

Northallerton and the Dales Mencap Society

Registered Charity No. 224222

(Affiliated to Royal Mencap National Society)

Trustees' Annual Report and Financial Statements

For the Year Ended 30th September 2023

F E Metcalfe & Co Limited

Chartered Accountants

4 Old Market Place, Ripon

NORTHALLERTON AND THE DALES MENCAP SOCIETY
REGISTERED CHARITY NO. 224222
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH SEPTEMBER 2023

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NORTHALLERTON AND THE DALES MENCAP SOCIETY
REGISTERED CHARITY NO. 224222
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH SEPTEMBER 2023

Charity Information

President	...	Vacancy not filled
Vice Presidents	...	S Woodall Mrs E E Herbert K Langford (Resigned 19th June 2023)
Chairperson	...	Mr W F Rab
Vice Chair		Mr P Watson
Secretary	...	Mrs S Lear
Trustees	...	The Northallerton and Dales Society Committee being :- Mr W F Rab - Chairperson Mr P Watson - Vice Chair Mrs E R Ravenhill Mrs M Webb Miss C Dixon Mrs C Dickinson Mrs S Watson Mrs J Norwood Mr J McKechnie Mrs A Ballard Mr D Bruce Mrs G Hill Mr R Hill
Holding Trustees	...	Mrs E E Herbert S Woodall K Langford (Resigned 19th June 2023) Mr C Woodall
Charity Number	...	224222
Charity Offices	...	The Goosecroft Centre Goosecroft Lane Northallerton North Yorkshire DL6 1EG
Independent Examiners	...	Miss J L Crabtree - Chartered Accountant C/o F E Metcalfe & Co Ltd 4 Old Market Place Ripon North Yorkshire HG4 1EQ
Bankers	...	Barclays Bank PLC 42 High Street Stokesley Cleveland TS9 5DQ

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

TRUSTEES' REPORT FOR THE YEAR ENDED 30TH SEPTEMBER 2023

The Trustees present their Report and Accounts for the year ended 30th September 2023.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice and Financial Reporting Standard 102, both as applicable to charities.

Trustees

The Trustees and Holding Trustees who act at any stage during the year are shown on page 1. We are grateful to all Trustees for their interest and input to the working of the Society. Appointment of Trustees is governed by the Trust Deed of the Charity and the Society's constitution. The Board of Trustees is authorised to appoint new Trustees to fill any existing vacancy or a vacancy arising through the resignation or death of an existing Trustee. At the 2023 AGM held on 19th June, Mr Keith Langford resigned as Holding Trustee and Vice President. Members present expressed their appreciation for the long and loyal service to the Society given by Mr Langford. As of 30th September 2023, the position of President remained vacant and there were no other resignations or appointments.

Investment Powers

The Trust Deed and Constitution authorises the Trustees to make and hold investments using the general funds of the charity not required immediately for the fulfilment of the Charity's objectives. To date the Society has a deposit with Darlington Building Society and the current accounts continue to be with Barclays as indicated in the accounts. There are also investments in Barclay's and Cazenove charity multi-asset funds, the value of which have remained static due to the current less favourable financial position.

Constitution, Objects and Policies

The objects of the Northallerton and the Dales Mencap Society, as outlined in the Trust Deed and in its constitution, are to provide support and facilities and to act as a voice for people with learning disabilities, their parents and carers within the former Hambleton and Richmondshire areas of North Yorkshire.

Mrs Sue Lear, in the role of Development Manager, continues general oversight of the Goosecroft Centre to ensure that measures are in place to maintain high standards in relation to health and safety and safeguarding. Sue is also very keen to promote the Society's objectives in support of people with learning disabilities, their families and carers, to include the provision of information and a listening ear. (As noted last year, Mrs Lear was awarded a BEM in the New Year's Honours for 2023 for services to people with learning disabilities, a mark of her many years of dedicated service.) Trustees are also grateful for the continued support of those who give their time voluntarily.

Joelle Mitchell, appointed as Assistant Development Manager in January 2022, has continued to make a most valuable contribution to the running of activities based at the Goosecroft Centre including the Monday Club, the Drop-in and the monthly Lunchables Club. In addition, Joelle maintains effective links through Facebook and contributed significantly to the development of the new Northallerton Mencap website which was launched in September. Helen Orr also supports the activities that take place, both voluntarily and as a paid assistant. Helen's contribution is very much appreciated.

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

TRUSTEES' REPORT FOR THE YEAR ENDED 30TH SEPTEMBER 2023 (CONTINUED)

Constitution, Objects and Policies (continued)

At their regular committee meetings, Trustees have continued to consider options for the development and work of the Society. The focus is on providing day-time activities, to include the Monday Club, the Tuesday art class, run by Ruth Hawkes, the Wednesday Drop-in and the Goosecroft Pickers. All are well attended and very much appreciated by those who participate. The Goosecroft Pickers' monthly litter pick has several loyal participants and is well supported by volunteers. Personal Learning College students based at Northdale continue to do catering for the Drop-in and Joe McKechnie, Hambleton Disability Sports Officer, provides various sport activities every third week. In-house bingo and karaoke sessions, also included in the Drop-in programme, remain popular. The Monday Club is now well established. Members produce their own meals and benefit from a range of visiting speakers. Each month, members of the Monday Club, as well as anyone who is interested, act as an Advisory Group to discuss issues relating to Mencap and what takes place at the Goosecroft Centre. The comments and suggestions of the Advisory Group are reported to Trustees.

Community use of the Centre continues though this is less than in previous years. As a consequence, income from lettings has fallen. Currently, the following organisations and clubs use the Centre on a regular basis: Northallerton Woodwind Ensemble, Hambleton Amateur Radio Society, The MS Society, Romanby Quilters and POSCH for parents of special needs children. Occasional use of the Centre is made by North Yorkshire Council, the local Conservative Group and Mencap Homes. Private use of the Centre is very occasional. Six of the seven garages are now rented out to local people.

Risk Management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Review of Developments and Achievement

The Society held its AGM on the 19th June 2023 at the Centre. A general report was given relating to the Society's progress and activities. Financial details were also outlined. The very generous bequests received have placed the Society in a very secure position financially. Trustees and members present, agreed that future membership would be free and open to all who receive support from the Society or who are supportive of its work. Contact details will be maintained in line with GDPR requirements. The AGM was well attended, and beneficiaries were proud to present the poem they had written which emphasises positive attitudes towards people with learning disabilities.

Links with various local organisations supporting people with learning disabilities, such as Northdale and Chopsticks, continue. The Society also maintains its link with Royal Mencap and Inclusion North. The Society also responds to specific weeks designated in relation to Learning Disability or the campaign against Hate Crime. Presentations in Northallerton Town Hall are well attended and supported locally.

Royal Mencap's work in relation to its 'Treat Me Well' campaign concluded this year and local groups are being encouraged to identify their own topics for further attention. The Northallerton Group have produced a booklet relating to dental care and are keen to continue to meet.

The issue of succession planning concerning the management of the Society and the Goosecroft Centre is ongoing. However, the Society is well placed to continue its support of people with learning disabilities, their families and carers, well into the future.

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

TRUSTEES' REPORT FOR THE YEAR ENDED 30TH SEPTEMBER 2023 (CONTINUED)

Going Concern

As outlined above, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

Community Benefit

In looking at the overall aims and objectives of the Society, Trustees have had due regard to the guidance published by the Charity Commission in relation to public benefit. The Goosecroft Centre is a valuable community resource, as outlined in this and previous reports and Trustees are confident that the benefit to the community will continue.

Financial Review and Reserves

Income from donations and legacies has reduced significantly after last year's exceptional legacy of £200,000.

Income from lettings has also reduced as the Centre is being used more for the additional activities provided for the members. The costs of such activities are covered by the income so generated.

The significant reserves of the Society have allowed the funding of the Development Manager and assistant; also the increasing overheads for the Centre.

The listed investment portfolio produced income of £13,643 which together with the modest gain on market value in the year has more than offset last year's reduction, the overall value exceeding the original cost as at the reporting date. The interest on the building society deposit shows a healthy increase, reflecting the improvement in market rates.

The overall deficit for the year, net of the investment gains, was £17,350 on the general fund, leaving £1,077,265 available to fund the future activities of the Society.

There has been minimal activity on the restricted funds during the year.

As at 30th September 2023, the cash reserves were £212,377 on the General Fund and a further £3,065 on the Restricted Funds.

Approval

This Report was approved by the Trustees on 15th April 2024 and signed on their behalf.


.....

W F Rab - Chairperson

On behalf of the Committee of Northallerton and The Dales Mencap Society

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY) – CHARITY NUMBER 224222
ON THE ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2023**

I report to the trustees on my examination of the Accounts of the above Charity ("The Trust") for the year ended 30th September 2023.

Responsibilities and Basis of Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jessica L Crabtree

**J L CRABTREE B.Sc. F.C.A.
CHARTERED ACCOUNTANT**

**C/O F E METCALFE & CO LIMITED
CHARTERED ACCOUNTANTS
4 OLD MARKET PLACE
RIPON
NORTH YORKSHIRE
HG4 1EQ**

Dated 15th April 2024

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH SEPTEMBER 2023

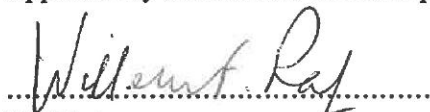
	<u>Note</u>	<u>General</u> <u>Account</u> <u>£</u>	<u>Restricted</u> <u>Funds</u> <u>£</u>	<u>2023</u> <u>Total</u> <u>£</u>	<u>2022</u> <u>Total</u> <u>£</u>
<u>Incoming Resources</u>					
Donations, Legacies and Gift Aid		2,408		2,408	200,211
Members' Subscriptions		-		-	179
Income from Letting		5,080		5,080	8,215
Income from Activities		11,858		11,858	10,757
Fundraising Events		66		66	58
Scarborough Outing		190		190	233
Income on Investment Portfolio		13,643		13,643	3,745
Interest - Bank		68		68	26
- Building Society		3,860		3,860	564
Total Income		£ 37,173	£ -	£ 37,173	£ 223,988
<u>Direct Charitable Expenditure</u>					
Printing, Postage and Stationery		755		755	533
Activities and Classes		11,813	13	11,826	6,678
Scarborough Outing		200		200	257
Expenses For Mencap Centre	(1)	9,448		9,448	6,577
Total Direct Charitable Expenditure		£ 22,216	£ 13	£ 22,229	£ 14,045
<u>Support Costs</u>					
Wages and Development Manager		22,459		22,459	17,491
Telephone		526		526	492
Computer Costs		273		273	601
Website Costs		216		216	181
Fees and Subscriptions		191		191	179
Travel and Subsistence		32		32	50
Training		160		160	-
Professional fees		-		-	460
Bank charges		12		12	-
Management fees		935		935	74
Sundries		49		49	56
Depreciation		5,047		5,047	5,453
Event Refreshments, Decor and Room Hire		-	63	63	98
		£ 29,900	£ 63	£ 29,963	£ 25,135
<u>Governance Costs</u>					
Accountancy		4,050	-	4,050	3,510
Total Other Expenditure		£ 4,050	£ -	£ 4,050	£ 3,510
Total Expenditure		£ 56,166	£ 76	£ 56,242	£ 42,690
Net (Deficit)/Surplus For Year Before Investment					
Gains/losses		(18,993)	(76)	(19,069)	181,298
Net Gains/(Losses) on Investments		1,643	-	1,643	(15,931)
Net Income/(Expenditure) For The Year		£ (17,350)	£ (76)	£ (17,426)	£ 165,367
Total Funds Brought Forward		1,094,615	3,141	1,097,756	932,389
Transfers		-	-	-	-
Total Funds Carried Forward		£ 1,077,265	£ 3,065	£ 1,080,330	£ 1,097,756

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

BALANCE SHEET AS AT 30TH SEPTEMBER 2023

		<u>2023</u>		<u>2022</u>	
	<u>Notes</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Fixed Assets</u>					
Tangible Fixed Assets	(5)		461,146		462,341
Investments	(5)		401,967		387,064
			<u>863,113</u>		<u>849,405</u>
<u>Current Assets</u>					
Other Debtors		294		475	
Prepayments and Accrued Income		5,076		3,050	
Cash at Bank and in Hand		10,268		10,149	
Cash at Building Society		205,174		238,178	
		<u>220,812</u>		<u>251,852</u>	
<u>Current Liabilities</u>					
Accruals		3,595		3,276	
Receipts in Advance		-		225	
		<u>3,595</u>		<u>3,501</u>	
Net Current Assets			217,217		248,351
Total Assets Less Current Liabilities			<u><u>£ 1,080,330</u></u>		<u><u>£ 1,097,756</u></u>
<u>Capital</u>					
Unrestricted Funds :-					
General Fund					
- Cash at Bank and Building Society		212,377		245,186	
- Investments		401,967		387,064	
- Fixed Assets		461,146		462,341	
- Net Debtors/(Creditors)		<u>1,775</u>		<u>24</u>	
Total General Fund			1,077,265		1,094,615
Restricted Funds :					
Cash at Bank					
- Community Safety		2,388		2,464	
- Treat Me Well		<u>677</u>		<u>677</u>	
			3,065		3,141
Total Charity Funds			<u><u>£ 1,080,330</u></u>		<u><u>£ 1,097,756</u></u>

Approved by the Trustees on 15th April 2024 and signed on their behalf



W F Rab

Chairperson

The Notes on Pages 8 to 11 form part of these Accounts.

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

SCHEDULE OF ACCOUNTING POLICIES

FOR THE YEAR ENDED 30TH SEPTEMBER 2023

Basis of Preparation of Accounts

The financial statements of the Charity, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention.

The accounts have been prepared in accordance with ;

- the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'; and
- Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- the Charities Act 2011.

Financial Reporting Standard 102 - Reduced Disclosure Exemptions

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income and donations are accounted for as received by the charity.

Grants are accounted for when released and specific terms and conditions have been adhered to.

The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

No permanent endowments have been received in the period.

Interest on funds on deposit is recognised as accrued.

Income on listed investments is accounted for when the income is received.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Depreciation

Tangible Fixed Assets for use by the charity are stated at cost less depreciation.

Depreciation is calculated to write off the cost or valuation of fixed assets, less their estimated residual values, over their expected useful lives on the following bases:

Freehold Property	Nil
Furniture, Fixtures and Fittings and Equipment	25% per annum reducing balance

Freehold Property is not depreciated as the Trustees consider such a charge would be immaterial due to the long useful economic life and high residual value.

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

SCHEDULE OF ACCOUNTING POLICIES (CONTINUED)
FOR THE YEAR ENDED 30TH SEPTEMBER 2023

Taxation

The Charity is exempt from tax on its Charitable Activities.

Value Added Tax is not recoverable by the Charity and as such is included in the relevant costs in the Statement of Financial Activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Investments

Fixed asset investments are held for the long term to generate income and for their investment potential.

These investments are stated in the Balance Sheet at market value at the reporting date.

Investment gains and losses, whether realised or unrealised, are reported in the heading "Gains/losses on investments" in the Statement of Financial Activities.

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2023

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
1. <u>Expenses For Mencap Centre</u>		
Cleaning	1,103	665
Electricity and Gas	2,614	2,296
Water Rates	295	400
Rates	808	764
Waste Collection	249	230
Insurance	1,683	1,316
Repairs, maintenance and Safety Costs	1,029	672
Garden and Property Maintenance	1,508	75
Television Licence	159	159
	<u>£ 9,448</u>	<u>£ 6,577</u>

2. Trustees Remuneration and Benefits

None of the Trustees have been paid any remuneration or received any other benefits.

Expenses amounting to £Nil have been reimbursed for the year ended 30th September 2023 (2022 : £50).

3. Staff Costs

There were two employees during the year (2022: two).

No employee received emoluments in excess of £60,000.

4. Fees For Examination of the Accounts

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
Independent Examiners Fee	4,050	3,510

5. Investments

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
Listed investments	401,967	387,064
Market Value as at Start of Year	387,064	-
Purchased In Year at Cost	-	399,250
Income reinvested	13,643	3,745
Transfer to Cash Fund	(383)	-
Unrealised Profit/(Loss) In Year	1,643	(15,931)
Market Value as at End of Year	<u>£ 401,967</u>	<u>£ 387,064</u>

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2023 (CONTINUED)

6. Schedule of Fixed Assets	Date	Balance 01.10.22	Additions	Sales	Depreciation	Balance 30.09.23
		£	£	£	£	£
<u>Freehold Property</u>					(Nil)	
(Historical Cost)						
Mencap Centre						
46 High Street, Northallerton	As at 01/10/16	45,785				45,785
Garages adjoining Centre	As at 01/10/16	6,299				6,299
New Mencap Centre Extension and Associated Works	2014 - 2018	393,927				393,927
		446,011	-	-	-	446,011
<u>Furniture, Fixtures, Fittings and Equipment</u>					(25% RB)	
<u>IT and Office Equipment</u>						
Computer	As at 01/10/16	101			25	76
Laptop (Transferred from HARASP Fund)	As at 01/10/16	109			27	82
Shredder	2016/17	77			19	58
TV, Sound Bar and Aerial	2016/17	1,131			283	848
Photocopier	2016/17	506			127	379
I pads	2017/18	404			101	303
Video projector	2017/18	48			12	36
Computer	2019/20	97			24	73
Thermal Label Printer	2020/21	44			11	33
Website	2022/23		3,852		963	2,889
<u>Kitchen Equipment</u>						
Kenwood Pro Kitchen machine	As at 01/10/16	19			5	14
Fridge Freezer	2016/17	151			38	113
Microwave	2016/17	50			13	37
Towel Dispenser	2016/17	72			18	54
<u>Security</u>						
CCTV additional work	2016/17	151			38	113
Side Gate, Fence and Fencing	2016/17	472			118	354
<u>Care Equipment</u>						
Ceiling track hoist	2016/17	1,483			371	1,112
Nursing bench	2016/17	1,876			469	1,407
Height adjustable basin	2016/17	1,225			306	919
Gerberit aquaclean	2016/17	1,473			368	1,105
Wall mounted privacy screen	2016/17	557			139	418
Inco macerator	2016/17	2,179			545	1,634
Hygiene roll dispenser	2016/17	44			11	33
Support rail	2016/17	124			31	93
<u>Sensory and PA Equipment</u>						
Mathmos Space Projector	2018/19	55			14	41
Portable PA	2018/19	79			20	59
Star Sky Projector Lamp	2018/19	21			5	16
Mathmos Space Projector effect pack	2018/19	37			9	28
Lava Lamp	2018/19	25			6	19
<u>Fixtures, Fittings and Furnishings</u>						
Chairs and Folding Tables	2016/17	2,265			566	1,699
Shelving	2016/17	175			44	131
Blinds	2016/17	379			95	284
4 Club Canteen Chairs	2018/19	372			93	279
6 Reception Chairs	2018/19	274			69	205
6 Chairs	2019/20	183			46	137
Bilbao lumbar chair	2020/21	72			18	54
		16,330	3,852	-	5,047	15,135
		462,341	3,852	-	5,047	461,146