

THE VICTORIA INSTITUTION (KNOWN AS CLIVIGER VILLAGE HALL)

England & Wales · Charity number 224126

Details

Status Registered

Legal form Other

Registered 1978-09-21

Register [View on the Charity Commission register](#)

Contact

Address 5 Sunnyfield Avenue
Cliviger
Burnley
Lancashire
BB10 4TE

Phone 01282454133

Email marion@mandmbeck.plus.com

Activities

Objects: THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF CLIVIGER AS CONSTITUTED ON THE 30 MAY 1978 WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS INCLUDING USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE FOR THE SAID INHABITANTS.

Activities: Social events, community gatherings, private & public meetings, exercise classes, film clubs, music and specialist groups for the benefit of the local, and wider, community.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Education/training, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Recreation
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- **Area of benefit:** PARISH OF CLIVIGER AS CONSTITUTED ON THE 30 MAY 1908
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£14,461	£11,108	-	-
2024-03-31	£19,662	£21,605	-	-
2023-03-31	£52,271	£59,499	-	-
2022-03-31	£21,659	£9,413	-	-
2021-03-31	£28,890	£15,612	-	-

Trustees

Name	Role	Appointed
Ivor Emo	Chair	2017-04-30
ALAN SCHOLES		2011-09-12
Alex Williams		2018-05-01
Amanda Cattell		2025-06-02
Catherine Briggs		2006-05-04
Cosima Towneley		2011-05-03
Mick Heys		2018-06-12

THE VICTORIA INSTITUTION (KNOWN AS CLIVIGER VILLAGE HALL)

England & Wales - Charity number 224126

Accounts



Trustees' Annual Report for the period

	Period start date			Period end date		
From	01	April	2022	To	31	March 2023

Section A Reference and administration details

Charity name The Victoria Institution

Other names charity is known by Cliviger Village Hall

Registered charity number (if any) 224126

Charity's principal address 380 Burnley Road
 Cliviger
 Postcode BB10 4SU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ivor Emo	Chair		
2	Moya Duckworth	Secretary		
3	Marion Beck			
4	Alan Scholes			
5	Alex Williams			
6	Michael Heys			
7	Maggie Crooks			
8	Miriam Shorrocks			
9	Dorothy Shalliker			
10	Dorothy Stott			
11	Catherine Briggs			
12	Joan Ramsden			
13	Cosima Towneley			
14	Kathleen Wilson			
15	Jean Haycock			
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Scheme
How the charity is constituted <i>(eg. trust, association, company)</i>	Committee of management managing trustees
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Nominated and elected onto the committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are given written information concerning their roles and responsibilities.

A member of community futures

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provision and maintenance of the village hall for the use of residents of the parish of Cliviger to provide educational and leisure time activities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

All activities fit with the guidance issued by the charity commission on public benefit.
Monday club.
Fitness class.
Yoga.
Dog training.
Whist and dominoes.
Playgroup.
Parish Council meetings.
Concerts – quizzes – socials.
Afternoon teas.
Charity events.
Archives displays.
Flower show.
Local information presentations.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We apply for grant funding to meet the costs of specific projects.

We are entitled to apply to The Cliviger Benefit Fund (Scottish Power Coal Clough Wind Farm) each year.

We are run totally by volunteers. We have a large active committee and many other volunteer helpers.

Summary of the main achievements of the charity during the year

In addition to our regular activities this year we have:

1. Fitted solar panels – we are currently waiting for BT to organise Wi-Fi to give us the full benefit of energy cost savings.
2. Previously the car park has been unlit but now flood lighting has been installed giving obvious benefit on dark evenings.
3. Storage problems have been alleviated by purchasing large storage boxes mainly used for housing children's toys.
4. Loft space has been fitted out to allow extra storage.
5. New children's fitness classes have been added which are proving popular with both children and parents.
- 6.

Maintenance and cleanliness of the building has continued to a good standard.

We are applying for funding from the Scottish Power scheme to repoint the brickwork of the building.

Section E

Financial review

Brief statement of the charity's policy on reserves

Regular information from our treasurer. Always work within our budget. Ensure we have enough reserves.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Basic funding for running costs and expansion comes from user group income and special fund raising events organised by the committee.

Application for outside funding for specific projects has also been successful.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

I C Emo

Full name(s)

Ivor Emo

Position (eg Secretary, Chair, etc)

Chair

Date

17.05.2023



Section A

Independent Examiner's Report

Report to the trustees of	The Victoria Institution		
On accounts for the year ended	31 March 2023	Charity no (if any)	224126
	Set out on pages 1 to 2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

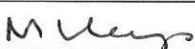
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 12 May 2023

Name: Michael Heys

Relevant professional qualification(s) or body (if any): FCCA ACA

Address: Charter House
Stansfield Street
Nelson BB9 9XY

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Victoria Institution

224126

CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2022	To	Period end date 31/03/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of hall	7,316	-	-	7,316	7,631
Fundraising events	1,939	-	-	1,939	1,118
Bank interest	-	-	-	-	-
Grants	-	43,016	-	43,016	10,667
Donations	-	-	-	-	136
Insurance claim	-	-	-	-	2,102
Sundry	-	-	-	-	5
	-	-	-	-	-
Sub total (Gross income for AR)	9,255	43,016	-	52,271	21,659
A2 Asset and investment sales, (see table).					
Loan	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	9,255	43,016	-	52,271	21,659
A3 Payments					
Repairs and maintenance	7,701	43,016	-	50,717	3,086
Gardener	150	-	-	150	-
Subscriptions	30	-	-	30	30
Lighting and heating	1,606	-	-	1,606	1,629
Water and sewage	425	-	-	425	560
Insurance	1,268	-	-	1,268	1,095
Professional fees	312	-	-	312	300
Printing, postage and stationary	32	-	-	32	36
Rent	20	-	-	20	20
Cleaning and housekeeping	2,928	-	-	2,928	1,815
Cost of fundraising	1,885	-	-	1,885	238
Donation	-	-	-	-	-
Sundry expenses	126	-	-	126	82
Website	-	-	-	-	522
	-	-	-	-	-
Sub total	16,483	43,016	-	59,499	9,413
A4 Asset and investment purchases, (see table)					
Loan repayment	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16,483	43,016	-	59,499	9,413
Net of receipts/(payments)	- 7,228	-	-	- 7,228	12,246
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	29,060	218	-	29,278	17,032
Cash funds this year end	21,832	218	-	22,050	29,278

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in hand	373	-	-
	Current account	21,448	-	-
	Deposit account	11	218	-
	Total cash funds	21,832	218	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		<i>I C Emo</i>	I Emo	12.05.2023

THE VICTORIA INSTITUTION (KNOWN AS CLIVIGER VILLAGE HALL)

England & Wales - Charity number 224126

Accounts



Trustees' Annual Report for the period

	Period start date			Period end date		
From	01	April	2020	To	31	March 2021

Section A Reference and administration details

Charity name The Victoria Institution

Other names charity is known by Cliviger Village Hall

Registered charity number (if any) 224126

Charity's principal address 380 Burnley Road

Cliviger

Postcode

BB10 4SU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alan Scholes	Chair		
2	Marion Beck	Treasurer		
3	Moya Duckworth	Secretary		
4	Ivor Emo	Vice Chair		
5	Alex Williams			
6	Michael Heys			
7	Maggie Crooks			
8	Miriam Shorrocks			
9	Paula Riley		1 April 2020 – 3 February 2021	
10	Dorothy Shalliker			
11	Dorothy Stott			
12	Catherine Briggs			
13	Joan Ramsden			
14	Cosima Towneley			
15	Kathleen Wilson			
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Scheme
How the charity is constituted <i>(eg. trust, association, company)</i>	Committee of management managing trustees
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Nominated and elected onto the committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Trustees are given written information concerning their roles and responsibilities.
A member of community futures

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Provision and maintenance of the village hall for the use of residents of the parish of Cliviger to provide educational and leisure time activities.
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

All activities fit with the guidance issued by the charity commission on public benefit.
Monday club.
Fitness class.
WI Group.
Yoga.
Dog training.
Pilates.
Whist and dominoes.
Playgroup.
Parish Council meetings.
Concerts – quizzes – socials.
Afternoon teas.
Charity events.
Archives displays.
Flower show.
Local information presentations.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We apply for grant funding to meet the costs of specific projects.

We are entitled to apply to The Cliviger Benefit Fund (Scottish Power Coal Clough Wind Farm) each year.

We are run totally by volunteers. We have a large active committee and many other volunteer helpers.

Summary of the main achievements of the charity during the year

For most of the year the Village Hall has been in lockdown in accordance with the Government regulations on Covid 19.

All the regular user groups have been given updates during the year. They have all expressed a wish to return to resume activities as soon as possible, the only exception being the After Schools Club who found alternative accommodation and will not be returning. The trustees have continued to function by holding meetings on Zoom every two months. Cleaning and minor repairs have taken place on a regular basis and the weekly maintenance check has been carried out and a log kept.

During the year a screen, projector and public address system including mixing deck and microphones have been installed using the Cliviger Benefit Fund Grant. All the Trustees were willing to serve for the year despite the difficulties and restrictions. Sadly, Paula Riley, one of our Trustees died suddenly in January.

Plans for the future and already in place to resume activities as soon as restrictions are lifted and we look forward to a full programme of events.

Section E

Financial review

Brief statement of the charity's policy on reserves

Regular information from our treasurer. Always work within our budget. Ensure we have enough reserves.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Basic funding for running costs and expansion comes from user group income and special fund raising events organised by the committee.

Application for outside funding for specific projects has also been successful.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		<i>M. Beck</i>
Full name(s)	Alan Scholes	Marion Beck
Position (eg Secretary, Chair, etc)	Chair <i>Alan Scholes</i>	Treasurer

Date 18 May 2021



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Victoria Institution

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)**

224126

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

M Heys

Date:

18 May 2021

Name:

Michael Heys

**Relevant professional
qualification(s) or body
(if any):**

FCCA ACA

Address:

Charter House

Stansfield Street

Nelson BB9 9XY

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2020	To	Period end date 31/03/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of hall	1,234	-	-	1,234	7,851
Fundraising events	-	-	-	-	2,209
Bank interest	-	-	-	-	19
Grants	19,670	7,961	-	27,631	51,743
Donations	25	-	-	25	4,476
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	20,929	7,961	-	28,890	66,298
A2 Asset and investment sales, (see table).					
Loan	-	-	-	-	2,000
	-	-	-	-	-
Sub total	-	-	-	-	2,000
Total receipts	20,929	7,961	-	28,890	68,298
A3 Payments					
Repairs and maintenance	443	-	-	443	4,891
Sound system	1,044	7,961	-	9,005	-
Kitchen and toilet improvements	-	-	-	-	81,017
Lighting and heating	1,385	-	-	1,385	1,428
Water and sewage	245	-	-	245	434
Insurance	957	-	-	957	933
Professional fees	300	-	-	300	300
Printing, postage and stationary	19	-	-	19	93
Rent	20	-	-	20	20
Cleaning and housekeeping	1,213	-	-	1,213	2,277
Cost of fundraising	-	-	-	-	896
Donation	-	-	-	-	300
Sundry expenses	25	-	-	25	217
Archive expenses	-	-	-	-	359
	-	-	-	-	-
Sub total	5,651	7,961	-	13,612	93,165
A4 Asset and investment purchases, (see table)					
Loan repayment	2,000	-	-	2,000	-
	-	-	-	-	-
Sub total	2,000	-	-	2,000	-
Total payments	7,651	7,961	-	15,612	93,165
Net of receipts/(payments)	13,278	-	-	13,278	- 24,867
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,536	-	-	3,754	28,621
Cash funds this year end	16,814	218	-	17,032	3,754

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in hand	15	-	-
	Current account	16,788	-	-
	Deposit account	11	218	-
	Total cash funds	16,814	218	-

(agree balances with receipts and payments account(s))

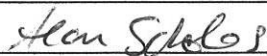
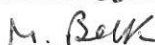
Categories	Details	OK Unrestricted funds to nearest £	OK Restricted funds to nearest £	OK Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	A Scholes	18-May-21
	M Beck	18-May-21