



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2023		31	03	2024

Section A Reference and administration details

Charity name CONONLEY VILLAGE INSTITUTE

Other names charity is known by

Registered charity number (if any) 223015

Charity's principal address Cononley Village Institute

Main Street

Cononley, KEIGHLEY

Postcode

BD20 8NT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Cononley Parish Council	N/A	Whole year	N/A
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed Constitution

How the charity is constituted
(eg. trust, association, company)

Unincorporated Trust

Trustee selection methods
(eg. appointed by, elected by)

Sole Trustee Parish Council

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust is managed in accordance with general trust law and local government law and procedures. The day to day management of the trust is carried out by an advisory committee whose decisions and actions are reviewed by the Sole Trustee and, when required, authorised by the Sole Trustee, through a monthly authorisation process. The Sole Trustee manages risk with advice from the committee.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To manage the Cononley Village Institute and associated activities as a community resource for the benefit of the residents of Cononley

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The provision of the building to hirers both commercial and private for regular hire and personal events. Central is its use by a Nursery, providing an important facility to the village. Other regular hirers provide mainly exercise classes, although there is a thriving Art Club.. It is also regularly used by community members for a range of parties, and the Institute itself organises a number of community events such as a Scarecrow festival, Christmas Fair, Music Mayhem and a monthly Cinema Club..

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The core volunteer base is the 5 members of the Advisory committee who run the Institute and organise events, repairs and developments. Additionally there are 20 - 30 volunteers who help at events on the day.

Summary of the main achievements of the charity during the year

During the year plans were developed to retrofit the Institute building with a range of energy saving changes. These included extensive insulation, solar panels, modern double glazed windows and a lowered ceiling in the back room. A grant of £36,554 was received in March from North Yorkshire County Council as part of their "levelling up" funding this along with the Institute's own development funds and reserves supported the implementation of the plan in 24-25.

Brief statement of the charity's policy on reserves

The charity maintains a General reserve normally of £15,000 but this has temporarily reduced at year end with £5000 moved to the Development reserve to support the major retrofit project in 2024-2025. Additional reserves are for Development funding all new development work and a Major Maintenance reserve for large, urgent maintenance

Details of any funds materially in deficit

As above the General reserve at year end is £5000 in deficit which will be covered when VAT payable on the Retrofit project is paid back

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal funding is from hire charges particularly from the Nursery (£7606), regular users like exercise classes and casual users for parties etc.

In this way the expenditure fulfils the key aim of providing support to the community

No investments are held

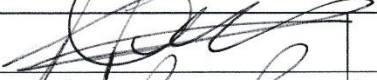
Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	ANDREW BOWEN
Position (eg Secretary, Chair, etc)	Chair
Date	12/11/2024



Charity Name	No (if any)
Cononley Village Institute	223015

Receipts and payments accounts

CC16a

For the period from	Period start	To	Period end date
	01/04/2023		31/03/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hire (Nursery)	7606			7606	8335
Regular Hire	4345			4345	4013
Casual Hire	1415			1415	2056
Other Income	23			23	0
Event Income		5488		5488	5029
Grants	0	36964		36964	0
Donations	220			220	340
Interest	1316			1316	510
VAT Repaid			0	0	0
Sub total (Gross income for AR)	14925	42452	0	57377	20285
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	14925	42452	0	57377	20285
A3 Payments					
Bank Charges	82			82	83
Licences/Rates	254			254	458
Developments		14782		14782	2913
Maintenance/Inspections	4950			4950	4970
Covid Costs		0		0	0
Major maintenance/Renewal		0		0	0
Caretaker/Booking Agent	2915			2915	2825
Gas	7693			7693	3887
Water	549			549	502
Electricity	1049			1049	1119
Telecomms	532			532	718
Event Expenses		1729		1729	1664
Shared Profit Payment				0	0
Fund Raising				0	0
Health and Safety				0	109
Sub total	18023	16511	0	34534	19248
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments	18023	16511	0	34534	19248
Net of receipts/(payments)	-3098	25941	0	22843	1037
A5 Transfers between funds	5000	-5000	0	0	0
A6 Cash funds last year end	2966	57439	0	60405	
Cash funds this year end	4868	78380	0	83248	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Unrestricted	4868	0	0
	Development	0	55890	0
	Major maintenance		12490	
	General Reserve	0	10000	0
	Total cash funds	4868	78380	0
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

X



ANDREW BROWN

2/11/24 X



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Cononley Village Institute

On accounts for the year
ended

31/3/2024

Charity no
(if any) 223015

Set out on pages

1+2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/3/2021

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

AK Brown

Date:

19 Sep 2024

Name:

Andrew Kenneth BROWN

Relevant professional
qualification(s) or body
(if any):

MSc Econ

Address:

Swain Bank, Main Street, Cononley
BD20 8LH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.

None

Ak B