



# Trustees' Annual Report for the period

Period start date

01 04 2021

Period end date

31 03 2022

To

## Section A

## Reference and administration details

Charity name

North Ferriby Village Hall

Other names charity is known by

Registered charity number (if any)

223908

Charity's principal address

50 Church Road

North Ferriby

East Yorkshire

Postcode

HU14 3AA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Henderson	Joint Chair		Parish Council, user organisations and the committee at the AGM
2	Lynda Dennett	Joint Chair		
3	Janet Black	Secretary		
4	Gareth James	Treasurer	1/1/22 to 30/3/22	
5	Christine Hudson	Treasurer	1/4/21 to 31/12/21	
6	Julie Abraham			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
North Ferriby Parish Council – custodian Trustee	


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Trust Deed dated 24/03/1953
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed by the committee at the AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To provide recreational and community facilities for the residents of North Ferriby and the surrounding areas, as specified in the Trust Deed schedule 1<sup>st</sup> part paragraph one.

To maintain the village hall in a good state of repair and cleanliness and ensure the building is up to date re fire, health and safety etc guidelines.

All trustees have been issued a copy of 'The Essential Trustee'.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**



You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Joint Chairs AGM Report 2022

A year ago and we were looking back on a year of global pandemic and wondering how, in the circumstances, we managed to achieve anything at all. Although Covid has certainly not gone, it has receded and lockdowns seem a distant and far-from-pleasant memory.

Whilst many regular users returned to the Hall in the last year, for some, numbers are down and for example, we have not been able to replace the daily space left by the departure of the After-School Club from The Priory Room. All clubs and societies report difficulties in recruiting new members as well as finding those who will to help run their activities. Some though, have organised publicity drives to put the word about and are able to continue. But for how long? The latest victim of a lack of members was Ferriby Dramatic Society, whose plays had been entertaining the village for more than 70 years. There was no shortage of people willing to watch their plays – just no one to perform them.

One wonders what would be the future, if this trend were to continue? Why do people choose to live in a community like Ferriby? Maybe they don't need activities and entertainment whilst they're working and raising families, but as they age and look to retirement, possibly that may change.

As a committee, we are not immune to the cost-of-living crisis and particularly to the global increase in energy prices. If a benefactor could cover our sizeable roof in solar panels, that would be much needed help indeed. We will see significant rises in our bills and that and other cost increases have led to us having to increase and rationalise our charges to hirers. Almost everyone has understood this need and we hope that they will continue to enjoy the facilities that our exceptional hall has to offer.

Looking for new users must be our priority as we move forward and it will be a regular and most important agenda item for Management Committee. In this, we depend to a large extent on our caretaker Sarah, who continues to regularly go the extra several miles almost never with complaint, except when we try to put chairs away for her!

A year ago, we were bemoaning the doctors imminent vacating of the surgery. While this is still a loss to the village we can celebrate the arrival of a new tenant in Olivia of Ferriby Floral Boutique and we hope her business will continue to thrive here.



Improvements to the Hall this year are less visible than previously. We have kept up with running repairs, we have extended our Wi-Fi in the main hall and have started to repair the rendering and gutters on the party wall to the rear.

It used to be true that regular hire charges paid for the day-to-day running of the Hall. This is no longer the case and our programme of events is now not just about fulfilling a wish-list of extras to make the Hall a more attractive space.

This year has seen the reactivation of our live events programme. As well as a highly successful Spring Market, we've had popular performances from previous visitors, Ninebarrow, A Celebration of Simon & Garfunkel and The Haley Sisters. And there's more to come with planning extending into 2023. Gareth and Nick James have taken charge of our website and created an up-to-date site that now can accept payment for bookings, making things much easier to manage. And with Roger Waites continuing to design eye-catching posters, we are in a good position to try to maximise audiences.

We said goodbye to Sue Gibson earlier this year due to pressure at work and we thank her for her contribution to our publicity drive and the handling of our social media accounts in the past.

Another long-standing committee member, Joyce Knox, has also indicated her decision to stand down. Whilst acknowledging Joyce's unstinting support for the Hall's activities across the years, as Guide and Brownies representative, we're sure she'll continue to join audiences for our events and look forward to seeing her there and maybe occasionally in the kitchen, when another pair of hands is needed!

As we enter the new age of King Charles, it's extraordinary to think that less than four months ago we held some of our most successful events for years, when we celebrated the Diamond Jubilee. We must capitalise on the large crowds that saw our Hall at the pre-Beacon Bash and Dance through the Decades and ensure they return for more. Whilst we've sounded some notes of caution, we should look forward to the months ahead as a challenge. With your support and that of our audiences and hirers, hopefully we can bring an even more positive ring to our report next year.

### **Treasurers AGM Report 2021**

This report covers the period 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022 and references the Financial Statements.

Due to the pandemic and its associated restrictions our normal operating income was reduced as we had to close our doors for several months. We did manage to re-establish normal activities by the financial year end but regular use of the Hall, and corresponding income, remains significantly down on pre pandemic levels.

We received generous grants from the government through ERYC totalling £7,375 and we claimed £8,000 from HMRC through the Job Retention Scheme (furlough). We were able to keep our cleaner and caretaker staff on 100% pay throughout.

We installed a new gas boiler servicing the Main Hall and completed a major refurbishment of the garages. As a result we made an overall loss during the year of £16,541. This loss was anticipated and was funded through the cash balance that we had accumulated over the previous financial year.

We did get very close to running out of cash during the year reaching a low point of only £900 in the bank at one time. Fortunately, we were able to run both the Christmas and Spring Craft & Produce Markets and these coupled with the March Ninebarrow concert meant we finished the year with a positive cash balance of £6,752. This remains short though of the £10,000 buffer cash target that we agreed was necessary last year.

During the year we completed the loan repayments for the Surgery building refurbishment. This meant that for the second half of the year we were in the fortunate position of receiving the Surgery letting income without having to pay back any loan. However, this happy position was not continued into the current financial year as the Surgery served notice to terminate the lease in February.

Looking forward the day to day operating costs of the Village Hall are approximately £27,000 per year. The Village Hall does not receive any external funding towards these costs and as a minimum we must generate this level of annual income. The required actions are:

1. find a new tenant for the Surgery premises
2. increase Village Hall usage

## Section D

## Achievements and performance

3. increase the user charges.

Failure to quickly complete any of these three actions will mean that the majority of our additional fund raising income (100 club, Ferriby Screen, Ferriby Live and Craft & Produce Markets) will have to be used to fund day to day operations rather than Hall refurbishment and other improvements.

The accounts presented have been prepared on a "receipts and payments" basis as recommended by the Charities Commission and have been independently examined by Andrew Chaikin.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Trustees feel that we should aim to hold a figure in reserve that would cover six months of wages and overheads. Currently this figure is around £13,000.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<div>W. J. James</div>	
Full name(s)	Gareth James	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	21/10/2022	



Registered Charity No: 223908

Unaudited Financial Statements  
For the Year Ended 31 March 2022  
for  
North Ferriby Village Hall Trust

North Ferriby Village Hall Trust

Registered Charity No: 223908

Contents of the Financial Statements  
For the Year Ended 31 March 2022

	Page
General Information	1
Independent Examiners' Report	1
Income and Expenditure Account	2
Balance Sheet	3

North Ferriby Village Hall Trust

Registered Charity No: 223908

General Information  
For the Year Ended 31 March 2022

Address: Village Hall  
Church Road  
North Ferriby  
East Yorkshire

Independent Examiner: Andrew Chaikin  
Pupils' End  
Church Road  
North Ferriby

Independent Examiners Report:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act;  
or
2. The accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Chaikin  
Independent Examiner

Dated: 20/5/2022

Trustees Certificate of Approval:

Authorised to sign for and on behalf of the Trustees to certify approval of these accounts as per minutes of a meeting of the Trustees held on 21 July 2022



Gareth James  
Honorary Treasurer

Dated: 21/9/2022



Income and Expenditure Account  
For the Year Ended 31 March 2022

	2022	2021
	£	£
<b>Income:</b>		
<b>General Running Account</b>		
Lettings	11,328	8,630
Rents	2,025	1,980
Surgery Rent	8,200	8,200
Grants	8,000	13,084
	29,553	31,894
<b>Refurbishment Account</b>		
100 Club	3,115	3,425
Donations	170	2,757
Fundraising Regular events	3,604	859
Fundraising Special events	4,076	20
Grants	7,375	18,752
Bank Interest	0	2
Gift Aid	20	0
	18,361	25,815
<b>Total Income</b>	<b>47,914</b>	<b>57,709</b>
<b>Expenditure:</b>		
<b>General Running Account</b>		
Wages	16,557	15,142
Telephone, Postage & Stationery	446	237
Repairs & Renewals	3,266	562
Cleaning	488	589
Sundry Expenses	900	317
Business Rates & Refuse	423	0
Water Rates	1,217	346
Insurance	1,376	1,349
Gas	1,855	1,185
Electricity	1,070	1,230
Royalties & Licenses	573	940
Loan Repayments	3,443	0
IT Software	228	
Bank & Zettle Fees	86	
Property Management	118	
Restricted Grant Spend		93
	32,046	21,990
<b>Refurbishment Account</b>		
Fundraising Costs - Regular	1,740	517
Fundraising Costs - Special	1,860	0
Misc Re-furbishment	-	407
Priory Room Re-furbishment	1,230	0
Front Elevation		0
Exterior Rendering/painting		1,050
Flat Roof		4,245
Main Hall re-furbishment	7,132	11,061
Garage refurbishment	18,393	
POS Charges		14
Equipment Purchased	998	0
100 Club costs	1,055	1,318
	32,409	18,612
<b>Total Expenditure</b>	<b>64,455</b>	<b>40,602</b>
<b>Excess Income over Expenditure</b>	<b>-16,541</b>	<b>17,107</b>

Balance Sheet as at 31st March 2022

	31.3.222		31.3.21	
	£	£	£	£
CURRENT ASSETS				
Cash Float	300		300	
Deposit Account	1017		6442	
Current Acvcount				
Unrestricted Funds	5343		10263	
Restricted Funds	92		6273	
		6752		23278
TOTAL ASSETS		6752		23278
CURRENT LIABILITIES				
Refundable Deposit		15		
NET TOTAL ASSETS		6737		23278
FINANCED BY				
CAPITAL ACCOUNT				
Balance Brought forward		23278		6171
Excess of Income over Expenditure		-16541		17107
TOTAL ASSETS		6737		23278