



# Annual General Meeting RSPCA Aberconwy Branch



Friday 30<sup>th</sup> June, 17:30

Via Google Meet

**AGENDA**  
**ANNUAL GENERAL MEETING**  
**FRIDAY 30<sup>th</sup> June 2023 – 17:30**  
**Via Google Meet**

- 1) Welcome
- 2) Apologies for absence
- 3) Approval of minutes of 2021 AGM
- 4) Matter Arising
- 5) Presentation of examined accounts for year ending 2022
- 6) Appointment of branch auditor/independent examiner
- 7) Committee's report
- 8) Election of Committee
- 9) Consideration of resolutions
- 10) Group Inspectorate Report
- 11) Bryn Y Maen Animal Centre Report
- 12) Closing remarks

## Notice calling an annual general meeting of the RSPCA Aberconwy Branch

Registered charity no: 224340

<b>To</b>	all members of Royal Society of Prevention of Cruelty to Animals Aberconwy Branch the Regional Chair the Branch Partnership Manager		
<b>From</b>	the Branch Secretary	<b>Name</b>	Donna Hutton
<b>Address</b>	6 Broad Street Llandudno Junction LL31 9HG	<b>Tel no</b>	01492 584061
		<b>Email</b>	AGM@rspca-aberconwy.org.uk

Dear Member,

Please find below an invitation to attend the Annual General Meeting (AGM) of RSPCA Aberconwy Branch to be held on **30<sup>th</sup> June 2023 at 17:30** which will be streamed via video conferencing. If you would like to attend the AGM, please contact [AGM@rspca-aberconwy.org.uk](mailto:AGM@rspca-aberconwy.org.uk) for guidance as to how to access the meeting online.

### Agenda

- |   |                                      |
|---|--------------------------------------|
| 1. Opening address and welcome          | 7. 2022 Branch Report                |
| 2. Apologies for absence                | 8. Committee election                |
| 3. Approval of minutes of previous AGM  | 9. Consideration of resolutions      |
| 4. Matters arising                      | 10. Group Inspectorate Report        |
| 5. Accounts for the last financial year | 11. Bryn y Maen Animal Centre Report |
| 6. Appointment of auditor               | 12. Closing remarks                  |

The 2022 Branch accounts 2022 have been prepared and examined by our accountants and are available in digital format for members who can email [AGM@rspca-aberconwy.org.uk](mailto:AGM@rspca-aberconwy.org.uk) to request their copy.

Resolutions and nominations for the committee election must be received by the branch secretary by **20<sup>th</sup> June 2023**. A nomination form can be requested by emailing [AGM@rspca-aberconwy.org.uk](mailto:AGM@rspca-aberconwy.org.uk).

*Please note:* The only branch members entitled to propose resolutions, speak, vote and be counted in the quorum at the meeting are those whose names were entered in the list of branch members more than three months before the date of the meeting.

**Name** Donna Hutton - Branch Chair **Date** 30<sup>th</sup> May 2023

### **RSPCA Aberconwy Branch Committee**

#### **Honorary Officers:**

Chair	Donna Hutton
Secretary	Zoe Meakins
Treasurer	Jonathan Francis
Regional Board Representative	Donna Hutton

#### **Committee/Trustees during 2022**

Johnathan Francis	Donna Hutton
Mike Bird	Fiona Trappe
Sue Broadhurst	Sheila Francis
Wendy Ashurst	Zoe Meakins

## Aberconwy Branch Committee AGM Minutes

Wednesday 22 June 2022 - 17:00

Tre Cwm Community Association Ltd

Ty Llewellyn Community Centre, Llandudno, LL30 1LA

Item	Links and Notes	Person
Welcome	DH thanked the committee for attending the AGM Present: Donna Hutton (DH) Chair Phil Lewis (PL) Carl Llyod (CL) Gavin Bevan (GB) Fiona Trappe (FT) Mike Bird (MB) Johnathan Francis (JF) Sheila Francis (SF) Ann Rees (AR) Alan Rees (AL) Lynne Coulson (LC)  DH extended thanks to GB for attending the meeting.	
Apologies for absence	Carolyn Sherlock Ian Shaw Paula Greenhalgh Sue Broadhurst	
Approval of minutes of 2020 AGM	Committee read minutes of 2020 AGM. MB proposed accepting the minutes as a true record, ZM seconded the proposal. The committee accepted the minutes.	
Matters arising	None	
Presentation of examined accounts for year ending 2021	The accounts were presented to the committee and viewed by the meeting. These accounts were duly accepted by the meeting in line with the auditor's report. If any queries, please direct these to JF.	
Appointment of branch auditor/independent examiner	FT suggested it might be healthy to change auditor periodically. The meeting agreed to discuss this at the January review day. In the interim, Mr Pratt was appointed once again to act as auditor for the branch.	
Committee's report	DH extended thanks to CL for putting together the AGM reports, and DH asked LC to thank the volunteers for their hard work over the past year.	

	<p>CL presented committee report. Figures included back to 2018 as 2020 was a covid year so not a typical reflection.</p> <p>FT asked about the projection for 2022. CL estimated it would be higher than 2021, but as clinic only open two days rather than four per week this would be reflected. LC said that anecdotally business had been busier than usual. JF said figures did back this up. With Anglesey clinic closed many clients were being picked up by Aberconwy.</p> <p>LC outlined some of the challenges faced at the shop by volunteers regarding donations and staffing. CL highlighted that the process was underway to appoint a paid shop manager to alleviate these issues. Other strategies have already been tried but have not been successful. The shop manager had taken precedence over the shop refurb in allocating funds.</p> <p>FT wondered if the shop should be discussed earlier than the January review. MB pointed out that a holistic review is needed so should be considered in January alongside other issues.</p>	
Election of committee	GB distributed ballot papers and the meeting voted for committee member appointments. All committee members were duly re-elected to the post.	
Consideration of resolutions	None	
Group inspectorate report	The meeting read the Inspectorate report, DH thanked the inspectors for their work.	
Bryn y Maen animal centre report	Report was presented to the meeting.	
Closing remarks	DH thanked people for attending and their ongoing time and support, especially volunteers. The volunteers were reassured they would have input in the January review. GB seconded his thanks. The meeting closed at 18.00	



CYMRU

RSPCA ABERCONWY BRANCH

Royal Society for the Prevention of Cruelty to Animals

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**Presentation of Examined 2022 Branch Accounts and Appointment  
of Auditors for 2023**

[Please click here to see the examined 2022 accounts](#)



The trustees present their report with the financial statements of the charity for the years ending 31 December 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

The RSPCA Aberconwy Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work throughout its territory from Llandudno in the North and Cwm Penmachno in the South, and from Llanfairfechan in the West and Bryn y Maen to the East.





The charity is controlled by its governing document and constitutes an unincorporated charity. The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

### **Objectives and Activities**

The Royal Society for the Prevention of Cruelty to Animals Aberconwy Branch is run to help prevent cruelty and to aid sick and injured animals within its local area. As part of the Wales Board, we also support financial initiatives within Wales in consultation with the Branch Committee.

The trustees have reviewed the outcomes and achievements of our objectives and activities for the year, to ensure they remain focused on our charitable aims, and continue to deliver benefits to the public. **We have complied with the duty under the Charities Act 2006 to have due regard to public benefit guidance published by the Commission.**

### **Achievements and Performance**

Welcome to our Annual General Meeting! Outlined below are the Branch's main achievements over the year.

#### **Llandudno Junction Welfare Clinic and Mobile Clinic**

The branch operates a welfare clinic at Llandudno Junction which is open two days a week on Wednesdays and Fridays and the Mobile Clinic (which is jointly funded by four RSPCA Branches in North Wales) which visits our local venue at the Llandudno Rugby Club every Friday.

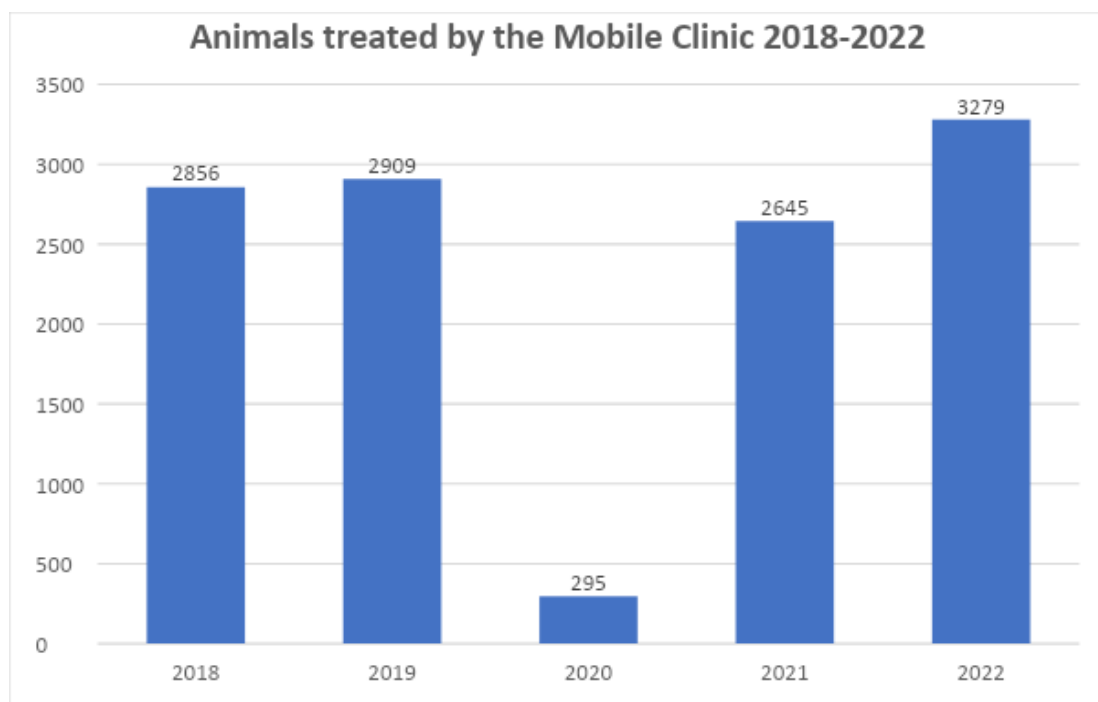
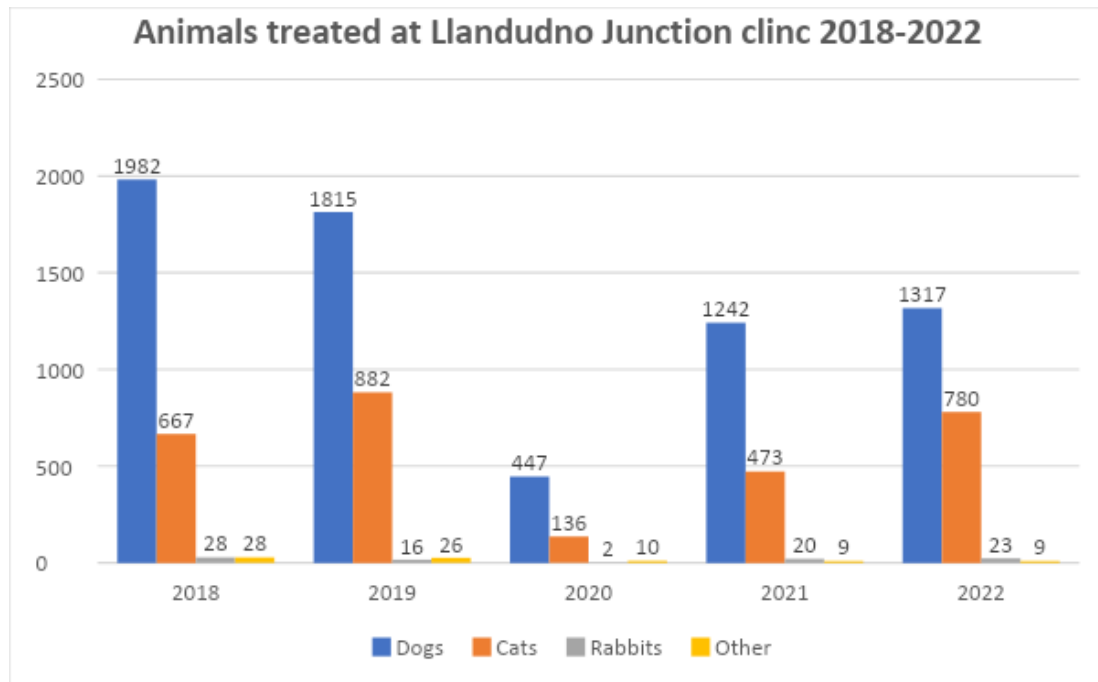
The running of a far-reaching service like the mobile service can be costly, so a special thanks must also go out to the various trustees of the **Anglesey, West Gwynedd and Wrexham Branches** that jointly fund this service to make it possible. Thank you! If you'd like to learn more about the mobile clinic, please visit [www.rspcamobileclinic.org.uk](http://www.rspcamobileclinic.org.uk).

Pet owners on means tested benefits or low income are able to access these subsidised veterinary services to help ensure their pets get the treatment they need. The clinics are only possible thanks to the team of staff and volunteers who work tirelessly to keep their doors open. Recognition and thanks for these monumental efforts must go to Alison, Elsie, Jan, Jim, Kelly, Lee, Llinos, Nan, Pauline, Tegan and Nick (and many more) for their dedication and hard work in 2022.

Thanks to their combined efforts, **1,736 (1,221 dogs, 494 cats, 13 rabbits and 8 other) animals were treated at either one of these two clinics in our branch area.**

In addition, **349 (74 dogs, 264 cats, 10 rabbits and 1 other) animals were neutered and 44 (22 dogs and 22 cats ) animals were microchipped.**

To compliment our in-house services at the clinic, the branch also offers support to local animal owners who find themselves either in urgent need of surgical treatment for their pets or simply need help neutering their animals. To address this need, the branch offers a Welfare Assistance Voucher Scheme that contributes towards the cost of treatment for eligible pet owners. **In 2022, 122 of these vouchers were issued totalling more than £4,600 to treat 101 dogs, 9 cats, 10 rabbits and 2 others.**



### Rehoming

Although our capacity to house animals is limited, the team also managed to take into care 14 animals throughout the year. Through the development of our fostering team and boarding partner, Kelly was able to provide critical refuge for these animals (some of which came into our care with horrific injuries) helping them to adjust to their new environment and receive the treatment they needed before ultimately finding their forever homes.

### Regional Collaboration

The branch also continues to support collaborative working both through the first of its kind inter-branch mobile clinic and its ongoing contribution to the Regional Wales Board. A few of the projects the branch contributes to include the Inspectorate Welfare Voucher Scheme that allow Inspectors to issue direct financial support to those that need it, the Emergency Boarding Fund for Inspectors to provide a safe environment for animals they rescue before they can be transferred to RSPCA facilities as well as an equine boarding scheme that helps fund the boarding of horses rescued by the Inspectorate.

The branch also actively contributes to the Cats Protection RSPCA Cat Neutering Scheme through the Wales Board. As a jointly funded scheme, the Cats Protection RSPCA collaboration allows eligible low income cat owners to neuter and microchip their cats for just £5 and has been unparalleled in its success in neutering cats and helping to reduce the number of unwanted pregnancies. The scheme is offered across Wales and has to date neutered over 40,000 cats since its inception in 2016 with **8,393 cats neutered in 2022 alone including 252 from the Aberconwy Branch area.**

### Charity Shop

The branch's various services are all dependent on the branch's ability to raise funds to support them which we in large part achieve through the tireless efforts of the charity shop team in Craig y Don, who in 2022 raised an incredible £43,700. This amazing team of volunteers give up their time each week to keep the doors open amidst what seems like a never-ending stream of donations! A big thank you to Beryl Jones, Cath Gadsby, Linda Kopacz, Lynne Coulson, Nora Jones, Pauline Maylott, Sue Broadhurst, Sue Burland, Mandy Minton, Caroline Owen, Kay Duncalf, Julie Simpson, Barbara Laird, Heather McGill, Lucy Hibble, Hannah Hibble, Brenda Foster and Chris Simpson who make the shop the huge success that it is.

To help us develop and sustain the shop, the branch also welcomed Dawn Hibble later on in the year as the Shop Supervisor. Dawn comes with a wealth of retail experience and has had a significant impact on the shop as we get ready to start the long-planned and long overdue shop refit in 2023. Welcome Dawn!

### Future Plans

As the Branch adapts to the ever-changing environment we work in, the Trustees have been keen to set aside time to review what the Branch does and where its

services are needed most. This work has continued in 2022 as the Trustees continue to look at its current operations to ensure they are fit for purpose. This piece of work has been extensive but essential to the Branch's future prosperity especially in light of the changing animal welfare landscape in North Wales. In the future, the branch expects to be working even closer with neighbouring RSPCA Branches, the National Society and external partners to increase the scope and impact of its services.

**Reserves policy**

The Branch holds reserves in order that the service level provided for animal welfare is maintained should there be a reduction in incoming resources. Reserves are those funds that are freely available for general purposes and are uncommitted.

**Committee Election**

### Consideration of Resolutions

**Merger with all or some neighbouring branches in North Wales should the Trustees think it is in the best interest of animal welfare.**

The branches in North Wales face a variety of challenges in sustaining its animal welfare services. If conditions are suitable, many of these factors can be negated by branches pooling their resources and merging in order to achieve greater reach and scope of services, increased consistency of service and cost efficiency. Should the Trustees of RSPCA Aberconwy Branch decide that it is in the interest of animal welfare in North Wales, and should they determine that there are no financial or other risks to Aberconwy Branch or the ability to sustain animal welfare services in the Aberconwy Branch area, the AGM supports the motion to merger in principle with all or some of the neighbouring branches in North Wales.

## **North Wales Inspectorate Annual Report 2022**

### **Year in summary**

2022 was predominantly governed by avian influenza, making it harder for the frontline teams to seek assistance from volunteers, vets and wildlife hospitals. Many of these services had to close their doors, whilst we were still being tasked with collecting sick or injured wild birds. This put a lot of pressure on the team here in North Wales but they worked really hard under difficult circumstances in order to get to as many animals in need as possible.

Last summer was particularly difficult with the NCC and frontline overwhelmed with work. Senior management and the inspectorate are continually developing the modernisation program in order for the front line to be as efficient and effective as possible. Looking ahead there are a number of projects that will hopefully enable us to get to the animals that need help faster and deal with animal cruelty and neglect quickly and professionally to secure the best outcome for those animals.

We welcomed Inspector Jenny Anderton back from her maternity leave to work part time. She was up and running in no time, after a number of weeks refreshing her knowledge and skills and pairing up with her colleagues.

Our Wildlife Casualty Volunteers have been rebranded to Animal Rescue Volunteers (ARV) to better reflect the diversity of the tasks they are being asked to assist us with. The focus going forward is engagement. Due to the avian influenza crisis, much of the wildlife collection work dropped off so the inspectorate have been looking at other ways to best utilise the thousands of hours our amazing volunteers kindly offer each year.

The IVAV voucher scheme was introduced in 2022 across all of Wales and England. This is an invaluable resource for the Inspectors and AROs who are encountering all the more potential neglect issues with pet owners being impacted by the cost of living crisis.

Feedback from the three regional operational superintendents include;

"Having the flexibility to use the IVAVs for neutering animals as a preventative measure is very useful... the vouchers offer more scope to assist struggling pet owners with veterinary treatment. Officers would like to see the scheme continuing and find the IVAVs very useful."

"The consensus from the East, Midlands and Wales Inspectorate management and officers is that the voucher scheme is extremely beneficial and that they have made a significant difference to animal welfare, to the well-being of owners and our officers. Members of the public that have received them have been extremely grateful for the help. As a management team we are confident that it has stopped a number of animals needing to come into our care and has reduced the number of visits we have had to make to particular households. This means that we have been able to respond to more animals in need. We are grateful to the branches for their support with these vouchers and hope that we are



able to continue to fund them, as they are a useful tool for Inspectors and Animal Rescue Officers when trying to resolve animal welfare issues.”

“It is a great example of Branches and the Boards supporting the day to day challenges Inspectors and ARO’s face. In these turbulent times the teams are encountering more and more people who simply need a little support in hard times. On behalf of the officers I would like to thank all Regional Boards for their support with the IVAV scheme.”

### **Cases and Complaints of note**

Inspector Rachael Davies investigated a family after a puppy with freshly cropped ears was found in their possession. Two males pleaded guilty to one offence each of failing to meet the needs of a bulldog under the Animal Welfare Act 2007 by failing to provide proper and necessary veterinary care and attention for her cropped ears.

Both defendants received the same sentence - disqualification from keeping all animals for 24 months and were ordered to pay £300 costs, a £120 fine and a £34 victim surcharge. The court heard that the two men had told the RSPCA that the seven-week-old puppy was taken into their care with already cropped ears and they had owned her for a week. Ear cropping is illegal in Wales and England under the Animal Welfare Act 2007.

During the winter, ARO John Littlewood assisted an elderly couple and their two dogs in Rhyl, North Wales. The elderly lady had recently had a hip replacement after being immobile for some time. The gentleman had suffered a stroke a few months previous and this had meant they had not been able to get their 2 dogs groomed for some time. The couple admitted that once the dogs’ condition had got to a certain point, they were then too scared and embarrassed to take the dogs anywhere in case the RSPCA were called and they would have the dogs taken away. When ARO Littlewood attended, he found 2 Shih Tzu type dogs very matted. Both of the owners were visibly upset and in tears and expressed that all they wanted to do, as part of their rehabilitation, was to be able to take their dogs for a walk. So John contacted the RSPCA Rhyl branch clinic and the manager Kieran quickly arranged an appointment for the 2 dogs to be dematted. Kieran also arranged for his staff to collect the 2 dogs from their home address thus freeing up the inspectorate to attend to more animals in need. A week later John was able to visit the dogs again and the very grateful owners. The little pooches looked amazing, and from being 2 quiet shy dogs they had now transformed into 2 very friendly and happy dogs. A brilliant example of collaboration between the frontline officers and our fantastic branches.

### **Rope rescue**

Inspectors Roberts, Dunderdale, Pugh, Broadbent and Davies all came to the rescue of a stuck sheep on Craig Ddu in the Snowdonia mountain range in May. Inspector Roberts was alerted to the sheep and was told that it had been stuck on the ledge for around 2 weeks. When he went to assess the job he discovered that the sheep had eaten everything that had been available on the ledge so it was important we acted before she starved. Fortunately conditions on the day were dry and clear, Inspectors Dunderdale and Davies

descended down to her, Inspector Davies managed to catch her as she was getting drastically close to the edge and together they got her into a animal bag and lowered her to the ground where Inspector Pugh was waiting to ensure she made a safe landing. Once everyone was down on the ground she was let out, checked over and soon returned to the flock below, a much happier sheep!

### **Collections and rescues of note**

In March, two swans were reunited on a pond in North Wales after flying into the windscreen of an ambulance. Thankfully neither the paramedic, his colleague or either of the swans were injured in the incident which happened on the westbound carriageway of the A55 near Abergele. There were no patients on board at the time of the collision. RSPCA officer Mike Pugh was called to the scene shortly after 6pm to find the windscreen of the ambulance completely smashed and the vehicle being loaded onto a lorry to be towed away. The birds were thought to have flown into the windscreen as they were flying low over the carriageway, possibly on their way to a pond in Pentre Mawr Park. Mike was able to load both birds into his van and relocate them safely.

### **Other items of note**

ARO John Littlewood was invited along to a cost of living event in Wrexham. The event was well supported by other agencies and charities to assist the local community with advice regarding the cost of living issues we are currently facing. John enlisted the help from Insp Leanne Cooper from Cheshire who is involved in the North of England's pet food bank project. John was given fantastic support from Carl Lloyd from Aberconwy branch who was able to supply a large amount of pet food which was then distributed to local people identified as being in need of some support. John and Leanne were able to meet with teams from Wrexham's cats protection league adoption centre who are proactive with trap, neuter and release schemes as well as local housing, social services and mental health teams who all are likely to attend locations with animal welfare issues. We were able to advise agencies on what to look for so they can identify animals and people who may be in need of support from the RSPCA. More importantly we were approached by many local residents giving them a chance to find out more about the inspectorate and the work we do. It became apparent that local residents seem to picture the inspectorate as people who only take people's animals away. It was a great opportunity to dispel some myths and promote all the other aspects of our work and at the same time we were able to promote the work our branches, clinics and hospitals carry out on a daily basis both regionally and nationally.

In April, a partnership between RSPCA, North Wales Police, RSPB, NRW, the Wildlife Trust, BDMLR and other marine welfare groups began, called Operation Seabird. It was an educational initiative to teach people who use our coastlines the basic rules of interacting with marine life in a safe and respectful manner. It was hoped that with promotional material, press coverage and action days we will see a reduction in the amount of disturbance and damage at key sites across North Wales. This was to encompass seal colonies, tern colonies, sand dune systems, whales and dolphins and rafting seabirds. It was

aimed at influencing climbers, powerboat and jet ski owners and other water users to keep the speed down, and the distances up.

To finish, I would like to thank the animal centres, branches, members and volunteers for all their support and help throughout 2022 and look forward to more opportunities in 2023 to work together for animal welfare.

**Chief Inspector Leanne Hardy 783**  
**North Wales Inspectorate**  
**RSPCA Cymru**

## **RSPCA Bryn-y-Maen Animal Centre 2022 Annual Report**

The centre experienced a number of staff changes during 2022, Cally Harris our committed receptionist started her well-deserved retirement having dedicated over seventeen years to the centre. We will miss Cally's positive approach and commitment to supporting animals and people in need, we wish her a relaxing retirement.

Chris Butler transferred into a Deputy Manager role at RSPCA Great Ayton, we look forward to continuing our working relationships with Chris and his new centre into the future.

Clare Jones transferred into a receptionist role at the centre having spent over 28 years as an Animal Care Assistant, her local knowledge and animal care expertise will continue to benefit the centre team and wider communities.

Libby Ali and Callum Bartley transferred into supervisor positions and we welcomed Terri Round, Hope Hover and Russ Smith to the team as Animal Care Assistants.

Our dedicated volunteer team completed an incredible 3936 hours supporting the centre team with animal care, maintenance and gardening duties. We remain incredibly grateful for the dedication and support our volunteers provide to the animals in our care. Our highest recorded hours for the year went to Vicky, our cattery volunteer who completed 391 hours.

284 animals entered our care through our local and national inspectorate teams this included 72 dogs, 110 cats, 53 rabbits and 49 other species including fish, poultry and small animals. We experienced restrictions on wild birds entering our care due to the Avian flu outbreaks but continued to support the short-term housing of wild mammals ahead of transfer to Stapeley Grange.

A total of 164 animals found new homes through the centre's adoption process this included 40 Dogs, 71 Cats, 27 Rabbits, 26 other species. We experienced an increase in adopters travelling great distances to adopt our smaller animals including rabbits, hamsters and gerbils.

We completed our first community fundraising event at Pets at Home since the start of the pandemic, which was a positive experience and raised vital funds and food, treats and enrichment toys for the animals in our care.

Thank you to Friends of Bryn-y-Maen and the North Wales branches for continuing to support the centre throughout these difficult times to ensure we can continue to best support the animals that need us most. We look forward to seeing you all at the Friends Dog Show in 2023.

**Victoria Williams**  
**Centre Manager Bryn-y-Maen Animal Centre**

**RSPCA  
ABERCONWY BRANCH**

**ACCOUNTS**

**FOR THE YEAR ENDED  
31<sup>ST</sup> DECEMBER 2022**

**J PRATT & CO LTD, CHARTERED CERTIFIED ACCOUNTANTS**

BASFORD HOUSE, 29 AUGUSTA STREET, LLANDUDNO

TELEPHONE NUMBER: (01492) 870575/876828

FAX NO: (01492) 871049

EMAIL: [johnpratt@btconnect.com](mailto:johnpratt@btconnect.com)  
WEBSITE: [www.johnprattandco.co.uk](http://www.johnprattandco.co.uk)

## RSPCA - ABERCONWY BRANCH

### Independent Examiners' Report to the Committee Members of RSPCA Aberconwy Branch

We report on the accounts of the Branch for the year ended 31st December 2022, which are set out on pages 2 to 8.

#### Respective responsibilities of the Committee and Examiners

As Committee Members you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply, and that an independent examination is needed. It is our responsibility to examine the accounts under section 145 of the Act as amended and to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

#### Basis of Independent Examiners' report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

#### Independent Examiners' Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 130 of the Act: and
  - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J PRATT & CO LTD  
CHARTERED CERTIFIED ACCOUNTANTS  
BASFORD HOUSE  
29 AUGUSTA STREET  
LLANDUDNO  
LL30 2AE



15/06/23  
.....  
Date



**RSPCA - ABERCONWY BRANCH**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31ST DECEMBER 2022**

		2022 Unrestricted Fund	2021 Unrestricted Fund
	Note	£	£
<b>INCOMING RESOURCES:</b>			
<b>INCOMING RESOURCES FROM GENERATED FUNDS:</b>			
Voluntary income	2	84843	82035
Activities for generating funds	3	43700	22406
Investment income	4	13354	15914
<b>INCOME RESOURCES FROM CHARITABLE ACTIVITIES</b>	5	127315	121447
<b>TOTAL INCOMING RESOURCES</b>		<u>269212</u>	<u>241802</u>
<b>RESOURCES EXPENDED:</b>			
<b>COSTS OF GENERATING FUNDS</b>	6	6036	3860
<b>WAGES/SALARIES</b>	7	112863	84772
<b>CHARITABLE ACTIVITIES</b>	8	188205	189318
<b>GOVERNANCE COSTS</b>	10	940	940
<b>TOTAL RESOURCES EXPENDED</b>		<u>308044</u>	<u>278890</u>
Net incoming resources		(38832)	(37088)
LESS/ADD: (Loss)/Profit on investment unrealised	11	(31785)	(13504)
<b>NET MOVEMENT IN FUNDS</b>		<u>(70617)</u>	<u>(50592)</u>
<b>TOTAL FUNDS AT 1ST JANUARY 2022</b>		<u>446060</u>	<u>496652</u>
<b>TOTAL FUNDS AT 31ST DECEMBER 2022</b>		<u>375443</u>	<u>446060</u>



**RSPCA - ABERCONWY BRANCH**

**BALANCE SHEET**

**AS AT 31ST DECEMBER 2022**

		2022		2021	
	Note	£	£	£	£
<b>FIXED ASSETS:</b>					
Tangible assets	12		136802		141689
Investments	13		156417		188202
			-----		-----
			293219		329891
<b>CURRENT ASSETS:</b>					
Bank accounts & cash in hand	18	88187		110967	
Debtors	14	2345		17134	
		-----		-----	
		90532		128101	
Creditors falling due within one year	15	(8308)		(11932)	
		-----		-----	
			82224		116169
			-----		-----
			375443		446060
			-----		-----
<b>FUNDS:</b>					
Unrestricted	16		145121		174652
Designated	16		230322		271408
			-----		-----
			375443		446060
			-----		-----

Approved



Date

3.7.23

## RSPCA - ABERCONWY BRANCH

### NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 31ST DECEMBER 2022

#### **1. Accounting policies**

##### **1.1 Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014. The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

##### **1.2 Tangible fixed assets for use by the branch and depreciation**

Tangible fixed assets for use by the branch are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Shop & clinic fixtures and fittings	20% reducing balance method
Mobile clinic	25% reducing balance method

Depreciation is not provided on the freehold property or the property improvements as in the opinion of the branch committee the present value of the buildings is not less than shown in the accounts.

##### **1.3 Investments**

Investments are stated at market value at the Balance Sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposal throughout the year.

##### **1.4 Income**

Voluntary income and donations are accounted for as received by the branch.

##### **1.5 VAT**

Value Added Tax is recoverable by the branch on its clinic and shop operations and is reflected in the relevant income and costs in the statement of financial activities.

##### **1.6 Fund raising costs**

Fund raising expenditure comprises costs incurred in inviting people and organisations to contribute financially to the branches work. This includes the cost of advertising for donations and the staging of special fund-raising events.

**RSPCA - ABERCONWY BRANCH**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**2. Voluntary Income**

	2022 £	2021 £
CCBC Grants	4000	17000
Furlough	-	5452
Branch Contributions to the Mobile	53088	35472
Donations and collections	3914	188
Subscriptions	301	340
Door to Door	22667	23583
Food Scheme	873	-
	-----	-----
	84843	82035
	-----	-----

**3. Activities for generating funds**

	2022 £	2021 £
Shop sales	43700	22406
	-----	-----

**4. Investment income**

	2022 £	2021 £
Interest on Government Securities	8372	11984
Bank interest	122	9
Net flat income	4860	3921
	-----	-----
	13354	15914
	-----	-----

**5. Income from charitable activities**

	2022 £	2021 £
Animal clinic income	53569	59535
Mobile clinic income	73746	61912
	-----	-----
	127315	121447
	-----	-----

**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**6. Cost of generating funds**

	2022	2021
	£	£
Fundraising trading: cost of goods sold and other costs		
<b>Shop operating costs</b>		
Light & Heat	939	490
Rates	1032	129
Trade Waste	2938	1953
Repairs	238	560
Sundries	152	55
Accountancy	400	400
Telephone	337	273
	-----	-----
	6036	3860
	-----	-----

**7. Wages/Salaries**

	2022	2021
	£	£
Branch Salaries	112863	84772
	-----	-----
	112863	84772
	-----	-----

**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**7. Charitable activities expenditure**

	2022 £	2021 £
<b>Animal clinic</b>		
Drugs	26827	34414
Pet cremation services	1648	1949
Abaxis Trading	1198	701
Verifac Labels	921	1127
Insurance	1009	1095
Locum vets	1845	7052
Blood test & labs	3297	2180
Burtons med quip	2945	5
Rates, Water & Power	1646	1469
Stationery, Postage & Internet	1505	3053
Safe solutions	639	340
Sundries	597	568
Repairs	1391	729
Prof fees	767	700
Bank charges	804	485
Safe custody	-	25
Support costs	307	3176
Mileage	137	497
	-----	-----
	47483	59565
	-----	-----
<b>Animal Clinic Depreciation</b>	35	44
	-----	-----
<b>Mobile clinic</b>		
Rocket House – Note 17	7959	8008
Laptop & Printers	1693	154
Hall hire	4165	2200
Drugs	24646	25685
Lab tests	2553	2781
Stationery, Stamps & Mob	498	633
Sundries	10	34
Wages	43623	62183
Mobile running costs – Fuel, Tax, Repairs	7237	4035
Insurance	364	479
Professional fees	768	700
Locum Vets	450	-
Repairs	295	367
Pet Cremation Services	1718	1084
Aberconwy Branch contribution to mobile	10000	7134
Loss on disposal	-	601
Mobile Driver Hire	1116	-
Clwyd & Colwyn Mobile Grant unpaid 2020 & 2021	17134	-
	-----	-----
	124229	116078
	-----	-----
<b>Mobile Clinic Depreciation</b>	4852	6014
	-----	-----

**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**8. Other Charitable Activity Expenditure**

	2022 £	2021 £
Prospect House	1215	1166
Vet animal Clinic	2264	5193
Fostering	7330	743
Neutering	797	515
	-----	-----
	11606	7617
	-----	-----
<b>Totals</b>	<b>188205</b>	<b>189318</b>
	-----	-----

**9. Allocation of support costs**

	Allocated to Charitable Activities £	Allocated To Fundraising £	2022 £	2021 £
Cost of meetings	307	-	307	2100
Branch contribution	-	-	-	1076
	-----	-----	-----	-----
	307	-	307	3176
	-----	-----	-----	-----

Support costs are allocated on the basis of full-time equivalent staff numbers.

**10. Governance costs**

	2022 £	2021 £
Independent examiner's fee	940	940
	-----	-----



**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**11. Investments**

	2022 £	2021 £
Market value at 1st January 2022	188202	201706
Net investment (losses)/gains	(31785)	(13504)
	-----	-----
Market value at 31st December 2022	156417	188202
	-----	-----

**12. Tangible fixed assets for use by the branch**

	Freehold Property £	Fixtures & Fittings £	Mobile Clinic £	Total £
Cost				
At 1 January 2022	122104	9899	61084	193087
	-----	-----	-----	-----
At 31 December 2022	122104	9899	61084	193087
	-----	-----	-----	-----
Depreciation				
At 1 January 2022	-	9722	41676	51398
Charge for year	-	35	4852	4887
	-----	-----	-----	-----
At 31 December 2022	-	9757	46528	56285
	-----	-----	-----	-----
Net book values				
At 31 December 2022	122104	142	14556	136802
	-----	-----	-----	-----
At 31 December 2021	122104	177	19408	141689
	-----	-----	-----	-----

**13. Investments**

	2022 £	2021 £
Treasury Stock	156417	188202
	-----	-----

**14. Debtors**

	2022 £	2021 £
VAT	257	-
Branch Mobile Contributions outstanding	2088	17134
	-----	-----
	2345	17134
	-----	-----



**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**15. Creditors: amounts falling due within one year**

	2022 £	2021 £
VAT	-	7130
Creditors	6508	3002
Accruals	1800	1800
	----- 8308	----- 11932

**16. Analysis of net assets between the funds**

	Unrestricted Fund £	Designated Fund £	Total £
Tangible Fixed Assets	136802	-	136802
Investments	-	156417	156417
Net Current Assets	8319	73905	82224
	----- 145121	----- 230322	----- 375443

**17. Analysis of Rocket House Expenditure**

	2022 £	2021 £
Repairs & Renewals	754	7
Rates	222	222
Office Rent	5000	5000
Insurance	332	318
Light & Heat	1651	2461
	----- 7959	----- 8008

**18. Bank Accounts and Cash in Hand**

	2022 £	2021 £
Donations Account	2768	2177
CAF Account	2720	1500
Mobile Saver	40499	58411
Clinic Saver	5396	11380
Shop Saver	8010	8541
Mobile Account	25396	16254
Clinic Account	3391	12696
Float	7	8
	----- 88187	----- 110967

The assets in the designated fund have been set aside to meet the future funding of the Animal Welfare Clinic, 6 Broad Street, Llandudno Junction.

**RSPCA  
ABERCONWY BRANCH**

**ACCOUNTS**

**FOR THE YEAR ENDED  
31<sup>ST</sup> DECEMBER 2022**

**J PRATT & CO LTD, CHARTERED CERTIFIED ACCOUNTANTS**

BASFORD HOUSE, 29 AUGUSTA STREET, LLANDUDNO

TELEPHONE NUMBER: (01492) 870575/876828

FAX NO: (01492) 871049

EMAIL: [johnpratt@btconnect.com](mailto:johnpratt@btconnect.com)  
WEBSITE: [www.johnprattandco.co.uk](http://www.johnprattandco.co.uk)

## RSPCA - ABERCONWY BRANCH

### Independent Examiners' Report to the Committee Members of RSPCA Aberconwy Branch

We report on the accounts of the Branch for the year ended 31st December 2022, which are set out on pages 2 to 8.

#### Respective responsibilities of the Committee and Examiners

As Committee Members you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply, and that an independent examination is needed. It is our responsibility to examine the accounts under section 145 of the Act as amended and to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to our attention.

#### Basis of Independent Examiners' report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as committee members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

#### Independent Examiners' Statement

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 130 of the Act: and
  - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J PRATT & CO LTD  
CHARTERED CERTIFIED ACCOUNTANTS  
BASFORD HOUSE  
29 AUGUSTA STREET  
LLANDUDNO  
LL30 2AE



15/06/23  
.....  
Date

**RSPCA - ABERCONWY BRANCH**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31ST DECEMBER 2022**

		2022 Unrestricted Fund	2021 Unrestricted Fund
	Note	£	£
<b>INCOMING RESOURCES:</b>			
<b>INCOMING RESOURCES FROM GENERATED FUNDS:</b>			
Voluntary income	2	84843	82035
Activities for generating funds	3	43700	22406
Investment income	4	13354	15914
<b>INCOME RESOURCES FROM CHARITABLE ACTIVITIES</b>	5	127315	121447
<b>TOTAL INCOMING RESOURCES</b>		269212	241802
<b>RESOURCES EXPENDED:</b>			
<b>COSTS OF GENERATING FUNDS</b>	6	6036	3860
<b>WAGES/SALARIES</b>	7	112863	84772
<b>CHARITABLE ACTIVITIES</b>	8	188205	189318
<b>GOVERNANCE COSTS</b>	10	940	940
<b>TOTAL RESOURCES EXPENDED</b>		308044	278890
Net incoming resources		(38832)	(37088)
LESS/ADD: (Loss)/Profit on investment unrealised	11	(31785)	(13504)
<b>NET MOVEMENT IN FUNDS</b>		(70617)	(50592)
<b>TOTAL FUNDS AT 1ST JANUARY 2022</b>		446060	496652
<b>TOTAL FUNDS AT 31ST DECEMBER 2022</b>		375443	446060

**RSPCA - ABERCONWY BRANCH**

**BALANCE SHEET**

**AS AT 31ST DECEMBER 2022**

		2022		2021	
	Note	£	£	£	£
<b>FIXED ASSETS:</b>					
Tangible assets	12		136802		141689
Investments	13		156417		188202
			-----		-----
			293219		329891
<b>CURRENT ASSETS:</b>					
Bank accounts & cash in hand	18	88187		110967	
Debtors	14	2345		17134	
		-----		-----	
		90532		128101	
Creditors falling due within one year	15	(8308)		(11932)	
		-----		-----	
			82224		116169
			-----		-----
			375443		446060
			-----		-----
<b>FUNDS:</b>					
Unrestricted	16		145121		174652
Designated	16		230322		271408
			-----		-----
			375443		446060
			-----		-----

Approved



Date

3.7.23



**RSPCA - ABERCONWY BRANCH**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**1. Accounting policies**

**1.1 Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014. The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

**1.2 Tangible fixed assets for use by the branch and depreciation**

Tangible fixed assets for use by the branch are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Shop & clinic fixtures and fittings	20% reducing balance method
Mobile clinic	25% reducing balance method

Depreciation is not provided on the freehold property or the property improvements as in the opinion of the branch committee the present value of the buildings is not less than shown in the accounts.

**1.3 Investments**

Investments are stated at market value at the Balance Sheet date. The statement of financial activities includes the net gains and losses arising on revaluation and disposal throughout the year.

**1.4 Income**

Voluntary income and donations are accounted for as received by the branch.

**1.5 VAT**

Value Added Tax is recoverable by the branch on its clinic and shop operations and is reflected in the relevant income and costs in the statement of financial activities.

**1.6 Fund raising costs**

Fund raising expenditure comprises costs incurred in inviting people and organisations to contribute financially to the branches work. This includes the cost of advertising for donations and the staging of special fund-raising events.

**RSPCA - ABERCONWY BRANCH**

**NOTES TO THE ACCOUNTS**

**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**2. Voluntary Income**

	2022 £	2021 £
CCBC Grants	4000	17000
Furlough	-	5452
Branch Contributions to the Mobile	53088	35472
Donations and collections	3914	188
Subscriptions	301	340
Door to Door	22667	23583
Food Scheme	873	-
	-----	-----
	84843	82035
	-----	-----

**3. Activities for generating funds**

	2022 £	2021 £
Shop sales	43700	22406
	-----	-----

**4. Investment income**

	2022 £	2021 £
Interest on Government Securities	8372	11984
Bank interest	122	9
Net flat income	4860	3921
	-----	-----
	13354	15914
	-----	-----

**5. Income from charitable activities**

	2022 £	2021 £
Animal clinic income	53569	59535
Mobile clinic income	73746	61912
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	127315	121447
	-----	-----



**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**6. Cost of generating funds**

	2022	2021
	£	£
Fundraising trading: cost of goods sold and other costs		
<b>Shop operating costs</b>		
Light & Heat	939	490
Rates	1032	129
Trade Waste	2938	1953
Repairs	238	560
Sundries	152	55
Accountancy	400	400
Telephone	337	273
	-----	-----
	6036	3860
	-----	-----

**7. Wages/Salaries**

	2022	2021
	£	£
Branch Salaries	112863	84772
	-----	-----
	112863	84772
	-----	-----

**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**7. Charitable activities expenditure**

	2022 £	2021 £
<b>Animal clinic</b>		
Drugs	26827	34414
Pet cremation services	1648	1949
Abaxis Trading	1198	701
Verifac Labels	921	1127
Insurance	1009	1095
Locum vets	1845	7052
Blood test & labs	3297	2180
Burtons med quip	2945	5
Rates, Water & Power	1646	1469
Stationery, Postage & Internet	1505	3053
Safe solutions	639	340
Sundries	597	568
Repairs	1391	729
Prof fees	767	700
Bank charges	804	485
Safe custody	-	25
Support costs	307	3176
Mileage	137	497
	-----	-----
	47483	59565
	-----	-----
<b>Animal Clinic Depreciation</b>	35	44
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<b>Mobile clinic</b>		
Rocket House – Note 17	7959	8008
Laptop & Printers	1693	154
Hall hire	4165	2200
Drugs	24646	25685
Lab tests	2553	2781
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Sundries	10	34
Wages	43623	62183
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Insurance	364	479
Professional fees	768	700
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Repairs	295	367
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Loss on disposal	-	601
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Clwyd & Colwyn Mobile Grant unpaid 2020 & 2021	17134	-
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	124229	116078
	-----	-----
<b>Mobile Clinic Depreciation</b>	4852	6014
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**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**8. Other Charitable Activity Expenditure**

	2022 £	2021 £
Prospect House	1215	1166
Vet animal Clinic	2264	5193
Fostering	7330	743
Neutering	797	515
	-----	-----
	11606	7617
	-----	-----
<b>Totals</b>	<b>188205</b>	<b>189318</b>
	-----	-----

**9. Allocation of support costs**

	Allocated to Charitable Activities £	Allocated To Fundraising £	2022 £	2021 £
Cost of meetings	307	-	307	2100
Branch contribution	-	-	-	1076
	-----	-----	-----	-----
	307	-	307	3176
	-----	-----	-----	-----

Support costs are allocated on the basis of full-time equivalent staff numbers.

**10. Governance costs**

	2022 £	2021 £
Independent examiner's fee	940	940
	-----	-----

**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**11. Investments**

	2022 £	2021 £
Market value at 1st January 2022	188202	201706
Net investment (losses)/gains	(31785)	(13504)
Market value at 31st December 2022	156417	188202

**12. Tangible fixed assets for use by the branch**

	Freehold Property £	Fixtures & Fittings £	Mobile Clinic £	Total £
Cost				
At 1 January 2022	122104	9899	61084	193087
At 31 December 2022	122104	9899	61084	193087
Depreciation				
At 1 January 2022	-	9722	41676	51398
Charge for year	-	35	4852	4887
At 31 December 2022	-	9757	46528	56285
Net book values				
At 31 December 2022	122104	142	14556	136802
At 31 December 2021	122104	177	19408	141689

**13. Investments**

	2022 £	2021 £
Treasury Stock	156417	188202

**14. Debtors**

	2022 £	2021 £
VAT	257	-
Branch Mobile Contributions outstanding	2088	17134
	2345	17134

**RSPCA - ABERCONWY BRANCH**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2022**

**15. Creditors: amounts falling due within one year**

	2022 £	2021 £
VAT	-	7130
Creditors	6508	3002
Accruals	1800	1800
	----- 8308	----- 11932

**16. Analysis of net assets between the funds**

	Unrestricted Fund £	Designated Fund £	Total £
Tangible Fixed Assets	136802	-	136802
Investments	-	156417	156417
Net Current Assets	8319	73905	82224
	----- 145121	----- 230322	----- 375443

**17. Analysis of Rocket House Expenditure**

	2022 £	2021 £
Repairs & Renewals	754	7
Rates	222	222
Office Rent	5000	5000
Insurance	332	318
Light & Heat	1651	2461
	----- 7959	----- 8008

**18. Bank Accounts and Cash in Hand**

	2022 £	2021 £
Donations Account	2768	2177
CAF Account	2720	1500
Mobile Saver	40499	58411
Clinic Saver	5396	11380
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Mobile Account	25396	16254
Clinic Account	3391	12696
Float	7	8
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The assets in the designated fund have been set aside to meet the future funding of the Animal Welfare Clinic, 6 Broad Street, Llandudno Junction.