

## NEW VICTORY HALL ANNUAL REPORT FOR 2022



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## Reference and Administrative Details

Charity Name	New Victory Hall
Charity Registration Number	225178
Charity Address	Street Hill, Neatishead, Norfolk, NR12 8AD
Correspondence address	Chairman, c/o Willow Green, Hall Road, Barton Turf, NR12 8AR.

## Trustees who served in 2022

Clayton, Simon	(Neatishead & Barton Society representative)
Costello Clare	(Neatishead Community Gym representative).
Dean, Doreen	(Chair) (Bookings Secretary) (WI representative)
Fletcher, Jim	(Barton Turf & Irstead Parish Council Representative)
Godfrey, Michael	(Neatishead Parish Council Representative) resigned September 2022.
Hale - Sutton, Sophia	(Elected Trustee) (Grounds Maintenance and Rewilding project)
McFadyen, Ian	(Elected Trustee, (Treasurer)
McGill, Hugh	(Elected Trustee) (Web Master)
Newcombe, Dolly	(Friends and Neighbours representative)
Pell, Cheryl	(W.I.S.E. representative) (Events Co-ordinator)
Simpson Pauline	(Elected Trustee) (Community Market Co-ordinator)

The Trustees are grateful to Susan Clayton who, although not a Trustee, has provided very able support as the Minute Secretary.

## Constitution

The governing document for the New Victory Hall can be found on the website at:  
<http://www.victoryhall.info/downloads/Constitution3.pdf>. The name of the charity is 'New Victory Hall'.

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## Appointment of Trustees

The number of Trustees is capped at 15 with up to five being elected annually by the community at the Annual General Meeting. Up to eight Trustees may be appointed by the main user groups and parish councils to act as their representatives and a further two Trustees may be co-opted. The Trustees elect from their number a Chairman and appoint a Treasurer and Minute Secretary. Decisions are taken by majority vote.

The following groups provided Trustees during 2022:

Barton Turf and Irstead Parish Council  
Friends & Neighbours  
Neatishead & Barton Society (Amateur Dramatics)  
Neatishead Community Gym  
Neatishead Parish Council until September 2022.  
WI  
WISE

## Management Structure

Events, Village Screen and Premises Management are run by committees which operate to a written remit approved by the Trustees. Other key roles (Chair, Vice Chair, Treasurer, Bookings, IT) are filled by individual Trustees, who operate according to their specific Roles and Responsibility statements. The hall is managed in accordance with a number of policy documents (including Health and Safety, Child Protection, Computer Use, Environmental Policy). All policy documents are available on the website. Roles, Responsibilities and Policies are reviewed and updated annually by Trustees.

## Charity Objectives

The New Victory Hall is used for social, recreational, educational and leisure purposes. It is managed by Trustees who are responsible for maintaining and operating the building in a manner that benefits and improves the quality of life for all the local community without distinction of political, religious or other opinions, including use for:

- (a) meetings, lectures and classes, and
- (b) other forms of recreation and leisure-time occupation.

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## Activities and Public Benefit

The Trustees are satisfied that the New Victory Hall complies with the Charity Commission's guidance on providing 'public benefit' in accordance with our Charity Objectives. In 2022 the hall was used by a wide cross-section of local and outside user-groups and individuals for a range of different activities, including:

- Art Group
- Community Heritage Group
- Elections
- Parish Council meetings
- Community Market
- Friends & Neighbours Club
- Bowls Club
- Bridge Club
- Broad Beat Choir
- Craft group
- Gardening Club
- Knit and Stitch group
- Neatishead Community Gym
- NABS (Drama Group)
- Broadland School of Dance
- Pilates
- Ukulele Group
- Village Screen
- Wherry Band
- WISE
- Womens' Institute
- Yoga
- Childrens' Parties
- Weddings and Private functions
- Corporate / NGO hirers
- Church hire

Trustees try to ensure that the hall is available and suitable for use by as wide a cross-section of the community as possible and that hire charges remain affordable for local users. This is achieved partly by trying to maximise the use of the hall and partly by marketing the hall at more 'commercial' rates to outside organisations. The hire bookings for the hall together with fundraising and regular events such as Farmers' Market and Village Screen provide a wide ranging mix of activities for the community.

## **Financial Controls / Policies**

### ***Treasurer Roles and Responsibilities***

The Treasurer has a defined set of Roles and Responsibilities that is reviewed each year by the Trustees. The Treasurer receives no allowances or increment for performance of the duties.

### ***Cheque signatories***

All cheques and mandates require two signatories for payments. The signatories are chosen by the Trustees and include the Chairman, Treasurer, Premises Co-ordinator and Events Co-ordinator.

### ***On –line Banking***

Trustees have authorised two of the authorised cheque signatories to make regular and preauthorised payments using on line banking.

### ***Depreciation Policy***

The Charity takes account in its budget of the need to cover the future cost of equipment replacement and building repairs.

### ***Reserves***

The Trustees have agreed that the Charity should maintain a level of reserves of at least £3,000 in its operational (current) account that covers at least one month's average operating costs and would deal with fluctuations in income such as the loss of a regular user-group. Sums above this level are available to further the Charity objectives during 2021 and onwards.

### ***Deposits***

The Charity's reserves and funds awaiting disbursement are held on an instant access business deposit account at Barclays Bank and long term reserves are on deposit at COIF Charity Funds.

### ***Cash handling***

All payments are made by cheque, on-line banking or direct debit. Cash is received from donations, hire income and fund raising and is banked immediately. The Charity does not operate a petty cash system.

### ***Accounts Examiner***

The Annual Accounts are examined by an independent and qualified person in accordance with the Charities Act 2011 and the Charities Regulations 2008. A report is prepared which is attached to the accounts.

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## Financial Summary for 2022.

The accounts show a positive financial position has been maintained in 2022 with a surplus of £53,808 in the bank at the end of year. Overall income was £36,134 which exceeded budget projections by £6,262 and expenditure was £42,385. The deficit is explained by expenditure on render works which necessitated using NVH reserves. The Annual Financial Return (presented by the Treasurer) gives more detail. It was felt the challenges of the Covid 19 Pandemic declined as the year progressed although £2,667 was received in government grants early in the year. Income of £1,792 raised in the Jubilee celebrations was held in NVH accounts but repaid to the Parish Councils for commemorative tree planting.

The Trustees continue to give a high priority to maintaining and ensuring good standards throughout the premises. The render work was mostly complete by the end of the year and although stage payments of £13,682 were made in 2022, the balance of approximately £5000 will be paid in 2023 which accounts for some of the bank balance held at the year end. The hall continues to have adequate contingency reserves as shown in the Annual Financial Return.

The trustees anticipated that the general global financial situation was going to impact on the hall so every effort has been made to ensure value for money in all running costs especially the lead costs of insurance and energy. The outcome is that £1,100 was saved by moving insurance to Allied Westminster (underwritten by Aviva) and great efforts on energy negotiations secured a new two contract with British Gas Plus from December 2022 which although 55% more expensive than the previous contract is favourable considering the volatile energy market.

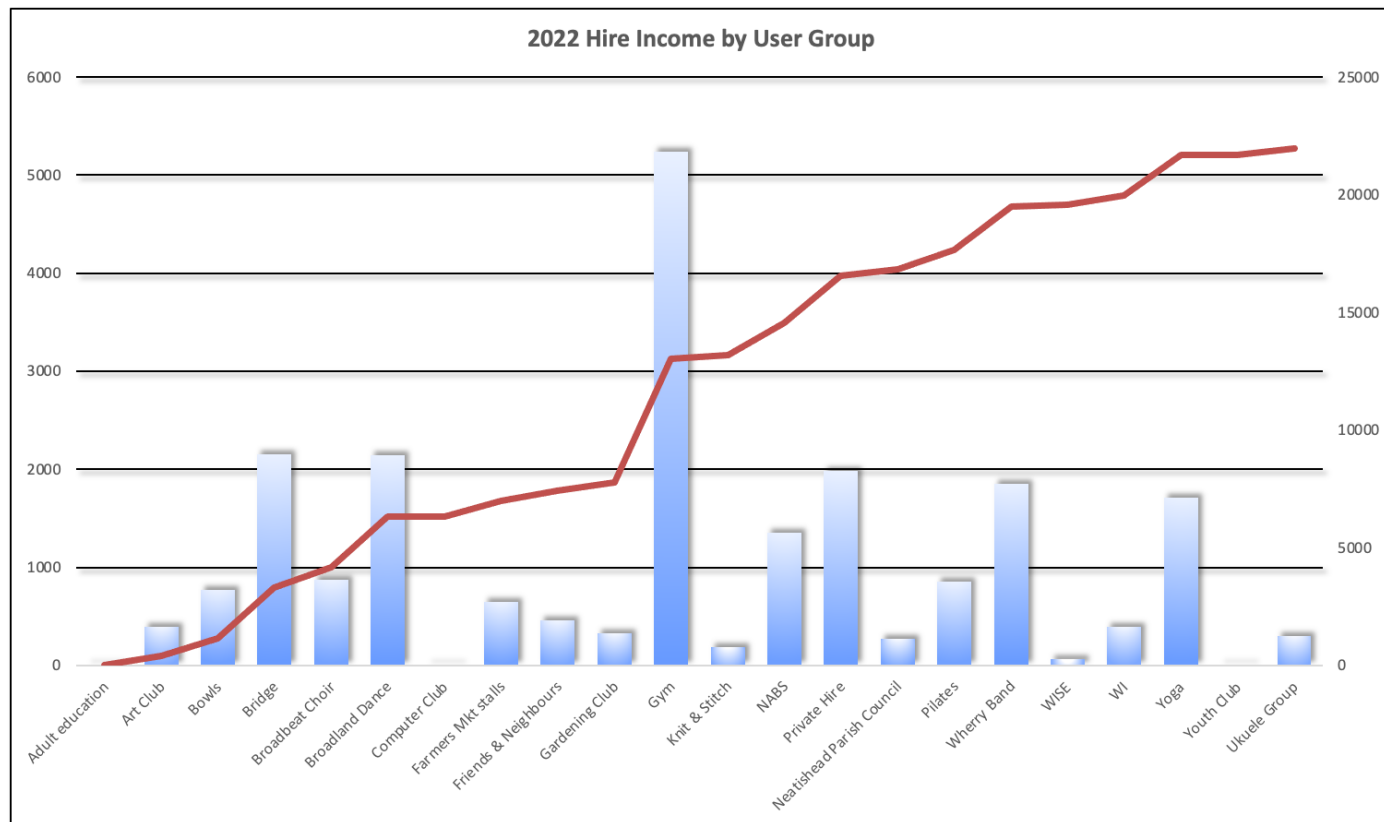
Hire revenues, the main income source, suffered some reduction in early 2022 due to Covid but as the year went on confidence returned. Results from fundraising events were impacted too but proceeds were good especially towards the end of the year and in particular, the Christmas Fair with Santa was an outstanding success. The Farmers' Market was rebranded as a Community Market to have wider appeal and Village Screen has recovered well with the proceeds namely £910 and £409 net respectively from both these activities contributing to fundraising income. The 200 Club ran throughout the year adding £1406 net to hall funds.

A review of hire rates was carried out during the year but no changes were made to the rates or terms of hire for 2023. This was welcomed by the regular user groups but indications are that this will need further consideration for 2024 as some increase, the first since 2019, is likely to be necessary to retain adequate reserves for the hybrid nature of the premises and the level of usage the hall now has.

Many thanks to the Treasurer for managing the hall's finances and keeping Trustees so well informed.



## Sources of Hire Income

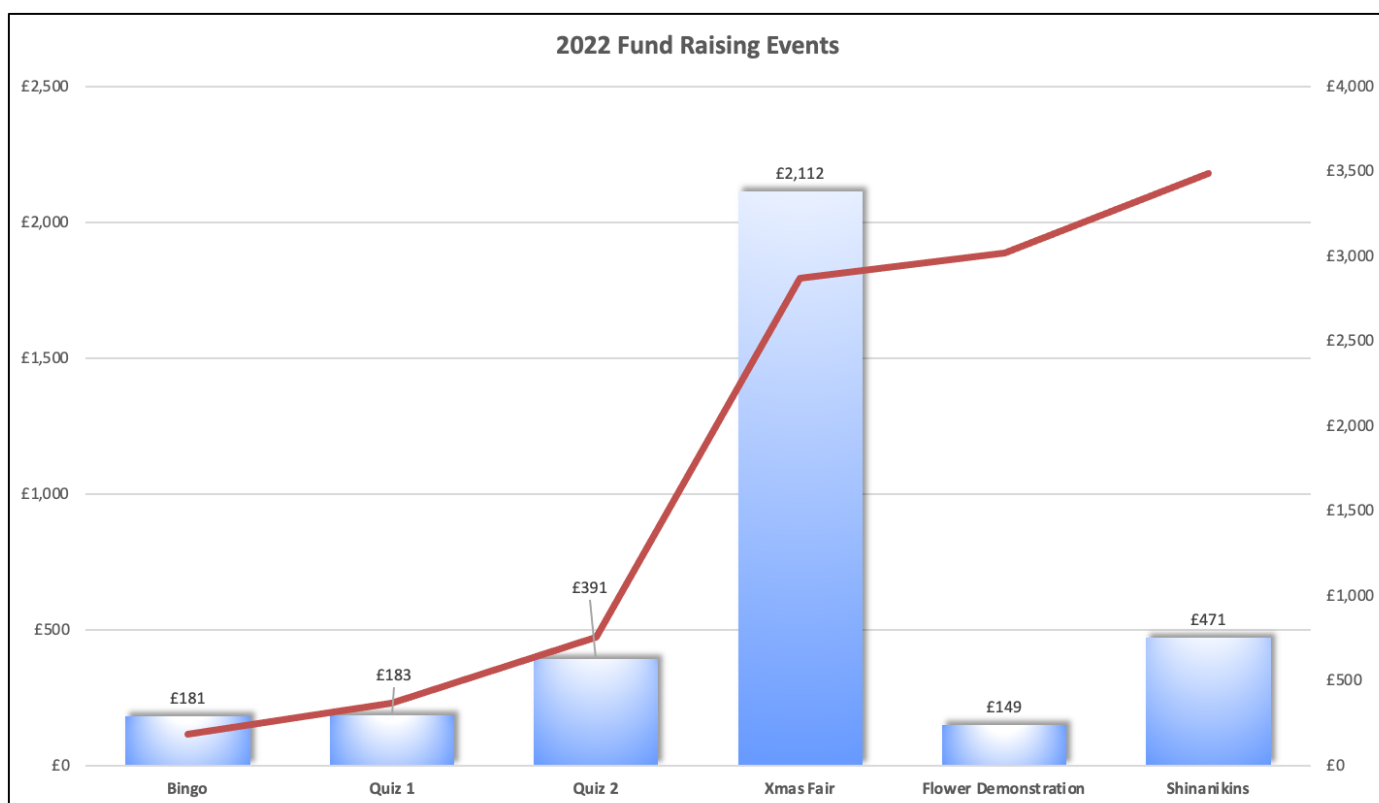




## Fund Raising Income

The Events Team ran a family bingo afternoon, two very successful quiz nights, a ceilidh with Shinanikins, a Flower Arranging Demonstration, a Christmas evening with the Wherry Band and a Christmas Fair. In June, the hall was decorated for a very special occasion to celebrate the Platinum Jubilee of the late Queen Elizabeth II. Events over 3 days were organised in partnership with Neatishead and Barton & Irstead Parish Councils and included a beacon lighting, a street party and an evening with BBQ to watch the Palace concert on the big screen. The Jubilee events were very successful and created some very special memories. Thanks to the White House Stores for selling tickets for the events and films.

The 200 Club contributed an amazing sum to hall funds and the Farmers Market now Community Market and Village Screen gave great opportunities for people to come together.



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## Premises Management

The Premises Team has been active throughout the year ensuring the hall was kept well maintained, clean and well organised.

The final section of render repairs at the rear of the hall was carried out and the whole premises with the exception of the Community Room have had K- Rend product applied which has a 30 year warranty. The cost for the section to the north elevation carried out in 2022 was £13,682 but a final stage payment of approximately £5,000 will be paid in 2023.

Essential repairs and maintenance have been on-going but mainly of a routine and minor nature. The five year electrical check was carried out in September £360, the main hall floor has had 2 protective treatments applied at minimal cost as it was done by cleaners and volunteers and the dish washer had repairs costing £750 during the year. Repairs to upholstery on red chairs and a replacement intruder alarm are already scheduled for 2023. It was decided not to invest in an access control system but to stay with the current key issue system although a new key box is used for some ah hoc hire where the hirer is a trusted user. This still leaves trustees managing access for some private hire bookings.

The only Health and Safety issues to deal with during the year were the lowering of the manhole covers near the front entrance and managing the site arrangements for the render works.

A contractor provides an excellent service looking after grass and hedge cutting and is working very hard to keep the grounds in good order. Volunteers from the local rewilding group have put in place the first stages of their plan to make the environs of the hall site more wildlife friendly and the outcomes of their work are beginning to show including some improvements to hedges and creating a wild meadow area to rear of the premises. The Trustees are very grateful for the help and advice given.

The solar panels on the roof generated an income of £627 from generating 2,178 kWh units and 1069 kWh were fed into the national grid which is similar to previous years. The rate per kWh has increased as energy costs have accelerated. Trustees will be considering whether it is appropriate to have more solar panels fitted to offset energy costs.

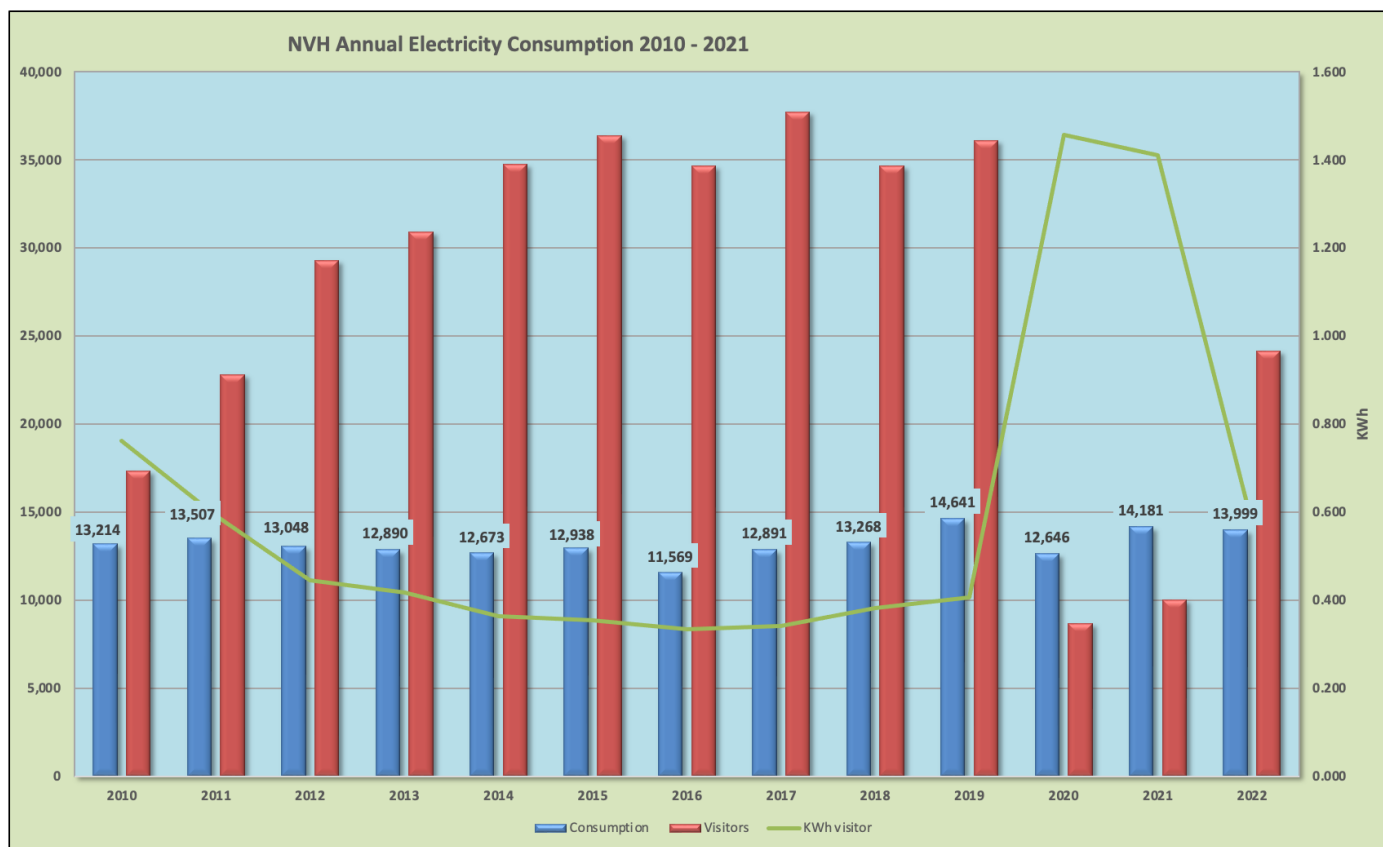
The Trustees employ two cleaners on a part time contract who both do a fantastic job in keeping the hall to a high standard of cleanliness and good order and Trustees are very grateful for their commitment.

I am very grateful to the Trustees in the Premises Team who have all given so generously of their time and professional expertise throughout the entire year. The hall is now busy again and 14 years old this year. It still presents in excellent condition due to the care and help from those who use it, those contracted to work here and those trustees who on a voluntary basis manage the running of the hall.

## Energy usage

The graph plots energy use in 2022. Due to global factors energy costs have increased and the NVH contract ran out in November but after extensive efforts, a new two year contract was agreed with British Gas Plus but it is 55% more expensive. Efforts have been made to raise awareness with users and hirers to be as careful as possible in electricity use and engage in saving use of lighting and power appliances whenever possible.

Actual consumption figures for 2022 show a small decrease in consumption from 2021 which is helpful.



## Bookings and Visitor Numbers

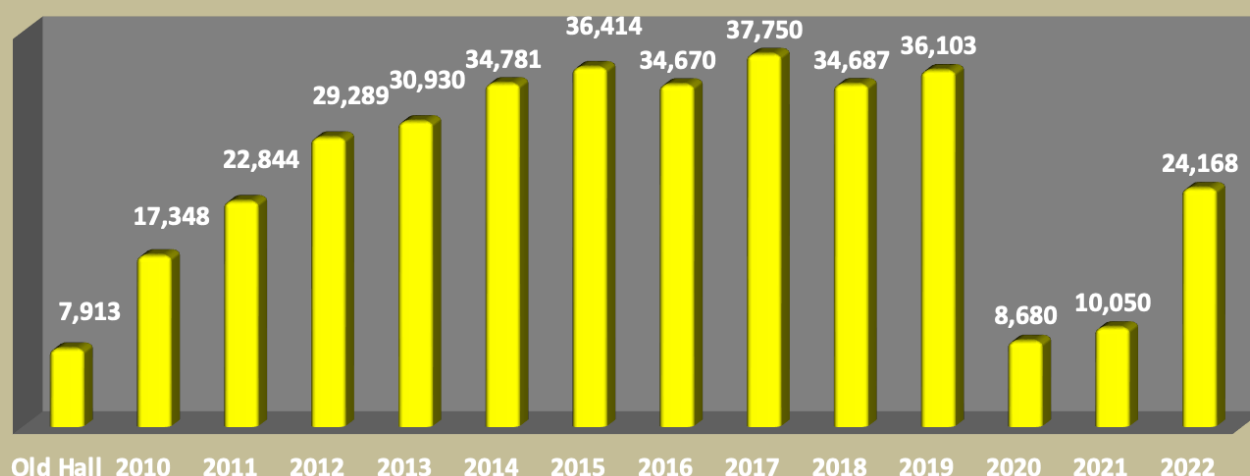
Bookings have been at a good level for the latter part of 2022 and although the regular user groups returned quite quickly to use the hall after Covid, private hire has taken a lot longer to reach 2019 levels.

Several regular user groups continue to report lower membership and attendance numbers than pre- covid and this is reflected in visitor numbers sourced from booking data.

A new Craft Group started in February and a Warm Space Group in October. The Wherry Band reduced its bookings to one per week due to several factors. Bookings have increased in the Community Room and it is now used by local businesses and church organisations. The hall has been discovered by some local sailing groups and a few social evenings were booked plus use by the Wroxham and Belaugh Twinning Group. Children's parties are also frequently booked. There has been a trend of late or no notice cancellations by some private hirers so single bookings must now be pre- paid at the time of booking and an arrangement to offer Pay Pal has been set up.

The Avalon booking system was upgraded in February to be a web- based system for ease of covering and sharing the booking task. The change has some additional benefits such as booking diary display in real time, automatic saving to I Cloud and fits to some extent with the financial system but it has some challenging drawbacks which we are hope will be resolved in future fixes by Avalon.

**NVH Visitor Numbers 2009 - 2022**



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## Overview of 2022.

It was a relief that in 2022 that we were able to move on from the impact of the Covid pandemic and the hall has had a good year. The Trustees are optimistic that the hall will continue to be a good venue for the many activities that take place within its walls every week giving social and recreational opportunities to the community. The hall remains responsive to changing needs. For example, in October three local people set up a Warm Space Group once a week to serve a light lunch in the warm Community Room as an opportunity for people to avoid some cold wintery days for a short while.

Plans for 2022 which were not fulfilled have been transferred to 2023 as shown in Appendix 1. In addition, Trustees feel it is a time to start to plan more actively for the future than has felt appropriate in recent years. It is felt there is an agenda to explore about adding to the eco or sustainable features of the hall and its environs including improving car parking capacity perhaps with other stake holders in the village. To do this more help plus new ideas and commitment are needed so it is hoped to inspire a new generation of trustees to come forward and contribute their ideas and discuss what is possible.

I hope this report has updated you and reassured you that New Victory Hall is in good order and in a good position for the future.

Most importantly, sincere thanks to all the hirers, donors, volunteers and staff for their understanding and support throughout the year. Particular thanks to the unsung heroes who do all those little jobs behind the scenes that often go unnoticed.

Finally, my deepest gratitude to every trustee for giving their time, support and expertise so generously.

**Doreen Dean**  
**Chair,**  
**New Victory Hall Management Committee**  
**27 March 2023**

## Appendix 1 = Outcome of Trustees Plans for 2022.

Trustees consider that satisfactory outcomes have been achieved as indicated but some on-going aims and some deferred aims have been carried forward to 2023/4.

- ✓ To continue to manage the hall in line with government and public health advice to control any ongoing risks from Covid 19.
- ✓ To support regular user groups as they return to full activities after the pandemic.
- ✓ To continue to ensure the hall provides a high quality resource at affordable rates for the local community to use for social, educational and leisure time recreation.
- ✓ To maintain and deliver appropriate improvements to the premises and equipment to sustain good standards of environment and facilities for hirers.
- ✓ To ensure the hall is financially viable.
- ✓ To support the needs of regular user groups fairly and equitably within the scope of NVH resources.
- ✓ To recruit new volunteers and trustees to run and manage the hall for the future. *1 new trustee joined team.*
- ✓ To carry out a feasibility study for increasing car parking at the hall with other community stakeholders. *Deferred.*
- ✓ To work with the Village Wildlife Group to ensure the NVH grounds are wildlife friendly.
- ✓ To investigate developing further the hall's eco-friendly features e.g. more solar panels and perhaps an EV charging point. *Deferred*
- ✓ To rationalise financial procedures between the booking and financial systems to ensure administrative workload is minimised.
- ✓ To continue to provide a range of social and fundraising events.
- ✓ To further investigate the use of an access control system. *Investigations did not find any reasonable cost system to meet the current operational needs of the hall.*

## Aims for 2023

- a. To continue to manage the hall in line with government and public health advice to control any ongoing risks from Covid 19.
- b. To support regular user groups as they return to full activities after the pandemic.
- c. To continue to ensure the hall provides a high quality resource at affordable rates for the local community to use for social, educational and leisure time recreation.
- d. To maintain and deliver appropriate improvements to the premises and equipment to sustain good standards of environment and facilities for hirers.
- e. To ensure the hall is financially viable.
- f. To support the needs of regular user groups fairly and equitably within the scope of NVH resources.
- g. To recruit new volunteers and trustees to run and manage the hall for the future.
- h. To carry out a feasibility study for increasing car parking at the hall with other community stakeholders.
- i. To reduce workload on trustees.
- j. To work with the Village Wildlife Group to ensure the NVH grounds are wildlife friendly.
- k. To investigate developing further the hall's eco-friendly features e.g. more solar panels and perhaps an EV charging point.
- l. To continue to provide a range of social and fundraising events including a celebration of the Coronation of King Charles III.



# New Victory Hall

No. 225178

CC16a

## Receipts and payments accounts

For the period  
from

01/01/2022

to

31/12/2022

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Hire Income received	21,991			21,991	12,449
Fundraising Events	3,677			3,677	2,582
Regular Events (cinema and farmers market)	2,787			2,787	1,423
Community Breakfast	-			-	-
Gift Aid recovery	-			-	50
Feed in Tariff payments	627			627	575
Donations	29			29	200
Grants (from Parishes)	-			-	300
Grants (COVID support)	2,667			2,667	18,753
Bank interest	83			83	6
Miscellaneous sales	-			-	45
Platinum Jubilee	1,792			1,792	-
200 Club	2,481			2,481	2,313
<b>Sub Total (Gross income for AR)</b>	<b>36,134</b>	<b>-</b>	<b>-</b>	<b>36,134</b>	<b>38,696</b>
<b>A2 Asset and investment sales (see table)</b>					
	-			-	-
	-			-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>36,134</b>	<b>-</b>	<b>-</b>	<b>36,134</b>	<b>38,696</b>
<b>A3 Payments (see note 3)</b>					
Cleaning and waste disposal	6,933			6,933	6,910
Electricity, phone and internet	6,502			6,502	5,455
Insurance	4,613			4,613	3,162
Licences	795			795	268
Printing, stationery and signs	227			227	199
Minor repairs and maintenance	1,649			1,649	771
Servicing	1,492			1,492	1,623
Grounds maintenance	384			384	320
Maintenance and Development Plan Items	13,683			13,683	5,439
Council tax and water rates	748			748	400
Accountancy fees	455			455	627
Legal fees	-			-	-
Payroll fees	227			227	298
Bank charges	33			33	43
200 Club prizes	775			775	630
Regular Events (cinema and farmers' market)	1,468			1,468	950
Community Breakfast (2023)	48			48	-
Platinum Jubilee	1,792			1,792	-
Fundraising expenses	218			218	94
Donations	345			345	-
Miscellaneous sundries	-			-	98
<b>Sub total</b>	<b>42,385</b>	<b>-</b>	<b>-</b>	<b>42,385</b>	<b>27,286</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-			-	-
	-			-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>42,385</b>	<b>-</b>	<b>-</b>	<b>42,385</b>	<b>27,286</b>
<b>Net of receipts/(payments)</b>	<b>(6,252)</b>	<b>-</b>	<b>-</b>	<b>(6,252)</b>	<b>11,410</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>				60,060	
<b>Cash funds this year end</b>	<b>(6,252)</b>	<b>-</b>	<b>-</b>	<b>53,808</b>	<b>60,060</b>

## Section B Statement of assets and liabilities at the end of the period

Categories

### B1 Cash Funds

Details

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
Operating a/c	6,525		
200 Club a/c	194		
Savings a/c	14,167		
COIF a/c	32,923		
<b>Total cash funds</b>	<b>53,808</b>	<b>-</b>	<b>-</b>

### B2 Other monetary assets

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £

### B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

### B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Freehold land and buildings known as New Victory Hall, Neatishead			
Fixtures and fittings and equipment held at New Victory Hall for the use of the community			
Garden shed for equipment storage			
Solar panels			
Floor cleaning machine			

### B5 Liabilities

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

Signed by one or two trustees on behalf of all the trustees

Signature

*Ian McFadyen*  
*Doreen Dean*

Print Name

Ian McFadyen  
Doreen Dean

Date of approval

6th March 2023

## Independent Examiner's Report on the account

### Section A Independent examiner's report

Report to the trustees/members of

Charity Name  
New Victory Hall

On accounts for the year ended

Saturday, 31 December 2022

Charity no (if any)

225178

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Nicholas Knight*

Date:

08/03/23

Name:

NICHOLAS KNIGHT

Relevant professional qualification(s) or body (if any):

ICAEW

Address:

27 HARWOOD ROAD  
NORWICH  
NR1 8NG

**Section B****Disclosure**

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner  
wishes to disclose

# New Victory Hall

No. 225178

CC16a

## Receipts and payments accounts

For the period  
from

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to

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<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
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	-			-	-
	-			-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>42,385</b>	<b>-</b>	<b>-</b>	<b>42,385</b>	<b>27,286</b>
<b>Net of receipts/(payments)</b>	<b>(6,252)</b>	<b>-</b>	<b>-</b>	<b>(6,252)</b>	<b>11,410</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>				60,060	
<b>Cash funds this year end</b>	<b>(6,252)</b>	<b>-</b>	<b>-</b>	<b>53,808</b>	<b>60,060</b>

## Section B Statement of assets and liabilities at the end of the period

Categories

### B1 Cash Funds

Details

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
Operating a/c	6,525		
200 Club a/c	194		
Savings a/c	14,167		
COIF a/c	32,923		
<b>Total cash funds</b>	<b>53,808</b>	<b>-</b>	<b>-</b>

### B2 Other monetary assets

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £

### B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

### B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Freehold land and buildings known as New Victory Hall, Neatishead			
Fixtures and fittings and equipment held at New Victory Hall for the use of the community			
Garden shed for equipment storage			
Solar panels			
Floor cleaning machine			

### B5 Liabilities

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)

Signed by one or two trustees on behalf of all the trustees

Signature

*Ian McFadyen*  
*Doreen Dean*

Print Name

Ian McFadyen  
Doreen Dean

Date of approval

6th March 2023

## Independent Examiner's Report on the account

### Section A Independent examiner's report

Report to the trustees/members of

Charity Name  
New Victory Hall

On accounts for the year ended

Saturday, 31 December 2022

Charity no (if any)

225178

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
- have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Nicholas Knight*

Date:

08/03/23

Name:

NICHOLAS KNIGHT

Relevant professional qualification(s) or body (if any):

ICAEW

Address:

27 HARWOOD ROAD  
NORWICH  
NR1 8NG



**Section B****Disclosure**

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the examiner  
wishes to disclose