

**RSPCA MID LINCOLNSHIRE BRANCH  
TRUSTEES ANNUAL REPORT AND  
UNAUDITED FINANCIAL STATEMENTS  
Year ended 31 December 2020**

Registered charity number 224482

**RSPCA MID LINCOLNSHIRE BRANCH  
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**RSPCA MID LINCOLNSHIRE BRANCH  
TRUSTEES ANNUAL REPORT  
Year ended 31 December 2020**

**1 Trustees**

Trustees during the year were:

Mr Haydn Jones

Mrs Carla Jones

Miss Penny Kemp

Mrs Amy Farrell

Mr Lewis Harry

Miss Dawn Fritzsche

Miss Joanna Clegg

Mrs Charlotte Read

Miss Rachel Wilson

Mr Michael Mawer (appointed 8 April 2019)

Mrs Debra Bradbury (appointed 5 May 2020)

**2 Principal office**

Lincoln Animal Welfare Centre, St Mark's Church Hall, St Mark's Street, Lincoln LN5 7BA.

Those wishing to contact the Trustees should write to the above address.

**3 Status**

The Charity is registered under the Charities Act 1960, Number 224482 and is governed by the branch rules for the Royal Society for the Prevention of Cruelty to Animals.

**4 Objects and Public Benefit Statement**

The RSPCA Mid Lincolnshire and Lincoln Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work our area.

The objects of the Branch are to promote the work and objects of the Society - to promote kindness and to prevent or suppress cruelty to animals by all lawful means - with particular reference to the branch, in accordance with the policies of the Society.

The Trustees have reviewed the outcomes and achievements of our objectives and activities for 2020, to ensure they remain focused on our charitable aims and continue to deliver benefits to the public.

We have complied with the duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

We support our objectives by taking in sick, injured, abused, mistreated, unwanted and homeless animals from the Inspectors and members of the general public.

We rehabilitate these animals and when, well enough, rehome them through adoption.

We also offer financial welfare assistance to members of the public for their pets.

**RSPCA MID LINCOLNSHIRE BRANCH  
TRUSTEES ANNUAL REPORT  
Year ended 31 December 2020**

**5 REVIEW**

2020 was an extremely difficult year for everybody, and our branch was no different. Despite the difficulties we faced, I would like to start this report with the positive news of 104 animals finding their wonderful new homes through the branch during a difficult and challenging year. Of those rehomed, we waved off 16 dogs, 59 cats, 4 rabbits and 25 guinea pigs and ferrets to their loving families.

We were fortunate enough to start working with Copperhill Kennels and Cattery and Iris Cottage Cattery in 2020, who are looking after our animals wonderfully. I would like to thank Juliet, Darren and Eileen for all their support and care of our animals throughout 2020, and also to the staff at Ruskington Kennels for their care of our animals over the previous years.

Our Social Media and advertising capabilities improved once more in light of the pandemic, and our 'Forever Home Friday' is a weekly slot with past adopters engaging with the branch more than ever. I would like to thank Chantal, Dawn, Charlie, Lewis and Jo for their support in acting as administrators for our Social Media pages – often responding at ungodly hours to messages from the public.

The branch also rejuvenated our 'Amazon Wishlist' during 2020 which saw great success throughout 2020, in particular taking the place of our Christmas Shoebox appeal due to the impact of Coronavirus, as well as 'Amazon Smile' with members of the public signing up to help us raise funds when buying off Amazon.

Once again, we had several long-term animals in our care in 2020, and the branch were delighted that our beautiful Josephine and Jezebel found their loving homes some 18 months after first coming through our doors – they weren't at Copperhill long at all! It really does show that sometimes the perfect home is out there, it just takes a little bit of time to find them.

A special thank you also goes to Moira, our long-standing cat fosterer and her husband Colin, who continue to support our branch as fosterers and home visitors.

I would once again like to thank Sue, our volunteer guinea pig fosterer, who throughout 2020 supported our branch in finding loving homes for our guinea pigs. Sue stepped back from her role as Deputy Shop Manager at the end of 2020, but continues to be a huge support and champion of our branch and we are extremely grateful.

Our animals receive veterinary treatment from Kirk Vets, The Veterinary Hospital, Rase Vets and Park View, and we are extremely grateful for the care the animals receive from these practices.

In 2020 we continued to work with other neighbouring branches by way of networking animals who we felt needed a place where they may get a little more footfall – particularly the animal centres – and I would like to thank Southport, Chesterfield and Radcliffe for their assistance.

We continue to have a very good working relationship with the Inspectorate and other branches as a result of this supporting each other, and would like to thank Chief Inspector Becky Lowe and her team for their ongoing support throughout the pandemic in particular.

Of course, with animals in our care, once they do find someone who wishes to give them a loving home, we are required to carry out a home visit to ensure their prospective new home is appropriate for them. We are extremely fortunate to have committed Home Visitors to carry out these processes, and I would like to thank these volunteers for carrying out such an important process in the animal's journey to finding their forever home – especially to those who travel out of our area. I would like to say a special thank you to Colin and Julie in particular who have gone over and above throughout the pandemic to help us find the right homes for our animals.



**RSPCA MID LINCOLNSHIRE BRANCH  
TRUSTEES ANNUAL REPORT  
Year ended 31 December 2020**

**5 REVIEW (continued)**

Sadly, our three wonderful shops remained closed for the majority of 2020. We were fortunate to be able to apply for funding to assist us in amongst the pandemic, but the loss of such a hive of activity in the branch has hit us hard. I would like to say a huge thank you to Kim Drew, our Area Retail Manager, for all her hard work in organising and managing our Charity Shops throughout the pandemic – not an easy task by any stretch of the imagination

At this point, I would like to say a special thank you to our shop staff; Angus, Sylvia, Victoria, Lynda, Sue, Yary and Barbara for all their support and commitment to our shops throughout the pandemic – and not to mention our wonderful volunteers

A real positive from 2020 had to be completing the sale of the bungalow, purchased with our fantastic Woodhall Spa shop, in 2018, which assisted us greatly with our finances, and I would like to thank Carla, a member of our committee, for her hard work in liaising with the solicitors, estate agents and for organising the sale.

We said some very sad goodbyes to some very familiar and long-standing faces in 2020; Charlotte, our Branch Administrator; Angela, our St Marks Shop Manager, and Sue – our Deputy Shop Manager at St Marks – all long-standing members of our 'RSPCA family'. I would like to thank Charlotte, Angela and Sue for all their hard work over the years – they are all very much missed and we wish them all the very best.

I would now like to officially welcome Branch Administrator, Chantal Pallot, to the branch having joined us in July 2020. Chantal has hit the ground running with the coordination of animal intake, liaising with members of the public and as front line for the branch. It is not an easy task to start a new job in the middle of a pandemic, but we are delighted that Chantal has joined us and we look forward to working with Chantal going forward. Chantal has been a huge support to myself and Dawn and to all members of the committee, and has already established a new base of volunteer fosterers to assist us with our animal intake!

I continued to volunteer as the Fundraising and Events co-ordinator for the branch throughout 2020, however, given the circumstances, 'Friday Night Live' in November was the only event of 2020. I would like to thank Nathan Berger for supporting the event and for helping us raise money for our branch.

I would like to thank my fellow trustees: Dawn, Carla, Penny, Jo, Charlie, Rachel, Debby, Lewis, Mike and Haydn for their continuous hard work, support and commitment to the branch – which is often overlooked – and to Kim Forman, our Branch Partnerships Manager who is a great support to the branch and to the committee in ensuring the best decisions are made.

As always, there were changes to the Committee during 2020 – but for the better! Debby joined the committee at the height of the pandemic with an extensive history of committee positions and we are delighted to welcome her into the fold. I would like to say a special thank you to Dawn, Vice-Chair, who supports me on a daily basis behind the scenes, and to Penny, who as Treasurer, has once again worked tirelessly throughout 2020. I would also like to thank Carla and Haydn, who have almost been on the board as long as I have! I look forward to working with the committee going forward in 2021, and I am excited to see what the future holds!

**RSPCA MID LINCOLNSHIRE BRANCH  
TRUSTEES ANNUAL REPORT  
Year ended 31 December 2020**

**5 REVIEW (continued)**

Without the support of our staff and volunteers – whether you work in our shops, help at fundraising events, complete home visits, sit as a trustee, visit our shops as a customer, or attend our events as a supporter, we simply couldn't continue the work we do for the animals in our care. On behalf of our animals, I thank you very much.

Finally, I hope I have thanked everyone and I look forward to an exciting year in 2021 where there might just be light at the end of the tunnel for our branch in continuing to care for the animals in our area, and beyond.

**ADVISORS**

The bank are :

HSBC, 221 High Street, Lincoln

National Westminster Bank, 225 High Street, Lincoln

The Cooperative Bank, 16 Saltergate, Lincoln

Barclays Bank, Lincoln

**BY ORDER OF THE TRUSTEES**

**Mrs A Farrell**

**Chair**

**Date:** 18 August 2021

**Lincoln**

**RSPCA MID LINCOLNSHIRE BRANCH**  
**Independent Examiner's Report to the Trustees of**  
**"RSPCA Mid Lincolnshire Branch"**

I report on the accounts of the Charity for the year ended 31 December 2020 which are set out on pages 6 to 10.

This report is made solely to the charity's trustees, as a body, in accordance with Regulation 31 of the Charities (Accounts and Reports) Regulations 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity's trustees as a body for my work, for this report, or for the statement I have made.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- to examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*H Hancock*

H J Hancock  
Certified Accountant  
Gainsborough  
Dated 18 August 2021

**RSPCA MID LINCOLNSHIRE BRANCH**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**Year ended 31 December 2020**

		2020		2019	
	Notes	£	£	£	£
<b>Receipts</b>					
Legacies		7,593		22,657	
Subscriptions, donations and gift aid		43,680		46,307	
Covid council grants		32,668		0	
Covid JRS grants		24,558		0	
Charity shops		62,561		149,355	
Fund raising		<u>3,748</u>		<u>12,235</u>	
			174,808		230,554
<b>Payments</b>					
Shop purchases		0		20	
RSPCA branch services	2	58,892		122,526	
Administration costs	3	<u>106,446</u>		<u>118,363</u>	
			165,338		240,909
<b>Surplus of receipts over payments</b>			<u>9,470</u>		<u>(10,355)</u>
Depreciation			1,108		1,323
<b>Surplus (Deficit) for the year</b>			<u>8,362</u>		<u>(11,678)</u>
Funds brought forward			339,546		351,224
Funds carried forward			<u><u>347,908</u></u>		<u><u>339,546</u></u>

The charity received no restricted funds during the year.  
All amounts relate to continuing operations.



**RSPCA MID LINCOLNSHIRE BRANCH**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**Year ended 31 December 2020**

	Notes	2020		2019	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	4		107,517		255,266
<b>Current monetary assets</b>					
Cash at bank and in hand		237,375		77,517	
VAT claims outstanding		<u>3,016</u>		<u>6,763</u>	
			240,391		84,280
<b>NET ASSETS</b>			<u><u>347,908</u></u>		<u><u>339,546</u></u>
<b>Funds of the charity unrestricted</b>	5		<u><u>347,908</u></u>		<u><u>339,546</u></u>

These accounts were approved by the Trustees on 18 August 2021 and signed on their behalf by:

Mrs A Farrell  
Chair

**RSPCA MID LINCOLNSHIRE BRANCH**  
**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2020**

**1 Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the receipts and payments basis and take no account of debtors or creditors at the year end.

**Depreciation**

Assets are included at historic cost.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Property improvements	10% reducing balance
Freehold property	Not depreciated
Equipment	10% reducing balance
Computer equipment	33% reducing balance
Motor vehicles	25% reducing balance

**Reserve policy**

The reserve policy is to maintain a level of unrestricted funds that will enable the charity to ensure continuity of activity. Designated funds are funds set aside for specific capital commitments.

**2 RSPCA BRANCH SERVICES**

	<b>2020</b>	<b>2019</b>
	£	£
Contribution to HQ	110	551
Donations made by branch	4,550	0
Boarding/fostering costs	36,966	48,953
Animal welfare	0	223
Veterinary costs	15,841	52,856
Animal feed and waste	0	7,196
Post adoption costs	1,050	0
Animal transport	140	5,625
Animal Miscellaneous	154	1,609
Fund raising	81	5,513
	<u>58,892</u>	<u>122,526</u>

**RSPCA MID LINCOLNSHIRE BRANCH**  
**NOTES TO THE ACCOUNTS**  
Year ended 31 December 2020

3	<b>ADMINISTRATION COSTS</b>	<b>2020</b>	<b>2019</b>
		£	£
	Wages and salaries	76,346	80,241
	Printing, stationery and advertising	2,157	2,550
	Rent	6,042	5,500
	Light, heat, water and telephone	11,204	9,543
	Property repairs and maintenance	4,263	8,328
	Shop overheads and covid costs	1,896	1,181
	Insurance	0	1,065
	Accountancy, payroll services and software fees	1,862	1,032
	Legal and professional fees	1,463	0
	Expenses and sundries	163	661
	Van expenses	148	1,836
	Bank charges and card machine	752	731
	Bungalow expenses	150	5,695
		<u>106,446</u>	<u>118,363</u>

The charity has one paid administrator and nine paid shop employees. The charity extends its thanks to the significant levels of voluntary help received during the year.

Neither the Trustees or any persons connected with them receive any remuneration. Expenses reimbursed to Trustees during the year amounted to £ 89.30 (2019: £Nil)

4 **TANGIBLE FIXED ASSETS**

	Property Imps £	Freehold property £	Equip- ment £	Motor vehicles £	Computer equipt £	Total £
<b>Cost</b>						
At 1 January 2020	8,949	246,246	15,651	2,250	2,295	275,391
Additions	0	0	0	0	0	0
Disposals	0	(146,641)	0	0	0	(146,641)
At 31 December 2020	<u>8,949</u>	<u>99,605</u>	<u>15,651</u>	<u>2,250</u>	<u>2,295</u>	<u>128,750</u>
<b>Depreciation</b>						
At 1 January 2020	6,338	0	10,381	1,538	1,868	20,125
Charge for the year	261	0	527	178	142	1,108
At 31 December 2020	<u>6,599</u>	<u>0</u>	<u>10,908</u>	<u>1,716</u>	<u>2,010</u>	<u>21,233</u>
<b>Net book value</b>						
At 31 December 2019	2,611	246,246	5,270	712	427	255,266
At 31 December 2020	<u>2,350</u>	<u>99,605</u>	<u>4,743</u>	<u>534</u>	<u>285</u>	<u>107,517</u>

**RSPCA MID LINCOLNSHIRE BRANCH**  
**NOTES TO THE ACCOUNTS**  
**Year ended 31 December 2020**

**5 FUNDS -unrestricted**

	Revenue reserves	Designated fund Charity shop expension	Total
	£	£	£
At 1 January 2020	339,546	0	339,546
Surplus for the year	8,362	0	8,362
Transfer between funds	0	0	0
At 31 December 2020	<u>347,908</u>	<u>0</u>	<u>347,908</u>