in the school setting where respect and appreciation of one another on their faith journey is nurtured.

Through the activities of the Centre, which include prayer and worship, group discussion and role play, young people come to know themselves and others better, their relationship with God and the world. The Centre aims to help them develop a capacity for critical thinking, a sense of commitment, the importance of spiritual values and respect and how to work with one another for the common good.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Marist Youth Centre, Manchester (continued)

Beneficiaries

- ◆ Members of the public from parishes and school students benefit from the facilities provided by Marist Youth Centre.
- ◆ The young people who spend time at the Centre.
- ◆ The teachers and staff who accompany the students learn new and creative ways of presenting the Gospel and introducing young people to the sacraments. Their own personal faith journey can be enriched by the experiences offered at the Centre.
- ◆ The teachers who engage in retreat days, twilight sessions, pastoral and liturgical themes.
- ◆ All who visit, as evidenced by the many positive spoken and written words of gratitude



Pastoral and social work in the Communities

During 2022 sisters carried out their pastoral and social work in various areas of ministry.

The trustees of the Charity supported them in their individual social and pastoral work which reaches out to those in need, and which benefits numerous members of the public focussing on those in greater need physically, emotionally and spiritually.

Sisters who are now retired, are readily available and willing to reach out to those in need be it by telephone, letter or other means of communication, or to involve themselves in a volunteer capacity in projects that address social needs.

To safeguard the reputation of the Charity, pastoral activities are regularly reviewed and monitored through assessments and critical evaluation so that the integrity of the aims of the Order in supporting religious and charitable work is maintained.

Opportunities for ministry in the voluntary sector are hugely reduced for those who are over seventy years old and deemed 'vulnerable'. As the restrictions on movement, imposed because of COVID-19 were gradually lifted, opportunities for ministry in the voluntary sector increased. However, comprehensive safety measures remain in place.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Pastoral and social work in the Communities (continued)

The Birmingham Community

Sisters are involved in:

- ◆ One sister participates in meetings of the Birmingham inter-church forum of spiritual guides and accompanies people on a spiritual level.
- ◆ Keeping in contact with, and visiting the housebound
- ◆ One sister has joined the Jesuit Manresa link and accompanies people in daily life retreats. She also attends their meetings and training sessions.
- ◆ Maintaining close contact with each member of the Marist Way Group.
- ◆ Active presence in the Parish Community participating in the liturgies provided there and giving assistance at Parish functions
- ◆ Knitting for Charity.
- ◆ One Sister assists at the Marist Youth Centre in Manchester when required.

The Manchester Community

In addition to the work of the Centre, the sisters are well known in the local parishes where they are in frequent contact with people belonging to the parishes.

- ◆ 1 Sister volunteers at the Manchester University Hospital Trust 'Help-Force' (NHS charity) in three areas of ministry. "Meet and Greet": guiding patients around the 4 hospitals on site. 'Complex Patient Programme' assisting patients on wards to complete surveys relating to their care. Genetics: accompanying eye patients from clinic to imaging department. (This sister was again awarded the National Volunteer Certificate by Manchester Foundation Trust).
- ◆ Ministry to persons with learning disabilities from the L' Arche Manchester. Supporting the communities, being with them and engaging in group activities. Accompanying Assistants (staff) on a one-to-one basis via Zoom, telephone or when possible, face to face.
- ◆ Befriending through Caritas, visiting isolated elderly housebound on a twice weekly basis.

The New Malden Community

Sisters are involved in:

- ◆ Administration of the Charity.
- ◆ Psychotherapy for people of limited income via Zoom.
- ◆ Two Sisters were Governors of The Marist School until May 2022.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Pastoral and social work in the Communities (continued)

The Sunninghill Community (Until May 2022)

The Sisters were involved in:

- ◆ Events and activities in the Marist School. One Sister was a governor.
- ◆ Providing handmade seasonal and greeting cards to sell for parish funds.
- ◆ Providing pastoral support in a hospital.

The Upper Holloway Community

Sisters were involved in:

- ◆ Pax Christi, involving administrative work, peace education projects, campaigns in the cause of justice; advocacy work among migrants
- ◆ Spiritual Accompaniment, Tuition and Retreat work.
- ◆ Membership of Diocesan Chaplaincy for Religious.
- ◆ Local Council Support.
- ◆ Liaising with fundraisers and donors to Casa Bethesda orphanage for mentally and physically impaired individuals in Mexico. Correspondence with NGOs providing food and support for Migrants along the Mexican/US border.
- ◆ Volunteering with a programme for homeless people, providing meals and other practical and emotional assistance,
- ◆ Giving pastoral care and Holy Communion to the housebound and residents in nursing homes,
- ◆ Shopping for the elderly and housebound
- ◆ Supporting parish initiatives and Parish Clergy
- ◆ Maintaining communication with people – trying to keep hope alive.
- ◆ Emotional support for grieving families.

The Walsingham Community

Sisters were engaged in:

- ◆ Parish Work: Supporting the parish by hosting a weekly discussion group, welcoming Mass goers, reading at Mass. 2 Sisters are members of the Parish Advisory Group
- ◆ Supporting and visiting the elderly and housebound through telephone calls and visits to make sure contact was maintained.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Pastoral and social work in the Communities (continued)

The Walsingham Community (continued)

- ◆ Organising the parish fundraising activities – soup lunches, raffles, sales etc.
- ◆ On the lifting of COVID-19 restrictions, keeping an open-door policy. Walsingham is a place of pilgrimage, and after restrictions were lifted there was an increase in pilgrims and local people looking for a listening ear. They are welcome to call into the chapel, pray and enjoy a friendly chat.
- ◆ Taking part in the local Marist Way Meetings

Table showing the average hours volunteered by Marist sisters weekly.

Area of service	No. of Volunteers	Hours volunteered
Parish work	6	50
Hospital and care home visiting	4	25
Contact with housebound and families	4	22
Homeless	3	12
Psychotherapy practice	1	3
Administration	4	100
Making craft items for charities	8	60
Assistance to other Charities	2	10
Diocesan team for religious	2	4
Justice & Peace	1	30
Retreat work	3	12

FUTURE PLANS

In planning for the future, the trustees of the Charity intend to meet the following objectives:

- ◆ Maintain voluntary secretarial and administrative support of the charity with sister personnel in management of the Province of England.
- ◆ Monitor the needs of the sisters as they grow older and retire from active work and adapt premises as necessary or, when adaptations are not practical, relocate to more appropriate housing.
- ◆ Care for the sisters to enable those who are able, to carry out the mission of the Charity and continue in their pastoral ministry among the poorer sections of society and the elderly.
- ◆ Ensure that St John of God Hospitaller Services provide excellent quality care and work within the agreed budget at Villa Maria Care Home.

FUTURE PLANS (continued)

- ◆ Ensure effective monitoring of in-house management at every level of care and administration in Villa Maria Care Home.
- ◆ Support and encourage staff in their professional work and see that they continue to receive appropriate training.
- ◆ Continue to release vacant beds at Villa Maria Care Home to the local public for short-term and long-term care.
- ◆ Ensure the maintenance of Villa Maria premises and grounds to a high standard.
- ◆ Continue to support the Marist Youth Centre Manchester with personnel and financially.
- ◆ Continue the employment of surveyors to supervise ongoing maintenance at Villa Maria and other properties.
- ◆ Continue to financially support our missions overseas through donations to the Marist Sisters' Generalate CIO in Rome who administer the Marist Solidarity Fund.
- ◆ Continue to support London Air Ambulance with ongoing donations of £104 per year.
- ◆ Continue to financially support charities whose objects and values are in accordance with those of the Charity.
- ◆ Carry out a detailed review of the Charity's finances in order to safeguard its economic viability.

FINANCIAL REPORT FOR THE YEAR

Investment policy and performance

The investment strategy is set by the trustees and considers income requirements, present and future financial expenditure requirements, risk profile, the investment managers' advice and the view of the market prospects in the medium term.

The policy is to maximise total return through a diversified portfolio whilst providing a level of income advised by the trustees from time to time. There is also an Ethical Policy precluding investment in any company which, after reasonable enquiry, clearly has significant profits from an activity which is contrary to the objectives of the Christian Church.

The performance of the portfolio and the Charity's investment strategy are reviewed regularly by the trustees with the investment managers.

The Charity's investments comprise two portfolios of listed investments. Investments with a market value of £16,528,641 (2021: £21,616,859) are managed by Quilter Cheviot Investment Management Limited with a market value of £10,149,265 (2021: 11,516,216) are managed by BlackRock Investment Management (UK) Limited.

There are no restrictions on the Charity's power to invest.

FINANCIAL REPORT FOR THE YEAR (continued)

Investment policy and performance (continued)

The investment managers' objectives are to maximise total return through diversified portfolios, whilst providing a level of income as advised by the trustees from time to time. The managers follow guidelines, which are set out and regularly reviewed by the trustees.

During the year the Charity's investments continued to perform well.

Results for the year

A summary of the year's results can be found on page 34 of this annual report and accounts. In the year ended 31 December 2022, the total income was £5,644,084 (2021: £7,702,268) with income from educational services amounting to £2,565,799 (2021: £5,844,430). The provision of education ceased on 24 May 2022 when the school transferred to Concept Education. With the age profile of the sisters continuing to rise, fewer salaries are received as sisters retire and receive smaller pensions.

During the year ended 31 December 2022 the charity incurred expenditure in maintaining sisters and enabling them to carry out their work.

Premises expenditure continued to be high, as properties grow older and modifications become necessary to facilitate elderly sisters.

Expenditure on providing educational services totalled £2,915,193 (2021: £6,139,087).

Total expenditure amounted to £5,500,549 (2021: £9,572,432).

The net income for the period before investment gains and losses was £145,535 (2021: £1,870,164). Investment losses amounted to £5,183,910 (2021: gains of £2,688,495) giving rise to a decrease in funds of £5,040,375 (2021: increase of £818,331).

Reserves policy

The trustees have examined the requirement for free reserves. i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed. The trustees consider that, given the nature of the charity's work, the need to care for members of the Order and to respond to unforeseen emergencies, the level of free reserves should at least be equivalent to between twelve and twenty-four-months' expenditure. The trustees are of the opinion that this provides sufficient flexibility to cover shortfalls in income, adequate working capital to cover core costs, and will allow the charity to meet its commitments to its education work and to members of the Order and will enable the charity to cope and respond to unforeseen emergencies.

Financial position

The balance sheet shows total reserves of £44.4 million (2021: £49.4 million).

£13.1 million (2021: £13.1 million) represents a retirement reserve designed to provide income to communities with elderly sisters needing care and to provide for sisters generally in their retirement.

In addition, there is a fund of £4 million for the upkeep of Villa Maria Care Home which needs regular maintenance and updating.

FINANCIAL REPORT FOR THE YEAR (continued)

Financial position (continued)

A Giving Fund of £8 million has been created to allow the Charity to support organisations involved in work that sisters are no longer able to carry out directly.

A further £6.5 million (2021: £5.3 million) is represented by tangible fixed assets used to support the work of the sisters and their ministry. A decision was made to separate this fund from the general fund in recognition of the fact that the tangible fixed assets are used in the day-to-day work of the Charity and the fund value cannot, therefore, be realised easily if needed to meet future contingencies.

Restricted funds, comprising monies given specifically for particular projects totalled £nil (2021: £21,616).

Funds available to support the work of the Sisters in the future are shown as general funds on the balance sheet and amount to £12.8 million (2021: £11.9 million). Whilst this level of general funds exceeds the level required by the above reserves policy, at the present time given the current macroeconomic and geopolitical climate, the trustees are content with this position especially given the continuing volatility in world stock markets and the cost of living crisis.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governance

In terms of Canon Law, the Order is governed at an international level by the Superior General and her Council resident in Rome. They are elected every seven years at a General Chapter of the Order in Rome by representatives of all Provinces of the Order.

A new governance system, in practice in the Order since 8 December 2015, was established to best carry forward, exercise and protect the founding charism aim and mission of the Order among the local public.

The Province of England is governed by the Provincial and Council who were appointed from 8 December 2018 by the Superior General and her Council. Each community has a community leader appointed by the Provincial and Council.

The Order is divided into Units with a view to rendering more effective the resources of the Order in its objectives, apostolic and charitable work. The Province of England is an independent Unit governed by a Provincial, two councillors and a bursar.

A system of accountability is established across the Order. The Provincial usually visits the communities of the Province at least once annually, thus maintaining a sharp awareness of any difficulties which arise, of the developments, progress and continued effectiveness of the ministries carried out by the Sisters of the Province. Communication across the Province is active, and Sisters can easily contact the trustees. A comprehensive review on fidelity to mission and to aims of the charity takes place regularly.

The Superior General visits the Province of England every three years.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

The Provincial Bursar visits the communities regularly and is available to all when necessary, thus keeping track of financial business, the assets of the Province and the maintenance of the charity's properties. Any updating of properties is closely monitored.

In terms of civil law, the Order in England and Wales operates through a charity governed by a trust deed dated 25 February 1963 and is a registered charity - Charity Registration Number 225485.

The trustees are appointed by the Provincial Superior and are registered as an incorporated body under the Charities Act 2011. At any one time there must be a minimum of two trustees.

The trustees of the Charity are seven members, three of whom are members of the Leadership Team. All have wide experience of the work of the charity and are well aware of the issues relevant to the Order to ensure the aims and purposes of the Order are met. Together with updating of personal specialisms, they follow courses and conferences arranged for trustees to keep updated and abreast of change. They use literature provided by the Charity Commission and attend conferences and meetings provided by our accountants, investment managers, firms of solicitors and insurers specialising in charity practice.

The names of the trustees who served during 2022 are set out as part of the reference and administrative details on page 1 of this annual report and accounts with short biographical details on each given as follows.

Sister Anne Ord

Sister Anne Ord worked as a civil servant in the Ministry of Defence and in 1991 became a Marist Sister in the Province of England. Having worked for two years as bursar in Marist School Sunninghill, she went to Stendal, East Germany to a new foundation of the Marist Sisters. She worked with the Russland/Deutsch, exiled in the Russian Empire and now invited back to their homeland after perestroika. After ten years in Germany she moved to a parish in Slavutich, Ukraine, built to house survivors of the Chernobyl disaster. She worked in the parish and taught English in the local language school. Compliance with legislation for foreigners becoming increasingly difficult, the Marist Sisters community withdrew from Ukraine. Back in England in 2012 she worked at the National Shrine of Our Lady of Walsingham until she took up her mandate as Provincial Leader in December 2018. She is based in New Malden.



STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

Sister Helena Coskeran

Sister Helena Coskeran joined the Order of the Marist Sisters in 1981. She taught in a sixth form college in Manchester before becoming part of the Marist Sisters mission in Colombia where she worked in initial formation and completed a course for formators at a summer school in Mexico. She was also involved in pastoral work and with groups working for peace. On her return to England Sister Helena worked for CAFOD (Catholic Agency for Overseas Development) and trained as a systemic psychotherapist. Following her time as General Bursar of the Congregation she completed the Graduate Diploma in Theology at Heythrop College. She has worked for the NHS in administrative roles and has been a volunteer therapist at Crossroads Counselling in Bethnal Green since 2011. In December 2018 she took up her appointment as Provincial Bursar.



Sister Bridget Brady

Sister Bridget is a teacher by profession and has taught in Primary and Secondary schools in England and Colombia. She served as deputy head in a Catholic secondary state school in Birmingham before being missioned to Colombia. On returning to England, she helped set up the Youth Centre in Manchester where she worked as Directress for five years. She was a member of the Provincial Team and a Governor in the Secondary school, Sunninghill during this time. She was then missioned to Venezuela where she worked with youth and was a member of the Latin American Regional Team. From there she was elected to the Generalate Team in Rome. On completion of her term of office she returned to the Youth Centre in Manchester as Directress. She is currently a member of our community in Birmingham and is a member of the Inter-Church Diocesan Team of spiritual guides, she volunteers in the 'Save the Children charity' and is an active member of the parish of the Holy Name of Jesus.



Sister Helen Cahill

Sister Helen joined the order in 1970. She is qualified in Childcare and as a teaching assistant. For several years, she worked in a Centre for disadvantaged children in Hythe, Kent. She has also worked as a teaching assistant in schools in Devon and Manchester. At present she is bursar for the Convent in Sunninghill. In September 2021 she took on the role of Community Leader.



STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

Sister Mary Frances Boyle

After graduating as a secondary school teacher, Sister Mary Frances taught in several schools in Fiji over a period of twenty years. This was followed by a period of teaching in London and the Midlands. She served in Congregational administration in England and the wider Region of Eur-Africa. Having finished this mandate, she spent three years administering a Skills Training Centre in The Gambia. She is currently working in the Marist Youth Centre in Manchester as Co-Ordinator.



Sister Catherine Philomena O'Brien (Sister Monica)

Having worked in Education in the South West of England for fifteen years, Catherine moved to London in 1990 where she was employed by the Southwark Archdiocese as a member of its' Christian Education Team and worked in the area of Teacher Formation and catechesis in schools. From 1996 to 2008, she served in Congregational Leadership and Administration at Provincial and General level in the UK and in Rome. On returning to the UK she became an active member and volunteer with the international peace movement, PAX CHRISTI, which declares that its' mission is to "to transform a world shaken by violence, terrorism, deepening inequalities, and global insecurity." She moved to Hythe, Kent in September 2022 and took up the role of community Leader in Villa Maria, the home of our retired Marist Sisters.



Sister Teresa Moran

A person of wide experience Sister Teresa is a trained teacher who spent many years in Australia, New Zealand and in the Marist Missions of Fiji Islands. She was a teacher in four different schools there from 1969 to 1992. In Fiji she taught for ten years, three as Head Teacher and three years of secondary teaching, having specialised in Field Training in Science and Mathematics from East/West Interchange, Hawaii. On returning to England, Sister Teresa was Foundation Governor in West Byfleet Marist School. Currently she is a member of the Fatima House community, Hythe.



STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Statement of trustees' responsibilities

The trustees are responsible for preparing the trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the of the Charity and of the income and expenditure of the Charity for that period. In preparing accounts the trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently
- ◆ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102)
- ◆ make judgements and estimates that are reasonable and prudent
- ◆ state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis, unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ensure that the accounts comply with the Charities Act 2011, the applicable Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Key management

The trustees consider that they comprise the key management of the Charity in charge of directing and controlling, running and operating the charity on a day to day to basis.

All trustees are members of the Order and whilst their living and personal expenses are borne by the charity, they receive no remuneration or reimbursement of expenses in connection with their duties as trustees.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Structure and management reporting

The trustees meet at least four times annually to review and assess developments of the charity and its activities and make any important decisions. In 2022 most meetings took place online. Minutes are filed after each meeting and made available to auditors. When necessary, the trustees access their professional advisers – accountants, solicitors, property consultants, investment managers, bank relationship managers and insurance brokers.

The day-to-day management of the Charity's activities and the implementation of policies are delegated to appointed members of the Order or senior lay staff.

MANAGEMENT PROFILE IN PROVINCE OF ENGLAND	
Work	Management
Villa Maria Care Home, Hythe	Managed by St John of God Hospitaller Management Services Manager – Miss Tamara Brown Bursar – St John of God Hospitaller Management Services Community Leader – Sister Angelina McNamara (until Sep 22) Sister Monica O'Brien (from Oct 22) Chaplain – Sister Angelina Cuffe
Marist Youth Centre, Manchester	Directress – Sister Mary Frances Boyle Assistant – Sister Silvia Sanz de Diego (until Aug 22) Community Leader – Sister Silvia Sanz de Diego (until Aug 22) Sister Mazarello Clyne (from Sep 22) Bursar – Sister Helena Whelan

Working with other organisations

The Charity works with and subscribes to several other charities and public bodies including:

- ♦ Roman Catholic Dioceses of Westminster, Southwark, Birmingham, Salford, East Anglia, Portsmouth
- ♦ Conference of Religious (CoR)
- ♦ Provincial Bursars' Association (APB)
- ♦ Justice and Peace Links
- ♦ Catholic Network for Retreats and Spiritual Direction (CNRS)
- ♦ Association of Senior Religious (ASR)
- ♦ Catholic Safeguarding Standards (CSSA)
- ♦ St John of God Hospitaller Management Services (SJOG)
- ♦ One sister of the Province was involved in administration in the Generalate in Rome until August 2022.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Communities

During the year to 31 December 2022, the Province of England comprised 37 sisters who lived in seven communities in England.

Each community is governed by a Community Leader or a Community Liaison Person appointed by the Provincial and Council.

Most houses in the Province are in areas deprived socially and spiritually, where the sisters live among the people with whom they work to be more effective in their ministry and in carrying out the missionary and apostolic aims of the Order, to meet and help people where they are.

Work of the communities is kept under review including qualifications of staff and structure of the Order. Pooling of resources is reviewed regularly to more effectively meet and forward the objectives of the Order by evaluating the relevance of community ministries and changing location to more needy areas if necessary.

Risk management

The trustees continue to keep the identified major areas of risk under review. They seek constantly to identify the major risks to which the Charity is exposed, and every effort is made to take precautions to prevent damage, accident, illness or any other form of loss that could occur. The latest update of Risk Management policies was in 2022.

Governance and management

Governance and management are regularly reviewed by the Order's government in Rome to avoid any risk to the Order and hence to the Charity through lack of control and guidance. Lack of skills and qualifications and best use of resources are identified and dealt with.

Operational

Risks relating to specific operational areas of the charity especially Marist Youth Centre, Manchester and Villa Maria Residential Care Home are under constant review. Each operates with its own risk management policy checked by the trustees who file copies.

Reputational

As far as possible trustees identify and take steps to prevent/remedy any risk situations where possible damage to the Charity's and Order's reputation might arise.

Financial

To minimise financial risk as far as possible the trustees exercise clear budgetary control across the Province and employ the services of accountants, investment managers and insurers. This enables the most efficient and effective use of the financial and personnel resources of the Charity in taking forward the aims of the Charity, by maintaining financial support to enable members of the Province to carry out the educational, pastoral, social and caring aims of the charity. The key funding sources are pensions, interest on investments and a small salary.

The trustees work closely with professional advisors for the protection of the Charity and attended workshop and training days during the year.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management (continued)

Financial (continued)

Investment strategies are set by the trustees in consultation with their investment managers with whom they meet and review possible risk, especially when markets are volatile as in the present period of fluctuation. To keep well informed of the present situation the Provincial attended the Association of Bursars' Conference 3 – 5 October 2022, and the Provincial Bursar attended the Unitholder meeting for BlackRock Catholic Charities Growth and Income Fund on 15 March 2022 and 27 September 2022.

Meetings with professional advisors in 2022		
Buzzacott LLP	6 October	Finance Meeting
Caterplus	24 October	Review of catering in Villa Maria
St John of God	7 March 13 June 6 Sep 12 Dec	Review of service management Villa Maria
Quilter Cheviot	24 June	Review of Investments
Marsh Commercial	8 April 13 July 19 Aug	Insurance Portfolio Review
Royal Bank of Scotland	20 Jul	Business Profile Review
Stone King	5 Dec	Client Care Meeting

Ethical restrictions on investments

Sector	Criteria
Tobacco	Companies engaged in the ownership of tobacco plantations or engaged in the production and manufacture of tobacco products.
Armaments	Companies involved in military related activities where the company's annual turnover in relation to such activities exceeds 10% of the company's latest annual turnover.
Sanctity of Life	Companies which offer services contrary to the Sanctity of Life or are engaged in the production and/or manufacture of products contrary to the Sanctity of Life
Pornography	Companies which provide entertainment services via mobile networks, publishers/wholesalers of pornographic magazines where the company's annual turnover in relation to such products and services exceeds 3% of the company's latest annual turnover.
Fossil Fuels	Any company whose primary business is the extraction, production and/or distribution of fossil fuel or uranium or who is responsible for environmental degradation.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management (continued)

Law and government policies

Awareness of current government policies and regulations and assurance of compliance with them is the aim of the trustees in all risk assessment and at all levels of governance and management.

Protection of Children and Vulnerable Adults

The trustees recognise the absolute necessity to ensure the protection of all those the charity serves and those in the service of the charity. All sisters who are involved in any kind of ministry in England and Wales have obtained clearance from the Disclosure and Barring Service (DBS). All employees of the Charity must also have DBS clearance before appointment.

Mr Andrew Stables represents the Province in the Catholic Safeguarding Standards Agency (CCSA). The CSSA is a professional standards body with regulatory powers along with the Religious Life Safeguarding Services (RLSS) covering religious orders and congregations, established following an independent review of the safeguarding structures and arrangements within the Catholic Church in England and Wales,

Manchester Youth Centre and Villa Maria Care Home each has a named Safeguarding representative.

The trustees believe that having established systems to mitigate major risks to which the charity is exposed, monitoring the level of risk and ensuring effective control in financial systems, awareness of present and projected reserves and by accessing the advice of financial and legal experts — they have adequately mitigated those risks.

EMPLOYEES AND MEMBERS OF THE ORDER

The trustees wish to record their recognition of the professionalism and commitment of their staff and of the individual members of the Order. Their dedication and positive approach are much appreciated.

Signed on behalf of the trustees:

Sister Anne Ord
Trustee

Approved by the trustees on: 24/07/2023

Independent auditor's report to the trustees of The Charity of the Order of the Marist Sisters Province of England

Opinion

We have audited the accounts of The Charity of the Order of the Marist Sisters Province of England (the 'charity') for the year ended 31 December 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the charity's affairs as at 31 December 2022 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the accounts, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the accounts is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the accounts are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Report and Accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

Other information (continued)

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- ◆ the information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ sufficient accounting records have not been kept; or
- ◆ the accounts are not in agreement with the accounting records and returns; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Auditor's responsibilities for the audit of the accounts (continued)

How the audit was considered capable of detecting irregularities including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ we identified the laws and regulations applicable to the charity through discussions with management and trustees, and from our knowledge and experience of the charity sector;
- ◆ we focused on specific laws and regulations which we considered may have a direct material effect on the accounts or the activities of the charity. These included but were not limited to the Charities Act 2011, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2019); and Safeguarding Regulations as they affect the direct charitable activities of the charity; and
- ◆ we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and those charged with governance and reviewed minutes of trustees' meetings.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ tested and reviewed journal entries to identify unusual transactions;
- ◆ tested the authorisation of expenditure;
- ◆ assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- ◆ investigated the rationale behind significant or unusual transactions.

Auditor's responsibilities for the audit of the accounts (continued)

How the audit was considered capable of detecting irregularities including fraud
(continued)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ agreeing financial statement disclosures to underlying supporting documentation;
- ◆ reading the minutes of meetings of trustees; and
- ◆ enquiring of management and trustees as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

22 August 2023

Date:

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Statement of financial activities Year to 31 December 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	Unrestricted funds £	Restricted funds £	2021 Total funds £
Income from:							
Donations and legacies	1	704,422	—	704,422	621,382	10,000	631,382
Investment income and interest receivable	2	852,682	—	852,682	900,840	—	900,840
Charitable activities							
. Provision of education	3	2,565,799	—	2,565,799	5,844,430	—	5,844,430
. Provision of retreats		12,216	—	12,216	4,670	—	4,670
. Provision of care including respite care		163,569	—	163,569	188,139	—	188,139
Other sources							
. Surplus on disposal of tangible fixed assets		100	—	100	700	—	700
. Coronavirus Job Retention Scheme grants		—	—	—	3,104	—	3,104
. Other coronavirus related grants		16,681	—	16,681	50,513	—	50,513
. Miscellaneous income		7,480	—	7,480	78,490	—	78,490
. Sale of Marist School		1,321,135	—	1,321,135	—	—	—
Total income		5,644,084	—	5,644,084	7,692,268	10,000	7,702,268
Expenditure on:							
Raising funds							
. Investment management costs		96,276	—	96,276	100,729	—	100,729
Charitable activities							
. Provision of education	4	2,915,193	—	2,915,193	6,124,848	14,239	6,139,087
. Support of members of the Order and their ministry	5	1,681,781	—	1,681,781	1,645,355	—	1,645,355
. Donations in support of miscellaneous charitable activities	7	283,579	—	283,579	168,223	—	168,223
Sale of Marist School							
. Loss on disposal of school fixed assets	11	226,263	—	226,263	—	—	—
. Professional fees		297,457	—	297,457	133,379	—	133,379
. Impairment of specialised property		—	—	—	1,385,659	—	1,385,659
Total expenditure		5,500,549	—	5,500,549	9,558,193	14,239	9,572,432
Net income (expenditure) before (losses) gains on investments and transfers	8	143,535	—	143,535	(1,865,925)	(4,239)	(1,870,164)
Net investment (losses) gains		(5,183,910)	—	(5,183,910)	2,688,495	—	2,688,495
Transfers between funds	16	21,616	(21,616)	—	10,000	(10,000)	—
Net (expenditure) income and net movement in funds		(5,018,759)	(21,616)	(5,040,375)	832,570	(14,239)	818,331
Reconciliation of funds:							
Balances brought forward at 1 January 2022		49,388,837	21,616	49,410,453	48,556,267	35,855	48,592,122
Balances carried forward at 31 December 2022		44,370,078	—	44,370,078	49,388,837	21,616	49,410,453

On 24 May 2022, the charity disposed of its school. The income and expenditure shown above in respect to the provision of education represent the income and expenditure of this discontinued operation. All of the charity's other income and expenditure derived from continuing activities during the above two financial periods. All recognised gains and losses are included in the statement of financial activities.

Balance sheet 31 December 2022

	Notes	2022 £	2022 £	2021 £	2021 £
Fixed assets:					
Tangible assets	11		6,541,020		12,730,604
Investments	12		27,855,103		33,133,075
Total fixed assets			34,396,123		45,863,679
Current assets:					
Debtors	13	1,157,444		3,098,392	
Short term deposits		1,000,000		1,000,000	
Cash at bank and in hand		7,972,331		2,483,175	
Total current assets		10,129,775		6,581,567	
Liabilities:					
Creditors: amounts falling due within one year	14	(155,820)		(2,887,733)	
Net current assets			9,973,955		3,693,834
Total assets less liabilities			44,370,078		49,557,513
Creditors: amounts falling due after one year	15		—		(147,060)
Total net assets			44,370,078		49,410,453
The funds of the charity:					
Restricted funds	16		—		21,616
Unrestricted funds					
. Tangible fixed assets fund	17		6,541,020		5,277,606
. Designated funds	18		25,050,000		32,212,991
. General funds			12,779,058		11,898,240
Total charity funds			44,370,078		49,410,453

Approved by the trustees and signed
on their behalf by:

Sister Anne Ord

Trustee

Approved by the trustees on: 24 July 2023

Statement of cash flows Year to 31 December 2022

	Notes	2022 £	2021 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(1,252,162)	(800,383)
Cash flows from investing activities:			
Investment income and interest received		931,041	950,117
Proceeds from the disposal of tangible fixed assets		5,740,020	700
Purchase of tangible fixed assets		(23,805)	(188,035)
Proceeds from the disposal of investments		2,275,485	1,661,792
Purchase of investments		(1,540,772)	(1,334,515)
Net cash provided by investing activities		7,381,969	1,090,059
Change in cash and cash equivalents in the year		6,129,807	289,676
Cash and cash equivalents at 1 January 2022	B	3,019,721	2,730,045
Cash and cash equivalents at 31 December 2022	B	9,149,528	3,019,721

Notes to the statement of cash flows for the year to 31 December 2022

A Reconciliation of net movement in funds to net cash used in operating activities

	2022 £	2021 £
Net movement in funds (as per the statement of financial activities)	(5,040,375)	818,331
Adjustments for:		
Depreciation charge	247,206	516,623
Impairment of property	—	1,385,659
Losses/ (gains) on investments	5,183,910	(2,688,495)
Investment income and interest receivable	(823,736)	(900,840)
Deficit (surplus) on disposal of tangible fixed assets	226,163	700
Decrease (increase) in debtors	1,862,589	(1,545,665)
(Decrease) increase in creditors	(2,878,973)	1,613,304
Net cash used in operating activities	(1,252,162)	(800,383)

B Analysis of cash and cash equivalents

	2022 £	2021 £
Cash at bank and in hand	7,972,331	2,483,175
Cash held by investment managers	1,177,197	536,546
Total cash and cash equivalents	9,149,528	3,019,721

No separate statement of changes in net debt has been prepared as there is no difference between the movements in cash and cash equivalents and movement in net cash (debt).

Principal accounting policies 31 December 2022

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year to 31 December 2022 with comparative information provided in respect to the year to 31 December 2021.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Discontinued activities and exceptional items

Where a decision has been made to discontinue or terminate an activity in accordance with the definitions contained within the Financial Reporting Standard (FRS 102), costs and obligations associated with the discontinuance that are not expected to be covered by future income or from the proceeds of disposal of assets are recognised as costs within the year. The costs recognised include the operating losses of the activity up to the date of the discontinuance; any deficit on disposal of the net assets of the activity and also the direct costs of the discontinuance.

The costs and obligations associated with the discontinuance are disclosed as exceptional items on the face of the Statement of Financial Activities.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ estimating the useful economic life of tangible fixed assets for the purposes of determining a depreciation charge;
- ◆ assessing the recoverability of outstanding debtors for school fees and related charges;
- ◆ determining the value of designated funds needed at the year end, in particular in respect to the assumptions made in determining the value of the retirement reserve; and
- ◆ estimating future income and expenditure flows for the purposes of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. With regard to the next accounting period, the year ending 31 December 2023, the most significant areas that may affect the financial position of the charity and the carrying value of its assets are the level of investment return and the performance of the investment markets.

Income recognition

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income and interest receivable, fees for the provision of education, retreat and respite care and other income including the surplus on the disposal of tangible fixed assets.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Legacies are included in the statement of financial activities when the charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charity.

Entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having being transferred to the charity.

Income recognition (continued)

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

School fees and related charges represent amounts invoiced to parents in respect to the provision of education. Such income is recognised when it falls due under the terms of the contracted arrangements with parents i.e. normally at the commencement of each academic term. School fees and related charges are stated net of bursaries, scholarships and discounts.

Income from retreats represents income from the Marist Youth Centre, Manchester whilst that for care represents income from lay residents of Villa Maria Care Home. Such income is recognised when it falls due.

Income from the Government's Job Retention Scheme in respect to the Covid-19 pandemic and other government funding in respect of the care home is accounted for when the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings. The classification between activities is as follows:

- a. Expenditure on raising funds includes all expenditure associated with raising funds for the charity. This includes investment management fees and costs associated with fundraising.
- b. Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include:
 - ◆ Expenditure incurred in providing education at the independent school in Sunninghill, Berkshire.
 - ◆ Expenditure incurred in providing retreats etc. at and Marist Youth Centre, Manchester.
 - ◆ Expenditure on the support of the work of members of the Order and their ministry which enables the members to carry out the work of the charity in the areas of the advancement of the Roman Catholic religion, the advancement of education and the spread of Christian values. Such expenditure comprises:

Expenditure recognition (continued)

- ◇ Staff
- ◇ Maintaining premises
- ◇ Sisters' living and personal expenses
- ◇ Training and spiritual renewal
- ◇ Governance costs which comprise the costs involving the public accountability of the charity (including audit costs) and costs in respect to its compliance with regulation and good practice.
- ◆ Donations which, in the main, are to the support the Order's own work overseas.

Charitable grants and donations are made where the trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

All expenditure is stated inclusive of irrecoverable VAT.

The majority of costs are directly attributable to specific activities and any apportionment between headings is negligible.

Tangible fixed assets

All assets costing more than £1,500 and with an expected useful life exceeding one year are capitalised.

- ◆ Freehold land and buildings

The trustees are the legal owners of land and buildings used exclusively by a voluntary aided school. The school was founded by the Order, but is now under separate control and publicly funded. The occupation of the land and building is indefinite and rent free. As such assets have no meaningful value in use to the trustees, they are not valued for the purpose of the accounts. The school is situated in Nympsfield, Gloucestershire, and was founded in 1950. A number of additional buildings have been constructed over the years to improve the facilities offered.

Non-specialised buildings are those designed as, and used wholly or mainly for, private residential accommodation. Those that were owned by the charity on 1 January 1994 are stated at deemed cost based on a trustees' valuation made in 1994 on a market value basis for existing use; additions since are stated at cost. Such buildings are not depreciated. Their value and condition are reviewed annually by the trustees, who are satisfied that their residual value is not materially less than their book value.

Tangible fixed assets (continued)

Specialised buildings comprise the independent school (until 24 May 2022) and care home for elderly sisters. Those that were owned by the charity on 1 January 1994 are stated at deemed cost based on a trustees' valuation made in 1994 on a replacement cost basis for existing use; additions since are stated at cost. Depreciation is provided at 2% per annum on a straight-line basis to write the buildings off over their estimated useful economic life to the charity.

An impairment loss is recognised for the amount by which the asset's net book value exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs of disposal and value in use.

Costs in connection with buildings and extensions under construction or where detailed feasibility work has been undertaken with a view to future construction are capitalised in the accounts. No depreciation is charged on such assets until the work has been completed and the asset has been brought into use.

- ◆ Furniture, equipment and motor vehicles
Expenditure on furniture, equipment and motor vehicles is depreciated over a five year period on a straight line basis.

Investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Funds structure

The funds of the charity include restricted funds which must be applied for specific purposes in accordance with donor's wishes and unrestricted funds available for use in furtherance of the charity's objectives at the discretion of the trustees. Unrestricted funds include the tangible fixed assets fund which represents the net book value of the charity's tangible fixed assets, excluding those designated for use by the charity's independent school. The funds has been established in recognition of the fact that the tangible fixed assets are required for the charity's work and are not available as a reserve to fund activities or meet future contingencies.

Within the unrestricted funds of the charity, the trustees have also designated amounts for specific purposes. Details of these are provided in note 17. Details of restricted funds are provided in note 15.

Services provided by members of the Order

For the purposes of these accounts, no monetary value has been placed on the administrative and other services provided by the members of the Order.

Pension costs

Contributions in respect of the independent school's defined benefit pension scheme are charged to the statement of financial activities so as to spread the cost of pensions over employees' working lives with the school.

Contributions by the school in respect of employee's personal pension plans are charged to the statement of financial activities in the period in which they are payable to the scheme.

All eligible members of staff are required to enrol in The People's Pension or the Teachers' Pension Scheme, under auto-enrolment. Staff members are entitled to opt out of these schemes.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

Leased assets

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessee are charged to the statement of financial activities on a straight-line basis over the lease term.

Principal accounting policies 31 December 2022

Leased assets (continued)

Assets held under finance leases are capitalised and depreciated over their useful lives. The corresponding lease obligation is treated in the balance sheet as a liability. The investment element is charged against income over the period of the lease at a consistent proportion of the outstanding balance of capital payments.

1 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Donations by individual religious of their salaries, pensions and other personal income	582,233	—	582,233	616,668	—	616,668
Legacies	115,829	—	115,829	—	—	—
General donations	6,360	—	6,360	4,714	10,000	14,714
	704,422	—	704,422	621,382	10,000	631,382

2 Investment income and interest receivable

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Income from listed investments						
Common investment funds	311,627	—	311,627	291,667	—	291,667
UK equities	86,123	—	86,123	217,155	—	217,155
UK fixed interest	155,131	—	155,131	109,554	—	109,554
Overseas equities	103,998	—	103,998	92,595	—	92,595
Overseas fixed interest	13,159	—	13,159	17,544	—	17,544
Property funds	70,461	—	70,461	80,986	—	80,986
Alternative investments	83,237	—	83,237	89,085	—	89,085
	823,736	—	823,736	898,587	—	898,587
Interest receivable						
Bank interest	28,946	—	28,946	2,253	—	2,253
	852,682	—	852,682	900,840	—	900,840

3 Income from the provision of education

	Unrestricted funds 2022 £	Unrestricted funds 2022 £	Unrestricted funds 2021 £	Unrestricted funds 2021 £
Gross fees		2,642,905		6,105,453
Less: Sibling discounts	90,541		145,308	
Staff discounts	120,813		182,285	
School scholarships, bursaries and other discounts	156,825		280,773	
		(368,179)		(608,366)
		2,274,726		5,497,087
Other charges		291,073		347,343
Net fees receivable		2,565,799		5,844,430

4 Expenditure on: provision of education

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Teaching	1,441,256	—	1,441,256	3,734,616	—	3,734,616
Welfare	175,516	—	175,516	453,738	14,239	467,977
Premises	393,462	—	393,462	959,229	—	959,229
School management & administration	904,959	—	904,959	977,265	—	977,265
	2,915,193	—	2,915,193	6,124,848	14,239	6,139,087

5 Support of members of the Order and their ministry

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Staff costs	638,430	—	638,430	604,191	—	604,191
Premises	467,718	—	467,718	513,181	—	513,181
Sisters' living and ministry expenses	460,531	—	460,531	435,817	—	435,817
Education, training and spiritual renewal	19,796	—	19,796	12,877	—	12,877
Governance costs (note 6)	95,306	—	95,306	79,289	—	79,289
	1,681,782	—	1,681,782	1,645,355	—	1,645,355

6 Governance costs

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Professional fees	95,306	—	95,306	79,289	—	79,289

7 Donations in support of miscellaneous charitable activities

	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
Contributions to Generalate	121,220	—	121,220	112,416
Other donations				
. Action against Hunger	—	—	—	2,000
. Anti-Slavery International	5,000	—	5,000	—
. British Red Cross	—	—	—	9,000
. CAP UK	5,000	—	5,000	—
. Cardinal Hume Centre	5,000	—	5,000	—
. Catholic Children's Society	2,000	—	2,000	—
. Christians Against Poverty	2,000	—	2,000	—
. CLCC Homeless Services	2,000	—	2,000	—
. Crisis UK	5,000	—	5,000	2,000
. DEC	5,000	—	5,000	—
. DEC Afghanistan Appeal	5,000	—	5,000	—
. DEC Coronavirus Appeal	—	—	—	5,000
. Dementia UK	2,000	—	2,000	2,000
. Farm St Church (CLCC)	5,000	—	5,000	—
. Freedom from Torture	1,003	—	1,003	—
. International Committee Red Cross	5,000	—	5,000	—
. Kid's Space	5,000	—	5,000	—
. L'Arche UK	2,000	—	2,000	—
. Make Them Smile	2,000	—	2,000	—
. Mary's Meals	5,000	—	5,000	2,000
. Medecins Sans Frontieres	—	—	—	2,000
. Mercy Corps Europe	7,000	—	7,000	—
. Mercy Ships UK	—	—	—	2,000
. Million Minutes	—	—	—	11,000
. Mind.org.uk	5,000	—	5,000	—
. Mines Advisory Group	2,000	—	2,000	—
. Mission Without Borders	7,000	—	7,000	—
. Operation Smile UK	—	—	—	2,000
. Orbis	5,000	—	5,000	1,000
. Pax Christi	—	—	—	2,000
. Railway Children	—	—	—	2,000
. RNLI	5,000	—	5,000	—
. RSBCS	—	—	—	2,000
. Salvation Army	10,000	—	10,000	—
. Shelter UK	5,000	—	5,000	—
. Sightsavers	—	—	—	4,000
. St Chad's	5,000	—	5,000	—
. St Francis Leprosy Guild	2,000	—	2,000	—
. St Mungo's	7,000	—	7,000	—
. Stewardship	2,000	—	2,000	—
. The Trussell Trust	15,000	—	15,000	—
. The Woodland Trust	5,000	—	5,000	1,000
. UK for UNHCR	—	—	—	2,000
. UNHCR UK	5,000	—	5,000	—
. Water Aid UK	5,000	—	5,000	2,000
. Womankind Worldwide	5,000	—	5,000	—
.. Donations of less than £1,000	2,356	—	2,356	807
	162,359	—	162,359	55,807
Total funds	283,579	—	283,579	168,223

8 Net income (expenditure) for the year before (losses) gains on investments and transfers

This is stated after charging:

	2022 £	2021 £
Staff costs (note 9)	2,513,978	4,860,274
Auditor's remuneration, including VAT		
. Statutory audit services – current year	43,207	30,240
. Statutory audit services – prior year	30,365	—
. Non-statutory audit services	—	22,061
Depreciation	247,206	516,623
Impairment of specialised property	—	1,385,659
Operating lease rentals	4,603	16,539

9 Staff costs, remuneration of key management personnel and trustees' remuneration

	2022 £	2021 £
Staff costs during the year were as follows:		
Wages and salaries	1,996,048	3,839,551
Social security costs	179,637	338,352
Other pension costs	272,702	623,296
Agency costs	65,591	59,075
	2,513,978	4,860,274
Staff costs per function were as follows:		
Provision of education	1,875,548	4,255,785
Support of members of the Order and their ministry	638,430	604,489
	2,513,978	4,860,274

In the year to 31 December 2022, including taxable benefits but excluding employer pension contributions, no employees earned between £60,000 and £70,000 (2021 - two), no employees earned between £70,000 and £80,000 (2021 – one) and no employees earned between £80,000 and £90,000 (2021 – one).

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis comprise the trustees and until 24 May 2022, the governors, the school principal, the senior leadership team and the bursar of the independent school in Sunninghill. The total remuneration (including taxable benefits and employer's pension contributions) of the key management personnel for the year was £293,525 (2021 - £1,060,687).

The average number of employees during the period, analysed by function, was:

	2022 No.	2021 No.
Provision of education	119	114
Support of members of the Order and their ministry	32	32
	151	146

9 Staff costs, remuneration of key management personnel and trustees' remuneration
(continued)

As members of the Order, the trustees' living expenses during the year were borne by the charity, but they received £nil remuneration or reimbursement of expenses in connection with their duties as trustees during the year (2021 – £nil).

As members of the Order, none of the trustees have resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by trustees to the charity was £85,629 (2021 - £39,414).

10 Taxation

The Charity of the Order of the Marist Sisters Province of England is a registered charity and, therefore, is not liable to taxation on income and gains derived from its charitable activities, as it falls within the various exemptions available to registered charities.

11 Tangible fixed assets

	Freehold land and buildings		Furniture and equipment	Motor vehicles	Total
	Non-specialised £	Specialised £	£	£	£
Cost or valuation					
At 1 January 2022	2,715,432	17,953,906	2,145,512	189,623	23,004,473
Additions	—	—	23,805	—	23,805
Disposals		(12,641,554)	(1,936,754)	(85,202)	(14,663,510)
At 31 December 2022	<u>2,715,432</u>	<u>5,312,352</u>	<u>232,563</u>	<u>104,421</u>	<u>8,364,768</u>
At cost	589,222	5,312,352	232,563	104,421	6,238,558
At deemed cost – 1994 valuation	<u>2,126,210</u>	—	—	—	<u>2,126,210</u>
	<u>2,715,432</u>	<u>5,312,352</u>	<u>232,563</u>	<u>104,421</u>	<u>8,364,768</u>
Depreciation					
At 1 January 2022	—	8,369,055	1,743,299	161,515	10,273,869
On disposals	—	(6,947,737)	(1,669,946)	(79,644)	(8,697,327)
Charge for year	—	162,420	72,010	12,776	247,206
At 31 December 2022	<u>—</u>	<u>1,583,738</u>	<u>145,363</u>	<u>94,647</u>	<u>1,823,748</u>
Net book values					
At 31 December 2022	<u>2,715,432</u>	<u>3,728,614</u>	<u>87,200</u>	<u>9,774</u>	<u>6,541,020</u>
At 31 December 2021	<u>2,715,432</u>	<u>9,584,851</u>	<u>402,213</u>	<u>28,108</u>	<u>12,730,604</u>

As permitted under Financial Reporting Standard 102, the charity has continued to adopt a policy of not revaluing its tangible fixed assets.

It is likely that there are material differences between the open market values of the charity's land and buildings and their book values. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of trustees, is not justified in terms of the benefit to the users of the accounts.

11 Tangible fixed assets (continued)

The historical cost of the freehold land and buildings included above at deemed cost based on a 1994 valuation cannot be ascertained with accuracy.

As a result of the sale of Marist School, there was the disposal of a number of fixed assets. The breakdown below details the loss on disposal of fixed assets of £226,263:

	Sunninghill Property	Motor Vehicles	Furniture and Equipment	Total
Cost at 1 January 2022	12,641,555	75,945	1,944,212	14,661,712
Accumulated Depreciation at 24 May 2022	(6,947,107)	(68,486)	(1,669,856)	(8,685,449)
NBV at 24 May 2022	5,694,448	7,459	274,356	5,976,263
Proceeds	5,750,000	—	—	5,750,000
Gain/(loss) on Disposal	55,552	(7,459)	(274,356)	(226,263)

12 Investments

	2022 £	2021 £
Listed investments		
Market value at 1 January 2022	32,596,529	30,235,311
Additions at cost	1,540,772	1,334,515
Disposals (proceeds: £2,275,485 losses: £807,650)	(3,083,135)	(1,555,098)
Net unrealised investment (losses) gains	(4,376,260)	2,581,801
Market value at 31 December 2022	26,677,906	32,596,529
Cash held by investment managers for re-investment	1,177,197	536,546
	27,855,103	33,133,075
Cost of listed investments at 31 December 2022	25,097,052	26,185,709

Listed investments held at 31 December 2022 comprised the following:

	2022 £	2021 £
UK equities	3,971,708	5,325,930
Common investment funds and common authorised investment funds	10,149,267	11,516,214
UK fixed interest	3,212,155	3,860,758
Overseas equities	6,081,645	7,784,852
Overseas fixed interest	309,053	550,610
Property funds	1,984,982	2,001,960
Alternatives	969,096	1,556,205
	26,677,906	32,596,529

12 Investments (continued)

At 31 December 2022 listed investments included the following individual holdings which were material when compared to the total portfolio valuation as at that date:

Holding	2022		2021	
	Market value of holding £	Percentage of portfolio %	Market value of holding £	Percentage of portfolio %
BLK Catholic Charities Growth and Income A Income Fund	10,149,265	38.04	11,411,111	35.01

All listed investments were dealt in on a recognised stock exchange.

13 Debtors

	2022 £	2021 £
School fees and related charges	—	1,642,010
Investment income receivable held by investment managers	1,023,647	1,102,006
Prepayments and accrued interest	75,670	228,896
Other debtors	58,127	125,480
	1,157,444	3,098,392

14 Creditors: amounts falling due within one year

	2022 £	2021 £
Amount due to the Generalate of the Order	1,650	2,468
Expense creditors	—	206,185
Payroll creditors	—	84,290
Other taxation and social security costs	—	70,594
Accruals	112,202	188,962
School fee deposits	—	130,643
Monies administered by the charity on behalf of individual members of the Order	41,968	43,953
Deferred income including fees in advance	—	2,157,794
Finance lease liability	—	2,844
	155,820	2,887,733

Deferred income comprised school fees in advance (see above and note 15 also). Such income has been deferred because the charity has not yet met the conditions for recognising the income. The movements on deferred income are analysed below:

	2022 £	2021 £
Fees in advance at 1 January 2022	2,173,398	554,268
Released in year	(2,173,398)	(554,268)
Additions in year	—	2,173,398
Fees in advance at 31 December 2022	—	2,173,398

15 Creditors: amounts falling due after one year

	2022 £	2021 £
Fee deposits	—	129,988
Fees in advance	—	15,604
Finance lease liability	—	1,468
	—	147,060

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balance of grants and donations to be applied for specific purposes:

	At 1 January 2022 £	Income £	Expenditure £	Transfers £	At 31 December 2022 £
Donations towards sports hall equipment	5,000	—	—	(5,000)	—
Donations towards hardship fund	13,753	—	—	(13,753)	—
Minibus fund	2,863	—	—	(2,863)	—
	21,616	—	—	(21,616)	—

	At 1 January 2021 £	Income £	Expenditure £	Transfers £	At 31 December 2021 £
Donations towards sports hall equipment	5,000	—	—	—	5,000
Donations towards hardship fund	27,276	—	(13,523)	—	13,753
Minibus fund	3,579	—	(716)	—	2,863
Donation towards playground	—	10,000	—	(10,000)	—
	35,855	10,000	(14,239)	(10,000)	21,616

With effect from 24 May 2022, the charity disposed of its independent school to a commercial operator. The restricted funds were transferred to that new operator as part of the sale agreement. The purpose of the funds was as follows:

- ◆ The Hardship fund was established with donations from former pupils to provide assistance to parents experiencing difficulties in paying fees.
- ◆ Donations towards the sports hall equipment were specific donations from former pupils.
- ◆ The Minibus Fund represented a donation received from the Marist Friends Association to purchase a minibus for Sunninghill School. Each year the depreciation on the minibus is charged to the fund.

17 Tangible fixed assets fund

	2022 £	2021 £
At 1 January 2022	5,277,606	6,786,821
Net movement in the year	1,263,414	(1,509,215)
At 31 December 2022	6,541,020	5,277,606

The tangible fixed assets fund represents the net book value of the charity's tangible fixed assets, excluding those designated for use by the charity's independent school, and has been established in recognition of the fact that the tangible fixed assets are required for the charity's work and are not available as a reserve to fund activities or meet future contingencies.

18 Designated funds

The unrestricted funds of the charity include the following funds designated for specific purposes:

	At 1 January 2022 £	New designations in year £	Utilised/ (released) £	At 31 December 2022 £
School fund	7,162,770	—	(7,162,770)	—
Retirement reserve	13,050,000	—	—	13,050,000
Bursary fund	221	—	(221)	—
Villa Maria property and maintenance fund	4,000,000	—	—	4,000,000
Congregational giving fund	8,000,000	—	—	8,000,000
	32,212,991	—	(7,162,991)	25,050,000

	At 1 January 2021 £	New designations in year £	Utilised/ (released) £	At 31 December 2021 £
School fund	7,466,393	—	(303,623)	7,162,770
Retirement reserve	14,550,000	—	(1,500,000)	13,050,000
Bursary fund	11,221	—	(11,000)	221
Villa Maria property and maintenance fund	—	4,000,000	—	4,000,000
Congregational giving fund	—	8,000,000	—	8,000,000
	22,027,614	12,000,000	(1,814,623)	32,212,991

♦ School fund

The school fund represented the net assets designated for use by the charity's independent school prior to its disposal to a commercial operator on 24 May 2022.

♦ Retirement reserve

The retirement reserve consists of monies which the trustees have set aside in order to provide for the sisters in their retirement. The value of the fund has been calculated on actuarial principles to provide for the Province's sisters but is adjusted as necessary in the light of available resources and changes in the number of the Province's members and their age profile.

18 Designated funds (continued)

♦ Bursary fund

This represented monies set aside by the trustees for the payment of bursaries at the charity's independent school prior to its disposal to a commercial operator on 24 May 2022.

♦ Villa Maria property and maintenance fund

This represents monies set aside by the trustees for the future maintenance and refurbishment of the Villa Maria care home.

♦ Congregational giving fund

This represents monies set aside by the trustees to fund future donations to the Order and other organisations with objectives consistent with those of the charity.

19 Analysis of net assets between funds

	Restricted funds £	Tangible fixed assets fund £	Designated funds £	General fund £	Total funds 2022 £
Fund balances at 31 December 2022 are represented by:					
Tangible fixed assets	—	6,541,020	—	—	6,541,020
Investments	—	—	25,050,000	2,805,103	27,855,103
Net current assets	—	—	—	9,973,955	9,973,955
Creditors: amounts falling due after one year	—	—	—	—	—
Total net assets	—	6,541,020	25,050,000	12,779,058	44,370,078

	Restricted funds £	Tangible fixed assets fund £	Designated funds £	General fund £	Total funds 2021 £
Fund balances at 31 December 2021 are represented by:					
Tangible fixed assets	21,616	5,277,606	7,431,384	—	12,730,604
Investments	—	—	25,050,000	8,083,075	33,133,075
Net current assets	—	—	(121,333)	3,815,165	3,693,834
Creditors: amounts falling due after one year	—	—	(147,060)	—	(147,060)
Total net assets	21,616	5,277,606	32,212,991	11,898,240	49,410,453

19 Analysis of net assets between funds (continued)

The total unrealised gains as at 31 December 2022 constitutes movements on revaluation and are as follows:

	2022 £	2021 £
Unrealised gains included above:		
On investments	1,580,854	6,410,820
Total unrealised gains at 31 December 2022	1,580,854	6,410,820
Reconciliation of movements in unrealised gains		
Unrealised gains at 1 January 2022	6,410,820	4,110,532
Less: in respect to disposals of listed investments in the year	(453,706)	(281,511)
	5,957,114	3,829,021
Add: net (losses) gains arising on revaluation of listed investments arising in the year	(4,376,260)	2,581,799
Total unrealised gains at 31 December 2022	1,580,854	6,410,820

20 Pension commitments

Until 24 May 2022, retirement benefits for academic employees of the charity's independent school were provided by a defined benefit scheme, the Teachers' Pension Scheme (TPS), which was funded by contributions from Marist School, Sunninghill and the employees.

Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

Not less than every four years the Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- ♦ employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy);

20 Pension commitments (continued)

Valuation of the Teachers' Pension Scheme (continued)

- ♦ total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,000 million, giving a notional past service deficit of £22,000 million; and
- ♦ the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. The assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2024.

The pension costs paid to TPS in the period amounted to £259,848 (2021 - £541,430).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The school has accounted for its contributions to the scheme as if it were a defined contribution scheme. The school has set out above the information available on the scheme.

21 Capital commitment

At 31 December 2022 there were no capital commitments (2021: none).

22 Related parties

Transactions with trustees are disclosed in note 8 to these accounts.

Two of the trustees of the charity are trustees also of The Marist Sisters Generalate CIO (Charity Registration Number 1179883). During the year the charity paid donations totalling £121,220 (2021: £112,416) to The Marist Sisters CIO.

There were no further related party transactions requiring disclosure (2021 – none).

23 Ultimate control

The charity, which is constituted as a trust, was controlled throughout the period by the Order of the Marist Sisters Province of England by virtue of the fact that the Provincial Superior of the Order appoints all of the trustees.

Accounts

**The Charity of the
Order of the
Marist Sisters
Province of
England**

Report and Accounts

31 December 2021

Charity Registration Number
225485

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Reference and administrative details of the charity, its trustees and advisers

Trustees	Sister Bridget Brady Sister Mary Frances Boyle Sister Bridget Helen Cahill Sister Helena Coskeran Sister Beate Heutger (resigned 8 December 2021) Sister Teresa Moran Sister Anne Ord (The trustees are incorporated under the Charities Act 2011)
Provincial Superior	Sister Anne Ord
Provincial Bursar	Sister Helena Coskeran
Safeguarding Lead	Mr Andrew Stables
Administrative address	55 Thetford Road New Malden Surrey KT3 5DP
Charity registration number	225485
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Principal bankers	The Royal Bank of Scotland plc 5-10 Great Tower Street London E1W 9FR Barclays Bank plc Fulham Broadway Branch 75 Kings Street London W6 9HY

Reference and administrative details of the charity, its trustees and advisers

Investment managers	Quilter Cheviot Investment Management One Kingsway London WC2B 6AN
	BlackRock Investment Management (UK) Limited 12 Throgmorton Avenue London EC2N 2DL
Solicitors	SBP Law Glade House 52-54 Carter Lane London EC4V 5EF
	Stone King LLP Upper Borough Court Upper Borough Walls Bath BA1 1RG
Insurers	Marsh Limited 1 st Floor Gail House 5 London Stone Street Maidstone Kent ME15 6NB
Surveyors	W B Surveyors Limited 4 th Floor 86-90 Paul Street London EC2 4NE

The trustees present their annual report together with the accounts of The Charity of the Order of the Marist Sisters Province of England (the charity) for the year ended 31 December 2021.

The accounts have been prepared in accordance with the accounting policies set out on pages 54 to 60 of the attached accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

INTRODUCTION

The Marist Sisters (the Order) is a Roman Catholic Religious Order of Pontifical rite founded in France in 1827 and has its Generalate in Rome. Governed by its own Constitution it is an International Order whose members minister in Africa, Philippines, Oceania, North and South America and Europe.

The accounts accompanying this report are the accounts of the charitable trust on which the assets of the Order in England and Wales are held and through which its finances operate. The trust is governed by a Trust Deed dated 25 February 1963 and is registered under the Charities Act 2011 – Charity Registration Number 225485.

PUBLIC BENEFIT

In setting the objectives and planning the activities of the charity, the trustees have given careful consideration to the Charity Commission's guidance on public benefit. In essence, all works carried out by the charity are grounded on religious tenets which constitute the values of the Christian Gospel and those of the founding charism of the Marist Order.

This report describes strategies, means and achievements for the year to 31 December 2021. The report covers activities, performance and achievements which address the aims, mission and objectives of the Order, listed below. All active members of the Order perform their ministries among the local public in areas of community houses with wider outreach as described. In evaluating quality, performance and achievement, the trustees believe they illustrate ways by which the charity meets the public benefit requirement, as outlined by the Charity Commission and that benefits are identifiable and touch the lives of large sections of the public. Members interact with and actively support the public in whatever environment and ministry they find themselves, in parishes, hospitals, care homes, youth centres, etc.

PRINCIPAL AIMS AND MISSION

In order to plan effectively for the future and to manage change, the Order's General Chapter held in Rome in April 2015 mandated a review.

This provided a worldwide picture of the Order and enabled it to make decisions in that context to decide on the best way forward to ensure the mission of the Order be maintained in its integrity, to maintain the charism and enhance the groups and areas where sisters work.

The Order worldwide has commenced a financial review of its resources for the period to 2039. This will enable the Province of England to plan more effectively for the future in this time of continual change.

PRINCIPAL AIMS AND MISSION (continued)

The Charity of the Order of The Marist Sisters Province of England aims to support:

- ◆ The furtherance of the Roman Catholic Religion and its Gospel values
- ◆ The religious and charitable works at present carried on by the Order
- ◆ The care of the members of the Order throughout their lives in the Order and support of their charitable work

In all activities described in this report, the aims and objectives of the charity have been the main focus. Always based on Christian Gospel values, through strategies and service in the various geographical areas, the trustees have made every effort to be faithful to the aims, the benefits of which are far ranging. We work together to develop a structure that will be life giving for the mission of the Order within our Unit or Province.

In fidelity to the objectives, the Leaders of the Order frequently remind the charity of the world context of escalating concerns, in which the Order moves.

“As women who bear Mary’s name, how are we responding to the present situation we are living? We are hugely challenged, invited to deeper reflection, called on to change our way of thinking, our priorities. We experience our vulnerability and our powerlessness – things are taken out of our hand, we lose control.

“We give thanks for Marists who are trying so hard to reach out to those around them who are so deeply vulnerable and lacking resources for survival.”

(Superior General 12 September 2020)

Marist Youth Centre, Manchester is mainly committed to the support and spiritual development of young people as described later in the report. The programmes offered aim to increase their knowledge and experience of spiritual and moral development, sustain them in their beliefs and encourage them to develop a capacity for critical thinking as contributory citizens in the society in which they find themselves.

Sisters, either communally or individually, minister among vulnerable people and are open to providing opportunities for personal, group and liturgical prayer.

The main aim of all service rendered in pastoral and social fields, in parishes, hospitals etc. is to support and empower people in their day to day living. The Christian Gospel teaching of “Be compassionate as your heavenly Father is compassionate” (Luke 6: v 36) motivates all religious and charitable work carried out by members of the Order respecting the dignity of all.

Care of the sick in the charity’s care home involves responsibility for the retired, vulnerable members of the Order, who, having engaged in the activities of the charity, over many years, are now in need of care and support. Lay residents, who meet the criteria and choose to be cared for in a peaceful and religious environment are welcome.

An established culture of respect for the dignity and rights of each person reaches a wide public in a variety of ways including the nurturing of religious practice.

PRINCIPAL AIMS AND MISSION (continued)

The work of the sisters in carrying out the aims of the charity include:

Worship and prayer

The provision of facilities for worship and prayer for members of the Order and members of the wider public who join in their worship.

Members of the Order are given opportunities for:

- ◆ Worship through prayer both private and communal, through celebration of the Eucharist, Daily Prayer of the Church and other devotions.
- ◆ Unrestricted access to chapel and prayer rooms at all times.
- ◆ Growth in their knowledge and trust in God and the Church through private prayer, study and Scripture reflection and spiritual development through retreats, renewal courses, conferences, prayer groups and spiritual reading.
- ◆ Access to Professional Spiritual Guidance is always available.

Members of the Order celebrate and pray with the wider community. They do this through Church services, prayer groups, celebration of the Liturgy, praying with older people, with young people, children and mothers' prayer groups. Included are the petitions of those who have requested prayers via telephone or other means of communication. Chapels are open to the public where and when possible. The benefits of sharing prayer with others are reciprocal and appreciated by all who participate.

Education

Until 24 May 2022 the charity operated the Marist School in Ascot, Berkshire, an independent senior and preparatory school. Although the majority of sisters are now retired, they have continued their work in education through voluntary assistance in the school and by serving on the governing body of the school.

Pastoral and social work

Many active members of the Order, as well as retired members, are involved in various forms of social and pastoral work throughout England including:

- ◆ Hospital and care home chaplaincies
- ◆ Educational establishments
- ◆ Justice & Peace Work
- ◆ Retreat ministry to schools and to adults
- ◆ Ministry in centres for the homeless
- ◆ Ministry in parishes
- ◆ Care of the elderly
- ◆ Hospital visiting
- ◆ Pastoral ministry at the National Shrine, Walsingham
- ◆ Administrative work

The charity maintains the properties where the members live and from where they carry out their apostolic work.

PRINCIPAL AIMS AND MISSION (continued)

Operation of residential care home (Villa Maria)

The charity owns and operates one care home which is registered with the Care Quality Commission (CQC). Villa Maria provides accommodation for 33 persons. Long-time care and short-term respite care for sisters and members of the public is available. It is under the management of St John of God Hospitaller Services.

Overseas missionary work

The charity supports sisters working on mission principally in West Africa, Latin America and the Philippines. Support is mostly financial through the Marist Solidarity Fund. A sister from the Province of England worked in the Gambia and Senegal during 2021.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES

In the following pages of this report, the trustees describe activities, performance and achievements which address the founding objectives, principal aims and mission of the Order. The Covid-19 pandemic necessitated changes to the way members of the Order carried out their ministries, notably in their creative use of technology. This meant all active members of the Order continued their ministries in a Covid secure manner. This illustrates the means by which the charity meets public benefit requirements.

As stated under principal aims and mission on pages 3 to 5, the activities of the members of the Order can be divided into four principal areas:

- ◆ Provision of education
- ◆ Care of members of the Order, including the operation of a residential care home
- ◆ Pastoral and social work
- ◆ Overseas missionary work

Provision of education (The Marist School Sunninghill)

The principal aims and activities of the Marist School, Sunninghill are religious and charitable and specifically to provide education by way of an independent day school for approximately 440 pupils.

Education is provided for girls from ages 3 to 18 in its school, the Preparatory Department and the Senior Section. There is also a co-ed Nursery for 2 to 4 year olds. It is policy for both parts of the school to foster each girl's spiritual and academic development – fostering the individual's physical, psychological, intellectual, moral, spiritual, emotional and creative qualities, to attain the highest academic levels as well as providing sports and an extra-curricular programme which aims to develop life-long interests, to help build self-confidence and a desire to contribute to the community nationally and internationally.

The trustees also contribute to education by supporting school staff, in adult literacy and other educational programmes, and at governance level.

As noted above, the charity disposed of the school to another organisation as a going concern with effect from 24 May 2022.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Care for members of the Order and operation of a residential care home

Aware of their legal and moral responsibilities to members of the Order who have spent most of their lives carrying out the charitable works of the Order and who have no personal resources, the trustees aim to provide the best possible care for all. They regularly assess needs and plan accordingly as the age profile of the members of the Order increases.

In planning they aim to:

- ◆ Provide a high level of care for all members promoting dignity and respect.
- ◆ Encourage and provide facilities that make the transition from active involvement to retirement as smooth as possible.
- ◆ Encourage continued independence and involvement in activities for as long as reasonably possible; promoting the development of new interests and enthusiasm for activities that in the past was limited by time constraints.
- ◆ Provide high quality accommodation in the care home and in community houses where it may be necessary to adapt accommodation for increasing age.
- ◆ Support and enable all members to carry on in their individual ministries for as long as possible.

The care home – Villa Maria – consists of two wings, one for those entirely dependent on care and one for those who require some care but not of an acute nature.

The care home has 33 (one room was changed into an office) rooms all of which have en suite facilities. All rooms are accessible by stairs and by lift, are linked to a call system and have a television which includes a facility enabling Sisters and other residents to follow religious services relayed from the chapel.

The total expenditure of the care home is financed by the charity. This expenditure is recognised as part of the cost of maintaining the members of the Order.

From 1 March 2017 Caterplus Services have been contracted to supply all catering arrangements in Villa Maria with a view to control expenditure, to monitor stock control and to improve the quality of the food presented.

Most of the residents are sisters, with members of the public accepted for long-term and respite care. In 2021 there were 5 members of the public as residents (2 of whom are sisters of another congregation) and, in addition, at various times during the year, one bed was used for respite care. The management team of the home meets weekly and at other times as necessity may demand. The trustees meet with St John of God Hospitaller Services at regular intervals to review the yearly budget and appraise management. In 2021 regular telephone contact was maintained with the residents and via video conferencing with the team. After easing of the lockdown restrictions, face to face contact was made possible again.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Care for members of the Order and operation of a residential care home (continued)

St John of God Hospitaller Services Management Review meetings	8 March 2021 7 June 2021 6 September 2021 10 December 2021

The aim of the trustees regarding Villa Maria is to continue to provide good quality living by:

- ◆ Financial support.
- ◆ Support of the Care Management Services in providing quality standards and regular contact with the Service Manager.
- ◆ Appointment of high-quality staff.
- ◆ Encouragement and motivation of staff and residents.
- ◆ Ensuring as far as possible efficient management and maintenance of the premises and grounds to preserve a resident-friendly and dignified environment for all.
- ◆ Monitoring the quality of management provided both in-house and by St. John of God Hospitaller Services.
- ◆ Providing quality spiritual and pastoral care for the residents.
- ◆ Ensuring that the home complies with all statutory requirements.
- ◆ Paying regular visits to the care home when possible.

Pastoral and social work

Due to the Covid-19 pandemic and the restrictions/lockdown imposed by the Government some of this work had to be done via telephone, online meetings and other social media.

Work undertaken by members of the Province during 2021 included:

- ◆ Supporting the vulnerable and housebound
- ◆ Hospital and Care Home Chaplaincy
- ◆ Justice & Peace work among refugees, asylum seekers, trafficked women.
- ◆ Provision of literacy programmes for migrants
- ◆ Supporting young people with learning difficulties
- ◆ Retreats, catechetical work, peace education work.
- ◆ Service as school governors and supporting teachers in their work.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Pastoral and social work (continued)

Aims of the trustees in this category include:

- ♦ To support and encourage the less active members of the Province in their continued efforts to support the marginalised members of society through letter writing, supporting campaigns for justice, knitting, hospitality, prayer etc.
- ♦ To enable and empower the active members of the Province in their ministries among the more vulnerable people in the local community.

Overseas missionary work

The charity provides financial support, personnel and other support for the Order's missions in West Africa, Latin America and the Philippines. The extent of financial support is advised by the Generalate in consultation with other members of the Order as appropriate.

In 2021 the Province of England contributed £56,208 (2020 - £57,245) to the Marist Solidarity Fund specially established for mission support, to which all Marist Regions in the world contribute and from which sisters can draw funds to support their work in poorer areas.

Through its contribution to the Marist Solidarity Fund, the charity enables sisters working on mission in the geographical areas mentioned, to have professional experience in the various works and communities of the Order in France. This experience enhances their training, broadens their vision and better equips them in maintaining and forwarding the missionary aims of the Order.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE

Provision of Education (The Marist School Sunninghill)



Governance

Over recent years, the trustees have continued to monitor the development and enhancement of the School. At the same time, the trustees have been considering how best to secure the long term future of The Marist School and concluded that the school will be best served by transferring it as a going concern to a specialist education provider. Following exchange of contracts for the sale of the school on 25 March 2022, the operation of the school was transferred to its new owner and operator on 24 May 2022, the date of legal completion of the sale.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Provision of Education (The Marist School Sunninghill) (continued)

Governance (continued)

Throughout their period of ownership, the trustees have encouraged the use of Network Teaching and Learning, recognising its value. The foresight shown in this approach to digital learning meant the school was able to continue its provision of high quality education during lockdown. All pupils and staff had been trained in the use of Microsoft Teams and lessons immediately moved to this online platform when restrictions due to Covid-19 had to be imposed. The Marist was able to offer a full day of online classes, extra-curricular activities, assemblies and pastoral care during school closures.

During the year, the School was governed by a Board of Governors appointed as an Advisory Body by the trustees based on their specialist skills, professional expertise and local availability. New governors were inducted into the workings of the charity and of the school at governors' meetings and at external courses specifically designed for governors, officers of charities and educational establishments.

The principal aims and activities of the school are religious and charitable and specifically to provide education by means of an independent school for girls between the ages of 3 and 18 years.

It is the policy of the School to attain the highest academic levels as well as providing sports as a curriculum subject and extra-curricular programmes which aim to develop lifelong leisure interests and build confidence combined with a desire to become socially involved and contribute to the community.

Objectives for the year

Whilst in the charity's ownership, the objectives of the school were aimed at exemplifying Gospel values in the context of the Roman Catholic religion; the Catholic ethos and Marist-inspired view of education, as well as an informed awareness of the poor and marginalised beneficiaries of the works of the Order, and continued to influence the strategic direction and day-to-day operation of the School. These objectives enabled the sharing of best practice. They strengthened the capacity of the School to "up-skill" staff and afforded more cost-effective professional development opportunities, giving the School improved access to a wider spectrum of resources and facilities. The School valued its active contribution to education in the area generally. Entirely consistent with the objectives of the charity and the mission of the School was its contribution to education for "*the common good*" in the sharing of knowledge, resources and the dissemination of good practice.

"Through our lives and our example, we too must continually bear the Good News" to the people with whom we meet and work."

Building and sustaining the local community network and links were and continue to be important to the School and contribute to wider community cohesion. In all, the School aims to provide a holistic education with best quality teaching and learning for the pupils entrusted to its care valuing each one for her God-given talents to be developed by the education provided.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Provision of Education (The Marist School Sunninghill) (continued)

Objectives for the year (continued)

Our Vision is to be a centre of excellent education where outstanding teaching and pastoral care underpins academic progress. This is combined with the development of the whole person equipping children and young adults with the capacity to succeed in their life's journey. (Our Mission)

The strong family focus, which is a distinctive hallmark of our school, reflects the importance of our name. In a Marist Way – leading to focusing on the needs of others but developing individuals, who with strong minds and gentle hearts strive to be the best possible person they can be. (Our Values)

The objectives for the year were to provide a structured educational environment that develops each pupil's potential; to sustain success in the public examinations and to maintain the school's position as one of the best independent schools for girls in the country; to maintain its rating in the top schools in the Department for Education (DfE) region of Windsor and Maidenhead.

Strategies to achieve the objectives for the year

These included the continuing review of the school's academic syllabus in order to benchmark academic standards against external public examinations and independent value-added criteria, with academic achievements being balanced by a strong emphasis on sporting, cultural and social skills; developing the expertise of teaching staff and ensuring successor planning and staff development; the further development of links with local preparatory and primary schools in both the state and independent sectors and also allowing wider community access to the school's facilities.

Strategies drawn up by the Senior Section for 2017 to 2022 for school growth and development are in the process of advancement. A similar plan of action drawn up for the Nursery/Preparatory department covers the same dates.

During times of lockdown parents were regularly updated by the principal, and teachers maintained contact with them about their child's progress. In addition, parents were invited to online meetings and to give feedback on remote learning so this could be adapted where and when necessary. The majority of parents have been very appreciative of the work that the teachers did to provide their children with meaningful remote lessons.

Education and Wellbeing Committee

The Committee is focused on ensuring the provision of an education fit for purpose in the 21st Century whilst providing an educational environment where pupils and staff feel happy, secure, confident and valued: in line with the school's ethos and aims.

As such the Committee has a monitoring and advisory role overseeing pastoral care, teaching, learning and assessment practices, including the content of the broad and balanced curriculum and extra-curriculum. It ensures compliance with standards in independent schools offering support where needed and it reports to the full Governing Body.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Provision of Education (The Marist School Sunninghill) (continued)

Scholarship and bursary policy

The Governors' policy, in line with that of other independent schools, is to award scholarships based on pupils' academic ability. In addition, bursaries and allowances are made available to deserving cases at the discretion of the Governors. In 2021, the value of scholarships, sibling discounts and other awards made to the schools' pupils out of unrestricted funds amounted to £608,366 (2020 - £1,017,876).

Means tested entrance bursaries of up to 75% of school fees are awarded to Catholic pupils of feeder schools in the parish and in neighbouring parishes as well as means tested hardship bursaries for existing and prospective pupils. In addition, a hardship fund was established with a donation of £40,000 from a former pupil of the school. The school also referred parents who were having difficulty paying fees to 'School Fee Plan'.

The preparatory department offers up to six academic scholarships per year to pupils from any school, subject to them satisfying all the admission criteria of The Marist School, Sunninghill with the senior section offering up to three academic scholarships and four subject specific awards. To underline the value placed on continuity for families in accordance with Marist core values and in order to demonstrate wider public benefit, generous discounts are offered where parents have more than one child at the school.

The Wider Community

The school recognises that it is part of the wider local community and where it is possible to offer support and collaboration, without detriment to the education of the pupils or without compromising the school's safeguarding duty of care, is happy and ready to do so.

Since the outbreak of Covid-19 and the restrictions imposed by the government, community access had to be limited.

The school continues to develop wider community links. Outside of times of lockdown, the swimming pool is let to local swimming schools and provided free of charge to the local state primary school; the main hall, small hall and classrooms are let to a local dance school; the Sports Hall is let out to a gymnastics academy five days a week with over 300 local girls attending weekly. The Sports Hall is also used by local netball clubs and Berkshire County netball; and the library is let to an educational organisation and occasionally to other local societies and clubs at nominal rates. The Nursery hosts a free weekly stay and play session for local parents and their children using both indoor and outdoor facilities.

When permitted, the grounds have been made available free of charge to local primary schools and nurseries participating in 'forest schools' activities, and at subsidised rates to a local holiday club. The club also used the swimming pool and halls.

The school would usually act as an examination centre for music examinations for candidates from other schools and engage in partnership with maintained schools in the following ways:

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Provision of Education (The Marist School Sunninghill) (continued)

The Wider Community (continued)

- ◆ Facilitating arts days which focus on English, art and drama for eligible students from local schools
- ◆ Facilitating humanities and modern foreign language days for eligible students from local schools
- ◆ Occasional and free use of the swimming pool for GCSE/AS/A2 Physical Education assessments as well as organising lifesaving courses for teachers from other schools.

The school fosters awareness amongst the pupils of the needs of others who are disadvantaged and throughout the year our girls have engaged in many fundraising activities with the proceeds going to various local, national and international charities. In 2021 these included:

- ◆ During March students were invited to join the 'Marist March Marathon' CAFOD-Walking for Water. The challenge was to walk/run/cycle 26 miles and raise money for CAFOD.
- ◆ In April students and staff came together to participate in the school's second annual Colour Run to mark Diversity Week.
- ◆ In June Year 13 students celebrated the work of the NHS as part of the Leavers Day Activities. They also raised money for Cruse Bereavement Care.
- ◆ A teacher ran to and from school every day for the last week of term to raise money for the national mental health charity, MIND. Students and staff supported her.
- ◆ The Marist Friends organised 'no school uniform days' in exchange for food to be donated to local foodbanks. They also raised money for the foodbank Windsor Foodshare through the ticket sale for 'The Marist Friends' hampers.
- ◆ Throughout the course of November, the Marist community was challenged to walk, cycle or run 5K and take part in the Poppy Run at Home. All donations were collected to support the Royal British Legion. In total, £1,500 was raised.
- ◆ 'CARE4CALAIS' Donations: During September, in response to the crisis in Afghanistan, students donated items in need to assist refugees.
- ◆ Popcorn Fundraiser: Prep Phase pupils sold popcorn in order to fundraise for the RSPCA. In total, they raised £46.
- ◆ Mini Vinnies Book Sale: The Mini Vinnies group held a book sale to raise funds for St Vincent de Paul Society, raising £72.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Provision of Education (The Marist School Sunninghill) (continued)

The Wider Community (continued)

- ◆ CAFOD Go Green: This year, pupils took part in the CAFOD Harvest Fast Day Go Green Challenge. They went green to support Amazon communities protecting the rainforests. Students donated £1 and were able to participate by wearing green or green accessories. The whole school were pleased to announce that it raised £429 for CAFOD.
- ◆ Charity Bake Sale: Two of our Year 10 students held a bake sale to raise money for Centrepoin, the UK's leading youth homelessness charity.
- ◆ Oddballs Bobble Hats: In partnership with Oddballs, new Marist bobble hats were launched. Oddballs is a company which raises awareness for testicular cancer and supports multiple causes to break down the stigma associated with mental and physical health.
- ◆ Harvest Festival: This year, for the Harvest Celebration, donations were collected for families in need in the Bracknell area. The school worked in collaboration with the St Vincent de Paul Society and its Mini Vinnies group.
- ◆ Christmas Boxes: The Mini Vinnies and Year 6 Charity Leaders worked hard to put together boxes as gifts for the homeless.
- ◆ Pre pupils were invited to bring in new toys which, with the help of the Marist Friends, were donated to The Community Christmas. The Community Christmas is an initiative which aims to ensure that no child in the local community goes without presents over the festive period.

Performance in 2021

At A Level

- ◆ 86% A*-A grade and 100% grades A*-B.
- ◆ 35* A* and 100% A*-A.
- ◆ 100% of this year's Year 13 have achieved their first choice of university.
- ◆ The Marist is in the top 1% nationally for value added at A Level for the third year running.

At GCSE level

- ◆ 25% of grades achieved were 9s with 51% 9-8 grades and 75% 9-7 grades.
- ◆ Top performing subjects include Science, English, Mathematics, and Classical Civilisation.
- ◆ In November 2021 an inspection of the School was carried out by the Independent Schools Inspectorate. The Inspection Team graded The Marist as "Excellent" in all categories.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Provision of Education (The Marist School Sunninghill) (continued)

Performance in 2021 (continued)

At GCSE level (continued)

- ◆ A team of Marist Students achieved second place in the National Reading Champions Quiz 2021.
- ◆ A team of Years 7 & 8 students achieved second place in the regional round, organized by the Literacy Trust.
- ◆ Two Year 13 students achieved Silver and Bronze in the UK Chemistry Olympiad.
- ◆ Two Year 12 students were awarded their CREST Silver Awards. These awards are designed to stretch students, and enrich their STEM studies.
- ◆ Prep Phase pupils in Years 2-6 participated in the 2021 Bebras Computing Challenge, an online computational and logical thinking competition organised in over 50 countries. Three Year 6 pupils were awarded Gold certificates
- ◆ Royal Ascot School's Art Competition: One student was the winner in the Age 14 category. In the Age 13 Years Category, one student was runner-up and another student received a 'Highly Commended' award.
- ◆ A Year 9 student's 'Young Reporter' climate change video, featured on the BBC website and on BBC News London.
- ◆ The Prep Gardening Club was successful in Level 1 of the RHS Gardening for Schools Award.
- ◆ Four Year 7 students were selected for the Chelsea FC Foundation Development Programme.
- ◆ The U13 hockey team secured first place in the SE Berkshire Hockey Championships.
- ◆ The A team secured first place in the U14 Berkshire Netball Championships.
- ◆ The U14s were runners up in the U14 Berkshire Hockey Championships.
- ◆ The U16s team came 3rd in their County Hockey Tournament.
- ◆ In the U18 Berkshire Netball league the U14s team were unbeaten on their way to the final.

Pastoral life of the School

The provision of good pastoral care, a priority for the trustees, is reflected in the Christian values and attitudes expressed in the charity's objectives. Thus, pupils are supported and encouraged to develop self-awareness, self-esteem, regard for personal dignity and respect for the dignity of others.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Provision of Education (The Marist School Sunninghill) (continued)

Pastoral life of the School (continued)

The chapel is open to the school at all times and a system of interactive prayer with the Sisters is popular, especially during examination periods and at other important times in the pupils' lives. During the year, long after school days had ended, students continued to call on the Sisters for prayers at various stages in their lives. Sisters, now retired from active work had time to spend with groups and individuals, to pray with them and for them. Each new pupil has a Marist Sister who was resident on site as a prayer sponsor. When permitted, year groups joined the Sisters for Morning Prayer the Convent chapel.

Corporate worship and reflective prayer opportunities for groups or individuals were provided. In 2021, due to Covid restrictions, it was not possible to organise retreat days away from the school.

To encourage pupils in their own spiritual development each year group is given the opportunity to plan and organise a 'whole school assembly', taking the lead in reflection on Scripture passages, prayer and in sharing their faith.

Pupils are helped to develop an awareness of less fortunate members and sections of society within the context of the charitable works carried out by the charity. They are encouraged to use their initiative in organising fundraising and other events. Thus, they engage in a variety of activities which contributes to a better quality of life for disadvantaged people.

Care of members of the Order (Villa Maria Care Home)



Throughout 2021 the charity continued to support and care for retired members of the Order by providing for them spiritually and temporally.

Throughout the year 24 sisters and 7 members of the public in need of care were cared for in Villa Maria. In line with the philosophy of the trustees, the more mobile and active members were accommodated where they could maintain their independence and remain active. Members of the public were also accommodated for short-term respite care in the home.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Care of members of the Order (Villa Maria Care Home) (continued)

Thank you card from a former resident's family:

"Let me say a big thank you to you and all the sisters at Villa Maria for the warm welcome and hospitality given to me and my family at funeral. We were humbled by your kindness and gentleness and your willingness to share your memories of our beloved Aunt. God bless you all and of course thank you to all the wonderful team of carers and anyone else in the background who made her departure so beautiful."

Villa Maria Care Home is managed by Saint John of God Hospitaller Services on behalf of the Marist Sisters who maintain frequent communication with them. Throughout the year, meetings with trustees and managers took place online, as necessary. During 2021, a considerable amount of continuity planning was undertaken at all levels within the 'St John of God' system. Updating these plans on a regular basis ensured that the necessary stocks of medical consumables and PPE were always to hand.

The Service Manager worked conscientiously throughout the pandemic to keep the home Covid free and safe. She ensured that appropriate protective measures were in place at all times and that stocks of PPE remained constant through efficient ordering and by maintaining a PPE stock sheet. Touch free thermometers were installed and unnecessary visits prohibited.

The manager and staff continued to provide the sisters and residents with a variety of activities during lockdown and ensured that special occasions, such as birthdays, were celebrated.

The team worked consistently hard during this difficult time and have continued to support the residents.

Villa Maria currently comprises a group of retired sisters with time "to be" – to pray, reflect and relax.

The Sisters engage in:

- ◆ Taking daily Holy Communion to the sick sisters.
- ◆ Flower arranging and gardening.
- ◆ Regular contact with asylum seekers and refugees by email, telephone and letters.
- ◆ Collecting used stamps for Nigeria.
- ◆ Care of the Villa Maria chapel. e.g., preparation of daily services, of vestments, altar linen and flowers.
- ◆ Involvement with 'Knit for Peace UK', an initiative of the [Charities Advisory Trust](#). Being both recreational and therapeutic, this activity unites the group together, provides help for those in need and benefits the 'knitters' and the recipients worldwide.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Care of members of the Order (Villa Maria Care Home) (continued)

One Sister is engaged in supporting the local Parish and helping at Age UK. She also acts as a Marshall when required during vaccination sessions at the local Health Centre.

Objectives for the year

Specific aims of the trustees to safeguard and promote the welfare of residents of the home:

- ◆ To ensure that all residents in the care home receive the highest standard of care and a good quality of life where the dignity of each person is respected.
- ◆ To deal swiftly and robustly with the management services when deficiencies are reported and to put in place necessary changes to improve the quality of care provided.
- ◆ To secure as far as possible high quality well qualified staff who share the home's commitment to best practice in ensuring the welfare and quality care of the residents.
- ◆ To encourage and provide ongoing staff education with regular updating courses.
- ◆ To maintain up-to-date practice and revise manual handling in order to avoid as far as possible, any risks to the safety of the residents and staff.
- ◆ To encourage openness, respect, good communication, sound relationships and mutual support between the various levels of management, staff and residents.
- ◆ To ensure best quality management of the home by St. John of God Hospitaller Management Services, supporting them in the management structure and ensuring that in-house management reflects efficient organisation at all levels including administration and care. The last CQC Report received on 24 June 2018 states that a rating of 'good' is awarded in all the areas inspected.

The CQC suspended their routine inspection programme in March 2020 in response to Covid-19 and do not intend to resume it for the immediate future. In December 2021 the following was received from the CQC:

We carried out a review of the data available to us about Villa Maria on 07-12-2021. We have not found evidence that we need to carry out an inspection or reassess our rating at this stage.

This could change at any time if we receive new information. We will continue to monitor data about this service.

- ◆ To organise regular meetings of trustees with representatives from St John of God Hospitaller Management Services in order to review the quality of management and care provided.
- ◆ To continue to provide a friendly, happy, hospitable and secure environment for sisters, residents and staff where the rights, privacy and dignity of each person are respected; to offer hospitality and welcome to the relatives and other visitors of the residents. Guests of residents are accommodated, when permitted, in a dedicated flat.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Care of members of the Order (Villa Maria Care Home) (continued)

Objectives for the year (continued)

- ◆ To monitor the financial security of the home through careful budgeting. Difficulty in recruiting high calibre care staff in the area continues, hence a heavy reliance on agency staff.
- ◆ To continue to review performance benchmarks for standard of care in the home through monitoring resident satisfaction, reports after visits by trustees, staff support, CQC reports and feedback from local care providers.
- ◆ Regular visits to the home by trustees were limited in 2021. To monitor the quality of management and care together with general morale and contentment of residents and staff regular telephone and videoconferencing took place when face to face meetings were not possible.
- ◆ A strategic disaster plan (emergencies and crises) has been put in place to ensure the safety of residents and staff in the event of an emergency of any nature.
- ◆ As worship and prayer are important elements in the lives of the sisters, the provision of Daily Mass or Communion Services and occasional Retreat Days ensures ongoing spiritual support for the residents. A gentle atmosphere of warmth and respect is encouraged where personal contentment and mutual sensitivity can flourish.
- ◆ The local Parish Priest visits regularly and one sister is the designated chaplain to the Home.
- ◆ Regular maintenance of the premises and grounds continued, in the belief that accommodation and natural surroundings, maintained to a high standard, is not only economical but contributes to the general well-being and morale of the residents and to the enhancement of the environment.
- ◆ Beds were made available for members of the local public, three of which are funded by Kent County Council, for long-term care, and one bed is available for respite care.
- ◆ The Visiting Pod was available to accommodate visitors during the pandemic
- ◆ To retain the fees as low as is viably possible, whilst striving to maintain the provision of high-quality care for the residents and the maintenance of the home and grounds, consistent with the objectives of the Order, the trustees, in liaison with St John of God Hospitaller Management Services.
- ◆ The total expenditure, which is the responsibility of the charity, has been met during the year. Income from pensions and fees is subsidised from the Province central funds.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Marist Youth Centre, Manchester



The Marist Sisters have been responsible for conducting School and adult retreats at the centre since 1996. These events have catered for students from Year 1 to Year 11, chaplaincy groups and parish groups.

To avail themselves of the opportunities offered at the Centre, some schools request specific themes and the Marist Youth Centre offers diverse themes from sacramental topics, the liturgical seasons and ongoing relevant topics such as 'Protecting our Common Home' and the 'Cry of the Poor'.

Depending on the age-group, students are directed in different ways, group work, dramatizations and liturgies. One of the key features of these days is the involvement of the students in preparing and presenting the work. YouTube clips, and DVDs are used to support the themes. The Manchester Catholic Schools give their students every opportunity to become productive members of society. The Marist Youth Centre aims to support the schools in their mission by striving to nurture the faith of the students they serve and to instill in them a desire to serve God and all God's people.

The principal aims and objectives of the Marist Youth Centre are:

- ◆ To provide opportunities for young people to develop an awareness of their own identity as members of the wider community.
- ◆ To help them deepen their human and spiritual growth as Christians in a holistic manner.
- ◆ To provide a safe, secure and attractive environment where they can 'come apart' from the bustle of life and 'rest a while'.
- ◆ To strengthen their awareness of the needs of others especially the disadvantaged.
- ◆ To deepen their respect for the environment and for life in all its stages.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Marist Youth Centre, Manchester (continued)

Strategies to achieve these aims and objectives:

- ◆ The provision of one full-time, non-salaried sister who is the directress. She is the safeguarding representative for the Centre and the administrator. She has overall responsibility for the programmes.
- ◆ One non-salaried sister, responsible for facilitating and working with groups.
- ◆ One paid employee who facilitates and works with groups and helps in the preparation of materials. She was 'on furlough' until September 2021.
- ◆ Review of the work of the Centre in order to benchmark need and demand; the number of bookings; use of the Centre in other years; current trends and prospects for future organisation.
- ◆ Support for the team in their mission and encouraging new initiatives.
- ◆ Provision of equipment to meet the needs of the Centre and maintenance of the premises to a good standard in line with Health and Safety policies.
- ◆ Recognition of the resident community which provides valuable support for the work of the Centre.

Performance and achievements

The Marist Youth Centre reopened after Covid-19 lockdown restrictions eased in May 2021. The Centre did not function at full capacity during the year as, because of the pandemic, some schools were closed while others had restrictions on School outings.

Students attending the Centre were accompanied by teachers, teaching assistants and parents who were involved in working with the students. The Team also provided reflection days for pupil chaplains/ prayer guides accompanied by their leaders.

The schools give a donation to the Centre according to their financial capability.

Schools are usually invited to request a theme for the day or to accept a theme suggested by the team. The team prepares the reflection, provides the materials and facilitates the activities, involving the students and staff in group work and feedback to the whole group. The dynamic of involving the teachers and helpers is a way of encouraging continuity back in the school setting where respect and appreciation of one another on their faith journey is nurtured.

Through the activities of the Centre, which include prayer and worship, group discussion and role play, young people come to know themselves and others better, their relationship with God and the world. The Centre aims to help them develop a capacity for critical thinking, a sense of commitment, the importance of spiritual values and respect and how to work with one another for the common good.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Marist Youth Centre, Manchester (continued)

Beneficiaries

- ◆ Members of the public from parishes and school students benefit from the facilities provided by Marist Youth Centre.
- ◆ The young people who spend time at the Centre.
- ◆ The teachers and staff who accompany the students learn new and creative ways of presenting the Gospel and introducing young people to the sacraments. Their own personal faith journey can be enriched by the experiences offered at the Centre.
- ◆ The teachers who engage in retreat days, twilight sessions, pastoral and liturgical themes.
- ◆ All who visit, as evidenced by the many positive spoken and written words of gratitude received from young people, staff and the wider public.

Pastoral and social work in the Communities

During 2021 sisters carried out their pastoral and social work in various areas of ministry.

The trustees of the charity supported them in their individual social and pastoral work which reaches out to those in need, and which benefits numerous members of the public focussing on those in greater need physically, emotionally and spiritually.

Sisters who are now retired, are readily available and willing to reach out to those in need be it by telephone, letter or other means of communication, or to involve themselves in a volunteer capacity in projects that address social needs.

To safeguard the reputation of the charity, pastoral activities are regularly reviewed and monitored through assessments and critical evaluation so that the integrity of the aims of the Order in supporting religious and charitable work is maintained.

Opportunities for ministry in the voluntary sector are hugely reduced for those who are over seventy years old and deemed 'vulnerable'. As the restrictions on movement, imposed because of Covid-19 were gradually lifted, opportunities for ministry in the voluntary sector increased. However, comprehensive safety measures remain in place.

The Birmingham Community

Sisters are involved in:

- ◆ Participation via Zoom in meetings of the Diocesan Team of spiritual guides.
- ◆ Zoom meetings with a team of volunteers from a residential home for destitute women.
- ◆ One sister belongs to the Birmingham Forum Inter Church group and accompanies some clients by Skype or Zoom. She also participates in training sessions organised by the same group.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Pastoral and social work in the Communities (continued)

The Birmingham Community (continued)

- ◆ Telephone communication with housebound people and the Marist Way Group.
- ◆ Active presence in the Parish Community participating in the liturgies provided there.
- ◆ Knitting for charity.

The Manchester Community

In addition to the work of the Centre, the sisters are well known in the local parishes where they are in frequent contact with people in accordance with Covid-19 guidelines:

- ◆ Animating the music in a local parish and the choir of the University Chaplaincy.
- ◆ Volunteering at 'Help-Force' (NHS charity) as a member of the "Meet and Greet Team", participation in the 'Complex Patient Programme' a new initiative at the hospital and accompanying patients in the Eye Hospital.
- ◆ Ministry to persons with learning disabilities from the L' Arche Manchester. Supporting the communities, being with them and engaging in group activities. Accompanying Assistants (staff) on a one-to-one basis via Zoom, telephone or when possible, face to face.
- ◆ Since October 2021 ministry to 'Trafficked men'. Giving English lessons; supporting the men in their journey towards freedom and a better life.
- ◆ Working with the Council for Marist Laity, planning days of prayer for existing groups, setting up a new group for younger members and participating in the leadership of an online Retreat.

The New Malden Community

Sisters are involved in:

- ◆ Administration of the charity.
- ◆ Psychotherapy for people of limited income via Zoom.
- ◆ Pastoral support in the local hospital until end of September 2021.
- ◆ Two Sisters are Governors of The Marist School.

The Sunninghill Community

Sisters are involved in:

- ◆ Events and activities in the Marist School. One Sister is a governor.
- ◆ One Sister was part of the Diocesan Vicariate for Religious until September 2021.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Pastoral and social work in the Communities

The Sunninghill Community (continued)

- ◆ Animating the local Marist Way Group.
- ◆ Telephone contact with parishioners, especially those who were alone.
- ◆ Providing handmade seasonal and greeting cards to sell for parish funds.
- ◆ From October 2021 one Sister provided pastoral support in a hospital.

The Upper Holloway Community

Sisters are involved in

- ◆ Peace Education, involving administrative work, peace education projects, campaigns in the cause of justice; advocacy work.
- ◆ Spiritual accompaniment, tuition and retreat work.
- ◆ Membership of Diocesan Chaplaincy for Religious.
- ◆ Since lockdown membership of a 'phone-out' group, contacting the most vulnerable in local area. Listening support and advising as appropriate.
- ◆ Local Council Support relative to the Covid crisis and ongoing.
- ◆ Pastoral care for medical staff during Covid lockdown through phone calls.
- ◆ Correspondence with Administrator of Non-Governmental-Organisations providing food and support for Migrants along the Mexican/US border.
- ◆ Liaising with fundraisers and donors for Casa Bethesda orphanage for mentally and physically impaired individuals in Mexico.
- ◆ Support through correspondence with a prisoner in the USA and his family.
- ◆ Supporting parish initiatives and Parish Clergy
- ◆ Maintain communication with people – trying to keep hope alive.
- ◆ Emotional support for grieving families.
- ◆ Donations to charity.

The Walsingham Community

Sisters were engaged in

- ◆ Parish work in 4 parishes in the Diaspora: Walsingham, Wells-next-the-Sea, Burnham Market and Blakeney until May 2021.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Pastoral and social work in the Communities

The Walsingham Community (continued)

- ◆ Supporting the elderly and housebound through telephone calls, doorstep visits to make sure contact was maintained.
- ◆ Stewarding in the Church when open for daily prayer or Masses.
- ◆ Knitting hats and scarfs for distribution to the homeless.
- ◆ Since October 2021 endeavoured to keep an open-door policy in accordance with the Covid 19 guidelines. Pilgrims and local people are welcome to call into the chapel, pray and enjoy a friendly chat.
- ◆ Supporting the parish by hosting a weekly discussion group, started in October 2021.

Table showing the average hours volunteered by Marist Sisters weekly.

Area of service	No. of Volunteers	Hours volunteered
Parish work, catechetics	6	40
Hospital and care home visiting	5	50
Contact with housebound and families	6	22
Homeless	3	20
ESOL/ Asylum seekers	3	30
Psychotherapy practice	1	3
Administration	4	90
Making craft items for charities	8	60
School Governance/Assisting in school	3	126 annually
Diocesan team for religious	2	13
Education for Justice & Peace	1	15
Retreat work	2	10

Overseas missionary work

The trustees are very conscious of the areas of the world where the Order continues to expand, poorer areas in West Africa, Brazil, Mexico and the Philippines particularly where they are not yet able to support themselves financially. Through our donation to the Marist Solidarity Fund we support the ministry and living expenses of the sisters there.

West Africa – The Gambia and Senegal

There are 14 Sisters and 2 young women studying in Senior Secondary School in the Unit.

Ministries of the Sisters are:

- ◆ Management of nursery school
- ◆ Teaching at primary and secondary level

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

West Africa – The Gambia and Senegal (continued)

- ◆ Parish work
- ◆ Involvement in Marist Laity adults and children
- ◆ Social work
- ◆ Nursing
- ◆ Visiting of the sick
- ◆ Advocacy
- ◆ Administration
- ◆ Head Teacher of Saint Martha's Centre

The effects of the pandemic continue to be felt in Senegal and The Gambia. People are in need of help to pay rent, buy food, pay basic healthcare costs, expenses to restart small, informal businesses and back to school expenses. A need emerged – the reconstruction of simple dwellings due to damage during the rainy season. For a second year our Congregation sent money to be used to defray these expenses. Each community had many requests for help and were glad to be able to help people, some being refugees and asylum seekers in desperate situations.

The following are some comments from recipients:

"I run a small catering business to supplement the small salary of my husband. During the Covid crisis I lost many customers because they had lost their jobs and could no longer buy their midday meal from me. One day a Marist Sister greeted me as I passed their house. We talked about my little business and two days later I received a sum of money from the sisters that allowed me to restart my business."

"I am very grateful that I have been able to reconstruct our roof that was destroyed by heavy winds".

Sr Thérèse:

"After a year disturbed by the mysterious Coronavirus, here I am experiencing and practising my nursing skills in a local hospital with passion and joy. I was sent to a paediatric ward for one month where I collaborated with nursing teams responding to the needs of sick children."



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

West Africa – The Gambia and Senegal (continued)

St Martha's Centre, The Gambia



The primary function of this centre is women's development through training in various trades so that they will be financially independent in the future. On 2 July 2021 there was a day of great joy as 26 young women graduated. For three years they acquired skills in home-science. For these women the Centre is their Centre of hope.

St. Charles Lwanga Kindergarten



Sister Mariana helps children who have difficulty keeping up with the pace of the large group. She takes them aside and with great patience teaches them to read, write or count.



Sister Antoinette takes care of the confirmation class some afternoons and is happy to strengthen the faith of the young people in the Catholic Church and to let them know how much Jesus loves them.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

West Africa – The Gambia and Senegal (continued)

Caritas International Women's Day



Traditionally celebrated on 8 March, CARITAS/PARI organised a meeting on 23 March 2021. This meeting was centred round the theme “Refugee women, asylum seekers faced with AIDS/HIV and STIs”. Sister Josephine had invited 20 women who originated from six African countries, Congo Brazzaville, Democratic Republic of Congo, Central African Republic, Rwanda, Liberia and Chad. At the end of the day the participants were given a lovely gift that each received with great joy. During this very difficult time CARITAS/PARI decided to support them by offering a kit containing, rice, sugar, oil, pasta, milk, soap and bleach, as well as clothes.

We shared this time as a real family enriched by the diversity of countries represented.

Sister Josephine writes:

“With the beginning of the new school year, many parents were uneasy as to how they could find the means to send their children to school. Because of this, Caritas received many requests for help from refugee parents. Having studied the cases presented, we selected children from seven different nationalities, Mauritania, Republic of Central Africa, Congo, Chad, Ivory Coast, Guinea and Sierra Leone.

To mark this event, we invited the High Commissioner for Refugees and representatives of two NGOs: House of Hope and Green Village Foundation.

In his talk, the representative of the High Commissioner for Refugees congratulated Caritas for its work for refugees. The children and their parents were very happy to receive their school kits.”

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

West Africa – The Gambia and Senegal (continued)

Caritas International Women's Day (continued)



A Sister writes: *“Having received your donation of £200 I collaborated with the Caritas Team to buy food and cleaning products. This helped 41 refugee families. I say a very big thank you for your financial support which has enabled us to live in solidarity with the poorest of God’s people. I remain united in prayer with you.”*

The French Club

Sister Anna began the French club at St John the Baptist at Farafenni, The Gambia, to assist students to develop a love of the French language.

Originally Saint John the Baptist was a primary school. In September 2018 a junior secondary school was added with one level G7 – each year a further year level is added. It now has two levels G7 and G8. It is an English-speaking school where French is an optional subject.

When Sister Anna started teaching there as a part time teacher, she noticed a great gap in the ability of the students to speak French. There were two classes: one class comprised of students who had begun to learn French in their nursery and primary schools with the sisters, while the other class comprised of students from other schools who had never been introduced to French.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

West Africa – The Gambia and Senegal (continued)

The French Club (continued)

Sister Anna, now a full-time teacher; discussed the possibility of creating the French Club, with the principal and students. The aim of the French Club is to continue the good work of the Marist Sisters, to promote and encourage a love of the French language. The idea was supported by the principal and welcomed by the students.

It commenced with 98 students. Sister Anna is also working in collaboration with a primary school teacher. The French Club has grown to 270 members: 134 Junior High School students and 136 Primary school Students.

Last year, they planned to have an immersion experience in a French-speaking country and Cours Sainte Marie (Senegal) where Anna had taught previously. They were ready to host us but unfortunately, Covid 19 occurred and changed the plan.

The French club meets twice a week in various group levels and at different times. The students learn by having fun through songs, poems, spelling; dictation, reading, and quizzes.



Brazil



A Sister writes: 'We had a very different children's party, due to the continuation of the pandemic. The families have become increasingly poor and hungry, so, with the help of Mr Monteiro, food parcels were donated as gifts. A campaign was organised encouraging people to donate food instead of toys.'



Many people were involved in helping us with the organisation of the parcels, sorting out the sausages and delivering them, including several mothers and grandmothers of the children and teenagers!'

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

Brazil (continued)



A group of benefactors from the Nazaré house offered Sister Izabel chocolate eggs for children to celebrate Easter. Due to the pandemic, it was a quick celebration. More than 130 eggs were delivered. The children were very happy, and it was very pleasant to see the smile on their faces when they received the gift. She also assists the families in the neighbourhood with food parcels from the House of Nazareth Centre.

The Migrant service room, where Sister Regina works three mornings a week: dealing with documentation and scheduling appointments with the Federal Police.



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

Philippines

Reopening and Blessing of Dental Clinic in 'Balay Pasilungan'



Sister Sheila SM, Father Gil SM and members of the Community of Marist Fathers during the blessing and opening.

Sister Sheila Manalo was delighted to be able to resume her role as dentist at "Balay Pasilungan" after the dental project was closed for almost a year due to Covid 19. "Balay Pasilungan" means "shelter home." It is a safe place for young street boys located in the heart of Bankerohan, Davao City, Philippines. It was founded by the Society of Mary in 1989. Sister Sheila writes: "The production of aerosols during dental procedures was highlighted as the most dangerous agent, and dentists were restricted to emergencies only and asked to reduce the use of rotating instruments".

On 23 January 2021, Sister Sheila Manalo SM and the new Balay Pasilungan director Fr Gil SM were joined by the Marist Fathers Chancel Community for the blessing and reopening of the Dental Clinic. Sister Sheila is delighted to offer a free and Covid-safe clinic to the children.

She describes her role as dentist as being 'the art' of the "Tooth Kingdom" and educates and encourages the children to take responsibility for the care of their teeth.



Balay Banaag – "House of Hope" is a 'safe residential place' for girls at risk. The Marist Sisters took over the management of the centre in 2018. There are currently ten girls in the care of Balay Banaag aged between 6 and 18 years old. Most of the children do not know their fathers and many have suffered physical and emotional abuse because of their upbringing. Balay Banaag offers these girls a future with dignity, hope and independence.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

Mexico

Our mission in Mexico, specifically in the area of the Archdiocese of Guadalajara is very diverse as we have several apostolates:

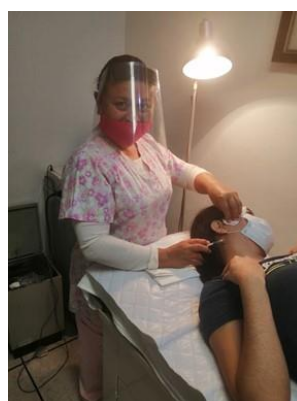
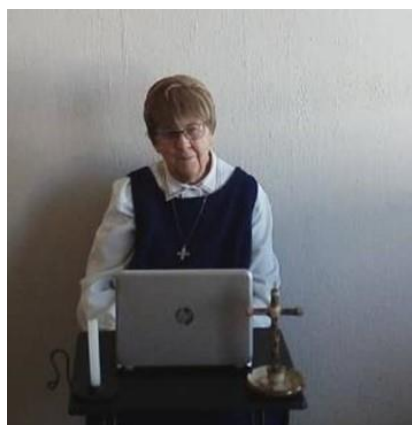


Direction of a Marist Brothers' school for girls, boys and adolescents at risk on the streets. Classes in Kindergarten and Primary of a Marist Fathers' school.

At work in a dining room for people who live on the street. Accompaniment at a shelter for women who are in a situation of prostitution.



Long distance spiritual accompaniment, nursing, health ministry and parish ministry



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

Mexico (continued)

Long distance spiritual accompaniment, nursing, health ministry and parish ministry (continued)



During the pandemic, we supported food kitchens in various places and neighbouring towns. Aware of our smallness, we always collaborate with other people or congregations in projects that favour those most in need.

Day for Elimination of Violence against Women (Mexico)

Sister Marta Chica is the director of the Marist Brothers' Children and Youth Centre where they recently celebrated International Day for the Elimination of Violence against Women.

There were activities to raise awareness about gender violence, which ended with a "silent march". The students of the centre wore black masks and carried banners. This was in protest at the millions of women who suffer violence in the world. The march took place around the streets of the school and afterwards the banners were pasted on the walls of the school. The previous day, a workshop was held on the prevention of child sexual abuse, to educate the girls on their right to participate and to denounce situations of abuse. and empower themselves.



FUTURE PLANS

In planning for the future, the trustees of the charity intend to meet the following objectives:

- ◆ Maintain voluntary secretarial and administrative support of the charity with sister personnel in management of the Province of England.
- ◆ Monitor the needs of the sisters as they grow older and retire from active work and adapt premises as necessary or, when adaptations are not practical, relocate to more appropriate housing.
- ◆ Care for the sisters to enable them to carry out the mission of the charity and continue in their pastoral ministry among the poorer sections of society and the elderly.
- ◆ Ensure that St John of God Hospitaller Services provide excellent quality care and work within the agreed budget at Villa Maria Care Home.
- ◆ Ensure effective monitoring of in-house management at every level of care and administration in Villa Maria Care Home.
- ◆ Support and encourage staff in their professional work and see that they continue to receive appropriate training.
- ◆ Continue to release vacant beds at Villa Maria Care Home to the local public for short-time and long-term care.
- ◆ Ensure the maintenance of Villa Maria premises and grounds to a high standard.
- ◆ Continue to support the Marist Youth Centre Manchester with personnel and financially.
- ◆ Continue the employment of surveyors to supervise ongoing maintenance at Villa Maria and other properties.
- ◆ Continue to support the Marist Sisters' Generalate in Rome by giving 4% of our income of the previous year.
- ◆ Support our missions overseas with personnel and financially through the Marist Solidarity Fund by contributing 4% of income.
- ◆ Continue to support London Air Ambulance with ongoing donations of £104 per year.
- ◆ Carry out a detailed review of the charity's finances in order to safeguard its economic viability.

FINANCIAL REPORT FOR THE YEAR

Investment policy and performance

The investment strategy is set by the trustees and considers income requirements, present and future financial expenditure requirements, risk profile, the investment managers' advice and the view of the market prospects in the medium term.

The policy is to maximise total return through a diversified portfolio whilst providing a level of income advised by the trustees from time to time. There is also an Ethical Policy precluding investment in any company which, after reasonable enquiry, clearly has significant profits from an activity which is contrary to the objectives of the Christian Church.

The performance of the portfolio and the charity's investment strategy are reviewed regularly by the trustees with the investment managers.

The charity's investments comprise two portfolios of listed investments. Investments with a market value at 31 December 2022 of £21,616,859 (2020: £19,750,069) are managed by Quilter Cheviot. Investments with a market value at 31 December 2022 of £11,516,216 (2020: £10,485,242) are managed by BlackRock Investment Managers (UK) Limited.

There are no restrictions on the charity's power to invest.

The investment managers' objectives are to maximise total return through diversified portfolios, whilst providing a level of income as advised by the trustees from time to time. The managers follow guidelines, which are set out and regularly reviewed by the trustees.

During the year the charity's investments continued to perform well.

Results for the year

A summary of the year's results can be found on page 51 of this annual report and accounts. In the year ended 31 December 2021 the total income was £7,702,268 (2020: £8,561,999) with income from educational services amounting to £5,844,430 (2020: £5,481,313).

With the age profile of the sisters continuing to rise, fewer salaries are received as sisters retire and receive smaller pensions.

During the year ended 31 December 2021 the charity incurred expenditure in maintaining sisters and enabling them to carry out their work.

Premises expenditure continued to be high, as properties grow older and modifications become necessary to facilitate elderly sisters. An impairment provision of £1,385,659 in respect to the freehold property at Sunninghill, which was sold on 24 May 2022, has been recognised to reduce the property to fair value, i.e. its realisable value.

Expenditure on providing educational services totalled £6,139,087 (2020: £6,107,492).

Total expenditure amounted to £9,572,432 (2020: £8,192,916).

The net expenditure for the period before investment gains and losses was £1,870,164 (2020: net income of £369,083). Investment gains amounted to £2,688,495 (2020: £263,254) giving rise to an increase in funds of £818,331 (2020: £632,337).

FINANCIAL REPORT FOR THE YEAR (continued)

Reserves policy

The trustees have examined the requirement for free reserves, i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed. The trustees consider that, given the nature of the charity's work and the need to care for members of the Order and to respond to unforeseen emergencies, the level of free reserves should at least be equivalent to between three and five years' expenditure. The trustees are of the opinion that this provides sufficient flexibility to cover shortfalls in income, adequate working capital to cover core costs, and will allow the charity to meet its commitments to members of the Order and will enable the charity to cope and respond to unforeseen emergencies.

Financial position

The balance sheet shows total reserves of £49.4m (2020: £48.6 million) of which £7.1m (2020: £7.5 million) represents the accumulated net income of the Marist School, Sunninghill (including tangible fixed assets of £7.4 million) which has been designated by the trustees. In addition, the trustees have set aside £221 (2020: £11,221) to enable the payment of bursaries from the Province to pupils at the Marist School, Sunninghill. £4m has been set aside for the future maintenance and refurbishment of the Villa Maria care home. £8m has been set aside to fund future donations to the Order and other organisations with objectives consistent with those of the charity.

£13.1 million (2020: £14.6 million) represents a retirement reserve designed to provide income to communities with elderly sisters needing care and to provide for sisters generally in their retirement.

A further £5.3million (2020: £6.8 million) is represented by tangible fixed assets used to support the work of the sisters and their ministry (excluding that of the Marist School, Sunninghill). A decision was made to separate this fund from the general fund in recognition of the fact that the tangible fixed assets are used in the day-to-day work of the charity and the fund value cannot, therefore, be realised easily if needed to meet future contingencies.

Restricted funds, comprising monies given specifically for particular projects totalled £21,616 (2020: £35,855)

Funds available to support the work of the Sisters in the future are shown as general funds on the balance sheet and amount to £11.9million (2020: £19.7 million). This figure needs to be considered in the light of annual expenditure of £8 million. Whilst this exceeds the amount demanded by the above reserves policy, the trustees consider this level of reserves to be acceptable at the current time in light of the current macroeconomic and geopolitical climate.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governance

In terms of Canon Law, the Order is governed at an international level by the Superior General and her Council resident in Rome. They are elected every seven years at a General Chapter of the Order in Rome by representatives of all Provinces of the Order.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

A new governance system, in practice in the Order since 8 December 2015, was established to best carry forward, exercise and protect the founding charism aim and mission of the Order among the local public.

The Province of England is governed by the Provincial and Council who were appointed from 8 December 2018 by the Superior General and her Council. Each community has a community leader appointed by the Provincial and Council.

The Order is divided into Units with a view to rendering more effective the resources of the Order in its objectives, apostolic and charitable work. The Province of England is an independent Unit governed by a Provincial, two councillors and a bursar.

A system of accountability is established across the Order. The Provincial usually visits the communities of the Province at least once annually, thus maintaining a sharp awareness of any difficulties which arise, of the developments, progress and continued effectiveness of the ministries carried out by the Sisters of the Province. Communication across the Province is active, and Sisters can easily contact the trustees. A comprehensive review on fidelity to mission and to aims of the charity takes place regularly.

The Superior General visits the Province of England every three years.

The Provincial Bursar visits the communities regularly and is available to all when necessary, thus keeping track of financial business, the assets of the Province and the maintenance of the charity's properties. Any updating of properties is closely monitored.

In terms of civil law, the Order in England and Wales operates through a charity governed by a trust deed dated 25 February 1963 and is a registered charity - Charity Registration Number 225485.

The trustees are appointed by the Provincial Superior and are registered as an incorporated body under the Charities Act 2011. At any one time there must be a minimum of two trustees.

The trustees of the charity are seven members, three of whom are members of the Leadership Team. All have wide experience of the work of the charity and are well aware of the issues relevant to the Order to ensure the aims and purposes of the Order are met. Together with updating of personal specialisms, they follow courses and conferences arranged for trustees to keep updated and abreast of change. They use literature provided by the Charity Commission and attend conferences and meetings provided by our accountants, investment managers, firms of solicitors and insurers specialising in charity practice.

The names of the trustees who served during 2021 are set out as part of the reference and administrative details on page 1 of this annual report and accounts with short biographical details on each given below.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

Sister Bridget Brady

Sister Bridget is a teacher by profession and has taught in Primary and Secondary schools in England and Colombia. She served as deputy head in a catholic secondary state school in Birmingham before being missioned to Colombia. On returning to England, she helped set up the Youth Centre in Manchester where she worked as Directress there for five years. She was a member of the Provincial Team and a Governor in the Secondary school, Sunninghill during this time. She was then missioned to Venezuela where she worked with youth and was a member of the Latin American Regional Team. From there she was elected to the Generalate Team in Rome. On completion of her term of office she returned to the Youth Centre in Manchester as Directress. She is currently a member of our community in Birmingham and is a member of the Inter-Church Diocesan Team of spiritual guides, she volunteers in the 'Save the children charity' and is an active member of the parish of the Holy Name of Jesus.



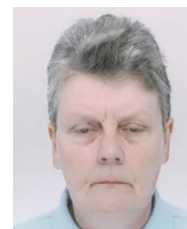
Sister Mary Frances Boyle

After graduating as a secondary school teacher, Sister Mary Frances taught in several schools in Fiji over a period of twenty years. This was followed by a period of teaching in London and the Midlands. She served in Congregational administration in England and the wider Region of Eur-Africa. Having finished this mandate, she spent three years administering a Skills Training Centre in The Gambia. She is currently working in the Marist Youth Centre in Manchester as Co-Ordinator.



Sister Helen Cahill

Sister Helen joined the order in 1970. She is qualified in Childcare and teaching assistant. For several years, she worked in a Centre for disadvantaged children in Hythe, Kent. She has also worked as a teaching assistant in schools in Devon and Manchester. At present she is bursar for the Convent in Sunninghill.



Sister Helena Coskeran

Sister Helena Coskeran joined the Order of the Marist Sisters in 1981. She taught in a sixth form college in Manchester before becoming part of the Marist Sisters mission in Colombia where she worked in initial formation and completed a course for formators at a summer school in Mexico. She was also involved in pastoral work and with groups working for peace. On her return to England Sister Helena worked for CAFOD (Catholic Agency for Overseas Development) and trained as a systemic psychotherapist. Following her time as General Bursar of the Congregation she completed the Graduate Diploma in Theology at Heythrop College. She has worked for the NHS in administrative roles and has been a volunteer therapist at Crossroads Counselling in Bethnal Green since 2011. In December 2018 she took up her appointment as Provincial Bursar.



STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

Sister Beate Heutger

Sister Beate Heutger is qualified in administration, hotel management and pastoral work. For 12 years she was a pastoral worker in Stendal and Seehausen in the Diocese of Magdeburg, East Germany. After moving to England in 2006 she worked for 2 years in the Marist Centre, Manchester, then as Parish Sister in Yorkshire for 5 years. From 2013 she was Directress of the Marist Retreat Centre in Nympsfield. In December 2019, she took up the role of Provincial Secretary in New Malden. Since the end of August 2020, she has been volunteering in a hospital Chaplaincy. In September 2021 she joined the Community in Sunninghill.



Sister Teresa Moran

A person of wide experience Sister Teresa is a trained teacher who spent many years in Australia, New Zealand and in the Marist Missions of Fiji Islands. She was a teacher in four different schools there from 1969 to 1992. In Fiji she taught for ten years, three as Head Teacher and three years of secondary teaching, having specialised in Field Training in Science and Mathematics from East/West Interchange, Hawaii. On returning to England, Sister Teresa was Foundation Governor in West Byfleet Marist School. Currently she is a member of the Fatima House community, Hythe.



Sister Anne Ord

Sister Anne Ord worked as a civil servant in the Ministry of Defence and in 1991 became a Marist Sister in the Province of England. Having worked for two years as bursar in Marist School Sunninghill, she went to Stendal, East Germany to a new foundation of the Marist Sisters. She worked with the Russland/Deutsch, exiled in the Russian Empire and now invited back to their homeland after perestroika. After ten years in Germany she moved to a parish in Slavutich, Ukraine, built to house survivors of the Chernobyl disaster. She worked in the parish and taught English in the local language school. Compliance with legislation for foreigners becoming increasingly difficult, the Marist Sisters community withdrew from Ukraine. Back in England in 2012 she worked at the National Shrine of Our Lady of Walsingham until she took up her mandate as Provincial Leader in December 2018. She is based in New Malden.



Statement of trustees' responsibilities

The trustees are responsible for preparing the trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the of the charity and of the income and expenditure of the charity for that period. In preparing accounts the trustees are required to:

- ♦ select suitable accounting policies and then apply them consistently

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Statement of trustees' responsibilities (continued)

- ◆ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102)
- ◆ make judgements and estimates that are reasonable and prudent
- ◆ state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis, unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the applicable Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Key management

The trustees consider that they together with the governors, school principal, senior leadership team and the bursar of the independent school in Sunninghill comprise the key management of the charity in charge of directing and controlling, running and operating the charity on a day to day to basis.

All trustees are members of the Order and whilst their living and personal expenses are borne by the charity, they receive no remuneration or reimbursement of expenses in connection with their duties as trustees.

The pay of the senior management team of the schools is reviewed annually by the governors who make recommendations to the trustees who then consider whether to approve the proposals. Pay is normally increased in accordance with average earnings. Where possible the trustees benchmark pays rises against pay rates in other similar schools.

Structure and management reporting

The trustees meet at least four times annually to review and assess developments of the charity and its activities and make any important decisions. In 2021 most meetings took place online. Minutes are filed after each meeting and made available to auditors. When necessary the trustees access their professional advisers – accountants, solicitors, property consultants, investment managers, bank relationship managers and insurance brokers.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Structure and management reporting (continued)

The day-to-day management of the charity's activities and the implementation of policies are delegated to appointed members of the Order or senior lay staff.

MANAGEMENT PROFILE IN PROVINCE OF ENGLAND	
Work	Management
Marist School, Sunninghill	Board of Governors, of which two are trustees Principal Mrs Joanne Smith Senior Leadership Team School Bursar – Mr James Jordan
Villa Maria Care Home, Hythe	Managed by St John of God Hospitaller Management Services Manager – Miss Tamara Brown Bursar – St John of God Hospitaller Management Services Community Leader – Sister Angelina McNamara Chaplain – Sister Angelina Cuffe
Marist Youth Centre, Manchester	Directress – Sister Mary Frances Boyle Assistant – Sister Silvia Sanz de Diego Community Leader – Sister Silvia Sanz de Diego Bursar – Sister Helena Whelan Management Team

During the year, the Marist School, Sunninghill was governed by a Board of Governors, appointed by the trustees. The work of implementing most of the governors' policies at the Marist School, Sunninghill was carried out by the members of the Finance and Communication Committee which met three weeks before each meeting of the full governing board and on occasions specifically to approve the budget and annual accounts and reports.

The Finance and Communication Committee worked under the chairmanship of one of the governors. The other principal committee was the Site Committee, also chaired by one of the governors. This was mainly concerned with building projects, any major maintenance programmes and security issues. The principal and the financial bursar attended the Finance and Communication and Site Committee meetings.

The governors were appointed by the trustees based on their specialist skills, professional expertise and local availability. New governors were inducted into the works of the charity and the school, including Board policy and procedures, at governors' meetings and at selected external courses specifically designed for governors and officers of charities and educational establishments.

The Education and Wellbeing Committee had a monitoring and advisory role relating to the school's academic curricular and pastoral provision: alongside the school staff establishment and appointment procedures, terms and conditions of employment and levels of remuneration.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Structure and management reporting (continued)

The day-to-day running of the School was delegated to a Principal, the Senior Leadership Team and a Lay Bursar. The Principal and the Bursar were members of the Finance and Communication Committee and the Site Committee. The Principal oversaw the recruitment of all educational staff while the bursar, under delegated authority, oversaw the recruitment of administrative and non-teaching staff.

In the various works, important plans are outlined by management teams, presented to the trustees, who consider the proposals and decide on the outcome.

Working with other organisations

The charity works with and subscribes to several other charities and public bodies including:

- ◆ Roman Catholic Dioceses of Westminster, Southwark, Birmingham, Salford, East Anglia, Portsmouth
- ◆ Conference of Religious (CoR)
- ◆ Provincial Bursars' Association (APB)
- ◆ Justice and Peace Links
- ◆ Catholic Network for Retreats and Spiritual Direction (CNRS)
- ◆ Association of Senior Religious (ASR)
- ◆ Catholic Safeguarding Standards Agency (CSSA)
- ◆ St John of God Hospitaller Management Services (SJOG)
- ◆ One sister of the Province is involved in administration in the Generalate in Rome

Communities

During the year to 31 December 2021, the Province of England comprised 40 sisters who live in seven communities in England.

Each community is governed by a Community Leader or a Community Liaison Person appointed by the Provincial and Council.

Most houses in the Province are in areas deprived socially and spiritually, where the sisters live among the people with whom they work to be more effective in their ministry and in carrying out the missionary and apostolic aims of the Order, to meet and help people where they are.

Work of the communities is kept under review including qualifications of staff and structure of the Order. Pooling of resources is reviewed regularly to more effectively meet and forward the objectives of the Order by evaluating the relevance of community ministries and changing location to more needy areas if necessary.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management

The trustees continue to keep the identified major areas of risk under review. They seek constantly to identify the major risks to which the charity is exposed, and every effort is made to take precautions to prevent damage, accident, illness or any other form of loss that could occur. The latest update of Risk Management policies was in 2020.

Governance and management

Governance and management are regularly reviewed by the Order's government in Rome to avoid any risk to the Order and hence to the charity through lack of control and guidance. Lack of skills and qualifications and best use of resources are identified and dealt with.

Operational

Risks relating to specific operational areas of the charity especially Marist Youth Centre, Manchester and Villa Maria Residential Care Home are under constant review. Each operates with its own risk management policy checked by the trustees who file copies.

A formal review of the Marist School's risk management process is undertaken on an annual basis by the Board of Governors. Through the risk management processes established at the schools, the governors are satisfied that the major risks identified have been adequately mitigated where necessary.

Reputational

As far as possible trustees identify and take steps to prevent/remedy any risk situations where possible damage to the charity's and Order's reputation might arise.

Financial

To minimise financial risk as far as possible the trustees exercise clear budgetary control across the Province and employ the services of accountants, investment managers and insurers. This enables the more efficient and effective use of the financial and personnel resources of the charity in taking forward the aims of the charity, by maintaining financial support to enable members of the Province to carry out the educational, pastoral, social and caring aims of the charity. The key funding sources are pensions, interest on investments and a small salary. The trustees work closely with professional advisors for the protection of the charity and attended workshop and training days during the year.

Investment strategies are set by the trustees in consultation with their investment managers with whom they meet and review possible risk, especially when markets are volatile as in the present period of fluctuation. To keep well informed of the present situation the Provincial Bursar attended the Association of Bursars' webinars on 4 to 7 October 2021 and the Unitholder meeting for BlackRock Catholic Charities Growth and Income Fund on 2 March 2021 and 20 October 2021.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management (continued)

Financial (continued)

Meetings with professional advisors in 2021		
Buzzacott LLP	16 September	Finance meeting
Caterplus	8 November	Review of catering in Villa Maria
St John of God	8 March 7 June 6 September 10 December	Review of service management Villa Maria
Quilter Cheviot	3 December	Review of Investments
Marsh Commercial	19 August	Insurance Portfolio Review

Ethical restrictions on investments

Sector	Criteria
Tobacco	Companies engaged in the ownership of tobacco plantations or engaged in the production and manufacture of tobacco products.
Armaments	Companies involved in military related activities where the company's annual turnover in relation to such activities exceeds 10% of the company's latest annual turnover.
Sanctity of Life	Companies which offer services contrary to the Sanctity of Life or are engaged in the production and/or manufacture of products contrary to the Sanctity of Life
Pornography	Companies which provide entertainment services via mobile networks, publishers/wholesalers of pornographic magazines where the company's annual turnover in relation to such products and services exceeds 3% of the company's latest
Fossil Fuels	Any company whose primary business is the extraction, production and/or distribution of fossil fuel or uranium or who is responsible for environmental degradation.

Law and government policies

Awareness of current government policies and regulations and assurance of compliance with them is the aim of the trustees in all risk assessment and at all levels of governance and management.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management (continued)

Protection of Children and Vulnerable Adults

The trustees recognise the absolute necessity to ensure the protection of all those the charity serves and those in the service of the charity. All sisters who are involved in any kind of ministry in England and Wales have obtained clearance from the Disclosure and Barring Service (DBS). All employees of the charity must also have DBS clearance before appointment.

Mr Andrew Stables represents the Province in the Catholic Safeguarding Advisory Service (CSAS). In day-to-day accountability, the Safeguarding representative and the Province Leader of the Marist Sisters of the Province of England take their brief from Roman Catholic Diocese of Westminster (RCDOW).

In June 2021 the Marist Sisters joined the Catholic Safeguarding Standards Agency (CSSA), a new professional standards body with regulatory powers, along with the Religious Life Safeguarding Services (RLSS) covering religious orders and congregations, established following an independent review of the safeguarding structures and arrangements within the Catholic Church in England and Wales.

Manchester Youth Centre, Sunninghill School and Villa Maria Care Home each has a named Safeguarding representative.

The trustees believe that having established systems to mitigate major risks to which the charity is exposed, monitoring the level of risk and ensuring effective control in financial systems, awareness of present and projected reserves and by accessing the advice of financial and legal experts – they have adequately mitigated those risks.

EMPLOYEES AND MEMBERS OF THE ORDER

The trustees wish to record their recognition of the professionalism and commitment of their staff and of the individual members of the Order. Their dedication and positive approach are much appreciated.

Signed on behalf of the trustees:

Helena Coskeran

Trustee

Approved by the trustees on: 26/10/2022

Independent auditor's report to the trustees of The Charity of the Order of the Marist Sisters Province of England

Opinion

We have audited the accounts of The Charity of the Order of the Marist Sisters Province of England (the 'charity') for the year ended 31 December 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the charity's affairs as at 31 December 2021 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the accounts, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the accounts is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the accounts are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Report and Accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

Other information (continued)

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- ◆ the information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ sufficient accounting records have not been kept; or
- ◆ the accounts are not in agreement with the accounting records and returns; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Auditor's responsibilities for the audit of the accounts (continued)

How the audit was considered capable of detecting irregularities including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ we identified the laws and regulations applicable to the charity through discussions with management and trustees, and from our knowledge and experience of the charity sector;
- ◆ we focused on specific laws and regulations which we considered may have a direct material effect on the accounts or the activities of the charity. These included but were not limited to the Charities Act 2011, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2019); and Safeguarding Regulations as they affect the direct charitable activities of the charity; and
- ◆ we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and those charged with governance and reviewed minutes of trustees' meetings.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- ◆ performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ tested and reviewed journal entries to identify unusual transactions;
- ◆ tested the authorisation of expenditure;
- ◆ assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- ◆ investigated the rationale behind significant or unusual transactions.

Auditor's responsibilities for the audit of the accounts (continued)

How the audit was considered capable of detecting irregularities including fraud
(continued)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ agreeing financial statement disclosures to underlying supporting documentation;
- ◆ reading the minutes of meetings of trustees; and
- ◆ enquiring of management and trustees as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

27 October 2022

Date:

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Statement of financial activities Year to 31 December 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	Unrestricted funds £	Restricted funds £	2020 Total funds £
Income from:							
Donations and legacies	1	621,382	10,000	631,382	705,183	60,400	765,583
Investment income and interest receivable	2	900,840	—	900,840	742,602	—	742,602
Charitable activities							
. Provision of education	3	5,844,430	—	5,844,430	5,481,313	—	5,481,313
. Provision of retreats		4,670	—	4,670	4,380	—	4,380
. Provision of care including respite care		188,139	—	188,139	215,316	—	215,316
Other sources							
. Exchange rate gains		—	—	—	168	—	168
. Surplus on disposal of tangible fixed assets including freehold property		700	—	700	938,431	—	938,431
. Coronavirus Job Retention Scheme grants		3,104	—	3,104	258,320	—	258,320
. Other coronavirus related grants		50,513	—	50,513	—	55,738	55,738
. Miscellaneous income		78,490	—	78,490	100,148	—	100,148
Total income		7,692,268	10,000	7,702,268	8,445,861	116,138	8,561,999
Expenditure on:							
Raising funds							
. Investment management costs		100,729	—	100,729	101,293	—	101,293
Charitable activities							
. Provision of education	4	6,124,848	14,239	6,139,087	6,078,473	29,019	6,107,492
. Provision of retreats		—	—	—	—	—	—
. Support of members of the Order and their ministry	5	1,778,734	—	1,778,734	1,696,625	55,738	1,752,363
. Donations in support of miscellaneous charitable activities	7	168,223	—	168,223	231,768	—	231,768
. Impairment of specialised property	10	1,385,659	—	1,385,659	—	—	—
Total expenditure		9,558,193	14,239	9,572,432	8,108,159	84,757	8,192,916
Net (expenditure) income before gains on investments and transfers	8	(1,865,925)	(4,239)	(1,870,164)	337,702	31,381	369,083
Net investment gains		2,688,495	—	2,688,495	263,254	—	263,254
Transfers between funds		10,000	(10,000)	—	—	—	—
Net income (expenditure) and net movement in funds		832,570	(14,239)	818,331	600,956	31,381	632,337
Reconciliation of funds:							
Balances brought forward at 1 January 2021		48,556,267	35,855	48,592,122	47,955,311	4,474	47,959,785
Balances carried forward at 31 December 2021		49,888,837	21,616	49,410,453	48,556,267	35,855	48,592,122

Subsequent to the year end, the charity has disposed of its school. The income and expenditure shown above in respect to the provision of education represent the income and expenditure of this discontinued operation. All of the charity's other income and expenditure derived from continuing activities during the above two financial periods. All recognised gains and losses are included in the statement of financial activities.

Balance sheet 31 December 2021

	Notes	2021 £	2021 £	2020 £	2020 £
Fixed assets:					
Tangible assets	10		12,730,604		14,446,251
Investments	11		33,133,075		30,363,443
Total fixed assets			45,863,679		44,809,694
Current assets:					
Debtors	12	3,098,392		1,602,004	
Short term deposits		1,000,000		1,000,000	
Cash at bank and in hand		2,483,175		2,601,913	
Total current assets		6,581,567		5,203,917	
Liabilities:					
Creditors: amounts falling due within one year	13	(2,887,733)		(1,255,338)	
Net current assets			3,693,834		3,948,579
Total assets less liabilities			48,557,513		48,758,273
Creditors: amounts falling due after one year	14		(147,060)		(166,151)
Total net assets			49,410,453		48,592,122
The funds of the charity:					
Restricted funds	15		21,616		35,855
Unrestricted funds					
. Tangible fixed assets fund	16		5,277,606		6,786,821
. Designated funds	17		32,212,991		22,027,614
. General funds			11,898,240		19,741,832
Total charity funds			49,410,453		48,592,122

Approved by the trustees and signed
on their behalf by:

Helena Coskeran

Trustee

Approved by the trustees on: 26/10/2022

Statement of cash flows Year to 31 December 2021

	Notes	2021 £	2020 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(800,383)	(1,558,488)
Cash flows from investing activities:			
Investment income and interest received		950,117	523,390
Proceeds from the disposal of tangible fixed assets		700	1,086,400
Purchase of tangible fixed assets		(188,035)	(192,361)
Proceeds from the disposal of investments		1,661,792	8,995,636
Purchase of investments		(1,334,515)	(9,204,922)
Transfer of investments to Marist Sisters Generalate CIO		—	746,386
Net cash (used in) provided by investing activities		1,090,059	1,954,529
Change in cash and cash equivalents in the year		289,676	396,041
Cash and cash equivalents at 1 January 2021	B	2,730,045	2,334,003
Cash and cash equivalents at 31 December 2021	B	3,019,721	2,730,045

Notes to the statement of cash flows for the year to 31 December 2021

A Reconciliation of net movement in funds to net cash used in operating activities

	2021 £	2020 £
Net movement in funds (as per the statement of financial activities)	818,331	632,337
Adjustments for:		
Depreciation charge	516,623	526,447
Impairment of property	1,385,659	—
Gains on investments	(2,688,495)	(263,254)
Investment income and interest receivable	(900,840)	(742,602)
Surplus on disposal of tangible fixed assets	700	(938,431)
(Increase) decrease in debtors	(1,545,665)	(182,315)
Increase (decrease) in creditors	1,613,304	(590,670)
Net cash used in operating activities	(800,383)	(1,558,488)

B Analysis of cash and cash equivalents

	2021 £	2020 £
Cash at bank and in hand	2,483,175	2,601,913
Cash held by investment managers	536,546	128,132
Total cash and cash equivalents	3,019,721	2,730,045

No separate statement of changes in net debt has been prepared as there is no difference between the movements in cash and cash equivalents and movement in net cash (debt).

Principal accounting policies 31 December 2021

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year to 31 December 2021 with comparative information provided in respect to the year to 31 December 2020.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ estimating the useful economic life of tangible fixed assets for the purposes of determining a depreciation charge;
- ◆ assessing the recoverability of outstanding debtors for school fees and related charges;
- ◆ determining the value of designated funds needed at the year end, in particular in respect to the assumptions made in determining the value of the retirement reserve; and
- ◆ estimating future income and expenditure flows for the purposes of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The trustees have considered how best to secure the long term future of The Marist School and believe that the school will be best served by transferring it as a going concern to a specialist education provider. Following exchange of contracts for the sale of the school on 25 March 2022, the operation of the school formally transferred to the new operator on 24 May 2022, the date of legal completion of the sale

Assessment of going concern (continued)

The trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. With regard to the next accounting period, the year ending 31 December 2022, the most significant areas that may affect the financial position of the charity and the carrying value of its assets are the level of investment return and the performance of the investment markets. During the year to 31 December 2022, the charity's financial position will be impacted by the transfer of the school as a going concern to another operator (see above). The net assets of the school as at 31 December 2021 amounted to £7,162,770.

Income recognition

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income and interest receivable, fees for the provision of education, retreat and respite care and other income including the surplus on the disposal of tangible fixed assets.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Legacies are included in the statement of financial activities when the charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charity.

Entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having being transferred to the charity.

Income recognition (continued)

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

School fees and related charges represent amounts invoiced to parents in respect to the provision of education. Such income is recognised when it falls due under the terms of the contracted arrangements with parents i.e. normally at the commencement of each academic term. School fees and related charges are stated net of bursaries, scholarships and discounts.

Income from retreats represents income from the Marist Centre, Nympsfield and Marist Youth Centre, Manchester whilst that for care represents income from lay residents of Villa Maria Care Home. Such income is recognised when it falls due.

Income from the Government's Job Retention Scheme in respect to the Covid-19 pandemic and other government funding in respect of the care home is accounted for when the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings. The classification between activities is as follows:

- a. Expenditure on raising funds includes all expenditure associated with raising funds for the charity. This includes investment management fees and costs associated with fundraising.
- b. Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include:
 - ◆ Expenditure incurred in providing education at the independent school in Sunninghill, Berkshire.
 - ◆ Expenditure incurred in providing retreats etc. at Marist Centre, Nympsfield and Marist Youth Centre, Manchester.

Expenditure recognition (continued)

- ◆ Expenditure on the support of the work of members of the Order and their ministry which enables the members to carry out the work of the charity in the areas of the advancement of the Roman Catholic religion, the advancement of education and the spread of Christian values. Such expenditure comprises:
 - ◇ Staff
 - ◇ Maintaining premises
 - ◇ Sisters' living and personal expenses
 - ◇ Training and spiritual renewal
 - ◇ Governance costs which comprise the costs involving the public accountability of the charity (including audit costs) and costs in respect to its compliance with regulation and good practice.
- ◆ Donations which, in the main, are to the support the Order's own work overseas.

Charitable grants and donations are made where the trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

All expenditure is stated inclusive of irrecoverable VAT.

The majority of costs are directly attributable to specific activities and any apportionment between headings is negligible.

Tangible fixed assets

All assets costing more than £1,500 and with an expected useful life exceeding one year are capitalised.

- ◆ Freehold land and buildings

The trustees are the legal owners of land and buildings used exclusively by a voluntary aided school. The school was founded by the Order, but is now under separate control and publicly funded. The occupation of the land and building is indefinite and rent free. As such assets have no meaningful value in use to the trustees, they are not valued for the purpose of the accounts. The school is situated in Nympsfield, Gloucestershire, and was founded in 1950. A number of additional buildings have been constructed over the years to improve the facilities offered.

Tangible fixed assets (continued)

◆ Freehold land and buildings (continued)

Non-specialised buildings are those designed as, and used wholly or mainly for, private residential accommodation. Those that were owned by the charity on 1 January 1994 are stated at deemed cost based on a trustees' valuation made in 1994 on a market value basis for existing use; additions since are stated at cost. Such buildings are not depreciated. Their value and condition are reviewed annually by the trustees, who are satisfied that their residual value is not materially less than their book value.

Specialised buildings comprise the independent school and care home for elderly sisters. Those that were owned by the charity on 1 January 1994 are stated at deemed cost based on a trustees' valuation made in 1994 on a replacement cost basis for existing use; additions since are stated at cost. Depreciation is provided at 2% per annum on a straight-line basis to write the buildings off over their estimated useful economic life to the charity.

An impairment loss is recognised for the amount by which the asset's net book value exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs of disposal and value in use.

Costs in connection with buildings and extensions under construction or where detailed feasibility work has been undertaken with a view to future construction are capitalised in the accounts. No depreciation is charged on such assets until the work has been completed and the asset has been brought into use.

◆ Furniture, equipment and motor vehicles

Expenditure on furniture, equipment and motor vehicles is depreciated over a five year period on a straight line basis.

Investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Funds structure

The funds of the charity include restricted funds which must be applied for specific purposes in accordance with donor's wishes and unrestricted funds available for use in furtherance of the charity's objectives at the discretion of the trustees. Unrestricted funds include the tangible fixed assets fund which represents the net book value of the charity's tangible fixed assets, excluding those designated for use by the charity's independent school. The funds has been established in recognition of the fact that the tangible fixed assets are required for the charity's work and are not available as a reserve to fund activities or meet future contingencies.

Within the unrestricted funds of the charity, the trustees have also designated amounts for specific purposes. Details of these are provided in note 17. Details of restricted funds are provided in note 15.

Services provided by members of the Order

For the purposes of these accounts, no monetary value has been placed on the administrative and other services provided by the members of the Order.

Pension costs

Contributions in respect of the independent school's defined benefit pension scheme are charged to the statement of financial activities so as to spread the cost of pensions over employees' working lives with the school.

Contributions by the school in respect of employee's personal pension plans are charged to the statement of financial activities in the period in which they are payable to the scheme.

All eligible members of staff are required to enrol in The People's Pension or the Teachers' Pension Scheme, under auto-enrolment. Staff members are entitled to opt out of these schemes.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

Leased assets

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessee are charged to the statement of financial activities on a straight-line basis over the lease term.

Assets held under finance leases are capitalised and depreciated over their useful lives. The corresponding lease obligation is treated in the balance sheet as a liability. The investment element is charged against income over the period of the lease at a consistent proportion of the outstanding balance of capital payments.

1 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
Donations by individual religious of their salaries, pensions and other personal income	616,668	—	616,668	699,772	—	699,772
Legacies	—	—	—	4,979	—	4,979
General donations	4,714	10,000	14,714	432	60,400	60,832
	621,382	10,000	631,382	705,183	60,400	765,583

2 Investment income and interest receivable

	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
Income from listed investments						
Common investment funds	291,667	—	291,667	267,918	—	267,918
UK equities	217,155	—	217,155	164,063	—	164,063
UK fixed interest	109,554	—	109,554	90,261	—	90,261
Overseas equities	92,595	—	92,595	91,509	—	91,509
Overseas fixed interest	17,544	—	17,544	24,432	—	24,432
Property funds	80,986	—	80,986	74,708	—	74,708
Alternative investments	89,085	—	89,085	21,978	—	21,978
	898,587	—	898,587	734,869	—	734,869
Interest receivable						
Bank interest	2,253	—	2,253	7,733	—	7,733
	900,840	—	900,840	742,602	—	742,602

3 Income from the provision of education

	Unrestricted funds 2021 £	Unrestricted funds 2021 £	Unrestricted funds 2020 £	Unrestricted funds 2020 £
Gross fees		6,105,453		6,194,022
Less: Sibling discounts	145,308		131,323	
Staff discounts	182,285		153,468	
School scholarships, bursaries and other discounts	280,773		733,085	
		(608,366)		(1,017,876)
		5,497,087		5,176,146
Other charges		347,343		305,167
Net fees receivable		5,844,430		5,481,313

For 2020, other discounts include a £425,000 discount given against the fees for the summer term 2020 to mitigate the economic effect on parents of the Covid-19 pandemic.

4 Expenditure on: provision of education

	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
Teaching	3,734,616	—	3,734,616	3,897,474	—	3,897,474
Welfare	453,738	14,239	467,977	313,706	19,019	332,725
Premises	959,229	—	959,229	873,125	10,000	883,125
School management & administration	977,265	—	977,265	994,168	—	994,168
	6,124,848	14,239	6,139,087	6,078,473	29,019	6,107,492

5 Support of members of the Order and their ministry

	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
Staff costs	604,191	—	604,191	635,432	—	635,432
Premises	513,181	—	513,181	525,342	—	525,342
Sisters' living and ministry expenses	435,817	—	435,817	463,974	55,738	519,712
Education, training and spiritual renewal	12,877	—	12,877	16,320	—	16,320
Governance costs (note 6)	212,668	—	212,668	55,557	—	55,557
	1,778,734	—	1,778,734	1,696,625	55,738	1,752,363

6 Governance costs

	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
Professional fees	212,668	—	212,668	55,557	—	55,557

7 Donations in support of miscellaneous charitable activities

	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
Contributions to Generalate	112,416	—	112,416	118,297
Other donations				
DEC Coronavirus appeal	5,000	—	5,000	5,000
Million Minutes	11,000	—	11,000	11,000
Jesuit Refugee Service	—	—	—	69,000
CaTEW	—	—	—	2,000
Operation Smile UK	2,000	—	2,000	—
Orbis	1,000	—	1,000	—
Pax Christi	2,000	—	2,000	—
Railway Children	2,000	—	2,000	—
RSBCS	2,000	—	2,000	—
Sightsavers	4,000	—	4,000	—
UK for UNHCR	2,000	—	2,000	—
Water Aid	2,000	—	2,000	—
Action Against Hunger	2,000	—	2,000	—
The Woodland Trust	1,000	—	1,000	—
British Red Cross	9,000	—	9,000	—
Crisis	2,000	—	2,000	—
Mary's Meals	2,000	—	2,000	—
Dementia UK	2,000	—	2,000	—
Medecins Sans Frontieres	2,000	—	2,000	—
Mercy Ships UK	2,000	—	2,000	—
Donations of less than £1,000	807	—	807	26,471
	55,807	—	55,807	113,471
Total funds	168,223	—	168,223	231,768

Net (expenditure) income for the year before gains on investments and transfers

This is stated after charging:

	2021 £	2020 £
Staff costs (note 8)	4,860,274	5,063,883
Auditor's remuneration, including VAT		
. Statutory audit services – current year	30,240	29,400
. Statutory audit services – prior year	—	7,440
. Non-statutory audit services	22,061	18,717
Depreciation	516,623	526,447
Impairment of specialised property (note 10)	1,385,659	—
Operating lease rentals	16,539	20,019

8 Staff costs, remuneration of key management personnel and trustees' remuneration

	2021 £	2020 £
Staff costs during the year were as follows:		
Wages and salaries	3,839,551	4,019,183
Social security costs	338,352	359,013
Other pension costs	623,296	638,017
Agency costs	59,075	47,670
	4,860,274	5,063,883
Staff costs per function were as follows:		
Provision of education	4,255,785	4,430,190
Support of members of the Order and their ministry	604,489	633,693
	4,860,274	5,063,883

In the year to 31 December 2021, including taxable benefits but excluding employer pension contributions, two employees earned between £60,000 and £70,000 (2020 - one), one employee earned between £70,000 and £80,000 (2020 - one) and one employee earned between £80,000 and £90,000 (2020 - one). Pension contributions to the defined benefit scheme were made by the school in respect to all three of these higher paid employees (2020 - all three).

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis comprise the trustees and the governors, the school principal, the senior leadership team and the bursar of the independent school in Sunninghill. The total remuneration (including taxable benefits and employer's pension contributions) of the key management personnel for the year was £1,060,687 (2020 - £843,699).

The average number of employees during the period, analysed by function, was:

	2021 No.	2020 No.
Provision of education	114	116
Support of members of the Order and their ministry	32	41
	146	157

As members of the Order, the trustees' living expenses during the year were borne by the charity, but they received £nil remuneration or reimbursement of expenses in connection with their duties as trustees during the year (2020 - £nil).

As members of the Order, none of the trustees have resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by trustees to the charity was £39,414 (2020 - £53,493).

9 Taxation

The Charity of the Order of the Marist Sisters Province of England is a registered charity and, therefore, is not liable to taxation on income and gains derived from its charitable activities, as it falls within the various exemptions available to registered charities.

10 Tangible fixed assets

	Freehold land and buildings		Furniture and equipment	Motor vehicles	Total
	Non-specialised £	Specialised £	£	£	£
Cost or valuation					
At 1 January 2021	2,715,432	17,951,748	1,962,016	195,623	22,824,819
Reclassification					
Additions	—	2,158	185,877	—	188,035
Disposals	—	—	(2,381)	(6,000)	(8,381)
At 31 December 2021	<u>2,715,432</u>	<u>17,953,906</u>	<u>2,145,512</u>	<u>189,623</u>	<u>23,004,473</u>
At cost	589,222	10,356,442	2,145,512	189,623	13,280,798
At deemed cost – 1994 valuation	<u>2,126,210</u>	<u>7,597,464</u>	<u>—</u>	<u>—</u>	<u>9,723,674</u>
	<u>2,715,432</u>	<u>17,953,906</u>	<u>2,145,512</u>	<u>189,623</u>	<u>23,004,473</u>
Depreciation					
At 1 January 2021	—	6,624,354	1,603,335	150,879	8,378,568
On disposals	—	—	(2,381)	(4,600)	(6,981)
Charge for year	—	359,042	142,345	15,236	516,623
Impairment	—	1,385,659	—	—	1,385,659
At 31 December 2021	<u>—</u>	<u>8,369,055</u>	<u>1,743,299</u>	<u>161,515</u>	<u>10,273,869</u>
Net book values					
At 31 December 2021	<u>2,715,432</u>	<u>9,584,851</u>	<u>402,213</u>	<u>28,108</u>	<u>12,730,604</u>
At 31 December 2020	<u>2,715,432</u>	<u>11,327,394</u>	<u>358,681</u>	<u>44,744</u>	<u>14,446,251</u>

As permitted under Financial Reporting Standard 102, the charity has continued to adopt a policy of not revaluing its tangible fixed assets.

It is likely that there are material differences between the open market values of the charity's land and buildings and their book values. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of trustees, is not justified in terms of the benefit to the users of the accounts.

The historical cost of the freehold land and buildings included above at deemed cost based on a 1994 valuation cannot be ascertained with accuracy.

The specialised property at Sunninghill was sold on 24 May 2022. An impairment provision has been recognised in these accounts to reduce the net book value of the property to its fair value (i.e. realisable value) at 31 December 2021.

11 Investments

	2021 £	2020 £
Listed investments		
Market value at 1 January 2021	30,235,311	30,509,157
Additions at cost	1,334,515	9,204,922
Disposals (proceeds: £1,661,792 gains: £106,694)	(1,555,098)	(9,968,324)
Transfer to Marist Sisters Generalate CIO, Charity Registration Number 1179883	—	(746,386)
Net unrealised investment gains	2,581,801	1,235,942
Market value at 31 December 2021	32,596,529	30,235,311
Cash held by investment managers for re-investment	536,546	128,132
	33,133,075	30,363,443
Cost of listed investments at 31 December 2021	26,185,709	26,124,779

Listed investments held at 31 December 2021 comprised the following:

	2021 £	2020 £
UK equities	5,325,930	5,489,270
Common investment funds and common authorised investment funds	11,516,214	10,485,239
UK fixed interest	3,860,758	4,133,953
Overseas equities	7,784,852	6,690,060
Overseas fixed interest	550,610	568,350
Property funds	2,001,960	1,768,511
Alternatives	1,556,205	1,099,928
	32,596,529	30,235,311

At 31 December 2021 listed investments included the following individual holdings which were material when compared to the total portfolio valuation as at that date:

Holding	2021		2020	
	Market value of holding £	Percentage of portfolio %	Market value of holding £	Percentage of portfolio %
BLK Catholic Charities Growth and Income A Income Fund	11,411,111	35.01	10,392,022	34.37

All listed investments were dealt in on a recognised stock exchange.

12 Debtors

	2021 £	2020 £
School fees and related charges	1,642,010	161,683
Investment income receivable held by investment managers	1,102,006	1,151,282
Prepayments and accrued interest	228,896	194,890
Other debtors	125,480	94,149
	3,098,392	1,602,004

13 Creditors: amounts falling due within one year

	2021 £	2020 £
Amount due to the Generalate of the Order	2,468	2,632
Expense creditors	206,185	83,219
Payroll creditors	84,290	71,427
Other taxation and social security costs	70,594	242,423
Accruals	188,962	171,089
School fee deposits	130,643	125,700
Monies administered by the charity on behalf of individual members of the Order	43,953	47,948
Deferred income including fees in advance	2,157,794	506,496
Donations payable	—	—
Finance lease liability	2,844	4,404
	2,887,733	1,255,338

Deferred income comprises school fees in advance (see above and note 14 also). Such income has been deferred because the charity has not yet met the conditions for recognising the income i.e. contractually the income is not due until January 2020. The movements on deferred income are analysed below:

	2021 £	2020 £
Fees in advance at 1 January 2021	554,268	579,894
Released in year	(554,268)	(486,969)
Additions in year	2,173,398	461,343
Fees in advance at 31 December 2021	2,173,398	554,268

14 Creditors: amounts falling due after one year

	2021 £	2020 £
Fee deposits	129,988	110,638
Fees in advance	15,604	47,772
Finance lease liability	1,468	7,741
	147,060	166,151

15 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balance of grants and donations to be applied for specific purposes:

	At 1 January 2021 £	Income £	Expenditure £	Transfers £	At 31 December 2021 £
Donations towards sports hall equipment	5,000	—	—	—	5,000
Donations towards hardship fund	27,276	—	(13,523)	—	13,753
Minibus fund	3,579	—	(716)	—	2,863
Donation towards playground	—	10,000	—	(10,000)	—
	35,855	10,000	(14,239)	(10,000)	21,616

	At 1 January 2020 £	Income £	Expenditure £	Transfers £	At 31 December 2020 £
Donations towards music studio	—	10,000	(10,000)	—	—
Donations towards sports hall equipment	—	5,000	—	—	5,000
Donations towards hardship fund	—	45,400	(18,124)	—	27,276
Minibus fund	4,474	—	(895)	—	3,579
Government grants – Covid 19	—	55,738	(55,738)	—	—
	4,474	116,138	(84,757)	—	35,855

- ♦ The Hardship fund was established with donations from former pupils to provide assistance to parents experiencing difficulties in paying fees.
- ♦ Donations towards the sports hall equipment were specific donations from former pupils.
- ♦ Music Studio Fund
Donations received specifically towards the Music Studio at Sunninghill School have been expended in the year.
- ♦ Outdoor Learning Facility
This fund represents donations received towards the construction of an outdoor classroom known as 'Hillview' on the Sunninghill School site. The amounts received into the fund have been applied during the year towards the costs of constructing the facility. A transfer from restricted to unrestricted funds has been made to reflect this.
- ♦ Minibus Fund
This fund represented a donation received from the Marist Friends Association to purchase a minibus for Sunninghill School. Each year the depreciation on the minibus is charged to the fund.

15 Restricted funds (continued)

- ♦ The donation towards the playground was from the Friends of Marist School. The funds were expended in 2020 and reimbursed in 2021.

16 Tangible fixed assets fund

	2021 £	2020 £
At 1 January 2021	6,786,821	6,982,739
Net movement in the year	(1,509,215)	(195,918)
At 31 December 2021	5,277,606	6,786,821

The tangible fixed assets fund represents the net book value of the charity's tangible fixed assets, excluding those designated for use by the charity's independent school, and has been established in recognition of the fact that the tangible fixed assets are required for the charity's work and are not available as a reserve to fund activities or meet future contingencies.

17 Designated funds

The unrestricted funds of the charity include the following funds designated for specific purposes:

	At 1 January 2021 £	New designations in year £	Utilised/ (released) £	At 31 December 2021 £
School fund	7,466,393	—	(303,623)	7,162,770
Retirement reserve	14,550,000	—	(1,500,000)	13,050,000
Bursary fund	11,221	—	(11,000)	221
Villa Maria property and maintenance fund	—	4,000,000	—	4,000,000
Congregational giving fund	—	8,000,000	—	8,000,000
	22,027,614	12,000,000	(1,814,623)	32,212,991

	At 1 January 2020 £	New designations in year £	Utilised/ (released) £	At 31 December 2020 £
School fund	7,839,381	—	(372,988)	7,466,393
Retirement reserve	14,550,000	—	—	14,550,000
Bursary fund	22,221	—	(11,000)	11,221
	22,411,602	—	(383,988)	22,027,614

- ♦ School fund
The school fund represents the net assets designated for use by the charity's independent school.
- ♦ Retirement reserve
The retirement reserve consists of monies which the trustees have set aside in order to provide for the sisters in their retirement. The value of the fund has been calculated on actuarial principles to provide for the Province's sisters, but is adjusted as necessary in the light of available resources and changes in the number of the Province's members and their age profile.

17 Designated funds (continued)

- ♦ Bursary fund
This represents monies set aside by the trustees for the payment of bursaries at the charity's independent school.
- ♦ Villa Maria property and maintenance fund
This represents monies set aside by the trustees for the future maintenance and refurbishment of the Villa Maria care home.
- ♦ Congregational giving fund
This represents monies set aside by the trustees to fund future donations to the Order and other organisations with objectives consistent with those of the charity.

18 Analysis of net assets between funds

	Restricted funds £	Tangible fixed assets fund £	Designated funds £	General fund £	Total funds 2021 £
Fund balances at 31 December 2021 are represented by:					
Tangible fixed assets	21,616	5,277,606	7,431,384	—	12,730,604
Investments	—	—	25,050,000	8,083,075	33,133,075
Net current assets	—	—	(121,333)	3,815,165	3,693,834
Creditors: amounts falling due after one year	—	—	(147,060)	—	(147,060)
Total net assets	21,616	5,277,606	32,212,991	11,898,240	49,410,453
	Restricted funds £	Tangible fixed assets fund £	Designated funds £	General fund £	Total funds 2020 £
Fund balances at 31 December 2020 are represented by:					
Tangible fixed assets	8,579	6,786,821	7,650,851	—	14,446,251
Investments	—	—	14,550,000	15,813,443	30,363,443
Net current assets	27,276	—	(7,086)	3,928,389	3,948,579
Creditors: amounts falling due after one year	—	—	(166,151)	—	(166,151)
Total net assets	35,855	6,786,821	22,027,614	19,741,832	48,592,122

18 Analysis of net assets between funds (continued)

The total unrealised gains as at 31 December 2021 constitutes movements on revaluation and are as follows:

	2021 £	2020 £
Unrealised gains included above:		
On investments	6,410,820	4,110,532
Total unrealised gains at 31 December 2021	6,410,820	4,110,532
Reconciliation of movements in unrealised gains		
Unrealised gains at 1 January 2021	4,110,532	7,178,035
Less: in respect to disposals of listed investments in the year	(281,511)	(4,100,069)
	3,829,021	3,077,966
Add: net gains arising on revaluation of listed investments arising in the year	2,581,799	1,032,566
Total unrealised gains at 31 December 2021	6,410,820	4,110,532

19 Pension commitments

Retirement benefits for academic employees of the charity's independent school are provided by a defined benefit scheme, the Teachers' Pension Scheme (TPS), which is funded by contributions from Marist School, Sunninghill and the employees.

Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

Not less than every four years the Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- ♦ employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy);

19 Pension commitments (continued)

Valuation of the Teachers' Pension Scheme (continued)

- ♦ total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,000 million, giving a notional past service deficit of £22,000 million; and
- ♦ the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. The assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The pension costs paid to TPS in the period amounted to £541,430 (2020 - £504,315).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The school has accounted for its contributions to the scheme as if it were a defined contribution scheme. The school has set out above the information available on the scheme.

20 Operating leases

As at 31 December 2021, the school had minimum commitments under non-cancellable operating leases in respect to motor vehicles and other equipment as follows:

	2021 £	2020 £
Payments which fall due:		
Within one year	11,047	16,539
Within one to two years	4,800	11,047
Within two to five years	2,800	7,600
	18,647	35,186

The school leases certain motor vehicles under finance leases. The future minimum payments (net of interest) to which the school is committed are as follows:

	2021 £	2020 £
Payable within:		
One year	3,624	3,819
One to two years	1,468	3,819
Two to five years	—	4,507
	5,092	12,145

21 Capital commitment

At 31 December 2021 there were no capital commitments (31 December 2020: the School had committed to capital works on new school gates totalling £55,001).

22 Related parties

Transactions with trustees are disclosed in note 8 to these accounts.

One governor of Marist School, Sunninghill had a daughter who attended the school during 2020 and received a bursary of 70%.

During the year, £7,452 (2020 - £6,060) was paid to JDB Contractors and Sons Limited, a company in which Barbara Denning, a governor of the Marist School, Sunninghill, has a familial interest.

During the year, £nil (2020 - £125) was paid to a Governor of Marist School, Sunninghill for Safeguarding services.

Two of the trustees of the charity are trustees also of The Marist Sisters Generalate CIO (Charity Registration Number 1179883). During the year the charity paid donations totalling £112,416 (2020: £114,490) to The Marist Sisters CIO.

There were no further related party transactions requiring disclosure (2020 – none).

23 Ultimate control

The charity, which is constituted as a trust, was controlled throughout the period by the Order of the Marist Sisters Province of England by virtue of the fact that the Provincial Superior of the Order appoints all of the trustees.

24 Post balance sheet events

On 25 March 2022, the charity exchanged contracts for the sale of the Marist School, Sunninghill, as a going concern to a specialist education provider. The sale of the school completed on 24 May 2022.

Accounts

**The Charity of the
Order of the
Marist Sisters
Province of
England**

Report and Accounts

31 December 2020

Charity Registration Number
225485

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Reference and administrative details of the charity, its trustees and advisers

Trustees	Sister Bridget Brady Sister Mary Frances Boyle Sister Bridget Helen Cahill Sister Helena Coskeran Sister Beate Heutger Sister Teresa Moran Sister Anne Ord (The trustees are incorporated under the Charities Act 2011)
Provincial Superior	Sister Anne Ord/
Provincial Bursar	Sister Helena Coskeran
Safeguarding Lead	Mr Andrew Stables
Administrative address	55 Thetford Road New Malden Surrey KT3 5DP
Charity registration number	225485
Auditor	Buzzacott LLP 130 Wood Street London EC2V 6DL
Principal bankers	The Royal Bank of Scotland plc 5-10 Great Tower Street London E1W 9FR Barclays Bank plc Fulham Broadway Branch 75 Kings Street London W6 9HY

Reference and administrative details of the charity, its trustees and advisers

Investment managers	Quilter Cheviot Investment Management One Kingsway London WC2B 6AN
	BlackRock Investment Management (UK) Limited 12 Throgmorton Avenue London EC2N 2DL
Solicitors	SBP Law Glade House 52-54 Carter Lane London EC4V 5EF
	Stone King LLP 13 Queen Square Bath BA1 2HJ
Insurers	Marsh Limited 1 st Floor Gail House 5 London Stone Street Maidstone Kent ME15 6NB
Surveyors	W B Surveyors Limited 4 th Floor 86-90 Paul Street London EC2 4NE
	Gerald Eve LLP 72 Welbeck Street London W1G 0AY

Trustees' report 31 December 2020

The trustees present their annual report together with the accounts of The Charity of the Order of the Marist Sisters Province of England (the Charity) for the year ended 31 December 2020.

The accounts have been prepared in accordance with the accounting policies set out on pages 53 to 59 of the attached accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

INTRODUCTION

The Marist Sisters (the Order) is a Roman Catholic Religious Order of Pontifical rite founded in France in 1827 and has its Generalate in Rome. Governed by its own Constitution it is an International Order whose members minister in Africa, Philippines, Oceania, North and South America and Europe.

The accounts accompanying this report are the accounts of the charitable trust on which the assets of the Order in England and Wales are held and through which its finances operate. The trust is governed by a Trust Deed dated 25 February 1963 and is registered under the Charities Act 2011 – Charity Registration Number 225485.

PUBLIC BENEFIT

In setting the objectives and planning the activities of the charity, the trustees have given careful consideration to the Charity Commission's guidance on public benefit. In essence, all works carried out by the charity are grounded on religious tenets which constitute the values of the Christian Gospel and those of the founding charism of the Marist Order.

This report describes strategies, means and achievements for the year to 31 December 2020. The report covers activities, performance and achievements which address the aims, mission and objectives of the Order, listed below. All active members of the Order perform their ministries among the local public in areas of community houses with wider outreach as described. In evaluating quality, performance and achievement, the trustees believe they illustrate ways by which the charity meets the public benefit requirement, as outlined by the Charity Commission and that benefits are identifiable and touch the lives of large sections of the public. Members interact with and actively support the public in whatever environment and ministry they find themselves, in parishes, hospitals, care homes, youth centres, etc.

PRINCIPAL AIMS AND MISSION

In order to plan effectively for the future and to manage change, the Order's General Chapter held in Rome in April 2015 mandated a review.

This provided a worldwide picture of the Order and enabled it to make decisions in that context to decide on the best way forward to ensure the mission of the Order be maintained in its integrity, to maintain the charism and enhance the groups and areas where sisters work.

The Order worldwide has commenced a financial review of its resources for the period to 2039. This will enable the Province of England to plan more effectively for the future in this time of continual change.

PRINCIPAL AIMS AND MISSION (continued)

The Charity of the Order of The Marist Sisters Province of England aims to support:

- ◆ The furtherance of the Roman Catholic Religion and its Gospel values
- ◆ The religious and charitable works at present carried on by the Order
- ◆ The care of the members of the Order throughout their lives in the Order and support of their charitable work

In all activities described in this report, the aims and objectives of the charity have been the main focus. Always based on Christian Gospel values, through strategies and service in the various geographical areas, the trustees have made every effort to be faithful to the aims, the benefits of which are far ranging. We work together to develop a structure that will be life giving for the mission of the Order within our Unit or Province.

In fidelity to the objectives, the Leaders of the Order frequently remind the Charity of the world context of escalating concerns, in which the Order moves.

“As women who bear Mary’s name, how are we responding to the present situation we are living? We are hugely challenged, invited to deeper reflection, called on to change our way of thinking, our priorities. We experience our vulnerability and our powerlessness – things are taken out of our hand, we lose control.

“We give thanks for Marists who are trying so hard to reach out to those around them who are so deeply vulnerable and lacking resources for survival.”

(Superior General 12 September 2020)

Marist Youth Centre, Manchester is mainly committed to the support and spiritual development of young people as described later in the report. The programmes offered aim to increase their knowledge and experience of spiritual and moral development, sustain them in their beliefs and encourage them to develop a capacity for critical thinking as contributory citizens in the society in which they find themselves.

Sisters, either communally or individually, minister among vulnerable people and are open to providing opportunities for personal, group and liturgical prayer.

The main aim of all service rendered in pastoral and social fields, in parishes, hospitals etc. is to support and empower people in their day to day living. The Christian Gospel teaching of “Be compassionate as your heavenly Father is compassionate” (Luke 6: v 36) motivates all religious and charitable work carried out by members of the Order respecting the dignity of all.

Care of the sick in the Charity’s care home involves responsibility for the retired, vulnerable members of the Order, who, having engaged in the activities of the Charity, over many years, are now in need of care and support. Lay residents, who meet the criteria and choose to be cared for in a peaceful and religious environment are welcome.

An established culture of respect for the dignity and rights of each person reaches a wide public in a variety of ways including the nurturing of religious practice.

PRINCIPAL AIMS AND MISSION (continued)

The work of the sisters in carrying out the aims of the charity include:

Worship and prayer

The provision of facilities for worship and prayer for members of the Charity and members of the wider public who join in their worship.

Members of the Order are given opportunities for:

- ◆ Worship through prayer both private and communal, through celebration of the Eucharist, Daily Prayer of the Church and other devotions.
- ◆ Unrestricted access to chapel and prayer rooms at all times.
- ◆ Growth in their knowledge and trust in God and the Church through private prayer, study and Scripture reflection and spiritual development through retreats, renewal courses, conferences, prayer groups and spiritual reading.
- ◆ Access to Professional Spiritual Guidance is always available.

Members of the Order celebrate and pray with the wider community. They do this through Church services, prayer groups, celebration of the Liturgy, praying with older people, with young people, children and mothers' prayer groups. Included are the petitions of those who have requested prayers via telephone or other means of communication. Chapels are open to the public where and when possible. The benefits of sharing prayer with others are reciprocal and appreciated by all who participate.

Education

Until 20 May 2022 the Charity operated the Marist School in Ascot, Berkshire, an independent senior and preparatory school. Although the majority of sisters are now retired, they have continued their work in education through voluntary assistance in the school and by serving on the governing body of the school.

Pastoral and social work

Many active members of the Order, as well as retired members, are involved in various forms of social and pastoral work throughout England including:

- ◆ Hospital and Care Home chaplaincies
- ◆ Educational establishments
- ◆ Justice & Peace Work
- ◆ Retreat ministry to schools and to adults
- ◆ Ministry in centres for the homeless
- ◆ Ministry in parishes
- ◆ Care of the elderly
- ◆ Hospital visiting
- ◆ Pastoral ministry at the National Shrine, Walsingham
- ◆ Administrative work

The Charity maintains the properties where the members live and from where they carry out their apostolic work.

PRINCIPAL AIMS AND MISSION (continued)

Operation of residential care home (Villa Maria)

The Charity owns and operates one care home which is registered with the Care Quality Commission (CQC). Villa Maria provides accommodation for 34 persons. Long-time care and short-term respite care for sisters and members of the public is available. It is under the management of St John of God Hospitaller Services.

Overseas missionary work

The Charity supports sisters working on mission principally in West Africa, Latin America and the Philippines. Support is mostly financial through the Marist Solidarity Fund. A sister from the Province of England worked in the Gambia and Senegal during 2020.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES

In the following pages of this report, the trustees describe activities, performance and achievements which address the founding objectives, principal aims and mission of the Order. The COVID19 pandemic necessitated changes to the way members of the Charity carried out their ministries, notably in their creative use of technology. This meant all active members of the Charity continued their ministries in a COVID secure manner. This illustrates the means by which the Charity meets public benefit requirements.

As stated under principal aims and mission on pages 5 to 8, the activities of the Order can be divided into four principal areas:

- ◆ Provision of education
- ◆ Care of members of the Order, including the operation of a residential care home
- ◆ Pastoral and social work
- ◆ Overseas missionary work

Provision of education (The Marist School Sunninghill)

The principal aims and activities of the Marist School, Sunninghill are religious and charitable and specifically to provide education by way of an independent day school for approximately 440 pupils.

Education is provided for girls from ages 3 to 18 in its school, the Preparatory Department and the Senior Section. It is policy for both parts of the school to foster each girl's spiritual and academic development – fostering the individual's physical, psychological, intellectual, moral, spiritual, emotional and creative qualities, to attain the highest academic levels as well as providing sports and an extra-curricular programme which aims to develop life-long interests, to help build self-confidence and a desire to contribute to the community nationally and internationally.

The trustees also contribute to education by supporting school staff, in adult literacy and other educational programmes, and at governance level.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Care for members of the Order and operation of a residential care home

Aware of their legal and moral responsibilities to members of the Order who have spent most of their lives carrying out the charitable works of the Order and who have no personal resources, the trustees aim to provide the best possible care for all. They regularly assess needs and plan accordingly as the age profile of the members of the Order increases.

In planning they aim to:

- ◆ Provide a high level of care for all members promoting dignity and respect.
- ◆ Encourage and provide facilities that make the transition from active involvement to retirement as smooth as possible.
- ◆ Encourage continued independence and involvement in activities for as long as reasonably possible; promoting the development of new interests and enthusiasm for activities that in the past was limited by time constraints.
- ◆ Provide high quality accommodation in the care home and in community houses where it may be necessary to adapt accommodation for increasing age.
- ◆ Support and enable all members to carry on in their individual ministries for as long as possible.

The care home – Villa Maria – consists of two wings, one for those entirely dependent on care and one for those who require some care but not of an acute nature.

The care home has 34 rooms all of which have en suite facilities. All rooms are accessible by stairs and by lift, are linked to a call system and have a television which includes a facility enabling Sisters and other residents to follow religious services relayed from the chapel.

The total expenditure of the care home is financed by the Charity. This expenditure is recognised as part of the cost of maintaining the members of the Order.

From 1 March 2017 Caterplus Services have been contracted to supply all catering arrangements in Villa Maria with a view to control expenditure, to monitor stock control and to improve the quality of the food presented. Following initial problems, this arrangement has worked satisfactorily throughout 2020.

Most of the residents are sisters, with members of the public accepted for long-term and respite care. In 2020 there were 7 members of the public as residents (2 of whom are sisters of another congregation) and, in addition, for part of the year, one bed was used for respite care. The management team of the home meets weekly and at other times as necessity may demand. The trustees meet with St John of God Hospitaller Services at regular intervals to review the yearly budget and appraise management. In 2020 regular telephone contact was maintained with the residents and via video conferencing with the team.

St John of God Hospitaller Services Management Review meetings	28 January 2020 18 March 2020 22 June 2020 21 September 2020 7 December 2020

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Care for members of the Order and operation of a residential care home (continued)

The aim of the trustees regarding Villa Maria is to continue to provide good quality living by:

- ◆ Financial support.
- ◆ Support of the Care Management Services in providing quality standards and regular contact with the Service Manager.
- ◆ Appointment of high-quality staff.
- ◆ Encouragement and motivation of staff and residents.
- ◆ Ensuring as far as possible efficient management and maintenance of the premises and grounds to preserve a resident-friendly and dignified environment for all.
- ◆ Monitoring the quality of management provided both in-house and by St. John of God Hospitaller Services.
- ◆ Providing quality spiritual and pastoral care for the residents.
- ◆ Ensuring that the home complies with all statutory requirements.
- ◆ Paying regular visits to the care home when possible.

Pastoral and social work

Due to the COVID-19 pandemic and the restrictions/lockdown imposed by the Government some of this work had to be done via telephone, online meetings and other social media.

Work undertaken by members of the Province during 2020 included:

- ◆ Supporting the vulnerable and housebound
- ◆ Hospital and Care Home Chaplaincy
- ◆ Justice & Peace work among refugees, asylum seekers, trafficked women.
- ◆ Provision of literacy programmes for migrants
- ◆ Supporting young people with learning difficulties
- ◆ Retreats, catechetical work, peace education work.
- ◆ Service as school governors and supporting teachers in their work.

Aims of the trustees in this category include:

- ◆ To support and encourage the less active members of the Province in their continued efforts to support the marginalised members of society through letter writing, supporting campaigns for justice, knitting, hospitality, prayer etc.
- ◆ To enable and empower the active members of the Province in their ministries among the more vulnerable people in the local community.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Overseas missionary work

The Charity provides financial support, personnel and other support for its missions in West Africa, Latin America and the Philippines. The extent of financial support is advised by the Generalate in consultation with other members of the Order as appropriate.

In 2020 the Province of England contributed £57,245 (2019 - £56,163) to the Marist Solidarity Fund specially established for mission support, to which all Marist Regions in the world contribute and from which sisters can draw funds to support their work in poorer areas.

Through its contribution to the Marist Solidarity Fund, the Charity enables sisters working on mission in the geographical areas mentioned, to have professional experience in the various works and communities of the Order in France. This experience enhances their training, broadens their vision and better equips them in maintaining and forwarding the missionary aims of the Order.

Provision of Education (The Marist School Sunninghill)



Governance

Over recent years, the trustees have continued to monitor the development and enhancement of the School. At the same time, the trustees have been considering how best to secure the long term future of The Marist School and concluded that the school will be best served by transferring it as a going concern to a specialist education provider. Following exchange of contracts for the sale of the school on 25 March 2022, it is intended that the operation of the school will formally be transferred to its new operator on 20 May 2022, the anticipated date of legal completion of the sale. The trustees and the school governors will work to ensure a smooth handover without disruption to the pupils of the school.

The trustees have encouraged the use of Network Teaching and Learning, recognising its value. The foresight shown in this approach to digital learning meant the school was able to continue its provision of high quality education when lockdown began on 23 March 2020. In anticipation of a lockdown, all pupils and staff had been trained in the use of Microsoft Teams and lessons immediately moved to this online platform.

The School is governed by a Board of Governors appointed as an Advisory Body by the trustees based on their specialist skills, professional expertise and local availability. New governors are inducted into the workings of the Charity and of the school at governors' meetings and at external courses specifically designed for governors, officers of charities and educational establishments.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Provision of Education (The Marist School Sunninghill) (continued)

Governance (continued)

The principal aims and activities of the school are religious and charitable and specifically to provide education by means of an independent school for girls between the ages of 3 and 18 years.

It is the policy of the School to attain the highest academic levels as well as providing sports as a curriculum subject and extra-curricular programmes which aim to develop lifelong leisure interests and build confidence combined with a desire to become socially involved and contribute to the community.

Objectives for the year

The objectives of the Charity aim to exemplify Gospel values in the context of the Roman Catholic religion; the Catholic ethos and Marist-inspired view of education, as well as an informed awareness of the poor and marginalised beneficiaries of the works of the Order, continue to influence the strategic direction and day-to-day operation of the School. These objectives enable the sharing of best practice. They strengthen the capacity of the School to “up-skill” staff and it affords more cost-effective professional development opportunities, giving the School improved access to a wider spectrum of resources and facilities. The School values its active contribution to education in the area generally. Entirely consistent with the objectives of the charity and the mission of the School is its contribution to education for “*the common good*” in the sharing of knowledge, resources and the dissemination of good practice.

“Through our lives and our example, we too must continually bear the Good News” to the people with whom we meet and work.”

Building and sustaining the local community network and links are important to the School and contribute to wider community cohesion. In all, the School aims to provide a holistic education with best quality teaching and learning for the pupils entrusted to its care valuing each one for her God-given talents to be developed by the education provided.

Our Vision is to be a centre of excellent education where outstanding teaching and pastoral care underpins academic progress. This is combined with the development of the whole person equipping children and young adults with the capacity to succeed in their life’s journey (Our Mission)

The strong family focus, which is a distinctive hallmark of our school, reflects the importance of our name. In a Marist Way – leading to focusing on the needs of others but developing individuals, who with strong minds and gentle hearts strive to be the best possible person they can be. (Our Values)

The objectives for the year were to provide a structured educational environment that develops each pupil’s potential; to sustain success in the public examinations and to maintain the school’s position as one of the best independent schools for girls in the country; to maintain its rating in the top schools in the Department for Education (DfE) region of Windsor and Maidenhead.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Provision of Education (The Marist School Sunninghill) (continued)

Strategies to achieve the objectives for the year

These included the continuing review of the school's academic syllabus in order to benchmark academic standards against external public examinations and independent value-added criteria, with academic achievements being balanced by a strong emphasis on sporting, cultural and social skills; developing the expertise of teaching staff and ensuring successor planning and staff development; the further development of links with local preparatory and primary schools in both the state and independent sectors and also allowing wider community access to the school's facilities.

Strategies drawn up by the Senior Section for 2017 to 2022 for school growth and development are in the process of advancement. A similar plan of action drawn up for the Nursery/Preparatory department covers the same dates.

During times of lockdown parents were regularly updated by the principal, and teachers maintained contact with them about their child's progress. In addition, parents were invited to online meetings and to give feedback on remote learning so this could be adapted where and when necessary. The majority of parents have been very appreciative of the work that the teachers did to provide their children with meaningful remote lessons.

Education and Wellbeing Committee

The Committee is focused on ensuring the provision of an education fit for purpose in the 21st Century whilst providing an educational environment where pupils and staff feel happy, secure, confident and valued: in line with the school's ethos and aims.

As such the Committee has a monitoring and advisory role overseeing pastoral care, teaching, learning and assessment practices, including the content of the broad and balanced curriculum and extra-curriculum. It ensures compliance with standards in independent schools offering support where needed and it reports to the full Governing Body.

The School has been awarded the 'Wellbeing Award for Schools' (WAS) in 2020. Developed in partnership with the National Children's Bureau (NCB), this whole-school award recognises our commitment to promoting positive mental health and wellbeing for both pupils and staff.

Scholarship and bursary policy

The Governors' policy, in line with that of other independent schools, is to award scholarships based on pupils' academic ability. In addition, bursaries and allowances are made available to deserving cases at the discretion of the Governors. In 2020, the value of scholarships, sibling discounts and other awards made to the schools' pupils out of unrestricted funds amounted to £1,017,876 (2019 - £581,533).

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Provision of Education (The Marist School Sunninghill) (continued)

Scholarship and bursary policy (continued)

Means tested entrance bursaries of up to 75% of school fees are awarded to Catholic pupils of feeder schools in the parish and in neighbouring parishes as well as means tested hardship bursaries for existing and prospective pupils. In addition, a hardship fund was established with a donation of £40,000 from a former pupil of the school. The school also referred parents who were having difficulty paying fees to 'School Fee Plan'.

The preparatory department offers up to six academic scholarships per year to pupils from any school, subject to them satisfying all the admission criteria of The Marist School, Sunninghill with the senior section offering up to three academic scholarships and four subject specific awards. To underline the value placed on continuity for families in accordance with Marist core values and in order to demonstrate wider public benefit, generous discounts are offered where parents have more than one child at the school.

Community access

We see the Marist School as part of a wider community and, where we can assist the community without detriment to the advancement of the education of our pupils or without compromising our safeguarding duty of care, we are delighted to do so.

Since the outbreak of COVID-19 and the restrictions imposed by the government, community access had to be limited.

The school continues to develop wider community links. Outside of times of lockdown, the swimming pool is let to local swimming schools and provided free of charge to the local state primary school; the main hall, small hall and classrooms are let to a local dance school; the Sports Hall is let out to a gymnastics academy five days a week with over 300 local girls attending weekly. The Sports Hall is also used by local netball clubs and Berkshire County netball; and the library is let to an educational organisation and occasionally to other local societies and clubs at nominal rates. The Nursery hosts a free weekly stay and play session for local parents and their children using both indoor and outdoor facilities.

When permitted, the grounds have been made available free of charge to local primary schools and nurseries participating in 'forest schools' activities, and at subsidised rates to a local holiday club. The club also used the swimming pool and halls.

The school would usually act as an examination centre for music examinations for candidates from other schools and engage in partnership with maintained schools in the following ways:

- ◆ Facilitating arts days which focus on English, art and drama for eligible students from local schools
- ◆ Facilitating humanities and modern foreign language days for eligible students from local schools
- ◆ Occasional and free use of the swimming pool for GCSE/AS/A2 Physical Education assessments as well as organising lifesaving courses for teachers from other schools.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Provision of Education (The Marist School Sunninghill) (continued)

Community access (continued)

The school plans to recommence these activities as soon as this is permitted.

The school fosters awareness amongst the pupils of the needs of others who are disadvantaged and throughout the year our girls have engaged in many fundraising activities with the proceeds going to various local, national and international charities.

- ◆ A group of Year 12 sixth Form students raised money for the EDCLUB Movement, an initiative which gives disadvantaged children access to computers, as well as encouraging them to learn using broadband. Funds were raised through washing staff cars, as well as a sweet sale for students and a staff baby photo competition.
- ◆ Pupils from year 5 to Sixth Form and some staff held a concert in aid of HCPT (Hosanna House and Children's Pilgrimage Trust).
- ◆ Senior Phase students took part in the #helloyellow campaign run by 'Young Minds' to raise awareness of mental health in young people. Prep girls held a "Wear Comfy Clothes to School Day" in support of mental wellbeing. The donations have been given to the charity 'Young Minds'.
- ◆ A student from Year 8 had 19 inches of her hair cut off which she donated to the 'Little Princess Trust'; a charity who provide real hair wigs to children and young people who have lost their own hair through cancer treatments or other conditions.
- ◆ Year 4 led a Harvest Celebration assembly which was shared online to other classes and parents, remembering those less fortunate than ourselves. The School received 137.8kg of food donations which were given to 'The Trussell Trust Food Bank' in Bracknell.
- ◆ The Senior Phase donations for 'The Trussell Trust Food Bank' reached 530kg in December 2020.
- ◆ The Sixth Form raised money for education in Kenya's poor housing.
- ◆ The Marist Friends organised 'no school uniform days' in exchange for food to be donated to local foodbank. They also raised money for the foodbank through the ticket sale for 'The Marist Friends' hampers.
- ◆ Remembrance Day is a big fundraising event for service men and women around the world. Over £2,000 was raised for this years 'Poppy Appeal' towards 'The Royal British Legion Poppy Appeal 2020' via Poppy Pots in school and online with Poppy Runs at home throughout November. Pupils, parents, staff and former pupils came together to participate virtually.
- ◆ In the Senior Phase, the Eco Society have been busy fundraising for a biodiversity area. The area will attract a diverse range of birds and bees, as well as butterflies into the area, and will help to support the declining insect population.
- ◆ The Marist Charity 'Santa Dash' raised £2,000 for the local Thames Valley Hospice.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Provision of Education (The Marist School Sunninghill) (continued)

Community access (continued)

- ◆ As part of their volunteering programme students have been participating in the local community in a variety of activities, including gardening, dog walking for NHS staff and shopping for elderly.
- ◆ Over 150 girls, staff, parents, siblings and former pupils participated in the virtual start of 'Race for Life at home' event which raised £3,000 for CRUK (Cancer Research U K)
- ◆ With the aim of helping the NHS fight COVID-19, pupils, staff and families have been busy making scrubs and bags to support the 'Scrubs Glorious Scrubs' campaign.
- ◆ Inspired by the campaign 'Classrooms to Care Homes' pupils have been creating gifts like homemade cards and letters, alongside filling and decorating individual hyacinth plants pots, for the residents of Lynwood Village in Ascot to help bring festive cheer in the Christmas season.

Performance in 2020

At A Level

- ◆ 55% of grades achieved A* -A and 80% A*-B.
- ◆ 30% of students achieved straight A*-A grades
- ◆ Across the 24 subjects offered at A Level, all subjects performed exceptionally well with top results achieved in Math and English Literature alongside 100% A*-A grades in Economics and 100% A-B grades in Philosophy & Ethics
- ◆ Exceptional grades were also achieved for the Extended Project Qualification (EPQ) with 100% A*-A grades.

At GCSE level

- ◆ Students achieved 16% Grade 9 and 65% 9-7
- ◆ ALPs score of 1 which means that students achieved on average 1 grade higher than they were predicted to (based on GCSE results) in every subject.

In the Royal Ascot Schools Art competition one Year 6 pupil was the winner of the ages 11-12 Yrs. category and another pupil awarded the Highly Commended award. In the ages 12-13 Yrs. category one Marist pupil was awarded the Runners Up prize with a Highly Commended presented to another pupil.

Pupils from Years 8-10 took exams in acting and public speaking at different grade levels, achieving 17 Distinctions and 1 Merit overall.

18 of our Marist Senior Phase pupils achieved an outstanding set of LAMDA results.

ACTIVITIES, SPECIFIC OBJECTIVES AND RELEVANT POLICIES (continued)

Provision of Education (The Marist School Sunninghill) (continued)

Performance in 2020 (continued)

In the Rotary Young Photographer of the year competition the pupils have for the last 8 years consistently achieved excellent results, including a range of local and regional winners, runner-up awards and national finalists. In the Junior Category one pupil won the local area Intermediate prize and another was awarded Runner-Up in this category. In the Senior category one pupil was awarded Runner-Up.

Pastoral life of the School

Pastoral care which is important to the trustees is reflected in Christian attitudes, expressed in the charity's objectives and through which the pupils are encouraged to develop self-awareness, self-esteem, regard for personal dignity and respect for the dignity of others.

The chapel is open to the School at all times and a system of interactive prayer with the Sisters is popular especially at exam periods and at other important times in the pupils' lives. Long after school years have passed, students telephone the Sisters for prayers at various stages in their lives. The Sisters now retired from active work have time to spend with groups and individuals to pray with them and for them. Each new pupil has a Marist Sister who is resident on site as a prayer sponsor. When permitted, year groups join the sisters' Morning Prayer weekly in the convent chapel.

Corporate, individual vocal and reflective prayer opportunities were provided. In 2020 it was not possible to organise age-related retreat days away from the school.

To encourage pupils in their own spiritual development and take the message of prayer and faith to others, whole school assemblies give every year group the opportunity to take the lead in reflection on Scripture passages, prayer and their faith.

Pupils are encouraged to develop an awareness of less fortunate members and sections of society within the context of the charitable works carried out by the Charity. They are encouraged to use their initiative in organising fundraising and other events. Thus, they engage in a variety of means to contribute to a better quality of life for disadvantaged people through prayer, communication and fundraising.

Nationally: Collection of food for The Trussell Trust Food Bank is ongoing. Funds are raised for EDClub Movement, Hosanna House and Children's Pilgrimage Trust, Young Minds, Thames Valley Hospice, Cancer Research UK, Little Princess Trust and for the British Legion at poppy time.

Internationally: The School supports the Marist Solidarity Fund, and other international charities.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE

Care of members of the Order (Villa Maria Care Home)

Throughout 2020 the Charity continued to support and care for members of the Order by providing for their spiritual and care needs.

Throughout the year 23 sisters and 7 members of the public in need of care were looked after in Villa Maria. In line with the philosophy of the trustees, more mobile and active members were accommodated where they could maintain their independence and remain active. Members of the public were also accommodated for short-term respite care in the home.



Thank you card from a former resident's family:

"Thank you all for your love, faith, support, kindness, fun and friendship for

From the moment she arrived it was a warm welcome and we will all never forget your prayers and presence, keeping her company in her final weeks. With heartfelt love and thanks."

Villa Maria Care Home is managed by Saint John of God Hospitaller Services on behalf of the Marist Sisters who maintain frequent communication with them.

Meetings with trustees and managers took place online, as necessary.

During 2020, a considerable amount of continuity planning has been undertaken at all levels within 'St John of God'. They had been planning early due to Brexit and updating their continuity plans on a regular basis which assisted them in having a stock of medical consumables and PPE.

COVID 19. The Service Manager has worked hard to ensure the home remains COVID free and safe by ensuring protective measures are in place. She was successful in ensuring stocks of PPE remained high with regular ordering and maintaining a PPE stock sheet. Touch free thermometers have been installed, and unnecessary visits prohibited. In November, part of the Government COVID 19 funding was used to purchase and install a visiting pod.

The manager and staff continued to provide the sisters and residents with a variety of activities during lockdown and ensured that special occasions, such as birthdays were celebrated.

The team have worked hard during this difficult time. They have continued to stay positive, supporting the residents to the best of their ability, ensuring that all residents are made to feel special.

The Manager is in the final six shortlisted nominations for the **Great British Awards Registered Manager of the Year** which is due to take place on 21 April 2021.

Villa Maria currently comprises a group of retired sisters all over 75 with time "to be" – to pray, reflect and relax.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Care of members of the Order (Villa Maria Care Home) (continued)

The Sisters engage in:

- ◆ Taking daily Holy Communion to the sick sisters.
- ◆ Supporting Villa Maria through flower arranging and gardening.
- ◆ Keeping in touch with asylum seekers and refugees by email, telephone and letters.
- ◆ Collecting used stamps for Nigeria.
- ◆ Taking care of Villa Maria chapel. This includes the preparation of daily services, care of vestments, altar linen and flowers.
- ◆ Knitting. They belong to a group called "Knit for Peace". Knit for Peace UK is an initiative of the Charities Advisory Trust. They now distribute regularly to over 200 outlets, including hospitals, women's refuges, refugee drop-in centres, prisons, community groups, and hospices as well as to developing countries, refugee camps and those living in the devastated areas of Syria. As well as being recreational and therapeutic, knitting brings the group together and provides a means of helping others in need, benefitting both the knitter and the recipient.

For many years, the children of St Augustine's School visited Villa Maria in December to sing Christmas Carols. As this was not possible in 2020 due to the pandemic the 'Art and Craft Group' decided to make 'Thank you' cards for the children, saying how much they missed them and that they hoped the children would be able to come next year.

Response letter from St Augustine's School pupils:

*"Dear Residents and Staff at Villa Maria,
When we looked at your hearts it put a smile on all our faces, and we hope you all do the same when you see ours. In this time things are very tough but at least we can send love to each other through beautiful handmade hearts. Stay strong.
Lot of love St Augustine's"*



Objectives for the year

Specific aims of the trustees to safeguard and promote the welfare of residents of the home:

- ◆ To ensure that all residents in the care home receive the highest standard of care and a good quality of life where the dignity of each person is respected.
- ◆ To deal swiftly and robustly with the management services when deficiencies are reported and to put in place necessary changes to improve the quality of care provided.
- ◆ To secure as far as possible high quality well qualified staff who share the home's commitment to best practice in ensuring the welfare and quality care of the residents.
- ◆ To encourage and provide ongoing staff education with regular updating courses.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Care of members of the Order (Villa Maria Care Home) (continued)

Objectives for the year (continued)

- ◆ To maintain up-to-date practice and revise manual handling in order to avoid as far as possible, any risks to the safety of the residents and staff.
- ◆ To encourage openness, respect, good communication, sound relationships and mutual support between the various levels of management, staff and residents.
- ◆ To ensure best quality management of the home by the St. John of God Hospitaller Management Services, supporting them in the management structure and ensuring that in-house management reflects efficient organisation at all levels including administration and care. The last CQC Report received on 24 June 2018 states that a rating of 'good' is awarded in all the areas inspected.
- ◆ To organise regular meetings of Trustees with representatives from St John of God Hospitaller Management Services in order to review the quality of management and care provided.
- ◆ To continue to provide a friendly, happy, hospitable and secure environment for sisters, residents and staff where the rights, privacy and dignity of each person are respected; to offer hospitality and welcome to the relatives and other visitors of the residents. Guests of residents are accommodated, when permitted, in a dedicated refurbished flat.
- ◆ To monitor the financial security of the home through careful budgeting as salary income becomes less and the number of sisters in the home increases. Difficulty in recruiting high calibre care staff in the area continues, hence a heavy reliance on agency staff.
- ◆ To continue to review performance benchmarks for standard of care in the home through monitoring resident satisfaction, reports after visits by trustees, staff support, CQC reports and feedback from local care providers.
- ◆ The Marist Sisters' continued financial support by careful budgeting and organisation. Running costs, overheads, upkeep of Villa Maria and the maintenance of the site and other expenses which amount to a considerable financial outlay.
- ◆ Regular visits to the home by trustees were not possible in 2020. To monitor the quality of management and care together with general morale and contentment of residents and staff regular telephone and videoconferencing took place.
- ◆ A strategic disaster plan (emergencies and crises) has been put in place to ensure the safety of residents and staff in the event of an emergency of any nature.
- ◆ As worship and prayer are important elements in the lives of the sisters, the provision of Daily Mass or Communion Services and occasional Retreat Days ensures ongoing spiritual support for the residents. A gentle atmosphere of warmth and respect is encouraged where personal contentment and mutual sensitivity can flourish.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Care of members of the Order (Villa Maria Care Home) (continued)

Objectives for the year (continued)

- ◆ The local Parish Priest visits regularly and one sister is the designated chaplain to the Home.
- ◆ Regular maintenance of the premises and grounds continued, in the belief that accommodation and natural surroundings, maintained to a high standard, is not only economical but contributes to the general well-being and morale of the residents and to the enhancement of the environment.
- ◆ Beds were made available for members of the local public, 2 of which are funded by Kent County Council, for long-term care and respite care.
- ◆ To accommodate visitors during the pandemic, a Visiting Pod was installed in November.

In order to continue to maintain high quality care provided for the residents and the maintenance of the home and grounds consistent with the objectives of the Order, the trustees in liaison with St John of God Hospitaller Management Services retain the fees as reasonably low as practicable.

The total expenditure, which is the responsibility of the Charity, has been met during the year. Income from pensions and fees are heavily subsidised from the Province central funds.

Marist Youth Centre, Manchester



The principal aim and objectives of the Marist Youth Centre are:

- ◆ To provide opportunities for young people to develop an awareness of their own identity as members of the wider community.
- ◆ To help them deepen their human and spiritual growth as Christians in a holistic manner.
- ◆ To provide a safe, secure and attractive environment where they can come away from the bustle of life and 'rest a while'.
- ◆ To strengthen their awareness of the needs of others especially the disadvantaged.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Marist Youth Centre, Manchester (continued)

- ◆ To deepen their respect for the environment and for life in all its stages.

Strategies to achieve these aims and objectives.

- ◆ The provision of one full-time, non-salaried sister who is the directress. She is the safeguarding representative for the Centre and the administrator. She has overall responsibility for the programmes.
- ◆ One non-salaried sister, responsible for facilitating and working with groups.
- ◆ One paid employee who facilitates and works with groups and helps in the preparation of materials. On furlough since November 2020.
- ◆ Review of the work of the Centre to benchmark need and demand; the number of bookings; use of the Centre in other years; current trends and outlook for future organisation.
- ◆ Support for the team in their mission and encouraging new initiatives.
- ◆ Provision of equipment to meet the needs of the Centre and maintenance of the premises to a good standard in line with Health and Safety policies.
- ◆ Recognition of the resident community which provides valuable support for the work of the Centre.

Performance and achievements

During the 2020 academic year the Marist Centre was operational until lockdown was announced at the end of March. In the first three months of the year students attending the Centre were accompanied by teachers, teacher assistants and parents' who were involved in working with the students. The Team also provided reflection days for pupil chaplains/ prayer guides accompanied by their leaders.

The schools give a donation to the Centre according to their financial capability.

Schools are usually invited to request a theme for the day or to accept a theme suggested by the team. The team prepares the reflection, provides the materials and facilitates the activities, involving the students and staff in group work and feedback to the whole group. The dynamic of involving the teachers and helpers is a way of encouraging continuity back in the school setting where respect and appreciation of one another on their faith journey is nurtured.

Through the activities of the Centre, which include prayer and worship, group discussion and role play, young people come to know themselves and others better, their relationship with God and the world. The Centre aims to help them develop a capacity for critical thinking, a sense of commitment, the importance of spiritual values and respect and how to work with one another for the common good.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Marist Youth Centre, Manchester (continued)

Beneficiaries

- ◆ Members of the public from parishes and schools benefit from the Marist Centre facilities.
- ◆ The young people, who visited the Centre during January to March 2020.
- ◆ The teachers and staff who accompany the schools learn new creative ways of presenting the Gospel and of introducing the young people to the sacraments. Their own personal faith journey can be influenced by the experience offered at the Centre.
- ◆ The teachers who engage in retreat days, twilight sessions, pastoral and liturgical themes.
- ◆ All who visit, as evidenced by the many positive spoken and written words of gratitude received from young people, staff and the wider public.

Pastoral and social work

During 2020 sisters carried out their pastoral and social work in various areas of ministry.

The trustees of the Charity supported them in their individual social and pastoral work which reaches out to those in need and which benefits numerous members of the public focussing on those in greater need physically, emotionally and spiritually.

Sisters who are now retired, are readily available and willing to reach out to those in need be it by telephone, letter or other means of communication, or to involve themselves in a volunteer capacity in projects that address social needs.

To safeguard the reputation of the Charity, pastoral activities are regularly reviewed and monitored through assessments and critical evaluation so that the integrity of aims of the Order in supporting religious and charitable work is maintained.

Due to the restriction on movement imposed because of COVID-19, opportunities for ministry in the voluntary sector are hugely reduced for those who are over seventy years old and deemed 'vulnerable'.

The Birmingham Community

From January to March 2020 Sisters were involved in:

- ◆ Teaching English to migrants and refugees in St. Chad's Sanctuary and Bridge Centre.
- ◆ Visiting a care home and housebound people.
- ◆ Support of a Centre for cancer recovery patients.
- ◆ Support in a residential home for destitute women who seek asylum.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Pastoral and social work (continued)

The Birmingham Community (continued)

- ◆ Volunteering in the charity shop 'Save the Children'.
- ◆ Support and animation of local Marist Way Group in convent.
- ◆ Monthly meeting of prayer and action group in convent.
- ◆ Diocesan Inter-Church Team of spiritual guides, meetings and accompaniment of adults on their spiritual journey.

Since April 2020

- ◆ Participation via Zoom in meetings the Diocesan Team of spiritual guides.
- ◆ Zoom meetings with a team of volunteers in a residential home for destitute women.
- ◆ Telephone communication with the housebound people and the Marist Way Group.

The Manchester Community

In addition to the work in the Centre, the sisters are well known in the local parishes where they are in frequent contact with people. From January to March 2020 they were involved in:

- ◆ Animating the music in a local parish and in the choir of the University chaplaincy.
- ◆ Volunteering at 'Help-Force' (NHS charity) as a member of the "Meet and Greet Team" and "Patient Dining Companion" for Patients with Dementia.
- ◆ Volunteering at the new hospital initiative "Life Time" Radio.

Since lockdown in March the sisters have continued the following ministries through telephone calls, e-mails and online meetings.

- ◆ Working with the Council for the Marist Laity, planning days of prayer for existing groups, setting up a new group for younger members and participating in the leadership of an online Retreat.
- ◆ Supporting trafficked men who reside in two safe houses in Manchester by teaching them English and accompanying them in their journey towards freedom and a better life.
- ◆ Ministry to persons with learning disabilities from the L'Arche Manchester. Supporting the communities, being with them and engaging in group activities. Accompanying Assistants (staff) on a one-to-one basis.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Pastoral and social work (continued)

The New Malden Community

Sisters are involved in:

- ◆ Administration of the charity
- ◆ Psychotherapy for people of limited income (via Zoom since March 2020)
- ◆ Pastoral support in the local hospital since August 2020.

The Sunninghill Community

Until lockdown the Sisters were involved in:

- ◆ Events and activities in the Marist School and in the local parishes of Ascot and Sunningdale.
- ◆ Helping with confirmation classes and collaborating in services to the homeless.
- ◆ The Diocesan Vicariate for Religious team.
- ◆ Animating the local Marist Way Group.

During lockdown, where possible, activities moved online. They also kept in telephone contact with parishioners, especially those who were alone.

While the sisters were shielding, they handmade seasonal and greeting cards to sell for parish funds.

The Upper Holloway Community

One sister is involved in:

- ◆ Peace Education, involving administrative work, peace education projects, campaigns in the cause of justice; advocacy work.
- ◆ Tuition and Retreat work.
- ◆ Membership of Diocesan Chaplaincy for Religious.
- ◆ Since lockdown membership of a 'phone-out' group, contacting the most vulnerable in the local area. Listening support and advising as appropriate.

Another Sister was working in NHS Chaplaincy which involved pastoral care to sick and dying both in hospital and nursing homes until lockdown at the end of March 2020.

The Community endeavours, as far as it is safe and possible at this time, to:

- ◆ Support parish initiatives and Parish Clergy
- ◆ Maintain communication with people – trying to keep hope alive.
- ◆ Support grieving families and make donations to charity.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Pastoral and social work (continued)

The Walsingham Community

Prior to lockdown the 3 Sisters gave their voluntary assistance through:

- ◆ Visiting the housebound and elderly at home and in local care homes.
- ◆ Offering hospitality to locals and pilgrims.
- ◆ Parish work in 4 parishes in the diaspora, Walsingham, Wells-next-the-Sea, Burnham Market and Blakeney.
- ◆ Facilitating and organising fundraising activities for the parishes.
- ◆ Helping at the Basilica of Our Lady at Walsingham on busy days.
- ◆ Giving extra tuition to young children in Maths and English.
- ◆ Knitting hats and scarfs for distribution to the homeless.

Lockdown severely curtailed some of these activities.

- ◆ Contact was maintained with the elderly and housebound through telephone calls, doorstep visits to make sure people were well, shopping for them, and attending to their needs.
- ◆ Washing and ironing the church linen while the sacristan was shielding.
- ◆ Stewarding in the Church when open for daily prayer or Masses and cleaning it in accordance with Government guidelines after these times.

Volunteers

Area of service	No. of Volunteers	Hours volunteered
Parish work, catechetics	6	40
Hospital and care home visiting	5	50
Keeping in contact with housebound and families *	6	22
Homeless *	3	20
ESOL/ Asylum seekers *	3	30
Psychotherapy practice *	1	3
Administration	4	90
Making craft items for charities	6	40
School Governance/Assisting in school *	3	126 annually
Diocesan team for religious	2	16
Education for Justice & Peace	1	15
Retreat work *	2	10

This table shows the average hours volunteered by Marist Sisters weekly.

* Since 23 March 2020 via telephone or online meetings.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work

The trustees are very conscious of the areas of the world where the Order continues to expand, poorer areas in West Africa, Brazil, Mexico and the Philippines particularly where they are not yet able to support themselves financially.

West Africa – The Gambia and Senegal

There are 14 Sisters, 1 Novice and 1 Candidate in the Unit. Ministries of the Sisters are:

- ♦ Management of Nursery School
- ♦ Teaching at Primary and Secondary Level Parish Work
- ♦ Involvement in Marist Laity adults and children
- ♦ Social work
- ♦ Nursing
- ♦ Visiting of the sick
- ♦ Advocacy
- ♦ Administration
- ♦ Head Teacher of women's skills centre

Senegal and The Gambia were in lockdown for some months, beginning mid-March 2020. This had a very serious impact on the most vulnerable in the society. Businesses were closed and many people were left in dire need. With the financial donation received from our Congregation the Sisters were able to draw up criteria for making one off payments to a prioritised list of people. The money was distributed for the following needs: payment of rent, food kits, back to school expenses, small amount to re-establish business, urgent medical costs. The sisters gave the financial assistance on the basis of need, not religious beliefs. The simple message to the recipients was "You are receiving this to allow you to move forward with your lives. Please help someone else when you can. This is a one-off payment."



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

West Africa – The Gambia and Senegal (continued)

Sr Joséphine writes from Dakar in Senegal:

"The pandemic which affects almost all the countries of the world has had a very significant impact on the socio-economic life of populations. In this context the displaced populations are very affected. Since the beginning of the COVID 19 pandemic, the Reception Point for Refugees and Immigrants (PARI) which is a CARITAS body, has been carrying out various actions to support migrants, refugees / asylum seekers who are very affected by this current situation. As a social worker working at PARI, I am responsible for identifying the most vulnerable families while being aware that not all families can be satisfied.

PARI distributes food kits consisting of rice, sugar, oil, milk and pasta and hygiene kits consisting of soap, bleach and detergents. Every day I receive phone calls from families asking for help because many refugee families lack the necessities.

PARI was able to provide 75 refugee children with school kits to enable them to go to school and continue their studies. On the faces of children and parents we could read how happy they were with this gesture."



Faced with this situation, I listen, I discern, and I act according to the possibilities inspired by Mary, the mother of mercy. Since the start of the pandemic, we have been able to help more than 80 families made up of 63 single-parent families, 8 nuclear families and 9 single mothers. We continue to target and assist other families.

Thanks to the financial and material support of benefactors, we continue this work and relieve families and individuals in situation of refugees living "on the edge".



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Overseas missionary work (continued)

Saint Martha's Skills Centre, The Gambia



St Martha's Skills Centre in Fajikunda is a non- government establishment administered by the Marist Sisters. It receives no financial aid from the government and depends completely on sponsorships and personnel from the Marist Sisters throughout the world.

The country has a big fall-out from the school system at the Upper Basic level resulting in many students not being able to complete their secondary education. This is due in large part to failure in the examination system. Unless they have a qualification, the students cannot gain entry to any worthwhile employment.

On discovering that they have failed the examination that admits them to the Upper Basic level, they apply to Skill Centres. St Martha's Skills Centre gives these students the opportunity to gain a skill to equip them for employment. The Centre accepts sixty students every year with an average of twenty at levels one, two and three.

The two main subjects taught at the Centre are cookery and needlecraft. Maths and English are taught as basic subjects to enable students to write and communicate. Other crafts taught are tailoring, dyeing and making jewellery. The craftwork is sold towards the end of the year to raise some funds for the Centre. This gives the students an insight into the business world and the possibilities open to them after graduation.

Health and hygiene are ongoing concerns for the population. Through the teaching and example of the staff and that of visiting guest speakers, the Centre endeavours to emphasise the necessity of daily hygiene, the importance of a balanced diet and the avoidance of harmful food. The students are also made aware of harmful diseases such as malaria which can be fatal if not detected in time. The students attend the Centre for 3 years and enjoy their time. They leave at the end of their course with a sense of achievement as they are now able to earn their own living and have hope for the future.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

Saint Charles Lwanga Nursery School, Gambia

In the Gambia, children do not begin primary school until the age of six. Because of this, many groups have recognised the need to begin Nursery Schools to cater for the development of children from the age of four to six years. These schools do not receive any financial support from the government but are registered under the Ministry of Education and must adhere to the control of the ministry.

The COVID-19 regulations impelled us to create space for social distancing and for sanitary measures. This has not been easy especially for a small school with a large population of students.



120 children attend St Charles Lwanga School. The staff comprise three qualified teachers and two helpers. A Marist Sister is the unpaid supervisor of the school. The pupil population of the school is almost entirely from poor families. Most of the children continue to the local primary school and it is independently verified that they have acquired good basic numeracy, literacy and language skills.

Women buy fish in the early morning as the fishing boats come to shore to resell at the market. Others are subsistence farmers. Their total family income is minimal. The support received from the Charity and other overseas donors is used for teachers' salaries and the material needs of the school. These include electricity and teaching materials.

The Philippines

The Marist Mission in the Philippines is supported by the Province of England through the Marist Solidarity Fund. This money is spent on the living expenses of the Marist Sisters' community in Davao.

Davao's Balay Banaag Centre is now in the care of the Marist Sisters with one sister the designated Manager of the project. Balay Banaag offers residential care to girls who have been abused or are at risk.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE
(continued)

Overseas missionary work (continued)

The Philippines (continued)

Sisters work in the most disadvantaged areas and with the neediest sectors of society, in drug rehabilitation projects, among prisoners, with prostitutes, street children and with the Badjao local community.

Sister Sheila giving essential supplies to the jail.

Sister Edna providing Mental Health support for Front liners in time of COVID-19 and Sr Edna visiting one of her clients for counselling.



Hai teaching children of Balay Banaag how to crochet.



Sister Lilibeth visiting a parent.



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

Brazil

Through our donation to the Marist Solidarity Fund we support the ministry and living expenses of the sisters. For years, the Marist communities have been in places where there is always a welcome for homeless people as well as other pilgrims who pass by and ask for food, where there is a sharing of joy, pain and suffering.

'Casa de Nazaré' is a Social Centre, located on the outskirts of the city, where the sisters work with children, adolescents, young people and adults. In other locations they minister among trafficked women, the elderly and with persons suffering mental illness.



The Sisters report: In this time of pandemic Greater Belo Horizonte has seen an 90% increase of homeless people. Many of them suffer from addiction, lack of work and mental illness. The number of people coming for help to our Marist Community is also increasing.

Every day we have a solidarity clothline in front of our house, where people who pass by are moved to perform simple gestures of support.



REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

Brazil (continued)

They donate food, personal hygiene material, clothes, masks, shoes and also express a lot of gratitude in being able to give and receive signs of hope. We have a monthly donation of 20 basic baskets from the Jesuit Theology community, which we share among the families we accompany.

Similarly there are donations of baskets from the parish itself. Young singers from the parish came together and performed a live concert in order to collect food and help with the 'Sisters' project.

In the Parish Sao Francisco Xavier we were asked by the Parish Priest to help support the community. We offer daily lunch as well as a weekly activity in the community Nossa Senhora de Fatima.



People express their gratitude with a smile when they receive a plate of food and can take another half for those who stayed at home. Or even sharing a packet of eggs bought from the money that they earned when selling cans and cardboard.

The Marist Sisters in Brazil have been give a new title: "Good workers in time of war". It was given by Dona Sonia, a 75 year old lady who lives in extreme poverty and has difficulty walking due to having suffered a stroke. She was found by Roberto, a gentleman who also lives on the street and walks with the aid of a walker. He introduced her to the Sisters. Since then Dona Sonia comes every day from the neighbouring area to guarantee at least one meal a day. It is with this name that many come to the Sisters, saying they want to join in their network.

Mexico

Sr Marta, Principal of the School writes:

"The Educational Centre serves children who are at risk of homelessness and who lack economic resources. Our students are exposed to drug addiction, sexual, physical, and psychological abuse. They are at risk of belonging to gangs or to drug trafficking groups. At school, they receive psychological support, a dignified education, evangelisation and breakfast.

Unfortunately, with the pandemic, the gap between rich and poor has become much larger. Within families there is a lot of unemployment, malnutrition and hunger. Out of desperation their small income is sometimes used on drugs and hallucinogens. For many people it is a life of sadness, depression and sickness.

REVIEW OF THE PERIOD'S ACTIVITIES: ACHIEVEMENTS AND PERFORMANCE (continued)

Overseas missionary work (continued)

Mexico (continued)



Our work at the school (primary and secondary level) is very challenging and intense as we try to give the students a little bit of everything”.

On many occasions I leave the Centre with tears in my eyes as I have been listening to the many difficult and painful situations our students and their families must endure. We are often faced with helplessness as we are not able to respond to the big demand for needs”.

PLANS FOR FUTURE PERIODS

Post balance sheet event

As noted earlier in this report, the trustees have considered how best to secure the long term future of The Marist School and believe that the school will be best served by transferring it as a going concern to a specialist education provider. Following exchange of contracts for the sale of the school on 25 March 2022, it is intended that the operation of the school will formally be transferred to its new operator on 20 May 2022, the anticipated date of legal completion of the sale. The trustees of the overall charity and the school governors will work to ensure a smooth handover without disruption to the pupils of the school. While recognising the increasing average age of the members of the Province, the trustees hope to continue the charity's activities over the next three to five years.

PLANS FOR FUTURE PERIODS (continued)

Other future plans

In planning for the future, the trustees of the charity intend to meet the following objectives:

- ◆ Maintain voluntary secretarial and administrative support of the charity with sister personnel in management of the Province of England.
- ◆ Monitor the needs of the sisters as they grow older and retire from active work and adapt premises as necessary or, when adaptations are not practical, relocate to more appropriate housing.
- ◆ Care for the sisters to enable them to carry out the mission of the charity and continue in their pastoral ministry among the poorer sections of society and the elderly.
- ◆ Ensure that St John of God Hospitaller Services provide excellent quality care and work within the agreed budget at Villa Maria Care Home.
- ◆ Ensure effective monitoring of in-house management at every level of care and administration in Villa Maria Care Home.
- ◆ Support and encourage staff in their professional work and see that they continue to receive appropriate training.
- ◆ Continue to release vacant beds at Villa Maria Care Home to the local public for short-time and long-term care.
- ◆ Ensure the maintenance of Villa Maria premises and grounds to a high standard.
- ◆ Continue to support the Marist Youth Centre Manchester with personnel and financially.
- ◆ Continue the employment of surveyors to supervise ongoing maintenance at Villa Maria and other properties.
- ◆ Continue to support the Marist Sisters' Generalate in Rome by giving 4% of our income of the previous year.
- ◆ Support our missions overseas with personnel and financially through the Marist Solidarity Fund by contributing 4% of income.
- ◆ Continue to support London Air Ambulance with ongoing donations of £104 per year.
- ◆ Carry out a detailed review of the Charity's finances in order to safeguard its economic viability.

FINANCIAL REPORT FOR THE YEAR

Investment policy and performance

The investment strategy is set by the trustees and considers income requirements, present and future financial expenditure requirements, risk profile, the investment managers' advice and the view of the market prospects in the medium term.

The policy is to maximise total return through a diversified portfolio whilst providing a level of income advised by the trustees from time to time. There is also an Ethical Policy precluding investment in any company which, after reasonable enquiry, clearly has significant profits from an activity which is contrary to the objectives of the Christian Church.

The performance of the portfolio and the charity's investment strategy are reviewed regularly by the trustees with the investment managers.

The charity's investments comprise two portfolios of listed investments. Investments with a market value of £19,750,069 (2019: £20,127,866) are managed by Quilter Cheviot. Investments with a market value of £10,485,242 (2019: £10,063,234) are managed by BlackRock Investment Managers (UK) Limited.

There are no restrictions on the charity's power to invest.

The investment managers' objectives are to maximise total return through diversified portfolios, whilst providing a level of income as advised by the trustees from time to time. The managers follow guidelines, which are set out and regularly reviewed by the trustees.

During the year the charity's investments continued to perform well.

Results for the year

A summary of the year's results can be found on page 50 of this annual report and accounts. In the year ended 31 December 2020 the total income was £8,561,999 (2019: £7,904,819) with income from educational services amounting to £5,481,313 (2019: £5,930,038).

With the age profile of the sisters continuing to rise, fewer salaries are received as sisters retire and receive smaller pensions.

During the year ended 31 December 2020 the charity incurred expenditure in maintaining sisters and enabling them to carry out their work.

Premises expenditure continued to be high, as properties grow older and modifications become necessary to facilitate elderly sisters.

Expenditure on providing educational services totalled £6,107,492 (2019: £6,295,644).

Total expenditure amounted to £8,192,916 (2019: £8,400,940).

The net income for the period before investment gains and losses was £369,083 (2019: net expenditure of £496,121). Investment gains amounted to £263,254 (2019: £4,206,466) giving rise to an increase in funds of £632,337 (2019: £3,710,345).

FINANCIAL REPORT FOR THE YEAR (continued)

Reserves policy

The trustees have examined the requirement for free reserves, i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes or otherwise committed. The trustees consider that, given the nature of the charity's work and the need to care for members of the Order and to respond to unforeseen emergencies, the level of free reserves should at least be equivalent to between twelve and twenty four months' expenditure. The trustees are of the opinion that this provides sufficient flexibility to cover shortfalls in income, adequate working capital to cover core costs, and will allow the charity to meet its commitments to members of the Order and will enable the charity to cope and respond to unforeseen emergencies.

Financial position

The balance sheet shows total reserves of £48.6m (2019: £48.0 million) of which £7.5m (2019: £7.8 million) represents the accumulated net income of the Marist School, Sunninghill (including tangible fixed assets of £8.1 million) which has been designated by the trustees. In addition, the trustees have set aside £11,221 (2019: £22,221) to enable the payment of bursaries from the Province to pupils at the Marist School, Sunninghill.

£14.6 million (2019: £14.6 million) represents a retirement reserve designed to provide income to communities with elderly sisters needing care and to provide for sisters generally in their retirement.

A further £6.8 million (2019: £7.0 million) is represented by tangible fixed assets used to support the work of the sisters and their ministry (excluding that of the Marist School, Sunninghill). A decision was made to separate this fund from the general fund in recognition of the fact that the tangible fixed assets are used in the day-to-day work of the charity and the fund value cannot, therefore, be realised easily if needed to meet future contingencies.

Restricted funds, comprising monies given specifically for particular projects totalled £35,855 (2019: £4,474).

Funds available to support the work of the Sisters in the future are shown as general funds on the balance sheet and amount to £19.7 million (2019: £18.5 million). This figure needs to be considered in the light of annual expenditure of £8 million. Whilst this exceeds the amount demanded by the above reserves policy, the trustees consider this level of reserves to be acceptable at the current time given the uncertainties created by Covid-19.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governance

In terms of Canon Law, the Order is governed at an international level by the Superior General and her Council resident in Rome. They are elected every seven years at a General Chapter of the Order in Rome by representatives of all Provinces of the Order.

A new governance system, in practice in the Order since 8 December 2015, was established to best carry forward, exercise and protect the founding charism aim and mission of the Order among the local public.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

The Province of England is governed by the Provincial and Council who were appointed from 8 December 2018 by the Superior General and her Council. Each community has a community leader appointed by the Provincial and Council.

The Order is divided into Units with a view to rendering more effective the resources of the Order in its objectives, apostolic and charitable work. The Province of England is an independent Unit governed by a Provincial, two councillors and a bursar.

A system of accountability is established across the Order. The Provincial usually visits the communities of the Province at least once annually, thus maintaining a sharp awareness of any difficulties which arise, of the developments, progress and continued effectiveness of the ministries carried out by the Sisters of the Province. Communication across the Province is active, and Sisters can easily contact the trustees. A comprehensive review on fidelity to mission and to aims of the charity takes place regularly.

The Superior General visits the Province of England every three years.

The Provincial Bursar visits the communities regularly and is available to all when necessary, thus keeping track of financial business, the assets of the Province and the maintenance of the charity's properties. Any updating of properties is closely monitored.

In terms of civil law, the Order in England and Wales operates through a charity governed by a trust deed dated 25 February 1963 and is a registered charity - Charity Registration Number 225485.

The trustees are appointed by the Provincial Superior and are registered as an incorporated body under the Charities Act 2011. At any one time there must be a minimum of two trustees.

The trustees of the charity are seven members, three of whom are members of the Leadership Team. All have wide experience of the work of the charity and are well aware of the issues relevant to the Order to ensure the aims and purposes of the Order are met. Together with updating of personal specialisms, they follow courses and conferences arranged for trustees to keep updated and abreast of change. They use literature provided by the Charity Commission and attend conferences and meetings provided by our accountants, investment managers, firms of solicitors and insurers specialising in charity practice.

The names of the trustees who served during 2020 are set out as part of the reference and administrative details on page 1 of this annual report and accounts with short biographical details on each given below.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

Sister Bridget Brady

Sister Bridget is a teacher by profession and has taught in Primary and Secondary schools in England and Colombia. She served as deputy head in a catholic secondary state school in Birmingham before being missioned to Colombia. On returning to England, she helped set up the Youth Centre in Manchester where she worked as Directress there for five years. She was a member of the Provincial Team and a Governor in the Secondary school, Sunninghill during this time. She was then missioned to Venezuela where she worked with youth and was a member of the Latin American Regional Team. From there she was elected to the Generalate Team in Rome. On completion of her term of office she returned to the Youth Centre in Manchester as Directress. She is currently a member of our community in Birmingham and is a member of the Inter-Church Diocesan Team of spiritual guides, she volunteers in the 'Save the children charity' and is an active member of the parish of the Holy Name of Jesus.



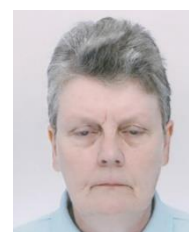
Sister Mary Frances Boyle

After graduating as a secondary school teacher, Sister Mary Frances taught in several schools in Fiji over a period of twenty years. This was followed by a period of teaching in London and the Midlands. She served in Congregational administration in England and the wider Region of Eur-Africa. Having finished this mandate, she spent three years administering a Skills Training Centre in The Gambia. She is currently working in the Marist Youth Centre in Manchester as Co-Ordinator.



Sister Helen Cahill

Sister Helen joined the order in 1970. She is qualified in Childcare and teaching assistant. For several years, she worked in a Centre for disadvantaged children in Hythe, Kent. She has also worked as a teaching assistant in schools in Devon and Manchester. At present she is bursar for the Convent in Sunninghill.



Sister Helena Coskeran

Sister Helena Coskeran joined the Order of the Marist Sisters in 1981. She taught in a sixth form college in Manchester before becoming part of the Marist Sisters mission in Colombia where she worked in initial formation and completed a course for formators at a summer school in Mexico. She was also involved in pastoral work and with groups working for peace. On her return to England Sister Helena worked for CAFOD (Catholic Agency for Overseas Development) and trained as a systemic psychotherapist. Following her time as General Bursar of the Congregation she completed the Graduate Diploma in Theology at Heythrop College. She has worked for the NHS in administrative roles and has been a volunteer therapist at Crossroads Counselling in Bethnal Green since 2011. In December 2018 she took up her appointment as Provincial Bursar.



STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Governance (continued)

Sister Beate Heutger

Sister Beate Heutger is qualified in administration, hotel management and pastoral work. For 12 years she was a pastoral worker in Stendal and Seehausen in the Diocese of Magdeburg, East Germany. After moving to England in 2006 she worked for 2 years in the Marist Centre, Manchester, then as Parish Sister in Yorkshire for 5 years. From 2013 she was Directress of the Marist Retreat Centre in Nympsfield. In December 2019, she took up the role of Provincial Secretary in New Malden.



Sister Teresa Moran

A person of wide experience Sister Teresa is a trained teacher who spent many years in Australia, New Zealand and in the Marist Missions of Fiji Islands. She was a teacher in four different schools there from 1969 to 1992. In Fiji she taught for ten years, three as Head Teacher and three years of secondary teaching, having specialised in Field Training in Science and Mathematics from East/West Interchange, Hawaii. On returning to England, Sister Teresa was Foundation Governor in West Byfleet Marist School. Currently she is a member of the Fatima House community, Hythe.



Sister Anne Ord

Sister Anne Ord worked as a civil servant in the Ministry of Defence and in 1991 became a Marist Sister in the Province of England. Having worked for two years as bursar in Marist School Sunninghill, she went to Stendal, East Germany to a new foundation of the Marist Sisters. She worked with the Russland/Deutsch, exiled in the Russian Empire and now invited back to their homeland after perestroika. After ten years in Germany she moved to a parish in Slavutich, Ukraine, built to house survivors of the Chernobyl disaster. She worked in the parish and taught English in the local language school. Compliance with legislation for foreigners becoming increasingly difficult, the Marist Sisters community withdrew from Ukraine. Back in England in 2012 she worked at the National Shrine of Our Lady of Walsingham until she took up her mandate as Provincial Leader in December 2018. She is based in New Malden.



Statement of trustees' responsibilities

The trustees are responsible for preparing the trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the of the charity and of the income and expenditure of the charity for that period. In preparing accounts the trustees are required to:

- ♦ select suitable accounting policies and then apply them consistently

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Statement of trustees' responsibilities (continued)

- ◆ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102)
- ◆ make judgements and estimates that are reasonable and prudent
- ◆ state whether applicable United Kingdom Accounting Standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis, unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the applicable Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Key management

The trustees consider that they together with the governors, school principal, senior leadership team and the bursar of the independent school in Sunninghill comprise the key management of the charity in charge of directing and controlling, running and operating the charity on a day to day to basis.

All trustees are members of the Order and whilst their living and personal expenses are borne by the charity, they receive no remuneration or reimbursement of expenses in connection with their duties as trustees.

The pay of the senior management team of the schools is reviewed annually by the governors who make recommendations to the trustees who then consider whether to approve the proposals. Pay is normally increased in accordance with average earnings. Where possible the trustees benchmark pay rises against pay rates in other similar schools.

Structure and management reporting

The trustees meet at least four times annually to review and assess developments of the charity and its activities and make any important decisions. In 2020 most meetings took place online. Minutes are filed after each meeting and made available to auditors. When necessary the trustees access their professional advisers – accountants, solicitors, property consultants, investment managers, bank relationship managers and insurance brokers.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Structure and management reporting (continued)

The day-to-day management of the charity's activities and the implementation of policies are delegated to appointed members of the Order or senior lay staff.

MANAGEMENT PROFILE IN PROVINCE OF ENGLAND	
Work	Management
Marist School, Sunninghill	Board of Governors, of which two are trustees Principal Mrs Joanne Smith Senior Leadership Team School Bursar – Mr James Jordan
Villa Maria Care Home, Hythe	Managed by St John of God Hospitaller Management Services Manager – Miss Tamara Brown Bursar – St John of God Hospitaller Management Services Community Leader – Sister Angelina McNamara Chaplain – Sister Angelina Cuffe
Marist Youth Centre, Manchester	Directress – Sister Mary Frances Boyle Assistant – Sister Silvia Sanz de Diego Community Leader – Sister Silvia Sanz de Diego Bursar – Sister Helena Whelan Management Team

The Marist School, Sunninghill is governed by a Board of Governors, appointed by the trustees. The work of implementing most of the governors' policies at the Marist School, Sunninghill is carried out by the members of the Finance and Communication Committee which meet three weeks before each meeting of the full governing board and on occasions specifically to approve the budget and annual accounts and reports.

The Finance and Communication Committee works under the chairmanship of one of the governors. The other principal committee is the Site Committee, also chaired by one of the governors. This is mainly concerned with building projects, any major maintenance programmes and security issues. The principal and the financial bursar attend the Finance and Communication and Site Committee meetings.

The governors are appointed by the trustees based on their specialist skills, professional expertise and local availability. New governors are inducted into the works of the charity and the school, including Board policy and procedures, at governors' meetings and at selected external courses specifically designed for governors and officers of charities and educational establishments.

The Education and Wellbeing Committee has a monitoring and advisory role relating to the school's academic curricular and pastoral provision: alongside the school staff establishment and appointment procedures, terms and conditions of employment and levels of remuneration.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Structure and management reporting (continued)

The day-to-day running of the School is delegated to a Principal, the Senior Leadership Team and a Lay Bursar. The Principal and the Bursar are members of the Finance and Communication Committee and the Site Committee. The Principal oversees the recruitment of all educational staff while the bursar, under delegated authority, oversees the recruitment of administrative and non-teaching staff.

In the various works, important plans are outlined by management teams, presented to the trustees, who consider the proposals and decide on the outcome.

Working with other organisations

The charity works with and subscribes to several other charities and public bodies including:

- ◆ Roman Catholic Dioceses of Westminster, Southwark, Birmingham, Salford, East Anglia, Portsmouth
- ◆ Conference of Religious (CoR)
- ◆ Provincial Bursars' Association (APB)
- ◆ Justice and Peace Links
- ◆ Catholic Network for Retreats and Spiritual Direction (CNRS)
- ◆ Association of Senior Religious (ASR)
- ◆ Catholic Safeguarding Advisory Service (CSAS)
- ◆ St John of God Hospitaller Management Services (SJOG)
- ◆ One sister of the Province is involved in administration in the Generalate in Rome

Communities

During the year to 31 December 2020, the Province of England comprised 42 sisters who live in seven communities in England.

Each community is governed by a Community Leader or a Community Liaison Person appointed by the Provincial and Council.

Most houses in the Province are in areas deprived socially and spiritually, where the sisters live among the people with whom they work to be more effective in their ministry and in carrying out the missionary and apostolic aims of the Order, to meet and help people where they are.

Work of the communities is kept under review including qualifications of staff and structure of the Order. Pooling of resources is reviewed regularly to more effectively meet and forward the objectives of the Order by evaluating the relevance of community ministries and changing location to more needy areas if necessary.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management

The trustees continue to keep the identified major areas of risk under review. They seek constantly to identify the major risks to which the charity is exposed, and every effort is made to take precautions to prevent damage, accident, illness or any other form of loss that could occur. The latest update of Risk Management policies was in 2020.

Governance and management

Governance and management are regularly reviewed by the Order's government in Rome to avoid any risk to the Order and hence to the charity through lack of control and guidance. Lack of skills and qualifications and best use of resources are identified and dealt with.

Operational

Risks relating to specific operational areas of the charity especially Marist Youth Centre, Manchester and Villa Maria Residential Care Home are under constant review. Each operates with its own risk management policy checked by the trustees who file copies.

A formal review of the Marist School's risk management process is undertaken on an annual basis by the Board of Governors. Through the risk management processes established at the schools, the governors are satisfied that the major risks identified have been adequately mitigated where necessary.

Reputational

As far as possible trustees identify and take steps to prevent/remedy any risk situations where possible damage to the charity's and Order's reputation might arise.

Financial

To minimise financial risk as far as possible the trustees exercise clear budgetary control across the Province and employ the services of accountants, investment managers and insurers. This enables the more efficient and effective use of the financial and personnel resources of the charity in taking forward the aims of the charity, by maintaining financial support to enable members of the Province to carry out the educational, pastoral, social and caring aims of the charity. The key funding sources are pensions, interest on investments and some small salaries. The trustees work closely with professional advisors for the protection of the charity and attended workshop and training days during the year.

Investment strategies are set by the trustees in consultation with their investment managers with whom they meet and review possible risk, especially when markets are volatile as in the present period of fluctuation. To keep well informed of the present situation the Provincial Bursar attended the Association of Bursars' webinars on 6 and 7 October 2020 and the Unitholder meeting for BlackRock Catholic Charities Growth and Income Fund on 22 September 2020.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management (continued)

Financial (continued)

Meetings with professional advisors in 2020		
Buzzacott LLP	31 March	Review of Audit
Caterplus	28 January 21 September	Review of catering in Villa Maria
St John of God	27 January 18 March 13 July 21 September 7 December	Review of service management Villa Maria
Quilter Cheviot	3 December	Review of Investments
Stone King	8 July	Client Care meeting
Marsh Commercial	17 August	Insurance Portfolio Review

Ethical restrictions on investments

Sector	Criteria
Tobacco	Companies engaged in the ownership of tobacco plantations or engaged in the production and manufacture of tobacco products.
Armaments	Companies involved in military related activities where the company's annual turnover in relation to such activities exceeds 10% of the company's latest annual turnover.
Sanctity of Life	Companies which offer services contrary to the Sanctity of Life or are engaged in the production and/or manufacture of products contrary to the Sanctity of Life
Pornography	Companies which provide entertainment services via mobile networks, publishers/wholesalers of pornographic magazines where the company's annual turnover in relation to such products and services exceeds 3% of the company's latest
Fossil Fuels	Any company whose primary business is the extraction, production and/or distribution of fossil fuel or uranium or who is responsible for environmental degradation.

Law and government policies

Awareness of current government policies and regulations and assurance of compliance with them is the aim of the trustees in all risk assessment and at all levels of governance and management.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk management (continued)

Protection of Children and Vulnerable Adults

The trustees recognise the absolute necessity to ensure the protection of all those the charity serves and those in the service of the charity. All sisters who are involved in any kind of ministry in England and Wales have obtained clearance from the Disclosure and Barring Service (DBS). All employees of the charity must also have DBS clearance before appointment.

Mr Andrew Stables represents the Province in the Catholic Safeguarding Advisory Service (CSAS). In day-to-day accountability, the Safeguarding representative and the Province Leader of the Marist Sisters of the Province of England take their brief from Roman Catholic Diocese of Westminster (RCDOW).

Manchester Youth Centre, Sunninghill School and Villa Maria Care Home each has a named Safeguarding representative.

The trustees believe that having established systems to mitigate major risks to which the charity is exposed, monitoring the level of risk and ensuring effective control in financial systems, awareness of present and projected reserves and by accessing the advice of financial and legal experts – they have adequately mitigated those risks.

EMPLOYEES AND MEMBERS OF THE ORDER

The trustees wish to record their recognition of the professionalism and commitment of their staff and of the individual members of the Order. Their dedication and positive approach are much appreciated.

Signed on behalf of the trustees:

Anne Ord
Trustee

Approved by the trustees on: 13/04/2022

Independent auditor's report to the trustees of The Charity of the Order of the Marist Sisters Province of England

Opinion

We have audited the accounts of The Charity of the Order of the Marist Sisters Province of England (the 'charity') for the year ended 31 December 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows, the principal accounting policies and notes to the accounts. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the accounts:

- ◆ give a true and fair view of the state of the charity's affairs as at 31 December 2020 and of its income and expenditure for the year then ended;
- ◆ have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- ◆ have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the accounts section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the accounts in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the accounts, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the accounts is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the accounts are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Report and Accounts, other than the accounts and our auditor's report thereon. Our opinion on the accounts does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the accounts, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the accounts or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the accounts or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion:

- ◆ the information given in the trustees' report is inconsistent in any material respect with the accounts; or
- ◆ sufficient accounting records have not been kept; or
- ◆ the accounts are not in agreement with the accounting records and returns; or
- ◆ we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of accounts that are free from material misstatement, whether due to fraud or error.

In preparing the accounts, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the accounts

Our objectives are to obtain reasonable assurance about whether the accounts as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these accounts.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

How the audit was considered capable of detecting irregularities including fraud

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- ◆ the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- ◆ we identified the laws and regulations applicable to the Charity through discussions with management and trustees, and from our knowledge and experience of the charity sector;
- ◆ we focused on specific laws and regulations which we considered may have a direct material effect on the accounts or the activities of the charity. These included but were not limited to the Charities Act 2011, Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102) (effective 1 January 2019); and Safeguarding Regulations as they affect the direct charitable activities of the charity; and
- ◆ we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and those charged with governance and reviewed minutes of trustees' meetings.

We assessed the susceptibility of the Charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- ◆ making enquiries of management and trustees as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- ◆ considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

Auditor's responsibilities for the audit of the accounts (continued)

How the audit was considered capable of detecting irregularities including fraud (continued)

To address the risk of fraud through management bias and override of controls, we:

- ◆ performed analytical procedures to identify any unusual or unexpected relationships;
- ◆ tested and reviewed journal entries to identify unusual transactions;
- ◆ tested the authorisation of expenditure
- ◆ assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- ◆ investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- ◆ agreeing financial statement disclosures to underlying supporting documentation;
- ◆ reading the minutes of meetings of trustees; and
- ◆ enquiring of management and trustees as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the trustees and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the accounts is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011 and with regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Buzzacott LLP
Statutory Auditor
130 Wood Street
London
EC2V 6DL

Date: 19 April 2022

Buzzacott LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Statement of financial activities Year to 31 December 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	Unrestricted funds £	Restricted funds £	2019 Total funds £
Income from:							
Donations and legacies	1	705,183	60,400	765,583	646,399	10,268	656,667
Investment income and interest receivable	2	742,602	—	742,602	799,714	—	799,714
Charitable activities							
. Provision of education	3	5,481,313	—	5,481,313	5,930,038	—	5,930,038
. Provision of retreats		4,380	—	4,380	82,175	—	82,175
. Provision of care including respite care		215,316	—	215,316	258,906	—	258,906
Other sources							
. Exchange rate gains		168	—	168	—	—	—
. Surplus on disposal of tangible fixed assets including freehold property		938,431	—	938,431	1,140	—	1,140
. Coronavirus Job Retention Scheme grants		258,320	—	258,320	—	—	—
. Other coronavirus related grants		—	55,738	55,738	—	—	—
. Miscellaneous income		100,148	—	100,148	176,179	—	176,179
Total income		8,445,861	116,138	8,561,999	7,894,551	10,268	7,904,819
Expenditure on:							
Raising funds							
. Investment management costs		101,293	—	101,293	50,295	—	50,295
Charitable activities							
. Provision of education	4	6,078,473	29,019	6,107,492	6,294,526	1,118	6,295,644
. Provision of retreats		—	—	—	100,637	—	100,637
. Support of members of the Order and their ministry	5	1,696,625	55,738	1,752,363	1,817,098	—	1,817,098
. Donations in support of miscellaneous charitable activities	7	231,768	—	231,768	137,266	—	137,266
Total expenditure		8,108,159	84,757	8,192,916	8,399,822	1,118	8,400,940
Net income (expenditure) before gains on investments and transfers	8	337,702	31,381	369,083	(505,271)	9,150	(496,121)
Net investment gains		263,254	—	263,254	4,206,466	—	4,206,466
Transfers between funds		—	—	—	10,268	(10,268)	—
Net income (expenditure) and net movement in funds		600,956	31,381	632,337	3,711,463	(1,118)	3,710,345
Reconciliation of funds:							
Balances brought forward at 1 January 2020		47,955,311	4,474	47,959,785	44,243,848	5,592	44,249,440
Balances carried forward at 31 December 2020		48,556,267	35,855	48,592,122	47,955,311	4,474	47,959,785

With the exception of Nympsfield Retreat Centre, the trusteeship of which transferred to another organisation with effect from 19 December 2019, all of the charity's income and expenditure derived from continuing activities during the above two financial periods. Income and expenditure of the Centre for the year to 31 December 2019 were £nil (2019 - £67,180) and £nil (2019 - £100,637) respectively.

All recognised gains and losses are included in the statement of financial activities.

Balance sheet 31 December 2020

	Notes	2020 £	2020 £	2019 £	2019 £
Fixed assets:					
Tangible assets	11		14,446,251		14,928,307
Investments	12		30,363,443		<u>30,949,357</u>
Total fixed assets			44,809,694		45,877,664
Current assets:					
Debtors	13	1,602,004		1,200,477	
Short term deposits		1,000,000		1,000,000	
Cash at bank and in hand		2,601,913		<u>1,893,803</u>	
Total current assets		5,203,917		<u>4,094,280</u>	
Liabilities:					
Creditors: amounts falling due within one year	14	(1,255,338)		<u>(1,856,830)</u>	
Net current assets			3,948,579		<u>2,237,450</u>
Total assets less liabilities			48,758,273		48,115,114
Creditors: amounts falling due after one year	15		(166,151)		(155,329)
Total net assets			48,592,122		<u>47,959,785</u>
The funds of the charity:					
Restricted funds	16		35,855		4,474
Unrestricted funds					
. Tangible fixed assets fund	17		6,786,821		6,982,739
. Designated funds	18		22,027,614		22,411,602
. General funds			19,741,832		18,560,970
Total charity funds			48,592,122		<u>47,959,785</u>

Approved by the trustees and signed
on their behalf by:

Anne Ord

Trustee

Approved by the trustees on: 13/04/2022

Statement of cash flows Year to 31 December 2020

	Notes	2020 £	2019 £
Cash flows from operating activities:			
Net cash used in operating activities	A	(1,558,488)	(1,199,209)
Cash flows from investing activities:			
Investment income and interest received		523,390	536,831
Proceeds from the disposal of tangible fixed assets		1,086,400	1,440
Purchase of tangible fixed assets		(192,361)	(800,207)
Proceeds from the disposal of investments		8,995,636	11,642,604
Purchase of investments		(9,204,922)	(11,414,417)
Transfer of investments to Marist Sisters Generalate CIO		746,386	—
Cash withdrawn from/received on maturity of short term deposits		—	300,000
Net cash (used in) provided by investing activities		(1,954,529)	266,251
Change in cash and cash equivalents in the year		396,041	(932,958)
Cash and cash equivalents at 1 January 2020	B	2,334,003	3,266,961
Cash and cash equivalents at 31 December 2020	B	2,730,045	2,334,003

Notes to the statement of cash flows for the year to 31 December 2020

A Reconciliation of net movement in funds to net cash used in operating activities

	2020 £	2019 £
Net movement in funds (as per the statement of financial activities)	632,337	3,710,345
Adjustments for:		
Depreciation charge	526,447	498,248
Gains on investments	(263,254)	(4,206,466)
Investment income and interest receivable	(742,602)	(799,714)
Surplus on disposal of tangible fixed assets	(938,431)	(1,440)
(Increase) decrease in debtors	(182,315)	12,675
Decrease in creditors	(590,670)	(412,857)
Net cash used in operating activities	(1,558,488)	(1,199,209)

B Analysis of cash and cash equivalents

	2020 £	2019 £
Cash at bank and in hand	2,601,913	1,893,803
Cash held by investment managers	128,132	440,200
Total cash and cash equivalents	2,730,045	2,334,003

Principal accounting policies 31 December 2020

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

These accounts have been prepared for the year to 31 December 2020 with comparative information provided in respect to the year to 31 December 2019.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include:

- ◆ estimating the useful economic life of tangible fixed assets for the purposes of determining a depreciation charge;
- ◆ assessing the recoverability of outstanding debtors for school fees and related charges;
- ◆ determining the value of designated funds needed at the year end, in particular in respect to the assumptions made in determining the value of the retirement reserve; and
- ◆ estimating future income and expenditure flows for the purposes of assessing going concern.

Assessment of going concern

The trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

Since March 2020, the Covid-19 pandemic has changed the shape and nature of the world. It has impacted not only the basic nature of the social interactions but has also had a significant economic impact at every level in ways which have been outside of the charity's control.

Assessment of going concern (continued)

The full impact on the charity's income and expenditure and financial position following the emergence of the global Covid-19 pandemic is still unknown. However, the trustees do not consider that there will be any material impact on income or expenditure and, therefore, on the charity's financial position.

The charity's income will be affected because of falls in dividends as investment markets and the corporate sector, in particular, react to the economic difficulties caused by the pandemic.

During 2020, Marist School Sunninghill has reacted to the impact of Covid-19 in line with guidance and measures put in place by the UK government. This has meant some changes for the school, its staff and pupils in the following ways:

- ◆ Education was provided via Microsoft Teams and fees were temporarily reduced by 20% for the summer term.
- ◆ Fee payment schemes were put in place for families experiencing financial difficulties.
- ◆ A hardship fund was begun by former pupils.
- ◆ The government furlough scheme was used for between 40 and 45 employees.
- ◆ In line with government guidance, year groups returned to school for face-to-face teaching following a risk assessment and with Covid secure measures in place.
- ◆ No fee increases and no salary increase took place for the autumn term of 2020.

The school has experienced a loss of lettings income and online teaching has highlighted the need to upgrade the IT system so that, if a return to online teaching were necessary, this would work more smoothly. The school continues to monitor government guidance and keep in place Covid secure measures.

The trustees have considered how best to secure the long term future of The Marist School and believe that the school will be best served by transferring it as a going concern to a specialist education provider. Following exchange of contracts for the sale of the school on 25 March 2022, it is intended that the operation of the school will formally be transferred to the new operator on 20 May 2022, the anticipated date of legal completion of the sale. The trustees and the school governors will work to ensure a smooth handover without disruption to the pupils of the school.

The trustees are of the opinion that the charity will have sufficient resources to meet its liabilities as they fall due. With regard to the next accounting period, the year ending 31 December 2021, the most significant areas that may affect the financial position of the charity and the carrying value of its assets are the level of investment return and the performance of the investment markets. During the year to 31 December 2022, the charity's financial position will be impacted by the transfer of the school as a going concern to another operator (see above),

Income recognition

Income is recognised in the period in which the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Income comprises donations, legacies, investment income and interest receivable, fees for the provision of education, retreat and respite care and other income including the surplus on the disposal of tangible fixed assets.

Donations, including salaries and pensions of individual religious received under Gift Aid or deed of covenant, are recognised when the charity has confirmation of both the amount and settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

In accordance with the Charities SORP FRS 102 volunteer time is not recognised.

Legacies are included in the statement of financial activities when the charity is entitled to the legacy, the executors have established that there are sufficient surplus assets in the estate to pay the legacy, and any conditions attached to the legacy are within the control of the charity.

Entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, but the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title of the asset having being transferred to the charity.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Income recognition (continued)

School fees and related charges represent amounts invoiced to parents in respect to the provision of education. Such income is recognised when it falls due under the terms of the contracted arrangements with parents i.e. normally at the commencement of each academic term. School fees and related charges are stated net of bursaries, scholarships and discounts.

Income from retreats represents income from the Marist Centre, Nympsfield and Marist Youth Centre, Manchester whilst that for care represents income from lay residents of Villa Maria Care Home. Such income is recognised when it falls due.

Income from the Government's Job Retention Scheme in respect to the Covid-19 pandemic and other government funding in respect of the care home is accounted for when the charity has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs. All expenses, including support costs, are allocated or apportioned to the applicable expenditure headings. The classification between activities is as follows:

- a. Expenditure on raising funds includes all expenditure associated with raising funds for the charity. This includes investment management fees and costs associated with fundraising.
- b. Expenditure on charitable activities includes all costs associated with furthering the charitable purposes of the charity through the provision of its charitable activities. Such costs include:
 - ◆ Expenditure incurred in providing education at the independent school in Sunninghill, Berkshire.
 - ◆ Expenditure incurred in providing retreats etc. at Marist Centre, Nympsfield and Marist Youth Centre, Manchester.
 - ◆ Expenditure on the support of the work of members of the Order and their ministry which enables the members to carry out the work of the charity in the areas of the advancement of the Roman Catholic religion, the advancement of education and the spread of Christian values. Such expenditure comprises:
 - ◇ Staff
 - ◇ Maintaining premises

Expenditure recognition (continued)

- ◇ Sisters' living and personal expenses
- ◇ Training and spiritual renewal
- ◇ Governance costs which comprise the costs involving the public accountability of the charity (including audit costs) and costs in respect to its compliance with regulation and good practice.
- ◆ Donations which, in the main, are to the support the Order's own work overseas.

Charitable grants and donations are made where the trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

All expenditure is stated inclusive of irrecoverable VAT.

The majority of costs are directly attributable to specific activities and any apportionment between headings is negligible.

Tangible fixed assets

All assets costing more than £1,500 and with an expected useful life exceeding one year are capitalised.

- ◆ Freehold land and buildings

The trustees are the legal owners of land and buildings used exclusively by a voluntary aided school. The school was founded by the Order, but is now under separate control and publicly funded. The occupation of the land and building is indefinite and rent free. As such assets have no meaningful value in use to the trustees, they are not valued for the purpose of the accounts. The school is situated in Nympsfield, Gloucestershire, and was founded in 1950. A number of additional buildings have been constructed over the years to improve the facilities offered.

Non-specialised buildings are those designed as, and used wholly or mainly for, private residential accommodation. Those that were owned by the charity on 1 January 1994 are stated at deemed cost based on a trustees' valuation made in 1994 on a market value basis for existing use; additions since are stated at cost. Such buildings are not depreciated. Their value and condition are reviewed annually by the trustees, who are satisfied that their residual value is not materially less than their book value.

Specialised buildings comprise the independent school and care home for elderly sisters. Those that were owned by the charity on 1 January 1994 are stated at deemed cost based on a trustees' valuation made in 1994 on a replacement cost basis for existing use; additions since are stated at cost. Depreciation is provided at 2% per annum on a straight-line basis to write the buildings off over their estimated useful economic life to the charity.

Tangible fixed assets (continued)

- ◆ Freehold land and buildings (continued)
Costs in connection with buildings and extensions under construction or where detailed feasibility work has been undertaken with a view to future construction are capitalised in the accounts. No depreciation is charged on such assets until the work has been completed and the asset has been brought into use.
- ◆ Furniture, equipment and motor vehicles
Expenditure on furniture, equipment and motor vehicles is depreciated over a five year period on a straight line basis.

Investments

Listed investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price.

The charity does not acquire put options, derivatives or other complex financial instruments.

Realised gains (or losses) on investment assets are calculated as the difference between disposal proceeds and their opening carrying value or their purchase value is acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value at that date. Realised and unrealised investment gains (or losses) are combined in the statement of financial activities and are credited (or debited) in the year in which they arise.

Debtors

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid. They have been discounted to the present value of the future cash receipt where such discounting is material.

Cash at bank and in hand

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Creditors and provisions are recognised at the amount the charity anticipates it will pay to settle the debt. They have been discounted to the present value of the future cash payment where such discounting is material.

Funds structure

The funds of the charity include restricted funds which must be applied for specific purposes in accordance with donor's wishes and unrestricted funds available for use in furtherance of the charity's objectives at the discretion of the trustees. Unrestricted funds include the tangible fixed assets fund which represents the net book value of the charity's tangible fixed assets, excluding those designated for use by the charity's independent school. The funds has been established in recognition of the fact that the tangible fixed assets are required for the charity's work and are not available as a reserve to fund activities or meet future contingencies.

Within the unrestricted funds of the charity, the trustees have also designated amounts for specific purposes. Details of these are provided in note 17. Details of restricted funds are provided in note 15.

Services provided by members of the Order

For the purposes of these accounts, no monetary value has been placed on the administrative and other services provided by the members of the Order.

Pension costs

Contributions in respect of the independent school's defined benefit pension scheme are charged to the statement of financial activities so as to spread the cost of pensions over employees' working lives with the school.

Contributions by the school in respect of employee's personal pension plans are charged to the statement of financial activities in the period in which they are payable to the scheme.

All eligible members of staff are required to enrol in The People's Pension or the Teachers' Pension Scheme, under auto-enrolment. Staff members are entitled to opt out of these schemes.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

Leased assets

Rentals applicable to operating leases where substantially all the benefits and risks of ownership remain with the lessee are charged to the statement of financial activities on a straight-line basis over the lease term.

Assets held under finance leases are capitalised and depreciated over their useful lives. The corresponding lease obligation is treated in the balance sheet as a liability. The investment element is charged against income over the period of the lease at a consistent proportion of the outstanding balance of capital payments.

1 Donations and legacies

	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Unrestricted funds £	Restricted funds £	Total funds 2019 £
Donations by individual religious of their salaries, pensions and other personal income	699,772	—	699,772	644,638	—	644,638
Legacies	4,979	—	4,979	—	—	—
General donations	432	60,400	60,832	1,761	10,268	12,029
2020 total funds	705,183	60,400	765,583	646,399	10,268	656,667

2 Investment income and interest receivable

	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Unrestricted funds £	Restricted funds £	Total funds 2019 £
Income from listed investments						
Common investment funds	267,918	—	267,918	283,999	—	283,999
UK equities	164,063	—	164,063	235,518	—	235,518
UK fixed interest	90,261	—	90,261	43,590	—	43,590
Overseas equities	91,509	—	91,509	104,475	—	104,475
Overseas fixed interest	24,432	—	24,432	29,427	—	29,427
Property funds	74,708	—	74,708	89,486	—	89,486
Alternative investments	21,978	—	21,978	—	—	—
	734,869	—	734,869	786,495	—	786,495
Interest receivable						
Bank interest	7,733	—	7,733	13,219	—	13,219
Total funds	742,602	—	742,602	799,714	—	799,714

3 Income from the provision of education

	Unrestricted funds 2020 £	Unrestricted funds 2020 £	Unrestricted funds 2019 £	Unrestricted funds 2019 £
Gross fees		6,194,022		6,136,905
Less: Sibling discounts	131,323		138,393	
Staff discounts	153,468		139,642	
School scholarships, bursaries and other discounts	733,085		303,498	
		(1,017,876)		(581,533)
		5,176,146		5,555,372
Other charges		305,167		374,666
Net fees receivable		5,481,313		5,930,038

Other discounts include a £425,000 discount given against the fees for the summer term 2020 to mitigate the economic effect on parents of the Covid-19 pandemic.

4 Expenditure on: provision of education

	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Unrestricted funds £	Restricted funds £	Total funds 2019 £
Teaching	3,897,474	—	3,897,474	3,982,265	—	3,982,265
Welfare	313,706	19,019	332,725	384,827	1,118	385,945
Premises	873,125	10,000	883,125	893,813	—	893,813
School management & administration	994,168	—	994,168	1,033,621	—	1,033,621
Total funds	6,078,473	29,019	6,107,492	6,294,526	1,118	6,295,644

5 Support of members of the Order and their ministry

	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Unrestricted funds £	Restricted funds £	Total funds 2019 £
Staff costs	635,432	—	635,432	659,624	—	659,624
Premises	525,342	—	525,342	488,229	—	488,229
Sisters' living and ministry expenses	463,974	55,738	519,712	583,692	—	583,692
Education, training and spiritual renewal	16,320	—	16,320	32,175	—	32,175
Governance costs (note 6)	55,557	—	55,557	53,378	—	53,378
Total funds	1,696,625	55,738	1,752,363	1,817,098	—	1,817,098

6 Governance costs

	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Unrestricted funds £	Restricted funds £	Total funds 2019 £
Total funds: Professional fees	55,557	—	55,557	53,378	—	53,378

7 Donations in support of miscellaneous charitable activities

	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Total funds 2019 £
Contributions to Generalate	118,297	—	118,297	118,326
	118,297	—	118,297	118,326
Other donations				
DEC Coronavirus appeal	5,000	—	5,000	—
Million Minutes	11,000	—	11,000	11,000
Jesuit Refugee Service	69,000	—	69,000	—
CaTEW	2,000	—	2,000	—
Catholic Bishops Conference England	—	—	—	2,000
Crisis	—	—	—	1,500
Donations of less than £1,000	26,471	—	26,471	4,440
	113,471	—	113,471	18,940
Total funds	231,768	—	231,768	137,266

8 Net income (expenditure) for the year before gains on investments and transfers

This is stated after charging:

	2020 £	2019 £
Staff costs (note 8)	5,063,883	5,077,835
Auditor's remuneration, including VAT		
. Statutory audit services – current year	29,400	29,580
. Statutory audit services – prior year	7,440	—
. Non-statutory audit services	18,717	18,769
Depreciation	526,447	498,248
Operating lease rentals	20,019	20,019

9 Staff costs, remuneration of key management personnel and trustees' remuneration

	2020 £	2019 £
Staff costs during the year were as follows:		
Wages and salaries	4,019,183	4,219,028
Social security costs	359,013	340,584
Other pension costs	638,017	518,223
Agency costs	47,670	—
	5,063,883	5,077,835
Staff costs per function were as follows:		
Provision of education	4,430,190	4,395,232
Support of members of the Order and their ministry	633,693	659,624
Provision of retreats	—	22,979
	5,063,883	5,077,835

In the year to 31 December 2020, including taxable benefits but excluding employer pension contributions, one employee earned between £60,000 and £70,000 (2019 - three), one employee earned between £70,000 and £80,000 (2019 – one) and one employee earned between £80,000 and £90,000 (2019 – none). Pension contributions to the defined benefit scheme were made by the school in respect to all three of these higher paid employees (2019 – all four).

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis comprise the trustees and the governors, the school principal, the senior leadership team and the bursar of the independent school in Sunninghill. The total remuneration (including taxable benefits and employer's pension contributions) of the key management personnel for the year was £843,699 (2019 - £1,014,890).

The average number of employees during the period, analysed by function, was:

	2020 No.	2019 No.
Provision of education	116	124
Support of members of the Order and their ministry	41	30
	157	154

9 Staff costs, remuneration of key management personnel and trustees' remuneration (continued)

As members of the Order, the trustees' living expenses during the year were borne by the charity, but they received £nil remuneration or reimbursement of expenses in connection with their duties as trustees during the year (2019 – £nil).

As members of the Order, none of the trustees have resources of their own as all earnings, pensions and other income have been donated to the charity under a Gift Aid compliant Deed of Covenant. During the year, the total amount donated by trustees to the charity was £53,493 (2019 - £54,148).

10 Taxation

The Charity of the Order of the Marist Sisters Province of England is a registered charity and, therefore, is not liable to taxation on income and gains derived from its charitable activities, as it falls within the various exemptions available to registered charities.

11 Tangible fixed assets

	Freehold land and buildings		Furniture and equipment	Motor vehicles	Total
	Non-specialised £	Specialised £	£	£	£
Cost or valuation					
At 1 January 2020	4,245,010	16,547,841	1,830,084	224,238	22,847,173
Reclassification	(1,395,091)	1,395,091	—	—	—
Additions	11,018	8,816	157,932	14,595	192,361
Disposals	(145,505)	—	(26,000)	(43,210)	(214,715)
At 31 December 2020	<u>2,715,432</u>	<u>17,951,748</u>	<u>1,962,016</u>	<u>195,623</u>	<u>22,824,819</u>
At cost	589,222	10,354,284	1,962,016	195,623	13,101,145
At deemed cost – 1994 valuation	<u>2,126,210</u>	<u>7,597,464</u>	<u>—</u>	<u>—</u>	<u>9,723,674</u>
	<u>2,715,432</u>	<u>17,951,748</u>	<u>1,962,016</u>	<u>195,623</u>	<u>22,824,819</u>
Depreciation					
At 1 January 2020	—	6,264,698	1,489,902	164,266	7,918,866
On disposals	—	—	(26,000)	(40,745)	(66,745)
Charge for year	—	359,656	139,433	27,358	526,447
At 31 December 2020	<u>—</u>	<u>6,624,354</u>	<u>1,603,335</u>	<u>150,879</u>	<u>8,378,568</u>
Net book values					
At 31 December 2020	<u>2,715,432</u>	<u>11,327,394</u>	<u>358,681</u>	<u>44,744</u>	<u>14,446,251</u>
At 31 December 2019	<u>4,245,010</u>	<u>10,283,143</u>	<u>340,182</u>	<u>59,972</u>	<u>14,928,307</u>

As permitted under Financial Reporting Standard 102, the charity has continued to adopt a policy of not revaluing its tangible fixed assets.

It is likely that there are material differences between the open market values of the charity's land and buildings and their book values. The amount of such differences cannot be ascertained without incurring significant costs, which, in the opinion of trustees, is not justified in terms of the benefit to the users of the accounts.

11 Tangible fixed assets (continued)

The historical cost of the freehold land and buildings included above at deemed cost based on a 1994 valuation cannot be ascertained with accuracy.

One property was reclassified as a specialised property during the year following a review of its use.

12 Investments

	2020 £	2019 £
Listed investments		
Market value at 1 January 2020	30,509,157	26,420,270
Additions at cost	9,204,922	11,414,417
Disposals (proceeds: £8,995,636 losses: £972,688)	(9,968,324)	(10,528,958)
Transfer to Marist Sisters Generalate CIO, Charity Registration Number 1179883	(746,386)	—
Net unrealised investment gains	1,235,942	3,203,428
Market value at 31 December 2020	30,235,311	30,509,157
Cash held by investment managers for re-investment	128,132	440,200
	30,363,443	30,949,357
Cost of listed investments at 31 December 2020	26,124,779	23,331,122

At 31 December 2020 listed investments included £nil (2019 – £746,386) and cash awaiting investment of £nil (2019 – £11,869), representing amounts due to the Generalate of Order of the Marist Sisters. Included within these investments are net unrealised gains of £nil (2019 – £109,698) and realised gains of £nil (2019 – gains of £910) which arose during the year ended 31 December 2020. As these net gains represent part of the amount due to the Generalate, they are not reflected through the statement of financial activities.

	2020 £	2019 £
Reconciliation of gains to statement of financial activities		
Total unrealised gains	1,235,942	3,203,428
Total realised (losses) gains	(972,688)	1,113,646
	263,254	4,317,074
Less:		
Generalate unrealised gains (losses)	—	109,698
Generalate realised gains	—	910
	—	110,608
Net investment gains per statement of financial activities	263,254	4,206,446

12 Investments (continued)

Listed investments held at 31 December 2020 comprised the following:

	2020 £	2019 £
UK equities	5,489,270	8,002,624
Common investment funds and common authorised investment funds	10,485,239	10,063,236
UK fixed interest	4,133,953	2,861,351
Overseas equities	6,690,060	6,837,830
Overseas fixed interest	568,350	789,502
Property funds	1,768,511	1,954,614
Alternatives	1,099,928	—
	30,235,311	30,509,157

At 31 December 2020 listed investments included the following individual holdings which were material when compared to the total portfolio valuation as at that date:

Holding	2020		2019	
	Market value of holding £	Percentage of portfolio %	Market value of holding £	Percentage of portfolio %
BLK Catholic Charities Growth and Income A Income Fund	10,392,022	34.37	9,976,341	32.7
iShares S&P 500 Nav	—	—	1,580,963	5.18

All listed investments were dealt in on a recognised stock exchange.

13 Debtors

	2020 £	2019 £
School fees and related charges	161,683	76,578
Investment income receivable held by investment managers	1,151,282	932,071
Prepayments and accrued interest	194,890	191,828
Other debtors	94,149	—
	1,602,004	1,200,477

14 Creditors: amounts falling due within one year

	2020 £	2019 £
Amount due to the Generalate of the Order	2,632	766,890
Expense creditors	83,219	119,840
Payroll creditors	71,427	7,434
Other taxation and social security costs	242,423	—
Accruals	171,089	186,640
School fee deposits	125,700	116,499
Monies administered by the charity on behalf of individual members of the Order	47,948	49,932
Deferred income including fees in advance	506,496	530,191
Donations payable	—	75,000
Finance lease liability	4,404	4,404
	1,255,338	1,856,830

14 Creditors: amounts falling due within one year (continued)

Deferred income comprises school fees in advance (see above and note 14 also). Such income has been deferred because the charity has not yet met the conditions for recognising the income i.e. contractually the income is not due until January 2020. The movements on deferred income are analysed below:

	2020 £	2019 £
Fees in advance at 1 January 2020	579,894	460,015
Released in year	(486,969)	(382,140)
Additions in year	461,343	502,018
Fees in advance at 31 December 2020	554,268	579,893

15 Creditors: amounts falling due after one year

	2020 £	2019 £
Fee deposits	110,638	97,350
Fees in advance	47,772	49,703
Finance lease liability	7,741	8,276
	166,151	155,329

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balance of grants and donations to be applied for specific purposes:

	At 1 January 2020 £	Income £	Expenditure £	Transfers £	At 31 December 2020 £
Donations towards music studio	—	10,000	(10,000)	—	—
Donations towards sports hall equipment	—	5,000	—	—	5,000
Donations towards hardship fund	—	45,400	(18,124)	—	27,276
Minibus fund	4,474	—	(895)	—	3,579
Government grants – Covid 19	—	55,738	(55,738)	—	—
	4,474	116,138	(84,757)	—	35,855

	At 1 January 2019 £	Income £	Expenditure £	Transfers £	At 31 December 2019 £
Outdoor Learning Facility	—	10,268	—	(10,268)	—
Minibus fund	5,592	—	(1,118)	—	4,474
	5,592	10,268	(1,118)	(10,268)	4,474

- ♦ The Hardship fund was established with donations from former pupils to provide assistance to parents experiencing difficulties in paying fees.
- ♦ Donations towards the sports hall equipment were specific donations from former pupils.

16 Restricted funds (continued)

♦ Music Studio Fund

Donations received specifically towards the Music Studio at Sunninghill School have been expended in the year.

♦ Outdoor Learning Facility

This fund represents donations received towards the construction of an outdoor classroom known as 'Hillview' on the Sunninghill School site. The amounts received into the fund have been applied during the year towards the costs of constructing the facility. A transfer from restricted to unrestricted funds has been made to reflect this.

♦ Minibus Fund

This fund represented a donation received from the Marist Friends Association to purchase a minibus for Sunninghill School. Each year the depreciation on the minibus is charged to the fund.

17 Tangible fixed assets fund

	2020 £	2019 £
At 1 January 2020	6,982,739	6,576,626
Net movement in the year	(195,918)	406,113
At 31 December 2020	6,786,821	6,982,739

The tangible fixed assets fund represents the net book value of the charity's tangible fixed assets, excluding those designated for use by the charity's independent school, and has been established in recognition of the fact that the tangible fixed assets are required for the charity's work and are not available as a reserve to fund activities or meet future contingencies.

18 Designated funds

The unrestricted funds of the charity include the following funds designated for specific purposes:

	At 1 January 2020 £	New designations in year £	Utilised/ (released) £	At 31 December 2020 £
School fund	7,839,381	—	(372,988)	7,466,393
Retirement reserve	14,550,000	—	—	14,550,000
Bursary fund	22,221	—	(11,000)	11,221
	22,411,602	—	(383,988)	22,027,614

	At 1 January 2019 £	New designations in year £	Utilised/ (released) £	At 31 December 2019 £
School fund	8,157,740	—	(318,359)	7,839,381
Retirement reserve	14,550,000	—	—	14,550,000
Bursary fund	33,221	—	(11,000)	22,221
	22,740,961	—	(329,359)	22,411,602

18 Designated funds (continued)

♦ School fund

The school fund represents the net assets designated for use by the charity's independent school.

♦ Retirement reserve

The retirement reserve consists of monies which the trustees have set aside in order to provide for the sisters in their retirement. The value of the fund has been calculated on actuarial principles to provide for the Province's 42 sisters, but is adjusted as necessary in the light of available resources and changes in the number of the Province's members and their age profile.

♦ Bursary fund

This represents monies set aside by the trustees for the payment of bursaries at the charity's independent school.

19 Analysis of net assets between funds

	Restricted funds £	Tangible fixed assets fund £	Designated funds £	General fund £	Total funds 2020 £
Fund balances at 31 December 2020 are represented by:					
Tangible fixed assets	8,579	6,786,821	7,650,851	—	14,446,251
Investments	—	—	14,550,000	15,813,443	30,363,443
Net current assets	27,276	—	(7,086)	3,928,389	3,948,579
Creditors: amounts falling due after one year	—	—	(166,151)	—	(166,151)
Total net assets	35,855	6,786,821	22,027,614	19,741,832	48,592,122

	Restricted funds £	Tangible fixed assets fund £	Designated funds £	General fund £	Total funds 2019 £
Fund balances at 31 December 2019 are represented by:					
Tangible fixed assets	4,474	6,982,739	7,931,912	—	14,919,125
Investments	—	—	14,550,000	16,399,357	30,949,357
Net current assets	—	—	85,019	2,161,613	2,246,632
Creditors: amounts falling due after one year	—	—	(155,329)	—	(155,329)
Total net assets	4,474	6,982,739	22,411,602	18,560,970	47,959,785

19 Analysis of net assets between funds (continued)

The total unrealised gains as at 31 December 2020 constitutes movements on revaluation and are as follows:

	2020 £	2019 £
Unrealised gains included above:		
On investments	4,110,532	7,178,035
Total unrealised gains at 31 December 2020	4,110,532	7,178,035
Reconciliation of movements in unrealised gains		
Unrealised gains at 1 January 2020	7,178,035	5,832,222
Less: in respect to disposals of listed investments in the year	(4,100,069)	1,857,286
	3,077,966	7,689,508
Add: net gains (losses) arising on revaluation of listed investments arising in the year	1,032,566	(511,473)
Total unrealised gains at 31 December 2020	4,110,532	7,178,035

20 Pension commitments

Retirement benefits for academic employees of the charity's independent school are provided by a defined benefit scheme, the Teachers' Pension Scheme (TPS), which is funded by contributions from Marist School, Sunninghill and the employees.

Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

Not less than every four years the Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

20 Pension commitments (continued)

Valuation of the Teachers' Pension Scheme (continued)

- ♦ employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy);
- ♦ total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,000 million, giving a notional past service deficit of £22,000 million; and
- ♦ the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. The assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The pension costs paid to TPS in the period amounted to £504,315 (2019 - £463,804).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is a multi-employer pension scheme. The school has accounted for its contributions to the scheme as if it were a defined contribution scheme. The school has set out above the information available on the scheme.

21 Operating leases

As at 31 December 2020, the school had minimum commitments under non-cancellable operating leases in respect to motor vehicles and other equipment as follows:

	2020 £	2019 £
Payments which fall due:		
Within one year	16,539	21,099
Within one to two years	11,047	16,539
Within two to five years	7,600	18,647
	35,186	56,285

The school leases certain motor vehicles under finance leases. The future minimum payments (net of interest) to which the school is committed are as follows:

	2020 £	2019 £
Payable within:		
One year	3,819	3,819
One to two years	3,819	3,819
Two to five years	4,507	5,092
	12,145	12,730

22 Capital commitment

At 31 December 2020 the School had committed to capital works on new school gates totalling £55,001.

23 Connected charity

The following charity is connected by virtue of common control and unity of administration.

Name	Charity Reg No.	Charitable objectives
Our Lady's Homestead at Nympsfield in the County of Gloucester	234761	To hold land and property for the purpose of an orphanage for boys and girls, or such religious or charitable purpose connected with the Roman Catholic religion within the Parish of Nympsfield as the trustees shall determine.

The property owned by the connected charity was occupied by members of the Order and used by the charity as a retreat centre. On 19 December 2019, the trusteeship was transferred to Marian Mission For The Poor (Registered Charity Number 1112407).

There were no transactions between the charity and its connected charity during the year (2019 - none).

24 Related parties

Transactions with trustees are disclosed in note 9 to these accounts.

One governor of Marist School, Sunninghill had a daughter who attended the school during 2020 and received a bursary of 70%. During the year, £6,060 (2019 - £12,480) was paid to JDB Contractors and Sons Limited, a company in which Barbara Denning, a governor of the Marist School, Sunninghill, has a familial interest.

During the year, £125 (2019 - £nil) was paid to a Governor of Marist School, Sunninghill for Safeguarding services.

There were no further related party transactions requiring disclosure (2019 – none).

25 Ultimate control

The charity, which is constituted as a trust, was controlled throughout the period by the Order of the Marist Sisters Province of England by virtue of the fact that the Provincial Superior of the Order appoints all of the trustees.

26 Post balance sheet events

On 25 March 2022, contracts were exchanged for the sale of the Marist School, Sunninghill, as a going concern, by the Order of the Marist Sister Province of England to a specialist education provider. It is anticipated that legal completion of the sale will take place on 20 May 2022. The trustees and the school governors will work to ensure a smooth handover without disruption to the pupils of the school.