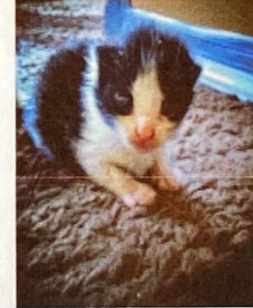
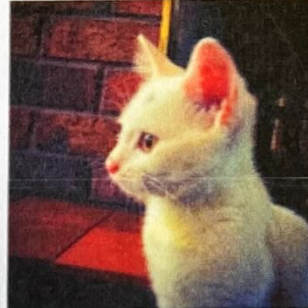




# Annual General Meeting RSPCA Aberconwy Branch



Tuesday 23rd April, 17:30

Via Google Meet



**AGENDA**  
**ANNUAL GENERAL MEETING**  
**TUESDAY 23rd APRIL 2024 – 17:30**  
**Via Google Meet**

- 1) Welcome
- 2) Apologies for absence
- 3) Approval of minutes of 2022 AGM
- 4) Matter Arising
- 5) Presentation of examined accounts for year ending 2023
- 6) Appointment of branch auditor/independent examiner
- 7) Committee's report
- 8) Election of Committee
- 9) Consideration of resolutions
- 10) Group Inspectorate Report
- 11) Bryn Y Maen Animal Centre Report
- 12) Closing remarks



**Notice calling an annual general meeting  
of the RSPCA Aberconwy Branch**

Registered charity no: 224340

<b>To</b>		all members of Royal Society of Prevention of Cruelty to Animals Aberconwy Branch the Regional Chair the Branch Partnership Manager	
<b>From</b>		the Branch Secretary	<b>Name</b> Zoe Meakins
<b>Address</b>		6 Broad Street Llandudno Junction LL31 9HG	<b>Tel no</b> 01492 584061
			<b>Email</b> <a href="mailto:AGM@rspca-aberconwy.org.uk">AGM@rspca-aberconwy.org.uk</a>

Dear Member,

Please find below an invitation to attend the Annual General Meeting (AGM) of RSPCA Aberconwy Branch to be held on **23rd April 2024 at 17:30** which will be streamed via video conferencing. If you would like to attend the AGM, please contact [AGM@rspca-aberconwy.org.uk](mailto:AGM@rspca-aberconwy.org.uk) for guidance as to how to access the meeting online.

**Agenda**

- |   |                                      |
|---|--------------------------------------|
| 1. Opening address and welcome          | 7. 2023 Branch Report                |
| 2. Apologies for absence                | 8. Committee election                |
| 3. Approval of minutes of previous AGM  | 9. Consideration of resolutions      |
| 4. Matters arising                      | 10. Group Inspectorate Report        |
| 5. Accounts for the last financial year | 11. Bryn y Maen Animal Centre Report |
| 6. Appointment of auditor               | 12. Closing remarks                  |

The Branch accounts for 2023 have been prepared and examined by our accountants and are available in digital format for members who can email [AGM@rspca-aberconwy.org.uk](mailto:AGM@rspca-aberconwy.org.uk) to request their copy.

Resolutions and nominations for the committee election must be received by the branch secretary by **13<sup>th</sup> April 2024**. A nomination form can be requested by emailing [AGM@rspca-aberconwy.org.uk](mailto:AGM@rspca-aberconwy.org.uk).

*Please note:* The only branch members entitled to propose resolutions, speak, vote and be counted in the quorum at the meeting are those whose names were entered in the list of branch members more than three months before the date of the meeting.

**Name** Zoe Meakins - Branch Secretary **Date** 15th March 2024



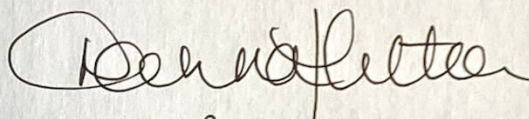
**RSPCA Aberconwy Branch Committee**

**Honorary Officers:**

Chair	Donna Hutton
Secretary	Zoe Meakins
Treasurer	Jonathan Francis
Regional Board Representative	Donna Hutton

**Committee/Trustees during 2023**

Johnathan Francis	Donna Hutton
Mike Bird	Fiona Trappe
Sue Broadhurst	Sheila Francis
Wendy Ashurst	Zoe Meakins
Gini Rivers	Gwen Rogers

  
CHAIR





## Aberconwy Branch Committee AGM

### Minutes

Friday 30 June 2023

17:30

Via Google Meet

Item	Links and Notes
Welcome	<p>DH thanked the committee for attending the AGM</p> <p>Present: Donna Hutton (DH) Chair</p> <p>Carl Lloyd (CL)</p> <p>Gavin Bevan (GB)</p> <p>Fiona Trappe (FT)</p> <p>Mike Bird (MB)</p> <p>Johnathan Francis (JF)</p> <p>Sheila Francis (SF)</p> <p>Dawn Hibbert (DAH)</p> <p>Pam Wilson (PW)</p> <p>DH extended thanks to everyone who had supported and contributed to the branch in the last year, including volunteers and particularly thanks to CL/KD/JF.</p>
Apologies for absence	<p>Leanne Hardy</p> <p>Bryn y Maen staff</p> <p>Sue Broadhurst</p>
Approval of minutes of 2020 AGM	<p>Committee read minutes of 2022 AGM. FT proposed accepting the minutes as a true record, MB seconded the proposal.</p> <p>The committee accepted the minutes.</p>
Matters arising	None
Presentation of examined accounts for year ending 2021	<p>The accounts were presented by JF to the committee and viewed by the meeting. Accounts proposed by JF and seconded by ZM. These accounts were duly accepted by the meeting in line with the auditor's report.</p> <p>Auditor suggested that there are enough funds to support the branch for 6 years. CL highlighted that accounts were now broken down by each individual service so they were easier to interpret (work in progress).</p> <p>Meeting discussed the deficit owed by Clwyd and Colwyn for their mobile clinic contribution – although this shows on the branch's accounts it will not come out of our funds. It will be written off. Contributions are now calculated differently according to each</p>



	<p>branch's number of venues. T proposed this be looked at at the strategy meeting.</p> <p>CL provided a breakdown – total cost 97k for mobile clinic, generated about half this. Shop generated 43k so leaves about a 9k deficit. If any queries, please direct these to JF.</p>
Appointment of branch auditor/independent examiner	Mr Pratt was appointed once again to act as auditor for the branch. JF proposed and MB seconded.
Committee's report	DH thanked CL for submitting the report. <a href="#">The report</a> was accepted by the meeting, with ZM proposing and FT seconding.
Election of committee	The meeting voted for committee member appointments. All committee members were duly re-elected to the post.
Consideration of resolutions	<p>Merger with all or some neighbouring branches in North Wales should the Trustees think it is in the best interest of animal welfare.</p> <p>The branches in North Wales face a variety of challenges in sustaining its animal welfare services. If conditions are suitable, many of these factors can be negated by branches pooling their resources and merging in order to achieve greater reach and scope of services, increased consistency of service and cost efficiency. Should the Trustees of RSPCA Aberconwy Branch decide that it is in the interest of animal welfare in North Wales, and should they determine that there are no financial or other risks to Aberconwy Branch or the ability to sustain animal welfare services in the Aberconwy Branch area, the AGM supports the motion to merger in principle with all or some of the neighbouring branches in North Wales.</p> <p>The motion was carried with MB moving and ZM seconding.</p>
Group inspectorate report	LH was not able to attend the meeting so the report was unavailable .
Bryn y Maen animal centre report	Bryn y Maen staff were unable to attend the meeting so the report was unavailable.
Closing remarks	DH thanked people for attending the meeting and their ongoing time and support, especially volunteers. GB seconded his thanks. The meeting closed at 18.04



### **Branch 2023 Annual Report**

As Chair I am privileged to endorse this Annual Report.

This is an exciting period for Aberconwy RSPCA. Not only are we maintaining our service to the animals and public, but we have active plans progressing to improve and increase that level of service.

As Trustees we take our responsibility seriously to ensure that animal welfare work can continue into the future. We face many challenges (as do all charities) including increased costs; changing needs (the recent government law on XL Bully dogs is the latest example) and maintaining and improving our animal welfare service.

To sustain our animal welfare activity we need to increase our income. Clinics are expensive to run. Part of our plans include Our second shop now open in Rhos on Sea (as a sister shop to our Craig y Don original (nearly 40 years old now!)) – thank you to all those who helped with contracts; rebuilding; serving; refreshing the Craig y Don shop; deciding; organising etc to get it ready. A big thank you too to all those people who continue to donate quality items for sale in our shops. All the money raised goes towards our animal welfare work.

Animal Welfare is our key activity and everything we do supports the work in our clinic as well as our partnership with other branches to run and maintain the mobile clinic across various sites in North Wales.

This report highlights that activity and the benefits to animal welfare in Aberconwy. At the same time we work to ensure that we meet the governance standards expected of charities, unseen work that gives confidence we do what we say we will. I would like to note my personal thanks to those staff who have steered Aberconwy through all this work – Carl Lloyd; Kelly Dilworth and Dawn Hibbert. Your work is very much appreciated.

Our greatest assets are our people – It never ceases to amaze me how much time and energy our Staff and Volunteers give to supporting animal welfare provision. None of the activity highlighted within this report would happen without that dedication and hard work.

Thank you.

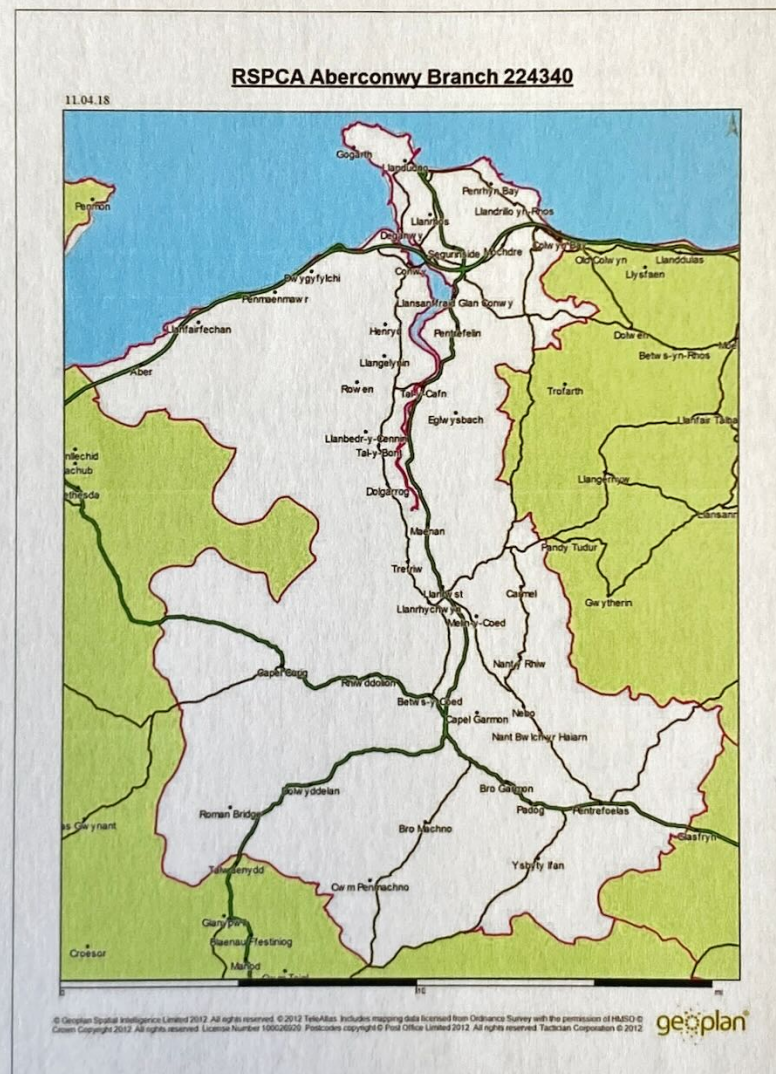
**Donna Hutton**  
**Hon. Branch Chair**  
**RSPCA Aberconwy Branch**



The trustees present their report with the financial statements of the charity for the years ending 31 December 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

## Structure, Governance and Management

The RSPCA Aberconwy Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work throughout its territory from Llandudno in the North and Cwm Penmachno in the South, and from Llanfairfechan in the West and Bryn y Maen to the East.







The charity is controlled by its governing document and constitutes an unincorporated charity. The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

### Objectives and Activities

The Royal Society for the Prevention of Cruelty to Animals Aberconwy Branch is run to help prevent cruelty and to aid sick and injured animals within its local area. As part of the Wales Board, we also support financial initiatives within Wales in consultation with the Branch Committee.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. **We have complied with the duty under the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.**

### Achievements and Performance

Welcome to our Annual General Meeting! Outlined below are the Branch's main achievements over the year.

#### Llandudno Junction Welfare Clinic and Mobile Clinic

The branch operates a welfare clinic at Llandudno Junction which is open two days a week on Wednesdays and Fridays and the Mobile Clinic (which is jointly funded by four RSPCA Branches in North Wales) which visits our local venue at the Llandudno Rugby Club every Friday.

The running of a far-reaching service like the mobile service can be costly, so a special thanks must also go out to the various trustees of the **Anglesey, West Gwynedd and Wrexham Branches** that jointly fund this service to make it possible. Thank you! If you'd like to learn more about the mobile clinic, please visit [www.rspcamobileclinic.org.uk](http://www.rspcamobileclinic.org.uk).

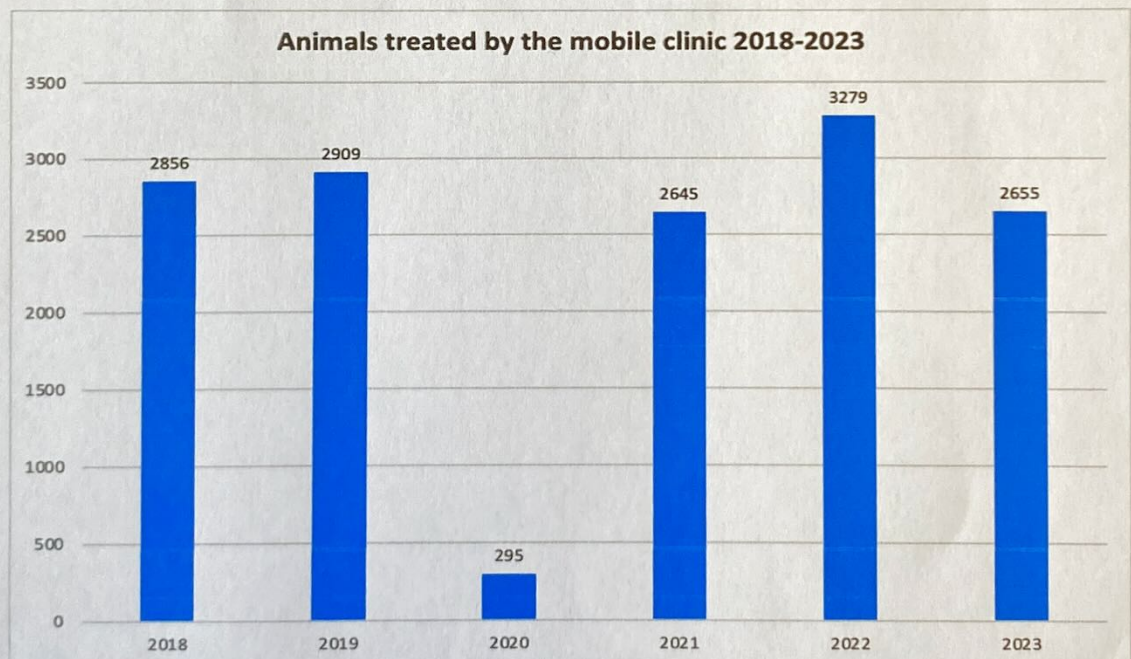
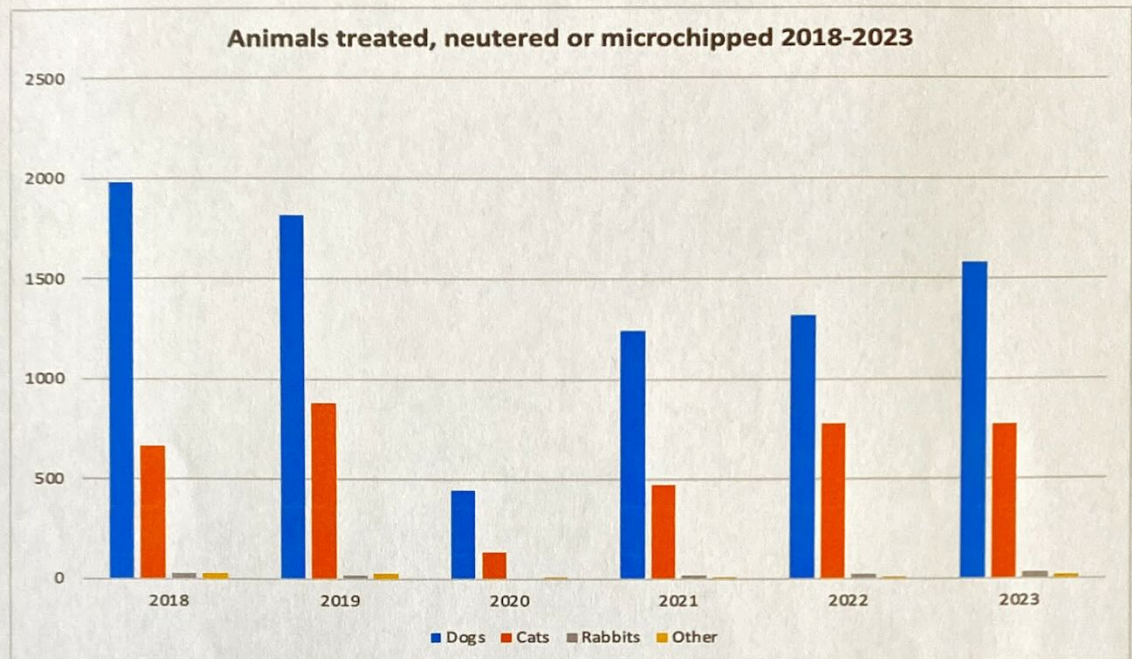
Pet owners on means tested benefits or low income are able to access these subsidised veterinary services to help ensure their pets get the treatment they need. The clinics are only possible thanks to the team of staff and volunteers who work tirelessly to keep their doors open. Recognition and thanks for these monumental efforts must go to Alison, Elsie, Jan, Jim, Kelly, Lee, Llinos, Nan, Pauline, Tegan and Nick (and many more) for their dedication and hard work in 2022.

Thanks to their combined efforts, **2,103 (1,496 dogs, 564 cats, 27 rabbits and 16 other) animals were treated at either one of these two clinics in our branch area.**

In addition, **281 (75 dogs, 203 cats and 3 rabbits) animals were neutered and 20 (14 dogs and 6 cats) animals were microchipped.**



To compliment our in-house services at the clinic, the branch also offers support to local animal owners who find themselves either in urgent need of surgical treatment for their pets or simply need help neutering their animals. To address this need, the branch offers a Welfare Assistance Voucher Scheme that contributes towards the cost of treatment for eligible pet owners. **In 2023, we issued 148 vouchers (a 21% increase over 2022) totalling nearly £8,000.**

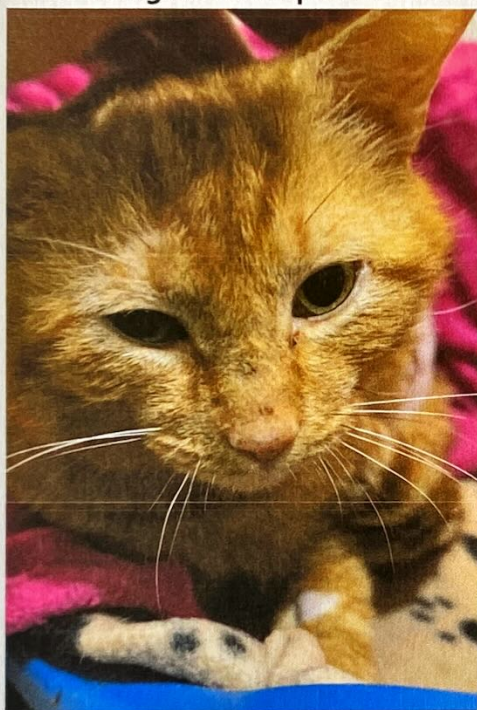




### Rehoming

With Kelly supporting the mobile clinic for half the week, our capacity to take in animals has been severely limited. Nonetheless, the team has been able to focus on urgent cases such as Douglas (aka Bader) who came to us as an abandoned cat who had been living rough and then involved in a horrific road traffic accident. Thanks to a caring member of the public and Kelly's tireless efforts, we were able to give Douglas an emergency amputation and months of care, love and rehabilitation until he found his new home.

**Douglas when upon arrival**



**...and in his new home!**



### Regional Collaboration

The branch also continues to support collaborative working both through the first of its kind inter-branch mobile clinic and its ongoing contribution to the Regional Cymru Board. A few of the projects the branch contributes to include the Inspectorate Welfare Voucher Scheme that allow Inspectors to issue direct financial support to those that need it, the Emergency Boarding Fund for Inspectors to provide a safe environment for animals they rescue before they can be transferred to RSPCA facilities as well as an equine boarding scheme that helps fund the boarding of horses rescued by the Inspectorate.

The branch also actively contributes to the Cats Protection RSPCA Cat Neutering Scheme through the Cymru Board. As a jointly funded scheme, the Cats Protection RSPCA collaboration allows eligible low income cat owners to neuter and microchip their cats for just £5 and has been unparalleled in its success in neutering cats and helping to reduce the number of unwanted pregnancies. The scheme is offered



across Wales and has to date neutered over 50,000 cats since its inception in 2016 with **8,582 cats neutered in 2023 alone including 197 from the Aberconwy Branch area.**

### **Paws, People Planet - Pawennau, Pobl, Planed Scheme**



Our Branch has also played an instrumental role with our fellow branches in Wales to establish and develop the **Paws, People Planet - Pawennau, Pobl, Planed Scheme** which partners with pet food manufacturers and food banks throughout Wales to ensure that struggling pet owners have access to food for their pets during this cost of living crisis. To date the scheme has distributed over 1 million servings of food equating to approximately 100 tons across Wales including over 25 food banks in North Wales alone,

wildlife and other rescue organisations, the Inspectorate and Bryn y Maen Animal Centre.

### **Charity Shop**

The branch's various services are all dependent on the branch's ability to raise funds to support them which we in large part achieve through the tireless efforts of the charity shop team in Craig y Don. In 2023, the branch agreed to invest some much needed funding into the shop to refit and give us a platform to generate even greater sales. Even though the shop was closed for over 1 month during the refurbishment, the team raised an incredible £47,815, an increase of nearly 10% from 2022. Led by our unflappable Shop Manager Dawn, the amazing team of volunteers give up their time each week to keep the doors open amidst what seems like a never-ending stream of donations! A big thank you to Beryl Jones, Cath Gadsby, Linda Kopacz, Lynne Coulson, Nora Jones, Pauline Maylott, Sue Broadhurst, Sue Burland, Mandy Minton, Caroline Owen, Kay Duncalf, Julie Simpson, Barbara Laird, Heather McGill, Lucy Hibble, Hannah Hibble, Brenda Foster, Chris Simpson, Lynn Lever, Denise Bishop and Ann Goodman who make the shop the huge success that it is.

To help us raise more funds to sustain our welfare work, in late 2023, we also took a major step forward to open a new second shop on Penrhyn Avenue in Rhos on Sea. In November 2023, we signed the lease and hope to open the new shop in the early part of 2024!

### **Future Plans**

As the Branch adapts to the ever-changing environment we work in, the Trustees have been keen to set aside time to review what the Branch does and where its services are needed most. This work has continued in 2023 as the Trustees continue to look at its current operations to ensure they are fit for purpose. This piece of work has been extensive but essential to the Branch's future prosperity especially in



light of the changing animal welfare landscape in North Wales. In the future, the branch expects to be working even closer with neighbouring RSPCA Branches, the National Society and external partners to increase the scope and impact of its services.

**Reserves policy**

The Branch holds reserves in order that the service level provided for animal welfare is maintained should there be a reduction in incoming resources. Reserves are those funds that are freely available for general purposes and are uncommitted.



## North Wales Inspectorate Annual Report 2023

### Year in summary

Avian influenza still had a grip on 2023 affecting support from volunteers, vets and wildlife hospitals. Even the small transportable wildlife project was hampered as it reduced the number of collections we could empower the public to do themselves.

That being said, the summer, whilst still our busiest period, was better managed by the introduction of the priority matrix pilot. Inspectorate groups are allocated work taking account of the number of jobs not yet attended. If the total workload for the group statistically shows more than 25% of jobs waiting to be visited for the first time, then only P1 And P2 priority calls are taken and scheduled to the officers in that group. Once the percentage of jobs not yet attended drops below 25% lower priority work P3,4 & 5 is then accepted and passed to the field. This has meant that we have been able to respond faster to animals most in need, namely those that are victims of the worst cruelty and neglect. This has helped to manage public expectations and better for the wellbeing of officers and NCC staff.

2023 saw more change in the staff numbers of the team. Inspectors Dave McCartney and Mike Pugh retired, both time served officers (approx 65 years service between them!). Their wealth of knowledge and experience was second to none and they will be missed. Inspector Jenny Anderton went on maternity leave and has since given birth to a perfect little girl, Isla. It is hoped that she will be back sometime toward the latter part of 2024. Inspector Rachael Davies left us to go on a secondment to the workload management team for 12 months. This has now been extended for another year into 2025 and Phil Lewis secured his 12 month secondment to the welfare oversight team.

Our army of volunteers grew in 2023 to 5, cementing them firmly within the team. The help they have provided has been invaluable and enables officers to concentrate their efforts better on their investigative work.

We completed our office move in 2023 to Bryn Y Maen. It has been a really positive step for the team. They are able to meet with their animal centre colleagues and build on their relationships there. It has helped to reduce the feelings of isolation that often come with being a lone worker in a big geographical area. It has also assisted us in achieving the organisational priority of nurturing the culture of being "One Team".

2023 also brought the dissolution of the rope rescue team sadly. This was a tough decision that North Wales officers felt deeply. They had built such a fantastic reputation with international recognition. I am so very proud of their achievements and grateful on behalf of the Society and every animal they rescued.

Last year we also saw the introduction of the Care Contribution Fund (CCF), which will provide a financial contribution towards the first 90 days of care of Inspectorate generated animals signed over to RSPCA branches. Branch sustainability remains our utmost priority



and is paramount to us together being able to deliver on our Animal Journey programme, part of the Together for Animal Welfare Strategy, which will ensure the best possible outcome for animals in our care.

### **Interesting Cases and Complaints**

Inspector Phil Lewis collected a rabbit that was found in a cardboard box with 4 newborn kits near to Ysgol Rhos Helyg Primary School, Rhosesmor. No-one knew why the poor rabbit was abandoned or if she had even had the kits before being left. Local enquiries were made to locate the owner, while the rabbit and her kits were transferred to a private boarding facility to wait for space to become available in one of our RSPCA animal centres. Unfortunately one of the kits, a pure white one, didn't survive the night. The mother rabbit had moved it away from the rest of the litter and it was thought that she must have known something was wrong. The other 3 kits thankfully survived. Despite extensive enquiries, no owner or person responsible was ever found. They were rehomed when space became available and they were old enough to leave mum. All of the team encountered increasing cases of abandonments last year. We can only assume that it was a knock on effect from the cost of living crisis and overbreeding that was seen during the COVID pandemic.

Inspector Broadbent was called to a complaint in Rhyl where a Pig called 'Iggy' was being kept down the side of the alley of a house. The conditions were appalling. It was literally a squalid mud bath with no shelter and no dry bedding area. The owner realised it was not a suitable environment for Iggy and signed him over for rehoming. Inspector Phil Lewis then transported Iggy to a safe location especially set up to house pigs. Iggy thrived and was sent to an animal centre for rehoming.

A Wrexham man was sent to prison for 26 weeks for the neglect and suffering of a number of animals while in breach of a disqualification order. He had previously been found guilty, following a trial, of five offences under the Animal Welfare Act. As a result of a new investigation, officers discovered that he had caused unnecessary suffering to a yellow Labrador - who was found in an emaciated state. Another offence related to two puppies who were found dead. The third was in relation to a cat, who he had failed to provide veterinary treatment for a large polypoid affecting his ear. Another offence was that he failed to care for 11 dogs and puppies and a final offence was that he was keeping the animals - which included 11 dogs, three cats and a goose - in breach of a lifetime disqualification order. He was sentenced to 26 weeks imprisonment each for three unnecessary suffering offences, 11 weeks imprisonment for failing to care for the dogs and 16 weeks for breach of ban. They were all to run concurrently. He was also ordered to pay a victim surcharge of £154 to be paid within 28 days of release. He was given an indefinite disqualification of keeping any animals.

Inspector Rachael Davies led the operation with North Wales Police and a team of RSPCA officers. A warrant was executed on the location where the animals were kept. All the surviving animals were eventually put up for rehoming.

### **Collections and rescues in 2023**



Inspector Dave McCartney was called to a location near Berriew, just outside Welshpool, to reports of two Fallow Deer that had become entangled together by their antlers with electric fencing wire. The caller had seen them thrashing around in the brook and was concerned that they may drown. Dave and the caller found the deer. They had managed to get into the field alongside the brook. Dave knew straight away that this was not a job for one person so he called for assistance. He was soon joined by Inspectors Mike Pugh, Andrew Broadbent and Nayman Dunderdale. The deer were still very mobile and the team had to follow them for almost a kilometre through marsh land, over fences and fields until they ended up back in the brook. A rope was attached to the antlers of one deer using a reach and rescue pole and both deer were safely secured. Mike Pugh was then able to cut the wire from one deer's antler and it ran off. A short while later the wire was cut away from the second deer's antlers and it also ran off, uninjured. By fortunate coincidence, Dave and Mike had attended the Large Animal Rescue training only the week before so were able to put their refreshed skills into practice. Dave said, "This was a really special successful rescue and was very satisfying for all involved. It was a great all-round team effort and it was very pleasing to see both deer run off to be reunited with each other. It is jobs like this which make the job of an RSPCA officer so unique and very worthwhile. The AR2 training completed the week before this rescue definitely helped as we were able to rescue the deer in a safe manner."

Inspectors Jenny Anderton and Andy Broadbent had fun and games rescuing a gull trapped down a mediaeval well in Conwy Castle. It took a few hours for them to work out how to get the gull out. The water level was about 10-15 metres down and there was a fence around the top of the well. In addition, naturally, the gull didn't fancy getting caught. It took the ingenious officers 3 different attempts, lowering various strange improvised contraptions cobbled together from their equipment, before they were successful. They had constructed a 'big spoon' made out of ropes and a net. After demonstrating excellent teamwork, they managed to scoop the gull up, operating the whole thing like puppeteers from the top.

ARO Melanie Froude attended the RSPB Cors Ddyga reserve on Anglesey after calls were received regarding a swan with a broken wing. The swan was located on a small body of water, the wing appearing in very bad shape. After assessing the situation, it was clear the swan was never going to be caught single-handed, so Inspector Mark Roberts, who is trained for water rescues, was called in to help. Mark donned his dry suit and with reach and rescue poles and swan hooks at the ready, they set out to catch the swan. Mel scrambled through some brambles on one side of the water and attempted to lure the swan towards Mark, who was ready to enter the water if needed. The swan evaded them at first. By wading and swimming through the cold water, Mark then attempted to lure the swan back towards Mel, who was on the bank waiting with the reach and rescue pole and swan hook. The swan was hooked this time, but attempts to get the bird out the water and

up the steep bank were thwarted and the swan escaped again. It was third time lucky though when Mark eventually managed to catch the swan and get it safely into a swan bag. The wound was properly assessed but unfortunately the wing was so badly damaged



that the swan did have to be put to sleep.

#### **Other items of note**

At the end of March, officers from North Wales and committee members from the West Gwynedd Branch took part in the Keep Britain Tidy 'The Great British Spring Clean' campaign. This great project is in its 8th year and the team were keen to join in to tidy up their local beaches to help prevent and reduce any animal related litter problems that might occur.

With support from the local council, the beach at Dinas Dinlle was selected. This spot is popular with locals and tourists alike due to the stunning scenery, beachfront cafes and lots of parking availability. The council kindly provided bin bags and litter pickers and arranged for the disposal of all of the litter collected.

It was a really successful day and many bags of rubbish were removed containing plastics, cans, bottle-tops, glass bottles, blue nylon cord, shotgun cartridges, poo bags and an assortment of hard plastics of various origins. A huge thanks and well done to everyone involved. Go #teamnorthwales!

To finish, in the words of one of my team, "I just wanted to say we really appreciate all the help and support we get from our volunteers, local branches and animal centre as we rely on you all to help us make the most of the work we can do in the day. From helping with clinics, voucher schemes and assisting with taking in animals, we would be stuck without you. Thank you!

**Chief Inspector Leanne Hardy 783**  
**North Wales Inspectorate**  
**RSPCA Cymru**



### **RSPCA Bryn-y-Maen Animal Centre 2023 Annual Report**

2023 was another year full of variety with both centre and national changes taking place and the demand for animal space at an all time high. Our team remained committed to best supporting the animals entering our care through timely rehabilitation and rehoming processes. We supported the hand rearing of a variety of kittens through the year, during July a total of 12 kittens required around the clock feeding !!

Our team of volunteers completed an amazing 3024 hours with May being our highest month for hours. Vicky, our cattery volunteer, committed the highest number of hours for the second year running totaling 384 hours and Sue, our kennel volunteer completed the second highest at 235. We continue to remain incredibly grateful to all of our volunteers for their commitment to support the centre and animals in our care. Russ Smith completed his fixed term role at the centre. Abbie Griffiths left the team to join Dogs Trust Merseyside and Rachel Gibbs remained with the organisation but transferred to the volunteering team. We look forward to continuing to work with Rachel in the future, following her return from maternity leave after the arrival of baby Ivy.

Amy Chambers transferred into an Animal Care Supervisor Role and Rachel Ali transferred to a part time Behaviour and Welfare Advisor role within the centre. We welcomed Jessica Nova, Jodie Parfitt and Alicia Jones to the team in Animal Care Assistant roles and Sarah Davies returned from her maternity leave.

An incredible 710 animals entered our care with this being the highest numbers seen for many years, our Small Animal Block supported the intake of a variety of species from multi animal homes including tropical and cold water fish and over 200 mice. Our team displayed their adaptability to accommodate such a variety of species requiring specialist care.  
Dog 83, Cats 133, Rabbits 44 Guinea Pigs 10, Ferrets 5, Mice 273, Fish 167

A total of 336 animals found new homes: 37 Dogs, 87 Cats, 41 Rabbits, 171 other species which included Fish, Guinea Pigs and Mice. We received national branch support for the relocation of a number of mice, as the females started to give birth!

We experienced a positive return and sunshine included for our Friends of Bryn-y-Maen Dog Show, With 85 Dogs entering our fun and rescue classes. We look forward to the show continuing to grow in the years ahead.

Thank you to Friends of Bryn-y-Maen and the North Wales branches teams for your continued support and engagement during 2023. Your commitment and support to raise the profile and support the work of the centre and continue to improve the lives of animals is much appreciated.

Kind Regards

**Victoria Williams**  
**Centre Manager Bryn-y-Maen Animal Centre**



**RSPCA  
ABERCONWY BRANCH**

**ACCOUNTS**

**FOR THE YEAR ENDED  
31<sup>ST</sup> DECEMBER 2023**

**J PRATT & CO LTD, CHARTERED CERTIFIED ACCOUNTANTS**

BASFORD HOUSE, 29 AUGUSTA STREET, LLANDUDNO

TELEPHONE NUMBER: (01492) 870575/876828

FAX NO: (01492) 871049

EMAIL: [johnpratt@btconnect.com](mailto:johnpratt@btconnect.com)  
WEBSITE: [www.johnprattandco.co.uk](http://www.johnprattandco.co.uk)



## **RSPCA - ABERCONWY BRANCH**

### **Independent Examiners' Report to the Committee Members of RSPCA Aberconwy**

#### **Branch**

We report on the accounts of the Branch for the year ended 31st December 2023, which are set out on pages 3 to 11.

#### **Respective responsibilities of the Committee and Examiners**

As Committee Members you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply, and that an independent examination is needed. It is our responsibility to examine the accounts under section 145 of the Act as amended and to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

#### **Basis of Independent Examiners' report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

#### **Independent Examiners' Statement**

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 130 of the Act: and
  - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J PRATT & CO LTD  
CHARTERED CERTIFIED ACCOUNTANTS  
BASFORD HOUSE  
29 AUGUSTA STREET  
LLANDUDNO  
LL30 2AE

.....  
Date



**ACCOUNTS RSPCA - ABERCONWY BRANCH**

**FOR THE YEAR ENDED 31ST DECEMBER 2023**

		2023	2022
	Note	£	£
<b>INCOMING RESOURCES:</b>			
<b>INCOMING RESOURCES FROM GENERATED FUNDS:</b>			
Voluntary income	2	72453	85366
Activities for generating funds	3	47815	43700
Investment income	4	10033	13354
<b>INCOME RESOURCES FROM CHARITABLE ACTIVITIES</b>	5	126591	127315
<b>TOTAL INCOMING RESOURCES</b>		256892	269735
<b>RESOURCES EXPENDED:</b>			
<b>COSTS OF GENERATING FUNDS</b>	6	22807	6036
<b>WAGES/SALARIES</b>	7	99552	90322
<b>CHARITABLE ACTIVITIES</b>	8	240959	211269
<b>GOVERNANCE COSTS</b>	10	940	940
<b>TOTAL RESOURCES EXPENDED</b>		364258	308567
Net incoming resources		(107366)	(38832)
LEASE VALUATION, UNIT 5, 4 PENRHYN AVENUE		33500	
REVALUATION RESERVE		137005	
LESS/ADD: (Loss)/Profit on investment	11	(6056)	(31785)
<b>NET MOVEMENT IN FUNDS</b>		57083	(70617)
<b>TOTAL FUNDS AT 1ST JANUARY 2023</b>		375443	446060
<b>TOTAL FUNDS AT 31ST DECEMBER 2023</b>		432526	375443



**RSPCA - ABERCONWY BRANCH**

**BALANCE SHEET**

**AS AT 31ST DECEMBER 2023**

		2023		2022	
	Note	£	£	£	£
<b>FIXED ASSETS:</b>					
Tangible assets	12		273779		136802
Lease Unit 5, 4 Penrhyn Avenue			33500		-
Investments	13		-		156417
			-----		-----
			307279		293219
<b>CURRENT ASSETS:</b>					
Bank accounts & cash in hand	18	137653		88187	
Debtors	14	5584		2345	
		-----		-----	
		143237		90532	
Creditors falling due within one year	15	(17990)		(8308)	
		-----		-----	
			125247		82224
			-----		-----
			432526		375443
			-----		-----
<b>FUNDS:</b>					
Funds at 31st December 2023	16		-----		-----
			432526		375443
			-----		-----

Approved .....

Date .....



## **RSPCA - ABERCONWY BRANCH**

### **NOTES TO THE ACCOUNTS**

#### **FOR THE YEAR ENDED 31ST DECEMBER 2023**

#### **1. Accounting policies**

##### **1.1 Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014. The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

##### **1.2 Tangible fixed assets for use by the branch and depreciation**

Tangible fixed assets for use by the branch are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Shop & clinic fixtures and fittings	20% reducing balance method
Mobile clinic	No Depreciation

Depreciation is not provided on the freehold property or the property improvements as in the opinion of the branch committee the present value of the buildings is not less than shown in the accounts.

##### **1.3 Investments**

Investments are stated at market value at the Balance Sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposal throughout the year.

##### **1.4 Income**

Voluntary income and donations are accounted for as received by the branch.

##### **1.5 VAT**

Value Added Tax is recoverable by the branch on its clinic and shop operations and is reflected in the relevant income and costs in the statement of financial activities.

##### **1.6 Fund raising costs**

Fund raising expenditure comprises costs incurred in inviting people and organisations to contribute financially to the branches work. This includes the cost of advertising for donations and the staging of special fund-raising events.



**RSPCA - ABERCONWY BRANCH**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2023**

**2. Voluntary Income**

	2023 £	2022 £
CCBC Grants	-	4000
Branch Contributions to the Mobile	44051	53088
Donations and collections	4684	3914
Subscriptions	670	301
Door to Door	22543	22667
PPP Scheme	505	1396
	-----	-----
	72453	85366
	-----	-----

**3. Activities for generating funds**

	2023 £	2022 £
Shop sales	47815	43700
	-----	-----

**4. Investment income**

	2023 £	2022 £
Interest on Government Securities	6044	8372
Bank interest	760	122
Net flat income	3228	4860
	-----	-----
	10033	13354
	-----	-----

**5. Income from charitable activities**

	2023 £	2022 £
Animal clinic income	52680	53569
Mobile clinic income	73910	73746
	-----	-----
	126591	127315
	-----	-----



## 6. Cost of generating funds

	2023	2022
	£	£
Fundraising trading: cost of goods sold and other costs		
<b>Craig-y-Don Shop operating costs</b>		
Heat & Light	1931	939
Rates	757	1031
Trade Waste	1921	2938
Repairs	12482	238
Cleaning	130	-
Printing & Stationery	847	
Sundries	614	152
Accountancy	420	400
Telephone	418	337
<b>Rhos-on-Sea Shop operating costs</b>		
Rent	2958	-
Sundries	29	-
Repairs	300	-
	-----	-----
	22807	6036
	-----	-----

## 7. Wages/Salaries

	2023	2022
	£	£
Branch Salaries	99552	90322
	-----	-----
	99552	90322
	-----	-----



## 8. Charitable activities expenditure

	2023 £	2022 £
<b>Animal clinic</b>		
Drugs	65302	26827
Pet cremation services	1323	1648
Abaxis Trading	530	1198
Verifac Labels	708	921
Insurance	1512	1009
Locum vets	2090	1845
Blood test & labs	1655	3297
Burtens med equip	1132	2945
Rates, Water & Power	2774	1646
Stationery, Postage & Internet	2071	1505
Safe solutions	138	639
Sundries	190	597
Repairs	2868	1391
Prof fees	720	767
Bank charges	885	804
Support costs	154	307
Mileage	177	137
	-----	-----
	84229	47483
	-----	-----
<b>Animal Clinic Depreciation</b>	28	35
	-----	-----
<b>Mobile clinic</b>		
Rocket House – Note 17	6582	7959
Laptop & Printers	500	1693
Hall hire	3844	4165
Drugs	58044	24646
Lab tests	1786	2553
Stationery, Stamps & Mob	1225	498
Sundries	111	10
Wages	44176	66164
Mobile running costs – Fuel, Tax, Repairs	8108	7237
Insurance	377	364
Professional fees	720	768
Locum Vets	5640	450
Repairs	736	295
Pet Cremation Services	1551	1718
Aberconwy Branch contribution to mobile	8017	10000
Mobile Driver Hire	2939	1116
Clwyd & Colwyn Mobile Grant unpaid 2020 & 2021	-	17134
	-----	-----
	144355	146770
	-----	-----
<b>Mobile Clinic Depreciation</b>	-	4852
	-----	-----



	2023 £	2022 £
<b>Other Charitable Activity Expenditure</b>		
Prospect House	2780	1215
Veterinary Welfare Assistance vouchers	4290	2264
Fostering	-	7330
Neutering	1740	797
PPP Scheme	3537	523
	-----	-----
	12347	12129
	-----	-----
<b>Totals</b>	<b>240959</b>	<b>211269</b>
	-----	-----

## 9. Allocation of support costs

	Allocated to Charitable Activities £	Allocated To Fundraising £	2023 £	2022 £
Cost of meetings	114	-	114	307
Branch contribution	40	-	40	-
	-----	-----	-----	-----
	154	-	154	307
	-----	-----	-----	-----

Support costs are allocated on the basis of full-time equivalent staff numbers.

## 10. Governance costs

	2023 £	2022 £
Independent examiner's fee	940	940
	-----	-----

## 11. Investments

	2023 £	2022 £
Market value at 1st January 2023	156417	188202
Net investment (losses)/gains		(31785)
Loss on disposal	(6056)	
	-----	-----
Market value at disposal 19th September 2023	150361	156417
	-----	-----



## 12. Tangible fixed assets for use by the branch

	The Mayfair £	6 Broad Street £	Fixtures & Fittings £	Mobile Clinic £	Total £
Cost					
At 1 January 2023	44959	77145	9899	61084	193087
Revaluation reserve	66150	70855			137005
At 31 December 2023	111109	148000	9899	61084	330092
	-----	-----	-----	-----	-----
Depreciation					
At 1 January 2023	-	-	9757	46528	56285
Charge for year	-	-	28	-	28
At 31 December 2023	-	-	9785	46528	56313
	-----	-----	-----	-----	-----
Net book values					
At 31 December 2023	111109	148000	114	14556	273779
	-----	-----	-----	-----	-----
At 31 December 2022	44959	77145	142	14556	136802
	-----	-----	-----	-----	-----

## 13. Investments

	2023 £	2022 £
Treasury Stock	-	156417
	-----	-----

## 14. Debtors

	2023 £	2022 £
VAT	1753	257
Debtors	3831	2088
	-----	-----
	5584	2345
	-----	-----

## 15. Creditors: amounts falling due within one year

	2023 £	2022 £
VAT	-	-
Creditors	16130	6508
Accruals	1860	1800
	-----	-----
	17990	8308
	-----	-----



## 16. Analysis of net assets between the funds

	Total
	£
Tangible Fixed Assets	136774
Net Current Assets	125247
Unit 5, 4 Penrhyn Avenue Lease	33500
Revaluation reserve of Properties	137005
	-----
	432526
	-----

## 17. Analysis of Rocket House Expenditure

	2023	2022
	£	£
Repairs & Renewals	-	754
Rates	238	222
Office Rent	5000	5000
Insurance	345	332
Light & Heat	999	1651
	-----	-----
	6582	7959
	-----	-----

## 18. Bank Accounts and Cash in Hand

	2023	2022
	£	£
Donations Account	1111	2768
CAF Bank Account	2154	2720
Mobile Saver	719	40499
Clinic Saver	411	5396
Shop Saver	117690	8010
Mobile Account	8294	25396
Clinic Account	7267	3391
Float	7	7
	-----	-----
	137653	88187
	-----	-----



## RSPCA - ABERCONWY BRANCH

### Independent Examiners' Report to the Committee Members of RSPCA Aberconwy

#### Branch

We report on the accounts of the Branch for the year ended 31st December 2023, which are set out on pages 3 to 11.

#### Respective responsibilities of the Committee and Examiners

As Committee Members you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply, and that an independent examination is needed. It is our responsibility to examine the accounts under section 145 of the Act as amended and to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

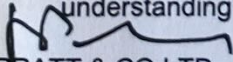
#### Basis of Independent Examiners' report

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31/12/24  
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Date