CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From Period start date 01.04.2023 To Period end date 31.03.2024

Charity name: Great Haywood Memorial Hall

Charity registration number: 223744

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a village hall for use of the inhabitants of the Ecclesiastical Parish of Great Haywood
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To provide facilities for regular and occasional groups of all ages and all activities. To hold motion picture and craft fair events, regular coffee mornings and communal lunches for the residents of Great Haywood
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We confirm that the Trustees are cognisant with the guidance issued by the Charity Commission.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We operate prudent controls of our financial affairs which has allowed us to completely refurbish our hall providing excellent facilities for all who attend events held. Generally our customer base consists of local residents and all newcomers are welcomed to join us. Our coffee mornings are attended by mostly retired residents who are attracted by our offerings of competitvely priced tea, coffee and cakes and they enjoy meeting others and making new friends. Regular and occasional users of our facilities appreciate our improved facilities.

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please see our Financial Report included elsewhere
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Any operating surplus is occasionally transferred to an easy access account or a 90 day notice savings account to meet any extraordinary costs and expenses which may arise unexpectantly
Amount of reserves held	Para 1.22	Please see our Financial Report included elsewhere
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	Generally N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We have no concerns in this area

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Our governing document is available and we will try to include this with our report
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	We are an Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New Trustees are appointed by a ballot of existing Trustees at each AGM

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Great Haywood Memorial Hall
Other name the charity uses	N/A
Registered charity number	223744
Charity's principal address	Main Road, Great Haywood, Stafford ST18 0SZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Wendy E. Harris	Chair	
2	Lindy Jarrett	Booking Secretary	
3	Alan Doehren	Treasurer	
4	Andrew P. Burns		
5	Karen Bailey		
6	Sally-Anne Emery		
7	Dianne M. Kinvig		
8	Andrew Broome		
9	Ann M. Jones		
10	David Robbie		
11	Kathryn J. Mackin		
12	Annette C. Bloor		
13	Hazel Owen		
14			
15			
16			
17			
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19			
20			

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

Great Haywood
MEMORIAL HALL

Annual General Meeting 24 May 2024

INCOME AND EXPENDITURE ACCOUNT 2023/2024

INCOME			EXPENDITURE		
2022/23		2023/24	2022/23		2023/24
£		£	£		£
11,569.97	Regular Users	10,392.73	3,395.74	Cleaning Services	2,887.50
2,112.60	Occasional Users	3,157.06	8,834.28	Maintenance	7,793.43
2,557.55	Movies/Craft Show	2,186.26	852.24	Water	1,024.88
1,951.64	Donations	154.00	1,296.18	Gas	1,153.69
	Coffee Mornings	2,125.42	754.00	Electricity	1,032.00
	Community Lunch	988.25	55.93	Stationery	130.13
	Warm Spaces Grant	600.00	207.68	Fees/Certs	1,165.35
	Severn Trent Grant	15,599.07	443.35	Cleaning	988.30
2,923.39	Other	1,694.48	5,263.46	Renewals	16,372.14
755.51	Interest on Savings	1,633.94	950.25	Insurance	1,060.16
				Plaque Engraving	544.08
			766.31	Entertaining Expenses	1,393.37
			3,416.49	Misc.	2,519.51
18,191.76	**Total**	**38,531.21**	**26,235.91**		**38,064.54**
(8,044.15)	**Surplus / (Deficit) for Year**	**466.67**			

Accounts independently examined and approved by Terry Judson

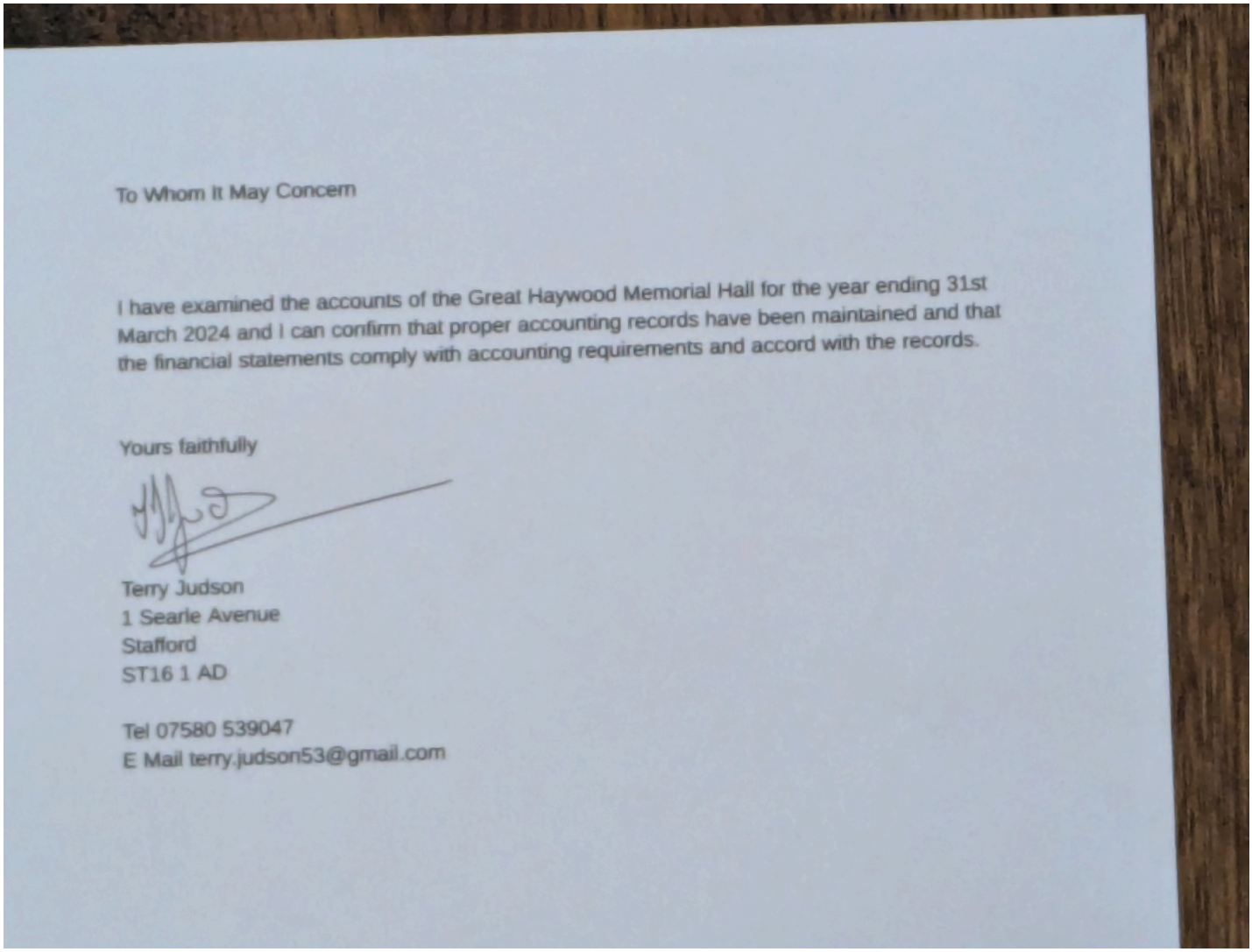
Great Haywood
MEMORIAL HALL

Annual General Meeting 24 May 2024

BALANCE SHEET AS AT 31 MARCH 2024

	2023 £	2024 £
Investment Reserve :-		
Cambridge & Counties Bank	42,286.96	43,920.90
Skipton Bldg Society		1,000.00
Current Account :-		
Bank	15,228.22	14,358.91
Unrecorded Bank Payments		
Petty Cash	320.30	335.00
Debtors	1,312.66	
Total Assets	**59,148.14**	**59,614.81**
Accumulated Fund B/Fwd	63,513.39	59,148.14
Add Surplus for the Year	(4,365.25)	466.67
Prior Year Adjustment		
Accumulated Fund C/Fwd	**59,148.14**	**59,614.81**

Accounts independently examined and approved by Terry Judson



To Whom It May Concern

I have examined the accounts of the Great Haywood Memorial Hall for the year ending 31st March 2024 and I can confirm that proper accounting records have been maintained and that the financial statements comply with accounting requirements and accord with the records.

Yours faithfully

Terry Judson
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Stafford
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