

Northallerton and the Dales Mencap Society
Registered Charity No. 224222
(Affiliated to Royal Mencap National Society)

Trustees' Annual Report and Financial Statements
For the Year Ended 30th September 2022

F E Metcalfe & Co Limited
Chartered Accountants
4 Old Market Place, Ripon

NORTHALLERTON AND THE DALES MENCAP SOCIETY
REGISTERED CHARITY NO. 224222
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH SEPTEMBER 2022

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NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

TRUSTEES' REPORT FOR THE YEAR ENDED 30TH SEPTEMBER 2022

The Trustees present their Report and Accounts for the year ended 30th September 2022.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice and Financial Reporting Standard 102, both as applicable to charities.

Trustees

The Trustees and Holding Trustees who act at any stage during the year are shown on page 1. We are grateful to all Trustees for their interest and input to the working of the Society. Appointment of Trustees is governed by the Trust Deed of the Charity and the Society's constitution. The Board of Trustees is authorised to appoint new Trustees to fill any existing vacancy or a vacancy arising through the resignation or death of an existing Trustee. During 2021/22 no resignations were received, and Mrs G Hill and Mr R Hill were appointed as new Trustees. Up to 30th September 2022, the position of President remained vacant.

Investment Powers

The Trust Deed and Constitution authorises the Trustees to make and hold investments using the general funds of the charity not required immediately for the fulfilment of the Charity's objectives. To date the Society has a deposit with Darlington Building Society and the current accounts continue to be with Barclays as indicated in the accounts. During the year Trustees considered various options concerning investment and agreed an investment policy based on advice received and having regard to guidance available on Gov.uk and the Charity Commission website relating to investment matters. Investments were placed within the Barclay's and Cazenove charity multi-asset funds. Up to September 2022, these investments have made unrealised losses averaging 3.95% in line with the present national financial downturn, but have earned income of almost 1%. It is anticipated that this situation will improve in due course.

Constitution, Objects and Policies

The objects of the Northallerton and the Dales Mencap Society, as outlined in the Trust Deed and in its constitution, are to provide support and facilities and to act as a voice for people with learning disabilities, their parents and carers within the Hambleton and Richmondshire areas of North Yorkshire.

As previously reported, the Society would not be able to provide the services it does to its beneficiaries, and to the community, without the dedicated work of the Development Manager, Mrs Sue Lear, who maintains general oversight of the Goosecroft Centre as well as promoting the Society's objectives. (Mrs Lear was awarded a BEM in the New Year's Honours for 2023 for services to people with learning disabilities, a mark of her many years of committed work.) Trustees are also grateful for the continued support of those who give their services voluntarily.

Joelle Mitchell was appointed as Assistant Development Manager in January 2022. Joelle has established very positive relations with beneficiaries and has promoted a range of new activities, including the use of I-pads for photography, visits to local places of interest, a lunch club and regular input to the drop-in, to include a craft table. Trustees have agreed to expand Joelle's role in 2023.

At their regular committee meetings, Trustees have continued to consider options for the development and work of the Society. Activities include the art classes run by Ruth Hawkes and the Wednesday drop-in, for which Personal Learning College students based at Northdale do the catering and Joe McKechnie, Hambleton Disability Sports Officer, provides various sport activities. In-house bingo and karaoke sessions are also included in the drop-in programme. New activities include the Lunchables Club and the Goosecroft Pickers' regular litter pick. The dance/drama sessions held on Mondays have not been able to continue but other options for Monday activities are being planned. Generally, the activities are well attended.

Community use of the Centre continues though some groups are reducing their use because of a fall in membership and the playgroup, formerly run by Thirsk Community Care, has been discontinued.

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

TRUSTEES' REPORT FOR THE YEAR ENDED 30TH SEPTEMBER 2022 (CONTINUED)

Risk Management

The Trustees have assessed the major risks to which the Charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

Review of Developments and Achievement

The Society held its AGM on the 20th June 2022 at the Centre. Trustees thanked retiring members and were pleased to welcome new members to the Committee. A general report was given relating to the Society's progress and activity. Financial details were outlined. The very generous bequest received from the late Mrs Dorothy Cranmer, as well as other financial support were highlighted and have placed the Society in a very secure position financially.

The Northallerton and the Dales Mencap Society Facebook page and Twitter accounts remain active, and the Society's website has been kept up to date from the Mencap Office. Purple Creative continues to host the website and offer support and advice.

Our links with the North Yorkshire Learning Disability Board are being monitored by Mrs Lear although the Board is still endeavouring to re-establish itself following the pandemic. For personal reasons, Mrs Lear has not continued as co-chair of the Health Task Group but remains very active in relation to Community Safety work.

Work in relation to Mencap's 'Treat Me Well' campaign is on-going and the 'Northallerton Treat Me Well Group' were delighted that a learning disability nurse has been appointed to work in the hospitals that serve Hambleton and Richmondshire. The campaign fostered by the group played a significant role in achieving this outcome. The group have also carried out surveys at the Friarage Hospital to assess its accessibility for people with a learning disability. The results of the survey have been fed back to the learning disability nurse.

Trustees are considering the issue of succession planning concerning the management of the Society and the Goosecroft Centre. This is an on-going issue which remains on the agenda for Trustee meetings. In general, the Society is well placed to continue its support of people with learning disabilities, their families and carers, well into the future.

Going Concern

As outlined above, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

TRUSTEES' REPORT FOR THE YEAR ENDED 30TH SEPTEMBER 2022 (CONTINUED)

Community Benefit

In looking at the overall aims and objectives of the Society, Trustees have had due regard to the guidance published by the Charity Commission in relation to public benefit. The Goosecroft Centre is a valuable community resource, as outlined in this and previous reports and Trustees are confident that the benefit to the community will continue.

Financial Review and Reserves

The General Fund shows that the income from lettings and activities has increased, as these revert to their normal level following the forced closure of the Centre for much of the previous year due to the pandemic. The costs for these activities have increased correspondingly, including the administration wages, whilst most other costs remain on a similar level to the previous year.

Income from donations and legacies has increased significantly as the Society benefitted from an exceptional legacy of £200,000.

The new listed investment portfolio produced income of £3,745 but the reduction in its market value reflecting the current market uncertainties was £15,931 as at the balance sheet date.

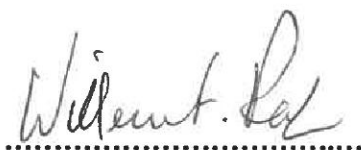
The overall surplus for the year, after the unrealised losses on the investments, was £165,465. This, together with the significant general reserves generated from past fundraising are available to fund the future activities of the Society.

Within the restricted funds, there has been no movement on the Community Safety Task Fund and the Treat me Well Fund has contributed towards the costs of the 75th Anniversary Event.

As at 30th September 2022, the cash reserves were £245,186 on the General Fund and a further £3,141 on the Restricted Funds.

Approval

This Report was approved by the Trustees on 17th April 2023 and signed on their behalf.



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W F Rab - Chairperson

On behalf of the Committee of Northallerton and The Dales Mencap Society

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY) – CHARITY NUMBER 224222
ON THE ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2022**

I report to the trustees on my examination of the Accounts of the above Charity ("The Trust") for the year ended 30th September 2022.

Responsibilities and Basis of Report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jessica L Crabtree

J L CRABTREE B.Sc. F.C.A.
CHARTERED ACCOUNTANT

C/O F E METCALFE & CO LIMITED
CHARTERED ACCOUNTANTS
4 OLD MARKET PLACE
RIPON
NORTH YORKSHIRE
HG4 1EQ

Dated 17th April 2023

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 30TH SEPTEMBER 2022

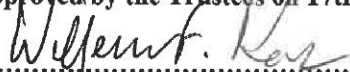
	<u>Note</u>	<u>General Account</u>	<u>Restricted Funds</u>	<u>2022 Total</u>	<u>2021 Total</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Incoming Resources</u>					
Donations, Legacies and Gift Aid		200,211	-	200,211	20,903
Grants		-	-	-	3,300
Members' Subscriptions		179	-	179	212
Income from Letting		8,215	-	8,215	4,846
Income from Activities		10,757	-	10,757	4,554
Fundraising Events		58	-	58	-
Scarborough Outing		233	-	233	-
Income on Investment Portfolio		3,745	-	3,745	-
Interest - Bank		26	-	26	8
- Building Society		564	-	564	303
Total Income		£ 223,988	£ -	£ 223,988	£ 34,126
<u>Direct Charitable Expenditure</u>					
Printing, Postage and Stationery		533	-	533	543
Activities and Classes		6,678	-	6,678	3,969
Scarborough Outing		257	-	257	-
Expenses For Mencap Centre	(1)	6,577	-	6,577	6,319
Grant repaid		-	-	-	2,000
Total Direct Charitable Expenditure		£ 14,045	£ -	£ 14,045	£ 12,831
<u>Support Costs</u>					
Wages and Development Manager		17,491	-	17,491	11,391
Telephone		492	-	492	469
Computer Costs		601	-	601	576
Website Costs		181	-	181	162
Fees and Subscriptions		179	-	179	179
Travel and Subsistence		50	-	50	-
Professional fees		460	-	460	-
Management fees		74	-	74	-
Sundries		56	-	56	118
Depreciation		5,453	-	5,453	7,261
Event Refreshments, Decor and Room Hire		-	98	98	143
		£ 25,037	£ 98	£ 25,135	£ 20,299
<u>Governance Costs</u>					
Accountancy		3,510	-	3,510	3,000
Total Other Expenditure		£ 3,510	£ -	£ 3,510	£ 3,000
Total Expenditure		£ 42,592	£ 98	£ 42,690	£ 36,130
Net Surplus/(Deficit) For Year Before Investment					
Gains/losses		£ 181,396	£ (98)	£ 181,298	£ (2,004)
Net Gains/Losses on Investments		(15,931)	-	(15,931)	-
Net Income/(Expenditure) For The Year		£ 165,465	£ (98)	£ 165,367	£ (2,004)
Total Funds Brought Forward		929,150	3,239	932,389	934,393
Total Funds Carried Forward		£ 1,094,615	£ 3,141	£ 1,097,756	£ 932,389

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

BALANCE SHEET AS AT 30TH SEPTEMBER 2022

		<u>2022</u>		<u>2021</u>	
	<u>Notes</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Fixed Assets</u>					
Tangible Fixed Assets	(5)		462,341		467,794
Investments	(5)		387,064		-
			849,405		467,794
<u>Current Assets</u>					
Other Debtors		475		704	
Prepayments and Accrued Income		3,050		1,560	
Cash at Bank and in Hand		10,149		77,705	
Cash at Building Society		238,178		387,938	
		251,852		467,907	
<u>Current Liabilities</u>					
Accruals		3,276		3,042	
Receipts in Advance		225		270	
		3,501		3,312	
Net Current Assets			248,351		464,595
Total Assets Less Current Liabilities			<u>£ 1,097,756</u>		<u>£ 932,389</u>
<u>Capital</u>					
Unrestricted Funds :-					
General Fund					
- Cash at Bank and Building Society		245,186		462,404	
- Investments		387,064		-	
- Fixed Assets		462,341		467,794	
- Net Debtors/(Creditors)		24		(1,048)	
Total General Fund			1,094,615		929,150
Restricted Funds :					
Cash at Bank					
- Community Safety		2,464		2,464	
- Treat Me Well		677		775	
			3,141		3,239
Total Charity Funds			<u>£ 1,097,756</u>		<u>£ 932,389</u>

Approved by the Trustees on 17th April 2023 and signed on their behalf


.....

W F Rab

Chairperson

The Notes on Pages 8 to 11 form part of these Accounts.

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

SCHEDULE OF ACCOUNTING POLICIES

FOR THE YEAR ENDED 30TH SEPTEMBER 2022

Basis of Preparation of Accounts

The financial statements of the Charity, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention.

The accounts have been prepared in accordance with ;

- the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'; and
- Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- the Charities Act 2011.

Financial Reporting Standard 102 - Reduced Disclosure Exemptions

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income and donations are accounted for as received by the charity.

Grants are accounted for when released and specific terms and conditions have been adhered to.

The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

No permanent endowments have been received in the period.

Interest on funds on deposit is recognised as accrued.

Income on listed investments is accounted for when the income is received.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Depreciation

Tangible Fixed Assets for use by the charity are stated at cost less depreciation.

Depreciation is calculated to write off the cost or valuation of fixed assets, less their estimated residual values, over their expected useful lives on the following bases:

Freehold Property	Nil
Furniture, Fixtures and Fittings and Equipment	25% per annum reducing balance

Freehold Property is not depreciated as the Trustees consider such a charge would be immaterial due to the long useful economic life and high residual value.

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

SCHEDULE OF ACCOUNTING POLICIES (CONTINUED)
FOR THE YEAR ENDED 30TH SEPTEMBER 2022

Taxation

The Charity is exempt from tax on its Charitable Activities.

Value Added Tax is not recoverable by the Charity and as such is included in the relevant costs in the Statement of Financial Activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Investments

Fixed asset investments are held for the long term to generate income and for their investment potential.

These investments are stated in the Balance Sheet at market value at the reporting date.

Investment gains and losses, whether realised or unrealised, are reported in the heading "Gains/losses on investments" in the Statement of Financial Activities.

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2022

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
1. <u>Expenses For Mencap Centre</u>		
Cleaning	665	810
Electricity and Gas	2,296	1,367
Water Rates	400	132
Rates	764	700
Waste Collection	230	225
Insurance	1,316	1,355
Repairs, maintenance and Safety Costs	672	1,341
Garden and Property Maintenance	75	150
Television Licence	159	159
Pest Control	-	80
	<u>£ 6,577</u>	<u>£ 6,319</u>

2. Trustees Remuneration and Benefits

None of the Trustees have been paid any remuneration or received any other benefits.

Expenses amounting to £50 have been reimbursed for the year ended 30th September 2022 (2021 : nil).

3. Staff Costs

There were two employees during the year (2021: one).

No employee received emoluments in excess of £60,000.

4. Fees For Examination of the Accounts

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Independent Examiners Fee	3,510	3,000

5. Investments

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
Listed investments	387,064	-
Cost During Year (Including Income Reinvested)	402,995	-
Unrealised loss In Year	(15,931)	-
Market Value as at 30 September 2022	<u>£ 387,064</u>	<u>£ -</u>

NORTHALLERTON AND THE DALES MENCAP SOCIETY
(AFFILIATED TO ROYAL MENCAP NATIONAL SOCIETY)

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30TH SEPTEMBER 2022 (CONTINUED)

6. <u>Schedule of Fixed Assets</u>	<u>Date</u>	<u>Balance</u>	<u>Additions</u>	<u>Sales</u>	<u>Depreciation</u>	<u>Balance</u>
		<u>01.10.21</u>				<u>30.09.22</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Freehold Property</u>					(Nil)	
(Historical Cost)						
Mencap Centre						
46 High Street, Northallerton	As at 01/10/16	45,785				45,785
Garages adjoining Centre	As at 01/10/16	6,299				6,299
New Mencap Centre Extension and Associated Works	2014 - 2018	393,927				393,927
		446,011	-	-	-	446,011
<u>Furniture, Fixtures, Fittings and Equipment</u>					(25% RB)	
<u>IT and Office Equipment</u>						
Computer	As at 01/10/16	135			34	101
Laptop (Transferred from HARASP Fund)	As at 01/10/16	146			37	109
Shredder	2016/17	103			26	77
TV, Sound Bar and Aerial	2016/17	1,508			377	1,131
Photocopier	2016/17	675			169	506
I pads	2017/18	539			135	404
Video projector	2017/18	64			16	48
Computer	2019/20	130			33	97
Thermal Label Printer	2020/21	59			15	44
<u>Kitchen Equipment</u>						
Kenwood Pro Kitchen machine	As at 01/10/16	25			6	19
Fridge Freezer	2016/17	202			51	151
Microwave	2016/17	67			17	50
Towel Dispenser	2016/17	96			24	72
<u>Security</u>						
CCTV additional work	2016/17	202			51	151
Side Gate, Fence and Fencing	2016/17	629			157	472
<u>Care Equipment</u>						
Ceiling track hoist	2016/17	1,977			494	1,483
Nursing bench	2016/17	2,502			626	1,876
Height adjustable basin	2016/17	1,634			409	1,225
Gerberit aquaclean	2016/17	1,964			491	1,473
Wall mounted privacy screen	2016/17	743			186	557
Inco macerator	2016/17	2,906			727	2,179
Hygiene roll dispenser	2016/17	59			15	44
Support rail	2016/17	166			42	124
<u>Sensory and PA Equipment</u>						
Mathmos Space Projector	2018/19	73			18	55
Portable PA	2018/19	105			26	79
Star Sky Projector Lamp	2018/19	28			7	21
Mathmos Space Projector effect pack	2018/19	50			13	37
Lava Lamp	2018/19	34			9	25
<u>Fixtures, Fittings and Furnishings</u>						
Chairs and Folding Tables	2016/17	3,020			755	2,265
Shelving	2016/17	234			59	175
Blinds	2016/17	506			127	379
4 Club Canteen Chairs	2018/19	496			124	372
6 Reception Chairs	2018/19	366			92	274
6 Chairs	2019/20	244			61	183
Bilbao lumbar chair	2020/21	96			24	72
		21,783	-	-	5,453	16,330
		467,794	-	-	5,453	462,341