

Barton & Myerscough Village Hall

Charity No 224407

The Annual General Meeting was held on Friday 5th April 2024 at 7pm.

Members Present: Mr Trevor Tomlinson (Chair), Mr Ian Plant, Mrs Helen Lees, Mrs Joyce Plant, Mr Neil Holden, Mr Brian Chiverton, Mrs Tricia Whiteside, Mrs Emma Thornton and Mrs Ann Chiverton.

Apologies: None

The Minutes of the 2023 Annual General Meeting had been circulated. They were approved and signed as a correct record of the meeting.

Chairman's Report: Trevor reported that 2023 had been an eventful year. Bookings were buoyant and bingo well attended. There have been 3 church and 1 bowling club/tennis club bingo sessions. Solar panels and battery storage were now in operation plus new safety doors and new fire alarm. Also, a new cleaning company had been instigated. To celebrate significant milestones, Barton Village Hall and the Parish Council organised and funded events - chocolate bingo, family quiz, children's activities to commemorate King Charles' Coronation and the Village Hall turning 100. Special centenary pens were given out within the village.

Trevor thanked the committee for the hard work put into the year, especially Ian and Helen for all the financial, bookings work and extra duties. The committee willingly responded by thanking Trevor likewise. Trevor mentioned how help at the end of the bingo sessions with table clearing has been really appreciated.

Linda Tomlinson who has been a staunch member of the Village Hall Committee for many years, working hard and giving huge input has decided to step down from the committee but will continue to administer the Joe 90s on bingo nights. The committee thanked Linda for all her hard work and dedication throughout her time on the committee.

Treasurer's Report: Bingo, grants and the EE mast income were acknowledged by Ian, highlighting the £6000 handed over to the Bowling Club from the EE mast £12,500 payment. Sundry expenses had been a little higher mainly due to special events to celebrate the Coronation and the 100th year of the Village Hall. £10,000 had been transferred from Shawbrook to Skipton, making Skipton at the FSCS limit of £85,000.

Trevor proposed that the Treasurer's report is adopted and this was agreed by all. Ian thanked Mr Brian Levey for auditing the accounts and everyone was happy to re-appoint Mr Levey for next year's accounts.

Election of Officers:

Chairman - Mr Trevor Tomlinson - proposed by Ian Plant and seconded by Brian Chiverton.

Vice Chairman - Mr Brian Chiverton - proposed by Neil Holden and seconded by Ian Plant.

Treasurer - Mr Ian Plant - proposed by Brian Chiverton and seconded by Ann Chiverton

Booking Clerk - Mrs Helen Lees - proposed by Joyce Plant and seconded by Trevor Tomlinson.

Minutes Secretary - Mrs Ann Chiverton - proposed by Brian Chiverton and seconded by Neil Holden.

Committee - Joyce Plant, Neil Holden, Tricia Whiteside, Emma Thornton.

The meeting closed at 7.30pm

FINANCIAL STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2023

FOR

**Barton & Myerscough Village Hall
Registered Charity No 224407**

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Barton & Myerscough Village Hall
Registered Charity No 224407

GENERAL INFORMATION

REGISTERED CHARITY No 224407

TRUSTEES
Mr T J Tomlinson
Mrs L M Tomlinson
Mr I Plant
Barton Parish Council
Mrs A Chiverton
Mr B Chiverton
Mr N. Holden
Mrs H Lees
Mrs J M Plant

CHAIRMAN Mr T J Tomlinson

SECRETARY Mrs A Chiverton

BOOKING CLERK Mrs H Lees

TREASURER Mr I Plant

ADDRESS
852 Garstang Road
Barton
Preston
PR3 5AA

BANK
NatWest Bank PLC
35 Fishergate
Preston
PR1 2BY

INDEPENDENT EXAMINER
Brian W Levey CPFA (Retired)
Ashley House
Jepps Lane
Barton
Preston
PR3 5AQ

Barton & Myerscough Village Hall
Registered Charity No 224407

INCOME AND EXPENDITURE ACCOUNT
for Year Ending 31 December 2023

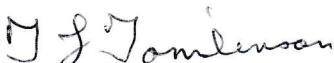
| | 2023 | 2022 |
|--|-----------------|-----------------|
| INCOME : | | |
| Use of Hall – Meat Bingo (Note 9) | 7073 | 6463 |
| Other Lettings (Note 10) | 22756 | 21836 |
| Other Items Received (Note 11) | 5 | 0 |
| Car Park Rent & Water Charges (Note 13) | 270 | 270 |
| Building Society Interest | 2186 | 579 |
| Bowling Club Bin Charges | 70 | 70 |
| Preston CC Covid Relief | 0 | 2667 |
| LEF Grant Solar panels etc (Note 7d) | 36630 | 0 |
| Lottery Grant Solar panels (Note 7d) | 8977 | 0 |
| Barton PC Coronation Grant (Note 7d) | 700 | 0 |
| EE Mast Lease payment | 12500 | 0 |
| Defibrillator | 1026 | 0 |
| Donation | 0 | 350 |
| | 92193 | 32235 |
| EXPENDITURE | | |
| Wages, Cleaning and Expenses (Note 12) | 3674 | 5734 |
| Light, Heat and Water | 3829 | 5118 |
| Insurance | 1511 | 1215 |
| Car Park Rent | 2214 | 2214 |
| Sundry Expenses | 639 | 62 |
| Postage, Stationary, Cards & Ink | 757 | 203 |
| Independent Examiner's Fee (Note 3) | 57 | 59 |
| Repair and Maintenance | 1081 | 1569 |
| Additional Large Items (Grant Aided) (Note 14) | 43615 | 0 |
| Large Items Renewals (Note 15) | 6821 | 0 |
| Small Items Renewals (Note 16) | 3713 | 2695 |
| Village Hall Centenary Celebrations (Note 17) | 1307 | 0 |
| Bowling Club LED Lights (Note 18) | 936 | 0 |
| Christmas Tree & Lights | 0 | 144 |
| CCTV System add ons. | 0 | 852 |
| Website Costs | 178 | 0 |
| BT Wifi Link | 551 | 472 |
| | 70883 | 20337 |
| | 21310 | 11898 |
| Depreciation | | |
| Buildings | 8365 | 8365 |
| Defibrillator & Cabinet | 0 | 574 |
| Kitchen Units, cooker & Hob | 193 | 241 |
| Furniture & Fittings | 275 | 306 |
| Water Boiler | 969 | 1292 |
| | 9802 | 10778 |
| Gain | 11508 | 1120 |
| General Fund balance b/f | 218663 | 217543 |
| GENERAL FUND BALANCE C/F | £230,171 | £218,663 |

Barton & Myerscough Village Hall
Registered Charity No 224407

BALANCE SHEET
As at 31 December 2023

| | 2023 | 2022 |
|------------------------------------|------------------------|------------------------|
| FIXED ASSETS: | | |
| Buildings (Note 17) | 41820 | 50185 |
| Kitchen Units, Cooker & Hob | 772 | 965 |
| Furniture & Equipment & Dishwasher | 2474 | 2749 |
| Water Boiler | 2908 | 3877 |
| | 47974 | <u>57776</u> |
| CASH AT BANK AND IN HAND: | | |
| Bank Current Account | 51189 | 49760 |
| Cash in Hand | 923 | 1127 |
| Skipton Building Society | 85000 | 75000 |
| Shawbrook Bank | 25000 | 35000 |
| NatWest Liquidity Manager | 20085 | 182197 |
| | <u>230171</u> | <u>160887</u> |
| | | <u>£218,663</u> |
| REPRESENTED BY: | | |
| GENERAL FUND | <u>£230,171</u> | <u>£218,663</u> |

Trustee


(Mr T J Tomlinson)

Trustee


(Mr I Plant)

Date

Barton & Myerscough Village Hall
Registered Charity No 224407

TANGIBLE FIXED ASSETS SCHEDULE
As at 31 December 2023

| | Buildings | Kit Units etc | Furniture & Equipmt | Water Boiler |
|---------------------|-----------|------------------|------------------------|-----------------|
| | £ | £ | £ | £ |
| COST: | | | | |
| b/f | 209115 | 15598 | 14142 | 18261 |
| DEPRECIATION: | | | | |
| b/f | 158930 | 14633 | 11393 | 14384 |
| Charge for Year | 8365 | 193 | 275 | 969 |
| c/f | 167295 | 14826 | 11668 | 15353 |
| NET BOOK VALUES b/f | 50185 | 965 | 2749 | 3877 |
| Less | 8365 | 193 | 275 | 969 |
| As at 31 Dec 2023 | 41820 | 772 | 2474 | 2908 |

| | | | | |
|---------------|----|-----|-----|-----|
| Depreciation: | | | | |
| Basis | SL | RB | RB | RB |
| Rate | 4% | 20% | 10% | 25% |

Basis (SL – Straight line over 25 years: RB – Reducing balance)

NOTES TO THE ACCOUNTS
for the Year ended 31 December 2023

1. Accounting Policies

Basis of Accounting

These Accounts have been prepared on a Receipts and Payments basis.

Change in Basis.

There has been no change to the valuation rules and methods of accounting since last year.

Change to previous Accounts

No material changes have been made to Accounts for previous years.

2. Trustees

No remuneration or other benefits have been paid to the charity's Trustees, or people connected with them, by the charity

There were no other transactions undertaken by (or on behalf of) the charity in which a trustee or connected person has a material interest.

3. Expenditure

| | <u>2023</u> | <u>2022</u> |
|-------------------------------------|-------------|-------------|
| Independent Examiner's remuneration | £57 | £59 |
| Grants to institutions | None | None |

The Independent examiner works on a voluntary basis but received an Ex gratia gift to the value of £57.

4. Endowment and Restricted Funds

The charity does not have any endowment or other restricted funds.

5. Investment Assets

The charity does not have any investment assets other than the amount held on deposit with the Skipton Building Society, the Shawbrook Bank and the NatWest bank.

8. Declarations

Designated funds The charity does not have material designated funds.

| | |
|--------------------|------------|
| Ex-gratia payments | See Note 3 |
|--------------------|------------|

| | |
|-------------|---|
| Revaluation | None of the charity's functional fixed assets have been revalued during the year. |
|-------------|---|

| | |
|------------------------|---|
| Trustee Investment Act | If the requirements of the Trustee Investment Act 1961 apply to the charity those requirements have been complied with. |
|------------------------|---|

Uncapitalised fixed assets The charity has no material uncapitalised fixed assets.

Barton & Myerscough Village Hall
Registered Charity No 224407

NOTES TO THE ACCOUNTS
for the Year ended 31 December 2023

| | | 2023 | | 2022 |
|-----------------------------------|------|---------------|------|---------------|
| | £ | £ | £ | £ |
| 9. Fund Raising Activities | | | | |
| Meat Bingo | | 16919 | | 16327 |
| Less: | | | | |
| Caller | 805 | | 715 | |
| Catering Expenses | 529 | | 422 | |
| Bingo Prizes (Meat) | 8009 | | 7879 | |
| Printing & Advertising | 0 | | 0 | |
| Sundry (Inc setting up hall) | 150 | | 593 | |
| Stationary | 353 | 9846 | 255 | 9864 |
| | | <u>£7,073</u> | | <u>£6,463</u> |

| | 2023 | 2022 |
|---------------------|--------------|--------------|
| 10. Lettings | <u>22756</u> | <u>21836</u> |

The charity aims to provide a diverse use of the village hall by voluntary and charitable organisations. Hirers of the hall have included:

Barton WI, Antique and Craft Fairs, Book Fairs, Stamp Fairs, Dolls Fairs, Cartophilic Society, Post Card Fairs, Ochid Society, Ladies Farmers Union, Lancashire Nursing Trust, Phoenix Patchers, Preston City Council, Pheonix dancers, Sequence Steppers Dancers, Preston Friendship Society, St Lawrence Church & School PTFA, St Mary's Church, Barton Bowling Club, Duke of Edinburgh Awards, Asian Parties, Birthday Parties, Jumble Sales, RugbyTots, Zenbabies.

The kitchen (catering facility) is included in the cost of hiring both the small room and the whole hall. The hirers supply any food and operate the kitchen as they require – which varies from no use at all to the preparation of hot meals.

| | 2023 | 2022 |
|---------------------------------|-------------|-------------|
| 11. Other Items Received | | |
| Wayleave | 5 | 0 |
| | <u>£5</u> | <u>£0</u> |

NOTES TO THE ACCOUNTS
for the Year ended 31 December 2023

| | 2023 | | 2022 | |
|--|-------------|-------|-------------|------|
| | £ | £ | £ | £ |
| 12. Wages and Cleaning | | | | |
| Cleaning Services (Note 6c) | 1756 | | 3490 | |
| Window Cleaner | 120 | | 120 | |
| Grass Cutting | 504 | | 432 | |
| Hedge Cutting | 0 | | 300 | |
| Cleaning Materials | 557 | | 458 | |
| Refuse collection - including Garden Waste | 737 | 3674 | 934 | 5734 |
| 13. Car Park Rent, Water Charges & Garden Waste | | | | |
| Contributions received from: | | | | |
| Bowling Club | 135 | | 135 | |
| Tennis Club | 135 | | 135 | |
| Other | 0 | 270 | 0 | 270 |
| 14. Additional Large Items (Grant Aided) | | | N/A | |
| Solar Panels | 23923 | | | |
| Panel Batteries & Forced Ventilation | 14652 | | | |
| Enhanced Fire Alarm | 5040 | 43615 | | 0 |
| 15. Large Items Renewals | | | | |
| Back Door & Rear Fire Door | 3785 | | N/A | |
| Original Fire Alarm | 3036 | 6821 | | £0 |
| 16. Small Items Renewals | | | | |
| Heating Cupboard | 888 | | | |
| Tables | 1455 | | | |
| LED Lighting | 1370 | 3713 | | 2695 |
| 17. Village Hall Centenary Celebrations | | | N/A | |
| Chocolate Bingo | 96 | | | |
| Quiz | 428 | | | |
| Pen Gift Sets & Bunting | 783 | 1307 | | 0 |
| 18. Bowling Club LED Lights | | | N/A | |
| To be reclaimed from share of EE Mast payout | 936 | 936 | | 0 |

Barton & Myerscough Village Hall
Registered Charity No 224407

NOTES TO THE ACCOUNTS
for the year ended 31 December 2023

| <u>19. Buildings</u> | 2023 | 2022 |
|----------------------------|---------------|---------------|
| Valuation at 18 March 1975 | 34000 | 34000 |
| Additions | | |
| Year to 31 December 1977 | 2380 | 2380 |
| Year to 31 December 1981 | 532 | 532 |
| Year to 31 December 1993 | 54773 | 54773 |
| Year to 31 December 1994 | 51701 | 51701 |
| Year to 31 December 1995 | 9449 | 9449 |
| Year to 31 December 1996 | 1532 | 1532 |
| Year to 31 December 1998 | 18696 | 18696 |
| Year to 31 December 2003 | 34000 | 34000 |
| Year to 31 December 2004 | 2052 | 2052 |
| | <u>175115</u> | <u>175115</u> |
| | <u>209115</u> | <u>209115</u> |

Depreciation is provided on a Straight Line basis at 4% to write off the building over a period of 25 years (commencing in the year to 31 December 2004 - see page 4)

INDEPENDENT FINANCIAL EXAMINER'S REPORT

For the Year ended 31 December 2023

Report to the Trustees of Barton & Myerscough Village Hall

Registered Charity No 224407

On the Accounts for the year ended 31 December 2023

Set out on pages 2 - 9

Respective responsibilities of Trustees and Examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the year under section 144(2) of the Charity Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for Independent examination, it is my responsibility to :

- examine the accounts under section 145 of the 2011 Act.
- Follow the procedure laid down in the general Direction given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosure in the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts provide a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention.

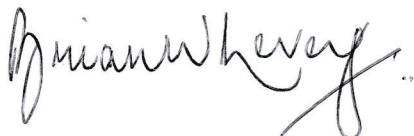
1. which give me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 14th Feb 2024

Name: Brian W. Levey CPFA (Retired)

Address: Ashley House, Jepps Lane,
Barton.
PR3 5AQ

Barton & Myerscough Village Hall
Registered Charity No 224407

RECEIPTS AND PAYMENTS ACCOUNT
for Year Ended 31 December 2023

(Unrestricted Funds)

| | 2023 | | 2022 | |
|---|-------|-----------------|-------|--------------|
| | £ | £ | £ | £ |
| RECEIPTS : | | | | |
| Use of Hall – Meat Bingo (Note 9) | 7073 | | 6463 | |
| Other Lettings (Note 10) | 22756 | | 21836 | |
| Other Items Received (Note 11) | 5 | | 0 | |
| Car Park Rent & Water Charges (Note 13) | 270 | | 270 | |
| Building Society Interest | 2186 | | 579 | |
| Bowling Club Bin Charges | 70 | | 70 | |
| Preston CC Covid Relief | 0 | | 2667 | |
| LEF Grant Solar Panels etc | 36630 | | 0 | |
| Lottery Grant Solar Panels | 8977 | | 0 | |
| Barton PC Coronation Grant | 700 | | 0 | |
| EE Mast Lease Payment | 12500 | | 0 | |
| Defibrillator | 1026 | | 0 | |
| Donation (Note 13) | 0 | 92193 | 350 | 32235 |
| PAYMENTS: | | | | |
| Wages, Cleaning and Expenses | 3674 | | 5734 | |
| Light, Heat and Water | 3829 | | 5118 | |
| Insurance | 1511 | | 1215 | |
| Car Park Rent | 2214 | | 2214 | |
| Sundry Expenses | 639 | | 62 | |
| Postage, Stationary, Cards & Ink | 757 | | 203 | |
| Independent Examiner's Fee (Note 3) | 57 | | 59 | |
| Repair and Maintenance | 1081 | | 1569 | |
| Additional Large Items & Renewals | 50436 | | 0 | |
| Small Items Renewals | 3713 | | 2695 | |
| Village Hall Centenary Celebrations | 1307 | | 0 | |
| Bowling Club LED Lights | 936 | | 0 | |
| Christmas Tree & Lights | 0 | | 144 | |
| CCTV System | 0 | | 852 | |
| Website Costs | 178 | | 0 | |
| BT Wifi Link | 551 | 70883 | 472 | 20337 |
| Loss/Gain | | 21310.00 | | 11898 |

Add: cash, Bank and Building Society Balance b/f
CASH, BANK and BUILDING Soc BALANCES C/F

160887

148989

£182,197

£160,887

STATEMENT OF ASSETS AND LIABILITIES

as at 31 December 2021

(Unrestricted Funds)

CASH FUNDS

| | |
|--------------------------|------------------------------|
| Cash at Bank | NatWest Current Account |
| | Shawbrook 12 Mnth Fixed Rate |
| | NatWest Liquidy 95 day |
| Cash at Building Society | Skipton Comm Saver |
| Cash in Hand | |

2023

2022

£

£

51189

49760

25000

35000

20085

0

85000

75000

923

1127

182197

£160,887

ASSETS RETAINED FOR THE CHARITY'S OWN USE

Buildings
Kitchen Units, Cooker, Dishwasher & crockery.
Yamaha Organ, Furniture and Equipment
Defibrillator and Cabinet.

LIABILITIES

None

Mr T J Tomlinson

(Mr T J Tomlinson)

(Mr I Plant)

INDEPENDENT FINANCIAL EXAMINER'S REPORT

For the Year ended 31 December 2023

Report to the Trustees of Barton & Myerscough Village Hall

Registered Charity No 224407

On the Accounts for the year ended 31 December 2023

Set out on pages 2 - 9

Respective responsibilities of Trustees and Examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the year under section 144(2) of the Charity Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for Independent examination, it is my responsibility to :

- examine the accounts under section 145 of the 2011 Act.
- Follow the procedure laid down in the general Direction given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosure in the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts provide a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention.

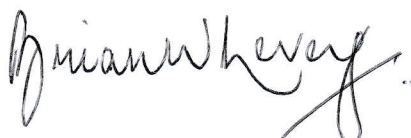
1. which give me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the Charities Act 2011; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 14th Feb 2024

Name:

Brian W. Levey CPFA (Retired)

Address:

Ashley House, Jepps Lane,
Barton.
PR3 5AQ