

REGISTERED CHARITY NUMBER: 224482

Trustees' Report and  
Unaudited Financial Statements for the Year Ended 31 December 2022  
for  
RSPCA Mid Lincolnshire Branch

Symply Accounts Limited  
High Street  
Willingham by Stow  
Gainsborough  
Lincolnshire  
DN21 5JZ

RSPCA Mid Lincolnshire Branch

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for the Year Ended 31 December 2022

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**RSPCA MID LINCOLNSHIRE BRANCH  
TRUSTEE ANNUAL REPORT  
Year ended 31 December 2022**

**REVIEW**

In 2022, 122 animals found their wonderful new homes through the branch as we made it out the other side of a post-Covid world.

We have continued working with Copperhill Kennels and Cattery and Iris Cottage Cattery in 2022, who have been looking after our animals wonderfully. I would like to thank Juliet, Darren and Eileen and their teams for all their support and care of our animals throughout this past year.

We would also like to thank Lauren, John and Lewis who joined the ranks as cat fosterers in 2022; 9 cats enjoyed their time in a 'home from home' last year in the homes of these individuals, so thank you. A special thank you goes out to Vikki for her wonderful care of Zippi, our long-term foster cat, who is doing incredible in her care despite a number of health issues.

We were also fortunate to gain Sandra, a rabbit fosterer, toward the end of 2022 and I would like to thank her for her time in helping Bambii and Hovis find their forever homes last year, and for her other charges going forward!!

We would like to thank Sue, our volunteer guinea pig fosterer, who not only looked after several guinea pigs within the branch throughout 2022, but also opened her home to a couple of rabbits who needed urgent care.

We worked with Lincs Ferret Rescue during 2022 who cared for our lovely rescue ferrets; we would like to thank Sharon for her work with the branch over the past few years, and wish her all the best now that Lincs Ferret Rescue is no longer established. We would also like to thank our other wonderful foster carers who take in our animals from time to time.

Our animals receive veterinary treatment from Kirk Vets, The Veterinary Hospital, MediVet Welton, Rase Vets and Park View, and we are extremely grateful for the care the animals receive from these practices.

Our Social Media and advertising capabilities have continued to grow with 'Forever Home Friday' as a weekly slot with past adopters engaging with the branch more than ever.

We continue to have a very good working relationship with the Inspectorate and other branches as a result of this supporting each other, and would like to thank Chief Inspector Becky Lowe and her team for their ongoing support.

Of course, with animals in our care, once they do find someone who wishes to give them a loving home, we are required to carry out a home visit to ensure their prospective new home is appropriate for them. We are extremely fortunate to have committed Home Visitors to carry out these processes, and I would like to thank these volunteers for carrying out such an important process in the animal's journey to finding their forever home. The pandemic certainly assisted us in this regard, with the ability for home visits to be carried out virtually. Not only does this mean we have recruited more home visitors, this also means visits are undertaken much more quickly, and animals can go to their new homes sooner.

I would like to say a huge thank you to Kim Drew, our Area Retail Manager, for all her hard work, and to Angus, Lynda and Victoria, our three shop managers. I would like to say a special thank you to our shop staff, Sue, Sue, Barbara, Joanne and June, for all their support and commitment to our shops and not to mention our wonderful volunteers.

We sadly said goodbye to Chantal Hynes, our fantastic Branch Administrator in 2022, who had been a huge support to Dawn and myself and to all members of the committee. We then welcomed Jack Thorpe into the

role of Branch Administrator after a short period of recruitment, and we would like to thank both Chantal and Jack for their work throughout 2022.

I would like to thank my fellow trustees: Dawn, Carla, Penny, Jo, Charlie, Rachel, Debby, Lewis, Haydn and Richard for their continuous hard work, support and commitment to the branch. As always, there are changes to faces within the committee and we did say farewell to Becky, who stepped down as Trustee in 2022, and gained Preston who joined our team toward the end of the year.

I would like to say a special thank you to Dawn, Vice-Chair, who supports me on a daily basis behind the scenes, and to Lewis who took over the line management of our Area Retail Manager in 2022. I would like to thank all members of the committee for their insight, loyalty, passion for animals and commitment to our branch and for all they bring to the table. The branch are very lucky to have such committed trustees with a keen eye for improving processes and implementing strategies. I look forward to working with the committee going forward in 2023, and I am excited to see what the future holds.

Finally, I would also like to thank Kim Forman who continues to be a great support to the branch and to the committee in ensuring the best decisions are made.

Without the support of our staff and volunteers – whether you work in our shops, help at fundraising events, complete home visits, sit as a trustee, visit our shops as a customer, or attend our events as a supporter, we simply couldn't continue the work we do for the animals in our care. On behalf of our animals, I thank you very much.

31 May 2023

## RSPCA Mid Lincolnshire Branch

### Trustees' Report

for the Year Ended 31 December 2022

The trustees present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity number**

224482

#### **Principal address**

Lincoln Animal Welfare Centre  
St Mark's Church Hall  
St Mark's Street  
Lincoln  
LN5 7BA

#### **Trustees**

Mrs Amy Farrell  
Mr Haydn Jones  
Mrs Carla Jones  
Miss Penny Kemp  
Mr Lewis Harry  
Miss Joanna Clegg  
Mrs Charlotte Read  
Miss Rachell Wilson  
Mrs Debra Bradbury  
Mr Richard Milburn  
Ms Rebecca Crabbe  
Mr Preston Keeling  
Miss Dawn Fritzsche

- resigned 27.7.22  
- appointed 27.7.22

#### **Independent examiner**

Mrs H J Hancock  
ACCA  
Symply Accounts Limited  
High Street  
Willingham by Stow  
Gainsborough  
Lincolnshire  
DN21 5JZ

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

#### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

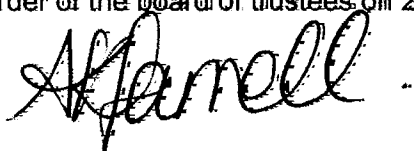
Trustees' Report  
for the Year Ended 31 December 2022

**OBJECTIVES AND ACTIVITIES**

**Public benefit**

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the charity Commission for England & Wales.

Approved by order of the board of trustees on 26 June 2023 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'A Farnell', written over a horizontal line.

Mrs. Amy Farnell - Trustee

Independent Examiner's Report to the Trustees of  
RSPCA Mid Lincolnshire Branch

I report on the accounts for the year ended 31 December 2022, which are set out on pages four to ten.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 1130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Mrs H J Hancock  
ACCA  
Symply Accounts Limited  
High Street  
Willingham by Stow  
Gainsborough  
Lincolnshire  
DN21 5JZ

26 June 2023

RSPCA Mid Lincolnshire Branch

Statement of Financial Activities  
for the Year Ended 31 December 2022

	Notes	Unrestricted fund £	Restricted fund £	31.12.22 Total funds £	31.12.21 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income		96,200	-	96,200	127,238
Activities for generating funds	2	193,038	-	193,038	122,086
<b>Total incoming resources</b>		<b>289,238</b>	<b>-</b>	<b>289,238</b>	<b>249,324</b>
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Costs of generating voluntary income	3	359	-	359	-
Fundraising trading: cost of goods sold and other costs	4	115,372	-	115,372	100,685
<b>Charitable activities</b>					
General		137,995	-	137,995	126,417
<b>Governance costs</b>		<b>394</b>	<b>-</b>	<b>394</b>	<b>43</b>
<b>Other resources expended</b>		<b>1,253</b>	<b>-</b>	<b>1,253</b>	<b>11,338</b>
<b>Total resources expended</b>		<b>255,373</b>	<b>-</b>	<b>255,373</b>	<b>228,483</b>
<b>NET INCOMING RESOURCES</b>		<b>33,865</b>	<b>-</b>	<b>33,865</b>	<b>20,841</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		368,749	-	368,749	347,908
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>402,614</b>	<b>-</b>	<b>402,614</b>	<b>368,749</b>

The notes form part of these financial statements.



RSPCA Mid Lincolnshire Branch

Balance Sheet

At 31 December 2022

	Notes:	Unrestricted fund £	Restricted fund £	31.12.22 Total funds £	31.12.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	105,477	-	105,477	106,179
<b>CURRENT ASSETS</b>					
Debtors	8	3,692	-	3,692	3,489
Prepayments and accrued income		1,779	-	1,779	-
Cash in hand		304,445	-	304,445	259,081
		<u>309,916</u>	<u>-</u>	<u>309,916</u>	<u>262,570</u>
<b>CREDITORS</b>					
Amounts falling due within one year	9	(12,779)	-	(12,779)	-
<b>NET CURRENT ASSETS</b>		<u>297,137</u>	<u>-</u>	<u>297,137</u>	<u>262,570</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>402,614</u>	<u>-</u>	<u>402,614</u>	<u>368,749</u>
<b>NET ASSETS</b>		<u>402,614</u>	<u>-</u>	<u>402,614</u>	<u>368,749</u>
<b>FUNDS</b>	10				
Unrestricted funds				<u>402,614</u>	<u>368,749</u>
<b>TOTAL FUNDS</b>				<u>402,614</u>	<u>368,749</u>

The financial statements were approved by the Board of Trustees on 26 June 2023 and were signed on its behalf by:



Trustee

Notes to the Financial Statements  
for the Year Ended 31 December 2022

**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Freehold property	- 10% on reducing balance
Fixtures and fittings	- 10% on reducing balance
Computer equipment	- 33% on reducing balance

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**2. ACTIVITIES FOR GENERATING FUNDS**

	31.12.22	31.12.21
	£	£
Fundraising events	42	17,960
Shop income	192,996	104,126
	<u>193,038</u>	<u>122,086</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

**3. COSTS OF GENERATING VOLUNTARY INCOME**

	31.12.22	31.12.21
	£	£
Support costs	359	-
	<u>          </u>	<u>          </u>

**4. FUNDRAISING TRADING: COST OF GOODS SOLD AND OTHER COSTS**

	31.12.22	31.12.21
	£	£
Purchases	156	11,418
Staff costs	87,199	70,794
Shop overheads	4,855	3,193
Support costs	23,162	15,280
	<u>          </u>	<u>          </u>
	<u>115,372</u>	<u>100,685</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

**Trustees' expenses**

	31.12.22	31.12.21
	£	£
Trustees' expenses	359	219
	<u>          </u>	<u>          </u>

**6. STAFF COSTS**

	31.12.22	31.12.21
	£	£
Wages and salaries	101,815	86,384
	<u>          </u>	<u>          </u>

The average monthly number of employees during the year was as follows:

	31.12.22	31.12.21
Employees	10	8
	<u>          </u>	<u>          </u>

No employees received emoluments in excess of £60,000.

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

**7. TANGIBLE FIXED ASSETS**

	Freehold property £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1 January 2022 and 31 December 2022	108,554	15,651	2,295	126,500
<b>DEPRECIATION</b>				
At 1 January 2022	6,834	11,382	2,105	20,321
Charge for year	212	427	63	702
At 31 December 2022	7,046	11,809	2,168	21,023
<b>NET BOOK VALUE</b>				
At 31 December 2022	101,508	3,842	127	105,477
At 31 December 2021	101,720	4,269	190	106,179

**8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.22 £	31.12.21 £
Other debtors	3,692	3,489

**9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.12.22 £	31.12.21 £
Other creditors	12,779	-

**10. MOVEMENT IN FUNDS**

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
<b>Unrestricted funds</b>			
General fund	368,749	33,865	402,614
<b>TOTAL FUNDS</b>	368,749	33,865	402,614

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

**10. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	289,238	(255,373)	33,865
<b>TOTAL FUNDS</b>	<u>289,238</u>	<u>(255,373)</u>	<u>33,865</u>

**Comparatives for movement in funds**

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted Funds</b>			
General fund	347,908	20,841	368,749
<b>TOTAL FUNDS</b>	<u>347,908</u>	<u>20,841</u>	<u>368,749</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	249,324	(228,483)	20,841
<b>TOTAL FUNDS</b>	<u>249,324</u>	<u>(228,483)</u>	<u>20,841</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	At 31.12.22 £
<b>Unrestricted funds</b>			
General fund	347,908	54,706	402,614
<b>TOTAL FUNDS</b>	<u>347,908</u>	<u>54,706</u>	<u>402,614</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 December 2022

**10. MOVEMENT IN FUNDS - continued**

A. current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	538,562	(483,856)	54,706
<b>TOTAL FUNDS</b>	<u>538,562</u>	<u>(483,856)</u>	<u>54,706</u>

RSPCA Mid Lincolnshire Branch

Detailed Statement of Financial Activities  
for the Year Ended 31 December 2022

	31.12.22 £	31.12.21 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	43,911	47,094
Legacies	52,289	39,025
Exceptional items-covid grants	-	41,119
	<hr/> 96,200	<hr/> 127,238
<b>Activities for generating funds</b>		
Fundraising events	42	17,960
Shop income	192,996	104,126
	<hr/> 193,038	<hr/> 122,086
<b>Total incoming resources</b>	<hr/> 289,238	<hr/> 249,324
<b>RESOURCES EXPENDED</b>		
<b>Fundraising trading: cost of goods sold and other costs</b>		
Fundraising events expenses	156	111,418
Wages	87,199	70,794
Shop overheads	4,855	3,193
	<hr/> 92,210	<hr/> 85,405
<b>Charitable activities</b>		
Boarding & fostering costs	73,358	58,242
Veterinary costs	33,579	38,972
Post adoption costs	-	850
Animal transport	-	75
Animal miscellaneous	-	195
	<hr/> 106,937	<hr/> 98,334
<b>Governance costs</b>		
Expenses & sundries	394	43
<b>Support costs</b>		
<b>Management</b>		
Trustees' expenses	359	219
Wages	14,616	15,590
Shop rent	6,000	6,000
Light, heat, rates & telephone	17,162	9,280
Carried forward	38,137	31,089

RSPCA Mid Lincolnshire Branch

Detailed Statement of Financial Activities  
for the Year Ended 31 December 2022

	31.12.22 £	31.12.21 £
<b>Management</b>		
Brought forward	38,137	31,089
Post, stationery & office	3,274	2,178
Contribution to HQ	551	110
Repairs & maintenance	5,696	3,467
Bungalow costs pre sale	-	1,848
Van expenses	-	680
Professional fees	376	-
	<hr/> 48,034	<hr/> 39,372
<b>Finance</b>		
Bank & electronic payment fees	3,376	1,039
Accountancy	2,096	2,952
	<hr/> 5,472	<hr/> 3,991
<b>Other</b>		
Insurance	1,624	-
Fixtures and fittings	702	1,338
	<hr/> 2,326	<hr/> 1,338
<b>Total resources expended</b>	<hr/> 255,373	<hr/> 228,483
<b>Net income</b>	<hr/> <hr/> 33,865	<hr/> <hr/> 20,841