



# Annual General Meeting RSPCA Aberconwy Branch



*Saturday 26th April 2025, 11:00 am*

*Via Google Meet*

## **AGENDA**

### **ANNUAL GENERAL MEETING TUESDAY 23rd APRIL 2024 – 17:30 Via Google Meet**

- 1) *Welcome*
- 2) *Apologies for absence*
- 3) *Approval of minutes of 2023 AGM*
- 4) *Matter Arising*
- 5) *Presentation of examined accounts for year ending 2024*
- 6) *Appointment of branch auditor/independent examiner*
- 7) *Branch Annual Report*
- 8) *Election of Committee*
- 9) *Consideration of resolutions*
- 10) *Group Inspectorate Report*
- 11) *Bryn Y Maen Animal Centre Report*
- 12) *Closing remarks*

## Notice calling an annual general meeting of the RSPCA Aberconwy Branch

Registered charity no: 224340

To all members of Royal Society of Prevention of Cruelty to Animals Aberconwy Branch  
the Regional Chair  
the Branch Partnership Manager

From the Branch Secretary

Name Zoe Meakins

Address 6 Broad Street  
Llandudno Junction  
LL31 9HG

Tel no 01492 584061

Email [AGM@rspca-aberconwy.org.uk](mailto:AGM@rspca-aberconwy.org.uk)

Dear Member,

Please find below an invitation to attend the Annual General Meeting (AGM) of RSPCA Aberconwy Branch to be held on **26th April 2025 at 11:00** which will be streamed via video conferencing. If you would like to attend the AGM, please contact [AGM@rspca-aberconwy.org.uk](mailto:AGM@rspca-aberconwy.org.uk) for guidance as to how to access the meeting online.

### Agenda

- |   |                                      |
|---|--------------------------------------|
| 1. Opening address and welcome          | 7. 2024 Branch Report                |
| 2. Apologies for absence                | 8. Committee election                |
| 3. Approval of minutes of previous AGM  | 9. Consideration of resolutions      |
| 4. Matters arising                      | 10. Group Inspectorate Report        |
| 5. Accounts for the last financial year | 11. Bryn y Maen Animal Centre Report |

The Branch accounts for 2024 have been prepared and examined by our accountants and are available in digital format for members who can email [AGM@rspca-aberconwy.org.uk](mailto:AGM@rspca-aberconwy.org.uk) to request their copy.

Resolutions and nominations for the committee election must be received by the branch secretary by **28th March 2025**. A nomination form can be requested by emailing [AGM@rspca-aberconwy.org.uk](mailto:AGM@rspca-aberconwy.org.uk).

Please note: The only branch members entitled to propose resolutions, speak, vote and be counted in the quorum at the meeting are those whose names were entered in the list of branch members more than three months before the date of the meeting.

Name Zoe Meakins  
Branch Secretary

Date 19th March 2025



## RSPCA ABERCONWY BRANCH

Royal Society for the Prevention of Cruelty to Animals

### **RSPCA Aberconwy Branch Committee**

#### **Honorary Officers:**

*Chair*

*Donna Hutton*

*Secretary*

*Zoe Meakins*

*Treasurer*

*Jonathan Francis*

*Regional Board Representative*

*Donna Hutton*

#### **Committee/Trustees during 2024**

*Johnathan Francis*

*Donna Hutton*

*Mike Bird*

*Fiona Trappe*

*Sue Broadhurst*

*Sheila Francis*

*Wendy Ashurst*

*Zoe Meakins*

*Gini Rivers*

*Gwen Rogers*

*Pat Hebron*

## **Aberconwy Branch Committee AGM Minutes**

**Tuesday 23 April 2023 17:30**

**Via Google Meet**

Item	Links and Notes
Welcome	<p>DH thanked the committee for attending the AGM</p> <p>Present: Donna Hutton (DH) Chair</p> <p>Carl Lloyd (CL)</p> <p>Gavin Bevan (GB)</p> <p>Fiona Trappe (FT)</p> <p>Mike Bird (MB)</p> <p>Johnathan Francis (JF)</p> <p>Alun Rees</p> <p>Ann Rees</p> <p>Amy Chambers (ByM) (AC)</p> <p>Leanne Hardy (Inspectorate) (LH)</p> <p>DH welcomed people to the meeting and reflected on the changes and progress over the past year, very proud of what had been achieved. DH thanked everyone for their hard work. She outlined the route forward – expansion talks to start on Monday 29 April.</p> <p>Gini is taking a break for 6 months from the branch but is still a member.</p>
Apologies for absence	<p>Gini Rivers</p> <p>Gwen Rogers</p>
Approval of minutes of 2020 AGM	<p>Committee read minutes of 2023 AGM. FT proposed accepting the minutes as a true record, ZM seconded the proposal.</p> <p>The committee accepted the minutes.</p>
Matters arising	<p>All to be dealt with in agenda items later in the meeting.</p>
Presentation of examined accounts for year ending 2021	<p>The accounts were presented by JF to the committee and viewed by the meeting. Accounts proposed by JF and seconded by FT. These accounts were duly accepted by the meeting in line with the auditor's report. Please follow the link to view.</p> <p><a href="https://drive.google.com/drive/folders/1SqmGMoj-t43lwVrFq5j-RsdrvFixBM7f">https://drive.google.com/drive/folders/1SqmGMoj-t43lwVrFq5j-RsdrvFixBM7f</a></p> <p>JF highlighted the big expenditure projects including the new Rhos shop, the refit of the Craig y Don shop and the payment of medical supplies where the invoice had gone astray. FT highlighted the need to develop strategies to avoid future deficits and to generate income. DH confirmed this would be an integral part of the expansion talks.</p>
Appointment of branch auditor/independent examiner	<p>The meeting voted to appoint Mr Pratt once again to act as auditor for the branch. JF proposed and MB seconded.</p>

Branch Committee's report 2024	<p>DH thanked CL for submitting the report. The report was accepted by the meeting, with ZM proposing and FT seconding.</p> <p>Two issues of note are the Orme goats - generate negative publicity more than any other issue. LH and CL confirmed that they were sitting on the Great Orme goat management group. Although safeguarding the goats is important, the need for collective responsibility amongst all stakeholders was crucial, so CL and LH do not lead on this.</p> <p>The report can be found at this link:  <a href="https://docs.google.com/document/d/1JG0Svl20BNx7jz_fvfad7CnGj-ldCu_E/edit">https://docs.google.com/document/d/1JG0Svl20BNx7jz_fvfad7CnGj-ldCu_E/edit</a></p>
Election of committee	<p>The meeting voted for committee member appointments. GB created an online ballot and all members were duly elected to serve for the coming year.</p>
Consideration of resolutions	<p>None</p>
Group inspectorate report	<p>LH presented the report to the meeting. She highlighted issues of note - including several staffing secondments, maternity, progression of staff and notable rescues including a pig, a swan and two fallow deer.</p> <p>DH thanked LH for all her and her team's work. FT asked if there was anything the team needed. LH said that dog spaces were a priority as reaching saturation point. Collaborative working would be a great way forward, so the committee agreed to a group meeting. Increasingly, it is becoming necessary to try and keep animals in their homes and support owners rather than sign them over. This needs to be out target market - owners who need support and education rather than intentional cruelty.</p> <p>The report can be found here:  <a href="https://drive.google.com/drive/folders/1iKDuwZwbW1VJo9YuoZ838CnJpS8LUiAW">https://drive.google.com/drive/folders/1iKDuwZwbW1VJo9YuoZ838CnJpS8LUiAW</a></p>
Bryn y Maen animal centre report	<p>AC from Bryn y Man resented the report, and highlighted some staffing changes, upcoming dates including the dog show in May, the number of animals cared for in preceding 12 months (715, of which 336 have been rehomed)</p> <p>The report can be found here:  <a href="https://drive.google.com/drive/folders/1iKDuwZwbW1VJo9YuoZ838CnJpS8LUiAW">https://drive.google.com/drive/folders/1iKDuwZwbW1VJo9YuoZ838CnJpS8LUiAW</a></p>
Closing remarks	<p>DH thanked people for attending the meeting and their ongoing time and support, especially volunteers. She also reminded the meeting of the upcoming anniversary celebrations. The meeting closed at 18.40</p>





## RSPCA ABERCONWY BRANCH

Royal Society for the Prevention of Cruelty to Animals

### **Presentation of Examined 2024 Branch Accounts and Appointment of Auditors for 2024**

*[Please click here to see the examined 2024 accounts](#)*

*Appointment of Auditors for 2024*

*The trustees present their report with the financial statements of the charity for the years ending 31 December 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.*

*The RSPCA Aberconwy Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work throughout its territory from Llandudno in the North and Cwm Penmachno in the South, and from Llanfairfechan in the West and Bryn y Maen to the East.*





*The charity is controlled by its governing document and constitutes an unincorporated charity. The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.*

### **Objectives and Activities**

*The Royal Society for the Prevention of Cruelty to Animals Aberconwy Branch is run to help prevent cruelty and to aid sick and injured animals within its local area. As part of the Wales Board, we also support financial initiatives within Wales in consultation with the Branch Committee.*

*The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. We have complied with the duty under the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.*

### **Achievements and Performance**

*Welcome to our Annual General Meeting! Outlined below are the Branch's main achievements over the year.*

*2024 has been a busy year for the branch with exciting changes across all of our services. Covered below are the highlights of what we hope will be the start of an exciting period of growth and development for both the branch and increased support for animals in our branch area and beyond.*



### **Our Charity Shops**

*In February we opened our first new shop for more than 40 years in Rhos on Sea which has been really successful. A huge thanks to all the Volunteers who work in the new shop and maintain it beautifully.*

*As our projections showed, we needed more shops to cover the rising cost of the clinics (drug prices are so expensive), so we set about finding a location for a third shop which we did in the latter stages of the year. On 9th December we successfully opened our second new shop at Mostyn Street in Llandudno that is perfectly positioned to attract the large number of day trippers that*



*visit the town. Many thanks to Carl Lloyd, Dawn Hibble and everyone who helped to set up and open both shops so successfully.*

*Our original shop in Craig y Don continues to generate much needed income for us and showcase our work and is staffed by, like all of our shops, Dawn and the amazing shop volunteer teams. Craig y Don has long been a favourite for our supporters, so we hope our new shops will similarly develop local community support and serve as an important customer facing 'shop window' to what the branch does to help local animals in need.*

*In an effort to maximise our income generating potential, in 2024 we also introduced GiftAid to two of our shops (Rhos and Mostyn street) which is already helping us to increase our takings thanks to the extra 25% we get from every GiftAid pound we receive. Many thanks to Dawn, Mike and Carl for developing this essential process and a huge thanks to the volunteer teams that have bravely looked to incorporate it into their daily shop tasks.*

*Looking towards the future, our key challenge remains attracting more volunteers to help us keep all of our shops open for as many days as possible. Towards that end, we have been actively promoting our volunteer vacancies to encourage our local communities to be part of our efforts to help local animals. I currently volunteer each Sunday in Llandudno and find both the shop work and the opportunity to speak to members of the public about our work and their animals really uplifting!*

### **Branch Expansion**

*We're also excited to report that a lot of work has been taking place between RSPCA Aberconwy branch and the trustee team at Montgomeryshire & Radnor branch as we look at our branches working even closer together. We had identified some years ago that our capacity to respond to demand across all of our branches was becoming increasingly challenging across our respective branch areas and it was important to have some succession planning in place to ensure that welfare provision continued.*

*Montgomeryshire & Radnorshire Branch Trustees have a wealth of welfare experience combined with their very successful farm dog and cat neutering schemes, so we're excited to be working with them and what the future might bring. A special thanks to*

*all Trustees who have been part of the effort to make our branches more secure for the future. The combination of diverse areas of experience and expertise has been a learning curve for all of us!*

### Our Clinical Services



*The majority of our income generation helps to sustain the increasing cost of veterinary support we provide animals through our clinics as well as the welfare and neutering vouchers we issue to help pet owners secure treatment for their animals.*

### Llandudno Junction Welfare Clinic

*Our Clinic in Broad Street in Llandudno Junction is working well with the number of clinic sessions increasing. Before Covid we were able to open almost everyday of the week but the pandemic significantly impacted our capacity to do this safely. We're now open 2 or 3 days a week (vet availability dependent) but hope we should stabilise at a minimum of 3 days a week moving forward.*

*Like our shop volunteer teams, our Clinic Volunteers are absolutely essential to this service, managing clients, helping the vet and generally keeping the service running smoothly and creating a caring atmosphere to support people and their pets, so a huge note of thanks to them! The more days we can open, the more animals we can support, so please feel free to share our clinic details with anyone who may benefit from the service.*

*Our plan has always been to maximise the potential of our clinical services and the opening of two further shops will hopefully generate funding that will make this possible. One element of this is developing the capacity to offer routine surgery such as neutering. To that end we are looking at securing grant funding to help us procure the necessary equipment which we hope will be realised in 2025. In doing so, we can*

*offer a complete service for our clients rather than having to refer them to private vets whenever surgery is required.*

## North Wales Branches Mobile Clinic

*Our Branch has been operating the North Wales Branches Mobile Clinic for almost a decade. We personally dedicate two sessions a week in our Branch area with the remaining 6 sessions spread across the territories of RSPCA West Gwynedd, Wrexham and Ynys Mon Branches. The mobile clinic is an incredibly versatile platform that allows us to reach places where demand is greatest or barriers to support are highest as well as avoiding the need for long distance travel to clinics for the animals.*

*Being able to target surgical support in our most struggling communities through the mobile clinic will have a dramatic impact on the animals that seek to help. However, surgical work can be more expensive so we plan to work with a variety of partner organisations to help us achieve this.*

*In 2024 we also welcomed some new team members to the Mobile Clinic team in the form of Rhian Sinfield, Linizi Davies and Nigel Vincent. Covering everything from working with our clients, volunteer teams, accounts, fundraising and keeping the vehicle running are just a few areas where these team members have had a huge impact on the service. We've also been fortunate enough to welcome Beth Godley as a new addition to our vet team with both the Junction and Mobile Clinic. Beth similarly brings a wealth of experience to the role and we're all so excited to see what these brilliant talents will help us achieve over the years ahead.*

Animals Supported	Dogs	Cats	Rabbits	Other
<i>Llandudno Junction Clinic or Mobile Clinic venues</i>	<b>1191</b>	<b>588</b>	<b>13</b>	<b>3</b>
<i>Welfare Treatment Vouchers issued</i>	<b>59</b>	<b>54</b>	<b>1</b>	<b>0</b>
<i>Neutering Vouchers issued</i>	<b>71</b>	<b>272</b>	<b>1</b>	<b>2</b>
<i>Total Microchipped</i>	<b>21</b>	<b>13</b>	<b>0</b>	<b>0</b>
<b>Total Animals supported</b>	<b>1342</b>	<b>927</b>	<b>15</b>	<b>5</b>

Treated in the Mobile Clinic	Dogs	Cats	Rabbits	Other
<i>Total Treated on Mobile Clinic</i>	<b>1815</b>	<b>707</b>	<b>27</b>	<b>25</b>

## North Wales Almoner



*2024 was also a significant year in relation to how all branches in North Wales deliver welfare services. A major change was the creation of the North Wales Almoner service that ensures that our welfare and neutering vouchers are issued consistently across the whole region. Kelly Dilworth, our long time Clinic Supervisor, embraced the role in December and has brought to bear her significant clinical background and years of welfare experience to create a consistent and sustainable service providing support to clients as well as working with almost every vet across our region. We now have a welfare voucher system that works universally across the majority of North Wales from Anglesey and Gwynedd in the West, Wrexham in the East and nearly all of Mid Wales! Special thanks must go to the various trustees in RSPCA Ynys Mon Branch, West Gwynedd Branch, Aberconwy Branch and Montgomeryshire & Radnor Branch that made this collaboration possible.*

### **PPP (Paws, People Planet - Pawennau, Pobl, Planed) Food Bank scheme**

*The PPP scheme continues to grow, now serving over 80 food banks across Wales and distributing over 1.5 million servings of food to struggling pet owners accessing food banks. This service has been essential to help avoid the damaging impact of pet owners having to relinquish their pets due to the cost of living but also helping us to reach new communities with our services.*

### **Our Future Plans**

*As always, the Trustees have been looking at the future and how we as a branch improve our capacity to grow and sustain our services in the years to come. Every service costs money, so we have to balance our aspirations against sustainable fundraising plans every step of the way. Ultimately, we see the creation of our own animal welfare Centre or hub as central to this vision. It will take at least 10 years to realise, but will significantly increase our ability to help animals across our region whatever their needs, so please use our shops and donate where you can to help us bring this dream to fruition!*

*Project work is also underway aimed at wildlife provision; cat neutering; supporting those on low incomes during this cost of living crisis; education; working with local communities. These take time to develop and hopefully will increase the welfare provision and community activity across our region.*

*This is just part of the work we (the Trustees, Volunteers and Staff) are looking at for 2025:*

- *The formalisation of a merger with Montgomeryshire & Radnor Branch expanding our branch area to include Wrexham to the East and Newtown in the South and almost everything in between!*

- *The opening of a fourth shop in Wrexham, all with the aim of increasing animal welfare provision across the Easterly and Southerly regions of our branch area.*
- *The commencement of surgical services across our clinical services.*
- *The development of a Wildlife Response Network across North Wales.*
- *Increased partnership working with neighbouring Branches and external organisations*

*Thank you to everyone who has donated; baked; knitted; staffed stalls; held tombola stands; hosted raffles and Volunteered in our shops and Clinics. Without the Volunteers and the Staff there would be no help to the animals we are passionate about.*

*And finally a big Thank you to our Trustees who all take their role seriously and ensure that good governance is applied so that all monies raised are used for animal welfare provision.*

### **Reserves policy**

*The Branch holds reserves in order that the service level provided for animal welfare is maintained should there be a reduction in incoming resources. Reserves are those funds that are freely available for general purposes and are uncommitted.*





## RSPCA ABERCONWY BRANCH

Royal Society for the Prevention of Cruelty to Animals

### **Committee Election**

### **Consideration of Resolutions**

*No resolutions to consider.*

**RSPCA  
ABERCONWY BRANCH**

**ACCOUNTS**

**FOR THE YEAR ENDED  
31<sup>ST</sup> DECEMBER 2024**

**J PRATT & CO LTD, CHARTERED CERTIFIED ACCOUNTANTS**

BASFORD HOUSE, 29 AUGUSTA STREET, LLANDUDNO

TELEPHONE NUMBER: (01492) 870575/876828

FAX NO: (01492) 871049

EMAIL: [johnpratt@btconnect.com](mailto:johnpratt@btconnect.com)  
WEBSITE: [www.johnprattandco.co.uk](http://www.johnprattandco.co.uk)

## **RSPCA - ABERCONWY BRANCH**

### **Independent Examiners' Report to the Committee Members of RSPCA Aberconwy Branch**

We report on the accounts of the Branch for the year ended 31st December 2024, which are set out on pages 2 to 8.

#### **Respective responsibilities of the Committee and Examiners**

As Committee Members you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply, and that an independent examination is needed. It is our responsibility to examine the accounts under section 145 of the Act as amended and to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

#### **Basis of Independent Examiners' report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

#### **Independent Examiners' Statement**

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 130 of the Act: and
  - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J PRATT & CO LTD  
CHARTERED CERTIFIED ACCOUNTANTS  
BASFORD HOUSE  
29 AUGUSTA STREET  
LLANDUDNO  
LL30 2AE

.....  
Date

**RSPCA - ABERCONWY BRANCH**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31ST DECEMBER 2024**

		2024 Unrestricted Fund	2023 Unrestricted Fund
	Note	£	£
<b>INCOMING RESOURCES:</b>			
<b>INCOMING RESOURCES FROM GENERATED FUNDS:</b>			
Voluntary income	2	121550	72453
Activities for generating funds	3	75951	47815
Investment income	4	5486	10033
Income from charitable activities	5	120620	126591
<b>TOTAL INCOMING RESOURCES</b>		<b>323607</b>	<b>256892</b>
<b>RESOURCES EXPENDED:</b>			
Costs of generating funds	6	31090	22807
Wages/Salaries	7	92910	99552
Charitable activities	8	242489	240959
Governance costs	10	940	940
<b>TOTAL RESOURCES EXPENDED</b>		<b>367429</b>	<b>364258</b>
Net incoming resources		(43822)	(107366)
Lease valuation, Unit 5, 4 Penrhyn Avenue		-	33500
Revaluation reserve		-	137005
LESS/ADD: (Loss)/Profit on investment unrealised	11	(43822)	(6056)
<b>NET MOVEMENT IN FUNDS</b>		<b>(43822)</b>	<b>57083</b>
<b>TOTAL FUNDS AT 1ST JANUARY 2024</b>		<b>432526</b>	<b>375443</b>
<b>TOTAL FUNDS AT 31ST DECEMBER 2024</b>		<b>388704</b>	<b>432526</b>

**RSPCA - ABERCONWY BRANCH**

**BALANCE SHEET**

**AS AT 31ST DECEMBER 2024**

		2024		2023	
	Note	£	£	£	£
<b>FIXED ASSETS:</b>					
Tangible assets	12		284986		273779
Lease Unit 5, 4 Penrhyn Avenue			33500		33500
			-----		-----
			318486		307279
<b>CURRENT ASSETS:</b>					
Bank accounts & cash in hand	17	67888		137653	
Debtors	13	9186		5584	
		-----		-----	
		77074		143237	
Creditors falling due within one year	14	(6856)		(17990)	
		-----		-----	
			70218		125247
			-----		-----
			388704		432526
			-----		-----
<b>FUNDS:</b>					
Funds at 31 <sup>st</sup> December 2024			-----		-----
			388704		432526
			-----		-----

Approved .....

Date .....



## **RSPCA - ABERCONWY BRANCH**

### **NOTES TO THE ACCOUNTS**

#### **FOR THE YEAR ENDED 31ST DECEMBER 2024**

#### **1. Accounting policies**

##### **1.1 Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014. The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

##### **1.2 Tangible fixed assets for use by the branch and depreciation**

Tangible fixed assets for use by the branch are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Shop & clinic fixtures and fittings	20% reducing balance method
-------------------------------------	-----------------------------

Depreciation is not provided on the freehold property, mobile clinic or the property improvements as in the opinion of the branch committee the present value of the buildings is not less than shown in the accounts.

##### **1.3 Investments**

Investments are stated at market value at the Balance Sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposal throughout the year.

##### **1.4 Income**

Voluntary income and donations are accounted for as received by the branch.

##### **1.5 VAT**

Value Added Tax is recoverable by the branch on its clinic and shop operations and is reflected in the relevant income and costs in the statement of financial activities.

##### **1.6 Fund raising costs**

Fund raising expenditure comprises costs incurred in inviting people and organisations to contribute financially to the branches work. This includes the cost of advertising for donations and the staging of special fund-raising events.

**RSPCA - ABERCONWY BRANCH**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2024**

**2. Voluntary Income**

	2024 £	2023 £
Grant for van	17200	-
Legacy	16392	-
Almoner set up costs	5206	-
Branch Contributions to the Mobile	54896	44051
Donations and collections	3420	4684
Subscriptions	188	670
Door to Door	21711	22543
PPP Scheme	2537	505
	-----	-----
	121550	72453
	-----	-----

**3. Activities for generating funds**

	2024 £	2023 £
Shop sales	75951	47815
	-----	-----

**4. Investment income**

	2024 £	2023 £
Interest on Government Securities	-	6044
Bank interest	1077	760
Net flat income	4409	3229
	-----	-----
	5486	10033
	-----	-----

**5. Income from charitable activities**

	2024 £	2023 £
Animal clinic income	41055	52680
Mobile clinic income	79565	73911
	-----	-----
	120620	126591
	-----	-----

**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

**6. Cost of generating funds**

	2024 £	2023 £
Fundraising trading: cost of goods sold and other costs		
<b>Craig-y-Don Shop operating costs</b>		
Light & Heat	1324	1931
Rates	1241	757
Trade Waste	1278	1921
Repairs	65	12482
Cleaning	-	130
Printing & Stationery	411	847
Sundries	341	614
Accountancy	210	420
Telephone	1322	418
Legal & Professional	40	-
Bank Charges	82	-
Subscriptions	81	-
<b>Rhos-on-Sea Shop operating costs</b>		
Rent	9000	2958
Sundries	173	29
Repairs	383	300
Legal & Professional	123	-
Insurance	196	-
Light & Heat	1216	-
Telephone	137	-
Service Charge	420	-
Subscriptions	116	-
Shop Fittings	10326	-
Printing & Stationery	357	-
Trade Waste	499	-
Bank Charges	59	-
Rates	891	-
Accounts	210	-
<b>Llandudno Shop operating costs</b>		
Repairs	589	-
	----- 31090	----- 22807

**7. Wages/Salaries**

	2024 £	2023 £
Branch Salaries	92910	99552
	----- 92910	----- 99552

**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

**8. Charitable activities expenditure**

	2024 £	2023 £
<b>Animal clinic</b>		
Drugs	32583	65302
Pet cremation services	2356	1323
Abaxis Trading	425	530
Verifac Labels	200	708
Insurance	579	1512
Locum vets	7322	2090
Blood test & labs	798	1655
Burtons med quip	48	1132
Rates, Water & Power	2490	2774
Stationery, Postage & Internet	1728	2071
Safe solutions	-	138
Sundries	760	190
Repairs	3489	2868
Professional fees	763	720
Bank charges	963	885
Support costs	984	154
Mileage	341	177
Legal & Professional	240	-
	----- 56069	----- 84229
<b>Animal Clinic Depreciation</b>	----- 23	----- 28
<b>Mobile clinic</b>		
Rocket House – Note 17	7710	6582
Laptop & Printers	-	500
Hall hire	4877	3845
Drugs	44803	58044
Lab tests	2539	1786
Stationery, Stamps & Mob	896	1225
Sundries	563	111
Wages	84368	44176
Mobile running costs – Fuel, Tax, Repairs	7628	8108
Insurance	524	377
Professional fees	763	720
Locum Vets	2803	5640
Repairs	1736	736
Pet Cremation Services	1863	1551
Aberconwy Branch contribution to mobile	-	8017
Mobile Driver Hire	4611	2939
Bank Charges	188	-
Legal & Professional	506	-
Mileage	1678	-
	----- 168056	----- 144355

**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

	2024 £	2023 £
<b>Other Charitable Activity Expenditure</b>		
Vets	3387	2780
Veterinary Welfare Assistance vouchers	2001	4290
Fostering & Neutering	5004	1740
PPP Scheme	5893	3537
Maesdu Road planning	218	-
Almoner expenses	1838	-
	-----	-----
	18341	12347
	-----	-----
<b>Totals</b>	<b>242489</b>	<b>240959</b>
	-----	-----

**9. Allocation of support costs**

	Allocated to Charitable Activities £	Allocated To Fundraising £	2024 £	2023 £
Cost of meetings	984	-	984	114
Branch contribution	-	-	-	40
	-----	-----	-----	-----
	984	-	984	154
	-----	-----	-----	-----

Support costs are allocated on the basis of full-time equivalent staff numbers.

**10. Governance costs**

	2024 £	2023 £
Independent examiner's fee	940	940
	-----	-----

**11. Investments**

	2024 £	2023 £
Market value at 1st January 2024	-	156417
Loss on disposal	-	(6056)
	-----	-----
Market value at 31st December 2024		150361
	-----	-----

**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

**12. Tangible fixed assets for use by the branch**

	The Mayfair £	6 Broad Street	Fixtures & Fittings £	Mobile Clinic £	Van £	Total £
<b>Cost</b>						
At 1 January 2024	44959	77145	9899	61084	-	193087
Additions	-	-	-	-	29615	29615
Disposal	-	-	-	-	(14641)	(14641)
Revaluation reserve	66150	70855	-	-	-	137005
	-----	-----	-----	-----	-----	-----
At 31 December 2024	111109	148000	9899	61084	14974	345066
	-----	-----	-----	-----	-----	-----
<b>Depreciation</b>						
At 1 January 2024	-	-	9785	46528	-	56313
Charge for year	-	-	23	-	3744	3767
	-----	-----	-----	-----	-----	-----
At 31 December 2024	-	-	9808	46528	3744	60080
	-----	-----	-----	-----	-----	-----
<b>Net book values</b>						
At 31 December 2024	111109	148000	91	14556	11230	284986
	-----	-----	-----	-----	-----	-----
At 31 December 2023	111109	148000	114	14556	-	273779
	-----	-----	-----	-----	-----	-----

**13. Debtors**

	2024 £	2023 £
VAT	7708	1753
Branch Mobile Contributions outstanding	1478	3831
	-----	-----
	9186	5584
	-----	-----

**14. Creditors: amounts falling due within one year**

	2024 £	2023 £
Creditors	4996	16130
Accruals	1860	1860
	-----	-----
	6856	17990
	-----	-----



**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

**15. Analysis of net assets between the funds**

	Total
	£
Tangible Fixed Assets	284987
Net Current Assets	70222
Unit 5, 4 Penrhyn Avenue Lease	33500
	-----
	388709
	-----

**16. Analysis of Rocket House Expenditure**

	2024 £	2023 £
Repairs & Renewals	836	-
Rates	593	238
Office Rent	5000	5000
Insurance	357	345
Light & Heat	924	999
	-----	-----
	7710	6582
	-----	-----

**17. Bank Accounts and Cash in Hand**

	2024 £	2023 £
Cash	775	-
Donations Account	608	1111
CAF Account	569	2154
Mobile Saver	9	719
Clinic Saver	2004	411
Shop Saver	44552	117690
Mobile Account	3764	8294
Clinic Account	12743	7267
Float	2	7
Almoner Account	2862	-
	-----	-----
	67888	137653
	-----	-----

The assets in the designated fund have been set aside to meet the future funding of the Animal Welfare Clinic, 6 Broad Street, Llandudno Junction.

## **RSPCA - ABERCONWY BRANCH**

### **Independent Examiners' Report to the Committee Members of RSPCA Aberconwy Branch**

We report on the accounts of the Branch for the year ended 31st December 2024, which are set out on pages 2 to 8.

#### **Respective responsibilities of the Committee and Examiners**

As Committee Members you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply, and that an independent examination is needed. It is our responsibility to examine the accounts under section 145 of the Act as amended and to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

#### **Basis of Independent Examiners' report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

#### **Independent Examiners' Statement**

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 130 of the Act: and
  - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J PRATT & CO LTD  
CHARTERED CERTIFIED ACCOUNTANTS  
BASFORD HOUSE  
29 AUGUSTA STREET  
LLANDUDNO  
LL30 2AE

26/4/25  
.....  
Date